

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
Tuesday, January 20, 2015
ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW

5:00 pm Work Session – City Attorney will review City Council procedures and protocol

6:00 pm Regular City Council Meeting

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. City Council Minutes – January 5, 2015
 - b. Tobacco License for Dollar General
 - c. Payment of Claims
5. Meeting Open to the Public - *Open Forum is an opportunity for citizens to sign up before the Council meeting and present an issue or concern to City Council. Each presentation should be limited to no more than four minutes unless City Council grants more time.*
6. Petitions, Requests, Applications
 - a. Anoka County Parks Department: Sugar Hills Regional Park Plan
7. Ordinances & Resolution
 - a. Res. 2015-04: Temporary Extension of Franchise Agreement with Midcontinent
8. Reports of Consultants & Staff Members
 - a. Engineer:
 - b. Attorney: Tentative Agreement with the Public Works Union – Resolution 2015-05
City Administrator Search Update
 - c. Staff:
 - Building Official:
 - Finance Dept.
 - Fire Dept.: Letter of Resignation
 - Public Works:
 - Liquor Store:
 - Police:
 - City Administrator Report:
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
13. Adjournment

Calendar of Events

- Jan 19: City Offices Closed for the Martin Luther King Holiday
- Jan 20: (Tues) City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
- Jan 21: Planning Commission Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm
- Jan 30: Annual Chamber Dinner @ Refuge Golf Club for more info www.stfrancischamber.org
- Feb 2: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
- Feb 16: City Offices Closed for the Presidents Day Holiday
- Feb 17: (Tues) City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
- Feb 18: Planning Commission Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm

TO: Mayor & City Council
FROM: Paul Teicher, Acting City Administrator
RE: Agenda Memorandum – January 20, 2015 Meeting

Agenda Items:

4. Consent Agenda:

6. Petitions, Requests, Applications:

a. *Anoka County Parks Department: Sugar Hills Regional Park Plan:* Anoka County Planner Karen Blaska will be at the January 20 Council meeting to discuss the plan with the Council and answer questions. A public open house is scheduled to be conducted by the County on January 28.

7. Ordinances & Resolutions:

a. *Resolution 2015-04 - Temporary Extension of Franchise Agreement with Midcontinent*
Attached is Resolution 2015-04: The current Franchise is about to expire on January 25. This has been in discussions for some time and both parties have not come to an agreement. Therefore, this resolution grants a six month extension for the cable franchise agreement. A motion would be in order to approve this resolution.

8. Reports:

a. **Engineer:**

b. **Attorney:** *Tentative Agreement with the Public Works Union – Resolution 2015-05:* Attached is a memorandum from the city attorney on a Tentative Agreement for 2015-2017 between St. Francis and the Public Works Union. If the council is in an agreement with the information provided a motion to approve Resolution 2015-05 would be in order.

City Administrator Search Update: City Attorney, Scott Lepak provided a memorandum on the advertisement and general timeline in regards to filling the position.

c. **Staff:**

Building Official:

Fire: *Letter of Resignation:* A letter was received from Fire Chief Dean Kapler indicating that his role as Fire Chief for the St. Francis Fire Department would end with the finish date of the agreement. The agreement with the City of Ramsey ends April 23, 2015.

Public Works:

Liquor Store:

Police:

City Administrator:

11. Old Business:

12. New Business:

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

January 5, 2015

Pursuant to due call and notice duly given, a special meeting of the "outgoing" City Council was held at ISD #15 District Offices at 6:00 pm. The meeting was called to order by Mayor Jerry Tveit at 6:00 pm with the following council members present: Richard Orpen, Tim Brown, and Chris McClish. Excused Amy Lazere. Also present was City Attorney Scott Lepak (Barna, Guzy & Steffen), City Engineer Jared Voge (Bolton & Menk), Public Works Director Paul Teicher, Police Chief Jeff Harapat, Finance Director Darcy Mulvihill, Fire Chief Dean Kapler, and City Clerk Barb Held.

MOTION BY BROWN SECOND ORPEN TO APPROVE THE DECEMBER 15, 2014 CITY COUNCIL MINUTES. Motion carried 4 -0.

Mayor Tveit said he just wanted to say a couple words of gratitude. It has been an honor to serve the community and to sit here with my fellow councilmembers the past six years. I would also like to say thank you to the staff. This special meeting adjourned at 6:02 pm.

Mayor Elect Steve Kane presented to former Mayor Tveit an engraved gavel for his six years of service as the Mayor of St. Francis. Tveit thanked the council and community again. A certificate of appreciation will be sent out to Amy Lazere thanking her for her service to the community.

Oaths of Office: The following individuals having been duly elected with valid Certificates of Election and qualified themselves to take the Oath of Office. City Attorney Scott Lepak administered the Oaths of Office to elected Mayor Steve Kane and Councilmembers Rich Skordahl and Chris McClish.

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Steve Kane at 6:08 pm.

2. **Roll Call:** Present were Mayor Steve Kane, Council members Richard Orpen, Rich Skordahl, Tim Brown, and Chris McClish. Also present were City Attorney Scott Lepak (Barna, Guzy & Steffen), Police Chief Jeff Harapat, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, Fire Chief Dean Kapler, and City Clerk Barb Held.

3. **Adopt Agenda:** MOTION BY McCLISH SECOND BROWN TO ADOPT THE JANUARY 5, 2015 CITY COUNCIL AGENDA. Motion carried 5-0.

Consent Agenda: MOTION BY SKORDAHL SECOND McCLISH TO APPROVE THE JANUARY 5, 2015, CITY COUNCIL CONSENT AGENDA AS A-C AS FOLLOWS:

- a. Change the Fire Fighter Pay Increments for Calls
- b. Appoint Yvonne Beebe to the Planning Commission

c. Approve the Payment of Claims for \$ \$150,000.88 (Checks 68422-68484)
Motion carried 5-0.

5. **Meeting Open to the Public:** David Roberts, Chair of ISD #15 School Board wanted to just say welcome to the newly appointed mayor and council members and thanked them for serving.

John Kysylyczyn, owner of Anoka County Record, wanted to speak to the city council on the publication of legal notices. Mr. Kysylyczyn showed a graph of the number of people in the St. Francis community that are currently receiving the other legal papers. Our charges are a flat fee and the others offer would be in the thousands of dollars and not hundreds like it would be in our publication. Our paper is free on line. Do you have a better place to spend the thousands of dollars? Maybe the extra money saved could be spent on more newsletters or website. However, you can print your notices wherever you want.

6. **Petitions, Requests, Applications:**

a. **Transfer of Master Declarant Rights for Master Meadows of St. Francis:** Lepak stated hopefully this would be the last document that will need to be passed to transfer the property over to the EDA. MOTION BY BROWN SECOND McCLISH TO TRANSFER THE MASTER DECLARANT RIGHTS FOR MASTER MEADOWS OF ST. FRANCIS. Motion carried 5-0.

7. **Ordinances & Resolution:**

a. **Resolution 2015-01: Resolution Approving the Deed Conveying Title to Property and Transfer of Master Declarant Rights for Master Meadows of St. Francis to the Economic Development Authority for the City of St. Francis:** MOTION BY McCLISH SECOND BROWN TO ADOPT RESOLUTION 2015-01 A RESOLUTION APPROVING THE DEED CONVEYING TITLE TO PROPERTY AND TRANSFER OF MASTER DECLARANT RIGHTS FOR MASTER MEADOWS OF ST. FRANCIS TO THE ECONOMIC DEVELOPMENT AUTHORITY FOR THE CITY OF ST. FRANCIS. Motion carried 5-0.

b. **Resolution 2013-01: Approving Appointments for 2015:** MOTION BY SKORDAHL SECOND McCLISH TO ADOPT RESOLUTION 2015-02 A RESOLUTION APPROVING THE APPOINTMENTS FOR 2015. Motion carried 5-0.

8. **Reports of Consultants & Staff Members:**

Engineer:

b. **Attorney: 1) Closed meeting pursuant to Minn. Stat. Sec. 13D.05, Subd. 2(a)(2) and (b) regarding charges or allegations against employee:** Lepak requested to go into a closed meeting. MOTION BY BROWN SECOND SKORDAHL TO GO INTO A CLOSED MEETING PURSUANT TO MINN. STAT. SEC. 13D, SUBD.2(a)(2) AND (b) REGARDING CHARGES OR ALLEGATIONS AGAINST EMPLOYEE AT 6:20 PM. Motion carried 5-0.

The City Council was back in session at 6:42 PM.

MOTION BY SKORDAHL SECOND BROWN TO TERMINATE A.J. GENNERO. McClish said he would abstain. Motion carried 4-0. McClish abstaining.

2) Nepotism Policy: City Attorney Scott Lepak provided a memorandum on the Nepotism Policy. This item was before the council several months ago but was tabled. The top candidate for the sergeant position has a brother in the department. I did talk to Police Chief Harapat on the possible conflict. Chief Harapat indicated this sergeant position would not exercise regular supervision over the candidate's brother. Lepak stated if the council is interested in the changes to the Nepotism Policy I would suggest amending the Personnel Policy rather than have the council operating as an exception to the existing policy. **MOTION BY McCLISH SECOND ORPEN TO AMEND THE NEPOTISM POLICY SECTION IN THE CURRENT CITY PERSONNEL POLICY AS PRESENTED BY THE CITY ATTORNEY.** Motion carried 5-0.

3) Consideration of tentative agreement with police officers on 2015-2017 Union Contract: Lepak gave a brief overview of the Tentative Agreement with the Police Officers Union Contract for 2015-2017. The changes in the three year contract are wages 2015 - 3.25%, 2016 – 2.5%, 2017 – 2.5%; Shift Differential increase from \$.45 to \$.50 in 2015; Insurance changes if any to meet the requirement of the Affordable Care Act; Sick Leave to comply with the new state law; and Holidays to recognize holidays hours taken and worked are counted as hours worked. Orpen asked what the previous three years wage increases were. They raises were minimal and some years a zero percent increase the last several years. **MOTION BY ORPEN SECOND SKORDAHL TO ADOPT RESOLUTION 2015-03 A RESOLUTION APPROVING TENTATIVE AGREEMENT WITH THE POLICE OFFICER UNION ON A 2015-2017 COLLECTIVE BARGAINING AGREEMENT.** Motion carried 5-0.

c. **Staff:**

Bldg. Official:

Fire Dept.:

Public Works:

Liquor Store:

Police Dept.

City Administrator Report: Non-union pay adjustment: Kane stated in years past non-union employees have had to wait until union contracts were settled for a cost of living increase if any was given. The non-union employees met with the mayor elect and discussed wages and benefits. At this time only the wages will be presented to the city council. The wages the non-union agreed to bring forward was a 3.25 % cost of living increase. **MOTION BY SKORDAHL SECOND BROWN APPROVING THE NON-UNION COST OF LIVING INCREASE OF 3.25% FOR 2015.** Motion carried 5-0.

9. Reports from Council Members: Rich Skordahl thanked staff for taking some time out of their days to show up around.

Brown welcomed the newly appointed mayor and council looking forward working together with them. Just wanted to inform the council, the second meeting in June I will not be here.

McClish want to thank former Mayor Jerry Tveit along with Council member Amy Lazere for their years of service to the City. Looking for to working with new council members.

10. Report from Mayor: Kane also thanked both Mayor Tveit and Council member Lazere.

Kane thanked the public works department for getting the rinks up and running. Kane stated he would like to hold a workshop before the next meeting, January 20 at 5:00 pm. Skordahl said I

will be attending a newly elected workshop that same weekend with the League of MN Cities. Should we wait until after I attend that to hold our workshop? Kane said I don't think it would matter.

Reminder the Mayor's Trail Ride is January 31 and I will have our portion of the donated proceeds go to the St. Francis Ambassador Program. The Experienced Official Conference is the same weekend as snowmobile ride, so unfortunately I will not be able to attend that conference.

11. **Old Business:**

a. **City Administrator Hiring Process:** Kane said we will have to decide on the direction of hiring an administrator. Skordahl does this have to be posted. Lepak said it will be posted and be a very transparent process. We will let everyone know it is open and a chance to apply. Skordahl asked do we have employees on staff that are interested in doing this job and have the qualification. Can we advertise it internally first? Lepak said the job description does have a four-year degree requirement and leadership qualifications. MOTION BY BROWN SECOND KANE TO HIRE BGS LAW FIRM TO HANDLE THE HIRING PROCESS OF THE NEXT CITY ADMINISTRATOR. Brown said it will be time consuming and a lot of research to hire an administrator but it is quality cost. McClish asked on average how long is this process. Lepak would like to see applicant finalist before the end of February. Kane said the last time we had the mayor and a council member on the first panel and the finalist come before the full council for consideration.

b. **Consideration of Appointment of Police Sergeant at Grade 13, Step 4:** Chief Harapat said the recommended candidate, Todd Schwieger started as a reserve officer, then an officer, and went on to be an investigator in our department. MOTION BY McCLISH SECOND ORPEN TO APPOINT TODD SCHWIEGER AS A POLICE SERGEANT STARTING AT GRADE 13 STEP 4. Motion carried 5-0.

c. **Social Media Contract:** Kane said we currently are paying \$800 a month to update Facebook and the website. I believe with our employees that we now have on staff I think we can take it back in house. Skordahl said I would like to see some measurable as listed in the previous contract still be applied. MOTION BY ORPEN SECOND BROWN TO DISCONTINUE THE CONTRACT WITH CRE8 AND HAVE CURRENT STAFF TO TAKE OVER THE DUTIES. Motion carried 5-0.

12. **New Business:** None

13. **Adjournment:** The Regular City Council meeting adjourned at 7:09 pm.

Barbara I. Field, City Clerk

License Application to Make Retail Sales of Cigarette and Other Tobacco Products

To be completed by applicant when applying for a license with a city or county.

Applicant's Minnesota tax ID number: 8204133

The Minnesota tax ID must be issued in the same legal name of the licensee below.

FOR MUNICIPAL USE ONLY

License number, Period covered, Date of issuance

Cigarettes/tobacco products will be sold (a separate license is required for each location or vending machine):

Over counter, Through vending machine, Both

Licensee's legal name: DG Retail, LLC; Business trade name: Dollar General #15702; Complete address: 3112 Bridge Street NW, Anoka, MN 55070; Mailing address: 100 Mission Ridge Attn: Tax Dept., Goodlettsville, TN 37072

Type of legal organization (check one):

Sole proprietor, Partnership, Other (describe) LLC; Minnesota corporation, Out-of-state corporation; Are you registered to do business in Minnesota? Yes

Corporate officers or partners (attach a list if necessary)

Name: See Attached; Title, Address, City, State, Zip code

As a licensed tobacco products or cigarette retailer, I understand that:

- 1. I can purchase cigarettes only from a Minnesota distributor or subjobber who holds a license with the Minnesota Department of Revenue.
2. I must obtain a tobacco products distributor license if I purchase untaxed tobacco products from an out-of-state company.
3. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
4. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
5. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of the purchase.
6. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
7. I know that failure to comply with all requirements can result in criminal penalties, including the loss of cigarettes and tobacco products.

Licensee signature: [Signature], Title: SRP-GMM, Print name: LARRY GATTON, Date: 10/15/14, Daytime phone: 615 855-4000

License applicant: Submit this form to the licensing authority along with the license application.
Licensing authority: Mail or fax a copy of approved form to: Minnesota Revenue, Mail Station 3331, St. Paul, MN 55146-3331.



CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 1

DATE (MM/DD/YYYY)
01/30/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Tennessee, Inc. c/o 26 Century Blvd. P.O. Box 305191 Nashville, TN 37230-5191		CONTACT NAME: PHONE: FAX: 888-467-2378 E-MAIL: certificates@willis.com ADDRESS:	
INSURED Dollar General Corporation & Its Subsidiaries & Affiliates 100 Mission Ridge Goodlettsville, TN 37072		INSURER(S) AFFORDING COVERAGE INSURER A: ACE American Insurance Company NAIC# 22667-001 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 21105295

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ITR	TYPE OF INSURANCE	ADD'L SUBR INSRD W/OUT	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>					EACH OCCURRENCE	\$
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/>					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
	AUTOMOBILE LIABILITY ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/>					MED EXP (Any one person)	\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/>					PERSONAL & ADV INJURY	\$
	DED <input type="checkbox"/> RETENTIONS <input type="checkbox"/>					GENERAL AGGREGATE	\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N	N/A	SCFC47878172	2/1/2014	2/1/2015	PRODUCTS - COM/PROP AGG	\$
A	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		WLRC47878160	2/1/2014	2/1/2015	COMBINED SINGLE LIMIT (Ea accident)	\$
A			WCUC47878184	2/1/2014	2/1/2015	BODILY INJURY (Per person)	\$
A			WCUC47878159	2/1/2014	2/1/2015	BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
						EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach Acord 101, Additional Remarks Schedule, if more space is required)
DOLGENCORP of TX, Inc. is a non-subscriber to the Workers' Compensation System in the State of Texas and as such is not afforded benefits by the Workers' Compensation policies referenced herein in Texas only.

Covers all cities/counties within the following states:
AZ, CO, IL, KS, MA, MN, NH, UT, VT

CERTIFICATE HOLDER

CANCELLATION

DG Retail LLC
100 Mission Ridge
Goodlettsville, TN 37072

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



PAYMENT BATCH AP YE15-2

ANCOM TECHNICAL CENTER

01/05/2015	50186	E 101-42210-237	Small Equipment	BATTERY PACK	131.00
					\$131.00

ANOKA COUNTY CENTRAL COMM.

01/02/2015	2015007	E 101-42110-218	Equipment Repair & Maintenance	MICROPHONE	66.75
					\$66.75

ANOKA COUNTY FIRE PROTECTION C

01/01/2015	15-015	E 101-42210-433	Dues and Subscriptions	2015 MEMBERSHIP	210.00
					\$210.00

ANOKA COUNTY TREASURY DEPT.

01/07/2015	130881.0115	E 101-42110-321	Telephone	BROADBAND	37.50
01/07/2015	130881.0115	E 101-42210-321	Telephone	BROADBAND	37.50
01/07/2015	130881.0115	E 101-43100-321	Telephone	BROADBAND	37.50
01/07/2015	130881.0115	E 101-45200-321	Telephone	BROADBAND	37.50
01/07/2015	130881.0115	E 601-49440-321	Telephone	BROADBAND	37.50
01/07/2015	130881.0115	E 602-49490-321	Telephone	BROADBAND	37.50
					\$225.00

BGS (BARNA GUZY)

12/31/2014	139913	E 101-41600-304	Civil Legal Fees	MUNICIPAL	1,850.00
12/31/2014	139914	E 101-41600-304	Civil Legal Fees	GENERAL LABOR	1,183.00
12/31/2014	139915	E 101-41600-304	Civil Legal Fees	POLICE NEGOTIATIONS	918.00
12/31/2014	139916	E 101-41600-304	Civil Legal Fees	CITY ADMIN INVESTIGATION	310.50
12/31/2014	139917	E 101-41600-304	Civil Legal Fees	FRANCHISIS	1,107.00
12/31/2014	139918	E 101-41600-304	Civil Legal Fees	PUBLIC WORKS NEGOTIATIONS	1,201.50
12/31/2014	139921	E 101-41600-304	Civil Legal Fees	MEADOWS OF ST FRANCIS PUF	711.00
12/31/2014	140092	E 101-41600-312	Criminal Legal Fees	PROSECUTION/MISC	4,950.00
12/31/2014	140325	E 101-41600-304	Civil Legal Fees	MISC FORFITURES	222.00
12/31/2014	140326	E 101-41600-312	Criminal Legal Fees	KIRBY LEE HANSON FORFEITUF	66.00
					\$12,519.00

BOLTON & MENK, INC.

12/16/2014	173276	E 420-43000-303	Engineering Fees	RUM RIVER BLUFFS DEVELOP	285.00
12/16/2014	173277	E 601-49440-303	Engineering Fees	WELLHEAD PROTECTION PLAN	2,197.74
12/16/2014	173278	E 602-49490-303	Engineering Fees	2015 BRIDGE IMPROVEMENTS	31,009.50
12/16/2014	173279	E 101-41910-303	Engineering Fees	2014 GEN ENGINEERING	108.00
12/16/2014	173279	E 101-41910-303	Engineering Fees	2014 GEN ENGINEERING	172.00
12/16/2014	173279	E 101-43100-303	Engineering Fees	2014 GEN ENGINEERING	810.00
12/16/2014	173279	E 602-49490-303	Engineering Fees	2014 GEN ENGINEERING	324.00
12/16/2014	173280	E 101-43100-303	Engineering Fees	2014 STATE AID	705.00
12/16/2014	173281	E 415-43100-303	Engineering Fees	AZTEC STREET IMPROVEMENTS	1,032.00
12/16/2014	173283	E 101-43100-303	Engineering Fees	2014 STREET MAINTENANCE	151.00
12/16/2014	173284	E 601-49440-303	Engineering Fees	WATER SYSTEM MODEL	2,625.00
					\$39,419.24

BUREAU OF CRIM APPREHENSION

12/31/2014	230111	E 101-42110-311	Contract	4TH QTR CJDN	270.00
					<u>270.00</u>

CEDAR CREEK BAKING COMPANY

01/13/2015	011315	E 101-41110-441	Miscellaneous	CAKE FOR COUNCIL	35.00
					<u>35.00</u>

COCA COLA REFRESHMENTS

01/06/2015	168091637	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	220.56
					<u>220.56</u>

CORPORATE CONNECTION

11/17/2014	11198	E 101-41400-437	Uniform Allowance	SHIRTS	51.66
12/31/2014	11642	E 101-41110-441	Miscellaneous	SHIRTS	112.47
					<u>164.13</u>

COUNTY MARKET - CITY ACCOUNT

01/01/2015	224.1214	E 101-42110-212	Motor Fuels	FUEL	294.84
					<u>294.84</u>

COURIER, THE

01/07/2015	68826	E 101-43210-439	Recycling Days	RECYCLING AD	89.00
01/07/2015	68826	E 101-43210-441	Miscellaneous	ECONOMIC BOARD	48.00
					<u>137.00</u>

CRYSTAL SPRINGS ICE

01/08/2015	115899	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	91.28
					<u>91.28</u>

DAHLHEIMER DIST. CO. INC.

12/31/2014	1136790	E 609-49751-252	Beer For Resale	BEER	14,710.45
12/31/2014	1136790	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	42.00
01/07/2015	1141425	E 609-49751-252	Beer For Resale	BEER	3,426.20
01/07/2015	1141425	E 609-49751-255	N/A Products	N/A	16.80
					<u>18,195.45</u>

DAY DISTRIBUTING CO.

01/02/2015	784756	E 609-49751-252	Beer For Resale	BEER	1,760.20
					<u>1,760.20</u>

DE LAGE LANDEN

01/13/2015	44218918	E 101-42110-200	Office Supplies	POLICE COPIER	237.00
					<u>237.00</u>

DEPT OF EMPLOYMENT AND

01/08/2015	7984131.0115	E 609-49750-441	Miscellaneous	QTR 4	97.56
					<u>97.56</u>

DEX MEDIA EAST LLC

01/05/2015	110097517.0115	E 609-49750-340	Advertising	AD	74.00
					<u>74.00</u>

FREEDOM SERVICES, INC-MA

01/06/2015	10117	E 101-41540-301	Auditing and Acct g Services	ADMIN FEE FOR FEB 2015	79.20
					<u>79.20</u>

G&K SERVICES, INC

12/30/2014	1043884327	E 609-49750-219	Rug Maintenance	RUGS	11.23
12/30/2014	1043884329	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.20

12/30/2014	1043884329	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.20
01/06/2015	1043889740	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.20
01/06/2015	1043889740	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.20
					\$28.03

GRANITE CITY JOBBING CO.

12/30/2014	841586	E 609-49750-210	Operating Supplies	OPERATING	13.66
12/30/2014	841586	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
12/30/2014	841586	E 609-49751-256	Tobacco Products For Resale	TOBACCO	161.44
12/30/2014	841586	G 101-20810	Sales Tax Payable	TAX	(0.88)
01/06/2015	842182	E 609-49750-210	Operating Supplies	OPERATING	40.79
01/06/2015	842182	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
01/06/2015	842182	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	23.37
01/06/2015	842182	E 609-49751-256	Tobacco Products For Resale	TOBACCO	369.17
					\$616.05

HAWKINS, INC.

12/29/2014	3680109	E 602-49490-216	Chemicals and Chem Products	CHLORIDE	2,089.51
					\$2,089.51

JOHNSON BROS WHLSE LIQUOR

12/30/2014	5062230	E 609-49751-206	Freight and Fuel Charges	FREIGHT	12.16
12/30/2014	5062230	E 609-49751-251	Liquor For Resale	LIQUOR	790.25
12/30/2014	5062231	E 609-49751-206	Freight and Fuel Charges	FREIGHT	10.64
12/30/2014	5062231	E 609-49751-253	Wine For Resale	WINE	480.00
01/07/2015	2067106	E 609-49751-206	Freight and Fuel Charges	FREIGHT	97.28
01/07/2015	2067106	E 609-49751-253	Wine For Resale	WINE	3,088.10
01/07/2015	5067105	E 609-49751-206	Freight and Fuel Charges	FREIGHT	135.28
01/07/2015	5067105	E 609-49751-251	Liquor For Resale	LIQUOR	9,399.23
01/07/2015	5067107	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.04
					\$14,015.98

LEAGUE OF MN CITIES

01/12/2015	211809	E 101-41400-208	Training and Instruction	LEADERSHIP CONFERENCE	630.00
					\$630.00

LMC INSURANCE TRUST

01/01/2015	C0028440.1214	E 101-42110-160	Work Comp Insurance	DEDUCTIBLE	472.24
					\$472.24

MCDONALD DIST CO.

		E 609-49751-252	Beer For Resale	BEER	5,730.75
12/31/2014	148296	E 609-49751-252	Beer For Resale	BEER	11,988.65
12/31/2014	148296	E 609-49751-255	N/A Products	N/A	110.85
12/31/2014	148297	E 609-49751-252	Beer For Resale	BEER	128.00
					\$17,958.25

MEDIATION SERVICES

01/06/2015	011315	E 101-41400-433	Dues and Subscriptions	2015 DISPUTE RESOLUTION SEI	794.00
					\$794.00

MEDTOX LABORATORIES, INC.

12/31/2014	12201495907	E 101-43100-441	Miscellaneous	TESTING	19.91
12/31/2014	12201495907	E 101-45200-441	Miscellaneous	TESTING	19.91
12/31/2014	12201495907	E 601-49440-441	Miscellaneous	TESTING	19.91
12/31/2014	12201495907	E 602-49490-441	Miscellaneous	TESTING	19.92
					\$79.65

METRO CITIES - AMM

01/13/2015	76	E 101-41400-433	Dues and Subscriptions	2015 MEMBERSHIP DUES	3,116.00
					\$3,116.00

MN DEPT OF HEALTH

01/08/2015	761590.0115	E 602-49490-434	Permit Fees	MONITORING WELL PERMIT NUI	50.00
					\$50.00

MN MUNICIPAL UTILITIES ASSOC.

01/01/2015	44381	E 101-41400-311	Contract	1ST QTR SAFETY	447.50
01/01/2015	44381	E 101-42110-311	Contract	1ST QTR SAFETY	447.50
01/01/2015	44381	E 101-42210-311	Contract	1ST QTR SAFETY	447.50
01/01/2015	44381	E 101-43100-311	Contract	1ST QTR SAFETY	671.25
01/01/2015	44381	E 101-45200-311	Contract	1ST QTR SAFETY	671.25
01/01/2015	44381	E 601-49440-311	Contract	1ST QTR SAFETY	671.25
01/01/2015	44381	E 602-49490-311	Contract	1ST QTR SAFETY	671.25
01/01/2015	44381	E 609-49750-311	Contract	1ST QTR SAFETY	447.50
01/07/2015	44594	E 601-49440-433	Dues and Subscriptions	2015 WATER UTILITY MEMBER I	410.00
					\$4,885.00

NORTHWEST ASSOC. CONSULTANTS

01/06/2015	21621	E 101-41910-311	Contract	DEC 2014 TECH ASSISTANCE	5,014.95
					\$5,014.95

PACE ANALYTICAL SERVICES

12/29/2014	141246087	E 602-49490-313	Sample Testing	PLANT EXPANION COOLER #2	80.00
12/30/2014	141246154	E 602-49490-313	Sample Testing	PLANT EXPANSION COOLER #3	186.50
					\$266.50

PHILLIPS WINE & SPIRITS CO.

12/30/2014	2722157	E 609-49751-206	Freight and Fuel Charges	FREIGHT	0.76
12/31/2014	2722156	E 609-49751-206	Freight and Fuel Charges	FREIGHT	10.64
12/31/2014	2722156	E 609-49751-251	Liquor For Resale	LIQUOR	779.50
01/07/2015	2725368	E 609-49751-206	Freight and Fuel Charges	FREIGHT	103.36
01/07/2015	2725368	E 609-49751-251	Liquor For Resale	LIQUOR	10,003.54
01/07/2015	2725369	E 609-49751-206	Freight and Fuel Charges	FREIGHT	86.64
01/07/2015	2725369	E 609-49751-253	Wine For Resale	WINE	1,763.00
					\$12,747.44

PREMIER SPECIALTIES

12/31/2014	14-1230-A	E 101-41110-441	Miscellaneous	NAME BADGE	34.20
					\$34.20

SOUTHERN WINE & SPIRITS OF MN

01/08/2015	1242990	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.25
01/08/2015	1242990	E 609-49751-251	Liquor For Resale	LIQUOR	345.78
01/08/2015	1242991	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.75
01/08/2015	1242991	E 609-49751-253	Wine For Resale	WINE	760.00
					\$1,125.78

ST. FRANCIS AREA CHAMBER OF

01/12/2015	00590	E 609-49750-433	Dues and Subscriptions	ANNUAL DUES	150.00
					\$150.00

TECH SALES CO.

01/05/2015	319239	E 602-49490-228	Equipment Maintenance	SEMI-ANNUAL CALIBRATION	330.00
					\$330.00

TOM LYNCH ELECTRIC

01/06/2015	010615	E 101-45200-229	Project Repair & Maintenance	REPAIR	495.00
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01/06/2015	010615	E 601-49440-233	Water Treatment Plant Maint	REPAIR	125.00
					<u>620.00</u>

TURTLE RIDGE TOWNHOMES

01/08/2015	010815	E 250-49200-444	Refund & Reimbursement	TIF 2ND HALF 2014 PMT	6,414.40
					<u>6,414.40</u>

US DEPT OF EDUCATION

G 101-21716	Other Deductions	PAYROLL LEVY 01-15-15	366.31
G 101-21716	Other Deductions	PAYROLL LEVY 01-15-15	118.93
			<u>485.24</u>

WINE MERCHANTS

01/07/2015	7013686	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.52
01/07/2015	7013686	E 609-49751-253	Wine For Resale	WINE	120.00
					<u>121.52</u>

WIRTZ BEVERAGE MN

12/30/2014	1080270976	E 609-49751-206	Freight and Fuel Charges	FREIGHT	26.46
12/30/2014	1080270976	E 609-49751-251	Liquor For Resale	LIQUOR	1,832.98
12/30/2014	1080270976	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	27.09
12/30/2014	1080270976	E 609-49751-255	N/A Products	N/A	180.00
12/31/2014	1080271912	E 609-49751-206	Freight and Fuel Charges	FREIGHT	2.90
12/31/2014	1080271912	E 609-49751-253	Wine For Resale	WINE	128.00
01/08/2015	1080274190	E 609-49751-206	Freight and Fuel Charges	FREIGHT	21.02
01/08/2015	1080274190	E 609-49751-251	Liquor For Resale	LIQUOR	879.02
01/08/2015	1080274190	E 609-49751-253	Wine For Resale	WINE	420.00
					<u>3,517.47</u>

\$149,789.42

FUND SUMMARY

101 GENERAL FUND	\$30,005.49
250 TURTLE RIDGE TIF	\$6,414.40
415 Aztec Street Improvements	\$1,032.00
420 RUM RIVER BLUFFS DEVELOPMENT	\$285.00
601 WATER FUND	\$6,094.80
602 SEWER FUND	\$34,806.58
609 MUNICIPAL LIQUOR FUND	\$71,151.15
Total	<u>149,789.42</u>

**CITY OF ST. FRANCIS
1/20/2015**

Checks cut since last Council Meeting

<u>Check Date</u>	<u>Check Number</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
TOTAL				<u>0.00</u>

Disbursements via Debits to 4M Account

	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
1/30/2015	Northland Trust	2006 Bond Payment	556,555.00
1/30/2015	Northland Trust	2007 Bond Payment	267,675.00
1/30/2015	Northland Trust	2010 Bond Payment	80,965.63
1/30/2015	US Bank	2012 EDA Lease Revenue Payment	383,750.23
TOTAL			<u>1,288,945.86</u>

Disbursements via Debits to Checking Account

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Federal Tax	Federal Tax	18,088.37
PERA	PERA	13,669.69
ING	ING	1,050.00
ICMA	ICMA	720.00
State Tax	State Tax	3,746.04
MSRS	MSRS	736.30
Visa	Visa	17,103.23
Federal Tax	Federal Tax	1,005.44
PERA	PERA	340.17
SWT	SWT	111.70
Federal Tax	Federal Tax	16,827.59
PERA	PERA	12,984.24
ING	ING	1,050.00
ICMA	ICMA	720.00
State Tax	State Tax	3,475.08
MSRS	MSRS	687.02
State of MN	Sales Tax	15,991.00
Village Bank	Returned Check & Fee	154.00
Village Bank	Fees	96.40
PSN	Fees	225.70
TOTAL		<u>108,781.97</u>



Anoka County
PARKS & RECREATION
Open Spaces in Nearby Places



Sugar Hills Regional Trail Master Plan

2015

Anoka County Parks and Recreation
550 Bunker Lake Blvd, Andover, MN 55304



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DRAFT



SPECIAL ACKNOWLEDGEMENTS

ANOKA COUNTY BOARD OF COMMISSIONERS

Rhonda Sivarajah, Chair

Julie Braastad

Matt Look

Carol LeDoux

Jim Kordiak

Scott Schulte

Robyn West

ANOKA COUNTY PARKS AND RECREATION COMMITTEE

Commissioner Jim Kordiak, Chair

Commissioner Carol LeDoux

Commissioner Scott Schulte

METROPOLITAN COUNCIL

ANOKA COUNTY PARKS AND COMMUNITY SERVICES DIVISION

John VonDeLinde, Division Manager

ANOKA COUNTY PARKS AND RECREATION DEPARTMENT

Jeff Perry, Planning and Resources Manager

Karen Blaska, Park Planner

BOUNDARIES & ACQUISITION COSTS

The proposed Sugar Hills Regional Trail corridor is approximately 14 miles long and connects the Anoka County regional trail system with the Cities of Oak Grove, St. Francis and Nowthen. The trail is proposed to connect Rum River North County Park and the Rum River and the North Anoka County Regional Trails along with numerous city parks and trail along its route. Refer to Figures 1 and 2 for location.

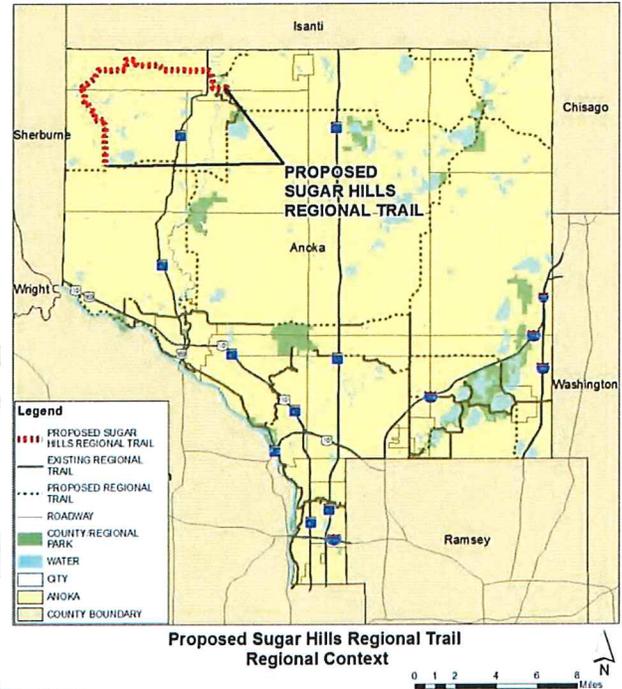


FIGURE 1

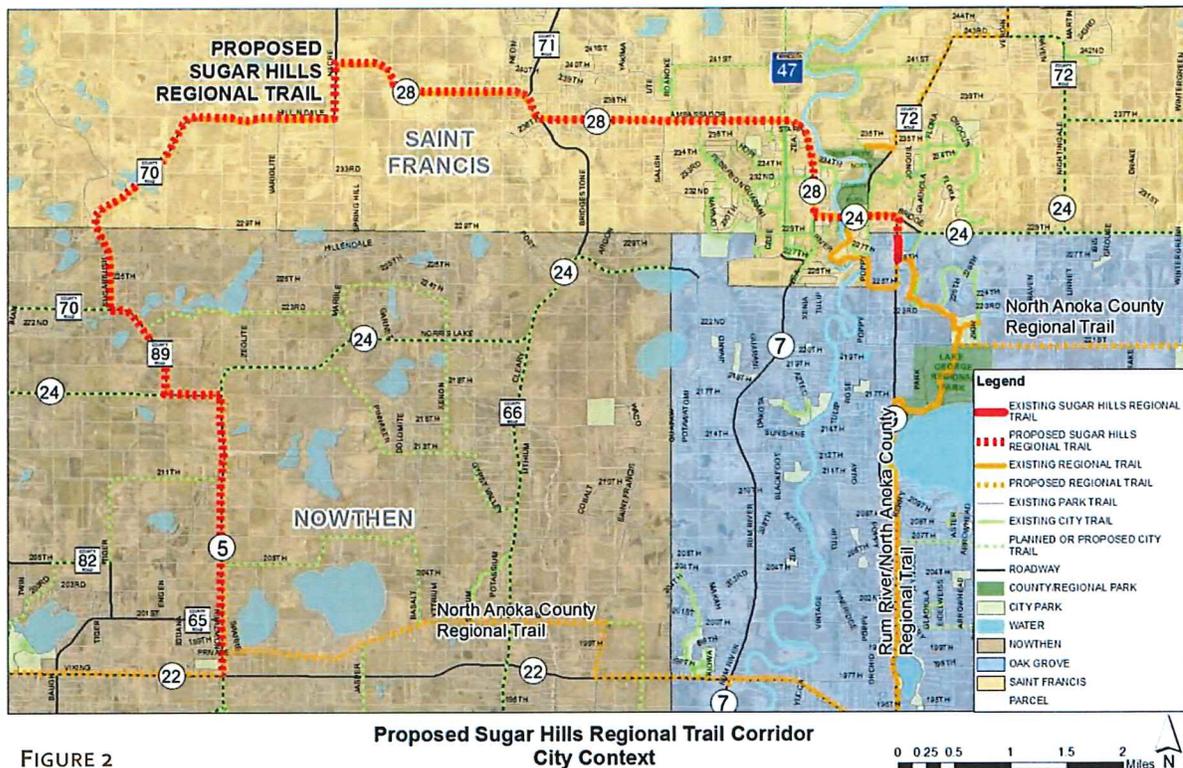


FIGURE 2

In addition, Figure 3 illustrates how the trail is proposed to connect to the northwest regional park search area outlined in the Metropolitan Council's 2030 Regional Parks Policy Plan adopted in 2010 and amended in 2013.

Figure 4, Exhibit A, illustrates the eastern alignment proposed for the trail. The easternmost terminus of the trail connects to the Rum River Regional Trail and ultimately to Lake George Regional Park. From there, moving west, the trail follows the south side of CSAH 24/Bridge Street to CSAH 28/Ambassador Boulevard. The trail then travels on the east and north side of CSAH 28/Ambassador Blvd west to County Road 70/Nacre

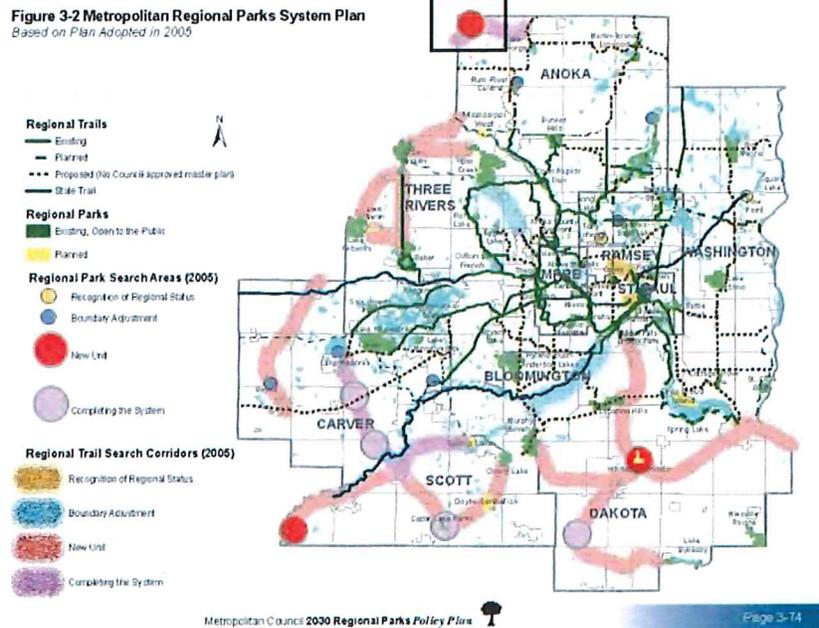


FIGURE 3

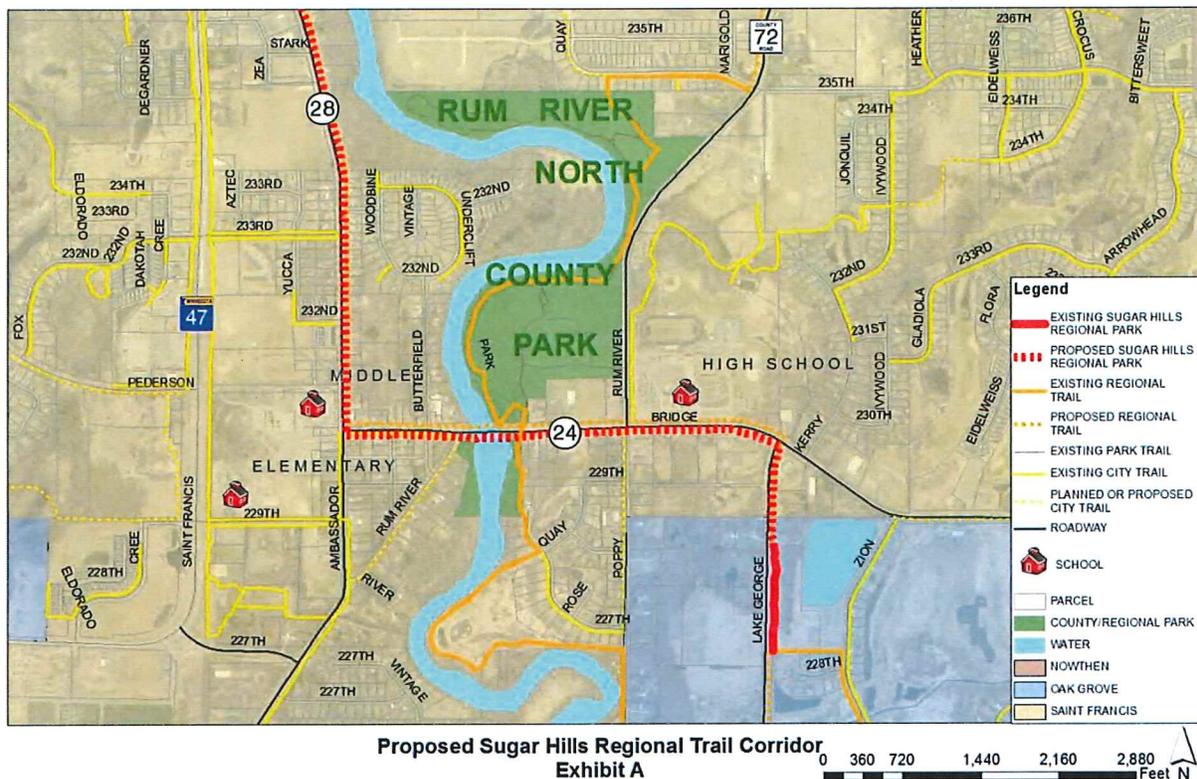


FIGURE 4

Street, as shown in Figure 5, Exhibit B.

From there the proposed trail heads south on the west side of County Road 70/Hill N Dale Drive, which turns into Sugarbush Road when you enter the City of Nowthen. At the intersections with 223rd Avenue, the trail crosses south and continues south on the west side County Road 89 to CSAH 24/Norris Lake Road. Prior to the County Road 89/Norris Lake Road intersection, the trail is proposed to cross to the road and head east on the north side of CSAH 24/Norris Lake Road to CSAH 5/Nowthen Boulevard. The last leg of the trail is proposed to follow on the west side of CSAH 5/Nowthen to CSAH 22/Viking Boulevard where it will then connects to North Anoka County Regional Trail as shown in Figure 6, Exhibit C.

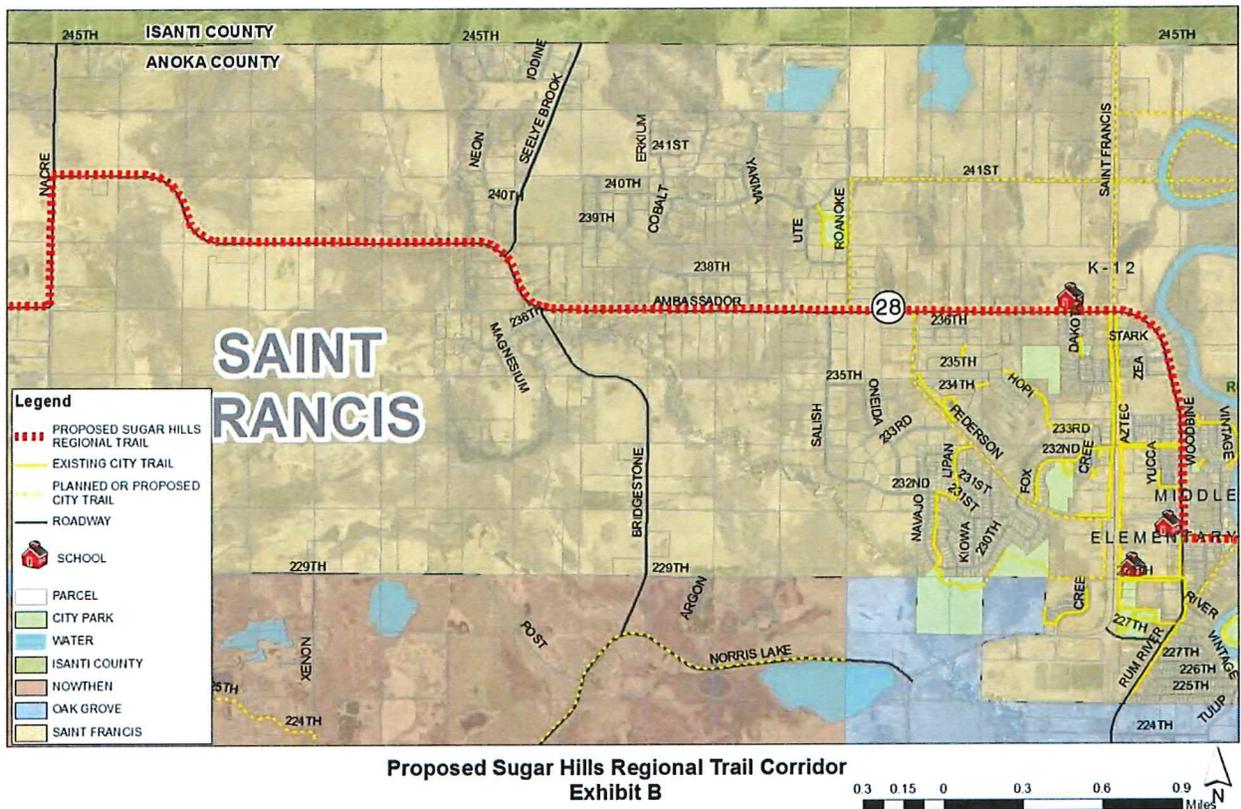


FIGURE 5

Anoka County will construct a small portion of the Sugar Hills Regional Trail in partnership with the City of St. Francis in 2015 as part of a road reconstruction project along CSAH 24/Bridge Street from Poppy Street to CSAH 9/Lake George Blvd. Refer to Figure 7 for draft layout for this project and the extent of regional trail construction. Any additional right of way needed for this reconstruction project will be acquired as part of the road project and will not be considered for reimbursement through a future Metropolitan Council’s Regional Parks Capital Improvement or Parks and Trails Legacy grant funding request.

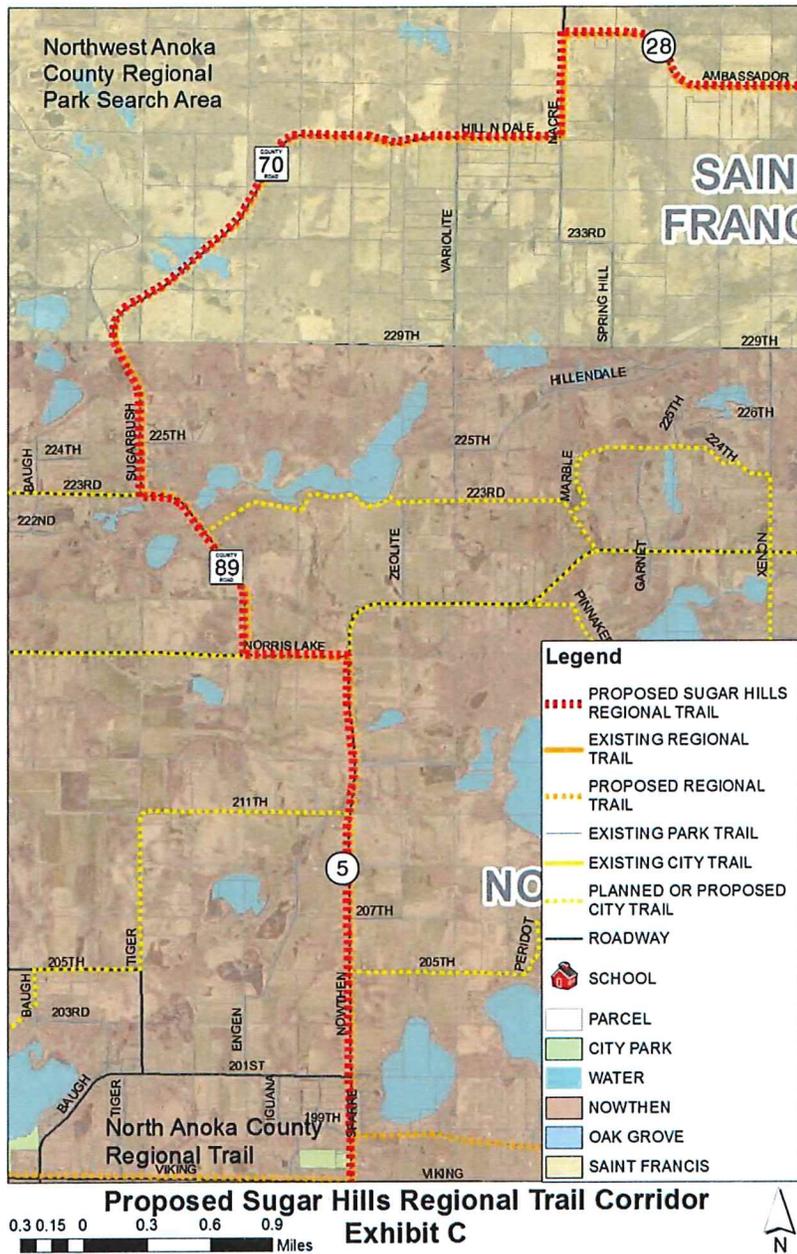
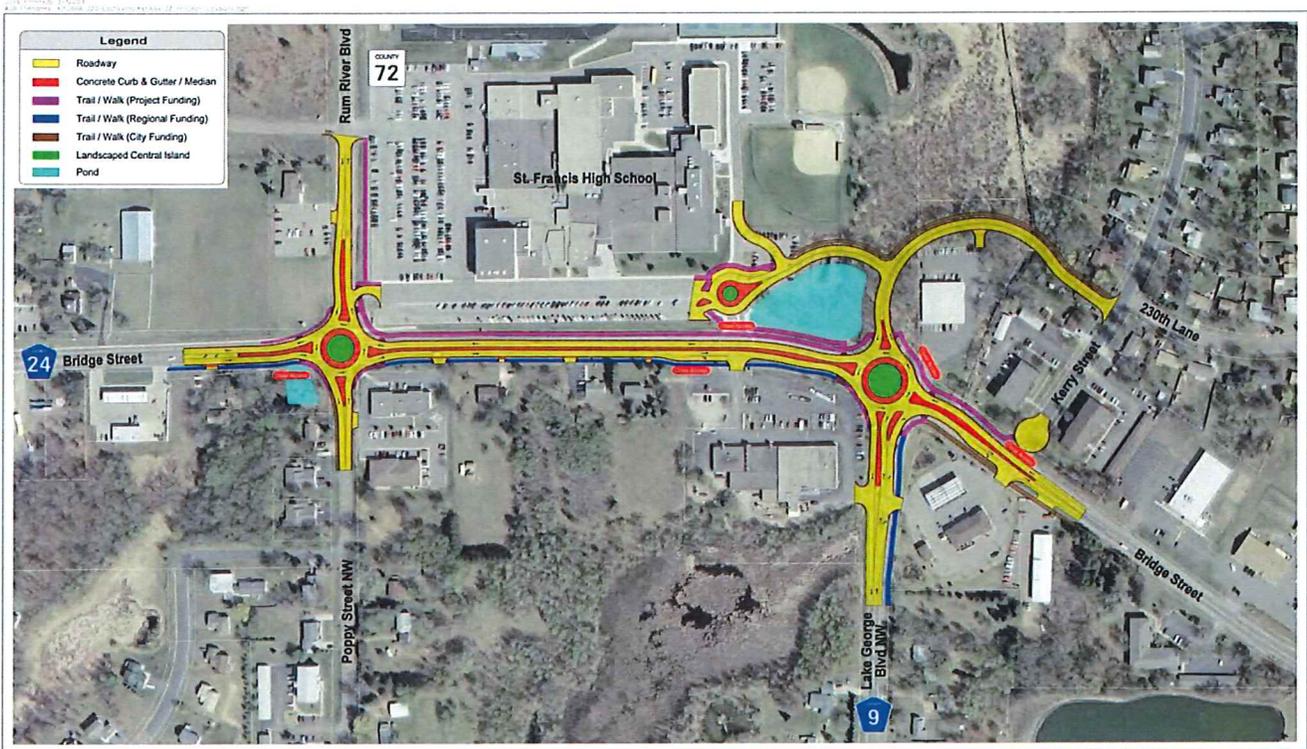


FIGURE 6

amounts of right of way or easement cannot be dedicated when development occurs or cannot be acquired, the County would then purchase the entire impacted parcel, designate the needed right of way and sell the remainder of the parcel at market value. Market rate appraisals have not been conducted to date, but will be conducted prior to any acquisition or funding request to the Metropolitan Council.

In addition, Anoka County is also partnering with the City of St. Francis and the City of Oak Grove to complete a 500' trail gap that will result from the CSAH 24/Bridge Street project, as shown in Figure 8. Construction costs and additional right of way acquisition for this project will be considered for reimbursement through a future Metropolitan Council Regional Parks Capital Improvement or Parks and Trails Legacy funding request. Once the gap is completed, trail users will be able to travel from the St. Francis school area to Lake George Regional Park on the Sugar Hills and Rum River Regional Trails.

The County is proposing to construct the remaining portion of this trail when the adjacent county roadways are reconstructed and expanded and as development occurs. Right of way acquisition for the proposed trail segments is anticipated to affect 115 parcels. A list of potentially affected parcels is in the Appendix. Right of way acquisition is estimated to be \$510,000 based on the most recent assessed value. Once this Master Plan is approved, the County will work closely with the cities to require future development of these parcels to include dedicated right of way for the trail or to provide trail easements across the parcels to keep acquisition costs to a minimum. While it is not anticipated that right of way or easement acquisition will be an issue, if the small



CSAH 24 (Bridge Street) Improvements
 Anoka County, Minnesota



Project Layout
 March 3, 2014

FIGURE 7



FIGURE 8 Proposed Sugar Hills Regional Trail Trail Gap Project

DEMAND FORECAST

Regional parks and trails have been increasing in popularity, and as the population grows the need for additional recreation resources and amenities grow as well. The populations in the Cities of Nowthen, Oak Grove and St. Francis are anticipated to grow steadily, as is the overall population in Anoka County.

Population Forecast¹

Year	Nowthen	Oak Gove	St. Francis	Anoka County
2010	4,443	8,031	7,218	330,844
2040	5,400	10,200	12,500	426,080

According to the Metropolitan Council Regional Forecast to 2040, the metro regional area is anticipated to grow by 22% between 2010 and 2040. By 2040, seniors are expected to comprise of 20% of the population and people of color will comprise 40%. As the population increases, diversifies, and ages, demand for easily accessible outdoor recreation opportunities and open space increases.

The outdoor recreational use patterns in the metropolitan area have also been growing steadily. Recreational visits to Anoka County regional trails have continually increased and were just over 870,000 in 2012.²

In addition, according to the Outdoor Foundation:

Outdoor recreation reached the highest participation level in five years. Outdoor recreation added three million participants in 2011 — a significant improvement over the past few years when participation either dropped or remained stagnant.³

To increase access to parks and trails and increase education regarding health, wellness and outdoor recreation, Anoka has installed wayfinding maps throughout the park and trails system. Refer to Figure 9 for an example this project. This project was in cooperation with the Blue Cross Blue Shield “Do” campaign.



FIGURE 9



In addition, the County was able to create the Go Anoka County website (goanokacounty.org). This site was created to provide information related to parks and recreation facilities and promote access to those facilities to make it easier to recreate outdoors.

¹ Metropolitan Council, Thrive MSP 2040 Forecasts, Adopted May 28, 2014

² Annual Use Estimate of the Metropolitan Regional Parks System for 2012, Metropolitan Council

³ Outdoor Recreation Participation Report 2012”, Outdoor Foundation

DEVELOPMENT CONCEPT

The proposed development concept for this trail corridor is to provide a critical link between the three cities of Nowthen, Oak Grove and St. Francis as well as link the North Anoka County and the Rum River Regional Trails. In addition, the proposed trail will also provide a link to the northwest Anoka County regional park search area.

It will link several schools, including St. Francis High School, Middle School, Elementary School as well as the Crossroads School. The trail will provide a connection between the restaurants, businesses and retail establishments near the river in St. Francis to Rum River North County Park and the proposed trail corridor will also provide several connections between many city trails. Once built, the trail will provide easy access between the three cities and help provide access to Sherburne and Isanti counties.

Figures 10 & 11 illustrate the development concept for this trail.

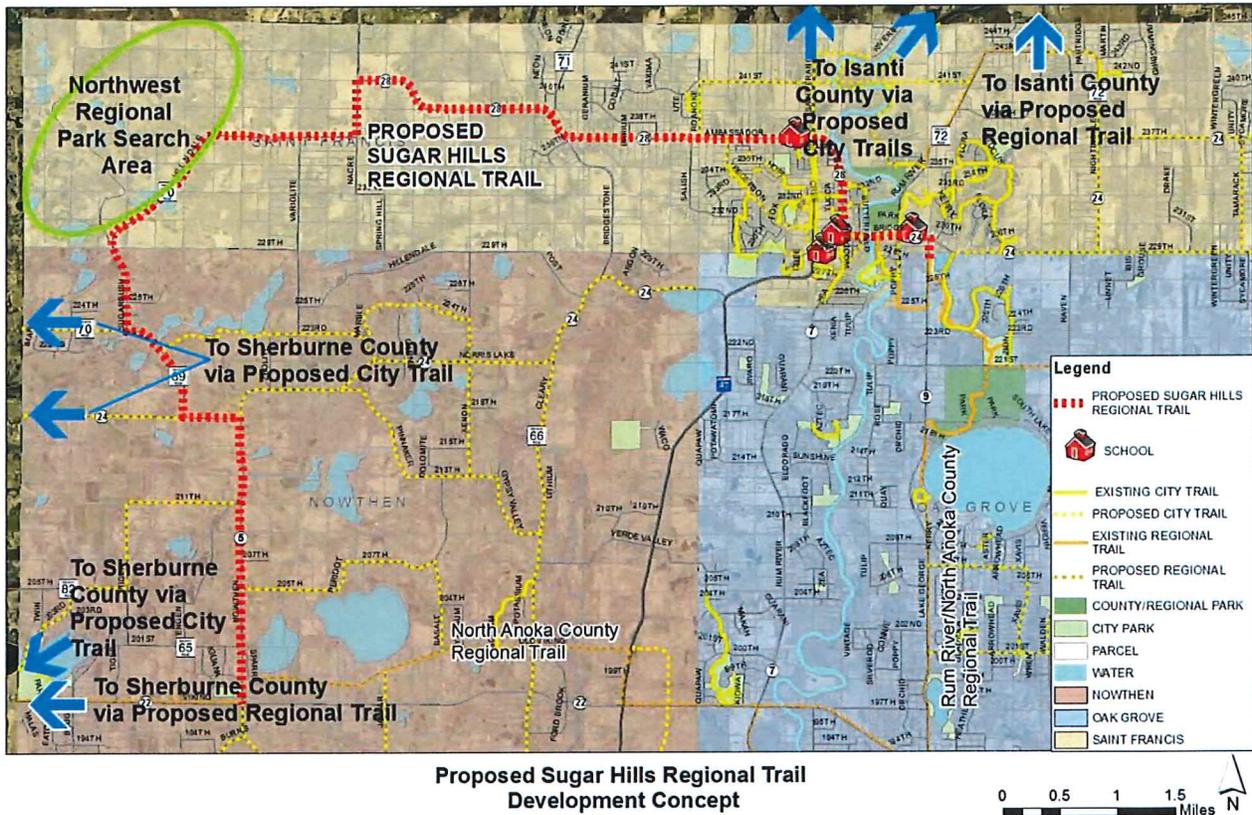


FIGURE 10

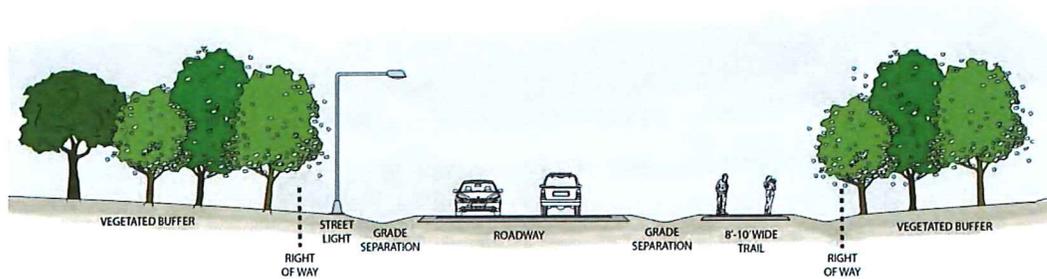


FIGURE 11

The concept is to provide an 8 to 10 foot wide paved trail separate from the roadway through grade separation. This may be achieved by placing the trail behind curb in more urban type settings or creating a buffer between the trail and roadway in more rural type settings. The width of the buffer would depend on the speed of the roadway.

To safely cross the Rum River along CSAH 24/Bridge Street in St. Francis, this master plan proposes that the trail be included in when the current road bridge is reconstructed. In the short term, this master plan proposes to provide a striped bike lane on the shoulder of the road through the use of roadway and trail striping, as well as signage. If the trail cannot be included in the bridge reconstruction, Anoka County is proposing a separate 400 foot pedestrian bridge placed just south of the road bridge, similar to other pedestrian bridges that have been constructed in the County. Refer to Figure 12 for pedestrian bridge example.



FIGURE 12



The proposed Highway 47/St. Francis Boulevard trail crossing in St. Francis is another intersection of concern. The development concept for this intersection is two-fold. First, a short-term proposal to provide refuge islands in the middle of the roadway for pedestrians to stop and wait if needed. Secondly and ultimately, the County is proposing to provide a pedestrian tunnel under Highway 47/St. Francis Boulevard for safe passage. Refer to Figure 13 for example of a pedestrian tunnel.

FIGURE 13

Where possible, Anoka County is proposing to construct boardwalks and/or bridges where wetlands and ditches exist to reduce the environmental impacts of the trail.

Stormwater management for the proposed trail is to follow the requirements of the MN Department of Natural Resources, MN Pollution Control Agency, Army Corps of Engineers, Upper Rum River Watershed Management Organization and other permitting and regulatory agency requirements at the time of construction. For example, in certain jurisdictions, water quality treatment for a trail can be achieved through a minimum of a five foot wide vegetated filter strip or vegetated open space located down-gradient of the trail. The ownership and maintenance of the stormwater management facilities constructed in conjunction with the proposed trail construction will be the responsibility of Anoka County.



FIGURE 14

Trailhead signs, as illustrated in Figure 14 are proposed at the major intersections along the trail. Way-finding directional signs, as illustrated in Figure 15, will be posted along the trail as well. No other development will be associated with this trail project.

Prior to the trails development a Natural Heritage Information System review will be conducted to determine if any rare species or rare natural resources features are located within the trail alignment and a wetland delineation

will be performed to reduce and/or mitigate impacts to the wetlands. Since this trail alignment is proposed to traverse open green space areas, wildlife friendly erosion control materials and native seeding will be incorporated into the trail design.

The cost estimate for completion of this trail is \$12,358,500. The cost breakdown is shown in Table 1. There may be some cost savings on this estimate, if this trail can be constructed as part of a future County roadway reconstruction project or if trail corridors can be dedicated as part of future development.



FIGURE 15

Proposed Sugar Hills Regional Trail Development Cost Estimate	
Description	Total
Right of Way/Easement Acquisition (if needed)	\$510,000
Design/Engineering/Project Management	\$1,300,000
Archaeological Survey	\$325,000
Wetland Delineation	\$325,000



Topographic Survey/Construction Staking	\$500,000
Geotechnical Survey	\$300,000
Clearing and grubbing	\$500,000
Utility relocations, if required	\$350,000
Bituminous trail construction	\$3,750,000
Boardwalk Construction	\$1,000,000
Pedestrian Bridge Construction	\$2,000,000
Lighting	\$100,000
Landscaping and restoration	\$150,000
Signage and striping	\$75,000
Site Furnishings	\$50,000
Sub-Total	\$11,235,000
Contingency (10%)	\$1,123,500
Total	\$12,358,500

The schedule for construction of this trail will depend on right of way acquisition, roadway reconstruction, future development along the trail corridor and funding availability; therefore, no schedule for trail development has been determined. The Parks and Recreation Department will continue to work with local cities and the Anoka County Highway Department to implement this trail as development and redevelopment occurs and as demand dictates.

CONFLICTS

There are no anticipated conflicts with the existing or planned land uses along the corridor. Refer to Figure 16 for the latest planned land use information along the trail corridor. Conflicts related to trail redevelopment will be kept to a minimum through proper planning and community involvement. With any new development or redevelopment in existing residential areas, there are common concerns among the area residents that are adjacent to the trail.

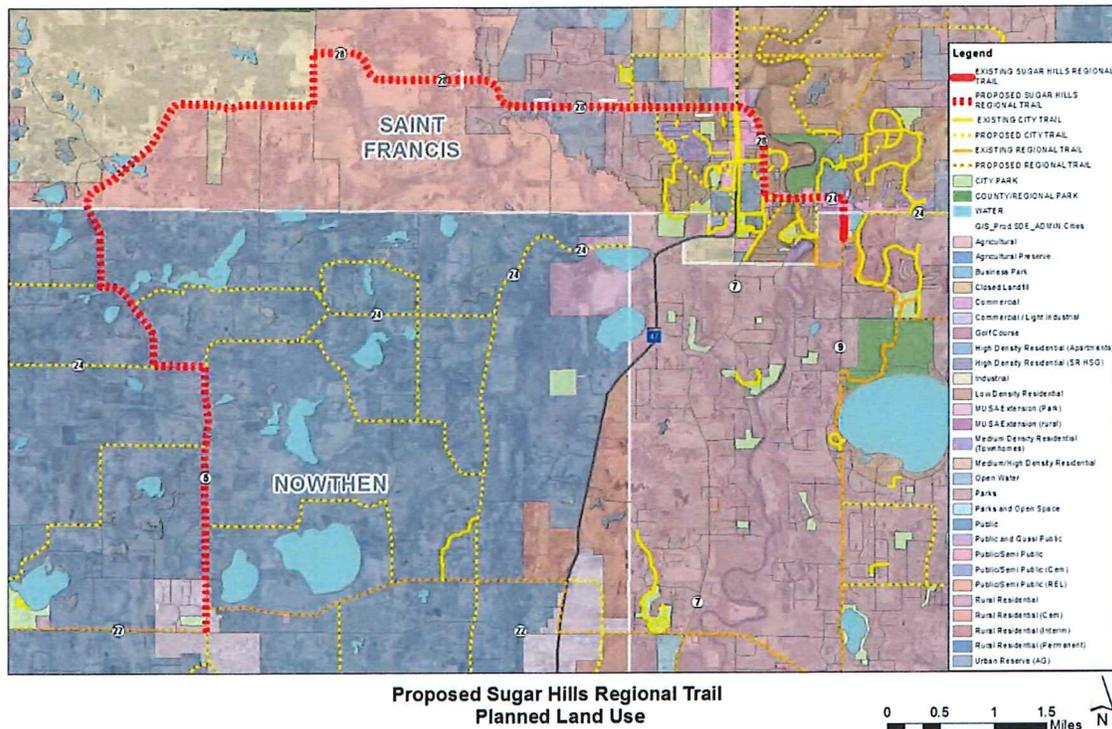


FIGURE 16

One of these concerns is the effect the increased usage of the trail will have on their safety, security and privacy. Generally, regional trails in the metropolitan area do not have a high number of criminal activities related to use. A typical concern is vandalism and damage to vehicles. The County provides Park Ranger patrols and works with the local police and the Anoka County Sheriff's Office to ensure the regional trails are safe and secure.

Privacy is also a concern and Anoka County typically works with affected residents to minimize the perceived impacts. Because the majority of the trail is adjacent to county roads, development of this trail will most likely occur when the roadways are upgraded and resident concerns regarding the trail can be addressed with any concerns regarding the roadway construction. Anoka County does not anticipate there to be conflicts with the area residents. If issues do arise, a variety of methods for mitigation techniques can be utilized, with the best methods being determined by Anoka County.

Conflicts between pedestrians and vehicular traffic will be kept to a minimum by working with the County Highway Department and the local cities to ensure safe crossings at road intersections and driveways for pedestrians and bicyclists. In addition, signing along the trail will alert users of potential conflict areas, i.e. street crossings, driveway crossings, pedestrian cross-traffic, etc., and will provide way-finding and interpretive information.

PUBLIC SERVICES

There are no new non-recreational related public services that will be required for the completion of this trail. Both local and regional parks will provide the necessary facilities required for trail users, e.g. parking lot, drinking fountain and benches. Limited services will also be available at retail establishments near downtown St. Francis and in the City of Nowthen.

OPERATIONS

The Anoka County Park Ordinance, dated January 24th, 2012 regulates parks and trails under the jurisdiction of Anoka County. Education and enforcement is provided through the Anoka County Park Rangers, the local police departments and the Anoka County Sheriff's Department.

Anoka County typically partners with the local cities through either a Memorandum of Understanding (MOU) or a Joint Powers Agreement (JPA) to provide for the maintenance of regional trails. Typically, the MOU or JPA is executed prior to trail construction and outlines what agency is responsible for general routine maintenance of the trail and what agency is responsible for capital improvements to the trail in their jurisdiction.

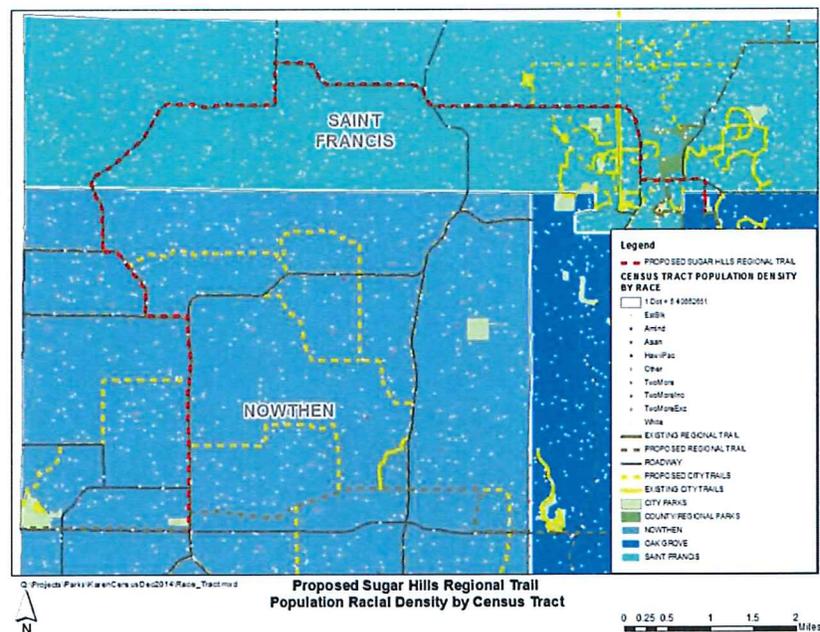
The County is typically responsible for the general routine maintenance of trails within regional or county parks. This includes mowing, sweeping, plowing, clearing, debris removal, etc. Outside of regional and county park facilities, the local cities are responsible for routine trail maintenance. Solid waste is typically collected from trash receptacles located along the trail at strategic locations by the local agencies. Anoka County will inspect the trail annually and will provide the capital improvements that are needed and will provide the long-term maintenance required, such as bituminous overlays, crack-sealing, etc. Trail signage is provided and maintained by the County.

Annual maintenance costs for the Sugar Hills Regional Trail are estimated to be about \$15,000. This includes dollars for sign replacements, minor bituminous repair and crack-sealing. Revenue for the operation and maintenance of the trail comes from the Anoka County Parks and Recreation Department's annual operations and maintenance budget, which includes revenues from picnic shelter rentals, room rentals, programs, parks entrance fees and the County general fund. Supplementary funding is provided through the Regional Park Operations and Maintenance Grant Program.

PUBLIC ENGAGEMENT & PARTICIPATION

This master plan was developed prior to the adoption of the Regional Parks Policy Plan by the Met Council, although Anoka County did work with the local units of government and the Anoka County Transportation Division, which includes the Highway Department and the Transit Department, in the planning process. Anoka County made an effort of working with the local cities to reach local communities of color in the surrounding service area of the trail, but to no avail. Figure 17, illustrates the racial density by census tract in the surrounding service area of the trail.

In addition, an open house is planned to receive public comment on the proposed plan. Notices advertising the



open houses will be published in the local weekly newspaper and on the Anoka County website. Post card invitations will be mailed out to adjacent residents and local city and county officials as well.

Comments received from the public and the local and regulatory agencies will be incorporated into this master plan.

Refer to the Appendix for the public notices, letters requesting comments, comments received from the public and from the municipal and regulatory agencies that responded.

PUBLIC AWARENESS

Public awareness is an important component to regional park and trail systems. The County will provide public education efforts through the Metropolitan Council's regional-wide awareness program, as well as, public information maps, websites (www.anokacounty.us), social media, publications and brochures provided by Anoka County Parks and Recreation Department.

ACCESSIBILITY

Anoka County continually strives to provide equal access to all residents of Anoka County and the region. Park and trail use is open to any and all citizens. While there is a nominal parking fee in some of the regional parks, there is not a fee for trail use. This eliminates any economic barriers for trail users.

The proposed trail is in a lower density population area and is not along any current transit routes, but the Anoka County Traveler Transit Link, as shown in Figure 17, and Metro Transit's Mobility Link provide transportation services for a minimal fee. This service offers rides to specific locations and is available to those in need.

The proposed trail is located in an area where 13-24% of the population is below the poverty level, based on the 2006-1020 American Community Survey 5-Year Estimates. Once built, the trail will provide a no cost alternative transportation option to residents in the northwest corner of the county.



FIGURE 17

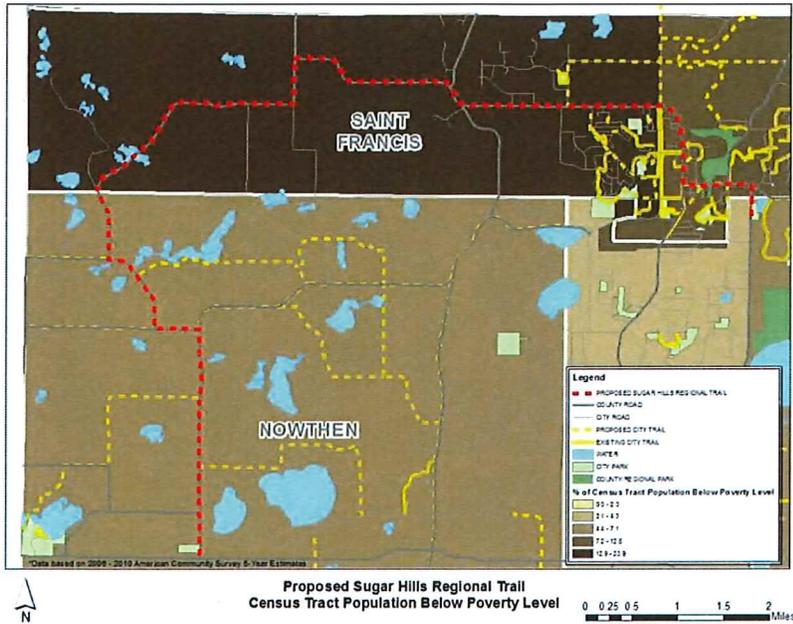


FIGURE 18

The facilities and amenities along the trail will conform to the standards mandated by the Americans with Disabilities Act.

JOINT POWERS AGREEMENTS

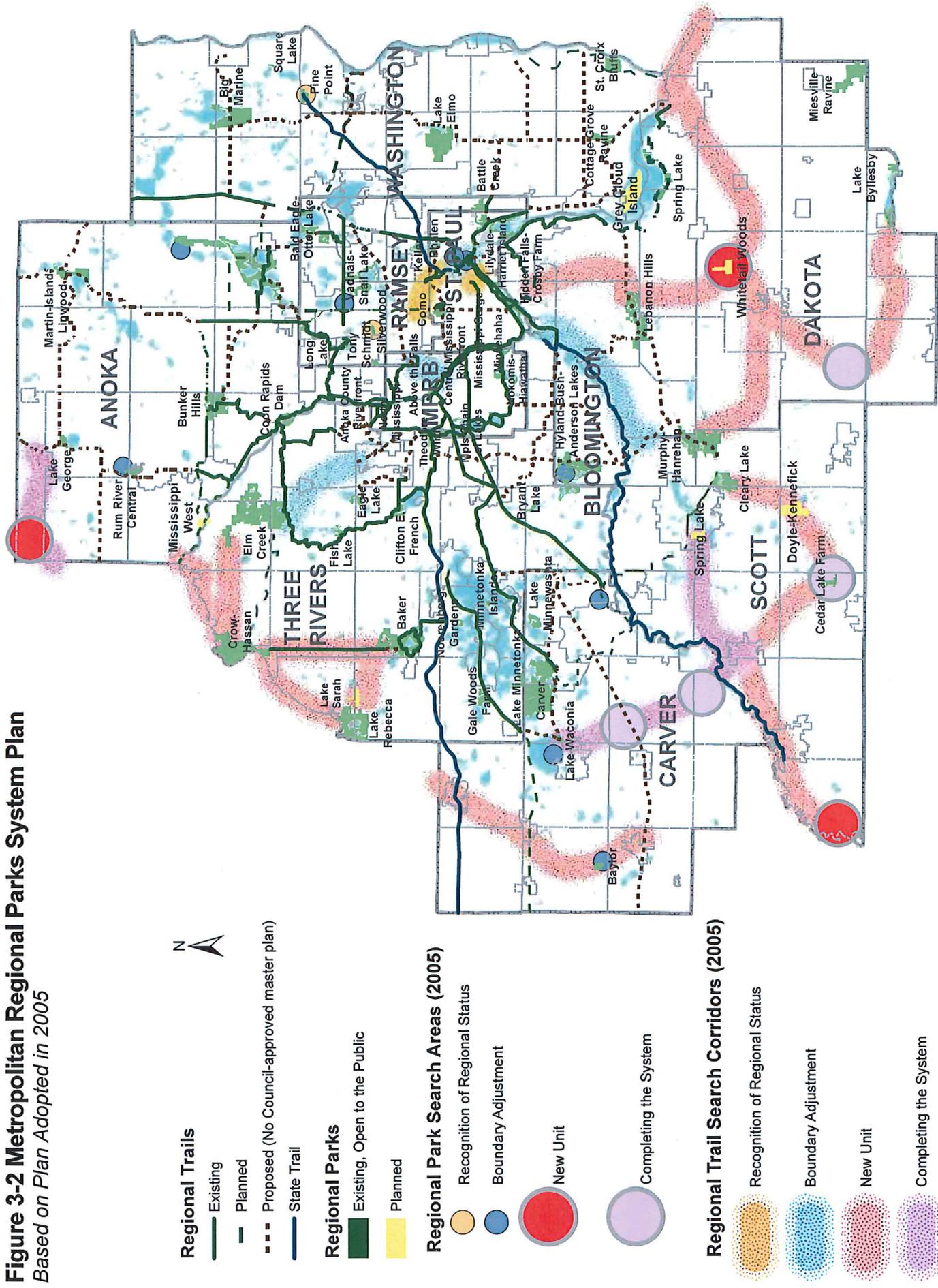
Since regional trails cross multiple jurisdictions, a Joint Powers Agreement (JPA) or Memorandum of Understanding (MOU) is generally executed prior to construction of the trail. The JPA or MOU addresses who has control over the trail right-of-way, how that control is exercised, who will operate and maintain the trail and how operations and maintenance will be accomplished. The JPA outlines that the trail is to be open and available to all users (not restricted by residence) with only controls on the type of use and timing/season of the permitted use(s). JPA's are in place for the duration of the trail's life cycle.



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APPENDIX

Figure 3-2 Metropolitan Regional Parks System Plan
 Based on Plan Adopted in 2005



Potentially Impacted Parcels

PIN	SECTO	RA	QT	SUFFI	LOC_NUMB	LOC_NAME	LOC_TYPE	LOC_SUFFIX	LOC_ADDR	ACT_CITY	LOC_ZIF	ACRES	ASSESSED		MAX. ROW	ASSESSED VALUE
													VALUE (Tax	COST PER		
													Year: 2015)	ACRE	NEEDED (ACRES)	FOR ROW NEEDED
269425230006	26	34	25	23	0006	23946	ST	NW	23946 QUICKSILVER ST NW	SAINT FRANCIS	55070	60.770	\$380,100	\$6,254.73	0.0927553541	\$204.88
2694252310002	26	34	25	31	0003	6141	BLVD	NW	6141 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	4.460	\$155,200	\$34,798.21	0.0604280007	\$2,102.79
339425210002	33	34	25	01	0002	7758	DR		7758 HILL N DALE DR	SAINT FRANCIS	55330	9.210	\$164,200	\$17,828.45	0.0211478957	\$377.03
323425120002	32	34	25	12	0002					SAINT FRANCIS	55330	18.810	\$74,900	\$3,981.92	0.02587380243	\$1,030.28
299425430001	29	34	25	43	0001					SAINT FRANCIS	55330	39.560	\$166,200	\$4,201.21	0.0021528276	\$9.04
299425440001	29	34	25	44	0001					SAINT FRANCIS	55330	38.330	\$108,400	\$2,828.07	0.0143083055	\$351.55
269425320002	26	34	25	32	0002	6231	BLVD	NW	6231 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	9.480	\$200,100	\$21,107.59	0.0485259769	\$1,024.27
269425440004	26	34	25	44	0004	23875	DR	NW	23875 SEELYE BROOK DR NW	SAINT FRANCIS	55070	7.110	\$240,800	\$33,867.79	0.0003669848	\$12.43
269425430004	26	34	25	43	0004					SAINT FRANCIS	55070	0.810	\$3,500	\$4,320.99	0.066424024	\$287.01
269425310005	26	34	25	31	0005	23943	ST	NW	23943 QUICKSILVER ST NW	SAINT FRANCIS	55070	12.940	\$428,500	\$33,114.37	0.0304664503	\$1,008.88
323425240001	32	34	25	24	0001					SAINT FRANCIS	55330	37.150	\$215,700	\$5,806.19	0.1585012546	\$920.29
253425330004	25	34	25	33	0004	5515	BLVD	NW	5515 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	3.680	\$166,900	\$45,353.26	0.0282463989	\$1,281.07
269425440006	26	34	25	44	0006	5775	BLVD	NW	5775 AMBASSADOR BLVD NW	SAINT FRANCIS	55330	39.240	\$119,400	\$3,042.81	0.0425571003	\$129.49
289425330001	28	34	25	33	0001					SAINT FRANCIS	55330	2.520	\$200,600	\$79,603.17	0.0012494891	\$99.46
289425140001	28	34	25	14	0001					SAINT FRANCIS	55330	37.700	\$177,900	\$4,718.83	0.0021548015	\$10.17
269425420002	26	34	25	42	0002	5993	BLVD	NW	5993 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	9.680	\$211,300	\$21,828.51	0.0431901089	\$942.78
32342410016	32	34	24	31	0016					SAINT FRANCIS	55070	3.350	\$21,200	\$6,328.36	0.2021658085	\$1,279.38
323424220011	32	34	24	22	0011	23637	BLVD	NW	23637 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	1.000	\$165,000	\$165,000.00	0.0339209949	\$5,596.96
323424310014	32	34	24	31	0014	23215	BLVD	NW	23215 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.270	\$126,900	\$470,000.00	0.0146690036	\$6,894.43
323424340034	32	34	24	34	0034	23021	BLVD	NW	23021 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.490	\$140,000	\$285,714.29	0.0926194752	\$26,462.71
323424220009	32	34	24	22	0009	23647	BLVD	NW	23647 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.750	\$170,000	\$226,666.67	0.0246612783	\$5,589.89
323424220014	32	34	24	22	0014	23555	BLVD	NW	23555 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	1.660	\$157,500	\$94,879.52	0.0257378724	\$2,442.00
323424310012	32	34	24	31	0012	23231	BLVD	NW	23231 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.270	\$129,300	\$478,888.89	0.0149426755	\$7,155.88
323424310009	32	34	24	31	0009	23255	BLVD	NW	23255 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.270	\$128,300	\$475,185.19	0.0153532567	\$7,295.64
323424240002	32	34	24	24	0002	23347	BLVD	NW	23347 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.270	\$136,300	\$504,814.81	0.0138339944	\$6,983.61
323424220013	32	34	24	22	0013	23601	BLVD	NW	23601 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	1.380	\$143,900	\$104,275.36	0.0199129274	\$2,076.43
323424340038	32	34	24	34	0038	23037	BLVD	NW	23037 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.210	\$94,500	\$450,000.00	0.0515616841	\$23,202.76
323424310013	32	34	24	31	0013	23223	BLVD	NW	23223 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.300	\$123,000	\$410,000.00	0.0166457984	\$6,824.78
308424430004	30	34	24	43	0004					SAINT FRANCIS	55070	0.100	\$500	\$5,000.00	0.0020786441	\$10.39
323424220030	32	34	24	22	0030	23655	BLVD	NW	23655 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	1.410	\$170,100	\$120,638.30	0.0916578880	\$11,057.45
323424240005	32	34	24	24	0005	23315	BLVD	NW	23315 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.310	\$105,800	\$341,290.32	0.0180792556	\$6,170.27
303424340001	30	34	24	34	0001	4443	BLVD	NW	4443 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	9.380	\$125,600	\$13,390.19	0.0350634206	\$469.51
303424340003	30	34	24	43	0003	4359	BLVD	NW	4359 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	4.190	\$147,400	\$35,179.00	0.0198193362	\$697.22
323424240006	32	34	24	24	0006	23267	BLVD	NW	23267 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.270	\$115,900	\$429,259.26	0.0154816933	\$6,645.66
323424310010	32	34	24	31	0010	23247	BLVD	NW	23247 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.270	\$122,200	\$452,592.59	0.0152171427	\$6,887.17
323424340033	32	34	24	34	0033	3765	ST	NW	3765 BRIDGE ST NW	SAINT FRANCIS	55070	0.300	\$103,000	\$343,333.33	0.1026469353	\$35,242.11
333425220002	33	34	25	22	0002	7820	DR		7820 HILL N DALE DR	SAINT FRANCIS	55330	19.150	\$184,200	\$9,618.80	0.0229418262	\$220.67
333424330006	33	34	24	33	0006	22905	BLVD	NW	22905 LAKE GEORGE BLVD NW	SAINT FRANCIS	55070	0.890	\$150,100	\$168,651.69	0.0741376282	\$12,503.44
323424210002	32	34	24	21	0002	23519	BLVD	NW	23519 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	1.370	\$140,700	\$102,700.73	0.0353705274	\$3,632.58
323424310018	32	34	24	31	0018	23169	BLVD	NW	23169 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	4.030	\$115,400	\$28,635.24	0.0318725330	\$912.68
323424220012	32	34	24	22	0012	23611	BLVD	NW	23611 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	1.140	\$160,600	\$140,877.19	0.0223275191	\$3,132.76
323424340037	32	34	24	34	0037	23045	BLVD	NW	23045 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.210	\$98,500	\$469,047.62	0.0522693511	\$24,516.81
303424440001	30	34	24	44	0001	4115	BLVD	NW	4115 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	36.700	\$3,660,400	\$99,738.42	0.2709441234	\$7,203.63
323424310011	32	34	24	31	0011	23239	BLVD	NW	23239 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.270	\$128,100	\$474,444.44	0.0151832931	\$27,023.54
253425330005	25	34	25	33	0005	5525	BLVD	NW	5525 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	3.680	\$176,900	\$48,070.65	0.0283492599	\$1,362.77
253425330003	25	34	25	33	0003	5501	BLVD	NW	5501 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	6.670	\$145,300	\$21,784.11	0.0505384067	\$1,100.93
283425340001	28	34	25	34	0001					SAINT FRANCIS	55330	38.650	\$145,200	\$3,756.79	0.0767695466	\$288.41
323424310020	32	34	24	31	0020	23115	BLVD	NW	23115 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.310	\$31,100	\$100,322.58	0.0617213633	\$6,192.05
323424220007	32	34	24	22	0007	23539	BLVD	NW	23539 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	1.610	\$175,400	\$108,944.10	0.0369984428	\$4,024.23
323424340012	32	34	24	34	0012	3772	ST	NW	3772 BRIDGE ST NW	SAINT FRANCIS	55070	0.270	\$79,100	\$292,962.96	0.0004405465	\$129.06
303424340002	30	34	24	43	0002	4343	BLVD	NW	4343 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	9.460	\$163,400	\$17,272.73	0.0055884464	\$96.53
323424240004	32	34	24	24	0004	23331	BLVD	NW	23331 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	0.310	\$130,400	\$420,645.16	0.0183439880	\$7,716.31
269425320003	26	34	25	32	0003	6285	BLVD	NW	6285 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	9.530	\$257,200	\$26,988.46	0.0466536907	\$1,259.11
253425330006	25	34	25	33	0006	5555	BLVD	NW	5555 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	4.230	\$158,600	\$37,494.09	0.0337497653	\$1,265.42

Potentially Impacted Parcels

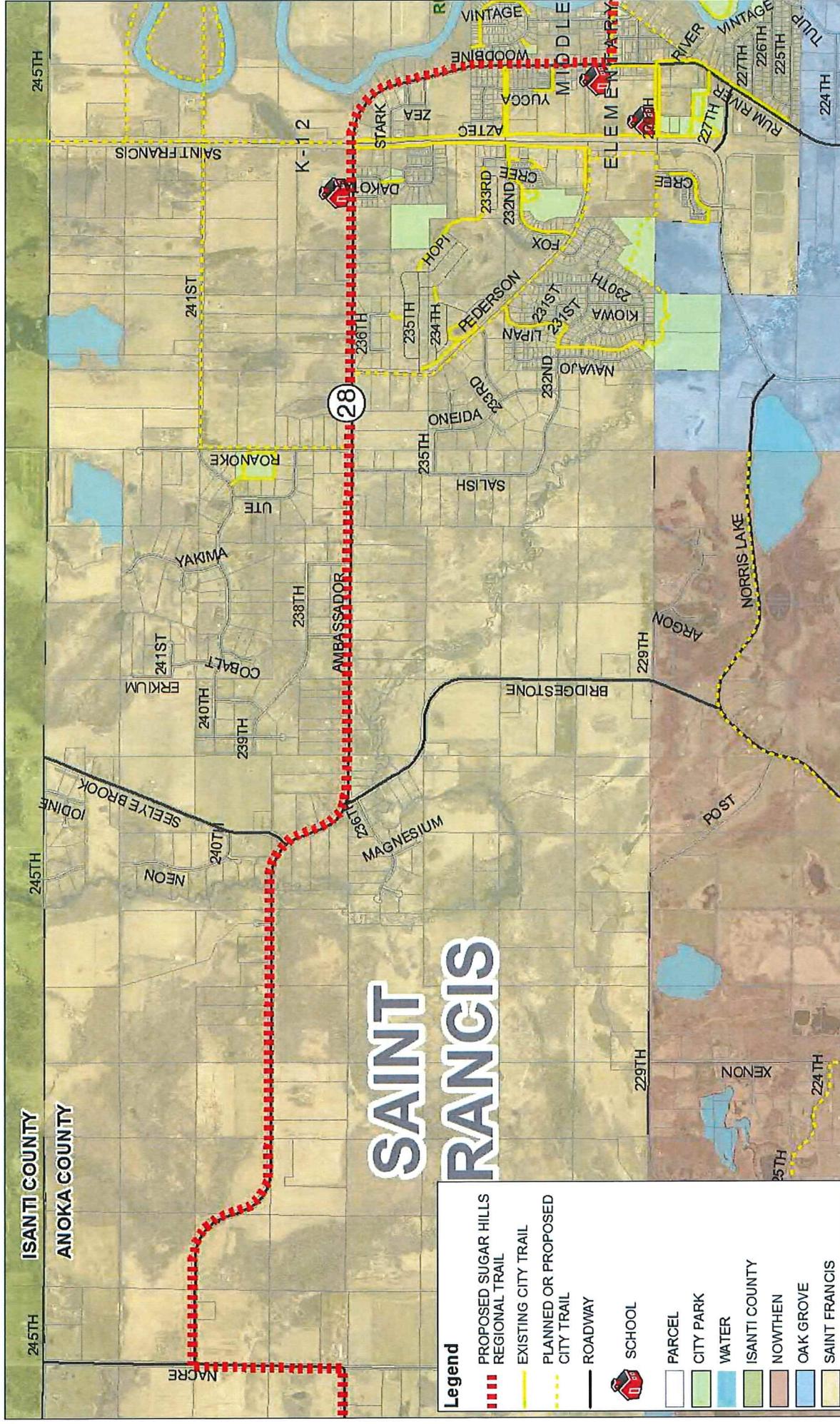
PIN	SECTO	RA	QT	SUFFLOC	LOC_NUMB	LOC_NAME	LOC_TYPE	LOC_SUFFIX	LOC_ADDR	ACT_CITY	LOC_LOZ	LOC_ZIF	ACRES	Year (2015)	ASSESSED VALUE (Tax)	COST PER ACRE	MAX. ROW NEEDED (ACRES)	ASSESSED VALUE FOR ROW NEEDED
263425310004	26	34	25	31	0004	6055	BLVD	NW	6055 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	5.420	\$193,900	\$35,774.91	0.0699756683	\$2,503.37	
253425330001	25	34	25	33	0001	5409	BLVD	NW	5409 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	3.590	\$191,300	\$53,286.91	0.0267925841	\$1,427.69	
283425430001	28	34	25	43	0001		BLVD	NW	5801 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55330	38.000	\$134,500	\$3,535.75	0.1545052468	\$546.29	
263425440005	26	34	25	44	0005	5801	BLVD	NW	5801 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55330	37.660	\$174,700	\$4,638.87	0.2045400930	\$948.84	
283425410001	28	34	25	41	0001		BLVD	NW	5425 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	2.480	\$145,300	\$58,588.71	0.0186006558	\$1,089.79	
253425330002	25	34	25	33	0002	5425	BLVD	NW	5425 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	2.480	\$145,300	\$58,588.71	0.0186006558	\$1,089.79	
303424340004	30	34	24	34	0004	4553	BLVD	NW	4553 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	14.270	\$178,000	\$12,473.72	0.0858434103	\$1,070.79	
323424240003	32	34	24	24	0003	23339	BLVD	NW	23339 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	0.250	\$137,900	\$551,600.00	0.0155401521	\$8,571.95	
333424330007	33	34	24	33	0007		BLVD	NW	22945 LAKE GEORGE BLVD NW	SAINT FRANCIS	MN	55070	0.890	\$39,600	\$44,494.38	0.0731848933	\$3,256.32	
333424330058	33	34	24	33	0058	22945	BLVD	NW	22945 LAKE GEORGE BLVD NW	SAINT FRANCIS	MN	55070	1.980	\$696,300	\$351,666.67	0.0038489443	\$1,353.55	
323424310019	32	34	24	31	0019	23125	BLVD	NW	23125 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	0.340	\$108,500	\$319,117.65	0.0690766524	\$22,043.58	
323424240001	32	34	24	24	0001	23355	BLVD	NW	23355 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	0.270	\$135,500	\$501,851.85	0.0140119173	\$7,031.91	
323424310017	32	34	24	31	0017	23105	BLVD	NW	23105 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	0.340	\$103,000	\$302,941.18	0.0663279502	\$20,093.47	
303424340005	30	34	24	34	0005	4333	BLVD	NW	4333 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	2.980	\$150,400	\$50,469.80	0.0644334502	\$3,251.94	
303424340002	30	34	24	34	0002	4485	BLVD	NW	4485 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	0.270	\$148,500	\$550,000.00	0.0154838493	\$8,516.12	
303424340003	30	34	24	34	0003	4515	BLVD	NW	4515 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	9.390	\$212,700	\$22,758.25	0.0415099635	\$944.69	
283425440001	28	34	25	44	0001		BLVD	NW	4851 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55330	36.090	\$136,600	\$3,784.98	0.3855483506	\$1,459.29	
323425310001	32	34	25	31	0001		BLVD	NW	22839 LAKE GEORGE BLVD NW	SAINT FRANCIS	MN	55330	37.360	\$81,900	\$2,192.18	0.1020673429	\$223.75	
043324220003	04	33	24	22	0003	22839	BLVD	NW	22839 LAKE GEORGE BLVD NW	OAK GROVE	MN	55005	0.890	\$163,400	\$183,595.51	0.0785786046	\$14,426.68	
053324110016	05	33	24	11	0016	22806	BLVD	NW	22806 LAKE GEORGE BLVD NW	OAK GROVE	MN	55005	3.330	\$142,700	\$42,702.70	0.0081711531	\$135.67	
203325440006	20	33	25	44	0006		BLVD	NW	22806 LAKE GEORGE BLVD NW	NOWTHEN	MN	55303	0.520	\$94,600	\$66,538.46	0.0248495395	\$1,653.45	
053325330001	05	33	25	33	0001		BLVD	NW	22806 LAKE GEORGE BLVD NW	NOWTHEN	MN	55303	3.700	\$13,000	\$8,513.51	0.1980331307	\$695.79	
203325440018	20	33	25	44	0018		BLVD	NW	22806 LAKE GEORGE BLVD NW	NOWTHEN	MN	55303	5.710	\$198,500	\$34,763.57	0.2082437435	\$7,239.30	
063325110006	06	33	25	11	0006		BLVD	NW	22176 SUGARBUSH RD NW	NOWTHEN	MN	55330	3.630	\$49,500	\$13,636.36	0.0693454926	\$945.62	
053325330001	05	33	25	33	0001	22176	RD	NW	22176 SUGARBUSH RD NW	NOWTHEN	MN	55330	34.110	\$253,700	\$7,437.70	0.0069512179	\$265.81	
063325210007	06	33	25	21	0007	22840	RD	NW	22840 SUGARBUSH RD NW	NOWTHEN	MN	55330	6.760	\$258,500	\$38,239.64	0.0069512179	\$265.81	
063325110008	06	33	25	11	0008		RD	NW	22840 SUGARBUSH RD NW	NOWTHEN	MN	55330	9.680	\$92,100	\$9,514.46	0.0968800792	\$919.86	
083325230002	08	33	25	23	0002		RD	NW	22100 SUGARBUSH RD NW	NOWTHEN	MN	55330	72.880	\$344,400	\$4,725.58	0.22029294837	\$1,044.02	
083325210003	08	33	25	21	0003	22100	RD	NW	22100 SUGARBUSH RD NW	NOWTHEN	MN	55330	38.340	\$421,600	\$10,996.35	0.2547951055	\$2,801.82	
063325440004	06	33	25	44	0004	8872	AVE	NW	8872 223RD AVE NW	NOWTHEN	MN	55330	4.360	\$346,200	\$79,403.67	0.0268086732	\$2,128.71	
083325140002	08	33	25	14	0002	22630	RD	NW	22630 SUGARBUSH RD NW	NOWTHEN	MN	55330	21.280	\$883,700	\$18,031.02	0.3241432044	\$5,844.63	
043324220002	04	33	24	22	0002	22849	BLVD	NW	22849 LAKE GEORGE BLVD NW	OAK GROVE	MN	55005	0.890	\$117,200	\$131,075.27	0.0800994195	\$10,547.92	
203325440013	20	33	25	44	0013		BLVD	NW	22849 LAKE GEORGE BLVD NW	NOWTHEN	MN	55303	10.230	\$113,300	\$11,075.27	0.0326280166	\$361.36	
203325440007	20	33	25	44	0007		BLVD	NW	22540 SUGARBUSH RD NW	NOWTHEN	MN	55303	2.790	\$265,700	\$95,232.97	0.1658628696	\$15,795.61	
063325140001	06	33	25	14	0001	22540	RD	NW	22540 SUGARBUSH RD NW	NOWTHEN	MN	55330	16.860	\$600,300	\$35,604.98	0.3681391960	\$13,107.59	
083325220001	08	33	25	22	0001		BLVD	NW	19800 NOWTHEN BLVD NW	NOWTHEN	MN	55303	0.180	\$55,000	\$305,555.56	0.0624844715	\$633.30	
083325140001	08	33	25	14	0001		BLVD	NW	19800 NOWTHEN BLVD NW	NOWTHEN	MN	55303	0.180	\$55,000	\$305,555.56	0.0624844715	\$633.30	
063325110010	06	33	25	11	0010		BLVD	NW	21917 SUGARBUSH RD NW	NOWTHEN	MN	55330	37.750	\$215,500	\$5,708.61	0.1227043512	\$700.47	
203325440008	20	33	25	44	0008		BLVD	NW	21917 SUGARBUSH RD NW	NOWTHEN	MN	55303	10.270	\$99,900	\$9,727.36	0.1252361281	\$1,218.22	
083325130001	08	33	25	13	0001	21917	RD	NW	21917 SUGARBUSH RD NW	NOWTHEN	MN	55330	37.410	\$321,700	\$8,599.30	0.1353315283	\$4,020.38	
063325120008	06	33	25	12	0008	22900	RD	NW	22900 SUGARBUSH RD NW	NOWTHEN	MN	55330	5.530	\$194,700	\$35,207.96	0.0073410935	\$1,163.76	
063325410001	06	33	25	41	0001		RD	NW	22312 SUGARBUSH RD NW	NOWTHEN	MN	55330	9.100	\$102,600	\$11,274.73	0.3998552847	\$258.46	
063325410003	06	33	25	41	0003	22312	RD	NW	22312 SUGARBUSH RD NW	NOWTHEN	MN	55330	8.230	\$361,300	\$43,900.36	0.3584001733	\$4,508.26	
203325440010	20	33	25	44	0010		BLVD	NW	22312 SUGARBUSH RD NW	NOWTHEN	MN	55303	0.690	\$38,200	\$55,362.32	0.0995821605	\$5,513.10	
213325330014	21	33	25	33	0014		ST	NW	24159 NACRE ST NW	NOWTHEN	MN	55303	0.090	\$3,333.33	\$3,333.33	0.0017920747	\$5.97	
273425230001	27	34	25	23	0001	24159	ST	NW	24159 NACRE ST NW	SAINT FRANCIS	MN	55070	35.840	\$300,400	\$8,381.70	0.1117565376	\$986.71	
273425240001	27	34	25	24	0001		BLVD	NW	6938 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	37.400	\$154,900	\$4,087.07	0.1081313582	\$441.94	
273425410001	27	34	25	41	0001		BLVD	NW	6938 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	37.400	\$140,100	\$3,745.99	0.1467084045	\$549.57	
273425310001	27	34	25	31	0001	6938	BLVD	NW	6938 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	36.220	\$238,100	\$6,573.72	0.1364959072	\$897.29	
273425420001	27	34	25	42	0001		BLVD	NW	6938 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	36.200	\$133,600	\$3,690.61	0.2425655764	\$895.21	
253425340001	25	34	25	34	0001		BLVD	NW	6938 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	1.700	\$8,200	\$4,823.53	0.0342183394	\$165.05	
253425430001	25	34	25	43	0001		BLVD	NW	6938 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	0.200	\$1,000	\$5,000.00	0.0040145764	\$20.07	

Potentially Impacted Parcels

PIN	SEKTO	RA	QT	SUFF	LOC_NUMB	LOC_NAME	LOC_TYPE	LOC_SUFFIX	LOC_ADDR	ACT_CITY	LOC_ZIP	FACRES	ASSESSED VALUE (Tax Year-2015)	COST PER ACRE	MAX. ROW NEEDED (ACRES)	ASSESSED VALUE FOR ROW NEEDED
323424440024	32	34	24	44	0024	POPPY	ST	NW		SAINT FRANCIS	55070	6.690	\$34,500	\$5,156.95	0.0000020514	\$0.01
313425440001	31	34	25	44	0001					SAINT FRANCIS	55330	21.510	\$102,300	\$4,755.93	0.2639014974	\$1,255.10
323425330001	32	34	25	33	0001	HILL N DALE	DR		8717 HILL N DALE DR	SAINT FRANCIS	55330	38.220	\$176,700	\$4,623.23	0.0456794528	\$211.19
323425320001	32	34	25	32	0001	8717				SAINT FRANCIS	55330	36.700	\$120,300	\$3,277.93	0.1773642374	\$581.39
263425320005	26	34	25	32	0005	6345	BLVD	NW	6345 AMBASSADOR BLVD NW	SAINT FRANCIS	55070	18.760	\$398,600	\$21,247.33	0.0838241685	\$1,781.04
323424230001	32	34	24	23	0001	23465	BLVD	NW	23465 SAINT FRANCIS BLVD NW	SAINT FRANCIS	55070	33.470	\$232,300	\$6,940.54	0.1305080815	\$905.80
293424330001	29	34	24	33	0001					SAINT FRANCIS	55070	29.540	\$132,800	\$4,495.60	0.1560799263	\$701.67
															9.8992782274	\$510,595.48

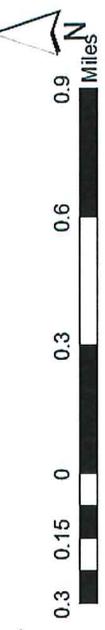


Proposed Sugar Hills Regional Trail Corridor
Exhibit A

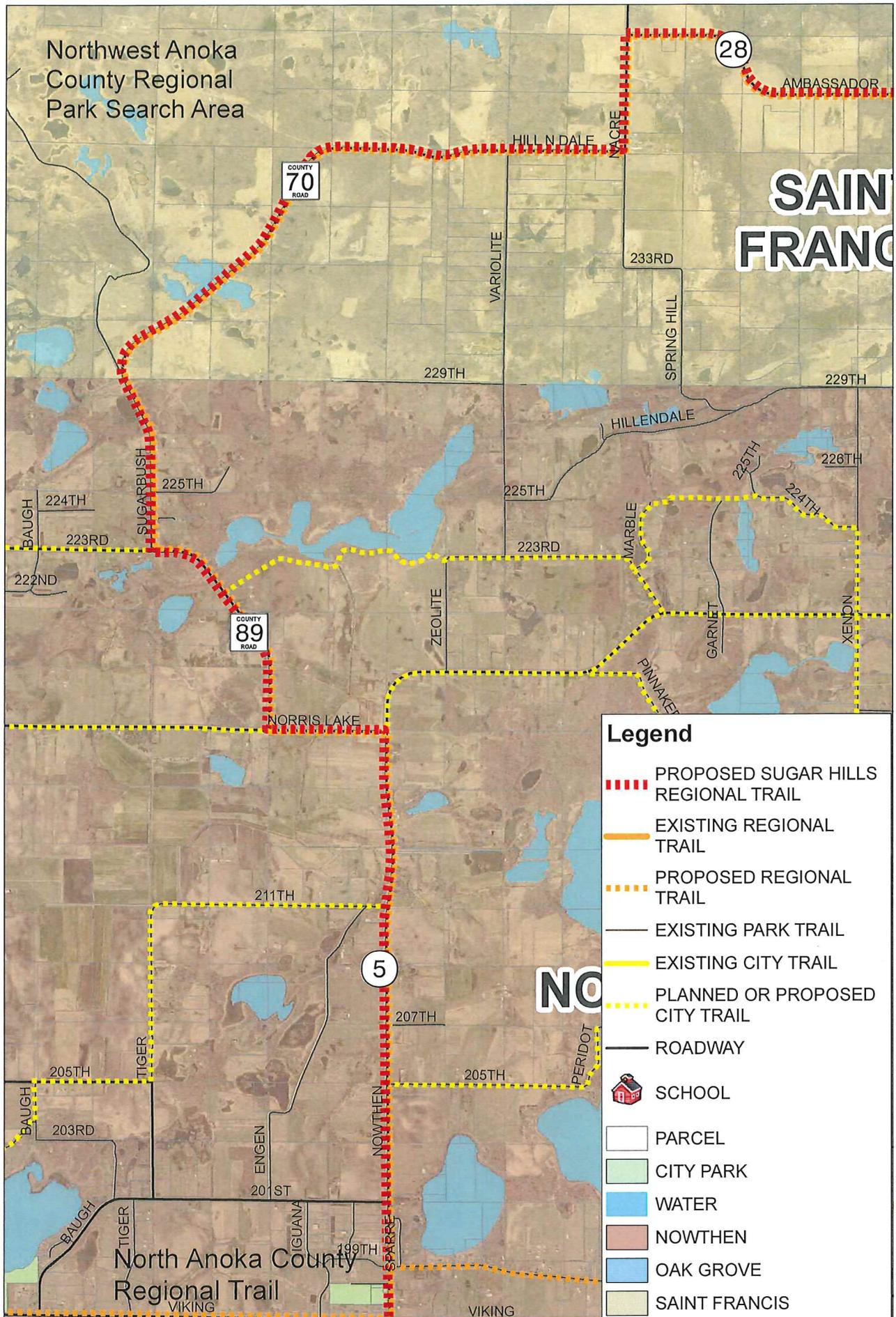


SAINT RANCIS

- Legend**
- PROPOSED SUGAR HILLS REGIONAL TRAIL
 - EXISTING CITY TRAIL
 - PLANNED OR PROPOSED CITY TRAIL
 - ROADWAY
 - SCHOOL
 - PARCEL
 - CITY PARK
 - WATER
 - ISANTI COUNTY
 - NOWTHEN
 - OAK GROVE
 - SAINT FRANCIS



**Proposed Sugar Hills Regional Trail Corridor
Exhibit B**

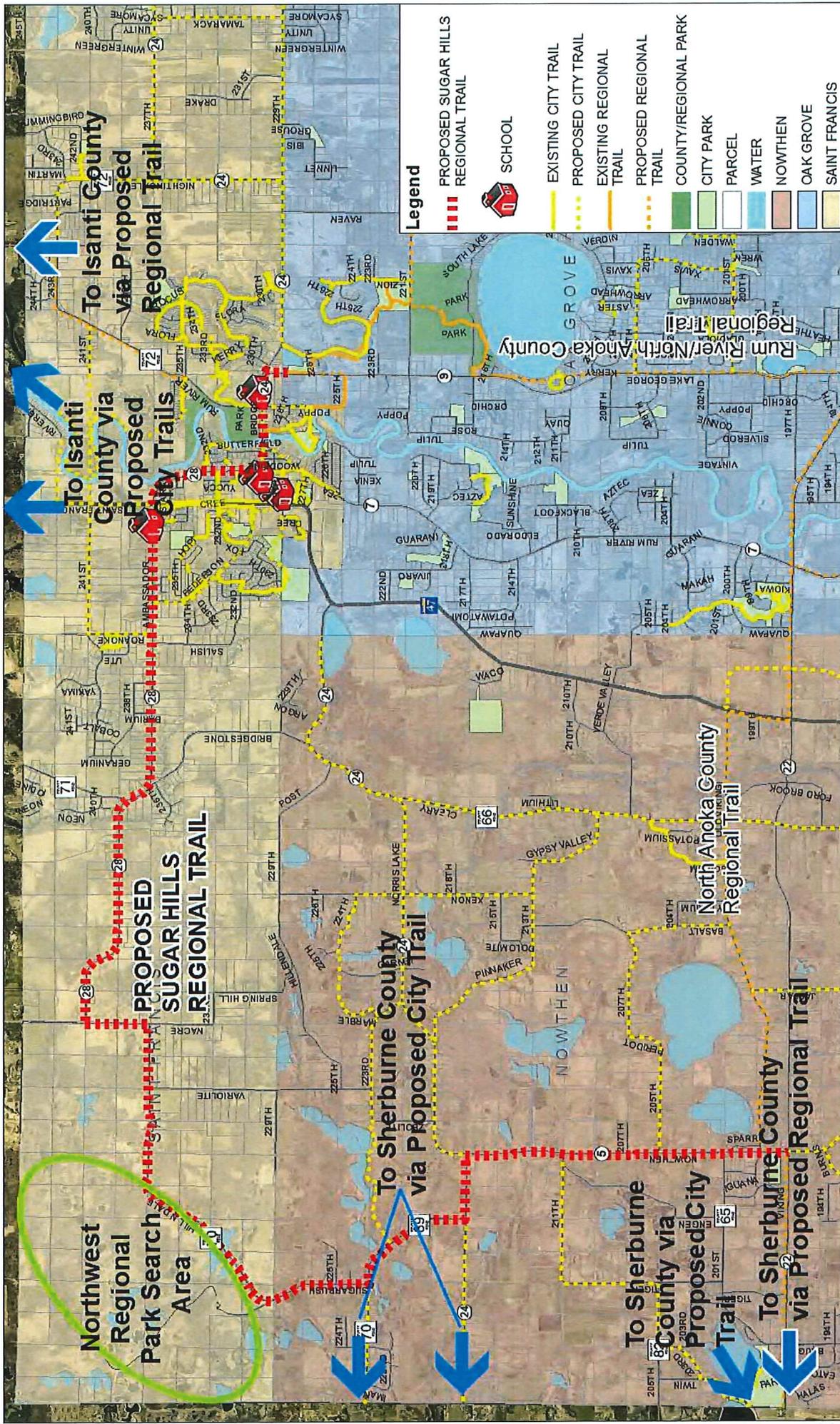


- Legend**
- - - PROPOSED SUGAR HILLS REGIONAL TRAIL
 - EXISTING REGIONAL TRAIL
 - - - PROPOSED REGIONAL TRAIL
 - EXISTING PARK TRAIL
 - EXISTING CITY TRAIL
 - - - PLANNED OR PROPOSED CITY TRAIL
 - ROADWAY
 - SCHOOL
 - PARCEL
 - CITY PARK
 - WATER
 - NOWTHEN
 - OAK GROVE
 - SAINT FRANCIS

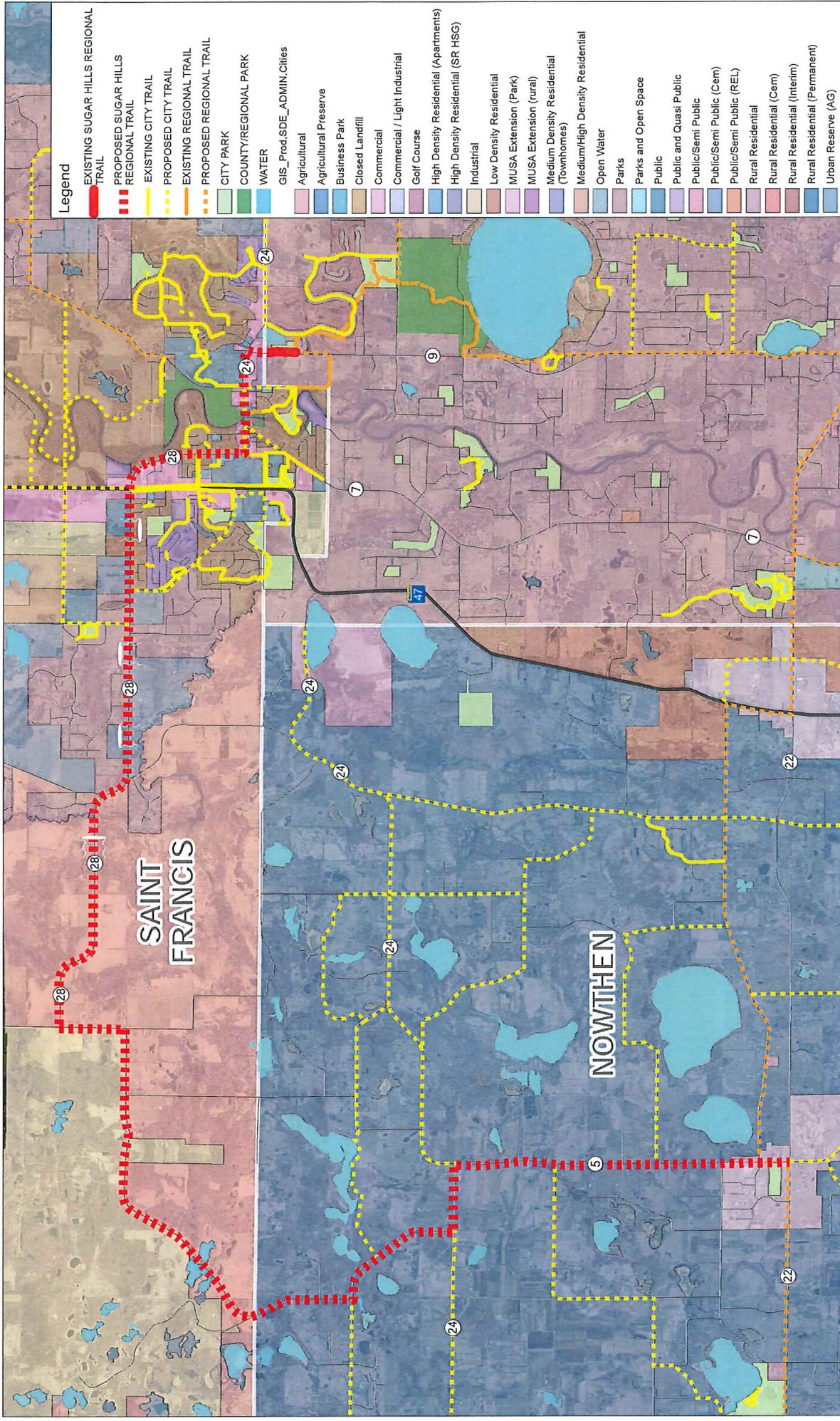
Proposed Sugar Hills Regional Trail Corridor
Exhibit C

0.3 0.15 0 0.3 0.6 0.9 Miles



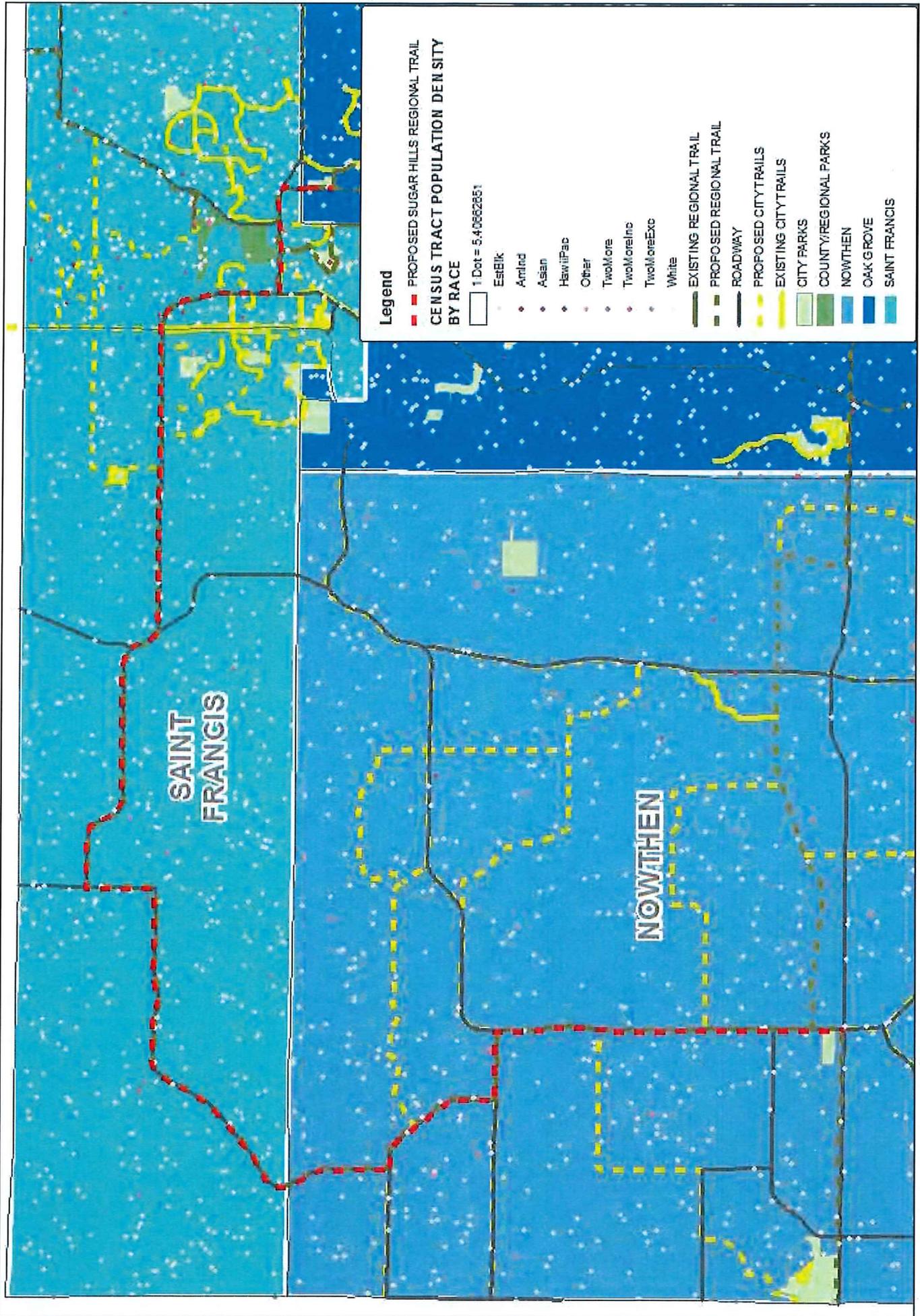


Proposed Sugar Hills Regional Trail Development Concept



Proposed Sugar Hills Regional Trail
Planned Land Use

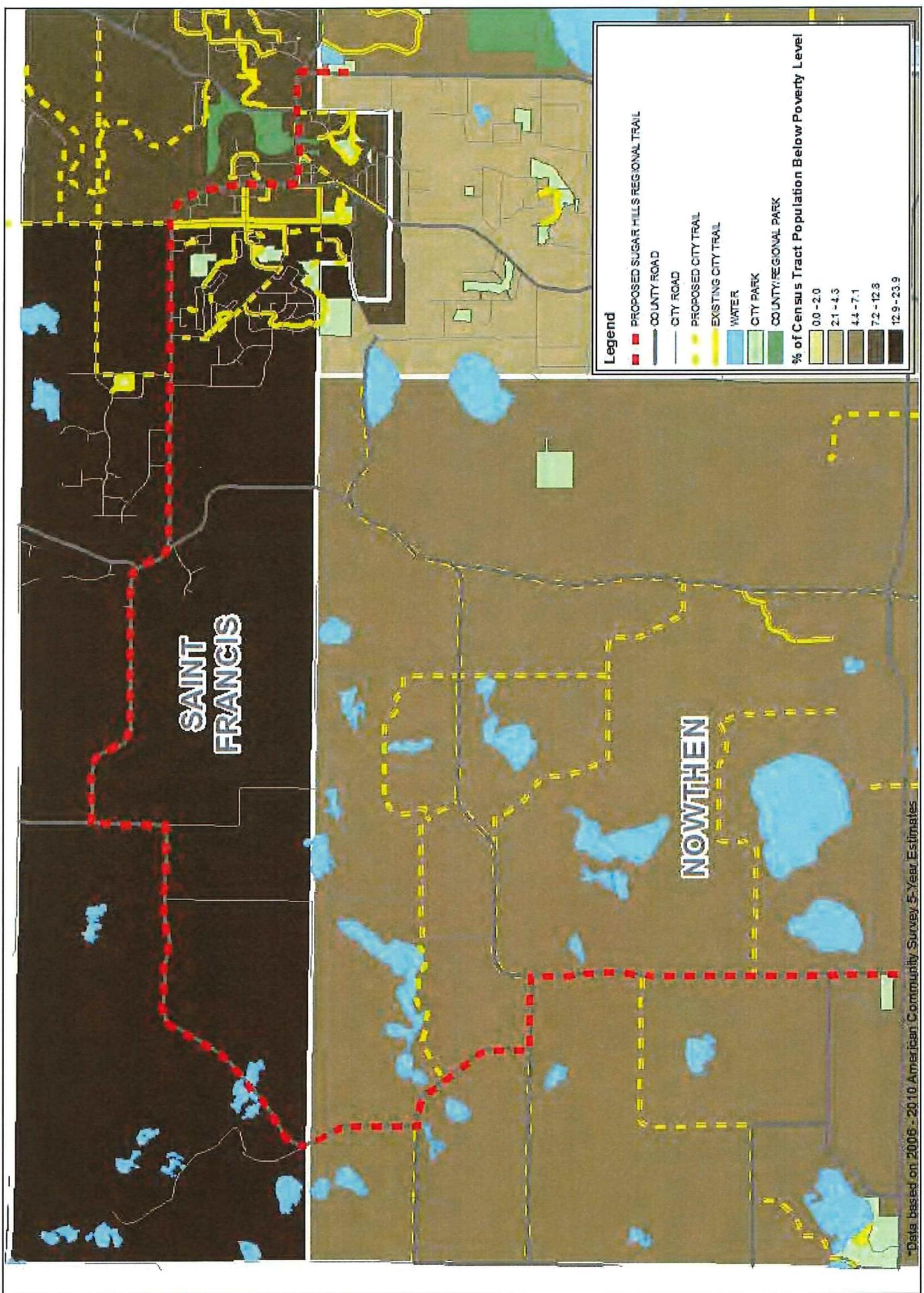




**Proposed Sugar Hills Regional Trail
Population Racial Density by Census Tract**

C:\Projects\Parks\KarenCens us Dec2014\Race_Tract.mxd





*Data based on 2006-2010 American Community Survey 5-Year Estimates



**Proposed Sugar Hills Regional Trail
Census Tract Population Below Poverty Level**



**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2015 -04

**Resolution Providing for
an Extension of the Existing Cable Franchise Agreement**

WHEREAS THE CITY OF ST. FRANCIS, MINNESOTA (“Grantor”) consented to and approved assigning in Resolution 2011-21 transferring the existing Cable Franchise System to Midcontinent Communications (“Grantee”) to own and operate a cable franchise television system in the municipality (“the Franchise”).

WHEREAS the Franchise Agreement is set to expire by its terms on January 25, 2015;

WHEREAS the Grantor and Grantee are currently in negotiations to potentially renew the Franchise Agreement.

WHEREAS additional time is required to examine the Grantee’s request to renew the Franchise.

WHEREAS Section 5. D of the existing Franchise Agreement, as assigned to MidContinent Communications, provides that, “Nothing in this Franchise shall be construed to prohibit an extension of the Franchise for any length of time, in the sole discretion of the City.”

NOW THEREFORE, BE IT RESOLVED THAT:

The City hereby as Grantor extends the term of the Franchise Agreement for six (6) months from the January 25, 2015 expiration date to continue to examine Grantee’s application to renew the Cable Franchise agreement.

This Resolution does not limit the Council’s ability or authority to take additional action to extend the Franchise in the future if so required in its sole discretion.

This Resolution does not serve to limit any of the Grantor’s rights under the Franchise Agreement.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 20th DAY OF JANUARY, 2015.

ATTEST:

APPROVED:

Barbara I. Held, City Clerk

Steve Kane, Mayor of St. Francis

JEFFREY S. JOHNSON
RUSSELL H. CROWDER
MICHAEL F. HURLEY
DOUGLAS G. SAUTER
HERMAN L. TALLE
CHARLES M. SEYKORA
DANIEL D. GANTER, JR.
BEVERLY K. DODGE
JAMES D. HOEFT
*JOAN M. QUADE
*JOHN T. BUCHMAN
SCOTT M. LEPAK
STEVEN G. THORSON

* Also Licensed in Wisconsin

BGS

Barna, Guzy & Steffen, Ltd.

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ANGELA M. WOESSNER
ADRIEL B. VILLARREAL
TAMMY J. SCHEMMELE
JENNIFER C. MOREAU
DAVID R. SCHAPS

OF COUNSEL
JON P. ERICKSON
W. JAMES VOGL, JR

January 7, 2015

Tentative Agreement between St. Francis and Public Works Union

1. Article 21. Duration. This agreement would cover January 1, 2015 through December 31, 2017.
2. Article 17. Amend Section 17.1 to provide for a three and one-quarter percent (3.25%) increase in 2015; a two and one-half percent (2.5%) increase in 2016 and a two and one-half percent (2.5%) increase in 2017.
3. Preamble. Scope of Agreement. Change the Union reference to City Employees' Union Local 363 LiUNA
4. Article 7. Sick Leave. Amend sick leave use to cover situations required by state law.
5. Article 7. Sick Leave. Amend to allow employees to use sick leave in quarter hour increments.
6. Article 11. Maternity. Eliminate Maternity Leave as a separate article (this area would be treated the same as any other leave of absence pursuant to Article 10 except where a greater benefit is required by statute).
7. Article 13. Holidays. Amend Article 13 to provide that Christmas Eve will be a full day holiday if it falls on a Monday through Friday.
8. Article 14. Vacation. Amend to allow employees to use vacation in quarter hour increments.

**City of St. Francis
St. Francis, MN
Anoka County**

RESOLUTION 2015 - 05

**Resolution Approving Tentative Agreement
With the Public Works Union on a 2015-2017 collective bargaining agreement**

WHEREAS, representatives of the City and representatives of City Employees Local 363 LiUNA, the exclusive representative of the public works bargaining unit, met and negotiated a three year agreement; and,

WHEREAS, the attached document summarizes the tentative agreement between the parties; and

WHEREAS, the City Employees Local 363 field representative advised the City's representative that the public works employees ratified the tentative agreement on January 7, 2015;

NOW, THEREFORE, BE IT RESOLVED that the St. Francis City Council approves the tentative agreement and that the Chief Negotiator for the City is authorized and directed to prepare contract documents incorporating this tentative agreement and further, that upon receipt of the three original contracts executed by the Union, the Mayor and other appropriate individuals be authorized and directed to execute the original contracts.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 20th DAY OF JANUARY, 2015.

APPROVED:

Steve Kane
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk

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MEMORANDUM

TO: St. Francis Mayor and City Council
FROM: Scott Lepak
RE: City Administrator Search update
DATED: January 14, 2015

Posting and Advertising:

Following the last council meeting, the City Clerk put up the City Administrator advertisement on the City's web site along with the application and information about the position and placed it on the City's bulletin board. She also placed an ad in the Anoka Union and the web site for the League of Minnesota Cities. The ad is also currently running on the web site for the Association of Minnesota Counties, the web site for the Assistant City and County Administrators Association and the web site for Economic Development of Minnesota. As a result of these postings, it is also being picked up by more general sites such as govjobs.com.

An ad in the Star Tribune for two Sundays would have cost \$1,597. An ad on the ICMA web site would have cost about \$600. Ad ad on Monster.com would have been \$316. This was determined not to be cost effective.

Applications are being submitted to my office.

Process:

The general timelines* for the process are as follows:

Jan. 28 Deadline for applications to be received

Feb. 2-13 Screen applications and identify individuals to interview.

Initial screening on minimum qualifications by BGS

Remaining individuals identified – subject to 100 point process? (not technically required but good practice?)

Feb 9–13 Interviews

Interview panel of Mayor Kane, council member McClish and a third panel member.

Feb 17 Interview panel deliberation and identification of finalists

Feb. 19-20 Staff meets the finalist candidates

Informal reception at City Community Room

Feb. 23–27 Candidate screening – testing and assessments.

March 2 Presentation of recommended final candidates to entire council

*These timelines are not firm and may be revised as needed.