

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

FEBRUARY 6, 2012

1. **Call to Order/Pledge of Allegiance:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Jeff Sandoval, Tim Brown, Steve Kane and Chris McClish. Also present were City Engineer Jared Voge (Bolton & Menk, Inc.), Police Chief Jeff Harapat, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, City Administrator Matt Hylan, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY SANDOVAL SECOND BROWN TO ADOPT THE FEBRUARY 6, 2012 CITY COUNCIL AGENDA. Motion carried 5-0.
4. **Consent Agenda:** MOTION BY KANE SECOND McCLISH TO APPROVE THE FEBRUARY 6, 2012, CITY COUNCIL CONSENT AGENDA-C AS FOLLOWS:
 - a. Approve the City Council Minutes of January 17, 2012
 - b. Approved Pay Estimate No. 3 from Amcon Construction Management for Fabcon, Inc. \$611,811; Central Minnesota Fabricating, Inc. \$238,032; Maxx Steel Erectors Inc. \$29,873; Southern Minnesota Woodcraft Inc. \$2,888; Steinbrecher Painting, Inc. \$712.00; and Brothers Fire Protection Co. \$7,847.
 - c. Approve the Payment of Claims for \$1,075,472.87. (Check No. 63118-63208 and ACH Debits \$102,267.71)Motion carried 4-0.
5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:**
 - a. **Amcon-Public Works/Police Facility: Awarding the Fencing & Gates Contract (C-29) to Midwest Fence:** Amcon's recommendation is to award the Fencing & Gates Contract C-29 for \$127,730. MOTION BY SANDOVAL SECOND BROWN TO AWARD THE FENCING AND GATES CONTRACT C-29 TO MIDWEST FENCE FOR \$127,730. Motion carried 5-0.
7. **Ordinances & Resolution:**
 - a. **Resolution 2012-03: Administration of the Minnesota Wetland Conservation Act:** Since the City of St. Francis has assumed the role of the Local Government Unit (LGU) for administration of Wetland Conservation Act (WCA), the Minnesota Board of Water and Soil Resources requires that a resolution delegating this authority be adopted by the City Council. MOTION BY KANE SECOND McCLISH TO ADOPT RESOLUTION 2012-03 A RESOLUTION REGARDING THE ADMINISTRATION OF THE MINNESOTA WETLAND CONSERVATION ACT. Motion carried 5-0.

b. Resolution 2012-04: Charter Commission Recommendation to Enact Charter Amendments by Ordinance: There are specific guidelines the City needs to follow in order to amend the City Charter. The Charter Commission is recommending two amendments to the City Charter. One is the date of the submission of the Capital Improvement Plan; changing it from June 1 of each year to July 1 of each year. Another amendment would be to hold a primary election. Sandoval asked if there is an additional cost for the Primary. We still have to hold primary election we would just have a portion on the ballot for an additional cost along with the public notice fee. I just do not want the cost to be an issue. McClish asked if the Charter Commission ever discussed the mayor's position going from a two-year term to a four-year term. Hylen said I believe it was discussed a number of years ago but there was not much discussion to move it forward. McClish said I would like to see changed. MOTION BY BROWN SECOND KANE TO APPROVE RESOLUTION 2012-04 A RESOLUTION CALLING FOR A PUBLIC HEARING TO CONSIDER WHETHER THE CITY SHOULD AMEND THE CITY HOME RULE CHARTER. Motion carried 5-0.

c. Resolution 2012-05: Proclamation Declaring February 7-14, 2012 as "Congenital Heart Defect Awareness Week": MOTION BY SANDOVAL SECOND BROWN TO APPROVE RESOLUTION 2012-05 PROCLAIMING FEBRUARY 7-14, 2012 AS "CONGENITAL HEART DEFECT AWARENESS MONTH". Sandoval felt it is a great recognition. Motion carried 5-0.

8. Reports of Consultants & Staff Members:

a. Engineer:

b. Attorney:

c. Staff: Fire Department: Update on the Joint Fire Study Group: Hylen asked the Mayor if you would like me to talk on this that is fine but being you are the Chair, Mr. Mayor it is up to you if you would like to give an update. Mayor Tveit said I will discuss it under Report from the Mayor.

Public Works:

Liquor Store:

Police Dept:

City Administrator Report: Land Lease: The three year lease on our Isanti County property is about to expire. In addition to the 183 acres in Isanti County, Hylen asked is the City Council interested in leasing the land located at the Southeast corner of Roanoke and 241st Avenue also known as the "40 acres". The 40 acres has approximately 26 tillable acres. Currently it is a tax-exempt property. As soon as we rent it out it goes back on the tax roll. Hylen stated it is up to the City Council if you want to lease it out. Tveit asked about the associated cost if we would bid it out. Hylen explained if we bid it out you still have the option of rejecting the bids. Sandoval stated I do not want to go backwards with this parcel. Tveit said if we purchased this property for a city hall, public works or sports complex and we are not going to use it for that, let's get rid of it. Brown said the council in the past never decided a true use for the property. There were many ideas. Tveit said I would be in favor of liquidating that property. Maybe sell it to a developer. Brown stated now might not be the right time. Hylen said he would check out what the potential taxes would be for this parcel. The City could bid them out separately with a stipulation to bid out the two parcels together. MOTION BY SANDOVAL SECOND KANE AUTHORIZING STAFF TO BID THE LEASING OF BOTH THE PROPERTY IN ISANTI COUNTY AND THE "40 ACRES". Motion carried 5-0.

Local Government Innovation Report: The focus of the group was Redesigning Minnesota's Local Government Services. The Innovation Forums were hosted by the League of MN Cities (LMC), the Association of MN Counties (AMC), and the MN School Boards Association (MSA) in partnership with the MN House of Representatives Redesign Caucus and InCommons. The Bush Foundation provided funding for these Innovation Forums with additional support provided by Beyond the Bottom Line, a partnership of the Bush Foundation, MN Philanthropy Partners (The Saint Paul Foundation and the MN Community Foundation), Northwest Area Foundation, Blandin Foundation and the Minneapolis Foundation. Hylen reported six meetings were held throughout Minnesota in November 2011. More than 400 members – city council members and administrators, county administrators and county commissioners, superintendents and school board members came together to share their experiences with redesign and to explore new opportunities to work together across jurisdictions. The three main critical lessons were; 1) Redesign is facing some barriers to change, 2) Leaders agree that five essential elements are needed to redesign local governments, and 3) Minnesota's local governments are ready to innovate. In fact, they're already doing it. Hylen quoted State Demographer, Tom Gillaspay who said "In the next decade Minnesota will be an many people turn 65 as we have had in the past four decades combined. And in the decade after this, we'll have even more. This's a significant shift, and it has significant implications for public services." The key principles for effective redesign is prioritization, willing to toss out the old rules and try new programs structures and delivery systems and deliver better outcomes. Hylen asked the council if they had any questions. Hylen also stated as a board member with the League of MN Cities he is also on a committee called the "Big 3" which involves cities, schools and counties.

9. **Reports from Council Members:** McClish reported he attended the Fire Department's appreciation awards dinner last Saturday. I would like to thank the fire fighters for their hard work and service to our City and to Fire Chief Dean Kapler for his hard work and dedication.

10. **Report from Mayor:** Mayor Tveit reported on the River Crossing Bridge Street Study. Not a lot of participation in the evening but the ones that were there did get their questions answered.

The Mayor's Snowmobile Ride was cancelled this year for a lack of snow. Saturday, I was invited by St. Paul's Mayor, Chris Coleman to attend the St. Paul Winter Carnival.

In regards to the Fire Department Study Group, I do chair that committee. At the last meeting, we looked at cost sharing models from other fire districts, ISO ratings and grants. We are adding another meeting this month to work on the report that will eventually be brought back to the city councils of the participating cities.

11. **Old Business:** None.

12. **New Business:** Sandoval watched the last Council meeting the day after found it was hard to hear people speak and I had someone else watch it and they felt it was hard to follow when you can't see the person talking. Tveit said the school district holds their open forum

before the meetings. Sandoval said I still feel the person or staff at the podium should be on camera. I think we need to take this to the next level. Tveit said the school holds their open forum before their meetings and do not video tape that portion. Hylen stated the prior council wanted the council meetings tape at a very reasonable cost. What you are wanting is the next level of taping. Let me talk to the school and see where they are at with their videotaping.

a. Efficiency Report Card- Public Works: Public Works Director Paul Teicher reported on smart equipment purchases. Thanks to the flexibility, the City Council gives us by allowing us to work with our neighboring cities and create relationships. In addition, your flexibility allows us to think out side the box and buy equipment that is more efficient. We involve staff and get their input on what will work and get the right equipment with properly timed purchases. You are also allowing us to build a new facility so we can properly maintain the equipment. Sandoval asked about the mandate on purchasing a street sweeper. Teicher stated at this time we are going to continue with contracting out this piece of equipment. Sandoval asked if we are still with the buy back program for the bobcat. Teicher stated yes we are.

Local Government Officials Meeting: February 29, 2012 is the next meeting and encourages the council members to attend.

13. **Adjournment:** The City Council adjourned the meeting at 7:20 pm.

Barbara I. Held, City Clerk