

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

JUNE 22, 2012

1. **Call to Order/Pledge of Allegiance:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 p m.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Jeff Sandoval and Steve Kane. Tim Brown and Chris McClish excused. Also present were Fire Chief Dean Kapler and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY SANDOVAL SECOND KANE TO ADOPT THE JUNE 22, 2012 CITY COUNCIL AGENDA. Motion carried 3-0.
4. **Consent Agenda:** MOTION BY KANE SECOND SANDOVAL TO APPROVE THE JUNE 22, 2012, CITY COUNCIL CONSENT AGENDA A-F AS FOLLOWS:
 - a. Approve the City Council Minutes of June 4, 2012.
 - b. Approve the City Council Minutes of June 18, 2012
 - c. Appoint Joel Olson to the Planning Commission.
 - d. Approve TNT Fireworks Permit Application at the County Market Parking Lot from June 20, 2012 through July 9, 2012.
 - e. Approve Pay Estimate No. 7 of \$551,450 from Amcon Construction Management for Gopher State Contractors Inc. \$3,135, SCR Inc.-St Cloud, Electrical Solutions \$76,384, Inc.\$174,786, North Metro Asphalt and Contracting \$39,505, New Look Contracting \$22,510, Classic Construction \$118,921, Central Minnesota Fabricating \$20,945, Northland Paving. LLC \$39,425, Fabcon, Inc. \$2,976, Stronghold Industries, Inc.\$11,400, M. Reinert Drywall, Inc.\$26,651, Multiple Concepts Interiors \$13,150, and Grazzini Brothers and Company \$1,662.
 - g. Approve the Payment of Claims for \$\$849,900.25 (No. 63795-63887)Motion carried 3-0.
5. **Meeting Open to the Public: None.**
6. **Petitions, Requests, Applications:**
 - a. **CenterPoint Energy Safety Grant Presentation:** Mayor Tveit thanked and acknowledged the safety grant received from CenterPoint Energy for \$2,150. This grant will be used towards a trailer for the new wild land fire fighter unit.
7. **Ordinances & Resolution:**
 - a. **Resolution 2012-17: Approving the Gambling premise Permit for the Anoka Area Ice Arena at Billy's Neighborhood Bar & Grill, 23212 St. Francis Blvd.:** MOTION BY SANDOVAL SECOND KANE ADOPTING RESOLUTION 2012-17 A RESOLUTION

APPROVING THE GAMBLING PREMISE PERMIT FOR THE ANOKA AREA ICE ARENA AT BILLY'S NEIGHBORHOOD BAR & GRILL, 23212 ST. FRANCIS BLVD .Motion carried 3-0.

b. Resolution 2012-18: Establishing the City of St. Francis Absentee Ballot Board: MOTION BY KANE SECOND SANDOVAL TO ADOPT RESOLUTION 2012-18 A RESOLUTION ESTABLISHING THE CITY OF ST. FRANCIS ABSENTEE BALLOT BOARD. Motion carried 3-0.

c. Resolution 2012-19: Declaring the Official Intent of Anoka County Housing and Development Authority to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Bonds: MOTION BY KANE SECOND SANDOVAL DECLARING THE OFFICIAL INTENT OF ANOKA COUNTY HOUSING AND DEVELOPMENT AUTHORITY TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF TAX-EXEMPT BONDS. Motion carried 3-0

8. Reports of Consultants & Staff Members:

a. Engineer: Ambassador Trunk Utilities Project Update: A memorandum was provided by the City Engineer on the Ambassador Blvd. Trunk Utility Improvements. Punch list items remain to be completed, however the improvement project and associated components are operational. One resident along Ambassador Blvd. has not connected to the City utilities that needs to be addressed. MOTION BY TVEIT SECOND SANDOVAL AUTHORIZING CITY STAFF TO PURSUE THE APPROPRIATE ACTIONS WITH THE CITY ATTORNEY. Motion carried 3-0.

Stormwater Management Plan Inspections: A memorandum was provided by the City Engineer on the Stormwater Practice Inspections. In 2007, the URRWMO developed a Watershed Management Plan. This plan required member communities to complete a Local Stormwater Management Plan which was adopted in 2009. Each year as part of the compliance activities, an Annual Activity Report is submitted to the URRWMO for review. The URRWMO also requires local government units to inspect and maintain all water level control structures at least once every 5 years. Due to staff availability and since the Anoka Conservation District monitors local government activities with respect to the URRWMO Watershed Management Plan, they were contacted to obtain pricing for the inspection of water level control structures. MOTION BY KANE SECOND SANDOVAL AUTHORIZING THE ANOKA CONSERVATION DISTRICT TO COMPLETE STORMWATER PRACTICE INSPECTIONS FOR COMPLIANCE WITH THE CITY'S LOCAL STORMWATER MANAGEMENT PLAN IN THE AMOUNT OF \$5,445.00. Motion carried 3-0.

Woodhaven Water Meter Improvements: A memorandum was provided by the City Engineer on the Woodhaven Water Meter Improvements. Since the Water Treatment Plants was placed into operation, City staff has been pursuing a meter change out program. While investigating the conditions of various water meters within the City, the meters at the Woodhaven Park were identified as deficient. Staff has been working with Woodhaven to obtain the easements necessary to reconstruct the meter vault. The four quotes received for the replacement ranged from \$98,925 to \$154,700. MOTION BY KANE SECOND SANDOVAL TO ACCEPT THE FOUR QUOTES FROM MAGNEY CONSTRUCTION \$98,925, RICE LAKE CONSTRUCTION \$118,400, MUNICIPAL BUILDERS INC. \$128,500, AND KHC CONSTRUCTION INC. \$154,700. Motion carried 3-0.

MOTION BY SANDOVAL SECOND KANE AWARDING THE LOW QUOTE FOR THE WOODHAVEN WATER METER IMPROVEMENTS TO MAGNEY CONSTRUCTION OF CHANHASSEN, MN IN THE AMOUNT OF \$98,925, CONTINGENT ON THE EXECUTION OF THE REQUIRED EASEMENT AGREEMENT WITH THE OWNER OF THE WOODHAVEN MOBILE HOME PARK. Motion carried 30.

b. **Attorney: “Old” Food-n-Fuel Site Update:** MOTION BY KANE SECOND SANDOVAL TO ADOPT THE PROPOSED FINDING OF FACT AND ORDER CALLING FOR A JULY 16, 2012 PUBLIC HEARING AND DIRECT STAFF TO MAIL NOTICE OF THE PUBLIC HEARING TO MDW EQUITY, LLC TO DETERMINE IF 4020-233rd AVENUE NW IS A HAZARDOUS PROPERTY. Motion carried 3-0.

c. **Staff:**

Fire Department: Roof Repair: The roof at the Fire/Police building has experienced leaking problems for years and has been scheduled for repair/replacement in 2012. Staff contacted Amcon Company and received a proposal for the design and construction management of the project. About six years ago, the City made some temporary repairs to the roof at the current west shop. Those repairs were intended to last five years. The quote received from Amcon was for \$15,000 which includes the service of Architectural design \$11,000 and Construction management \$4,500. Chief Kapler stated the second phase will include the painting of the building. MOTION BY TVEIT SECOND KANE AUTHORIZING STAFF TO ENTER INTO THE AGREEMENT WITH AMCON FOR RE-ROOFING DESIGN AT THE FIRE STATION AND WEST SHOP FOR \$15,500. Motion carried 3-0.

Public Works:

Liquor Store:

Police Dept:

City Administrator Report:

9. **Reports from Council Members:** No reports.

10. **Report from Mayor:** Want to Congratulate City Administrator Matt Hylen for being appointed to a three-year term on the League of MN boards. Also wanted to thank all city employees for helping with Pioneer Days. There were a number of staff that volunteered their time and I want to thank them.

The Motorcycle ride that was held on June 16, 2012 was not very well attended but thanked all that participated. The ride collected \$400.00 for the City.

11. **Old Business:** None.

12. **New Business:** None.

13. **Adjournment:** The City Council adjourned the meeting at 6:22 pm.