

CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY

CITY COUNCIL MINUTES

October 21, 2013

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:01 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Mike Haggard, Amy Lazere, and Tim Brown. Councilmember Chris McClish excused. Also present were Police Chief Jeff Harapat, Public Works Director Paul Teicher, Fire Chief Dean Kapler, Finance Director Darcy Mulvihill, City Administrator Matt Hysten and City Clerk Barb Held.
3. **Adopt Agenda:** Add Report from Police Chief under Police Department. MOTION BY LAZERE SECOND HAGGARD TO ADOPT THE OCTOBER 21, 2013 CITY COUNCIL AGENDA. Motion carried 4-0.
4. **Consent Agenda:** MOTION BY BROWN SECOND LAZERE TO APPROVE THE OCTOBER 21, 2013, CITY COUNCIL CONSENT AGENDA AS A –DAS FOLLOWS:
  - a. Approve the City Council Minutes of October 7, 2013.
  - b. Hire Amy Berglund for the Office Support position station starting at Grade 2, Step 2 and to place her on the accrual rate for vacation as a 6 year equivalent employee.
  - c. Enter into a Management Agreement with the St. Francis Homerun Club for the staffing and maintenance of the Warming House/Rinks this (2013-2014) season.
  - d. Payment of Claims \$340,555.08 (Check #66300-66389 \$188,183.32 and ACH 70E & 71E for \$152,371.76)

Just a couple notifications, the insurance limits went up on the contract under 4c from 1 million to 1.5 million. This will be amended in the contract and they are aware of it.

Also, 4b. We did receive the final background and testing results and asking for authorization to add hire Amy Berglund as recommended with no restrictions.

Motion carried 4-0.

5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:**
  - a. **Introduction of New Fire Fighters Off Probationary Status - Harry Everth, Richard Phelps, Jesse Sawyer, Evan Sturzl and Chris Vnuk:** Fire Chief Dean Kapler introduced four of the five new fire fighters. Four new firefighters present were Harry Everth, Richard Phelps, Jesse Sawyer and Evan Sturzl. Officers Jon Faanes and George Bichler were also present. Chief Kapler reviewed the year of various requirements and training these new fire fighters received and are now off their one year probation. Mayor Tveit handed each of the fire fighter their badges.
  - b. **24407 Iodine Street NW – Home Extended Business IUP: Jesse Plocher (Resolution 2013-35):** Jesse Plocher has made an application for a Home Extended Business Interim Use Permit to operate a concrete business at his residential property located at 24407 Iodine Street NW. This application was made in response to a code

enforcement complaint against the property. The site is zoned Marginal Land-Planned Unit Development (ML-PUD) and is located in the Seelye Brook Acres Addition west of Seelye Brook Drive. The Planning Commission recommended approval of this request with ten conditions. Resolution 2013-35 is attached for council consideration approving an interim use permit for the home-extended business. MOTION BY HAGGARD SECOND LAZERE TO ADOPT RESOLUTION 2013-35 A RESOLUTION APPROVING AN INTERIM USE PERMIT FOR A HOME EXTENDED BUSINESS FOR JESSE PLOCHER AT 24407 IODINE STREET NW. Tveit said typically we do go with the planning commission's recommendation but I do have some more questions regarding this home business. Do we have more time to review this? Hylen said the city does have the time to grant a 60-day extension. Brown also has some questions and concerns. Haggard and Lazere agreed to rescind the original motion. MOTION BY TVEIT SECOND BROWN TO TABLE THIS RESOLUTION UNTIL NEXT MEETING, NOVEMBER 4, 2013 TO GATHER MORE INFORMATION ON THIS INTERIM USE PERMIT. Motion carried 4-0.

7. **Ordinances & Resolution:**

a.

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney:**

c. **Staff:**

**Building Official:**

**Fire Dept.:**

**Public Works:**

**Liquor Store:**

**Police Dept.:** Chief Harapat wanted to give the city council an update on the new public safety records/information system. In April of 2011 Anoka County Attorney, Tony Palumbo was at the city council meeting to inform the council on the new countywide radio system Anoka County were looking at implementing. Only two of the current council were here when this was initially introduced, Chief Harapat stated. The council did adopt Resolution on April 4, 2011 supporting the expansion of the public safety records/information system project. Chief Harapat explained the capability of the new records system. Fire Departments will also be using these radios. Contracts should be coming soon with implementation in 2015 or sooner.

**City Administrator: Community Park Signage Update:** Staff researched the community digital sign additional signage as directed by the City Council for local services groups such as the Lions. This is a sensitive policy due to First Amendment rights relating to free speech. The League of MN Cities research department advises to develop a new policy on signage. Do you want staff to involve the attorney to help us develop a policy? We can develop a policy to allow signage or do nothing. The challenge is what signs will be allowed on city property. Tveit said he would like to see the local civic organizations be able to have their sign in our park. The local organizations do a lot for the city and provide financial support. Therefore, I would be in favor of looking into a sign policy. Brown said to reduce our risk, we do nothing but listening to your (Tveit) reasoning of why we should have the signs, I agree with looking into a policy. Haggard and Lazere would like to look at developing a policy.

9. **Reports from Council Members:** Haggard said my security on my laptop is out dated. Hylen said look for an answer how to handle updates in your off week memo.
10. **Report from Mayor:** Tveit stated he received a “greetings” text from Councilmember McClish..
11. **Old Business:** None.
12. **New Business:** None.
13. **Adjournment:** The Regular City Council meeting adjourned at 6:34 pm.

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Barbara I. Held, City Clerk