

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

February 7, 2011

Mayor Jerry Tveit addressed the City Council before the meeting regarding councilmembers requesting information from other cities. As a reminder, all requests for information should go through City Staff.

1. **Call to Order/Pledge of Allegiance:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:02 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Jeff Sandoval, LeRoy Schaffer, Steve Kane, and Chris McClish. Also present were City Attorney Tim Erb (Barna, Guzy & Steffen), Police Chief Jeff Harapat, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, City Administrator Matt Hysten and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY KANE SECOND SANDOVAL TO ADOPT THE FEBRUARY 7, 2011 CITY COUNCIL AGENDA. Motion carried 5-0.
4. **Consent Agenda:** Schaffer asked that b and c be removed from consent agenda. MOTION BY SANDOVAL SECOND KANE TO APPROVE THE FEBRUARY 7, 2011 CITY COUNCIL CONSENT AGENDA A and D AS FOLLOWS:
 - a. Approve the City Council Minutes of January 18, 2011.
 - b. ~~Approve the MN Dept of Public Safety Joint Powers Agreement on the distribution of Datamaster DMT-G with Fuel Cell option Evidential Breath Tester Instrument Agreement.~~
 - c. ~~Approve amending the Contract for Services with ISD #15 regarding Maintenance of Vehicles and Equipment.~~
 - d. Approve the Payment of Claims for \$234,253.25.

Motion carried 5-0.

Mayor Tveit asked if the Police Chief could explain the Consent Agenda item b. Chief Harapat said this agreement is for a piece of equipment that is being replaced by the Intoxilyzer 5000 that was discontinued. Tveit asked if this is a recommended agreement, which Chief Harapat replied yes. MOTION BY SANDOVAL SECOND SCHAFFER TO APPROVE THE MN DEPT OF PUBLIC SAFETY JOINT POWERS AGREEMENT ON THE DISTRIBUTION OF DATAMASTER DMT-G WITH FUEL CELL OPTION EVIDENTIAL BREATH TESTER INSTRUMENT AGREEMENT. Motion carried 5-0.

In regards to item c Schaffer asked shouldn't we go out for bids? Tveit stated we are providing a joint cooperation between the City and the School District on the repair and maintenance of our public works vehicles and equipment. Tveit said we used to bring them to Connexus Energy in Ramsey. I think we are saving money this way with staff time alone. Kane said that is reason

we entered into this contract with the school district, so we did not have to send staff and our equipment down to Ramsey. McClish agreed, by having the vehicles and equipment repaired in town, it is more efficient. **MOTION BY KANE SECOND McCLISH TO AMEND THE CONTRACT FOR SERVICES WITH ISD #15 REGARDING MAINTENANCE OF VEHICLES AND EQUIPMENT.** Motion carried 5-0.

5. **Meeting Open to the Public:** Robert Brown, 23321 Ivywood Street, St. Francis MN, I just wanted to comment how quickly the police and fire responded to a medical call for his child and I want to come and say thank you. In addition, we have a short stub road in our area that had a drainage problem. I called the city hall and within minutes, they were out there taking care of the problem. Thanks again. An area of concern I have is the intersection of 233rd and Ivywood Street; I believe there should be a stop sign there. There are many kids in the area with a park and trail. I know it is posted at 30 mph but if you could please put this on a list of things to do.

One last item 23292 Ivywood Street has a large amount junk in the yard. How much junk can they have in their yard; there has to be an end to it? Brown stated I know I am not the only one in the neighborhood that has an issue with all the junk in that yard. Hylen said we have the address and will turn this complaint over to the City Planner. Brown thanked the City Council.

6. **Petitions, Requests, Applications:**

a. **Donation Presentation by Mayor Tveit to the St. Francis Ambassador Program:** Mayor Jerry Tveit presented to the St. Francis Ambassador Program a donation of \$585.00, which was part of the proceeds that were collected from the recent area Mayors' Snowmobile Trail Ride. Mayor Tveit thanked the Ambassadors for representing St. Francis.

b. **St. Francis Area Chamber of Commerce – 2010 Year in Review Recap:** Dave Johnson the outgoing president of the St. Francis Area Chamber of Commerce gave the City Council a 2010 Year in Review. Johnson thanked the City for their cooperation with the Chamber and the local businesses. Johnson said he has heard nothing but positive comments with the snowmobile trail through town. Recently we had a Chamber Luncheon that Matt and Nate spoke at. The businesses were thankful for the City coming and asking them for their opinion on the sign ordinance that the City is looking at amending. One last thing, just keep in mind the taxes on the businesses at budget time. In general, thank you from the St. Francis Area Chamber of Commerce. Johnson introduced Joe Raus as the new St. Francis Area Chamber of Commerce president.

7. **Ordinances & Resolution:**

a. **Ordinance 152, Second Series: Amending Section 6-1-6 Entitled “Fee Schedule” (First Reading):** **MOTION BY SANDOVAL SECOND KANE TO ADOPT THE FIRST READING OF ORDINANCE 152, SECOND SERIES AMENDING SECTION 6-1-6 ENTITLED “FEE SCHEDULE”.** Schaffer just wanted the public to know that this is just for the gopher bounty. Roll Call: Ayes: Sandoval, Schaffer, Kane, McClish and Tveit. Nays: None. Motion carried 5-0.

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. Attorney:

c. Staff: Fire Dept:

Public Works: Drinking Water Fluoride Report: Public Works Director, Paul Teicher reported the US Environmental Protection Agency and the US Department of Health and Human Services released a joint statement in January 2011 announcing new efforts on fluoride standards and guidelines based on new scientific data. Health and Human Services revised guidance recommending a single value of 0.7 milligrams/liter for the addition of fluoride to drinking water. The existing fluoride recommendation presents a range of 0.7 mg/l to 1.2 mg/L.

Kane asked about some of the intersections in town and could the snow piles be knocked down especially coming out of the post office. Kane said it is hard to see cars coming. Teicher reported the City Staff has been working on some of the intersections when we are able to borrow the equipment from the school district. The section by the post office is on a county road, so Teicher stated he would contact Anoka County.

Schaffer said he has received a number calls, complaining of the snow compaction on the skating rinks. I am going to keep an eye on it. Schaffer said by switching over we made a big mistake, we shouldn't have contracted that out. Schaffer also said the people praised you guys (public works). Tveit said maybe contracting everything out isn't worth it. Tveit said we would review the contracted service it at the end of the season.

Liquor Store:

Police Dept:

City Administrator Report: Workers Compensation/Loss Control Report: Hysten reported on a recent visit from a representative of Berkley Risk. They are contracted with the League of MN Cities. In reviewing their comments, we were pleased to see that the City is already addressing some of the typical concerns. Hysten gave an update on Workers Compensation and the mod ratings. We at the staff level are trying to alleviate claims; even one claim can cause our mod rating to go up. One area of concern is tree trimming; we will look at the options of contracting that out. The City has not had a sewer claim in five years. Berkley Risk indicated that is one of their highest claims. Hysten stated the reason why we haven't had claims is because we are maintaining our sewer system. Schaffer said probably because you have three or five employees attending some safety meetings. Hysten stated all of our staff attends safety trainings.

9. **Reports from Council Members:** McClish reported on the number of calls one of St. Francis officers had one-week night and thanks to Anoka County Sheriff's department for their help. McClish also stated he received a compliment from a resident on how well the public works is clearing the streets.

Schaffer said I did take a couple computer classes probably need more training, too broad of training. I don't think there is not a lot out there on training for me. I am going to start going down to the State Capital regarding the home foreclosures.

Sandoval wanted to thank David Johnson for serving as the Chamber president and welcome to the new president, Joe Raus. Also, wanted to thank the public works for their work and thank the Police Chief for being proactive.

10. **Report from Mayor:** A couple weeks ago, the City Administrator and some of the City Councilmembers went to a Local Government Official meeting. It was a great place to network; it was on how local jurisdictions and school districts can work together. It was a very informative meeting.

Tveit also wanted to thank David Johnson for all his work with the Chamber of Commerce and this community. Tveit too welcomed Joe Raus and stated if you have any concerns please contact us.

11. **Old Business:**

a. **Council Retreat Discussion:** Tveit reported that when I stopped by City Hall today I was informed that February 20th is the Sunday of Presidents Day Weekend. It is a long weekend for city staff. We could also move the Council Retreat to February 28th at 4 pm. After discussion, the City Council agreed to move the retreat to February 28th at 4 pm.

12. **New Business:**

a. **Efficiency Report Card-Public Works Department:** Paul Teicher, Public Works Director stated staying on the theme of this evening; is piloting new projects. I do appreciate that residents are contacting you either way, for or against what we are doing. That way we know how these projects are going. We are also going to look at the possibilities of contracting out mowing of our parks this year along with hiring a tree trimming service.

b. **Discussion on Draft Policy for Economic Development:** Recently we were contacted by someone that would like to start up a business in town. Hysten explained how a Revolving Loan Fund could work for the City. Schaffer asked Hysten so you have a business in mind. Hysten stated that until an application is applied for it would remain confidential. An outside organization would be reviewing the loan. MOTION BY TVEIT SECOND KANE TO START THE PROPER PAPERWORK FOR ESTABLISHING A REVOLVING LOAN FUND WITH THE DOCUMENTS BEING REVIEWED BY OF OUR CITY ATTORNEY. Motion carried 4-0. Schaffer abstained.

13. **Adjournment:** The Regular City Council meeting adjourned at 7:09 pm.