

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

OCTOBER 17, 2011

1. **Call to Order/Pledge of Allegiance:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members, Jeff Sandoval, Tim Brown, and Chris McClish. Steve Kane excused. Also present were City Attorney Scott Lepak (Barna, Guzy and Steffen), City Engineer Jared Voge (Bolton & Menk, Inc.) Police Chief Jeff Harapat, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, City Administrator Matt Hysten, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY SANDOVAL SECOND McCLISH TO ADOPT THE OCTOBER 17, 2011 CITY COUNCIL AGENDA. Motion carried 4-0.
4. **Consent Agenda:** MOTION BY SANDOVAL BROWN SECOND McCLISH TO APPROVE THE OCTOBER 17, 2011, CITY COUNCIL CONSENT AGENDA-G AS FOLLOWS:
 - a. Approve the City Council Minutes of October 3, 2011.
 - b. Receive and File the Fire Department General Meeting Minutes of October 2, 2011
 - c. Receive and File the City Council/Staff Budget Work Session Notes of Sept. 26, 2011
 - d. Receive and File the Town Hall Meeting Notes of October 11, 2011
 - e. Extend the Interim Fire Chief Contract with the City of Ramsey.
 - f. Approve the Part Time Building Official Job Description.
 - g. Approve the Payment of Claims for \$460,380.66.Motion carried 4-0.
5. **Meeting Open to the Public:** Vince Spensley, 4554 234th Avenue NW stated the path along Pederson Drive looks nice but who is going to clear it? Tveit said the City is going to plow it. Spensley questioned the location of the stop signs along the path. In regards to the building inspector, the paper says you currently only pay \$2,100. How many hours and do you have any idea how much this is going to cost? Was it in the best interest to terminate Metro West Inspection Services without a certified building inspector on board? Is that adding government cost to the taxpayers?
6. **Petitions, Requests, Applications:**
 - a. **Vacation of Cree Street Easement: Public Hearing:** The City Council approved an easement vacation at the October 3, 2011 meeting. The easement is for drainage, utility, and roadway purposes and is currently unused. It is being replaced by a platted right-of-way for a southerly extension of Cree Street on the South Highway 47 Industrial Park 2nd Addition. The easement vacation has not been recorded. At the October 3, 2011 public hearing, concern was expressed that the easement vacation did not follow the procedure for the vacation of streets

identified in the City Charter. In order to address these concerns, the public hearing was re-posted and published again for two consecutive weeks. A resolution re-approving the vacation and formally authorizing the City Clerk to record the vacation is provided for your consideration. The right-of-way terminates at the location where a frontage road may be extended to the west if the neighboring property were to re-develop. On the preliminary plat, there is a temporary cul-de-sac easement to meet the City's subdivision standards. It also lines up with Cree Street to the North. Mayor Tveit opened the public hearing at 6:07 pm

Ray Jones, 23725 Nacre Street NW stated he still did not see that it was advertised for two consecutive weeks. Staff stated yes it was and did have the affidavit of publications at the meeting. Jones had questions on the different resolutions that pertained to the vacation of easement. Mayor Tveit clarified the change of date at the October 3, 2011 City Council meeting. Mayor Tveit closed the public hearing at 6:12 pm.

MOTION BY McCLISH SECOND BROWN TO ADOPT RESOLUTION 2011-31 A RESOLUTION AUTHORIZING THE RECORDING OF AN EASEMENT VACATION WITHIN TRACT A OF REGISTERED LAND SURVEY NO. 230. Motion carried 4-0.

7. **Ordinances & Resolution:**

a. **Resolution 2011-32: Authorizing the City of St. Francis to Participate in the Multi-Jurisdictional Anoka County Hazard Mitigation Plan:** MOTION BY SANDOVAL SECOND McCLISH TO ADOPT RESOLUTION 2011-32 A RESOLUTION GRANTING AUTHORIZATION TO PARTICIPATE IN THE MULTI-JURISDICTIONAL ANOKA COUNTY HAZARD MITIGATION PLAN. Motion carried 4-0.

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney:**

c. **Staff: Fire Department:**

Public Works:

Liquor Store:

Police Dept:

City Administrator Report – Budget Discussion: Hysten reported he has been in discussion with Public Works Director on the current rink conditions, which are not good. Teicher is working on getting cost estimates for repair to the rinks so they would be ready for flooding this year. More information will be forwarded on the rinks.

Estimate Maintenance/Energy cost for the Public Works/Police Facility: An information sheet along with a website address was provided on the target energy performance of the future public works/police facility.

Miscellaneous Items: After the packet was posted on the city's website Thursday, we were contacted by the city of Nowthen for a proposal on police protection. They are asking for proposals from us and the city of Ramsey. The problem is that they want this information by November 3rd for a public meeting. In the proposal, they are only looking for eight hours a day.

We do not want to rush into any type of proposal. Tveit said I believe we may be interested in responding but I think we need to do our homework and make sure our proposal is fair. Brown agreed to proceed slowly and if we do go this route, it needs to be long term. Sandoval stated he is not against it but a little leery. Question is, are they committed to a long-term commitment? Hylen stated on the information I heard tonight the mayor or I will contact Nowthen on how serious are they and their commitment.

Hylen also reported that the new city administrator from the City of Elk River contacted him regarding the building inspector position. Their building department has a fully automated system. In staying with joint- cooperation efforts, we will look into all options. We are not going to subsidize the taxpayers for the position and will be financially prudent.

City Clerk Barb Held gave a brief power point presentation on the new City website.

9. **Reports from Council Members:** Brown reported nice job on the website.

McClish thanked staff for their time on the new website. One of my goals was to get our website updated. Attended the Town Hall meeting. Thanks to Fire department for organizing the French Toast Breakfast, very well attended.

10. **Report from Mayor:** To tag onto McClish's comments, I was also at the Town Hall meeting along with council member Brown. The Town Hall meeting was not as well attended, as I would have liked. The people that were there were not necessarily against the need of a new building but more about the timing and financing. I believe it will be a smart and wise choice.

I did attend a meeting in October with the city of Ramsey regarding a joint cooperation with other fire departments. They were going to send a resolution of interest but did not receive one in time for the packet. Tveit asked the council is this something we should look into? McClish and Brown were in agreement to look into it more. This could be a potential savings benefits. Sandoval agreed with sharing services. Tveit said he wanted to make sure he had the support of the council. I will continue to give you updates.

Tveit said he would like to answer some of the questions, from the gentleman earlier tonight. Tveit said the cost for inspection services is not \$2,100 as was stated in the paper but should have read \$21,000. Spensley said someone better contact the paper and tell them it is wrong. We are looking at a couple hours a day. Tveit said being we are looking at the idea of our own inspector, we needed to give Metro West Inspection Services a 90 day written notice. If it does not pencil out there is always the option to go back to Metro West or contract with someone else. We are looking to improve the technology portion of the building inspection services.

11. **Old Business:** None.

12. **New Business:**

a. **Efficiency Report Card-Police Department:** Chief Harapat reported he is working power shifts on Friday and Saturday's during the time Sgt. Rehling is away at training. This is

one way of keeping the overtime down. We are also conducting some of our own in house training, which too will help reduce cost.

Tveit stated one more thing; we are working on the signage along the Pederson Drive pathway and looking into being able to have them moved. Currently the signage is required to be on the right hand side and we realize they are close to the street.

13. **Adjournment:** The City Council recessed the meeting at 6:49 pm.

Barbara I. Held, City Clerk