

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

August 4, 2014

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Steve Kane, Tim Brown and Chris McClish. Council member Amy Lazere excused. Also present were City Attorney Scott Lepak (Barna, Guzy & Steffen), City Engineer Jared Voge (Bolton & Menk) Police Sergeant Jake Rehling, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, and City Administrator Matt Hysten.
3. **Adopt Agenda:** MOTION BY KANE SECOND McCLISH TO ADOPT THE AUGUST 4, 2014 CITY COUNCIL AGENDA. Motion carried 4-0.
4. **Consent Agenda:** MOTION BY BROWN SECOND McCLISH TO APPROVE THE AUGUST 4, 2014, CITY COUNCIL CONSENT AGENDA AS A-D AS FOLLOWS:
 - a. City Council Minutes – July 21, 2014
 - b. Receive and File the Economic Development Authority Minutes – December 16, 2013.
 - c. St. Francis Lions Club Temporary 3.2 Permit for Corn Feed/Ball Tournament September 1, 2014 at Community Park
 - d. Payment of Claims for \$161,805.49 (Check numbers 67643-67707)Motion carried 4-0.
5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:**
 - a. **Capital Improvement Plan 2015-2019 Public Hearing:** Mayor Tveit called the public hearing to order at 6:04 pm. Mayor Tveit asked if there was any public that wanted to speak. After hearing no comments, Mayor Tveit closed the public hearing at 6:05 pm. MOTION BY BROWN SECOND KANE TO APPROVE CAPITAL IMPROVEMENT PLAN 2015-2019. Motion carried 4-0.
 - b. **Dance Permit for Patriot Lanes: June 5 & 6, 2015 during Pioneer Days:** Council member McClish spoke about the police calls addressing citizen complaints at the Patriot Lanes, 3085 Bridge Street. McClish recommended at the last City Council meeting to shut down the music at 11:00 pm. Owner, Leo Zacher stated he hires the St. Francis Police Department for about \$1,000 and private security for about \$1,000. After discussion on the of closing a motion was made by McClish second Kane to approve the Dance Permit for Patriot Lanes June 5 and 6, 2015 with closing time of tent party at midnight. Tveit said I understand it is hard to control your customers but he would vote against the motion unless Zacher works with the police chief for a better plan. Brown said I agree with you Tveit have them work with the police chief because I think altering the time would just push it back. McClish and Kane agreed to withdraw the motion. McClish said I just want a positive solution. MOTION BY McCLISH SECOND

KANE TO APPROVE PATRIOT LANES DANCE PERMIT APPLICATION FOR 2015 PIONEER DAYS TENT OUTSIDE SUBJECT TO REVIEW AND APPROVAL OF CROWD CONTROL PLAN WITH POLICE CHIEF. Motion carried 4-0.

7. **Ordinances & Resolution:**

a. **Ordinance 199, Second Series: Amending Chapter 2, Section 2.12, entitled “Salaries of Mayor and City Council Members” (First Reading):** MOTION BY McCLISH SECOND BROWN APPROVING THE FIRST READING OF ORDINANCE 199, SECOND SERIES AMENDING CHAPTER 2, SECTION 2.12, ENTITLED “SALARIES OF MAYOR AND CITY COUNCIL MEMBERS”. Roll Call: Ayes: McClish, Brown, Kane and Tveit. Nays: None. Motion carried 4-0.

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney: Closed Meeting to discuss Labor Negotiation Strategy:** MOTION BY McCLISH SECOND BROWN TO GO INTO A CLOSED MEETING AT 6:26 PM. The City Council was back in session at 6:40 pm. Lepak stated he had nothing further to report.

c. **Staff:**

Finance Dept.:

Fire Dept.:

Public Works: Playground Equipment Border Replacement: Several parks are becoming dangerous because of deteriorating timbers. These deteriorating timbers are the transitional borders between the grass areas and the woodchip areas under the playground equipment. In order to maintain the required depth of the approved woodchips a more permanent concrete border is recommended. Prices for improvement were obtained and the lowest came in around \$7,500. Just a note the updated balance for the Park Dedication Fund is \$156,000 not \$120,000 stated in the memorandum. Brown asked will concrete border become illegal due to proximity of the equipment. Teicher indicated this border is far enough away from the equipment to meet current code. MOTION BY KANE SECOND McCLISH TO ACCEPT THE TWO QUOTES FROM TRU RENOVATIONS, LLC \$7,423.00 AND CLASSIC CONSTRUCTION \$16,050.00. Motion carried 4-0. THE MOTION BY McCLISH SECOND BROWN AWARDED THE BID TO TRU RENOVATIONS, LLC FOR \$7,423 TO REPLACE THE DETERIORATING TIMERS WITH A MORE PERMANENT CONCRETE BORDER WITH FUNDS COMING FROM THE PARK DEDICATION FUND. Motion carried 4-0.

Liquor Store:

Police Dept.:

City Administrator: Night to Unite August 5: Just a reminder that tomorrow evening in Community Park there will be a gathering for Night to Unite starting at 6:00 pm.

Sister City Update: Hylen reported the finding as presented in the agenda report. Typically, programs in the area are coordinated and financed through private groups. The city would be generally obligated to purchase a gift to send with the delegation to go to the sister city.

9. **Reports from Council Members:** Kane reported the St. Francis Rec Center Group met with another architectural firm. This firm designed the Andover YMCA. MN State Representative Kurt Daudt said he would help.

10. **Report from Mayor:** Tveit stated he and Council member Kane are planning on attending the Night to Unite event in Community Park.

Tveit reported he has a new job and will try to work around his work schedule to attend the Council meetings. I am asking, please let Barb Held know if you will be absent from now until the end of the year. I will really try to make all meetings but there will be some I may not be able to attend.

11. **Old Business:** Kane asked if there was any update on working with Anoka County Parks Department in regards to the dog park. Teicher stated Anoka County is still in the discussion stage.

12. **New Business:**

a. **Economic Development Project Proposal:** McClish reported at the EDA meeting this evening we talked about the 46 Townhome Lots. The EDA would like the lots and need council direction. Tveit stated the EDA proceeds should be set up as a revolving loan program. All council members concurred to have staff prepare the transfer.

Consensus of the City Council to proceed with CDBG funds to assist with the lot north of the dentist/subway property.

Hylen reported staff was contacted by Anoka County HRA stating there is a data center business that is looking for 100+ acres in the Twin Cities area. Hylen indicated staff would like to make a proposal, however, if awarded the business; it would me several million dollars of public infrastructure improvements. Tveit stated every year in our visioning session we talk about how can we bring in businesses. However, we do not set funds aside for projects. Kane stated typically we cannot respond to these types of projects but I am all for this, apply. Brown agreed we need to move forward. Tveit stated regardless of this project if we want to see St. Francis grow we need to put in an industrial park.

b. **Commission Pay Survey:** Hylen gave an over view of the survey recently completed with surrounding communities and what they pay their commission members. Tveit recommended \$35 a meeting for each commission member and \$45 for the chair of the commissions. Consensus was to bring this back to the Council at a future agenda for formal ratification.

13. **Adjournment:** The Regular City Council meeting adjourned at 7:20 pm.