

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

January 21, 2014

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Amy Lazere, Tim Brown and Chris McClish. Also present were Fire Chief Dean Kapler, Building Official Andy Schreder, Police Chief Jeff Harapat, Police Sergeant Jake Rehling, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, and City Clerk Barb Held.
3. **Adopt Agenda:** Mayor Tveit asked to add Public Works Department Report. MOTION BY LAZERE SECOND McCLISH TO ADOPT THE JANUARY 21, 2014 CITY COUNCIL AGENDA AS AMENDED. Motion carried 4-0.
4. **Consent Agenda:** MOTION BY McCLISH SECOND BROWN TO APPROVE THE JANUARY 21, 2014 CITY COUNCIL CONSENT AGENDA AS A – D AS FOLLOWS:
 - a. Approve the City Council Minutes of January 6, 2014.
 - b. Receive and File Work Session Note of January 6, 2014
 - c. Final Pay Request from Amcon Construction Management for a total of \$938.00 to Olympus Lockers and storage.
 - d. Payment of Claims \$1,411,967.04 (Check #66724-66788 \$141,143.47 and ACH 80E \$1,270,823.57)Motion carried 4-0.
5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:**
 - a.
7. **Ordinances & Resolution:**
 - a. **Ordinance 193, Second Series: Approving the Sale of City Owned Real Estate (First Reading):** Mayor Tveit said if the City chooses to sell any land we have to approve the sale by ordinance. The property noted in the ordinance are the townhome lots in the Meadows of St. Francis. MOTION BY BROWN SECOND McCLISH APPROVING THE FIRST READING OF ORDINANCE 193, SECOND SERIES APPROVING THE SALE OF CITY OWNED REAL ESTATE. Roll Call: Ayes: Brown, Lazere, McClish and Tveit. Nays: None.
8. **Reports of Consultants & Staff Members:**
 - a. **Engineer:**
 - b. **Attorney:**
 - c. **Staff:**

Building Official: Building Official Andy Schreder provided the city council with an agenda report outlining the activity for 2013. Schreder stated he would like to continue with a seasonal inspector during peak building times of the year. Schreder also noted that the vehicle was a good purchase and was paid for with money generated through building permits.

Fire Dept.: Department Report: Chief Kapler thanked the city council for their time by taking a tour of the fire station before the meeting. Chief Kapler reported there were approximately twelve people who attended the fire fighter informational recruitment meeting this last Saturday. Applications will be taken until February 3, 2014.

Public Works: Public Works Director Paul Teicher reported he has been in contact with the Home Run Club, the organization staffing the warming house during the winter months. They were not able to open the warming house during the very cold days and would like to extend the contract that is to be ending February 2, 2013. The cost for this extension is minimal at around \$430. Tveit asked that council if they wanted to address this tonight or place it on the next city council agenda. The council agreed to act on this tonight and extend the contract to February 9, 2014. Lazere said she has used the facility a number of times this year and the staff has been very nice and friendly. MOTION BY McCLISH SECOND LAZERE TO EXTEND THE CONTRACT WITH THE HOMERUN CLUB UNTIL FEBRUARY 9, 2014. Motion carried 4-0.

Liquor Store:

Police Dept.: Sgt. Jake Rehling reported the 2014 Squad a AWD Dodge Charger was ordered and expect delivery sometime this spring. Rehling also reported that two of the tazers the police department currently uses are closing in on ten years old and need to be replaced. The model the police department uses is being discontinued. We will be replacing the two with newer models and continue replacing them when they no longer work. Tveit stated a number of years ago you had a tazer training where you invited the city council to attend. Tveit asked if they still have them. Sgt. Rehling said they do have them annually and the city council is always welcome to attend those trainings. Tveit said he did get tazed at the training he attended and asked if any of the city council wanted to attend. MOTION BY BROWN SECOND McCLISH APPROVING THE MAYOR TO ATTEND THE TRAINING AND GETTING TAZED . Motion carried 4-0.

City Administrator:

9. **Reports from Council Members:** Lazere reported the St. Francis Area Chamber will be having a board meeting tomorrow (January 22, 2014) at 11:00 am and Pioneer Days will be discussed at that meeting. All are welcome to attend and are looking for volunteers for Pioneer Days.

10. **Report from Mayor:** Tveit reported that City Administrator Matt Hylen was excused to attend his son's basketball game and was parent's night tonight.

Metro Cities will be holding a meeting on January 30, 2014 in regards to Water Supply issues.

One more plug for the Mayors Snowmobile Trail Ride on February 1, 2014 starting at the Anoka County Fairgrounds at 10:00 am.

I have been invited to be one of the speakers at the State of the Cities event on February 11, 2014, hosted by the Anoka Area Chamber of Commerce.

11. **Old Business:** Lazere asked for a list of all the City owned properties and what the plans are for the parcels.

Tveit also wanted to thank staff for helping the city council receive new computers and McClish for the quick training. I know Matt (Hysten) delivered them late on Thursday night so we would be able to have them to look at the packet and for tonight's meeting.

12. **New Business:** Tveit reported that Steve Kane was appointed to fill the City Council vacancy. He was unable to attend tonight's meeting because of a conflict that we were aware of prior to tonight.

13. **Adjournment:** The Regular City Council meeting adjourned at 6:25 pm.

Barbara I. Held, City Clerk