

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

TUESDAY, JANUARY 3, 2012

1. **Call to Order/Pledge of Allegiance:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members, Jeff Sandoval, Tim Brown, Steve Kane and Chris McClish. Also present were City Attorney Scott Lepak (Barna, Guzy and Steffen, Ltd.), City Engineer Jared Voge (Bolton & Menk, Inc.), Police Chief Jeff Harapat, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, City Administrator Matt Hysten, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY SANDOVAL SECOND BROWN TO ADOPT THE JANUARY 3, 2012 CITY COUNCIL AGENDA. Motion carried 5-0.
4. **Consent Agenda:** MOTION BY KANE SECOND McCLISH TO APPROVE THE JANUARY 3, 2012, CITY COUNCIL CONSENT AGENDA-E AS FOLLOWS:
 - a. Approve the City Council Minutes of December 19, 2011.
 - b. Receive and File the St. Francis Fire Department General Meeting Minutes of December 4, 2011.
 - c. Enter into a Joint Powers Agreement for the cost share of a Northern River Crossing Study in the Cities of Oak Grove and St. Francis (CP 10-33-00)
 - d. Enter into an Agreement for 2012 Animal Control with Marline Skinner.
 - e. Approve the Payment of Claims for \$198,061.25; Check 62976-63034 \$155,903.19 and Disbursements via Debits to checking account \$42,158.06.Motion carried 5-0.
5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:** None.
7. **Ordinances & Resolution:**
 - a. **Resolution 2012-01 Approving Appointments for 2012:** A number of appointments still need to be addressed. Mayor Jerry Tveit's recommendation was to appoint Steve Kane as Mayor Pro Tem, Council Representative for the Planning Commission-Tim Brown, School District #15-Chris McClish, Park Commission-Jeff Sandoval, and Upper Rum River Watershed-Jerry Tveit. MOTION BY SANDOVAL SECOND BROWN TO ADOPT RESOLUTION 2012-01 A RESOLUTION APPROVING THE APPOINTMENTS FOR 2012. Motion carried 5-0.
8. **Reports of Consultants & Staff Members:**
 - a. **Engineer:** No report.

b. Attorney: Closed Meeting to discuss Labor Negotiation Strategy Pursuant to MN State Statute 13D.03: City Attorney Scott Lepak asked the City Council to go into close for an update on the police union negotiations. MOTION BY TVEIT SECOND KANE TO GO INTO A CLOSED MEETING TO DISCUSS LABOR NEGOTIATION STRATEGY PURSUANT TO MN STATE STATUTE 13D.03 AT 6:04 PM. Motion carried 5-0. This will be a taped closed session. The City Council was back in session at 6:15 pm. Lepak stated we have nothing further to report on negotiations from closed session it was simply labor strategy.

c. Staff: Fire Department:

Public Works: “Look Back” Program for Water and Sewer Billing: Teicher explained what the “Look Back” program was. In summary, it gives the homeowner a break on the sewer portion on their water and sewer bill during the months May through October. Hylen said the billing cycle does not coincide with the full months of May through October. Hylen asked the council to allow staff to come up with language that would better fit the billing cycles. I hope this would eliminate the confusion. The City Council agreed not to change the “Look Back” months but to adjust the language to match up to the billing cycles.

Skating/Hockey Rinks: To date we have spent 132 hours on trying to get the rinks ready. Due to the unseasonably warm weather, we have not been able to have the rinks available for skating. Already in mid-February, the sun starts to get stronger. The Homerun Club is having a meeting tonight and is aware it may not work for this year. The City Council all agreed to not proceed with flooding the rinks this season. A big thank you to Home Run Club for their help this year and working together with the City.

Liquor Store:

Police Dept:

City Administrator Report:

9. **Reports from Council Members:** McClish said it is nice to see the walls go up on the new facility.
10. **Report from Mayor:** Tveit stated we have been invited to a Met Council State of the Region meeting on January 18, 2012. I will give the information to the City Clerk and she will forward it on to the rest of the city council. I want to remind everyone again about the 2012 Mayor’s Snowmobile ride on January 21, 2012.
11. **Old Business:** Kane asked if Staff had a chance to do a City Council Pay Salary survey. Hylen stated it was completed and will be in the off week memorandum.
12. **New Business:**
 - a. **Efficiency Report Card-Public Works Department:** Public Works Director Paul Teicher reported on the Waste Water Treatment Plant. We have been utilizing our Chemical Feed System and had a successful discharge to the brook. We are meeting our MPCA permit limits. Since the last upgrade in 2001 where the Chemical Feed System was originally designed to be put in and never done, we finally have all the right equipment in place and able to utilize it thanks to your direction.

I am also happy to see some tall walls up at our new public works/police facility.

13. **Adjournment:** The City Council adjourned the meeting at 6:31 pm.

Barbara I. Held, City Clerk