

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

OCTOBER 15, 2012

1. **Call to Order/Pledge of Allegiance:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 p.m.
2. **Roll Call:** Present were Mayor Jerry Tveit, Councilmembers Jeff Sandoval, Tim Brown, Chris McClish and Steve Kane. Also present were Jared Voge (Bolton & Menk, Inc.), Police Chief Jeff Harapat, Finance Director Darcy Mulvihill, Administrative Intern Chris Mickelson, City Administrator Matt Hysten and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY KANE SECOND SANDOVAL TO ADOPT THE OCTOBER 15, 2012, CITY COUNCIL AGENDA AS AMENDED. Add Resolution 2012-34 dealing with the Fire Shared Service under fire department. Motion carried 5-0.
4. **Consent Agenda:** MOTION BY BROWN SECOND McCLISH TO ADOPT THE OCTOBER 15, 2012, CITY COUNCIL CONSENT AGENDA A-C AS FOLLOWS:
 - a. Approve the City Council Minutes of October 1, 2012.
 - b. Pay Estimate No. 11 from Amcon Construction Management for \$442,306 to Electrical Solutions, Inc. \$91,525, Northland Paving LLC \$164,987, Grazzini Brothers and Co. \$3,434, Southern MN Woodcraft Inc. \$7,964, McDowall Company \$1,636, Heartland Glass \$10,572, M. Reinert Drywall \$263, Noble Nursery Retail/Northern Escrow \$44,678, Newline Products Inc. \$1,048, Greystone Construction Company \$4,750, Olympus Lockers and Storage Products \$17,826, Custom Expressions \$1,285, and Brothers Fire Protection \$92,338.
 - c. Approve Payment of Claims for \$843,090.33. (Check numbers 64418-64498) Motion carried 5-0.
5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:** None.
7. **Ordinances & Resolution:**
 - a. **Ordinance 179, Second Series: Amending Section 6-5-3 regarding Gambling Proceeds (First Reading):** A memorandum from the City Attorney, Scott Lepak was provided regarding the changes that were addressed at the last City Council meeting. MOTION BY KANE SECOND BROWN APPROVING THE FIRST READING OF ORDINANCE 179, SECOND SERIES AMENDING SECTION 6-5-3 REGARDING GAMBLING PROCEEDS. Roll Call: Ayes: Brown, Kane, McClish, Kane and Tveit. Nays: None.

8. **Reports of Consultants & Staff Members:**

a. **Engineer: Trunk Highway 47 Pedestrian Improvement:** City Engineer Jared Voge provided a memorandum on the Pederson Drive/Hwy 47 intersection crosswalk project. The bids were opened October 11, 2012 for this project with three bids received for Section A and four bids for Section B of the noted project. The project was bid in two sections to accommodate different completion dates. The completion dates associated with Section A is January 25, 2013 and Section B is May 17, 2013. The bids received for Section A are as follows: Concrete Idea, Inc. of St. Michael \$140,096.00, New Look Contracting Inc. of Elk River \$152,019.50, and Urban Companies of St. Paul \$242,631.00. The bids received for Section B are as follows: Forest Lake Contracting, Inc. of Forest Lake \$130,412.00, Concrete Idea, Inc. of St. Michael \$140,096.00, New Look Contracting, Inc. of Elk River \$142,763.00 and Urban Companies of St. Paul \$152,631.00. I did have some discussion with the school superintendent. Consensus was to proceed with Section A with the early completion date. MOTION BY KANE SECOND TVEIT TO ACCEPT ALL THREE BIDS FOR SECTION A AND ALL FOUR BIDS FOR SECTION B. Motion carried 5-0. MOTION BY TVEIT SECOND BROWN TO ADOPT RESOLUTION 2012-33 AWARDED SECTION A OF THE TRUNK HIGHWAY 47 PEDESTRIAN IMPROVEMENT TO CONCRETE IDEA, INC. OF ST. MICHAEL FOR \$140,096.00 CONTINGENT UPON THE SCHOOL DISTRICT'S TIME FRAME DECISION. Motion carried 5-0.

b. **Attorney:**

c. **Staff:**

Fire Department: Resolution 2012-34 Commit to Application For Grant

Opportunity for Share Fire Services: This grant opportunity through the State Fire Marshal's office would be used to offset the cost of the consultant. The parties receiving the \$25,000-\$40,000 grant will be required to match approximately 10% of the grant proceeds. St. Francis portion based on population would be approximately \$400-\$640. MOTION BY BROWN SECOND McCLISH TO ADOPT RESOLUTION 2012-34 COMMITTING TO APPLICATION FOR GRANT OPPORTUNITY FOR SHARE FIRE SERVICES. Motion carried 5-0.

Public Works:

Liquor Store:

Police Dept.:

City Administrator Report: Hylen reminded the City Council the LMC's regional meeting is October 14th.

Seelye Brook Park neighborhood meeting is tomorrow night at 7:00 pm. I did receive some calls regarding this meeting.

Public Works/Police Facility: Just want to update the council on the public works/police facility. The project is not over budget and there is still contingency money left. If it were getting close to being over budget, you would have been notified. We are looking at maybe an open house in November.

9. **Reports from Council Members:** Brown stated he is glad to see the joint fire service is moving along nicely.

Sandoval went to a soft opening at Beef O'Bradys last Saturday night.

Kane said staff has given us a good solid building on holding down the cost. Blessed to have the staff we do.

10. **Report from Mayor:** Unfortunately, I will not be able to attend the Seelye Brook Park neighborhood meeting tomorrow evening.

I was unable to attend the opening of Beef O’Bradys but did go to their Andover location and wish them well in St. Francis.

11. **Old Business:**

a. **Administrative Intern Update on 4020-233rd Avenue NW:** This Wednesday, October 17, 2012 Quiring Excavating will be mobilizing and beginning demolition work on the canopy, asphalt, removal of storage tanks and any contaminated soil on the “old” Food-n-Fuel site.

Kane stated he found out tonight, this has been the intern Chris’s (Mickelson) project and he is the person getting this completed, thank you.

b. **Pioneer Days:** Mayor Tveit stated at the last meeting Pioneer Days was discussed on whether or not the City would dedicate any funds to Pioneer Days. Hysten stated the City can set aside funds for Pioneer Days in the general fund but not tie the funds with the gambling ordinance. MOTION BY TVEIT SECOND KANE TO BUDGET FOR AN AMOUNT NOT TO EXCEED \$9,000 FOR 2013 PIONEER DAYS. Both Kane and Tveit stressed this needs to be a community event and staff will be used only as needed. Motion carried 5-0.

12. **New Business:** None.

13. **Adjournment:** Mayor Tveit adjourned the regular City Council meeting at 6:31 pm.

Barbara I. Held, City Clerk