

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA

MARCH 19, 2012

ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW
6:00 PM

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. Approve City Council Minutes – March 5, 2012
 - b. Pay Estimate No. 4 from Amcon Construction Management for Maxx Steel, Fabcon Inc., Shaw/Stewart Lumber, Gopher State Contractors Inc., McDowall Company, M .Reinert Drywall Inc., SCR Inc.-St Cloud
 - c. Accept the Resignation of Public Works Employee Jacob Skorseth
 - d. Authorization to Fill the Public Works Water/Wastewater Position
 - e. Approve the Massage Therapy Renewal License for St. Francis Physical Therapy Wellness Center/Nicole Kotaska
 - f. Approve the Minneman Triathlon Permit for June 30, 2012 to Optum Health Performance
 - g. Payment of Claims
5. Meeting Open to the Public
6. Petitions, Requests, Applications
 - a. Mayor's Trail Ride Donation Presentation by Mayor Tveit to the St. Francis Ambassador Program
 - b. Charter Commission Recommended Amendments: Public Hearing
7. Ordinances & Resolutions:
 - a. Ordinance 166 Second Series-Amending Section 12.03 Entitled 'Sale of Real Property" (Second Reading)
 - b. Ordinance 167 Second Series-Approving the Exchange of City Owned Real Estate and Easement with Anoka County (Second Reading)
 - c. Ordinance 168 Second Series-Amending and Restating the City of St. Francis Home Rule Charter Section 7.16 Capital Improvement Program
 - d. Ordinance 169 Second Series- Amending and Restating the City of St. Francis Home Rule Charter Chapter 5 Pertaining to Primary Elections
 - e. Resolution 2012-08: Reestablishing Precincts and Polling Places
8. Reports of Consultants & Staff Members
 - a. Engineer:
 - b. Attorney:
 - c. Staff:
 - Fire Dept.: Joint Fire Study Update
 - Apparatus Update
 - Public Works: Equipment Purchase
 - Liquor Store:
 - Police:
 - City Administrator: Land Lease Bid Results
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
13. Adjournment

Calendar of Events

Mar 18: City Council and Management Team Retreat 1:00 pm
Mar 19: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
Mar 21: Planning Commission Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm
Apr 2: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
Apr 16: Board of Appeal and Equalization @ ISD #15 Central Services Center (District Offices) 5:00 pm
Apr 16: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
Apr 18: Planning Commission Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm
Apr 21: 2012 St. Francis Area Business & Community Expo @ SFHS 10 am – 3 pm

TO: Mayor & City Council

FROM: Matthew L. Hylan, *Matt* 
City Administrator

RE: Agenda Memorandum – March 19, 2012 Meeting

Agenda Items:

4. Consent Agenda:

- b. Attached is Pay Estimate #4 for the Police/Public Works project in the amount of \$419,898.00.
- e. St. Francis Physical Therapy is requesting renewal of their Massage Therapy License. All necessary paperwork has been submitted.
- f. The Minneman Triathlon is asking for permission to conduct the bike portion of the triathlon through St. Francis on June 30, 2012. This event has been coming through St. Francis for a number of years. The permit was reviewed by the police department and given their ok.

6. Petitions, Requests, Applications:

- a. *Charter Commission Recommended Amendments Public Hearing:* As requested by the Charter Commission, we are proceeding with a required public hearing to seek input on two potential amendments to the St. Francis City Charter. Once Mayor Tveit declares the Public Hearing open, a brief overview on what proposed changes are being considered will commence. Following the overview, public input is welcomed. At the conclusion of the public hearing, no action is needed since it is a separate action item later on the agenda.

7. Ordinances & Resolutions:

- a. *Ordinance 166, Second Series:* Attached is Ordinance 166, Second Series (second reading) approving the exchange of City owned real estate and easement with Anoka County. The past eight months, or so, we have been working with Anoka County to correctly identify/rectify some easements as well as rectify some boundary issues between our wastewater treatment land and the Anoka County Highway Building. The Ordinance and agreement are enclosed, but the map enclosed will provide you with a visual on exactly what is transpiring since the legal descriptions on unplatted land are lengthy and potentially confusing. A motion would be in order with a roll call vote to approve Ordinance 167, Second Series (second reading).
- b. *Ordinance 167, Second Series:* Attached is Ordinance 167, Second Series (second reading) amending Section 12.03 Entitled "Sale of Real Property". This Ordinance identifies we are leasing the land to the St. Francis Economic Development Authority and identifies we can only sell real property by Ordinance. Although we are not selling our police/public works facility or land, some documents cannot be recorded with the County (County decision, not City Attorney decision) until the City Council identifies by Ordinance we are leasing the ground to the EDA. A motion would be in order with a roll call vote to approve Ordinance 169, Second Series (second reading).
- c. *Ordinance 168, Second Series:* Attached is Ordinance 168, Second Series (first reading) to amend and restate the City Home Rule Charter Section 7.16. This change relates to amending the submission date of the 5 year Capital

Improvement Plan. Currently it is June 1st the Council will receive the plan and the recommendation is for July 1st. This change would result in budgetary information being gathered at a similar time to the formulation of the annual operational budgets. A motion would be in order with a roll call vote to approve Ordinance 168, second series. Note a unanimous vote is required to amend the Home Rule Charter.

- d. *Ordinance 169, Second Series:* Attached is Ordinance 169, Second Series (first reading) to amend and restate the City Home Rule Charter Chapter 5. This change identifies the how and when a primary election could be held for local offices in the City of St. Francis. A motion would be in order with a roll call vote to approve Ordinance 169, second series. Note: a unanimous vote is required to amend the Home Rule Charter.
- e. *Resolution 2012-08:* Attached is Resolution 2012-08 which reestablishes precinct and polling places in St. Francis due to the recent redistricting. A map of the precinct locations is included. After every Census redistricting takes place because of possible population changes.

8. Reports:

- a. **Engineer:**
- b. **City Attorney:**
- c. **Staff:**

Fire: *Joint Fire Study Update:* Mayor Tveit and Chief Kapler will be attending the meeting on March 15, 2012 and will give a verbal report at the meeting.

Apparatus Update: Fire Chief Kapler will lead a discussion on existing and future needs of fire apparatus.

Public Works: *Equipment Purchase:* Attached is an Agenda Report with supporting document from Public Works Director Paul Teicher. This is for trading in equipment, transferring equipment to another department, and acquiring a new type of equipment.

Liquor Store:

Police:

City Administrator: *Land Lease Results:* Three qualified bidders engaged in bidding for the two land tracks of the City. The highest bidder was Tom Carlisle in the amount of \$90 per acre for the 177 tillable acres in Isanti County. The estimated taxes proved to be too high for the "40-acres" land on 241st Avenue NW. Per the County Assessor, the Market Value Exclusion changes last year have had a negative impact on agricultural land taxes. The Isanti County land is still desired due to the irrigation system on our sand ground. A motion would be in order to direct the City Administrator to enter into the land lease subject to review and consent of the City Attorney.

11. Old Business

12. New Business:

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

MARCH 5, 2012

1. **Call to Order/Pledge of Allegiance:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:02 p m.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Jeff Sandoval, Tim Brown, Steve Kane and Chris McClish. Also present were City Attorney Scott Lepak (Barna, Guzy and Steffen, Ltd) City Engineer Jared Voge (Bolton & Menk, Inc.), Police Chief Jeff Harapat, Police Sergeant Jake Rehling, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY McCLISH SECOND KANE TO ADOPT THE MARCH 5, 2012 CITY COUNCIL AGENDA. Motion carried 5-0.
4. **Consent Agenda:** City Attorney Lepak asked to remove 4c from the consent agenda. A clarification is needed in regards to the insurance requirements. MOTION BY BROWN SECOND SANDOVAL TO APPROVE THE MARCH 5, 2012, CITY COUNCIL CONSENT AGENDA-B and D-E AS FOLLOWS:
 - a. Approve the City Council Minutes of February 21, 2012.
 - b. Accept the Resignation of Part Time Liquor Store Employee Nicole Dowell.
 - c. ~~Approve the Agreement between Allina Hospitals and Clinics (Allina Medical Transportation) and the St. Francis Fire Department.~~
 - d. Approve the Reimbursement Request from the St. Francis Home Run Club for Ice Rink Expenditures.
 - e. Approve the Payment of Claims for \$ 320,795.48 (Check No. 63264-63327 \$127,234.60 and ACH Debits \$193,560.88)Motion carried 5-0.
5. **Meeting Open to the Public:** William Gardner, 5304-238th Avenue NW addressed the City Council about the clinic at the high school. I agree with Mr. Brown's concerns at the last meeting. The first item of concern is the medication cabinet, what type of medication are they going to have. Second is I was confused on the Planning Commissions vote, third is who is going to be able to attend this clinic. Now it is employees and families thought it was just employees at first. It is not fair to allow just certain people to be able to go this clinic. We have two clinics already in town.
6. **Petitions, Requests, Applications:**
 - a. **ISD #15 Ordinance Amendment-School Clinic (Ordinance 165 Second Series-First Reading):** This item was tabled at the last meeting. Tveit said Sandoval was not here to see the presentation. Tveit asked Lepak about the legal ramifications of this issue. Lepak

explained the concerns the Council had at the last meeting. It does have some interesting elements to it. Dave Lindberg, Human Resource Director for ISD #15 stated the presentation was probably not the right information to present at that meeting. We did find out if no rent is paid by the entity, they do not have to pay taxes and no money will be exchanged. In regards to the type of medicines at this location, it will be limited. I did talk to the CEO of Goodrich Pharmacy and we are trying to work together on this project. I do not see a negative effect with the existing clinics. The issue is we have employees not going to the doctor and are getting very sick. Therefore, they are not going to the doctor anyway. There is no an additional cost we just want to redirect it. Sandoval there is no guarantee that your employees will go to the clinic anyway. I do not see a need for it. Lindberg said I agree I cannot guarantee the employees will go to this clinic. Brown asked about what type of medication is there going to be. Kane said this staff and city council has worked very hard to work closely with the school in the past. Kane said with the last presentation, I lost some of that trust. Kane asked for this go back to the planning commission. McClish agreed to go back to the planning commission. Brown said if there is no new information I do not believe it will change. If they have more members present, it may. Lindberg asked is it the concept of the facility or the use of the facility that seems to be the problem. Sandoval does not feel the Planning Commission will change their mind. I do not think we should prolong this. After more discussion, the council agreed to send it back to the Planning Commission. MOTION BY KANE SECOND McCLISH TO SEND THE SCHOOL CLINIC MATTER BACK TO THE PLANNING COMMISSION. Tveit said I am torn on this issue. I do think this is a unique perspective. Sandoval asked who is going to benefit from this clinic. Does it also include their families? Tveit said the school indicated it would lower health care cost for the district. Motion carried 4-1. Sandoval voting nay.

7. **Ordinances & Resolution:**

a. **Ordinance 166, Second Series-Amending Section 12.03 Entitled “Sale of Real Property” (First Reading):** MOTION BY SANDOVAL SECOND BROWN. TO APPROVE THE FIRST READING OF ORDINANCE 166, SECOND SERIES AN ORDINANCE AMENDING SECTION 12.03 ENTITLED “SALE OF REAL PROPERTY”. Roll Call: Ayes: Kane, Brown, Sandoval, McClish and Tveit. Nays: None Motion carried 5-0.

b. **Ordinance 167, Second Series-Approving the Exchange of City Owned Real Estate and Easement with Anoka County (First Reading):** MOTION BY SANDOVAL SECOND McCLISH TVEIT TO APPROVE THE FIRST READING OF ORDINANCE 167, SECOND SERIES AN ORDINANCE APPROVING THE EXCHANGE OF CITY OWNED REAL ESTATE AND EASEMENT WITH ANOKA COUNTY. Roll Call: McClish, Sandoval, Brown, Kane and Tveit. Nays: None. Motion carried 5-0.

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney: Closed Meeting to discuss Labor Negotiation Strategy Pursuant to MN Statue 13D.03:** City Attorney Scott Lepak, asked the City Council to go into Close Session to discuss Labor Negotiation strategy pursuant to MN State Statute 13D.03. MOTION BY TVEIT SECOND SANDOVAL TO GO INTO A CLOSED MEETING TO DISCUSS LABOR NEGOTIATION STRATEGY PURSUANT TO MN STATE STATUTE 13D.03 AT 6:29 PM. Motion carried 5-0. The City Council was back in session at 6:38 pm. Lepak reported the Council gave direction to staff to continue negotiations.

c. Staff: Fire Department: Update on the Joint Fire Study Group: Tveit stated he will address this under Report from Mayor.

Public Works: Equipment Purchase: Public Works Director Paul Teicher provided an Agenda Report to the City Council on equipment underutilized. After researching what type of equipment would better serve our needs, it was determined to ask for authorization to purchase a Bobcat Toolcat with V-plow and sprayer attachments for \$47,924.64 (State bid pricing) from Crawford's Equipment. The piece of equipment that would be traded in would be the 2003 Kawasaki Mule to Crawford's Equipment and the Polaris Ranger could be utilized by the St. Francis Fire Department. Tveit said he thought the trade-in value of the mule was low. Teicher said this is a very limited piece of equipment, not many features. Brown asked if the Toolcat was on the buy back type of program. Teicher said that program is not available from Bobcat for this piece of equipment. MOTION BY SANDOVAL SECOND KANE AUTHORIZING THE PUBLIC WORKS DIRECTOR TO PURCHASE A BOBCAT TOOLCAT WITH A V-PLOW AND SPRAYER ATTACHMENTS WITH THE STATE-BID PRICE OF \$47,924.64 FROM CRAWFORD'S EQUIPMENT. Motion carried 5-0. MOTION BY SANDOVAL SECOND BROWN AUTHORIZING TRANSFERRING THE POLARIS RANGER TO THE ST. FRANCIS FIRE DEPARTMENT. Motion carried 5-0. MOTION BY SANDOVAL SECOND McCLISH AUTHORIZING THE TRADE-IN OF THE 2003 KAWASAKI MULE FOR \$3,000. Motion carried 5-0.

Liquor Store:

Police Dept:

City Administrator Report:

Retreat Update: Provided in the Council Packet was the 2011 City Council and Management Team Retreat Report. The City Council/Management Team Retreat has been set for March 18, 2012 at 1:00 pm at Community Center.

9. **Reports from Council Members:** Sandoval reported while traveling through Wisconsin he heard a city voted to cut their budget by \$120,000 eliminating the tornado sirens. It was because they did not want to upgrade their current sirens. After all the tornadoes that happen this past week, I was surprised to hear that type of service cut.

McClish reported the City Council had the opportunity to Tour the Police/Public Works before the Council Meeting tonight. It is progressing along very well.

10. **Report from Mayor:**

a. **Mayor's "State of the Cities" Address:** Mayor Tveit gave his power point presentation, the same one he gave at the Anoka Area Chamber of Commerce annual meeting.

Tveit also reported that he participated in the Polar Plunge this past weekend on Long Lake.

11. **Old Business:**

a. **Future Pioneer Days Celebrations:** Tveit stated we do need to decide on what the future of Pioneer Days is. Kane said Barb Held and I attended the Chamber of Commerce Board

meeting in February. I would like to have a decision made tonight so we can let the businesses and organizations know at the Pioneer Day meeting on March 15 at 2:00 pm and 6:00 pm. McClish stated he would like to have some other organization take over or maybe eliminate the parade because of the cost. Tveit said what if we do not get anybody to step up and take it over. Brown said we are not the only City considering not holding a city celebration. Heard Stillwater is cancelling theirs this year. Sandoval said I have watched the employees work over the years; it is an expense in having the employees putting in all the overtime. Sandoval said too it is unfortunate but we are losing instead of gaining. Tveit said I hate to say I concur. I tried to brainstorm over this trying to think of organizations that could come together to put this on. If we cannot get any volunteers maybe we need to eliminate the more costly things; such as the parade. Kane said we are still paying overtime. Tveit is hoping more volunteers would come forward to help. Sandoval said volunteers are a great thing but what if they don't show. Could it be brought down into manageable event, maybe a one-day event? Held said yes it could but you would not have the full carnival and more than likely not the food vendors. A one-day event could still work. After more discussion, the City Council decided if we cannot get volunteers, we would no longer have Pioneer Days.

12. **New Business:**

a. Efficiency Report Card- Police Department: Police Sergeant Jake Rehling gave a power point presentation on the FBI Academy Training he attended. Sgt. Rehling said it went very well and it was a great honor to attend. I personally want to tell you that I learned more in those 11 weeks than in all the years of law enforcement. I want to thank each and every one of you (City Council) for allowing me to attend the FBI Academy.

13. **Adjournment:** The City Council adjourned the meeting at 7:35 pm.

Barbara I. Held, City Clerk

APPLICATION AND CERTIFICATE FOR PAYMENT



To (Owner): City of St. Francis
 23340 Cree St. NW
 St. Francis, MN 55070
Project: St. Francis Police & Public Works
 4058 St. Francis Blvd
 St. Francis, MN 55070

Construction Amcon CM, LLC
Manager: 1715 Yankee Doodle Road, Suite 200
 Eagan, MN 55121
Architect: Power Engineers Inc
 105 East 4th St., Suite 200
 Northfield, MN 55057

Application #: 4
Date: 2/29/2012
Project No: CM234
Page: 1 of 2

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Amcon CM, LLC

BY: *[Signature]*
DATE: 3/5/12

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

ARCHITECT: Power Engineers Inc.
BY: *[Signature]*
DATE: _____

OWNER: City of St. Francis
BY: _____
DATE: _____

CHANGE ORDER SUMMARY

Change Order Number	Approval Date	Amount
1	3/1/2012	19,201

TOTAL \$19,201

Thank You

Application is made for payment as shown below in connection with the Contract Continuation Sheet attached.

The present status of the account for this contract is as follows:

Original Budget Sum: \$6,425,937
 Change Orders To Contract: \$19,201
 Contract Value: \$6,445,138

Total Completed & Stored To Date: \$1,924,911
 Retention: \$96,246

Total Earned, Less Retention: \$1,828,665
 Previous Applications For Payment: \$1,408,767

Current Payment Due: \$419,898

Previously Submitted & Not Paid Applications: \$0

TOTAL DUE: \$419,898



CONTRACT CONTINUATION

Project: St. Francis Police & Public Works
St. Francis, MN

Application #: 4
Dated: 2/29/2012
Project No: CM 234

Cost # Code	Description	Subcontractor/Supplier	Original Contract	Changes To Contract	Sum to Date	Total Completed to Date	Retention	Total Earned Less Retention	Previous Requests	Current Payment Due	Completed %	Balance to Finish
1 C-01	Site Grading/Excavating/Demo	North Metro Asphalt & Contract	\$344,942	\$715	\$345,657	\$145,939	\$7,297	138,642	\$138,642	\$0	42%	\$199,718
2 C-02	Site Utilities	New Look Contracting Inc.	284,500	7,333	291,833	113,702	5,685	108,017	108,017	0	39%	178,131
3 C-03	Asphalt Paving	Northland Paving, LLC	448,200	275	448,475	4,500	225	4,275	4,275	0	1%	443,975
4 C-04	Landscaping/Irrigation/Ret. Walls	Noble Nursery Retail	47,365	(1,500)	45,865	0	0	0	0	0	0%	45,865
5 C-05	Concrete & Masonry	Classic Construction of Cedar A	777,988	(250)	777,738	238,105	11,905	226,200	226,200	0	31%	539,633
6 C-06	Precast Concrete	Fabcon Inc	677,907	1,040	678,947	675,557	33,778	641,779	611,811	29,968	100%	3,390
7 C-07	Steel Fabrication (Supply)	Central Minnesota Fabricating	340,330	760	341,090	250,560	12,528	238,032	238,032	0	73%	90,530
8 C-08	Steel Erection	Maxx Steel Erectors	69,900	1,026	70,926	58,813	2,941	55,872	29,873	25,999	83%	12,113
9 C-09	Windows-Fiberglass (Supply)	Shaw Stewart Lumber Co	22,225	0	22,225	22,225	1,111	21,114	0	21,114	100%	0
10 C-10	Carpentry-Gen Construction	Gopher State Contractors Inc	123,310	0	123,310	32,600	1,630	30,970	0	30,970	26%	90,710
11 C-11	Architectural Woodwork, Cabinet	Southern MN Woodcraft Inc	47,950	3,388	51,338	3,040	152	2,888	2,888	0	6%	48,298
12 C-12	Flat Roofing	McDowall Company	400,650	0	400,650	257,920	12,896	245,024	0	245,024	64%	142,730
13 C-13	HM Doors/Hardware (Supply)	Straughan Hardware Inc	96,980	(205)	96,775	0	0	0	0	0	0%	96,775
14 C-14	Overhead Doors	Overhead Door of the Northlan	70,298	(2,131)	68,167	0	0	0	0	0	0%	68,167
15 C-15	Specialty Doors - Detention	Stronhold Industries Inc	24,400	0	24,400	0	0	0	0	0	0%	24,400
16 C-16	Glass and Glazing	Heartland Glass	49,060	518	49,578	0	0	0	0	0	0%	49,578
17 C-17	Drywall/Metal Stud Framing	M. Reinert Drywall Inc	83,000	0	83,000	9,296	465	8,831	0	8,831	11%	73,704
18 C-18	Flooring (Carpet and VCT)	Multiple Concept Interior Inc	23,949	0	23,949	0	0	0	0	0	0%	23,949
19 C-19	Ceramic and Quarry Tile	Grazzini Brothers & Company	31,397	0	31,397	0	0	0	0	0	0%	31,397
20 C-20	Painting & Coatings	Steinbrecher Painting	37,200	0	37,200	750	38	712	712	0	2%	36,450
21 C-21	Acoustical Ceiling	Acoustics Associates	26,825	0	26,825	0	0	0	0	0	0%	26,825
22 C-22A	Misc. Specialties	Bartles Sales Company Inc	16,891	0	16,891	0	0	0	0	0	0%	16,891
23 C-22B	Detention	Mid America Business Systems	36,218	(13,257)	22,961	0	0	0	0	0	0%	22,961
24 C-22C	Laundry Access, Wash Bay	Construction Supply Inc	13,621	8	13,629	0	0	0	0	0	0%	13,629
25 C-22D	Visual Display	Newline Products Inc	1,103	0	1,103	0	0	0	0	0	0%	1,103
26 C-22E	Supply Police Personnel Lockers	Greystone Construction Co	13,561	0	13,561	0	0	0	0	0	0%	13,561
27 C-23	Fabric Covered Storage Struct.	Olympus Lockers & Storage Pr	114,950	0	114,950	0	0	0	0	0	0%	114,950
28 C-24	Lockers	Olympus Lockers & Storage Pr	17,800	0	17,800	0	0	0	0	0	0%	17,800
29 C-25	Signage	Signarama	9,896	0	9,896	0	0	0	0	0	0%	9,896
30 C-26	Mechanical -HVAC, Plumbing, Fir	St. Cloud Refrigeration	1,084,200	9,405	1,093,605	69,044	3,452	65,592	7,600	57,992	6%	1,024,561
31 C-27	Electrical	Electrical Solutions Inc	693,100	10,156	703,256	34,600	1,730	32,870	32,870	0	5%	668,656
32 C-28	Overhead Crane Systems	Altkoch Engineering Corp	43,940	0	43,940	0	0	0	0	0	0%	43,940
33 C-29	Fencing/Gates	Midwest Fence	127,730	0	127,730	0	0	0	0	0	0%	127,730
34 C-30	Low Voltage Systems	Brothers Fire Protection	223,198	1,920	225,118	8,260	413	7,847	7,847	0	4%	216,858
35 C-31	Window Treatment	Custom Expressions	1,353	0	1,353	0	0	0	0	0	0%	1,353
TOTALS			\$6,425,937	\$19,201	\$6,445,138	\$1,924,911	\$96,246	1,828,665	\$1,408,767	\$419,898	30%	\$4,520,227

Contract Summaries

St. Francis Police & Public Works

Contractor Signed Insurance Contract Expires Bond Original Change Current Contract

St. Francis Contractors

C-01	North Metro Asphalt and Contracting	X	4/15/12	X	344,942	715	345,657
C-02	New Look Contracting, Inc	X	1/9/12	X	284,500	7,333	291,833
C-03	Northland Paving, LLC	X	1/1/12	X	448,200	275	448,475
C-04	Noble Nursery Retail	X			47,365	(1,500)	45,865
C-05	Classic Construction of Cedar, MN, Inc.	X	3/1/12	X	777,988	(250)	777,738
C-06	Fabcon, Inc	X	12/31/12	X	677,907	1,040	678,947
C-07	Central Minnesota Fabricating	X	11/1/12	X	340,330	760	341,090
C-08	Maxx Steel Erectors	X	6/2/12	X	69,900	1,026	70,926
C-09	Shaw Stewart Lumber Co,				22,225		22,225
C-10	Gopher State Contractors, Inc	X	5/29/12	X	123,310		123,310
C-11	Southern Minnesota Woodcraft, Inc	X	4/1/12	X	47,950	3,388	51,338
C-12	McDowall Company	X	4/1/12	X	400,650		400,650
C-13	Straughan Hardware, Inc	X	6/30/12	X	96,980	(205)	96,775
C-14	Overhead Door of the Northland	X	10/26/12	X	70,298	(2,131)	68,167
C-15	Stronghold Industries, Inc	X	11/1/12	X	24,400		24,400
C-16	Heartland Glass	X	5/15/12	X	49,060	518	49,578
C-17	M. Reinert Drywall, Inc	X	1/30/12	X	83,000		83,000
C-18	Multiple Concept Interior, Inc	X	1/1/12	X	23,949		23,949
C-19	Grazzini Brothers & Company	X	12/31/12	X	31,397		31,397
C-20	Steinbrecher Painting	X	3/1/12	X	37,200		37,200
C-21	Acoustics Associates	X	5/1/12	X	26,825		26,825
C-22A	Bartley Sales Company, Inc	X	1/29/13	X	16,891		16,891
C-22B	Mid-America Business Systems and	X	9/1/12	X	36,218	(13,257)	22,961
C-22C	Construction Supply, Inc	X			13,621	8	13,629
C-22D	Newline Products, Inc	X			1,103		1,103
C-22E	Tiffin				13,561		13,561
C-23	Greystone Construction Company	X	4/1/12	X	114,950		114,950
C-24	Olympus Lockers & Storage Products, Inc	X	7/1/12	X	17,800		17,800
C-25	Signarama				9,896		9,896
C-26	St. Cloud Refrigeration	X	12/31/12	X	1,084,200	9,405	1,093,605
C-27	Electrical Solutions, Inc	X	9/1/12	X	693,100	10,156	703,256
C-28	Alltech Engineering Corp	X	7/1/12	X	43,940		43,940
C-29	Midwest Fence				127,730		127,730
C-30	Brothers Fire Protection	X	4/1/12	X	223,198	1,920	225,118
C-31	Custom Expressions				1,353		1,353
					6,425,937	19,201	6,445,138

TO OWNER: PROJECT: APPLICATION NO: 4 Distribution to: OWNER ARCHITECT CONTRACTOR

City of St. Francis City Of St. Francis Public Works St. Francis, MN St. Francis, MN

FROM CONTRACTOR: VIA ARCHITECT: FABCON NOS: 009910

Fabcon, Incorporated Professional Design Group, Inc. 105 E. Fourth Street, Ste 200, P.O. Box 641 Northfield, MN 55057

PERIOD TO: 02/29/2012

CONTRACT FOR: Prestressed Concrete CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		\$	677,907.00
2. Net change by Change Orders		\$	1,040.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)		\$	678,947.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		\$	678,947.00
5. RETAINAGE:			
a. 5 % of Stored Material		\$	33,717.8
b. 0 % of Stored Material		\$	33,947.35
(Column F on G703)		\$.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		\$	33,947.35
6. TOTAL EARNED LESS RETAINAGE		\$	644,999.65
(Line 4 Less Line 5 Total)			641,181.40
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		\$	61,811.40
8. CURRENT PAYMENT DUE		\$	59,370.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE		\$	33,947.35
(Line 3 less Line 6)			

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order	1,040.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Fabcon, INC
 By: *Sharon K Fabry*
 My Commission Expires 01/31/2012

State of: Minnesota County of: Scott
 Subscribed and sworn to before me this 20th day of February, 2012
 Notary Public: *Sharon K Fabry*
 My Commission expires: 1/31/2014

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 89,968

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: *Mr. D. Buff* Date: 3-7-12

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

ALA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 33961
 APPLICATION DATE: 02/20/12
 PERIOD TO: 02/29/12
 ARCHITECT'S PROJECT NO:
 FABCON PROJECT NO: 009910

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
CITY OF ST. FRANCIS PUBLIC WORKS									
1	Materials - Prestressed Concrete	\$372,849.00	\$372,849.00	\$0.00	\$0.00	\$372,849.00	100.00%	\$0.00	\$18,642.45
2	Delivery & Erection	\$305,058.00	\$271,163.00	\$33,895.00 30,505	\$0.00	\$305,058.00	100.00%	\$0.00	\$15,252.90
3	Change Order #1	\$1,040.00	\$0.00	\$1,040.00	\$0.00	\$1,040.00	100.00%	\$0.00	\$52.00
GRAND TOTALS		\$678,947.00	\$644,012.00	\$34,935.00 31,545	\$0.00	\$678,947.00 675,557	100.00%	\$0.00	\$33,947.35

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AIA Document G702/CMa - 1992

Application and Certificate for Payment Construction Manager-Adviser Edition

TO OWNER: City of St. Francis PROJECT: City of St. Francis Police + Public

23340 Cree St. SW
St. Francis, MN 55070
Business Facilities

FROM CONTRACTOR: VIA CONSTRUCTION MANAGER: Avcon Construction Company

MARK Steel Erectors, Inc.
P. Box 334
Marble Lake, MN 55358
VIA ARCHITECT:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 69,900.00

2. Net change by Change Orders \$ 0.00

3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 69,900.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 69,900.00

5. RETAINAGE: a. % of Completed Work 2941.00
b. % of Stored Material \$ 3,040.05

Total Retainage (Lines 5a + 5b or Total in Column I of G703) .. \$ 3,040.05

6. TOTAL EARNED LESS RETAINAGE \$ 66,859.95

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 55,919.95

8. CURRENT PAYMENT DUE \$ 10,940.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 12,127.65

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this Month	\$	\$
TOTALS	\$	\$
NET CHANGES by Change Order	\$	\$

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APPLICATION NO: 1141-2

PERIOD TO: 2/1 - 2/29/12

CONTRACT DATE:

PROJECT NOS: / /

CONTRACTOR:

ARCHITECT:

FIELD:

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: [Signature] Date: 2/7/12

By: [Signature] State of: MN
County of: Hennepin
Subscribed and sworn to before me this 17th day of Feb, 2012
Notary Public: [Signature]
My Commission expires: 01/31/2013

CERTIFICATE FOR PAYMENT

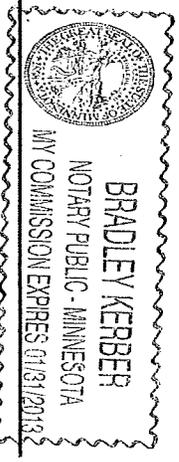
In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 25,999.00

CONSTRUCTION MANAGER: [Signature] Date: 3/5/12

ARCHITECT: [Signature] Date: 3-7-12

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



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AIA Document G703™ - 1992

MURK STEEL ERECTORS, INC.
 ST. FRANCIS PUBLIC WORKS

Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1114-2
 APPLICATION DATE: 2/1 - 2/29/12
 PERIOD TO: 2/29/12
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D+E)						
1	05 12 00 Structural	\$27,900.00	\$27,900.00	0	0	0	\$27,900.00	0.00	\$27,900.00 \$11,398.00
2	05 21 00 POST	\$18,893.00	\$3,495.00	\$15,378.00	0	0	\$18,893.00	0	\$18,893.00 \$943.05
3	05 31 00 DECK	\$13,980.00	0	\$13,980.00	0	0	\$13,980.00	0	\$13,980.00 \$1,398.00
4	05 50 00 MISC.	\$4,893.00	0	11,980.00	0	0	11,980.00	\$4,893.00	\$699.00
5	05 51 00 METAL STRIPS	\$2,796.00	0	0	0	0	0	\$2,796.00	0
6	05 53 00 METAL GRADINGS	\$1,398.00	0	0	0	0	0	\$1,398.00	0
		\$69,900.00	\$31,455.00	\$29,358.00	27,358.00		\$69,900.00	\$11,081.00	\$3,040.05

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APPLICATION AND CERTIFICATE FOR PAYMENT AIA DOCUMENT G702

TO (OWNER): PROJECT: St Francis
 City of St Francis Job # Public Works
 23340 Cree Street
 St Francis, MN 55070
 FROM (CONTRACTOR): VIA (ARCHITECT Professional Design Group ARCHITECT'S
 Shaw/Stewart Lumber PROJECT NO: PERIOD TO: February 25th 2012
 CONTRACTOR x

CONTRACT FOR: C-09 Windows Fiberglass CONTRACT DATE: Nov 7th 2011

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL	\$0.00		\$0.00
Approved this Month			
Number Date Approved			
TOTALS		\$0.00	\$0.00
Net change by Change Orders		\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: *[Signature]*
 By: *[Signature]* Date: *3/27/12*

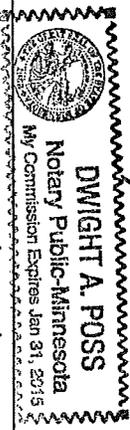
ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$22,225.00
2. Net change by Change Orders \$0.00
3. CONTRACT SUM TO DATE (line 1+2) \$22,225.00
4. TOTAL COMPLETED & STORED TO DATE \$22,225.00
5. RETAINAGE:
 - a. _____ % of Completed Work \$0.00
 - b. _____ % of Store Material \$0.00
6. TOTAL EARNED LESS RETAINAGE \$21,114
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$0.00
8. CURRENT PAYMENT DUE \$21,114
9. BALANCE TO FINISH, PLUS RETAINAGE \$22,225.00

(Line 3 less Line 6)
 State of: Minnesota County of: Hennepin
 Subscribed and sworn to before me this *27th* day of *March*, 20*12*
 Notary Public: *[Signature]*
 My Commission expires: *1-31-15*



AMOUNT CERTIFIED \$21,114
 (Attach explanation if amount certified differs from the amount applied for.)
 ARCHITECT: *[Signature]*

By: *[Signature]* Date: *3-7-12*
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.
Custom Winberg *3/5/12*



AIA

Document G702/CMA™ - 1992

Application and Certificate for Payment Construction Manager-Adviser Edition

TO OWNER:
 City of St. Francis
 23340 Cree Street
 St. Francis, MN 55070

PROJECT:
 St. Francis Public Works Facility

APPLICATION NO: 1

PERIOD TO: 2/29/12

Distribution to:

OWNER

CONSTRUCTION MANAGER

ARCHITECT

CONTRACTOR

FIELD

FROM CONTRACTOR:
 Gopher State Contractors, Inc.
 PO Box 7
 Rice, MN 56367

VIA CONSTRUCTION MANAGER:
 Amcon Construction

VIA ARCHITECT:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 123,310.00
- 2. Net change by Change Orders \$ 0.00
- 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 123,310.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 32,600.00

- 5. RETAINAGE:
 - a. 5 % of Completed Work (Column D + E on G703) \$ 1,630.00
 - b. % of Stored Material (Column F on G703) \$

Total Retainage (Lines 5a + 5b or Total in Column I of G703) .. \$ 1,630.00

6. TOTAL EARNED LESS RETAINAGE \$ 30,970.00
 (Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 0.00
 (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 30,970.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 92,340.00
 (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this Month	\$	\$
TOTALS	\$	\$
NET CHANGES by Change Order	\$	\$

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Gopher State Contractors, Inc. Date: 2-17-12
 State of Minnesota

County of: Benton
 Subscribed and sworn to before me this 17 day of February

Notary Public: Pamela M. Petron
 My Commission expires: Jan. 31, 2015



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 30,970

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER: Adrian Wilberg Date: 3/5/10

ARCHITECT: William A. D. Smith Date: 3-7-12

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: _____
 APPLICATION DATE: 1
 PERIOD TO: 2/17/2012
 ARCHITECT'S PROJECT NO.: 2/29/2012

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I120 BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
01100	General Conditions							1120	
011000	General Conditions	10,500.00							
011001	Bond	4,000.00		2,000.00		2,000.00	19.05	8,500.00	100.00
011002	Labor Hours - 100 Laborer	3,200.00		4,000.00		4,000.00	100.00	3,200.00	200.00
011003	Labor Hours - 100 Carpenter	4,100.00						4,100.00	
061053	Misc. Rough Carpentry	24,800.00		15,000.00		15,000.00	60.48	9,800.00	750.00
061600	Sheathing	14,920.00		11,100.00		11,100.00	74.40	3,820.00	555.00
066400	Plastic Paneling	5,800.00						5,800.00	
079200	Joint Sealants	600.00						600.00	
081113	Hollow Metal Doors & Frames	4,000.00						4,000.00	
081416	Flush Wood Doors	3,000.00						3,000.00	
083463	Detent Doors & Frames w/0814								
085413	Fiberglass Windows	16,500.00		500.00		500.00	3.03	16,000.00	25.00
087100	Door Hardware	10,300.00						10,300.00	
101100	Visual Display Surfaces	1,000.00						1,000.00	
102113	Toilet Compartments	2,800.00						2,800.00	
102600	Wall Protection	1,200.00						1,200.00	
102800	Toilet, Bath, & Laundry Access	2,400.00						2,400.00	
104413	Fire Extinguisher Cabinets	1,690.00						1,690.00	
104416	Fire Extinguishers w/104413								
107500	Flagpoles	2,600.00						2,600.00	
111900	Detention Equipment	2,500.00						2,500.00	
111916	Detention Gun Lockers	2,800.00						2,800.00	
112200	Vehicle Wash Bay Curtain	3,000.00						3,000.00	
113100	Residential Appliances	1,600.00						1,600.00	

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TO (OWNER):
 AMCON CM
 1715 YANKEE DOODLE RD STE 200
 EAGAN, MN 55121

VIA (ARCHITECT):
 PROFESSIONAL DESIGN GROUP

FROM (CONTRACTOR):
 MCDOWALL COMPANY
 P O BOX 606
 WAITE PARK, MN 56387

CONTRACT FOR: ROOFING WORK

CONTRACT DATE: 11/07/11

C01810

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

PERIOD TO: 02/29/12
 ARCHITECT'S PROJECT NO:
 [] OWNER
 [] ARCHITECT
 [] CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT
 CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
Approved this Month	0.00	0.00
TOTAL	0.00	0.00
Number	Date Approved	

Net change by Change Orders 0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: MCDOWALL COMPANY

By: *[Signature]* Date: Feb 23, 2012
 ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AIA DOCUMENT G702 * APPLICATION AND CERTIFICATE FOR PAYMENT * MAY 1983 EDITION * AIA 1983
 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006

1. ORIGINAL CONTRACT SUM\$ 400,650.00
2. Net change by Change Orders\$ 0.00
3. CONTRACT SUM TO DATE (line 1 (+-) 2)\$ 400,650.00
4. TOTAL COMPLETED & STORED TO DATE\$ 257,920.00
(Column G on G703)
5. RETAINAGE:
 - a. 5 % of Completed work \$ 12,896.00
(Column D + E on G703)
 - b. 0 % of Stored Material \$ 0.00
(Column F on G703)
 Total Retainage (Line 5a + 5b or Total in Column I of G703)\$ 12,896.00
6. TOTAL EARNED LESS RETAINAGE\$ 245,024.00
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....\$ 0.00
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE\$ 245,024.00
9. BALANCE TO FINISH, PLUS RETAINAGE\$ 155,626.00
(Line 3 less Line 6)

State of: Minnesota County of: Stearns
 Subscribed and sworn to before me this 23rd day of February 2012
 Notary Public: *[Signature]*
 My Commission expires: 1-31-2017
 KAREN S. ATSMANN
 NOTARY PUBLIC - MINNESOTA
 My Comm. Exp. Jan. 31, 2017

AMOUNT CERTIFIED\$ 245,024
 (Attach explanation if amount certified differs from amount applied for.)
 ARCHITECT: *[Signature]* Date: 2-2-12

[Signature]

3/5/12

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: APPLICATION NUMBER: 882427-01
 APPLICATION DATE: 02/23/12
 PERIOD TO: 02/29/12

(A) ITEM NO.	(B) DESCRIPTION OF WORK	(C) SCHEDULED VALUE	(D) WORK COMPLETED PREVIOUS APPLIC. (D+E)	(E) TOTAL COMPLETED THIS PERIOD	(F) MATERIALS PRESENTLY STORED (NOT IN D OR E)	(G) TOTAL COMPLETED AND STORED TO DATE (D+E+F)	(H) % (G/C)	(I) BALANCE TO FINISH (C-G)	(J) RETAINAGE
01L	ROOFING LABOR	105,100.00	0.00	21020.00	0.00	21,020.00	20	84,080.00	1051.00
01M	ROOFING MATERIAL	236,900.00	0.00	236900.00	0.00	236,900.00	100	0.00	11845.00
02L	SHEETMETAL LABOR	25,500.00	0.00	0.00	0.00	0.00	0	25,500.00	0.00
02M	SHEETMETAL MATERIAL	7,630.00	0.00	0.00	0.00	0.00	0	7,630.00	0.00
03L	STANDING SEAM LABOR	1,520.00	0.00	0.00	0.00	0.00	0	1,520.00	0.00
03M	STANDING SEAM MATERIAL	2,000.00	0.00	0.00	0.00	0.00	0	2,000.00	0.00
04	UNLIMITED IMAGES	17,500.00	0.00	0.00	0.00	0.00	0	17,500.00	0.00
05	SOLAR MIDWEST	4,500.00	0.00	0.00	0.00	0.00	0	4,500.00	0.00
JOB TOTALS:		400,650.00	0.00	257920.00	0.00	257,920.00	64	142,730.00	12896.00

AIA DOCUMENT G703 * APPLICATION AND CERTIFICATE FOR PAYMENT * MAY 1983 EDITION * AIA 1983 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006

APPLICATION FOR PAYMENT

CAP702
Page: 1 of 2

To: Amcon
1715 Yankee Doodle Road
Suite 200
Eagan, MN 55121

PROJECT: 1201
St. Francis Police and Public Works
4058 St. Francis Blvd.
St. Francis, MN. 55070

From Contractor:
M. Reinert Drywall, Inc.
1011 Northshore Drive
Waverly, MN 55390

VIA ARCHITECT:
Professional Design Group
PO Box 641
Northfield, MN 55057

CONTRACT FOR: C-17 Drywall

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

1. Original Contract Amount: \$ 83,000.00
2. Net of Change Orders: \$ 0.00
3. Net Amount of Contract: \$ 83,000.00
4. Total Completed & Stored to Date: \$ 9,296.00
5. Retainage Summary:
 - a. 0.00 % of Completed Work \$ 464.80
 - b. 0.00 % of Stored Material \$ 0.00
- Total Retainage: \$ 464.80
6. Total Completed Less Retainage: \$ 8,831.20
7. Less Previous Applications: \$ 0.00
8. Current Payment Due, This Application: \$ 8,831.20

9. Contract Balance (Including Retainage): \$ 74,168.80

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	0.00	0.00
NET of Change Orders:	0.00	0.00

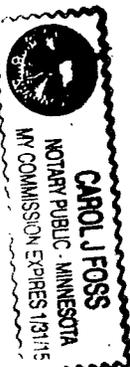
Application No.:	1	Application Date:	FEB 16, 2019	Period To:	FEB 29, 2012	Contract Date:	NOV 9, 2011
Project Nos:							
Distribution List:	<input type="checkbox"/>	Owner	<input type="checkbox"/>	Construction Mgr	<input type="checkbox"/>	Field	<input type="checkbox"/>
	<input type="checkbox"/>	Architect	<input type="checkbox"/>	Contractor	<input type="checkbox"/>	Other	<input type="checkbox"/>

CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature) [Signature]
M. Reinert Drywall, Inc.
Date: FEB 16, 2019
State Authorized: Minnesota
County of: _____

Subscribed and sworn to before me this 16 day of FEB 2019
Notary Public: [Signature]
My Commission expires: 1-31-15



ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: \$ 8,831.
Date: 3-7-12
(Architects Signature) [Signature]

APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 2 of 2 Pages

From:

M. Reinert Drywall, Inc.
1011 Northshore Drive
Waverly, MN 55390

To:

Amcon
1715 Yankee Doodle Road
Suite 200
Eagan, MN 55121

Project:

1201
St. Francis Police and Public Works
4058 St. Francis Blvd.
St. Francis, MN. 55070

Application No: 1

Application Date: 2/16/2019

Period To: 2/29/2012

Contract Date: 11/09/2011

Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C - G)	J Retainage (if Variable Rate)
			From Previous Application (D + E)	This Period E					
1	Material	49,800.00	0.00	5,976.00	0.00	5,976.00	12	43,824.00	298.80
2	Frame	16,600.00	0.00	3,320.00	0.00	3,320.00	20	13,280.00	166.00
3	Insulate	4,150.00	0.00	0.00	0.00	0.00	0	4,150.00	0.00
4	Hang	8,300.00	0.00	0.00	0.00	0.00	0	8,300.00	0.00
5	Tape and sand	4,150.00	0.00	0.00	0.00	0.00	0	4,150.00	0.00
		83,000.00	0.00	9,296.00	0.00	9,296.00	11	73,704.00	464.80

AIA[®] Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: AMCON CONSTRUCTION MGMT. PROJECT
 1715 YANKEE DOODLE ROAD
 SUITE 200
 EAGAN MN 55121-1616

PROJECT: ST. FRANCIS PUBLIC WORKS
 ST. FRANCIS, MN

FROM CONTRACTOR: SCR, INC. - ST. CLOUD
 604 LINCOLN AVE NE
 ST. CLOUD, MN 56304

VIA ARCHITECT: AMCON CONSTRUCTION MGMT EAGAN
 1715 YANKEE DOODLE ROAD
 SUITE 200
 EAGAN MN 55121-1616

APPLICATION NO.: 02/25/12
PERIOD TO: _____

CONTRACTOR FOR FACILITY: _____
CONTRACT DATE: 11/28/11
CONTRACT NOS.: / /

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 1,084,200.00
 2. NET CHANGE BY CHANGE ORDERS \$ 7,230.00
 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 1,091,430.00
 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 69,044.00
 5. RETAINAGE:
 - a. 5.00% of Completed Work \$ 3,452.20
 - b. 5.00% of Stored Material (Column F on G703) \$.00
- Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 3,452.20
6. TOTAL EARNED LESS RETAINAGE \$ 65,589.80
 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 7,600.00
 (Line 6 from prior Certificate)
 8. CURRENT PAYMENT DUE \$ 57,989.80
 9. BALANCE TO FINISH, INCLUDING RETAINAGE
 (Line 3 minus Line 6) \$ 1,025,838.20

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$.00	\$.00
Total approved this month	\$ 8,190.00	\$ 960.00
TOTAL	\$ 8,190.00	\$ 960.00
NET CHANGES by Change Order	\$ 7,230.00	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for that current payment shown herein is now due.

CONTRACTOR:
 By: Victoria W. Delaney Date: 2/25/12
 State of: Minnesota
 County of: Benton

Subscribed and sworn to before me this 25th day of February, 2012

Notary Public: TONYA M. LARDY
 My commission expires: 1/31/15
 NOTARY PUBLIC - MINNESOTA
 My Comm. Exp. Jan. 31, 2015

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 57,989.80

(Attach explanation if amount certified differs from the amount applied. Initial pd figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
 By: William D. Bruff Date: 2-7-12

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

William D. Bruff
 2/7/12



AIA[®] Document G703[™] - 1992

Continuation Sheet

AIA Document G702[™]-1992, Application and Certificate for Payment, or G732[™]-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2
 APPLICATION DATE: 02/24/12
 PERIOD TO: 02/25/12
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (If variable rate)
			D FROM PREVIOUS APPLICATION (D + E)	E THIS PERIOD				
100	MATERIAL/EQUIPMENT	2067,000	0	\$1,200	0	\$1,200	164,800	2,060
200	LABOR	122,000	0	2,440	0	2,440	119,560	122
300	SUBCONTRACTOR	724,000	0	7,240	0	7,240	716,760	362
400	PERMIT	8,000	8,000	0	0	8,000	0	400
500	MISCELLANEOUS	24,200	0	10,164	0	10,164	14,036	508
600	C/O #1 - PR 006	8,190	0	0	0	0	8,190	0
700	C/O #2 - PR 010	960-	0	0	0	0	960-	0
GRAND TOTAL		1,091,430	8,000	61,044	0	69,044	1,022,386	3,452

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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MASSAGE THERAPY LICENSE APPLICATION

January 1, 2012 to December 31, 2012

BUSINESS NAME: St. Francis Physical Therapy Wellness Center
STREET ADDRESS: 3220 Bridge St., St. Francis, MN 55070
MAILING ADDRESS: Same as ~~list~~ street address
APPLICANTS NAME: Nicole Kotaska
APPLICANTS DOI _____
BUSINESS PHONE: 763-753-8804
HOME PHONE: _____

Please provide the following documentation with your application.

- A medical certificate from a physician duly licensed to practice medicine in the State of Minnesota stating the applicant has no communicable disease.
- ✓ • A diploma or certificate, of graduation from a school approved by the American Massage Therapist Association or similar reputable massage association; or;
- A diploma or certificate, of graduation from a school which is either accredited by a recognized education accrediting association or agency, or a licensed by the State or local government agency having jurisdiction over the school.
- Proof of a minimum of 100 hours successfully completed course work in the following areas:

- a. The theory and practice of massage, including, but not limited to, Swedish, Esalen, Shiatsu, and or Foot Reflexology techniques; and,
- b. Anatomy, including, but not limited to, skeletal and muscular structure and organ replacement; and,
- c. Hygiene.
- \$200.00 annual application fee

By signing below you are authorizing the City of St. Francis to verify any criminal or court records.

01/4/12
Date


Signature

For City Use Only

Date application received: 3-13-2012

All required documents received: YES NO

Receipt #: 233923

License #: _____

Date of Council approval: _____



This certifies that

Nicole A. Kotaska

upon the recommendation of the faculty,
has been awarded
the Degree of

Associate of Applied Science

in

Massage Therapy

In testimony thereof I have affixed my signature
on this 21st Day of December 2008.



J. Michael Locke, Chairman of the Board

Kristi A. Waite, President



**PARADE / BIKE-SNOWMOBILE RIDE / TRIATHLON PERMIT
 APPLICATION**

Please complete the following form for: (Circle one) Parade-Bike/Snowmobile Ride-Triathlon:

Name of Organization OPTUM HEALTH PERFORMANCE

Contact Person KRIS SWARTHOUT Date of Event 6-30-12

Address 6545 FLYING CLOUD DR. SUITE 200 EDEN PRAIRIE MN, 55344
 (Street) (City) (State & Zip)

Phone (952) 769-2060 Email address KRIS.SWARTHOUT@OPTUM.COM

Number of Estimated Participants 500 Starting/Ending Time of Event 0700-1300

*****Provide a map of the route and description of the event:**

(ORGANIZATION MUST PROVIDE CERTIFICATE OF INSURANCE WITH THE CITY OF ST. FRANCIS NAMED AS THE CERTIFICATE HOLDER)

Please contact the St. Francis Police Department at 763-753-1264 regarding number of officers needed for this event.

CITY OF ST. FRANCIS
 23340 Cree Street NW
 ST. FRANCIS, MN 55070
 Fax 763-753-9881
 city@stfrancismn.org

CERTIFICATE OF INSURANCE

DATE: 3/7/2012

AGENCY:

CERTIFICATE NUMBER: 20120307078889

Entertainment & Sports Insurance Experts (ESIX)
 5660 New Northside Drive, Suite 640
 Atlanta, Georgia 30328
 Phone: 678-324-3300 Fax: 678-324-3303

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Triathlon
 5825 Delmonico Drive
 Colorado Springs, Colorado 80919-2401
 Kris Swarhout

INSURERS AFFORDING COVERAGE:

INSURER A: AXIS Insurance Company (NAIC# 37273)

EVENT INFORMATION:

MinneMan Triathlon (6/30/2012 - 6/30/2012)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	AXGL04100280-11	12/1/2011 12:01 AM	12/1/2012 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$2,000,000
	<input checked="" type="checkbox"/> Occurrence				EACH OCCURRENCE \$1,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Evidence of Coverage Only as respects to the USA Triathlon sanctioned or approved event specified on this certificate.

Coverage applies to USA Triathlon, its race directors, event owners, regions, clubs, official sponsors, committee members, race officials, volunteers, lifeguards and race participants, but only while functioning or performing on behalf of USAT in a USAT sanctioned or approved event.

CERTIFICATE HOLDER:

St. Francis
 23671 St. Francis Blvd
 St. Francis, Minnesota 55070

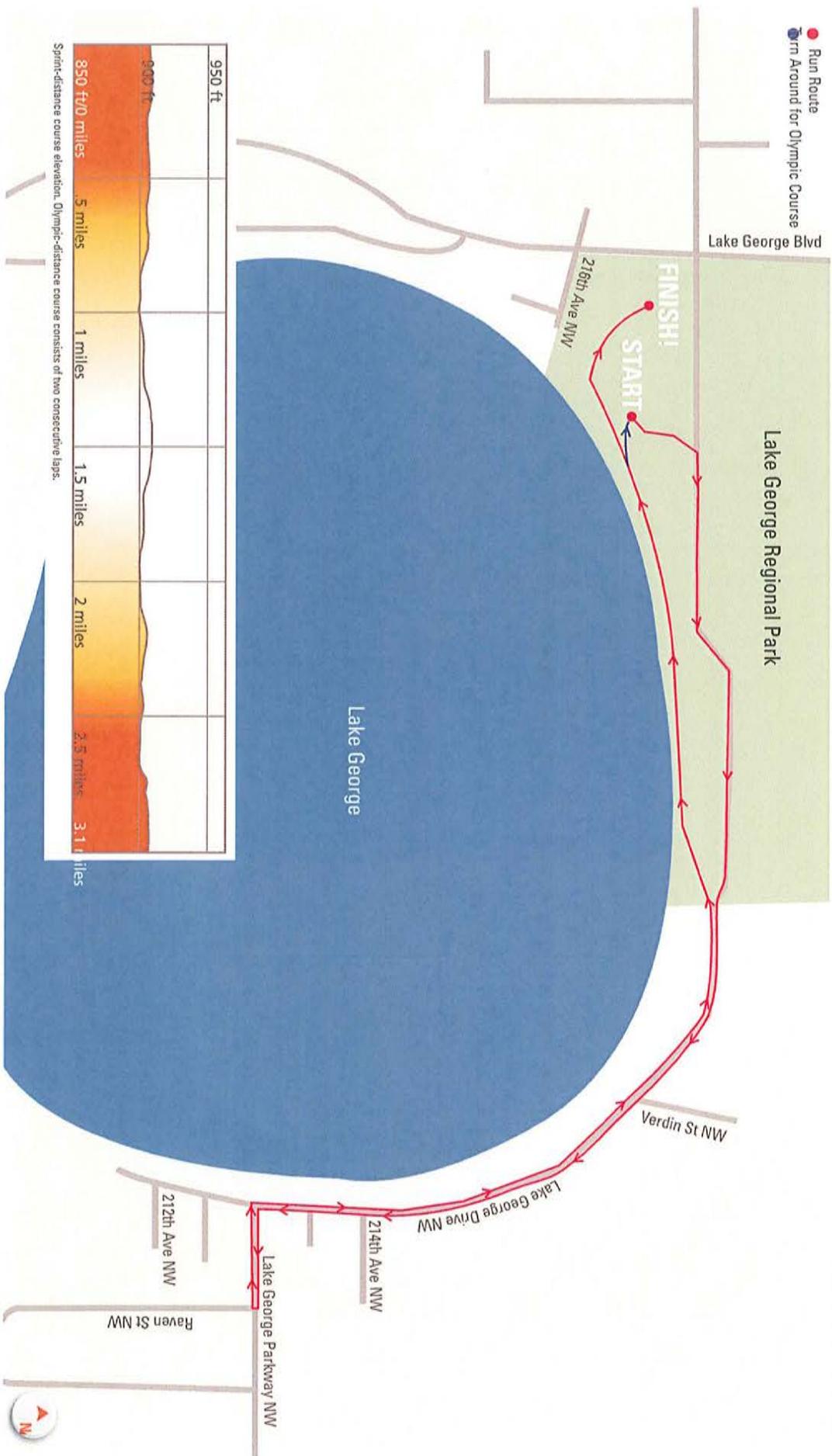
NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:



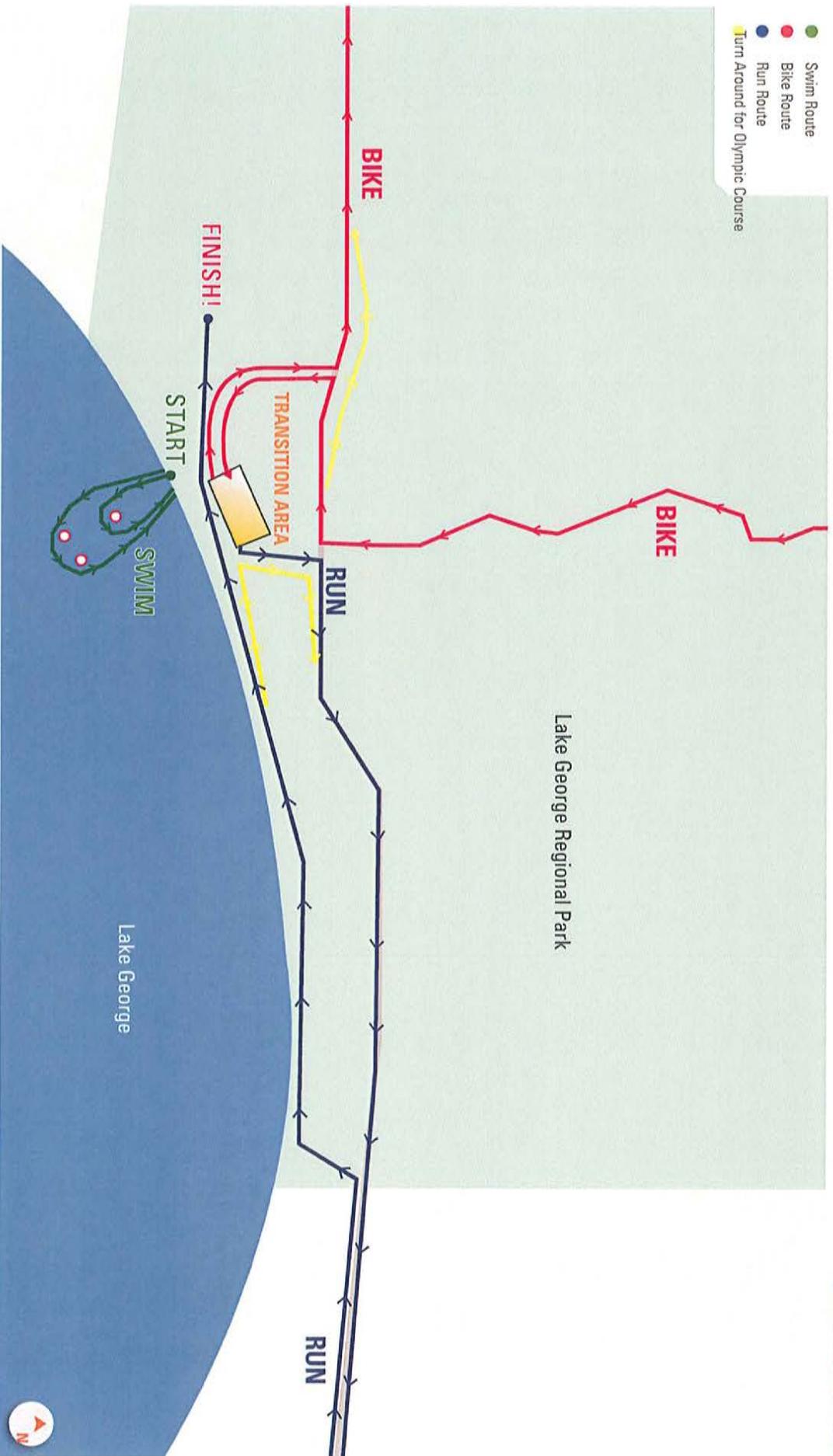
RUNNING MAP



BIKE ROUTE

START		787ft	Head north toward park exit	9.66 mi		4182 ft	Turn right onto Zion Pkwy NW
0.15 mi		333 ft	Head west toward Lake George Dr NW	11.85 mi		2411 ft	Turn right onto 221st Ave NW
0.26 mi		1507 ft	Turn left onto Lake George Blvd	12.30 mi		2706 ft	Turn left onto Park Rd NW, continue south onto bike path, exit bike path and continue south on Park Rd NW
2.84 mi		10 ft	Turn right onto 197th Ave NW	12.81 mi		724 ft	Turn right onto Lake George Dr NW
3.71 mi		3382 ft	Continue west onto Viking Blvd NW	12.95 mi		21 ft	Stay right at Y
4.35 mi		1 mi 2530 ft	Turn right onto Anoka County 71 Rum River Blvd	12.96 mi		170 ft	Head northwest
8.48 mi		29 ft	Stay right at Y and continue on Rum River Blvd NW	12.99 mi		839 ft	Olympic course first loop continue straight to second loop, Sprint course and Olympic second loop turn left and return to transition

COURSE MAP





OPTUMHealth™

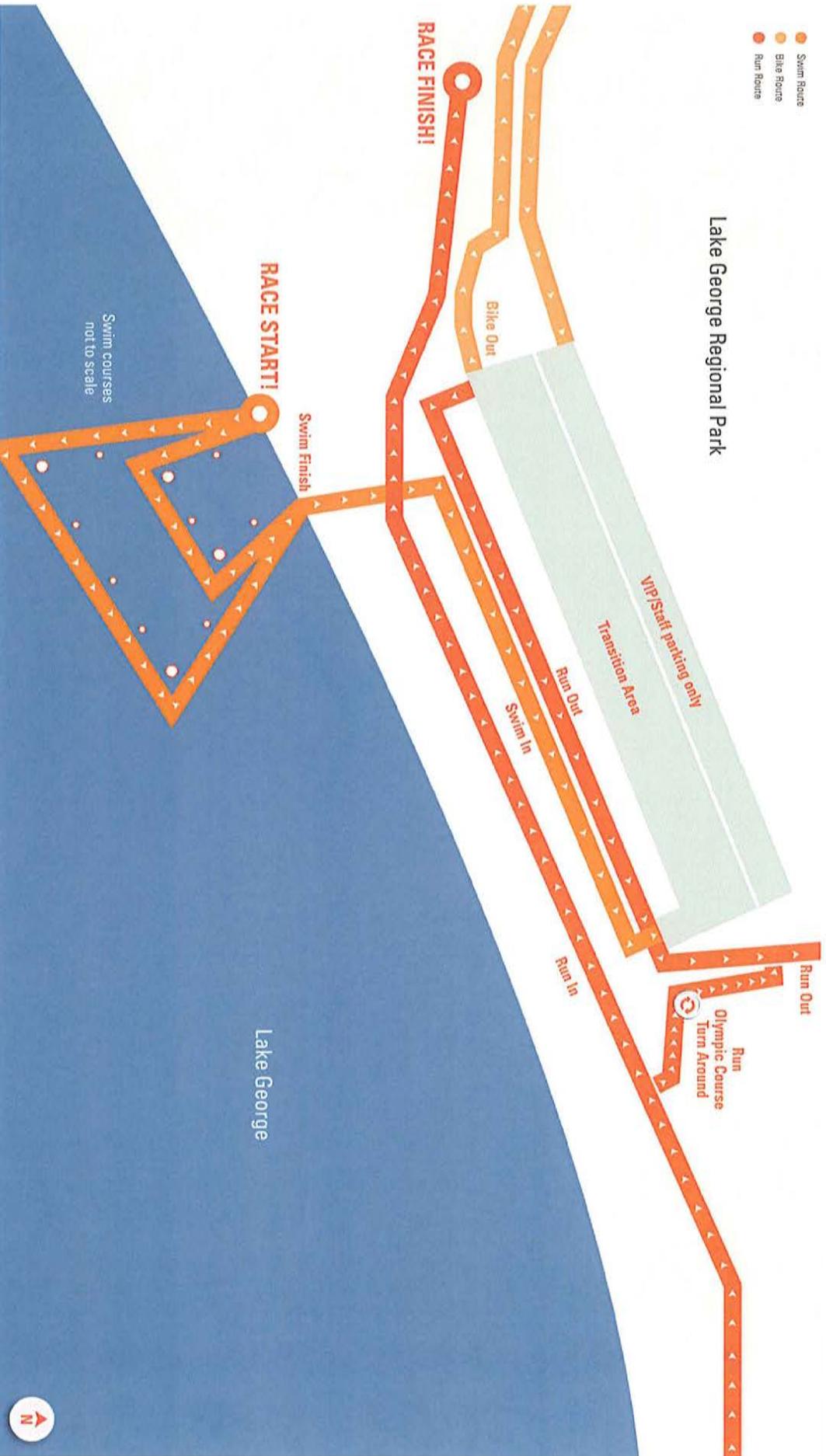
Performance

MINNEMAN TRIATHLON 2012
OPTUMHEALTH™ PERFORMANCE SERIES

TRANSITION AREA MAP

- Swim Route
- Bike Route
- Run Route

Lake George Regional Park



RUN ROUTE

0.19 mi		1349 ft	Head west toward Lake George Dr NW	1.53 mi		629 ft	Head west on Lake George Pkwy NW toward S Lake George Dr NW
0.44 mi		11 ft	Turn left	1.65 mi		110 ft	Turn right onto S Lake George Dr NW
0.44 mi		11 ft	Head south toward Lake George Dr NW	1.67 mi		1834 ft	Head north on S Lake George Dr NW toward 214th Ave NW
0.45 mi		798 ft	Turn left onto Lake George Dr NW	2.02 mi		1313 ft	Head northwest on S Lake George Dr NW toward Verdin St NW
0.60 mi		585 ft	Head east on Lake George Dr NW	2.27 mi		517 ft	Head west on Lake George Dr NW
0.71 mi		1353 ft	Head east on Lake George Dr NW toward Verdin St NW	2.37 mi		201 ft	Continue west on run path
0.97 mi		1166 ft	Head southeast on S Lake George Dr NW toward 214th Ln NW	2.40 mi		1210 ft	Head west
1.19 mi		1182 ft	Head south on S Lake George Dr NW toward 214th Ln NW	2.75 mi		1906 ft	For Olympic course first loop: turn right and continue onto second loop. For sprint course and Olympic course second loop, continue on run path towards finish line.
1.41 mi		15 ft	Head south on S Lake George Dr NW toward Lake George Pkwy NW				
1.41 mi		629 ft	Turn left onto Lake George Pkwy NW	3.11 mi			



PAYMENT BATCH AP 03-19-12

AIRGAS NORTH CENTRAL

03/30/2012	105401470	E 101-43100-217	Other Operating Supplies	CHEMICALS	4.23
03/30/2012	105401470	E 101-43210-217	Other Operating Supplies	CHEMICALS	4.23
03/30/2012	105401470	E 101-45200-217	Other Operating Supplies	CHEMICALS	4.23
03/30/2012	105401470	E 601-49440-217	Other Operating Supplies	CHEMICALS	4.23
03/30/2012	105401470	E 602-49490-217	Other Operating Supplies	CHEMICALS	4.27
					\$21.19

ALEX AIR APPARATUS INC.

03/08/2012	21413	E 101-42110-218	Equipment Repair & Maintenance	SCBA PARTS	101.30
					\$101.30

AMERIPRIDE LINEN & APPAREL SER

03/01/2012	1001101842	E 609-49750-219	Rug Maintenance	RUG MAINT	46.23
03/08/2012	1001108367	E 101-41940-219	Rug Maintenance	MATS	48.74
					\$94.97

ANCOM TECHNICAL CENTER

02/29/2012	28050	E 101-42210-237	Small Equipment	METAL CHARGER SPACER	72.25
					\$72.25

ANOKA COUNTY CENTRAL COMM.

02/23/2012	2012-108	E 101-42110-321	Telephone	JANUARY 2012	156.12
03/02/2012	2012017	E 101-42210-237	Small Equipment	RADIO BATTERIES	106.00
					\$262.12

BELLBOY CORPORATION

03/06/2012	72424500	E 609-49751-206	Freight and Fuel Charges	LIQUOR	17.05
03/06/2012	72424500	E 609-49751-251	Liquor For Resale	LIQUOR	1,558.00
					\$1,575.05

BGS (BARNA GUZY)

02/29/2012	94581	E 101-41600-304	Civil Legal Fees	MUNICIPAL	1,800.00
02/29/2012	94582	E 101-41600-304	Civil Legal Fees	GENERAL LABOR	2,145.00
02/29/2012	94594	E 101-41600-312	Criminal Legal Fees	PROSECUTION/MISC	4,864.00
02/29/2012	94727	E 101-41600-312	Criminal Legal Fees	MISC FORFEITURES	1,053.00
02/29/2012	94728	E 101-41600-312	Criminal Legal Fees	FORFEITURE	52.00
02/29/2012	94729	E 101-41600-312	Criminal Legal Fees	FORFEITURE	26.00
02/29/2012	94854	E 402-43000-300	Professional Services	COUNTY LAND SWAP	2,740.00
					\$12,680.00

CENTURY LINK

03/01/2012	8324.0312	E 101-41940-321	Telephone	03/01/12 - 03/31/12	92.78
03/01/2012	8324.0312	E 101-42110-321	Telephone	03/01/12 - 03/31/12	77.33
03/01/2012	8324.0312	E 101-42210-321	Telephone	03/01/12 - 03/31/12	77.33
03/01/2012	8324.0312	E 101-43100-321	Telephone	03/01/12 - 03/31/12	15.47

03/01/2012	8324.0312	E 101-45200-321	Telephone	03/01/12 - 03/31/12	15.47
03/01/2012	8324.0312	E 601-49440-321	Telephone	03/01/12 - 03/31/12	15.47
03/01/2012	8324.0312	E 602-49490-321	Telephone	03/01/12 - 03/31/12	15.47
					\$309.32

CHISAGO LAKES DISTRIBUTING CO.

03/12/2012	467939	E 609-49751-254	Miscellaneous Merchandise	MISC	41.00
					\$41.00

COCA COLA REFRESHMENTS

03/06/2012	0188099433	E 609-49751-254	Miscellaneous Merchandise	MISC	313.76
					\$313.76

COURIER, THE

03/07/2012	40381	E 101-43210-439	Recycling Days	RECYCLE	89.00
03/07/2012	40381	E 230-49990-441	Miscellaneous	PIONER DAYS	144.00
					\$233.00

CRYSTAL SPRINGS ICE

03/05/2012	25959	E 609-49751-254	Miscellaneous Merchandise	ICE	52.00
					\$52.00

DAHLHEIMER DIST. CO. INC.

02/29/2012	1013191	E 609-49751-252	Beer For Resale	BEER	2,314.25
02/29/2012	1013191	E 609-49751-254	Miscellaneous Merchandise	MISC	170.00
02/29/2012	1013191	E 609-49751-255	N/A Products	N/A	15.50
03/07/2012	1016629	E 609-49751-252	Beer For Resale	BEER	5,722.10
03/07/2012	1016629	E 609-49751-255	N/A Products	N/A	31.00
					\$8,252.85

DAY DISTRIBUTING CO.

01/23/2012	35182	E 609-49751-252	Beer For Resale	BEER	24.80
03/02/2012	640618	E 609-49751-252	Beer For Resale	BEER	2,257.05
					\$2,281.85

DE LAGE LANDEN

		E 101-42110-200	Office Supplies	MARCH COPIER	253.89
					\$253.89

DEX MEDIA EAST LLC

03/05/2012	110097517.0312	E 609-49750-340	Advertising	ADVERTISING	64.05
					\$64.05

ECM PUBLISHERS, INC.

03/02/2012	IQ01795345	E 101-41910-352	General Notices and Pub Info	FARM FOR RENT	47.00
03/07/2012	IP00811631	E 101-41910-352	General Notices and Pub Info	FARM FOR RENT	52.40
03/09/2012	IQ01795688	E 101-41910-352	General Notices and Pub Info	BUDGET	184.50
					\$283.90

ENVENTIS

03/01/2012	737705.0312	E 101-41940-321	Telephone	CHARGES THROUGH 3/31/12	220.55
03/01/2012	737705.0312	E 101-42110-321	Telephone	CHARGES THROUGH 3/31/12	257.33
03/01/2012	737705.0312	E 101-42210-321	Telephone	CHARGES THROUGH 3/31/12	36.75
03/01/2012	737705.0312	E 101-43100-321	Telephone	CHARGES THROUGH 3/31/12	36.75
03/01/2012	737705.0312	E 101-45200-321	Telephone	CHARGES THROUGH 3/31/12	36.80
03/01/2012	737705.0312	E 601-49440-321	Telephone	CHARGES THROUGH 3/31/12	36.75

03/01/2012	737705.0312	E 602-49490-321	Telephone		CHARGES THROUGH 3/31/12	36.75
03/01/2012	737705.0312	E 609-49750-321	Telephone		CHARGES THROUGH 3/31/12	73.51
						\$735.19

EXTREME BEVERAGE

03/09/2012	W-512077	E 609-49751-254	Miscellaneous Merchandise	MISC		360.00
						\$360.00

FABCON, INC

03/07/2012	030712	E 402-43000-314	Construction		PUBLIC WORKS	29,968.00
						\$29,968.00

FREEDOM SERVICES, INC.-FD

03/06/2012	11804	G 101-21706	Flex Account		MARCH 2012	418.34
03/06/2012	11804	G 101-21708	Health Premium		MARCH 2012	1,679.82
						\$2,098.16

FREEDOM SERVICES, INC-MA

03/06/2012	11805	E 101-41540-301	Auditing and Acct g Services		MONTHLY ADMIN FEE	95.60
						\$95.60

G&K SERVICES, INC

03/09/2012	1043129273	E 601-49440-402	Janitorial Service		MATS	90.39
						\$90.39

GERDIN AUTO SERVICE, INC.

01/09/2012	60508	E 208-42110-436	Towing Charges		2003 FORD TRUCK	128.98
01/13/2012	60508	E 208-42110-436	Towing Charges		2003 FORD WINDSTAR	128.98
01/16/2012	60604	E 208-42110-436	Towing Charges		1993 FORD TRUCK	137.53
01/16/2012	60606	E 208-42110-436	Towing Charges		1992 SATURN	123.98
01/26/2012	60765	E 208-42110-436	Towing Charges		2001 CHEV TRUCK	118.63
						\$638.10

GOPHER STATE CONTRACTORS, INC

02/17/2012	021712	E 402-43000-314	Construction		PUBLIC WORKS FACILITY	30,970.00
						\$30,970.00

GRANITE CITY JOBBING CO.

03/06/2012	713770	E 609-49751-206	Freight and Fuel Charges		MISC, TOBACCO	4.25
03/06/2012	713770	E 609-49751-254	Miscellaneous Merchandise		MISC	18.38
03/06/2012	713770	E 609-49751-256	Tobacco Products For Resale		TOBACCO	616.52
						\$639.15

HAWKINS, INC.

03/07/2012	3316268	E 602-49490-216	Chemicals and Chem Products		CHEMICALS	1,532.53
						\$1,532.53

INNOVATIVE OFFICE SOLUTIONS, L

03/06/2012	1713	E 101-41400-200	Office Supplies		TONER	90.54
03/09/2012	3779	E 101-41400-200	Office Supplies		SUPPLIES	7.44
03/09/2012	3779	E 101-42400-200	Office Supplies		SUPPLIES	4.34
03/09/2012	IN0004283	E 601-49440-200	Office Supplies		SUPPLIES	11.02
03/13/2012	IN0005454	E 101-41400-200	Office Supplies		INK CARTRIDGE	71.03
03/13/2012	IN0005454	E 101-41500-200	Office Supplies		INK CARTRIDGE	71.03
03/13/2012	IN0005456	E 101-41400-200	Office Supplies		LABELS	9.74
03/13/2012	IN0005456	E 101-42110-200	Office Supplies		LABELS	3.24

03/13/2012	IN0005456	E 101-42210-200	Office Supplies	LABELS	3.24
03/13/2012	IN0005456	E 101-43100-200	Office Supplies	LABELS	3.24
03/13/2012	IN0005456	E 101-45200-200	Office Supplies	LABELS	3.24
03/13/2012	IN0005456	E 601-49440-200	Office Supplies	LABELS	3.24
03/13/2012	IN0005456	E 602-49490-200	Office Supplies	LABELS	3.24
03/13/2012	IN0005456	E 609-49750-200	Office Supplies	LABELS	3.14

\$287.72

IRON MOUNTAIN INFO. MGMT.

02/29/2012	EVY7278-EVY7279	E 101-42110-441	Miscellaneous	SHREDDING	122.88
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\$122.88

JOHNSON BROS WHLSE LIQUOR

02/29/2012	1243938	E 609-49751-206	Freight and Fuel Charges	LIQUOR	49.99
02/29/2012	1243938	E 609-49751-251	Liquor For Resale	LIQUOR	3,081.57
02/29/2012	1243939	E 609-49751-206	Freight and Fuel Charges	WINE	51.44
02/29/2012	1243939	E 609-49751-253	Wine For Resale	WINE	1,315.95
02/29/2012	1243940	E 609-49751-206	Freight and Fuel Charges	MISC	0.73
02/29/2012	1243940	E 609-49751-254	Miscellaneous Merchandise	MISC	29.58
03/01/2012	527836	E 609-49751-251	Liquor For Resale	CREDIT	(10.20)
03/01/2012	527837	E 609-49751-251	Liquor For Resale	CREDIT	(15.00)
03/01/2012	527838	E 609-49751-251	Liquor For Resale	CREDIT	(19.34)
03/01/2012	527839	E 609-49751-253	Wine For Resale	CREDIT	(10.67)
03/01/2012	527840	E 609-49751-251	Liquor For Resale	CREDIT	(10.77)
03/01/2012	527841	E 609-49751-251	Liquor For Resale	CREDIT	(11.10)
03/01/2012	527842	E 609-49751-251	Liquor For Resale	CREDIT	(11.51)
03/07/2012	1248957	E 609-49751-206	Freight and Fuel Charges	LIQUOR	12.25
03/07/2012	1248957	E 609-49751-251	Liquor For Resale	LIQUOR	801.24
03/07/2012	1248958	E 609-49751-206	Freight and Fuel Charges	WINE	10.29
03/07/2012	1248958	E 609-49751-253	Wine For Resale	WINE	354.85

\$5,619.30

LEAGUE OF MN CITIES

12/05/2011	155863	E 101-41110-208	Training and Instruction	JEFF SANDOVAL LEADERSHIP C	220.00
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\$220.00

LITTLE FALLS MACHINE INC.

02/28/2012	48849	E 101-43100-408	Ice& Snow Removal	LYNCH PIN, LATCH PIN	72.90
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\$72.90

LMC INSURANCE TRUST

03/04/2012	22282	E 101-41400-160	Work Comp Insurance	WORKERS COMP	322.25
03/04/2012	22282	E 101-41410-160	Work Comp Insurance	WORKERS COMP	2.50
03/04/2012	22282	E 101-41500-160	Work Comp Insurance	WORKERS COMP	151.50
03/04/2012	22282	E 101-42110-160	Work Comp Insurance	WORKERS COMP	5,350.75
03/04/2012	22282	E 101-42210-160	Work Comp Insurance	WORKERS COMP	1,749.00
03/04/2012	22282	E 101-43100-160	Work Comp Insurance	WORKERS COMP	2,308.25
03/04/2012	22282	E 101-43210-160	Work Comp Insurance	WORKERS COMP	140.25
03/04/2012	22282	E 101-45200-160	Work Comp Insurance	WORKERS COMP	856.00
03/04/2012	22282	E 601-49440-160	Work Comp Insurance	WORKERS COMP	959.50
03/04/2012	22282	E 602-49490-160	Work Comp Insurance	WORKERS COMP	818.25
03/04/2012	22282	E 609-49750-160	Work Comp Insurance	WORKERS COMP	697.50
03/04/2012	39357	E 101-41110-360	Insurance	INSURANCE	51.31

03/04/2012	39357	E 101-41120-360	Insurance	INSURANCE	1.63
03/04/2012	39357	E 101-41400-360	Insurance	INSURANCE	502.69
03/04/2012	39357	E 101-41410-360	Insurance	INSURANCE	15.34
03/04/2012	39357	E 101-41500-360	Insurance	INSURANCE	182.10
03/04/2012	39357	E 101-41540-360	Insurance	INSURANCE	4.08
03/04/2012	39357	E 101-41550-360	Insurance	INSURANCE	9.02
03/04/2012	39357	E 101-41600-360	Insurance	INSURANCE	27.21
03/04/2012	39357	E 101-41910-360	Insurance	INSURANCE	27.65
03/04/2012	39357	E 101-41940-360	Insurance	INSURANCE	533.91
03/04/2012	39357	E 101-42110-360	Insurance	INSURANCE	2,593.24
03/04/2012	39357	E 101-42210-360	Insurance	INSURANCE	1,986.78
03/04/2012	39357	E 101-42400-360	Insurance	INSURANCE	12.15
03/04/2012	39357	E 101-42700-360	Insurance	INSURANCE	11.06
03/04/2012	39357	E 101-43100-360	Insurance	INSURANCE	2,114.74
03/04/2012	39357	E 101-43210-360	Insurance	INSURANCE	55.04
03/04/2012	39357	E 101-45000-360	Insurance	INSURANCE	17.06
03/04/2012	39357	E 101-45200-360	Insurance	INSURANCE	3,053.69
03/04/2012	39357	E 101-49200-360	Insurance	INSURANCE	10.35
03/04/2012	39357	E 225-45100-360	Insurance	INSURANCE	60.71
03/04/2012	39357	E 230-49990-360	Insurance	INSURANCE	6.86
03/04/2012	39357	E 601-49440-360	Insurance	INSURANCE	2,695.17
03/04/2012	39357	E 602-49490-360	Insurance	INSURANCE	1,224.54
03/04/2012	39357	E 609-49750-360	Insurance	INSURANCE	464.92
					\$29,017.00

LOFFLER

02/27/2012	1367785	E 101-42110-311	Contract	SHARED COSTS	767.00
					\$767.00

M. REINERT DRYWALL, INC

03/07/2012	030712	E 402-43000-314	Construction	POLICE/PUBLIC WORKS	8,831.00
					\$8,831.00

MAXX STEEL ERECTORS, INC

03/07/2012	030712	E 402-43000-314	Construction	POLICE/PUBLIC WORKS	25,999.00
					\$25,999.00

MCDONALD DIST CO.

03/01/2012	295392	E 609-49751-252	Beer For Resale	BEER	208.00
03/01/2012	295393	E 609-49751-206	Freight and Fuel Charges	BEER	3.00
03/01/2012	295393	E 609-49751-252	Beer For Resale	BEER	4,836.30
03/01/2012	295394	E 609-49751-255	N/A Products	N/A	16.75
03/08/2012	295954	E 609-49751-206	Freight and Fuel Charges	BEER	3.00
03/08/2012	295954	E 609-49751-252	Beer For Resale	BEER	5,965.10
03/09/2012	296074	E 609-49751-252	Beer For Resale	BEER	3,526.95
					\$14,559.10

MCDOWALL COMPANY

03/05/2012	030512	E 402-43000-314	Construction	POLICE/PUBLIC WORKS	245,024.00
					\$245,024.00

METRO SALES, INC.

12/28/2011	92875A	E 101-42110-311	Contract	CREDIT	(25.84)
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02/27/2012	447981	E 101-42110-311	Contract	COPIES	158.41
					\$132.57
METRO WEST INSPECTIONS SERVICE					
03/10/2012	1	G 101-20201	Inspections	INSPECTIONS	1,340.41
					\$1,340.41
MINNEAPOLIS FINANCE DEPT					
02/09/2012	400413002743	E 101-42110-311	Contract	APS ANNUAL QO USER FEE	204.00
					\$204.00
MN CHIEFS OF POLICE ASSN.					
		E 101-42110-208	Training and Instruction	HARAPAT REGISTRATION	325.00
					\$325.00
MN DEPT OF HEALTH					
02/15/2012	021512	E 601-49440-313	Sample Testing	01/01/12 - 03/31/12	2,408.00
					\$2,408.00
MN POLLUTION CONTROL AGENCY					
03/07/2012	4400096093	E 602-49490-434	Permit Fees	PERMIT FEE	1,450.00
					\$1,450.00
MUNICI-PALS					
03/12/2012	031312	E 101-41400-433	Dues and Subscriptions	DUES	25.00
					\$25.00
NORTHWEST CONSULTING SERVICES,					
03/01/2012	030112	E 101-42400-311	Contract	POLICE/PUBLIC WORKS FACILIT	1,260.00
					\$1,260.00
PACE ANALYTICAL SERVICES					
03/08/2012	VM124330	E 602-49490-313	Sample Testing	TESTING	103.00
					\$103.00
PAUSTIS & SONS					
02/27/2012	8339867-IN	E 609-49751-206	Freight and Fuel Charges	WINE	4.50
02/27/2012	8339867-IN	E 609-49751-253	Wine For Resale	WINE	278.00
					\$282.50
PHILLIPS WINE & SPIRITS CO.					
02/29/2012	2203522	E 609-49751-206	Freight and Fuel Charges	LIQUOR	113.43
02/29/2012	2203522	E 609-49751-251	Liquor For Resale	LIQUOR	5,374.65
02/29/2012	2203523	E 609-49751-206	Freight and Fuel Charges	WINE	55.85
02/29/2012	2203523	E 609-49751-253	Wine For Resale	WINE	2,285.40
03/07/2012	2207174	E 609-49751-206	Freight and Fuel Charges	LIQUOR	48.51
03/07/2012	2207174	E 609-49751-251	Liquor For Resale	LIQUOR	2,921.69
03/07/2012	2207175	E 609-49751-206	Freight and Fuel Charges	WINE	2.94
03/07/2012	2207175	E 609-49751-253	Wine For Resale	WINE	72.00
09/29/2012	2203524	E 609-49751-206	Freight and Fuel Charges	MISC	1.47
09/29/2012	2203524	E 609-49751-254	Miscellaneous Merchandise	MISC	32.25
					\$10,908.19
POST BOARD					
		E 101-42110-217	Other Operating Supplies	5 OFFICERS	450.00
					\$450.00

POSTMASTER - ST. FRANCIS

E 101-41400-322	Postage	NEWSLETTER POSTAGE	172.31
E 101-42110-322	Postage	NEWSLETTER POSTAGE	57.44
E 101-42210-200	Office Supplies	NEWSLETTER POSTAGE	57.43
E 101-43100-200	Office Supplies	NEWSLETTER POSTAGE	57.44
E 101-45200-200	Office Supplies	NEWSLETTER POSTAGE	57.44
E 601-49440-200	Office Supplies	NEWSLETTER POSTAGE	57.43
E 602-49490-200	Office Supplies	NEWSLETTER POSTAGE	57.43
E 609-49750-322	Postage	NEWSLETTER POSTAGE	57.44
			<hr/>
			\$574.36

PREMIUM WATERS, INC.

02/29/2012	453056-02-12	E 101-42110-311	Contract	MARCH	19.24
					<hr/>
					\$19.24

PRINTING UNLIMITED

03/09/2012	6201	E 101-41400-200	Office Supplies	SPRING NEWSLETTER	215.14
03/09/2012	6201	E 101-42110-200	Office Supplies	SPRING NEWSLETTER	71.71
03/09/2012	6201	E 101-42210-200	Office Supplies	SPRING NEWSLETTER	71.71
03/09/2012	6201	E 101-43100-200	Office Supplies	SPRING NEWSLETTER	71.71
03/09/2012	6201	E 101-45200-200	Office Supplies	SPRING NEWSLETTER	71.71
03/09/2012	6201	E 601-49440-200	Office Supplies	SPRING NEWSLETTER	71.71
03/09/2012	6201	E 602-49490-200	Office Supplies	SPRING NEWSLETTER	71.71
03/09/2012	6201	E 609-49750-200	Office Supplies	SPRING NEWSLETTER	71.73
					<hr/>
					\$717.13

QUALITY WINE & SPIRITS

03/06/2012	582379-00	E 609-49751-206	Freight and Fuel Charges	LIQUOR, WINE	32.20
03/06/2012	582379-00	E 609-49751-251	Liquor For Resale	LIQUOR	362.50
03/06/2012	582379-00	E 609-49751-253	Wine For Resale	WINE	596.01
					<hr/>
					\$990.71

SCR

03/17/2012	031712	E 402-43000-314	Construction	PUBLIC WORKS FACILITY	57,992.00
					<hr/>
					\$57,992.00

SHAW/STEWART LUMBER

03/07/2012	030712	E 402-43000-314	Construction	PUBLIC WORKS	21,114.00
					<hr/>
					\$21,114.00

SOUTHERN WINE & SPIRITS OF MN

02/29/2012	1703486	E 609-49751-206	Freight and Fuel Charges	LIQUOR, WINE, MISC	15.52
02/29/2012	1703486	E 609-49751-251	Liquor For Resale	LIQUOR	1,514.97
02/29/2012	1703486	E 609-49751-253	Wine For Resale	WINE	146.99
02/29/2012	1703486	E 609-49751-254	Miscellaneous Merchandise	MISC	40.12
03/09/2012	1739620	E 609-49751-206	Freight and Fuel Charges	LIQUOR, WINE	15.94
03/09/2012	1739620	E 609-49751-251	Liquor For Resale	LIQUOR	1,460.00
03/09/2012	1739620	E 609-49751-253	Wine For Resale	WINE	192.00
					<hr/>
					\$3,385.54

ST. FRANCIS LIONS CLUB

03/12/2012	031312	E 609-49750-447	Donations	SPONSORSHIP	100.00
					<hr/>
					\$100.00

ST. FRANCIS TRUE VALUE HARDWAR

02/08/2012	20754	E 101-45200-217	Other Operating Supplies	SUPPLIES	18.25
02/14/2012	20791	E 602-49490-217	Other Operating Supplies	SUPPLIES	2.62
02/15/2012	20804	E 602-49490-217	Other Operating Supplies	SUPPLIES	31.44
02/16/2012	20813	E 101-41940-401	Repairs/Maint Buildings	SUPPLIES	6.08
02/23/2012	20865	E 101-45200-217	Other Operating Supplies	SUPPLIES	39.58
02/27/2012	20891	E 101-42210-401	Repairs/Maint Buildings	4 BELTS	42.71
					\$140.68

STAPLES

02/17/2012	112466480	E 101-42110-200	Office Supplies	SUPPLIES	73.53
02/17/2012	112466484	E 101-42110-200	Office Supplies	SUPPLIES	8.53
02/17/2012	112467711	E 101-42110-200	Office Supplies	BATTERY	13.88
					\$95.94

STREICHER S

02/13/2012	1905499	E 101-42110-437	Uniform Allowance	BOOTS GLOVES HARAPAT	19.76
02/15/2012	1906181	E 101-42110-437	Uniform Allowance	BOOTS HARAPAT	119.99
02/20/2012	1907342	E 101-42110-437	Uniform Allowance	PANTS - REHLING	59.99
					\$199.74

TELECID (TWIN CITIES EMEDIA)

02/22/2012	20120015	E 101-42110-200	Office Supplies	FLASH PHOTOCARD READER	23.02
03/07/2012	20120020	E 101-41400-310	Computer Consulting Fees	KASPERSKY	69.20
03/07/2012	20120020	E 101-42110-310	Computer Consulting Fees	KASPERSKY	69.20
03/07/2012	20120020	E 101-43100-310	Computer Consulting Fees	KASPERSKY	69.20
03/07/2012	20120020	E 601-49440-310	Computer Consulting Fees	KASPERSKY	69.20
03/07/2012	20120020	E 602-49490-310	Computer Consulting Fees	KASPERSKY	69.20
03/07/2012	20120020	E 609-49750-310	Computer Consulting Fees	KASPERSKY	69.21
03/07/2012	20120023	E 101-41110-441	Miscellaneous	APPLE IPAD	599.87
					\$1,038.10

THE AMERICAN BOTTLING COMPANY

03/09/2012	2449911329	E 609-49751-254	Miscellaneous Merchandise	MISC	108.40
					\$108.40

THOMSON WEST

01/05/2012	824488310	E 101-42110-200	Office Supplies	SUBSCRIPTION	160.69
					\$160.69

VERIZON WIRELESS

03/02/2012	2708944440	E 101-43100-321	Telephone	02/03/12 - 03/02/12	52.10
03/02/2012	2708944440	E 101-45200-321	Telephone	02/03/12 - 03/02/12	52.09
03/02/2012	2708944440	E 601-49440-321	Telephone	02/03/12 - 03/02/12	51.94
03/02/2012	2708944440	E 602-49490-321	Telephone	02/03/12 - 03/02/12	51.94
					\$208.07

WINE MERCHANTS

03/07/2012	400202	E 609-49751-206	Freight and Fuel Charges	WINE	1.47
03/07/2012	400202	E 609-49751-253	Wine For Resale	WINE	80.00
					\$81.47

WIRTZ BEVERAGE MN

02/28/2012	855069	E 609-49751-206	Freight and Fuel Charges	CREDIT	(14.50)
02/28/2012	855069	E 609-49751-253	Wine For Resale	CREDIT	(399.50)
02/29/2012	710895	E 609-49751-206	Freight and Fuel Charges	LIQUOR	92.80

02/29/2012	710895	E 609-49751-251	Liquor For Resale	LIQUOR	7,059.63
03/08/2012	713845	E 609-49751-206	Freight and Fuel Charges	LIQUOR, WINE	9.30
03/08/2012	713845	E 609-49751-251	Liquor For Resale	LIQUOR	53.64
03/08/2012	713845	E 609-49751-253	Wine For Resale	WINE	112.00
					<u>\$6,913.37</u>

\$537,267.63

FUND SUMMARY

101 GENERAL FUND	\$43,821.55
208 POLICE FORFEITURE	\$638.10
225 PARK FUND	\$60.71
230 PIONEER DAYS	\$150.86
402 CAPITAL EQUIPMENT	\$422,638.00
601 WATER FUND	\$6,474.05
602 SEWER FUND	\$5,472.39
609 MUNICIPAL LIQUOR FUND	\$58,011.97
Total	<u>537,267.63</u>

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RUSSELL H. CROWDER
JON P. ERICKSON
THOMAS P. MALONE
MICHAEL F. HURLEY
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OF COUNSEL
W. JAMES VOGL, JR.

MEMORANDUM

TO: St. Francis Charter Commission, City Administrator
FROM: Scott Lepak, City Attorney
RE: Draft of Language Changes recommended by Charter Commission
DATED: November 21, 2011

On November 16, 2011, the Charter Commission asked the City Council to reconsider the charter amendments originally proposed in the spring of 2011. In order to meet the statutory requirements of Minn. Stat. Sec. 410.12, I recommend that this matter not be considered at the November 21, 2011 regular council meeting.

In order to meet this statutory requirement, I recommend the following process:

1. The Charter Commission meet as a group and make the recommendations noted in the Chair's memo.
2. The City publishes a notice of public hearing on the proposed changes. The notice must contain the text of the proposed amendment.
3. At least two weeks (but less than one month) after the published notice, the city council must hold the public hearing.
4. Within one month of the public hearing, the city council must vote on the proposed charter amendment ordinance (two readings are required).
 - a. The ordinance is enacted if it receives an affirmative vote of **all** members of the city council and is approved by the mayor and published as in the case of other ordinances.
 - b. An ordinance amending a city charter shall not become effective until 90 days after passage and publication unless a sufficient number of voters petition for a referendum within 60 days.

The applicable statute in this area is as follows:

Subd. 7. Amendment by ordinance. Upon recommendation of the charter commission the city council may enact a charter amendment by ordinance. Within one month of receiving a recommendation to amend the charter by ordinance, the city must publish notice of a public hearing on the proposal and the notice must contain the text of the proposed amendment. The city council must hold the public hearing on the proposed charter amendment at least two weeks but not more than one month after the notice is published. Within one month of the public hearing, the city council must vote on the proposed charter amendment ordinance. The ordinance is enacted if it receives an affirmative vote of all members of the city council and is approved by the mayor and published as in the case of other ordinances. An ordinance amending a city charter shall not become effective until 90 days after passage and publication or at such later date as is fixed in the ordinance. Within 60 days after passage and publication of such an ordinance, a petition requesting a referendum on the ordinance may be filed with the city clerk. Such petition shall be signed by qualified voters equal in number to two percent of the total number of votes cast in the city at the last state general election or 2,000, whichever is less. If the city has a system of permanent registration of voters, only registered voters are eligible to sign the petition. If the requisite petition is filed within the prescribed period, the ordinance shall not become effective until it is approved by the voters as in the case of charter amendments submitted by the charter commission, the council, or by petition of the voters, except that the council may submit the ordinance at any general or special election held at least 60 days after submission of the petition, or it may reconsider its action in adopting the ordinance. As far as practicable the requirements of subdivisions 1 to 3 apply to petitions submitted under this section, to an ordinance amending a charter, and to the filing of such ordinance when approved by the voters.

Minn. Stat. § 410.12, Subd. 7.

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
COUNTY OF ANOKA) SS

PUBLIC HEARING NOTICE
CITY OF ST. FRANCIS

NOTICE IS HEREBY GIVEN that the St. Francis City Council will be conducting a Public Hearing on March 19, 2012 at 6:00 pm or shortly thereafter. The Public Hearing will be conducted at the Independent School District #15 offices located at 4115 Ambassador Blvd., St. Francis, MN 55070.

The purpose of the Public Hearing is to consider the proposed amendments to the current City Charter as follows:

Section 7.16. Capital Improvement Program. The Council shall direct the preparation and submission to it of a recommended five year capital improvement program no later than June July first (1st) of each year. The capital improvement program shall include a list of all capital improvements proposed to be undertaken during the next five (5) fiscal years, with appropriate supporting information as to the necessity for such improvements; cost estimates, method of financing and recommended time schedules for each such improvement; and the estimated annual cost of operating and maintaining the facilities to be constructed or acquired. This information shall be revised and extended each year for capital improvements still pending or in process. The Council shall hold a Public Hearing on the capital improvement program and adopt it with or without amendment no later than August fifteenth, and;

Section 5.01. Amend the language as follows:

Subdivision 2. Filing and Nomination. Not more than twelve (12) nor less than ten (10) weeks before the date of the primary election, an individual who is eligible and desires to have his name placed on the official ballot as candidate for an office to be voted for at the primary election or general election, depending upon the number of candidates that actually file for each office, shall file his affidavit of candidacy with the City Clerk. The City Clerk shall also accept an application signed by not less than five (5) voters and filed in behalf of an eligible person whom they desire to be a candidate, if service of a copy of the application has been made on the candidate and proof of service is endorsed on the application being filed. Upon receipt of a filing fee in the amount of five dollars (\$5.00) the City Clerk shall place the name of the candidate on the official ballot without partisan designation.

Subdivision 3. Notice. At least two (2) weeks before the first day to file affidavits or applications of candidacy, and at least two (2) weeks prior to each primary election, general election, and special election, the City Clerk shall publish and post in the Clerk's office a notice thereof.

Subdivision 7. Primary Elections. Primary elections shall be held on the same date as prescribed by the Minnesota Statutes, which establishes the state-wide primary election date. The primary election shall be for the selection of no nominees for each elective office at the regular municipal election, unless no nominees or fewer file for each elective office. In the event two nominees or fewer file for an elective office, the names of such nominees shall be placed on the municipal general election ballot as the nominee for that office and no primary election shall be held for such elective office.

All interested parties are encouraged to attend the Public Hearing. Verbal and written testimony regarding the request will be accepted during the hearing. A copy of the proposed amendments to the City Charter may be obtained by contacting the City of St. Francis, 23340 Cree St. NW 55070 or by calling 763-753-2630.

Barbara I. Held
City Clerk
abcdefghijklmnopqrstuvwxyz

Published in Anoka County Union
Feb. 24, 2012

I, Bodley, being duly sworn on oath says that he is the managing editor of the newspaper known as the Anoka County Union, and has full knowledge of the facts which are

the newspaper has complied with all of the requirements constituting qualifications of a newspaper, as provided by Minnesota Statute 331A.02, 331A.07 and other laws, as amended.

The printed NOTICE OF PUBLIC HEARING (3/19/12), which is attached was cut into columns of said newspaper and was printed and published once a week for one week as first published on Friday, the 24th day of February, 2012, and was therefore published on every Friday to and including Friday, the 24th day of February, 2012. Printed below is a copy of the lower case alphabet from A to Z, both inclusive, hereby acknowledged as being the size and kind of type used in the composition of the notice

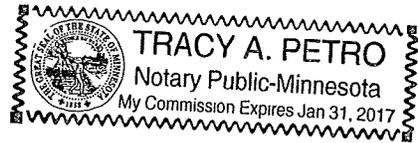
abcdefghijklmnopqrstuvwxyz
abcdefghijklmnopqrstuvwxyz

[Handwritten signature of Rob Bodley]

Managing Editor

and sworn to before me on
the 24th day of February, 2012

[Handwritten signature of Tracy A. Petro]



RATE INFORMATION

Table with 2 columns: Description of rate and Amount. (1) Lowest classified rate paid by commercial users for comparable space: \$ 15.00. (2) Maximum rate allowed by law for the above matter: \$ 15.00. (3) Rate actually charged for the above matter: \$10.25.

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ATTORNEYS AT LAW

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200 Coon Rapids Boulevard
Minneapolis, MN 55433-5894
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SUSAN E. TEGT

MEMORANDUM

TO: St. Francis Charter Commission, City Administrator
FROM: Scott Lepak, City Attorney
RE: Draft of Language Changes recommended by Charter Commission
DATED: April 29, 2011

At the April 27, 2011 Charter Commission Meeting, the Charter Commission asked me to draft the changes to the Charter discussed by the Commission along with its recommendations for changing the City Code:

Charter language:

The language changes proposed by the Charter Commission are as follows:

1. Section 7.16. The Charter Commission would like to change the submission date of the capital improvement plan (CIP) from June 1 to July 1 to better fit budgeting processes. This is accomplished by the following:

Section 7.16. Capital Improvement Program. The Council shall direct the preparation and submission to it of a recommended five year capital improvement program no later than ~~June~~ July first (1st) of each year. The capital improvement program shall include a list of all capital improvements proposed to be undertaken during the next five (5) fiscal years, with appropriate supporting information as to the necessity for such improvements; cost estimates, method of financing and recommended time schedules for each such improvement; and the estimated annual cost of operating and maintaining the facilities to be constructed or acquired. This information shall be revised and extended each year for capital improvements still pending or in process. The Council shall hold a Public Hearing on the capital improvement program and adopt it with or without amendment no later than August fifteenth (15th).

2. Chapter 5. The Charter Commission is seeking to incorporate primary elections into the election process. In order to meet the statutory requirements of this change, the City Council will be required to act on this language by ordinance or resolution, no later than April 15 in the year when the election is to be held. See Minnesota Statute Sec. 205.065. It is anticipated that this will be effective for the 2012 elections. Pursuant to Minnesota Statute Sec. 205.065, subd. 4, a primary election may or may not occur depending upon the number of candidates that have

filed as a candidate for the particular office at issue and thus flexibility allowing for operation at a primary or a general election is needed. Other changes to the Charter regarding when the affidavit of candidacy is required to be filed must also be modified if a primary election is adopted. Minnesota Statute Sec. 205.13, subd. 1a.

Section 5.01. Amend the language as follows:

Subdivision 2. Filing and Nomination. Not more than twelve (12) nor less than ten (10) weeks before the date of the primary election, an individual who is eligible and desires to have his name placed on the official ballot as a candidate for an office to be voted for at the primary election or general election, depending upon the number of candidates that actually file for each office, shall file his affidavit of candidacy with the City Clerk. The City Clerk shall also accept an application signed by not less than five (5) voters and filed on behalf of an eligible person whom they desire to be a candidate, if service of a copy of the application has been made on the candidate and proof of service is endorsed on the application being filed. Upon receipt of a filing fee in the amount of five dollars (\$5.00) the City Clerk shall place the name of the candidate on the official ballot without partisan designation.

Subdivision 3. Notice. At least two (2) weeks before the first day to file affidavits or applications of candidacy, and at least two (2) weeks prior to each primary election, general election, and special election, the City Clerk shall publish and post in the Clerk's office a notice thereof.

Subdivision 7. Primary Elections. Primary elections shall be held on the same date as prescribed by the Minnesota Statutes, which establishes the statewide primary election date. The primary election shall be for the selection of two nominees for each elective office at the regular municipal election, unless two nominees or fewer file for each elective office. In the event two nominees or fewer file for an elective office, the names of such nominees shall be placed on the municipal general election ballot as the nominee for that office and no primary election shall be held for such elective office.

CITY OF ST. FRANCIS
PUBLIC HEARING NOTICE

NOTICE IS HEREBY GIVEN that the St. Francis City Council will be conducting a Public Hearing on March 19, 2012 at 6:00 pm or shortly thereafter. The Public Hearing will be conducted at the Independent School District #15 Offices located at 4115 Ambassador Blvd. St. Francis, MN 55070.

The purpose of the Public Hearing is to consider the proposed amendments to the current City Charter as follows:

Section 7.16. Capital Improvement Program. The Council shall direct the preparation and submission to it of a recommended five year capital improvement program no later than ~~June~~ July first (1st) of each year. The capital improvement program shall include a list of all capital improvements proposed to be undertaken during the next five (5) fiscal years, with appropriate supporting information as to the necessity for such improvements; cost estimates, method of financing and recommended time schedules for each such improvement; and the estimated annual cost of operating and maintaining the facilities to be constructed or acquired. This information shall be revised and extended each year for capital improvements still pending or in process. The Council shall hold a Public Hearing on the capital improvement program and adopt it with or without amendment no later than August fifteenth. and;

Section 5.01. Amend the language as follows:

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Subdivision 3. Notice. At least two (2) weeks before the first day to file affidavits or applications of candidacy, and at least two (2) weeks prior to each primary election, general election, and special election, the City Clerk shall publish and post in the Clerk's office a notice thereof.

Subdivision 7. Primary Elections. Primary elections shall be held on the same date as prescribed by the Minnesota Statutes, which establishes the statewide primary election date. The primary election shall be for the selection of two nominees for each elective office at the regular municipal election, unless two nominees or fewer file for each elective office. In the event two nominees or fewer file for an elective office, the names of such nominees shall be placed on the municipal general election ballot as the nominee for that office and no primary election shall be held for such elective office.

All interested parties are encouraged to attend the Public Hearing. Verbal and written testimony regarding the request will be accepted during the Hearing. A copy of the proposed amendments to the City Charter may be obtained by contacting the City of St. Francis, 23340 Cree St. NW 55070 or by calling 763-753-2630.

Barbara I. Held
City Clerk

**CITY OF ST. FRANCIS
ST. FRANCIS, MINNESOTA
ANOKA COUNTY**

Ordinance 166, Second Series

Amending Section 12.03 Entitled "Sale of Real Property"

The City of St. Francis ordains:

Pursuant to a Ground Lease, dated as of January 1, 2012 (the "Ground Lease"), between the City of St. Francis, Minnesota (the "City"), and the Economic Development Authority for the City of St. Francis (the "Authority"), the Authority acquired certain property (the "Site") from the City, and the Authority leased such property, together with buildings, structures or improvements now or hereafter located thereon, to the City pursuant to a Lease-Purchase Agreement, dated as of January 1, 2012 (the "Lease"), between the Authority and the City.

On January 10, 2012, the Authority issued its Public Project Lease Revenue Bonds, Series 2012A (the "Bonds"), in the original aggregate principal amount of \$8,200,000, pursuant to a resolution adopted by the Board of Commissioners of the Authority on December 19, 2011, and a Mortgage and Security Agreement and Trust Indenture, dated as of January 1, 2012 (the "Indenture"), between the Authority and U.S. Bank National Association, as trustee (the "Trustee").

Proceeds of the Bonds were loaned to the City and were applied, along with an equity contribution from the City, to (i) acquire the Site, (ii) construct and equip a public safety and public works building (the "Facilities") located on the Site, (iii) fund a reserve fund to secure the timely payment of the Bonds, and (iv) pay the costs of issuing the Bonds. The City's payments under the Lease will pay the debt service on the Bonds. Once all lease payments due under the Lease are paid in full, the Ground Lease and Lease will be terminated.

Pursuant to Section 12.03 of the City Charter of the City (the "Charter") entitled "Sale of Real Property," the City is required to approve the disposition of real property located in the City by ordinance of the City.

The City's lease of the Site to the Authority pursuant to the Ground Lease was entered into for the purposes of financing the Facilities. Such disposition of real property is hereby approved by the City Council of the City in accordance with the terms of Section 12.03 of the Charter.

This Ordinance shall be effective thirty days after its publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 5th DAY OF MARCH, 2012.

APPROVED:

Jerry Tveit, Mayor

ATTEST:

Barbara Held, City Clerk

CITY OF ST FRANCIS
ST FRANCIS MN
ANOKA COUNTY

ORDINANCE 167, SECOND SERIES

AN ORDINANCE APPROVING
THE EXCHANGE OF
CITY OWNED REAL ESTATE AND EASEMENT
WITH ANOKA COUNTY

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. The City is hereby authorized and shall exchange with Anoka County the following described real property:

1. County Property to Be Conveyed to City:

Those parts of the Southeast Quarter of the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota and Outlot 2, VILLAGE OF ST. FRANCIS, Anoka County, Minnesota, described as follows:

Beginning at the intersection of the south line of the North 150.00 feet of said Outlot 2, as measured at right angles to the north line thereof, and a line parallel with and 180.00 feet easterly of the following described **Line A**:

Line A: Beginning at a point on the north line of said Section 6, distant 45.54 feet West of the northeast corner thereof; thence southerly at an angle of 91 degrees, 49 minutes from said north line (measured from east to south) 2600 feet and said **Line A** there terminating.

thence westerly along said south line of the North 150.00 feet of Outlot 2 and its westerly extension 256.86 feet to a point hereinafter known as **Point A**; thence northwesterly to the following described **Point B**;

Point B: Commencing at the intersection, said point of intersection hereinafter known as **Point C**, of a line parallel with and 142.00 feet westerly of the above described **Line A** and a line parallel with and 50.00 feet southerly of the following described **Line B**:

Line B: Commencing at a point on the above described **Line A**, distant 383.8 feet southerly of its point of beginning; thence westerly at right angles to said **Line A** a distance of 42 feet; thence deflect to the left at an angle of 90 degrees a distance of 100 feet; thence deflect to the right on a ten chord spiral curve of decreasing radius (spiral angle 24 degrees 00

minutes) 400 feet, thence deflect to the right on a 12 degree 00 minute circular curve (delta angle 42 degrees 50 minutes) 356.94 feet; thence deflect to the right on a ten chord spiral curve of increasing radius (spiral angle 24 degrees 00 minutes) 400 feet; thence westerly tangent to said curve 100 feet; thence easterly along said last described course 100 feet to the point of beginning of the **Line B** to be described; thence continue easterly on the last described course 739.39 feet and said **Line B** there terminating.

thence westerly, along said 50.00 foot parallel line 40.00 feet to said **Point B**.

thence westerly, along said 50.00 foot parallel line, 60.00 feet; thence southeasterly to a point on said 142.00 foot parallel line, distant 100.00 feet southerly of said **Point C**; thence southerly along said 142.00 foot parallel line to the south line of said Southeast Quarter of the Northeast Quarter of Section 6; thence easterly along said south line to a line parallel with and 82.00 feet westerly of said **Line A**; thence northerly along said 82.00 foot parallel line to its intersection with the westerly extension of the north line of the South 600.00 feet, as measured along the west line thereof, of said Outlot 2; thence easterly, along said north line of the South 600.00 feet and its westerly extension to said line parallel with and 180.00 feet easterly of said **Line A**; thence northerly along said 180.00 foot parallel line to the point of beginning.

ALSO reserving all right of access, being the right of ingress to and egress from the above described parcel to County State Aid Highway No. 24 and State Highway No. 47. EXCEPT a 60.00 foot wide designated access, along the line between said **Point A** and said **Point B**, lying between points distant 18.00 feet and 78.00 feet northwesterly of said **Point A**, as measured along said line.

2. County Property To Be Conveyed to the City:

That part of the South Half of the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota, which lies within 100 feet Northerly and Northwesterly of a line which is described below:

Commencing at a point on the North line of said Section 6, distant 45.54 feet West of the Northeast corner thereof, thence run Southerly at an angle of 91 degrees 49 minutes with said North Section line (measured from East to South) for 2483 feet to the actual point of beginning described herein, thence run Westerly at an angle of 90 degrees 26 minutes 15 seconds with said first above described line (measured from South to West) for 1700 feet, thence deflect to the left at an angle of 53 degrees 00 minutes 53 seconds for 200 feet and there terminating, (hereinafter referred to as Line 1)

AND that part of the South Half of the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota, adjoining and Northerly of the last described parcel, which lies Southerly of the following described line:

From the point of termination of Line 1 described above, run Northwesterly at right angles to said line 1 for 100 feet to the point of beginning of the line to be described; thence deflect to the right at an angle of 90 degrees and run Northeasterly to the point of intersection of a line run parallel with and distant 200 feet Northerly of Line 2 described below; thence run Easterly on said 200 foot parallel line for 1700 feet and there terminating.

Line 2: Beginning at the point of beginning of Line 1 described above, thence run Westerly along said Line 1 for 1700 feet and there terminating.

EXCEPT those parts of the above described parcels lying easterly of a line parallel with and 82.00 feet westerly of the following described line:

Beginning at a point on the north line of said Section 6, distant 45.54 feet West of the northeast corner thereof; thence southerly at an angle of 91 degrees, 49 minutes from said north line (measured from east to south) 2600 feet and said line there terminating.

This deed is given by the County of Anoka for the purposes of conveying any interest the County may have in the above described property, including but not limited to the interest that the State of Minnesota acquired by eminent domain as evidenced by the final certificate which was filed In the Office of the Anoka County Recorder as document number 311935 and conveyed to the County by a quit claim deed which was filed in the Office of the Anoka County Recorder as document number 1297874.

P.I.N 06-33-24-13-0002

3. Permanent Non-Exclusive Easement to Be Deeded to Anoka County:

A permanent non-exclusive easement for storm sewer and drainage purposes over, under and across that part of the South 75.00 feet of the East 1944.26 feet of the South One Half of the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota lying westerly of a line parallel with and 82.00 feet westerly of the following described line:

Beginning at a point on the north line of said Section 6, distant 45.54 feet West of the northeast corner thereof; thence southerly at an angle of 91 degrees, 49 minutes from said north line (measured from east to south) 2600 feet and said line there terminating.

P.I.N 06-33-24-13-0002

Section 2. The Mayor and the City Clerk are hereby authorized to execute the necessary documents to convey the interest of the City of St. Francis to said property.

Section 3. There are no net cash proceeds anticipated from this exchange. In the event that such exchange does generate net cash proceeds to the City, pursuant to Section 12.03 of the City Charter, any net cash proceeds of the exchange shall be used to retire any outstanding indebtedness incurred by the City in the acquisition or improvement of the property. Any remaining proceeds shall be used to finance other improvements in the capital improvement budget or to retire any other bonded indebtedness.

Section 4. Effective Date. This Ordinance shall take effect thirty (30) days after its publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS _____ DAY OF _____, 2012.

APPROVED:

Jerry Tveit
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk

557587-v1

AGREEMENT TO EXCHANGE PROPERTY

This agreement is made and entered into this _____ day of _____, 2012, by and between the County of Anoka, a political subdivision of the State of Minnesota ("County") and the city of St. Francis, a municipal corporation under the laws of the State of Minnesota ("City").

WITNESSETH:

WHEREAS, the County owns property or has a property interest in property located within the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota, located in the city of St. Francis ("County Property"); and

WHEREAS, the City also owns property or has a property interest in property located within the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota, which abuts the County Property and is used as part of a waste water treatment facility ("City Property"); and

WHEREAS, there are boundary issues between the County Property and the City Property; and

WHEREAS, pursuant to the terms and conditions contained herein, the County and the City desire to exchange property and property interests to clear any boundary issues between their respective properties.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, it is hereby agreed as follows:

1. County Property to Be Conveyed to City

The County shall by quitclaim deed convey to the City the property colored in green on the attached Exhibit A. The conveyance shall include the limitation of access to said property as indicated in Exhibit A and shall include an after acquired title provision in favor of the City. The property to be conveyed to the City, with reservations to be retained by the County, is legally described in the attached Exhibit B. The County shall also by quitclaim deed convey to the City all interests that the County may have over the property depicted by the red hashmarks in Exhibit A, which property is legally described in the attached Exhibit C. The conveyance shall include an after acquired title provision in favor of the City.

2. City Property To Be Conveyed to County

The City shall by quitclaim deed convey to the County a non-exclusive easement for storm sewer and drainage purposes over the property colored in blue on Exhibit A, which is legally described in the attached Exhibit D.

3. Closing

The closing on the exchange of the property and property interests described herein shall take place at the Anoka County Attorney's Office, Government Center, 2100 3rd Ave., Anoka, MN 55303, at a date and time which is mutually convenient to both parties. In the event either party procures title insurance, the parties agree to execute standard closing documents as reasonably required by a title company, including but not limited to affidavits regarding seller.

IN WITNESS WHEREOF, the parties hereto have executed this document on the date(s) so indicated.

COUNTY OF ANOKA

CITY OF ST. FRANCIS

By: _____
Rhonda Sivarajah, Chair
Anoka County Board of Commissioners

By: _____
Its: _____

Dated: _____

Dated: _____

By: _____
Jerry Soma
County Administrator

By: _____
Its: _____

Dated: _____

Dated: _____

APPROVED AS TO FORM

APPROVED AS TO FORM

By: _____
Dan Klint
Assistant County Attorney

By: _____
Timothy D. Erb
Assistant City Attorney

Dated: _____

Dated: _____

QUIT CLAIM DEED

STATE DEED TAX DUE HEREON \$ _____

Date: _____, 2012

FOR VALUABLE CONSIDERATION, the County of Anoka, a political subdivision under the laws of the State of Minnesota, Grantor, hereby conveys and quitclaims to the City of St. Francis, a municipal corporation under the laws of the State of Minnesota, Grantee, real property in Anoka County, Minnesota, described as follows:

See attached **Exhibit A**.

Together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

Grantor certified that the Grantor does not know of any wells on the described real property.

This deed conveys after acquired title.

COUNTY OF ANOKA, A POLITICAL SUBDIVISION
UNDER THE LAWS OF THE STATE OF MINNESOTA

By: _____
Rhonda Sivarajah
Its: Chair, Anoka County Board of Commissioners

By: _____
Jerry Soma
Its: County Administrator

EXHIBIT A

That part of the South Half of the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota, which lies within 100 feet Northerly and Northwesterly of a line which is described below:

Commencing at a point on the North line of said Section 6, distant 45.54 feet West of the Northeast corner thereof, thence run Southerly at an angle of 91 degrees 49 minutes with said North Section line (measured from East to South) for 2483 feet to the actual point of beginning described herein, thence run Westerly at an angle of 90 degrees 26 minutes 15 seconds with said first above described line (measured from South to West) for 1700 feet, thence deflect to the left at an angle of 53 degrees 00 minutes 53 seconds for 200 feet and there terminating, (hereinafter referred to as Line 1)

AND that part of the South Half of the Northeast Quarter of Section 6. Township 33, Range 24, Anoka County, Minnesota, adjoining and Northerly of the last described parcel, which lies Southerly of the following described line:

From the point of termination of Line 1 described above, run Northwesterly at right angles to said line 1 for 100 feet to the point of beginning of the line to be described; thence deflect to the right at an angle of 90 degrees and run Northeasterly to the point of intersection of a line run parallel with and distant 200 feet Northerly of Line 2 described below; thence run Easterly on said 200 foot parallel line for 1700 feet and there terminating.

Line 2: Beginning at the point of beginning of Line 1 described above, thence run Westerly along said Line 1 for 1700 feet and there terminating.

EXCEPT those parts of the above described parcels lying easterly of a line parallel with and 82.00 feet westerly of the following described line:

Beginning at a point on the north line of said Section 6, distant 45.54 feet West of the northeast corner thereof; thence southerly at an angle of 91 degrees, 49 minutes from said north line (measured from east to south) 2600 feet and said line there terminating.

This deed is given by the County of Anoka for the purposes of conveying any interest the County may have in the above described property, including but not limited to the interest that the State of Minnesota acquired by eminent domain as evidenced by the final certificate which was filed In the Office of the Anoka County Recorder as document number 311935 and conveyed to the County by a quit claim deed which was filed in the Office of the Anoka County Recorder as document number 1297874.

P.I.N 06-33-24-13-0002

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STATE DEED TAX DUE HEREON \$ _____

Date: _____, 2012

FOR VALUABLE CONSIDERATION, the City of St. Francis, a municipal corporation under the laws of the State of Minnesota, Grantor, hereby conveys and quitclaims to the County of Anoka, a political subdivision under the laws of the state of Minnesota, Grantee, real property in Anoka County, Minnesota, described as follows:

See attached **Exhibit A**.

Together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

Grantor certified that the Grantor does not know of any wells on the described real property.

This deed conveys after acquired title.

CITY OF ST. FRANCIS, A MUNICIPAL
CORPORATION UNDER THE LAWS OF
THE STATE OF MINNESOTA

By: _____

Jerry Tveit

Its: Mayor

By: _____

Barbara Held

Its: Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2012, by Jerry Tveit and Barbara Held, the Mayor and Clerk of the City of St. Francis, a municipal corporation under the laws of Minnesota, on behalf of the City of St. Francis.

Notary Public

This Instrument Was Drafted By:
BARNA, GUZY & STEFFEN, LTD.
400 Northtown Financial Plaza
200 Coon Rapids Boulevard
Minneapolis, MN 55433
Phone: (763) 780-8500

Tax Statements for the Real Property Described
in this Instrument should be sent to:

Anoka County Highway Department
2100 3rd Avenue
Anoka, MN 55303

EXHIBIT A

Those parts of the Southeast Quarter of the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota and Outlot 2, VILLAGE OF ST. FRANCIS, Anoka County, Minnesota, described as follows:

Beginning at the intersection of the south line of the North 150.00 feet of said Outlot 2, as measured at right angles to the north line thereof, and a line parallel with and 180.00 feet easterly of the following described **Line A**:

Line A: Beginning at a point on the north line of said Section 6, distant 45.54 feet West of the northeast corner thereof; thence southerly at an angle of 91 degrees, 49 minutes from said north line (measured from east to south) 2600 feet and said **Line A** there terminating.

thence westerly along said south line of the North 150.00 feet of Outlot 2 and its westerly extension 256.86 feet to a point hereinafter known as **Point A**; thence northwesterly to the following described **Point B**;

Point B: Commencing at the intersection, said point of intersection hereinafter known as **Point C**, of a line parallel with and 142.00 feet westerly of the above described **Line A** and a line parallel with and 50.00 feet southerly of the following described **Line B**:

Line B: Commencing at a point on the above described **Line A**, distant 383.8 feet southerly of its point of beginning; thence westerly at right angles to said **Line A** a distance of 42 feet; thence deflect to the left at an angle of 90 degrees a distance of 100 feet; thence deflect to the right on a ten chord spiral curve of decreasing radius (spiral angle 24 degrees 00 minutes) 400 feet, thence deflect to the right on a 12 degree 00 minute circular curve (delta angle 42 degrees 50 minutes) 356.94 feet; thence deflect to the right on a ten chord spiral curve of increasing radius (spiral angle 24 degrees 00 minutes) 400 feet; thence westerly tangent to said curve 100 feet; thence easterly along said last described course 100 feet to the point of beginning of the **Line B** to be described; thence continue easterly on the last described course 739.39 feet and said **Line B** there terminating.

thence westerly, along said 50.00 foot parallel line 40.00 feet to said **Point B**.

thence westerly, along said 50.00 foot parallel line, 60.00 feet; thence southeasterly to a point on said 142.00 foot parallel line, distant 100.00 feet southerly of said **Point C**; thence southerly along said 142.00 foot parallel line to the south line of said Southeast Quarter of the Northeast Quarter of Section 6; thence easterly along said south line to a line parallel with and 82.00 feet westerly of said **Line A**; thence northerly along said 82.00 foot parallel line to its intersection with the westerly extension of the north line of the South 600.00 feet, as measured along the west line thereof, of said Outlot 2; thence easterly, along said north line of the South 600.00 feet and its westerly extension to said line parallel with and 180.00 feet easterly of said **Line A**; thence northerly along said 180.00 foot parallel line to the point of beginning.

ALSO reserving all right of access, being the right of ingress to and egress from the above described parcel to County State Aid Highway No. 24 and State Highway No. 47. EXCEPT a 60.00 foot wide designated access, along the line between said **Point A** and said **Point B**, lying between points distant 18.00 feet and 78.00 feet northwesterly of said **Point A**, as measured along said line.

QUIT CLAIM DEED

STATE DEED TAX DUE HEREON \$ _____

Date: _____, 2012

FOR VALUABLE CONSIDERATION, the County of Anoka, a political subdivision under the laws of the State of Minnesota, Grantor, hereby conveys and quitclaims to the City of St. Francis, a municipal corporation under the laws of the State of Minnesota, Grantee, real property in Anoka County, Minnesota, described as follows:

See attached **Exhibit A**.

Together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

Grantor certified that the Grantor does not know of any wells on the described real property.

This deed conveys after acquired title.

COUNTY OF ANOKA, A POLITICAL SUBDIVISION
UNDER THE LAWS OF THE STATE OF MINNESOTA

By: _____

Rhonda Sivarajah

Its: Chair, Anoka County Board of Commissioners

By: _____

Jerry Soma

Its: County Administrator

EXHIBIT A

A permanent non-exclusive easement for storm sewer and drainage purposes over, under and across that part of the South 75.00 feet of the East 1944.26 feet of the South One Half of the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota lying westerly of a line parallel with and 82.00 feet westerly of the following described line:

Beginning at a point on the north line of said Section 6, distant 45.54 feet West of the northeast corner thereof; thence southerly at an angle of 91 degrees, 49 minutes from said north line (measured from east to south) 2600 feet and said line there terminating.

P.I.N 06-33-24-13-0002

EXHIBIT B

AGREEMENT TO EXCHANGE LAND

ST. FRANCIS

PARCEL TO BE DEEDED TO THE CITY OF ST. FRANCIS

Those parts of the Southeast Quarter of the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota and Outlot 2, VILLAGE OF ST. FRANCIS, Anoka County, Minnesota, described as follows:

Beginning at the intersection of the south line of the North 150.00 feet of said Outlot 2, as measured at right angles to the north line thereof, and a line parallel with and 180.00 feet easterly of the following described **Line A**:

Line A: Beginning at a point on the north line of said Section 6, distant 45.54 feet West of the northeast corner thereof; thence southerly at an angle of 91 degrees, 49 minutes from said north line (measured from east to south) 2600 feet and said **Line A** there terminating.

thence westerly along said south line of the North 150.00 feet of Outlot 2 and its westerly extension 256.86 feet to a point hereinafter known as **Point A**; thence northwesterly to the following described **Point B**;

Point B: Commencing at the intersection, said point of intersection hereinafter known as **Point C**, of a line parallel with and 142.00 feet westerly of the above described **Line A** and a line parallel with and 50.00 feet southerly of the following described **Line B**:

Line B: Commencing at a point on the above described **Line A**, distant 383.8 feet southerly of its point of beginning; thence westerly at right angles to said **Line A** a distance of 42 feet; thence deflect to the left at an angle of 90 degrees a distance of 100 feet; thence deflect to the right on a ten chord spiral curve of decreasing radius (spiral angle 24 degrees 00 minutes) 400 feet, thence deflect to the right on a 12 degree 00 minute circular curve (delta angle 42 degrees 50 minutes) 356.94 feet; thence deflect to the right on a ten chord spiral curve of increasing radius (spiral angle 24 degrees 00 minutes) 400 feet; thence westerly tangent to said curve 100 feet; thence easterly along said last described course 100 feet to the point of beginning of the **Line B** to be described; thence continue easterly on the last described course 739.39 feet and said **Line B** there terminating.

thence westerly, along said 50.00 foot parallel line 40.00 feet to said **Point B**.

thence westerly, along said 50.00 foot parallel line, 60.00 feet; thence southeasterly to a point on said 142.00 foot parallel line, distant 100.00 feet southerly of said **Point C**; thence southerly along said 142.00 foot parallel line to the south line of said Southeast Quarter of the Northeast Quarter of Section 6; thence easterly along said south line to a line parallel with and 82.00 feet westerly of said **Line A**; thence northerly along said 82.00 foot parallel line to its intersection with the westerly extension of the north line of the South 600.00 feet, as measured along the west line thereof, of said Outlot 2; thence easterly, along said north line of the South 600.00 feet and its westerly extension to said line parallel with and 180.00 feet easterly of said **Line A**; thence northerly along said 180.00 foot parallel line to the point of beginning.

ALSO reserving all right of access, being the right of ingress to and egress from the above described parcel to County State Aid Highway No. 24 and State Highway No. 47. EXCEPT a 60.00 foot wide designated access, along the line between said **Point A** and said **Point B**, lying between points distant 18.00 feet and 78.00 feet northwesterly of said **Point A**, as measured along said line.

EXHIBIT C

AGREEMENT TO EXCHANGE LAND ST. FRANCIS ANOKA COUNTY RIGHTS TO BE DEEDED TO THE CITY OF ST. FRANCIS

That part of the South Half of the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota, which lies within 100 feet Northerly and Northwesterly of a line which is described below:

Commencing at a point on the North line of said Section 6, distant 45.54 feet West of the Northeast corner thereof, thence run Southerly at an angle of 91 degrees 49 minutes with said North Section line (measured from East to South) for 2483 feet to the actual point of beginning described herein, thence run Westerly at an angle of 90 degrees 26 minutes 15 seconds with said first above described line (measured from South to West) for 1700 feet, thence deflect to the left at an angle of 53 degrees 00 minutes 53 seconds for 200 feet and there terminating, (hereinafter referred to as Line 1)

AND that part of the South Half of the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota, adjoining and Northerly of the last described parcel, which lies Southerly of the following described line:

From the point of termination of Line 1 described above, run Northwesterly at right angles to said line 1 for 100 feet to the point of beginning of the line to be described; thence deflect to the right at an angle of 90 degrees and run Northeasterly to the point of intersection of a line run parallel with and distant 200 feet Northerly of Line 2 described below; thence run Easterly on said 200 foot parallel line for 1700 feet and there terminating.

Line 2: Beginning at the point of beginning of Line 1 described above, thence run Westerly along said Line 1 for 1700 feet and there terminating.

EXCEPT those parts of the above described parcels lying easterly of a line parallel with and 82.00 feet westerly of the following described line:

Beginning at a point on the north line of said Section 6, distant 45.54 feet West of the northeast corner thereof; thence southerly at an angle of 91 degrees, 49 minutes from said north line (measured from east to south) 2600 feet and said line there terminating.

This deed is given by the County of Anoka for the purposes of conveying any interest the County may have in the above described property, including but not limited to the interest that the State of Minnesota acquired by eminent domain as evidenced by the final certificate which was filed In the Office of the Anoka County Recorder as document number 311935 and conveyed to the County by a quit claim deed which was filed in the Office of the Anoka County Recorder as document number 1297874.

P.I.N 06-33-24-13-0002

EXHIBIT D

AGREEMENT TO EXCHANGE LAND

ST. FRANCIS

PERMANENT NON-EXCLUSIVE EASEMENT TO BE DEEDED TO ANOKA COUNTY

A permanent non-exclusive easement for storm sewer and drainage purposes over, under and across that part of the South 75.00 feet of the East 1944.26 feet of the South One Half of the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota lying westerly of a line parallel with and 82.00 feet westerly of the following described line:

Beginning at a point on the north line of said Section 6, distant 45.54 feet West of the northeast corner thereof; thence southerly at an angle of 91 degrees, 49 minutes from said north line (measured from east to south) 2600 feet and said line there terminating.

P.I.N 06-33-24-13-0002

ORDINANCE 168, SECOND SERIES

CITY OF ST. FRANCIS
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AMENDING AND RESTATING THE CITY OF ST. FRANCIS
HOME RULE CHARTER.

THE CITY OF ST. FRANCIS ORDAINS:

The language changes proposed by the Charter Commission are as follows:

1. Section 7.16. The Charter Commission would like to change the submission date of the capital improvement plan (CIP) from June 1 to July 1 to better fit budgeting processes. This is accomplished by the following:

Section 7.16. Capital Improvement Program. The Council shall direct the preparation and submission to it of a recommended five year capital improvement program no later than ~~June~~ July first (1st) of each year. The capital improvement program shall include a list of all capital improvements proposed to be undertaken during the next five (5) fiscal years, with appropriate supporting information as to the necessity for such improvements; cost estimates, method of financing and recommended time schedules for each such improvement; and the estimated annual cost of operating and maintaining the facilities to be constructed or acquired. This information shall be revised and extended each year for capital improvements still pending or in process. The Council shall hold a Public Hearing on the capital improvement program and adopt it with or without amendment no later than August fifteenth (15th).

Section 2. Effective Date.

This Ordinance shall take effect ninety (90) days after its publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS
_____ DAY OF _____, _____.

APPROVED:

ATTEST:

Barbara I. Held, City Clerk

Jerry Tveit, Mayor

ORDINANCE 169, SECOND SERIES

CITY OF ST. FRANCIS
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AMENDING AND RESTATING THE CITY OF ST. FRANCIS
HOME RULE CHARTER.

THE CITY OF ST. FRANCIS ORDAINS:

The language changes proposed by the Charter Commission are as follows:

Chapter 5. The Charter Commission is seeking to incorporate primary elections into the election process. In order to meet the statutory requirements of this change, the City Council will be required to act on this language by ordinance or resolution, no later than April 15 in the year when the election is to be held. See Minnesota Statute Sec. 205.065. It is anticipated that this will be effective for the 2012 elections. Pursuant to Minnesota Statute Sec. 205.065, subd. 4, a primary election may or may not occur depending upon the number of candidates that have filed as a candidate for the particular office at issue and thus flexibility allowing for operation at a primary or a general election is needed. Other changes to the Charter regarding when the affidavit of candidacy is required to be filed must also be modified if a primary election is adopted. Minnesota Statute Sec. 205.13, Subd. 1a.

Section 5.01. Amend the language as follows:

Subdivision 2. Filing and Nomination. Not more than twelve (12) nor less than ten (10) weeks before the date of the primary election, an individual who is eligible and desires to have his name placed on the official ballot as a candidate for an office to be voted for at the primary election or general election, depending upon the number of candidates that actually file for each office, shall file his affidavit of candidacy with the City Clerk. The City Clerk shall also accept an application signed by not less than five (5) voters and filed on behalf of an eligible person whom they desire to be a candidate, if service of a copy of the application has been made on the candidate and proof of service is endorsed on the application being filed. Upon receipt of a filing fee in the amount of five dollars (\$5.00) the City Clerk shall place the name of the candidate on the official ballot without partisan designation.

Subdivision 3. Notice. At least two (2) weeks before the first day to file affidavits or applications of candidacy, and at least two (2) weeks prior to each primary election, general election, and special election, the City Clerk shall publish and post in the Clerk's office a notice thereof.

Subdivision 7. Primary Elections. Primary elections shall be held on the same date as prescribed by the Minnesota Statutes, which establishes the statewide primary election date. The primary election shall be for the selection of two nominees for each elective office at the regular municipal election, unless two nominees or fewer file for each elective office. In the event two nominees or fewer file for an elective office, the names of such nominees shall be placed on the municipal general election ballot as the nominee for that office and no primary election shall be held for such elective office.

This Ordinance shall take effect ninety (90) days after its publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS _____ DAY OF _____, _____.

APPROVED:

ATTEST:

Barbara I. Held, City Clerk

Jerry Tveit, Mayor

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2012-08

RESOLUTION REESTABLISHING PRECINCTS AND POLLING PLACES

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, the voting precincts in the City must be reestablished after the legislature has been redistricted;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Francis, Anoka County, State of Minnesota that:

1. The boundaries of Precinct 1 are hereby reestablished to coincide with the boundaries of the city lying west of the Rum River, and

The polling place for Precinct 1 remains at St. Francis Warming House, 3948-229th Avnue NW. and;

2. The boundaries of Precinct 2 are hereby reestablished to coincide with the boundaries of the City lying east of the Rum River except for the portion located in Isanti County, and

The polling place for Precinct 2 remains at Rum River North County Park, 23100 Rum River Blvd., NW. and;

3. The boundaries of Precinct 3 are hereby reestablished to coincide with the boundaries of the City lying in Isanti County, and

The polling place for Precinct 3 remains at Rum River North County Park, 23100 Rum River Blvd., NW.

Attached to this resolution is a map showing said precincts and the locations of each polling place.

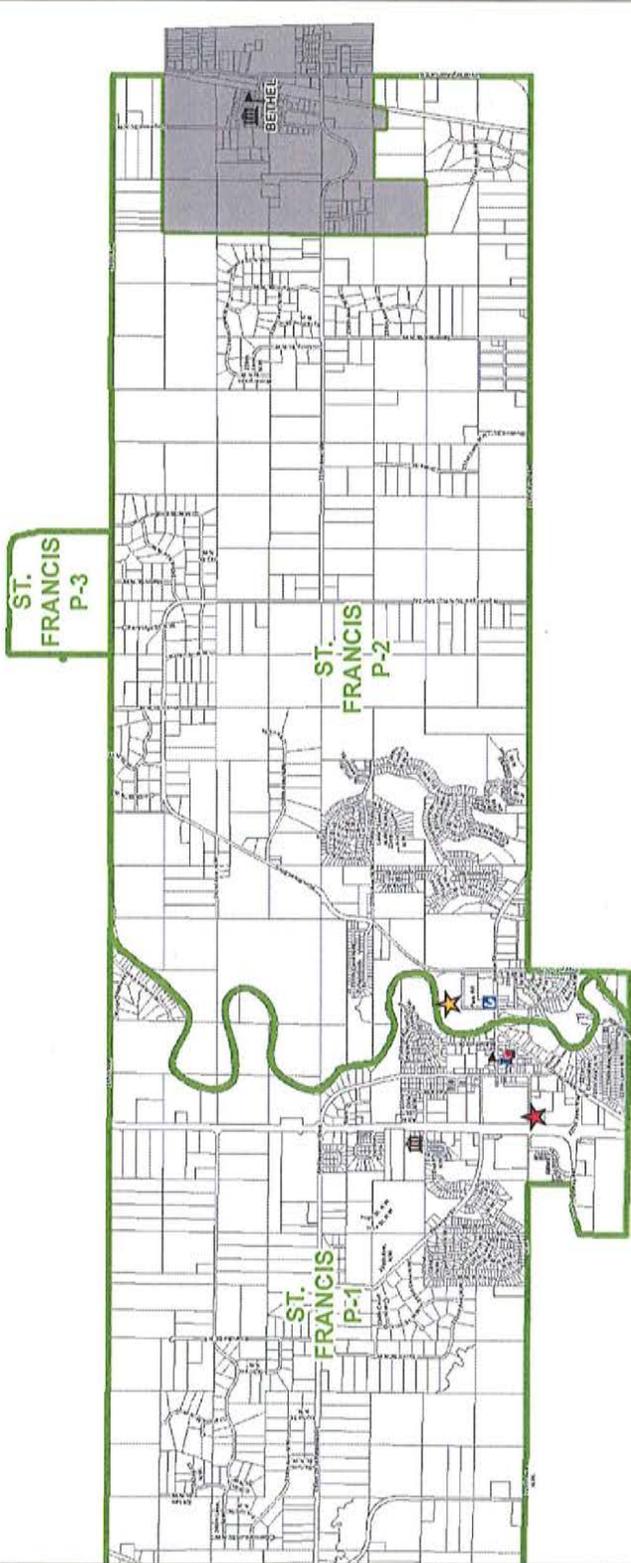
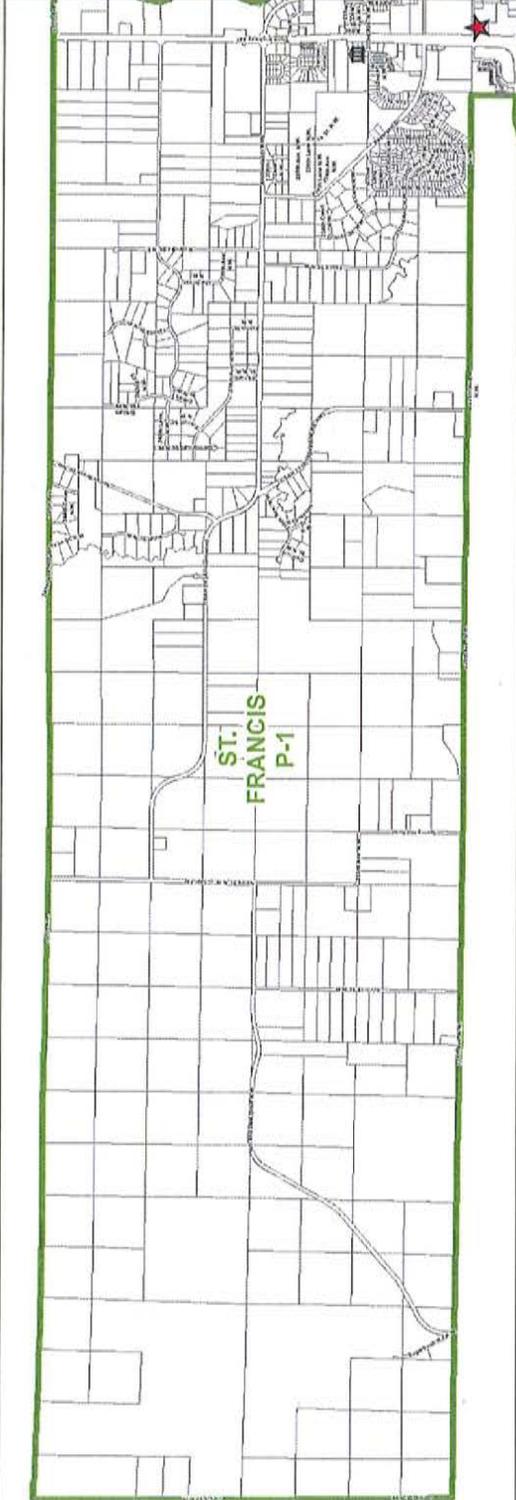
ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 19th DAY OF MARCH, 2012.

APPROVED:

ATTEST:

Jerry Tveit, Mayor of St. Francis

Barbara I. Held, City Clerk



Legend

Polling Places

- ★ Precinct 1: 3948-229th Avenue NW
- ★ Precinct 2 & 3: 23100 Rum River Blvd

Public Buildings

- CITY HALL
- LIBRARY
- POLICE/FIRE
- POST OFFICE
- Precinct
- Parcels

Source: MnDot, Anoka County



Precinct Map

March, 2012

AGENDA REPORT

TO: City Administrator

FROM: Public Works Director 

SUBJECT: Routine Replacement of Trucks

DATE: 3-19-2012

INTRODUCTION: We have two trucks scheduled for replacement in our CIP this year; a 2002 F-250 that has had its share of issues and a 2000 F-450 that has been a reliable truck.

BACKGROUND: The replacement of the 10 year old F-250 is routine; we are replacing it with nearly the same equipment. The replacement of the 12 year old F-450 is a bit more involved. This truck has been a reliable truck for us; therefore we have kept it around for 2 extra years giving us time to understand our needs for a sign maintenance program. We have been aware of changes coming from the Federal Government regarding sign retro reflectivity and sign maintenance. This maintenance program will be a very large and time consuming project with deadline requirements for the replacement and assessment of our entire sign system. This truck has been designed to accommodate the needs of the sign maintenance program along with "in the field" repair of equipment and fueling of small equipment to improve efficiency. Sacrificing a 1-ton dump body truck does cause some hardship in some other areas but we feel that the sign truck is a more urgent need for us right now.

RECOMMENDATION:

1. Recommend Council approves the trades of the 2002 F-250, the 2005 Crown Victoria, and the 2000 F-450 a total trade value of \$16,500.00 to be included in the purchase price of the following trucks.
2. Recommend Council approves purchase of 2012 F-550 cab/chassis from Midway Ford for \$26,825.56 (state bid, includes trade values, tax, lic).
3. Recommend Council approves purchase of sign/service/crane body and attachments to be installed on 2012 F-550 cab/chassis (listed above) from Aspen Equipment for \$76,990.61 (state bid pricing).
4. Recommend Council approves purchase of 2012 F-250 from Midway Ford for \$17,807.20 (state bid, includes trade values, tax, lic).

BUDGET IMPACT: None. In our CIP we have \$31,000.00 budgeted for replacement of F-250 (\$13,192.80 under budget). Also, in our CIP we have \$86,540.00 for purchase of truck w/ service/repair body and an additional \$25,000.00 from 2011 year end transfers earmarked for public works truck (\$7,723.83 under budget).

S:\FORMS\AGENDA REPORT.doc

Attachments:

1. Quotes from Midway Ford, Aspen Equipment, and trade offers.

Midway Ford Commercial
 Fleet and Government Sales
 2777 N. Snelling Ave.
 Roseville MN 55113



rhwoitas@hotmail.com

tswanson@rosevillemidwayford.com

Fax # 651-638-4880

Renee Woitas
 651-315-0960

Travis Swanson
 651-343-5212

T-69 Contract # 37667

F250 4X4- Regular Cab- 8' Box 8650 GVWR +

Standard

Vehicle will include the following required OEM equipment if not part of standard base package.

Automatic Transmission
 Dual Front Air Bags
 AM/FM Radio
 Tow Hitch
 Tilt Wheel

Split Bench Front Seat Seating
 Standard Base Upholstery
 4-Wheel ABS Brakes
 Air Conditioning

Front Tow Hooks
 Base Package Floor Covering
 Bumpers w/Rear Step
 Matching Full Size Spare Tire

Options	Code	Price	Select	Exterior Colors		Select
Cab Convenience Group	525/585	\$408	x	Dark Blue Pearl Metallic	DX	
Brake Controller	52B	\$184	x	Vermillion Red	F1	
Tailgate Step	85G	\$300	x	Forest Green Metallic	GG	
Snow Plow Pkg	473	\$68	x	Pale Adobe Metallic	LQ	
Cab Steps	18B	\$256	x	Tuxedo Black Metallic	UH	
Upfitter Switches	66S	\$100	x	Sterling Grey Metallic	UJ	
Roof Clearance Lights	592	\$44	x	Ingot Silver Metallic	UX	
Shift on Fly 4x4	213	\$148	x	Oxford White	Z1	x
Power Grp	90L	\$716	x	Interior Colors		
Spray-In Liner		\$360	x	Steel only (color for XL)		
E-Locking Rear Diff	X3E	\$312	x	Extended Service Contracts		Cost
LT245/75r17E AT	TBM	\$100	x	5yr/100000m F250/350 Gas 4x2		\$885
				5yr/100000m F250/350 Gas 4x4		\$1,015
				5yr/100000m F250/350 Diesel 4x2		\$935
				5yr/100000m F250/350 Diesel 4x4		\$1,080
Option Total		\$2,996				

More time and mileage options available

	Totals
Base Price	\$20,086.82
6.2 Gas	
Options Price Totals	\$2,996.00
Trade In	(\$6,500.00)
Transit Impr Excise Tax	\$20.00
Tax Exempt Lic	\$51.50
Sales Tax (6.5%)	\$1,077.88
Document fee	\$75.00
Sub total per vehicle	\$17,807.20
Number of Vehicles	1
Grand Total for all units	\$17,807.20

You must have a active FIN code to participate in this purchase contract : FIN code # _____

Purchase Order required prior to order placement

Payment due upon agreed vehicle acceptance

PO # _____

Name of Organization _____

Address _____

City, State, Zip _____

Contact Person/ Phone # _____

Acceptance Signature _____

Contact's e-mail address and fax # _____

Print Name and Title _____ Date _____

Midway Ford Acceptance Signature _____ Date _____

Midway Ford Commercial
 Fleet and Government Sales
 2777 N. Snelling Ave.
 Roseville MN 55113



rhwoitas@hotmail.com
 emicek@rosevillemidwayford.com
 tswanson@rosevillemidwayford.com
 djensen@rosevillemidwayford.com
 Fax # 651-638-4880

Renee Woitas
 651-315-0960

Ed Micek
 612-987-5778

Travis Swanson
 651-343-5212

Dan Jensen
 612-998-8229

C-108 Contract # 36177 X5H

2012 F550 4X4 -Super Cab-Cab & Chassis (DRW) 84" Cab to Axle XL

Vehicle will include the following required OEM equipment if not part of standard base package.

Standard

Automatic Transmission
Cab Lights
AM/FM/CD Player

Air Conditioning
Wide Load/Trailer Tow Type Mirrors
Upfitter Switches

Options	Code	Price	Select		
Radio	585	\$220	x	Exterior Colors	Select
Brake Controller	52B	\$184	x	Dark Blue Pearl Metallic	DX
Snow Plow package	473	\$68	x	Vermillion Red	F1
Spare Tire and Rim	512	\$280	x	Forest Green Metallic	GG
225/70Rx19.5 AT	TGB	\$172	x	Pale Adobe Metallic	LQ
Limited Slip Diff 4.88	X8L	\$288	x	Tuxedo Black Metallic	UH
Power group	90L	\$716	x	Sterling Grey Metallic	UJ
19,500 GVWR Package	68M	\$924	x	Ingot Silver Metallic	UX
Cab Steps	18B	\$256	x	Oxford White	Z1
Block Heater	41H	N/C	x	Interior Colors	
Back-up Alarm	76C	\$100	x	Steel only color for XL	
PTO Ports		\$224	x	Extended Service Contracts	Cost
				5yr/100000m F450/550 Gas 4x2	1420
				5yr/100000m F450/550 Gas 4x4	1615
				5yr/100000m F450/550 Diesel 4x2	1830
				5yr/100000m F450/550 Diesel 4x4	2370
Option Total		\$3,432		More time and mileage options available	
Base Price	Totals			You must have a active FIN code to participate in this purchase contract : FIN code # _____	
6.8L V10		\$31,618.76		Purchase Order required prior to order placement	
Options Price Totals		\$3,432.00		Payment due upon agreed vehicle acceptance	
Trade In		-\$10,000.00		Name of Organization	
Transit Impr Excise Tax		\$20.00		Address	
Tax Exempt Lic		\$51.50		City, State, Zip	
Sales Tax (6.5%)		\$1,628.30		Contact Person/ Phone #	
Document fee (if Midway titles)		\$75.00		Contact's e-mail address and fax #	
Sub total per vehicle		\$26,825.56		Midway Ford Acceptance Signature	
Number of Vehicles		1		Date	
Grand Total for all units		\$26,825.56			
PO #					
Acceptance Signature					
Print Name and Title	Date				



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952) 888-2525 - Fax: (952) 656-7159 - Website: www.aspenequipment.com

Cust Name: City Of Saint Francis
 Contact: Eric Paterson
 Phone:
 Fax:

Quote Number: CITY OF SAINT FRANCIS-25-AUT-40968-11-19-v1

Quote Date: 2/29/2012

Aspen Equipment is pleased to offer the following quotation for your consideration

Qty	Part/Spec Number	Description	Installed
1	1.082 739310-004	Titan 38, 133" body, 84" CA, CS crane, 46" H compartments Compartmentation as follows: SS # 1 3 adjustable shelves SS # 2 Torch holder SS # 3 Shelf with dividers SS # 4 6 Swivel hooks 2-2-2	\$12,231.00
		CS # 1 AG drawer unit with 1 adj shelf CS # 2 3 adjustable with inverter installed on top shelf CS # 3 1/2" air reel / Oxy / acc reel / cord reel CS # 4 open	
4	1.107 738830-001	Shelving for front SS or CS comp 1 adj shelf	\$528.00
1	1.108 738830-002	Shelving for SS or CS mid-comp 3 adj shelves	\$194.00
1	1.11 738830-004	Shelving for SS hor comp 1 shelf - short dividers	\$185.00
6	1.112 716868-000	Individual Compartment Shelving factory install	\$192.00
1	1.122 738835-000	Full Hydraulic Outrigger Assy. - For Curb-Side Crane	\$3,426.00
1	1.124 716857	Standard factory mounting of outriggers	\$145.00
1	1.13 738752-000	20" Workbench Bumper w/storage and vise plate - For CS Crane	\$1,233.00
1	1.132 716856	Factory mounting tabs for Autocrane Bumper	\$319.00
1	1.139 750631-000	Auto Crane White Painted on outside and inside of body.	\$1,465.00
1	1.144 716858	Boom support factory install	\$84.00
1	1.148 560544-000	2 oxygen/acetylene bottle holders with hose holder for Mid comp	\$126.00
1	1.149 716859	Standard factory install price for bottle holders	\$76.00
1	1.15 560271-000	Compartment Interior Rope Light Kit for 84" CA Body	\$554.00
1	1.152 716869	Standard factory install price for rope light kits	\$265.00
1	1.175 560579-000	Body Install Kit for Ford F-350, F-450, and F-550 chassis	\$113.00
6	1.181 753241	Swivel J-hook.	\$354.00
1	1.185 480420-100	15-gallon reservoir, return filter, sight gauge, suction strainer.	\$835.00
1	1.202 560320-000	Front Comp 16"D x 26"W; (5) 3", (2) 5", and (1) 7" drawers	\$1,900.00
1	1.208 716862-000	Standard factory install price for drawer units. Spec Location	\$196.00
1	12.33 366823-001	6406H NexStar 1, Elec 4,750 @ 8 ft, ext to 20', Non-cont rot, FM Ctl	\$16,923.00
1	1.254 1ATH4	Wilton 6 in. mechanics vise	\$354.00
1	1.257 NA	Spring Build-up for body leveling (LG Crane, 4k and larger)	\$612.00
1	10.03 Hotshift-PTO / Pump Ford	Hotshift PTO, direct mount single section pump Ford Auto (Light & Med Duty Trucks)	\$2,537.00
1	11.112 358-3-01	Weatherguard Transfer Tank	\$630.00
1	11.44 07050003	ECCO Back-up alarm	\$69.00
2	11.013 3860A	ECCO 2" x 6" Grommet Mount Amber LED Strobe, Class 1 (EACH)	\$222.00
1	11.03 L31HAF	Whelen LED Beacon, SAE Class 1, HiPro, Permanent (Amber)	\$457.00
2	11.129 50-60700-3	Rubber Grommet for strobe lights	\$6.00

Continued On Next Page

Submitted by,

Mark Lundeen

612-719-4414

- Equipment Specifications subject to change
- FOB Bloomington, MN (Unless otherwise specified)
- Quote valid for 30 days from date of quotation

Any chassis modifications including, but not limited to alterations or relocation of components related to fuel tanks, air tanks, brakes, exhaust systems, battery boxes, protrusions above and below the frame rails, shortening or lengthening frame rails and the like will be added to the selling price.

Exhaust Systems: With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (i.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY ASPEN EQUIPMENT. Due to evolving designs, Aspen Equipment can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment does not warrant that quoted products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of quoted products. Aspen Equipment will make every reasonable effort to ensure that installations are completed without additional charges to the customer.



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952)888-2525 - Fax: (952)656-7157 - Website: www.aspenequipment.com

Cust Name: City Of Saint Francis
 Contact: Eric Paterson
 Phone:
 Fax:

Quote Number:
 CITY OF SAINT FRANCIS-25-AUT-40968-11-19-v1

Quote Date: 2/29/2012

Aspen Equipment is pleased to offer the following quotation for your consideration

Qty	Part/Spec Number	Description	Installed
1	11.01 VR70	Vmac VR70 Underhood Compressor/70 CFM on Ford chassis	\$9,499.00
1	11.06 A800070	Vmac Eliminator 70 Aftercooler/70 CFM Capacity	\$1,230.00
1	11.07 A700143	Vmac A700143 Mounting Brackets for aftercooler	\$82.00
1	11.03 A5850OLP	Reel Craft 1/2" X 50 Ft. spring retract air reel	\$577.00
1	11.04 83050OLP	Reel Craft 3/4" X 50 Ft. spring retract air reel	\$821.00
1	11.1 TW7450OLP	Reel Craft Oxy/Acy reel, 50' 1/4" hose, spring retract	\$572.00
1	11.11 601032-25	Oxy/Acy hose leads. Required for plumbing TW7450OLP reel	\$37.00
1	11.12 S300090	Acetylene fitting. Required for plumbing TW7450OLP reel	\$19.00
1	11.13 S300091	Oxygene fitting. Required for plumbing TW7450OLP reel	\$19.00
1	11.01 SD1202	Fill-Rite 13 GPM Electric transfer pump, hose and manual nozzle	\$460.00
1	11.1 DSI-12-3600NPL	Dimension 3600 Watt 60 Peak/30 Cont Amp pure sine inverter w/ Fuse	\$3,083.00
1	11.14 L 4545 123 7	Reel Craft power cord reel, dual G.F.I. outlet, 45' 12 AWG cable	\$486.00
1	Aspen Equipment	Boom mount, 3/4" x 50' air hose reel with boom tip 4 way roller ILO std mount	\$537.00
1	Aspen Equipment	Install transfer tank in cargo area on raised platform	\$331.00
1	2020	Remote control Go Light, boom mounted	\$378.00
1	Aspen Equipment	Sign storage pockets in bumper area, 18, 24 and 36" spacing	\$458.00

State of Minnesota Contract C#-28603 Valid Through 3/31/2012

Tax Note: Applicable sales tax and/or FET estimates will be confirmed and added to the final invoice

Quote Sub Total: \$64,820.00

Submitted by,

Estimated Sales Tax: \$4,456.38

Mark Lundeen

612-719-4414

Total: \$69,276.38

Note: Options are priced each and are not included in the total.

• Equipment Specifications subject to change
 • FOB Bloomington, MN (Unless otherwise specified)
 • Quote valid for 30 days from date of quotation
 * Any chassis modifications including, but not limited to alterations or relocation of components related to fuel tanks, air tanks, brakes, exhaust systems, battery boxes, protrusions above and below the frame rails, shortening or lengthening frame rails and the like will be added to the selling price. ** Aspen Equipment reserves the right to add any applicable *Manufacturer's Steel Surcharges* to this quotation.
Exhaust Systems: With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (i.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY ASPEN EQUIPMENT. Due to evolving designs, Aspen Equipment can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment does not warrant that quoted products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of quoted products. Aspen Equipment will make every reasonable effort to ensure that installations are completed without additional charges to the customer.



CORPORATE HEADQUARTERS: 9150 Pillsbury Avenue South, Bloomington, MN 55420-3686 - Phone: (952) 888-2525 - Fax: (952) 656-7159 - Website: www.aspenequipment.com

Cust Name: City Of Saint Francis
Contact: Eric Peterson
Phone: 763-235-2305
Fax:

Quote Number: CITY OF SAINT FRANCIS-25-OTH-40981-07-58-v1

Quote Date: 3/13/2012

Aspen Equipment is pleased to offer the following quotation for your consideration

Qty	Part/Spec Number	Description	Installed
1	Items A	Items A	\$4,757.00
1	Aspen Equipment Co.	Custom steel sign post / sign storage skid.	
1	Aspen Equipment Co.	Sign storage box to be aluminum to hold	
1	Aspen Equipment Co.	a maximum sign size of 36" x 36". Poly pro sign slide material to be installed at	
1	Aspen Equipment Co.	bottom and rear of box to hold signs erect with a locking door. Skid to be 12' long to	
1	Aspen Equipment Co.	accomodate 12' sign post's with a rear access door to keep posts secure. Skid to be	
1	Aspen Equipment Co.	held in place in bed of Autocrane Titan 38 Body with use of built in tie downs in	
1	Aspen Equipment Co.	bed of body with a quick disconnect system. Painted black and ready for use.	
1	Aspen Equipment Co.	Fabricated from 10 ga. Steel painted black.	

*D-Rings for
Lift*

Tax Note: Applicable sales tax and/or FET estimates will be confirmed and added to the final invoice

Quote Sub Total: \$4,757.00

Submitted by,

Estimated Sales Tax: \$327.04

Mark Lundeen

Total: \$5,084.04

612-719-4414

- Equipment Specifications subject to change
- FOB Bloomington, MN (Unless otherwise specified)
- Quote valid for 30 days from date of quotation
- * Any chassis modifications including, but not limited to alterations or relocation of components related to fuel tanks, air tanks, brakes, exhaust systems, battery boxes, protrusions above and below the frame rails, shortening or lengthening frame rails and the like will be added to the selling price. ** Aspen Equipment reserves the right to add any applicable *Manufacturer's Steel Surcharges* to this quotation.

Exhaust Systems: With the new EPA mandated diesel exhaust systems for 2007 and newer many changes are taking place. Manufacturers are often unable to depict accurately how the exhaust systems are configured and have difficulty stipulating whether certain components (I.e. PTOs and pumps) may fit in the confined spaces beneath the truck. 2007 EPA COMPLIANT DIESEL EXHAUST SYSTEMS CANNOT BE MODIFIED, RELOCATED OR REPLACED BY ASPEN EQUIPMENT. Due to evolving designs, Aspen Equipment can not maintain expertise on every chassis/engine/transmission/exhaust configuration possible, regardless of who orders or specifies it. Nor can Aspen Equipment guarantee that a chassis ordered today will not change in design prior to delivery from the factory. Therefore, Aspen Equipment does not warrant that quoted products can be installed on a chassis without modifications to the chassis or products installed. As such, Aspen Equipment will not be responsible for the cost of modifications due to exhaust systems conflicting with the installation of quoted products. Aspen Equipment will make every reasonable effort to ensure that installations are completed without additional charges to the customer.

Paul Teicher

From: Travis Swanson <tswanson@rosevillemidwayford.com>
Sent: Thursday, February 02, 2012 3:49 PM
To: pteicher@stfrancismn.org
Subject: Trade Ins
Attachments: Crown Vic Trade.jpg; F-250 Trade.jpg; F-450 Trade.jpg

Paul,

I have attached all 3 trade appraisals for your review. We put \$7500.00 into the F-450, \$6500.00 into the F-250 and \$2000.00 into the Crown Vic. If you traded all three on the purchase of the Ford F-550 and F-250 we would give you an additional \$500.00. That puts the grand total to \$16,500.00. Please let me know if you have any questions.

Thanks
Travis Swanson
Midway Ford
651-343-5212

Roseville Midway Ford Trade Evaluation

Date 2/1/12

Stock # _____

Salesperson _____

Vehicle History- By Customer

1. Purchased Vehicle New Used _____
Purchase Date _____

2. Name(s) On Title St. Francis
Is It A Salvage Title?
Yes _____ No

3. Has Vehicle Had Major Mechanical Repairs (>\$500)? Yes _____ No
Type Of Repair _____
Date _____
Date _____

4. Has Vehicle Had Major Body Damage (>\$1000)? Yes _____ No
Type Of Damage _____
Date _____
Date _____

5. The Following Repairs Are Needed N/A

6. Previous Maintenance History:
Frequency Of Oil Changes 3000
Frequency Of Tire Rotations N/A
When Were The Brakes Serviced _____
When Was Transmission Serviced _____
When Was The A/C Serviced _____

7. Is There An Extended Warranty On Your Vehicle? Yes _____ No

8. Has Your Vehicle Been Rust Proofed?
Yes _____ No

Does Windshield Need Repair/Replacement?
Yes _____ No

Do You Have Glass Insurance Coverage?
Yes No _____

Customer Signature _____

Date _____

C U S T O M E R I N F O	Customer Name <u>St. Francis</u>	
	Address _____	
	City, State, Zip _____	
	Phone () _____	
	Year <u>2005</u> Make <u>Ford</u>	
	Model <u>Crown Vic</u> Series <u>Police</u>	
	Ext Color <u>Blue</u> Interior <u>Gray</u>	
	Mileage <u>115849</u> Over 100,000 Yes _____ No _____	
	Plate # <u>934 418</u> Exp <u>Feb 1 2012</u>	
	Mo _____ Year _____	
O P T I O N S	Transmission: <input checked="" type="checkbox"/> Automatic _____ Manual _____	
	<input checked="" type="checkbox"/> P Windows <input checked="" type="checkbox"/> P Locks <input checked="" type="checkbox"/> ABS _____ CD _____	
	_____ Roof <input checked="" type="checkbox"/> P Seat <input checked="" type="checkbox"/> 4X4 _____ DVD _____	
	<input checked="" type="checkbox"/> Cruise <input checked="" type="checkbox"/> P Mirrors <input checked="" type="checkbox"/> AC _____ Alloys _____	
	<input checked="" type="checkbox"/> Tilt _____ Keyless _____ Leather _____	
	_____ 4 Cyl _____ 6 Cyl <input checked="" type="checkbox"/> 8 Cyl _____ Diesel <u>4.6</u> Liters _____	
	Other _____	
	R E C O N D I T I O N I N G	Exterior <u>Broken Tail light</u> \$ _____
		Interior <u>Rear Doors Inop</u> \$ _____
		Tires <u>3070</u> \$ _____
Brakes <u>Slight Pulsation</u> \$ _____		
Glass _____ \$ _____		
Mechanical _____ \$ _____		
Inspection _____ \$ _____		
Detail _____ \$ _____		
B U Y B I D	Buyer _____ Date <u>2/2/12</u>	
	Amount <u>\$2000.00</u>	
	Manager	

Roseville Midway Ford Trade Evaluation

Date 1/26/12

Stock # _____

Salesperson Commercial

Vehicle History- By Customer

1. Purchased Vehicle New Used _____
Purchase Date 2002

2. Name(s) On Title _____
Is It A Salvage Title?
Yes _____ No

3. Has Vehicle Had Major Mechanical Repairs (>\$500)? Yes _____ No
Type Of Repair _____
Date _____
Date _____

4. Has Vehicle Had Major Body Damage (>\$1000)? Yes _____ No
Type Of Damage _____
Date _____
Date _____

5. The Following Repairs Are Needed N/A

6. Previous Maintenance History:
Frequency Of Oil Changes 3000
Frequency Of Tire Rotations 3000
When Were The Brakes Serviced 55,000 mi
When Was Transmission Serviced N/A
When Was The A/C Serviced N/A

7. Is There An Extended Warranty On Your Vehicle? Yes _____ No

8. Has Your Vehicle Been Rust Proofed?
Yes _____ No

9. Does Windshield Need Repair/Replacement?
Yes _____ No
Do You Have Glass Insurance Coverage?
Yes No _____

Customer Signature _____

Date _____

C U S T O M E R I N F O	Customer Name <u>CA, of St. Francis</u>	
	Address _____	
	City, State, Zip _____	
	Phone () _____	
	Year <u>2002</u> Make <u>Ford</u>	
	Model <u>F-250</u> Series <u>XL</u>	
	Ext Color <u>Green</u> Interior <u>Tan</u>	
	Mileage <u>63,768</u> Over 100,000 Yes _____ No <input checked="" type="checkbox"/>	
	Plate # _____ Exp <u>1</u> Mo Year	
	VIN	
I F T N F 2 1 L 6 3 E A 3 8 8 3 4		
O P T I O N S	Transmission: <input type="checkbox"/> Automatic <input type="checkbox"/> Manual	
	<input type="checkbox"/> P Windows <input type="checkbox"/> P Locks <input checked="" type="checkbox"/> ABS <input type="checkbox"/> CD	
	<input type="checkbox"/> Roof <input type="checkbox"/> P Seat <input checked="" type="checkbox"/> 4X4 <input type="checkbox"/> DVD	
	<input type="checkbox"/> Cruise <input type="checkbox"/> P Mirrors <input checked="" type="checkbox"/> AC <input type="checkbox"/> Alloys	
	<input type="checkbox"/> Tilt <input type="checkbox"/> Keyless <input type="checkbox"/> Leather	
	<input type="checkbox"/> 4 Cyl <input type="checkbox"/> 6 Cyl <input checked="" type="checkbox"/> 8 Cyl <input type="checkbox"/> Diesel <u>5.4</u> Liters	
	Other _____	
	R E C O N D I T I O N I N G	Exterior <u>N/A</u> \$ _____
		Interior <u>N/A</u> \$ _____
		Tires <u>7090</u> \$ _____
Brakes _____ \$ _____		
Glass _____ \$ _____		
Mechanical <u>Slight Front End noise</u> \$ <u>800</u>		
Inspection _____ \$ <u>180</u>		
Detail _____ \$ <u>125</u>		
B U Y E R	Buyer _____ Date _____	
	Amount <u>6500⁰⁰</u>	
	Manager _____	

Roseville Midway Ford Trade Evaluation

Date 1/26/12

Stock # _____

Salesperson Commercial

Vehicle History- By Customer

1. Purchased Vehicle New _____ Used _____
Purchase Date _____

2. Name(s) On Title _____
Is It A Salvage Title?
Yes _____ No _____

3. Has Vehicle Had Major Mechanical Repairs (>\$500)? Yes _____ No _____
Type Of Repair _____
Date _____
Date _____

4. Has Vehicle Had Major Body Damage (>\$1000)? Yes _____ No _____
Type Of Damage _____
Date _____
Date _____

5. The Following Repairs Are Needed _____

6. Previous Maintenance History:
Frequency Of Oil Changes _____
Frequency Of Tire Rotations _____
When Were The Brakes Serviced _____
When Was Transmission Serviced _____
When Was The A/C Serviced _____

Is There An Extended Warranty On Your Vehicle? Yes _____ No _____

Has Your Vehicle Been Rust Proofed?
Yes _____ No _____

Does Windshield Need Repair/Replacement?
Yes _____ No _____

Do You Have Glass Insurance Coverage?
Yes _____ No _____

Customer Signature _____

CUSTOMER INFORMATION	Customer Name	<u>City of St. Francis</u>
	Address	_____
	City, State, Zip	_____
	Phone ()	_____
	Year	<u>2000</u> Make <u>Ford</u>
	Model	<u>F-450</u> Series <u>XL</u>
	Ext Color	<u>White</u> Interior <u>Grey Vinyl</u>
	Mileage	<u>62,112</u> Over 100,000 Yes _____ No <u>X</u>
	Plate #	<u>967</u> Exp <u>Feb 12/12</u>
		Mo Year
VIN	1 F D X F 4 7 8 2 Y F E 2 7 4 3 C	

OPTIONAL EQUIPMENT	Transmission:	<input type="checkbox"/> Automatic <input type="checkbox"/> Manual
	<input type="checkbox"/> P Windows	<input type="checkbox"/> P Locks <input checked="" type="checkbox"/> ABS <input type="checkbox"/> CD
	<input type="checkbox"/> Roof	<input type="checkbox"/> P Seat <input checked="" type="checkbox"/> 4X4 <input type="checkbox"/> DVD
	<input type="checkbox"/> Cruise	<input type="checkbox"/> P Mirrors <input checked="" type="checkbox"/> AC <input type="checkbox"/> Alloys
	<input type="checkbox"/> Tilt	<input type="checkbox"/> Keyless <input type="checkbox"/> Leather
	<input type="checkbox"/> 4 Cyl <input type="checkbox"/> 6 Cyl <input type="checkbox"/> 8 Cyl	<input type="checkbox"/> Diesel <u>6.8</u> Liters
	Other	<u>V10</u>

RECONDITIONING	Exterior	<u>Dead Rust</u>	\$ _____
	Interior	<u>N/A</u>	\$ _____
	Tires	<u>New</u>	\$ _____
	Brakes	<u>Good</u>	\$ _____
	Glass	<u>Good</u>	\$ _____
	Mechanical	<u>Exhaust Tick</u>	\$ <u>850</u>
	Inspection	_____	\$ <u>180</u>
	Detail	_____	\$ <u>125</u>
Other	_____	\$ _____	

BUYER INFORMATION	Buyer	_____	Date	_____
	Amount	<u>7500⁰⁰</u>		
	Manager	_____		