

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

July 7, 2014

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Steve Kane, Amy Lazere, Tim Brown and Chris McClish. Also present were Police Sergeant Jake Rehling, Public Works Director Paul Teicher, Fire Chief Dean Kapler, Finance Director Darcy Mulvihill, City Administrator Matt Hysten and City Clerk Barb Held.
3. **Adopt Agenda:** Move American Legion item to 6b. MOTION BY LAZERE SECOND KANE TO ADOPT THE JULY 7, 2014 CITY COUNCIL AGENDA. Motion carried 5-0.
4. **Consent Agenda:** MOTION BY BROWN SECOND McCLISH TO APPROVE THE JULY 7, 2014 CITY COUNCIL CONSENT AGENDA AS A – D AS FOLLOWS:
 - a. City Council Minutes – June 16, 2014
 - b. MN Deer Hunters Assn – Rum River Chapter: Acknowledge the Application for Exempt Gambling Permit at Beef O’Bradys on October 14, 2014 with no waiting period.
 - c. Authorization to Hire Building Inspections Assistant Phil Dahlheimer contingent on passing pre-employment background and testing.
 - d. Payment of Claims for \$243,491.05 (Check numbers 67479-67571)Motion carried 5-0.
5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:**
 - a. **Joint Powers Agreement between St. Francis and Anoka County for the Reconstruction Project on CSAH 24 (Bridge St) from CR 72 (Rum River Blvd/Poppy St) through Kerry St.:** Curt Kobilarcsik, Engineering Program Manager and Andrew Witter Assistant Anoka County Engineer of Anoka County Highway Department provided the City Council with the last version of the roundabout map. Since our last meeting, we took back what we heard from the City Council and staff. Some of the changes included the lighting cost, we also will be entering into an agreement with the school district on the school entrance and we will not need a box culvert. With those three changes, it dropped the City’s cost share from \$671,000 to \$497,000. Further discussion was on the road right of way needed for the roundabout. There was also discussion with comments made some time ago we would be transferring the parcel along CR 72 to the City. We may now also include the two parcels on Kerry Street. Anoka County will need some input from you regarding the trails in this area. Tveit said I have been mayor for six years and have had discussions with current and past County Commissioners. The property along CR72 was promised to us some years ago. I personally would like to see the trail on the south side of Bridge Street when funds become available. McClish said the first public hearing the public wanted the sidewalk on the south side

therefore; I would like to see that go in. What are you going to do with the signal lights? Kobilarcsik said they would go to the contractor. There are three trails proposed. The trail on the north side would be funded through the Federal Grant, south side would be a matching grant when funds become available and the one connecting to Kerry Street would be the responsibility of the City. Lazere asked where would the people cross coming from the apartments and further east. Kobilarcsik explained the trail would go along the north side of Bridge Street up to the apartment complex. Tveit asked, maybe we could ask Oak Grove if they would do a cost share to connect the trails along County Road 9. It is probably only a couple hundred yards. Our Federal Project does not include that section. Tveit asked could this be just a separate project. Kobilarcsik said a separate project would be a good idea. Tveit said I like how the numbers came in lower. Kane said I think this separate project is worth exploring. Consensus of the Council was in favor of the North, South side trails, and the Kerry Street trail. The council was also in favor of staff contacting Oak Grove and Anoka County Parks for the connecting the trail along CR 9. Hylen said some of the funding would come from the Municipal State Aid for the street portion. Kane stated I thought you had mentioned grant money for the trail extension. Kobilarcsik said yes you would need to contact the Anoka County Parks Department and could be eligible for up to a 50% matching grant. McClish asked couldn't we keep the signal lights for another intersection? Kobilarcsik said not with a Federal project, the contractor takes ownership. Brown asked can we pay for this? Hylen said a portion is through Minnesota State Aid Funds, and some of these improvements are in our 2015 Capital Improvement Plan. So we may have to bond for a portion of this project. Brown asked if the infrastructure would be paid by the general fund. Hylen stated no, the utility improvements would be paid by the users. MOTION BY LAZERE SECOND McCLISH APPROVING THE JOINT POWERS AGREEMENT FOR THE RECONSTRUCTION PROJECT ON CSAH 24 (BRIDGE STREET) FROM CR 72 (RUM RIVER BLVD/POPPY STREET) THROUGH KERRY STREET SUBJECT TO REVIEW AND APPROVAL BY CITY ATTORNEY. Motion carried 5-0. Kobilarcsik thanked the City Council for their help with the public open houses.

b. American Legion-Building Repair: Tveit stated the American Legion still has not been notified that they have received a grant for the building repair. The question is are we going to waive the building permit fee. Tveit said there are churches and schools that have to pay for the building permits. Lazere said the American Legion does do amazing for our community but I think being it is building repair we have to draw a line somewhere. McClish agree with Tveit and Lazere. Consensus of the City Council was not to waive the building permit fee.

7. Ordinances & Resolution:

a. Ordinance 196, Second Series: Amending Fee Schedule (First Reading): MOTION BY KANE SECOND BROWN TO APPROVE THE FIRST READING OF ORDINANCE 196, SECOND SERIES AMENDING THE FEE SCHEDULE. Roll Call: Ayes: McClish, Brown, Lazere, Kane and Tveit. Motion carried 5-0.

b. Ordinance 197, Second Series: Establishing Section 10-16-17 Entitled :Outdoor Wood-Burning Furnaces (1st Reading): MOTION BY BROWN SECOND KANE TO APPROVE THE FIRST READING OF ORDINANCE 197, SECOND SERIES ESTABLISHING SECTION 10-16-17 ENTITLED "OUTDOOR WOOD-BURNING FURNACES. Lazere asked what happens to the people that already have them. Hylen said this

is for Urban Service area. We think there are none currently in the Urban Service area. Roll Call: Ayes: Brown, Kane, Lazere, McClish, and Tveit. Motion carried 5-0.

c. Ordinance 198, Second Series: Amending Section 10-10 Regarding Planned Unit Developments (1st Reading): MOTION BY KANE SECOND McCLISH APPROVING THE FIRST READING OF ORDINANCE 198, SECOND SERIES AMENDING SECTION 10-10 REGARDING PLANNED UNIT DEVELOPMENT. ROLL CALL: Ayes: Lazere, Kane, Brown, McClish and Tveit. Motion carried 5-0.

d. Resolution 2014-20: Resolution Declaring Surplus Property: MOTION BY McCLISH SECOND BROWN ADOPTING RESOLUTION 2014-20 A RESOLUTION DECLARING SURPLUS PROPERTY. Motion carried 5-0.

e. Resolution 2014-21: Appointing Election Judges for State Primary August 12 and General Election Nov 4: MOTION BY LAZERE SECOND KANE ADOPTING RESOLUTION 2014-21 A RESOLUTION APPOINTING ELECTION JUDGES FOR STATE PRIMARY AUGUST 12 AND GENERAL ELECTION NOVEMBER 4, 2104. Motion carried 5-0.

8. Reports of Consultants & Staff Members:

a. Engineer: Authorizing the Preparation of Plans and Specifications for the Bridge Street Improvements Project – Resolution 2014-22: MOTION BY LAZERE SECOND McCLISH ADOPTING RESOLUTION 2014-22 A RESOLUTION AUTHORIZING THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE BRIDGE STREET IMPROVEMENTS PROJECT. Motion carried 5-0.

b. Attorney:

c. Staff:

Finance Dept.:

Fire Dept.: Fire Station Remodel: Authorization to Advertise for Bids: Fire Chief Dean Kapler introduced Captain Barry McDonough who will be instrumental in this project. By advertising for bids, this does not tie our hands on this project. This project is in the 2014 CIP. MOTION BY TVEIT SECOND McCLISH AUTHORIZING THE FIRE DEPARTMENT TO ADVERTISE FOR BIDS FOR THE FIRE STATION REMODEL. Motion carried 5-0.

Public Works:

Liquor Store:

Police Dept.:

City Administrator: CIP: If any of you have questions on the Capital Improvement Plan (CIP) please ask myself, or staff. Would you like a work session on this or we can just put it on the next agenda for discussion.

Joint Fire Group: Ramsey did approved on proceeding so now the four cities will move forward with Barna, Guzy & Steffen law firm drafting the joint powers agreement for a potential shared fire services program.

The City banner for behind the council table is complete but forgot to bring it with tonight.

Closed Meeting to discuss the Consideration of the Purchase of Real Property. The Real Property(s) that is of subject of the closed meeting is described as, 32-34-24-34-0012, 32-34-24-34-0013, 32-34-24-34-0010, 32-34-24-34-0009, 32-34-24-33-0003 and 32-34-24- 34-

0035. The Closed Session is Pursuant to Minn. Stat. Sec. 13D 05, Subd. (c)(3): MOTION BY TVEIT SECOND BROWN TO GO INTO A CLOSED SESSION AT 6:59 PM TO DISCUSS THE CONSIDERATION OF THE PURCHASE OF REAL PROPERTY AS STATED. Motion carried 5-0.

The City Council was back in session at 7:35 pm. Hylen stated the summary of the Closed Session is to have staff pursue acquisition on parcel 32-34-24-34-0035, 32-34-24-34-0012 and 32-34-24-34-0013. Three other parcels discussed will no longer be pursued for acquisition.

9. **Reports from Council Members:** Lazere reported she would not be at the August 18 City Council meeting and really likes how the community center and city hall look with the new paint.

10. **Report from Mayor:** Thanks to the fire department and the police department for all their work this past active weekend.

11. **Old Business:**

a. **American Legion – Building Repair:** Previously discussed.

12. **New Business:** Kane passed out pictures of Pederson Drive Trail by County Market's western driveway. You can see where the grass is worn is where the pedestrians cross the road. Could a cross walk be put in that area. Staff will look into what type would work in this area.

Kane asked for permission to pass out another document. I work with a person that is from Handan, China. Kane asked about the possibility of becoming a sister city. Kane stated I honestly do not know what is all involved. I think it could be a positive for our city. We could have staff come up with the pros and cons. City Council agreed to look into this further and what it would take and the cost. Kane stated he would like to get the school involved if this was something the city would pursue.

13. **Adjournment:** The Regular City Council meeting adjourned at 7:44 pm.

Barbara I. Held, City Clerk