

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

February 4, 2013

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Mike Haggard, Amy Lazere, Tim Brown, and Chris McClish. Also present were City Engineer Jared Voge (Bolton & Menk, Inc.), Police Sergeant Jake Rehling, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, City Administrator Matt Hysten and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY LAZERE SECOND McCLISH TO ADOPT THE FEBRUARY 4, 2013 CITY COUNCIL AGENDA. Motion carried 5-0.
4. **Consent Agenda:** MOTION BY BROWN SECOND McCLISH TO APPROVE THE FEBRUARY 4, 2013, CITY COUNCIL CONSENT AGENDA AS A-D AS FOLLOWS:
 - a. Approve the City Council Minutes of January 22, 2013.
 - b. Approve the Final Pay Request \$6,611 to Lake Area Roofing for the Re-roofing Project.
 - c. Enter into the Right of Entry Agreement with Richard Sonstebly for the construction of an additional right-hand turn lane from St. Francis Blvd. onto southbound Cree Street NW.
 - d. Enter into an Agreement with ISD #15 for an Easement for Sanitary Sewer Purposes.
 - e. Ratify the Appointment of Dan Thompson as Assistant Fire Chief and Barry McDonough as Captain.
 - f. Receive and File the City Council Work Session Notes of January 27, 2013.
 - g. Approve the Payment of Claims for \$ (Check #'s 65019-65080 \$123,981.32 and 51E-52E \$1,351,748.21)Motion carried 5-0.
5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:** None.
7. **Ordinances & Resolution:** None.
8. **Reports of Consultants & Staff Members:**
 - a. **Engineer:**
 - b. **Attorney:**
 - c. **Staff:**
 - Finance Director:**
 - Fire Dept.:**

Public Works: East Shop Demolition Discussion: Hysten reported the old east shop is located next to Casey's along Bridge Street. This structure is basically falling in on itself. This building was not heated this winter. Last summer there was interest from a developer to put a senior housing project on that sight. A housing study was completed and stated the need was for a 40 unit facility. The developer's threshold was a minimum of a 55-unit facility. Since that project did not commence we would like to look at getting the site ready so when a developer is found the lot would be ready. The City purchased that building from Anoka County in early 1999. There are underground tanks on the property. The City has not used them and current staff at Anoka County do not know what they were used for. We would like to get an environmental assessment done along with obtaining some quotes for the demolition of the building. No action is needed for tonight. Hysten asked is staff heading in the right direction. Lazere asked what is the plan for the land with no senior project coming in. What type of business could go there. Hysten said the past councils wanted to sell the land to a private developer. In regards to what goes in that location we would need to follow the correct zoning and there is some traffic issues in that area. Lazere asked if the building was repairable. Tveit said everything can be repair but at what cost. Tveit stated there are also some structural issues with the building. Haggard asked why not wait and let a developer absorb some of the cost. Hysten stated we own it and we know there are buried tanks on the property, even if we have not used them; we are still liable for the clean-up, at least in part. Brown stated to get the property marketable to sell we might as well do what we can to have it ready. The tanks are still our problem. Staff will keep the Council informed on the process.

Liquor Store:

Police Dept:

City Administrator: Last week the City received papers of a lawsuit against the City. Staff notified the city attorney's office of this lawsuit. Appropriate staff and the attorney's office are working on the suit.

9. **Reports from Council Members:** Lazere attended the Newly Elected Official conference this past weekend. Lazere stated it was great networking and did not realize what all the resources the League of MN Cities had to offer, great conference.
10. **Report from Mayor:**
 - a. **Anoka Area Chamber of Commerce State of the Cities Presentation:** Tveit gave his power point presentation to the City Council.
11. **Old Business:** McClish stated I would like to bring up the 2013 Budget. I believe we are still short around \$116,000. During budget time, we mentioned we would bring this back up at the beginning of the year. I would like to ask City staff what plans do you have in order to balance the budget shortfall. Hysten said the work session in January focused more on City department activities. Last fall staff did present to the city council a list of reductions that included staff cuts. Hysten explained historically expenditures have come in lower than our revenue, but management recommendations on budget cuts will be presented soon. McClish would like a plan and not wait until the end of the year.
12. **New Business:** Lazere asked if she could get a list of current projects, the timeline for them and a list of the City's goals. The council discussed having another work session. Tveit

stated maybe a review of our Capital Improvement Plan would be beneficial too. Hylen reported our engineering firm put together a GIS layer that outlines projects so maybe we could have them give a presentation also.

13. **Adjournment:** The Regular City Council meeting adjourned at 6:32 pm.

Barbara I. Held, City Clerk