

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA

May 7, 2012

ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW
6:00 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. Approve City Council Minutes – April 16, 2012
 - b. Receive and File the draft Upper Rum River Management Minutes for May 1, 2012 and budgets
 - c. Billy's Temporary – Kickball Tournament at Community Park, May 19, 2012
 - d. St. Francis Lions Club – Temporary 3.2 Permit at Community Park for Pioneer Days June 9-10, 2012
 - e. License Agreement for Access to the Anoka County Star System
 - f. Acknowledging the list of current St. Francis Police Reserve Officers: Richard Johnson, William Newstrom, Chris Bulera, Alyssa Newbury, Jacob Maros, Erik Johnson, Britny Schmitz, Keith Eickhoff, Christopher Sinclair, Kurt Greene, Chase Hedges, and Joseph Edsall
 - g. Acknowledging the Application for a One-Day Exempt Permit for the St. Francis Youth Hockey Assn. January 1, 2013
 - h. Payment of Claims
5. Meeting Open to the Public
6. Petitions, Requests, Applications
 - a. St. Francis Jaycees Dance Permit in Community Park for Pioneer Days June 8 and 9, 2012
 - b. Patriot Lanes Dance Permit at 3085 Bridge Street for Pioneer Days June 8 and 9, 2012
7. Ordinances & Resolutions:
 - a. Resolution 2012-11: Denying an Ordinance Amendment and Conditional Use Permit request to Allow for an Accessory Clinic to Operate at the St. Francis High School Located 3325 Bridge Street.
 - b. Resolution 2012-12: Joint Fire Study Group
 - c. Resolution 2012-13: Proclaiming May 6 through May 12, 2012 as Drinking Water Week 2012
 - d. Resolution 2012-14: Proclaiming May 20 through May 26, 2012 as Public Works Week 2012
8. Reports of Consultants & Staff Members
 - a. Engineer: Hwy 47 and Pederson Drive Pedestrian Flasher System Discussion
 - b. Attorney: 1) Closed Meeting to discuss Labor Negotiation Strategy Pursuant to MN Statue 13D.03
2) Consideration of collective bargaining agreement for public works employees.
 - c. Staff:
 - Fire:
 - Public Works: Park Capital Improvement Plan Discussion
 - Liquor Store:
 - Police:
 - City Administrator: Building Inspection Discussion
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
13. Adjournment

Calendar of Events

- May 5: Recycling Day @ Middle/Elem. School Parking Lots 8 am – Noon
May 5: Pet Clinic @ Fire Station 9 am - Noon
May 7: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
May 16: Planning Commission Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm
May 21: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm

TO: Mayor & City Council
FROM: Matthew L. Hylan, *Math* *(SH)*
City Administrator
RE: Agenda Memorandum – May 7, 2012 Meeting

Agenda Items:

4. Consent Agenda:

6. Petitions, Requests, Applications:

- a. *St. Francis Jaycees Dance Permit:* Attached is the dance permit application for the St. Francis Jaycees to be held during the 2012 Pioneer Days in Community Park.
- b. *Patriot Lanes Dance Permit:* Attached is the dance permit application for the Patriot Lanes, 3085 Bridge Street to be held during the 2012 Pioneer Days. The volunteer Pioneer Days Planning Committee has recommended the Council consider a parking plan be submitted to hold this event. Members feel this is an inadequate area to hold this size of an event without a plan for additional parking for safety concerns as well as respect to neighboring residents and businesses.

7. Ordinances & Resolutions:

- a. *Resolution 2012-11:* Resolution 2012-11 denies an Ordinance amendment and Conditional Use Permit request by ISD 15 for operate a clinic at 3325 Bridge Street.
- b. *Resolution 2012-12:* Resolution 2012-12 allows continued efforts towards a shared fire service following the Shared Fire Service Study Group's report on April 12, 2012.
- c. *Resolution 2012-13:* Resolution 2012-13 proclaims May 6-12, 2012 as Drinking Water Week.
- d. *Resolution 2012-14:* Resolution 2012-14 proclaims May 20-26, 2012 as Public Works Week.

8. Reports:

- a. **Engineer:** *TH 47 & Pederson Drive Pedestrian Flasher System:* City Engineer Jared Voge will lead a discussion on an alternative system to the current crossing system at TH 47.
- b. **City Attorney:**
- c. **Staff:**
 - Fire:**
 - Public Works:** *Park Capital Improvement Plan Discussion:* Since there continues to be multiple vacancies in the Park Committee of the City, the City Council needs to act as the Park Committee. Staff needs discussion with Council as we prepare the 2013 through 2017 Capital Improvement Plan. Paul Teicher, Public Works Director will lead this discussion with the Council.
 - Liquor Store:**
 - Police:**
 - City Administrator:**

11. Old Business

12. New Business:

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

APRIL 16, 2012

5:00 pm: Board of Review: Anoka County Assessor's Office: Mayor Jerry Tveit opened the Board of Review at 5:00 pm and turned it over to the Anoka County Assessors Randy DeJong and John Leone. Council present were Mayor Jerry Tveit, Councilmembers Tim Brown and Chris McClish. Councilmembers Jeff Sandoval and Steve Kane were absent. Randy DeJong stated that due to the absence of Councilmember Kane who is the only member currently certified with the Department of Revenue, any resident here contesting their property value would need to attend the open book session at Anoka County. The open book session will be held on April 26th and 27th at the County. Compliance requirements are all cities and towns must certify to the county assessor and all counties must certify to the Commissioner of Revenue by December 1st of each year that:

- At least one voting member at each board meeting has attended the appeals and equalization course within the last four years; and
- A quorum was present at each board meeting for that assessment year.

Any city or town that fails to meet the compliance requirements by December 1st of each year is deemed to transfer its powers to the County Board of Appeal and Equalization for the following assessment year. The jurisdiction would lose its local board for two assessment years at a minimum, until proof of compliance and a resolution to the County Assessor are completed. DeJong gave a brief overview of the Anoka County 2011 Local Board of Appeal and Equalization-County Assessor's Report. Each year's assessment is based on arms-length transactions (sales that meet the criteria of an open market transaction that occurred the previous October through September. In accordance with current state law, Anoka County physically reviews all properties at least once every five years. Each year they also inspect all properties with new construction.

The Board of Review adjourned at 5:07 pm.

Regular City Council Meeting:

1. **Call to Order/Pledge of Allegiance:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 p m.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Jeff Sandoval, Tim Brown, and Chris McClish. Steve Kane excused. Also present were Police Chief Jeff Harapat, Assistant Public Works Director Eric Peterson, Finance Director Darcy Mulvihill, City Administrator Matt Hylan and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY McCLISH SECOND BROWN TO ADOPT THE APRIL 16, 2012 CITY COUNCIL AGENDA. Motion carried 4-0.

4. **Consent Agenda:** Amend the April 2, 2012 City Council Minutes under 7 b. Ordinance 169, Second Series, the vote should read 4-1 Motion failed (unanimous vote required). MOTION BY BROWN SECOND SANDOVAL TO APPROVE THE APRIL 16, 2012, CITY COUNCIL CONSENT AGENDA-F AS FOLLOWS:

- a. Approve the City Council Minutes of April 2, 2012.
- b. Authorize the trade of the old Bobcat Skid Loader for a new Bobcat Skid Loader for \$1,610.00 from Crawford's Equipment.
- c. Approve a Temporary On-Sale Liquor License for the St. Francis Jaycees during Pioneer Days June 7-10, 2012.
- d. Approve the Agreement between Allina Hospitals and Clinics ("Allina Medical Transportation") and the ST. Francis Fire Department
- e. Approved Pay Estimate No. 5 from Amcon Construction Management for Gopher State Contractors, Inc. \$32,286; McDowall Company \$103,650; SCR, Inc.-St Cloud \$65,592; Heartland Glass Co, Inc. \$21,327; and Electrical Solutions Inc. \$14,250.
- f. Approve the Payment of Claims for \$373,511.06 (63474-63551 – includes Pay

Estimate No. 5 payments.)

Motion carried 4-0.

5. **Meeting Open to the Public:** Bill Gardner, 5304-238th Avenue NW, I spoke to the CEO of Fairview Clinic. He said he never spoke to Councilmember Kane. Next I talked to the State Board of Pharmacy; LPN's do not have authority to pass out medication. I have over 300 emails from employees saying they will not attend the school clinic. I am encouraging you to vote this down. Again, Fairview Clinic said they are not in favor of this.

Maureen Ness, 24443 Verdin Street NW St. Francis, I also am not for the clinic. New business in town is Fairview Clinic. The school is no place for a clinic.

Michelle Johnson, representing Goodrich Pharmacy located at 23122 St. Francis Blvd. We do not have an opinion one way or the other in regards to the placement of a clinic in the high school. I just want to clarify that we do not have a contract right now with the school district. We did have a representative meet with the school district but again there is no contract.

6. **Petitions, Requests, Applications:**

a. **ISD #15 – School Clinic 3325 Bridge Street NW (Ordinance and Resolution):** At the last City Council meeting the Council requested that Staff bring back finding of approval for the St. Francis School District's request for an ordinance amendment and conditional use permit to open up a clinic for school staff and dependents in the high school building. The High School building is located in the R-2, Single Family Residential District and accessory medical clinics are not currently allowed in this district. MOTION BY McCLISH SECOND TVEIT TO TABLE THE APPLICATION FOR A FULL COUNCIL. Brown stated let's vote on this. Tveit said Council member Kane will also be absent the next city council meeting. 1-3 Motion failed. Sandoval, Brown and Tveit voting nay. MOTION BY McCLISH SECOND TVEIT TO APPROVE THE FIRST READING OF ORDINANCE 165, SECOND SERIES AN ORDINANCE CONDITIONALLY PERMITTING CLINICS ACCESSORY TO SCHOOLS IN THE R-2, URBAN SINGLE FAMILY RESIDENTIAL DISTRICT. Tveit said there are a

number of businesses that have clinics at their business. I see this as a benefit for the employees and the reason they choose St. Francis is that the majority of the employees live here. I am in favor of it. Sandoval said the difference is that you work for a private company this is a public entity. Not all employees will benefit from this. I do not think this is ready to go. I am not for this because it does not benefit everyone. Brown said we have been hearing this for some time. We hear one thing one time and two weeks later we hear something else. That raises suspicion that we are not hearing everything. Roll Call: Ayes: McClish and Tveit Nays: Sandoval, Brown. Motion failed for the lack of a 4/5th vote.

7. **Ordinances & Resolution: None.**

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney: Closed Meeting to discuss Labor Negotiation Strategy Pursuant to MN Statue 13D.03:** City Administrator asked the City Council to go into Close Session to discuss Labor Negotiation strategy pursuant to MN State Statute 13D.03. The City Council went into a Closed Session at 6:17 pm. The City Council was back in session at 6:47. Hylen reported the direction from the City Council is to continue discussion with the two open union contracts.

c. **Staff: Fire Department: Update on the Joint Fire Study Group:** Last Thursday night we had the five-city Joint Fire Study Group meeting. We should have a video of the session soon and will put it on our website. If you have any questions regarding the report please forward them to the group by May 10, 2012. The committee would like to have the cities report back by June 1, 2012 whether or not to proceed to the next step. One option is to hire an outside consultant group to conduct the next step. Tveit asked if we should put together a work session to discuss this further and be ready to vote on this by June 1. Hylen said I am not sure if there needs to be a work session. Brown and Sandoval agreed not to have a work session and said the committee did a good job with the report.

Public Works: No report.

Liquor Store: No report.

Police Dept.: Police Chief Harapat was present to talk about a park located off 229th and Makah and the vandalism that is occurring. We have had numerous calls from City staff on all the damage to the park by four wheelers, to park equipment and fires that have been started. Unfortunately, we seem to only have one report of damage in the area by residents. The property owned by the City of Oak Grove, just south of the park known as the Wickstrom Forest has had the most damage. There does not seem to be a concern with the people in the area to call us and report the vandalism. If we cannot get the residents to help us why not get rid of the park property. The potential of a huge fire is there. I am here to make you aware and it is effecting all the departments of the City. Let's try and figure out how we can get the word out to help us catch the vandals. McClish asked if there were any crime alerts issued in the neighborhood. Chief Harapat said no we have not. There are about eight houses that surround this area and when a couple of four wheelers were driving around the playground equipment and no one calls us, I do not know if a crime alert would make a difference. Hylen said trees have been cut down

and some larger fires have been set in the woods. The fire department said there is no way to get vehicles back there, if a large fire starts. Tveit stated these are our neighborhood parks and they need to take some ownership. I am in favor of not throwing good money after bad and taking out the equipment if it keeps up. Tveit asked if we could put out a mass message. Hysten said what about a letter to the surrounding residents stating we will have a meeting on the closing of their neighborhood park. The fires are actually happening in the City of Oak Grove property.

City Administrator Report: Reminder to the City Council of the Business Expo this Saturday, April 21, 2012 from 10 am to 3:00 pm at the St. Francis High School.

9. **Reports from Council Members:** Brown said I was really impressed with the Joint Fire Study Group Report, good work. Brown also stated Matt did a good job presenting of the report.

10. **Report from Mayor:** Pioneer Day Meeting June 19, 2012 at the American Legion, 7:00 pm. Noted already by Hysten, reminder of the Community Business Expo this Saturday.

11. **Old Business:** None.

12. **New Business:**

a. Efficiency Report Card-Public Works: Assistant Public Works Director Eric Peterson reminded everyone that May 5th is our Recycling Day. Peterson reported on how even Recycling Day is becoming more efficient by having private companies and non-profit groups come into help out with the day.

b. Mayor Tveit said he likes the technology the school has with being able to contact residents by phone and in a short time frame if needed. I do not know if the City could be tag on to something like that. Hysten said he would contact the school district to see how it works. Sandoval said Minneapolis uses text messaging and maybe we could look into that too.

13. **Adjournment:** The City Council adjourned the meeting at 7:23 pm.

Upper Rum River Watershed Management Organization
Meeting Minutes for May 1, 2012

Chair Miller called the meeting to order at 7:05 pm.

Present: Ed Faherty
Jared Trost
Orval Leistico
John Wangenstein
Lan Tornes
Richard Walstrom
Jerry Tveit
Kevin Armstrong
Scott Heaton

Absent: Richard Lawrence

APPROVAL OF AGENDA

Lan Tornes moved and Richard Walstrom seconded to approve the agenda as presented. All in favor, motion carried.

APPROVAL OF MINUTES

Jared Trost moved and Richard Walstrom seconded to amend the March 6, 2012 meeting minutes under New Business E. City annual reports to the URRWMO to read, "East Bethel needs to submit a report." Motion carried with Scott Heaton abstaining.

TREASURER'S REPORT – This item will be discussed after election of officers.

SPECIAL ORDERS

A. Election of Officers – Discussed the officer positions specified in the Joint Powers Agreement (JPA) and whether or not the Secretary position could be responsible for checking account reporting. Ed Faherty said it would be best to have a board member handle the financial spreadsheet for the checking account, in lieu of the recording secretary. **Ed Faherty moved and Lan Tornes seconded to nominate Todd Miller as Chair. All in favor, motion carried. Todd Miller moved and Ed Faherty seconded to nominate Lan Tornes as Vice Chair. All in favor, motion carried. Ed Faherty moved and Todd Miller seconded to nominate Richard Walstrom as Secretary. All in favor, motion carried.**

Discussion regarding checking account – Anoka Conservation District recommended keeping a ledger of every expense and revenue to use for 2012 financial reporting. It was the consensus of the Board to have the Secretary be in charge of the checking account financial records. Discussed the need to add another signee on the checking account, since Mary Ann Empson is resigning. **Chair Miller moved and Jared Trost seconded to appoint Lan Tornes as the third signee on the checking account. All in favor, motion carried.**

B. Hear recommendations on amendments to Joint Powers Agreement and/or the Watershed Management Plan – No recommendations were presented.

C. Set meeting dates through May 2013 – **Lan Tornes moved and Jerry Tveit seconded to set the following meeting dates: July 11, September 4, November 7, Jan 9, Mar 5, and May 7. All in favor, motion carried.**

D. Finalize and approve 2013 budget - Reviewed the 2013 work recommendations provided by ACD. **Richard Walstrom moved and Scott Heaton seconded to remove Lake Water Quality Monitoring.** Ed Faherty shared information he received regarding poor water conditions for Lake George and said that he would not support removing or moving Lake George monitoring, but would agree to moving East Twin Lake monitoring to 2014. Jared Trost preferred keeping the monitoring on schedule, rather than pushing it out for a year. **Richard Walstrom withdrew his motion and Scott Heaton his second.** Discussed cuts to the five proposed Reference Wetland Hydrology sites. Jared Trost noted that when there are no lakes in an area, wetlands are often used for monitoring purposes and, with the new water tower being built in East Bethel, he urged members to keep the Viking site. Scott Heaton agreed with keeping the Viking site, but would like to remove the other sites. Discussed removing web video, since a video was made in 2012 and members did not think another video is needed. **Richard Walstrom moved and Scott Heaton seconded to remove web video for \$1,050 from the ACD portion of the budget. Motion carried 10-1 with Ed Faherty opposed.** Before making a final decision on the ACD portion of the budget, the administration portion was reviewed. **Lan Tornes moved and Ed Faherty seconded to approve the administrative portion of the budget for \$3,825, with the following changes made: Combine copies and postage into one line item for \$25, remove Oak Grove administration fee, budget \$0 for public outreach for 2013, and budget \$0 for URRWMO matching participation on future grants for 2013, since it appears this is a duplicate effort with the ACD portion. All in favor, motion carried.** Jerry Tveit moved and Lan Tornes seconded to approve the ACD portion of the budget for \$8,165, with web video for \$1,050 removed. **Motion carried 10-1 with Scott Heaton opposed.** Lan Tornes moved and Jerry Tveit seconded to approve the 2013 final budget for \$11,990. **All in favor, motion carried.**

Richard Walstrom moved and Jared Trost seconded to direct Gail Gessner to create a 2013 budget spreadsheet and to email a copy to all board members, cities, and Jamie Schurbon at ACD at a cost not to exceed \$25. All in favor, motion carried.

UNFINISHED BUSINESS

A. Update to changing meeting location to Sandhill Center – Discussed the benefits of Sandhill being open until 9:00 pm, not having to pick up a key, and having the checkbook kept at Bethel City Hall which is located in the same building. Chair Miller reported there would be no charge from ISD 15 to meet at Sandhill. Drawback would be the need to pick up URRWMO mail from Oak Grove City Hall to have at the meetings. Someone would need to

know the security code for the building should the meeting go past 9:00pm. For open meeting law purposes, Jerry Tveit asked about the doors being unlocked past 9:00 pm, The doors could remain unlocked until the meeting is done. **Ed Faherty moved and Lan Tornes seconded to move the URRWMO meeting location to Sandhill Center in Bethel starting with the July 11 meeting and to continue to meet at Sandhill Center until such time that a new meeting location is discussed and agreed upon. All in favor, motion carried.**

NEW BUSINESS

A. Reed-Boniface lakeshore restoration grant request – Reviewed the materials provided by ACD. Ed Faherty shared his knowledge of the ice damage to the previous restoration projects. **Scott Heaton moved and Jerry Tveit seconded to deny a cost share grant request for the Reed-Boniface site, based on previous damage resulting from physical factors that are beyond human control, and the belief that the same damage will most likely occur again. All in favor, motion carried.**

B. Resignation of Mary Ann Empson was accepted. Scott Heaton suggested sending a thank you to Mary Ann; Ed Faherty will provide a card at the next meeting for everyone to sign.

MAIL

- A. Bank statement from People's Bank
- B. East Bethel Annual Report

OTHER

- A. Approval of invoice(s)

Richard Walstrom moved and Kevin Armstrong seconded to approve the ACD invoice #2012018 – 2012 Monitoring and management Work Plan payment 1 of 3 for \$2,118.33. All in favor, motion carried.

Ed Faherty moved and Lan Tornes seconded to approve the recording secretary invoice for \$125.00. All in favor, motion carried.

ADJOURN

Lan Tornes moved and Jared Trost seconded to adjourn. All in favor, meeting adjourned at 9:23 pm.

2013 URRWMO Final Budget

ACD 2012 Work Recommendations	Bethel	East Bethel	Ham Lake	Nowthen	Oak Grove	St. Francis
	1.08%	24.21%	0.99%	23.66%	29.69%	20.37%
Lake Levels Monitoring - Lake George, East Twin Lake, Cooper Lake, Minard Lake	\$800.00	\$8.64	\$193.68	\$7.92	\$189.28	\$237.52
Lake Water Quality Monitoring - Lake George, East Twin Lake	\$2,500.00	\$27.00	\$605.25	\$24.75	\$591.50	\$742.25
St. Francis High School Run River Biomonitoring Reference Wetland Hydrology - Alliant Tech, Cedar, Viking	\$825.00	\$8.91	\$199.73	\$8.17	\$195.20	\$244.94
URRWMO Website	\$1,680.00	\$18.14	\$406.73	\$16.63	\$397.49	\$498.79
URRWMO Annual Newsletter Article	\$310.00	\$3.35	\$75.05	\$3.07	\$73.35	\$92.04
URRWMO Annual Report to BWSR	\$350.00	\$3.78	\$84.74	\$3.47	\$82.81	\$103.92
Prepare 2010 Annual Report to BWSR	\$700.00	\$7.56	\$169.47	\$6.93	\$165.62	\$207.83
Water Quality Cost Share Grant Fund	\$1,000.00	\$10.80	\$242.10	\$9.90	\$236.60	\$296.90
	\$8,165.00	\$88.18	\$1,976.75	\$80.83	\$1,931.84	\$2,424.19

ADMINISTRATIVE BUDGET (Split equally six ways)

	Bethel	East Bethel	Ham Lake	Nowthen	Oak Grove	St. Francis
Copies & Postage	\$25.00	\$4.17	\$4.17	\$4.17	\$4.17	\$4.17
Recording secretary	\$1,200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
Insurance-League of MN Cities insurance trust	\$2,500.00	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67
Solicit bids for professional services	\$100.00	\$16.67	\$16.67	\$16.67	\$16.67	\$16.67
Budget for URRWMO matching participation on future grant opportunities (table V-1 of URRWMO plan)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Public notice of watershed plan amendments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Public outreach (each share based on LGU percentages)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$3,825.00	\$637.50	\$637.50	\$637.50	\$637.50	\$637.50

Budget Total

	\$11,990.00	\$725.68	\$2,614.25	\$718.33	\$2,569.34	\$3,061.69	\$2,300.71
First 1/2 of budget due on or before January 1		\$362.84	\$1,307.12	\$359.17	\$1,284.67	\$1,530.84	\$1,150.36
Second 1/2 of budget due on or before July 1		\$362.84	\$1,307.13	\$359.16	\$1,284.67	\$1,530.85	\$1,150.35

Previous Budgets

- 2012 Budget was \$12,415
- 2011 Budget was \$16,617
- 2010 Budget was \$18,185
- 2009 Budget was \$13,130
- 2008 Budget was \$26,205 (3rd Generation Plan)

2011 URRWMO Budget

ACD 2011 Work Recommendations

	Bethel	East Bethel	Hamm Lake	Nowthen	Oak Grove	St. Francis		
	1.08%	24.21%	0.99%	23.66%	29.69%	20.37%		
Lake Levels Monitoring - Lake George & East Twin Lake		\$310.00	\$3.35	\$75.05	\$3.07	\$73.35	\$92.04	\$63.15
Rum River Water Quality Monitoring - upstream & downstream		\$2,332.00	\$25.19	\$564.58	\$23.09	\$551.75	\$692.37	\$475.03
URRWMO website - Public Education		\$280.00	\$3.02	\$67.79	\$2.77	\$66.25	\$83.13	\$57.04
URRWMO annual newsletter - Public Education		\$285.00	\$3.08	\$69.00	\$2.82	\$67.43	\$84.62	\$58.05
Prepare 2009 annual report to BWSR - Reporting Lake Water Quality Monitoring - Lake George & East Twin Lake		\$515.00	\$5.56	\$124.68	\$5.10	\$121.85	\$152.90	\$104.91
Stream Water Quality Monitoring - Seelye Brook, Cedar Creek & Ford Brook		\$2,150.00	\$23.22	\$520.52	\$21.29	\$508.69	\$638.34	\$437.96
Water quality cost share grant fund - Projects and Studies		\$4,035.00	\$43.58	\$976.87	\$39.95	\$954.68	\$1,197.99	\$821.93
	\$1,000.00	\$10.80	\$242.10	\$9.90	\$236.60	\$296.90	\$203.70	
	#####	\$117.80	\$2,640.58	\$107.98	\$2,580.60	\$3,238.29	\$2,221.76	

ADMINISTRATIVE BUDGET (Split equally six ways)

	Bethel	East Bethel	Hamm Lake	Nowthen	Oak Grove	St. Francis	
Copies	\$50.00	\$8.33	\$8.33	\$8.33	\$8.33	\$8.33	
Postage	\$60.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	
Recording secretary	\$1,200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	
Insurance-League of MN Cities insurance trust	\$2,500.00	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	
Administrative fee-Oak Grove	\$300.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	
Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Budget for URRWMO matching participation on future grant opportunities (table V-1 of URRWMO plan)	\$1,000.00	\$166.67	\$166.67	\$166.67	\$166.67	\$166.67	
Public notice of watershed plan amendments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Solicit bids for professional services	\$100.00	\$16.67	\$16.67	\$16.67	\$16.67	\$16.67	
Public outreach (each snare based on LGU percentages)	\$500.00	\$5.40	\$121.05	\$4.95	\$118.30	\$148.45	\$101.85
	\$5,710.00	\$873.73	\$989.38	\$873.28	\$986.63	\$1,016.78	\$970.18

Grand Total

#####	\$991.53	\$3,629.97	\$981.26	\$3,567.23	\$4,255.07	\$3,191.94	\$16,617.00	
1/2 of totals	8,308.50	495.76	1,814.98	490.63	1,783.61	2,127.54	1,595.97	8,308.50

2010 URRWMO DRAFT Budget.

ACD 2010 Work Recommendations

Bethel ast Bethel Jam Lake Nowthen Jak Grove t. Francis
1.08% 24.21% 0.99% 23.66% 29.69% 20.37%

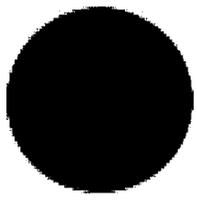
Lake George and East Twin Lake Levels - Monitoring	\$280.00	\$3.02	\$67.79	\$2.77	\$66.25	\$83.13	\$57.04
Rum River water quality upstream, Rum River water quality downstream - Monitoring	#####	\$21.06	\$472.10	\$19.31	\$461.37	\$578.96	\$397.22
URRWMO website - Public Education	\$260.00	\$2.81	\$62.95	\$2.57	\$61.52	\$77.19	\$52.96
URRWMO annual newsletter - Public Education	\$275.00	\$2.97	\$66.58	\$2.72	\$65.07	\$81.65	\$56.02
Prepare 2009 annual report to BWSR - Reporting	\$500.00	\$5.40	\$121.05	\$4.95	\$118.30	\$148.45	\$101.85
Field review/study of Rum River for erosion and other problems - Projects & Studies	#####	\$74.95	\$1,680.17	\$68.71	#####	\$2,060.49	\$1,413.68
Anoka County Geologic Atlas - Projects and Studies	#####	\$30.56	\$685.14	\$28.02	\$669.58	\$840.23	\$576.47
Water quality cost share grant fund - Projects and Studies	\$500.00	\$5.40	\$121.05	\$4.95	\$118.30	\$148.45	\$101.85
	#####	\$146.18	\$3,276.82	\$134.00	#####	\$4,018.54	\$2,757.08

ADMINISTRATIVE BUDGET (Split equally six ways)

Bethel East Bethel Ham Lake Nowthen Oak Grove St. Francis

Copies	\$75.00	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50
Postage	\$75.00	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50
Recording secretary	#####	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
Insurance-League of MN Cities insurance trust	#####	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67
Administrative fee-Oak Grove	\$300.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget for URRWMO matching participation on future grant opportunities (table V-2 of URRWMO plan)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Public notice of watershed plan amendments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Solicit bids for professional services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Public outreach (each share based on LGU percentages)	\$500.00	\$5.40	\$121.05	\$4.95	\$118.30	\$148.45	\$101.85
	#####	\$697.07	\$812.72	\$696.62	\$809.97	\$840.12	\$793.52

Grand Total ##### \$843.24 \$4,089.54 \$830.61 ##### \$4,858.66 #####



Billy's



Is kicking off summer w/our

1ST ANNUAL

DATE : Saturday May 19th

ENTRY FEE : \$50.00 per team

FORMAT: Double Elimination

TEAMS: 8 to 10 players w/ 4 female minimum

REGISTRATION DEADLINE: Thurs May 17th

SITE : ST. FRANCIS COMMUNITY PARK

Awards: 1st, 2nd & 3rd place

(Payout to be determined based on # of teams entered)



*For more info & sign up
Contact Kelli or Katie @
763-213-0894*

BILLY'S
KICKBALL TOURNAMENT
REGISTRATION FORM

TEAM NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE #: _____

EMAIL: _____

Please make checks payable to BNBG.

Send checks to:
Billy's Neighborhood Bar & Grill
23212 St. Francis Blvd #700
St. Francis, MN 55070



State of Minnesota

NO.

Department of Public Safety Alcohol & Gambling Enforcement Division

CATERER'S PERMIT

BNBG Inc.
Billy's Neighborhood Bar & Grill
23212 St. Francis Blvd #700
St. Francis, MN 55070

HAS BEEN ISSUED THIS LICENSE/PERMIT BY THE STATE OF MINNESOTA
PURSUANT TO MINNESOTA STATUTES CHAPTER 340A AND RELATED REGULATIONS

5/27/2012

EXPIRES _____



A handwritten signature in cursive script, likely belonging to the director of the Alcohol & Gambling Enforcement Division.

Alcohol & Gambling Enforcement Director



THIS LICENSE/PERMIT MUST BE CONSPICUOUSLY DISPLAYED



23340 Cree Street NW 763-753-2630

APPLICATION-SPECIAL LICENSE

3.2 BEVERAGES

Date of Application: 4-23-12

NAME OF ORGANIZATION: St. Francis Lions Club

PERSON RESPONSIBLE: Phil Bauman

ADDRESS: P.O. Box 173 PHONE: 753-2041

DATE OF EVENT: June 9 + 10, 2012

TYPE OF EVENT: Pioneer Days Softball Tourney

LOCATION OF EVENT: Community Park

NAME OF INSURANCE COMPANY: Mn Joint Underwriting Assn.

Liability \$25,000/\$50,000

Property Damage \$5,000

*Copy of Insurance must be attached to application

SIGNATURE OF APPLICANT: Phil Bauman

FEE: \$25.00

Receipt # _____

Council Approval: _____

License # _____

Council Stipulations: _____

Anoka County Contract No. _____

**LICENSE AGREEMENT
FOR ACCESS TO THE ANOKA COUNTY STAR SYSTEM**

THIS AGREEMENT is made and entered into this ____ day of _____,
20____, by and between the County of Anoka, a political subdivision of the State of Minnesota,
2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as the "County," and the
_____ of _____,
_____, hereinafter referred to as the "Municipality."

WITNESSETH:

WHEREAS, the County maintains and operates an integrated computer system comprised of hardware, software, and data relating to (1) the valuation, assessment, calculation, and collection of property taxes on real property; and (2) to the filing, retrieval and viewing of documents in the Anoka County Recorder's and Registrar's offices, which includes a historical abstract tract index for real property located in the County of Anoka back to 1973, electronic files of abstract documents recorded on or after March 13, 1995, Torrens documents filed on or after January 2, 1996, and all Certificates of Title, hereinafter collectively referred to as the "STAR (System of Taxation, Assessment and Records) System"; and

WHEREAS, the Municipality desires to have direct access to the STAR System; and

WHEREAS, the County agrees to allow file inquiry access to the Municipality via the STAR System, subject to the terms and conditions contained herein.

NOW, THEREFORE, it is mutually stipulated and agreed as follows:

I. GRANT OF LICENSE

Pursuant to the terms and conditions contained herein, the County hereby grants to the Municipality a limited license to access the County's STAR System.

A. Hours of Availability

Access to the STAR System shall be limited as follows:

1. Monday through Friday, 7:00 a.m. to 7:00 p.m.

2. Access will not be available on holidays or other days off observed by the County.
3. With prior approval by the County and subject to STAR System capacity and/or availability, access may be provided outside of the County's normal business hours.
4. The County reserves the right to change its business hours.

B. Reduction and Interruption of Access

It is understood and agreed that if it is determined by the County that it is necessary to reallocate time and capacity utilization of the STAR System in order to properly carry out County business or provide access to the STAR System to other entities, the County may, in its sole discretion, reduce or limit the Municipality's access as the County may deem appropriate. The County, in good faith, shall endeavor to notify the Municipality prior to any such access interruption or reduction, whenever the County determines that circumstances permit such notification. The County shall not be liable to the Municipality or any other party for damages of any kind resulting from or related to the interruption or reduction of access to the STAR System. The Municipality shall designate a contact person in its organization for purposes of County notification in case of variation in operating hours and reduction or interruption of access.

II. ACCESS AND SECURITY

The Municipality shall adhere to the following security measures to ensure that unauthorized use of the STAR System does not occur:

A. Access to the STAR System shall be via the Internet. The County shall provide Municipality with the path to the STAR System. The County shall also assign to the Municipality a unique username and password which will allow Municipality the ability to log onto the STAR System. Municipality shall be responsible for ensuring that its username and password are used only by authorized employees of Municipality.

B. This Agreement authorizes the Municipality access only to those STAR System data screens and data elements described herein. Any attempt by the Municipality, its employees or other individuals using the Municipality's equipment, user name and/or passwords, to access other information or applications in the STAR System, or any other County system, shall be considered a violation of this Agreement, upon the occurrence of which the County may, in its discretion, unilaterally terminate this Agreement.

III. CHARGES

A. At this time there will be no fees to access the Star System. Municipality understands and agrees that the County may, upon sixty (60) days written notice to Municipality, begin to charge for access to the Star System.

B. If the County begins to charge for access, each month the County shall send a written billing statement summarizing the charges due, and Municipality shall pay such charges within thirty (30) days of the date of the billing statement.

IV. LIMITED LICENSE; OWNERSHIP INTEREST

During the term of this License Agreement, the Municipality will have a non-exclusive, non-transferable limited license to access the STAR System, as herein provided. It is expressly understood and agreed that the format of the screens and the manner in which the data and information is displayed and generated by the STAR System is the property of the County, and that the Municipality does not obtain any ownership or proprietary interest in the same as a result of entering into this Agreement. It is further understood and agreed that all right, title and interest in the STAR System belongs to the County, and the Municipality shall not, by virtue of this License Agreement, acquire any proprietary or other interest in the STAR System.

It is further understood and agreed that access to the information generated by the STAR System and made available to the Municipality through this Agreement (1) is to be used by the Municipality solely for its use in Municipality's regular course of business; (2) that granting access to the STAR System to any other party is expressly prohibited by this Agreement; (3) that Municipality may use the information made available through this Agreement only for its internal use; and (4) that resale of the information made available through this Agreement is strictly prohibited.

Notwithstanding anything herein to the contrary, the Municipality may provide a copy of an accessible screen to the general public, provided that the Municipality charges only a nominal fee for the copy.

V. PERFORMANCE; ACCURACY OF INFORMATION; WARRANTY

A. The County does not warrant or guarantee the performance of the STAR System or the accuracy of the information therein. It is specifically understood and agreed to by the Municipality that additions, changes and adjustments are made to the STAR System which may effect the accuracy of the information made available to the Municipality. Accordingly,

inaccuracies, errors, and/or omissions may occur in the information available through the STAR System.

B. Furthermore, the Municipality specifically understands and agrees that the services furnished under this Agreement are subject to the temporary or permanent inability of the County to furnish either, and are also subject to errors, omissions, damages, reductions, discontinuances, malfunctions, inoperativeness, scheduled downtime, delays or interruptions which may be due to any one or a combination of a wide spectrum of causes. While the County shall endeavor in good faith to maintain a high degree of accuracy and efficiency for the services provided hereunder, the sole and exclusive remedy for any breach of this Agreement by the County and for County liability at any time whatsoever, including but not limited to liability or non-performance for any deficiencies with respect to said services, shall be limited to diligently restoring the services and/or deficiency of said service.

C. The information furnished through the STAR System has been and shall be obtained from the County's records and is believed to be reliable. However, the accuracy, completeness, timeliness or correct sequence of the information is not guaranteed by the County. There may be delays, interruptions, omissions or inaccuracies in the receipt of public information. The Municipality agrees that the County shall have no liability, contingent or otherwise, for the accuracy, completeness, timeliness or correct sequencing of the data or for any decision made or action taken by the Municipality or anyone who receives information from the Municipality and acts in reliance upon the data. THERE IS NO WARRANTY OF MERCHANTABILITY, NO WARRANTY OF FITNESS FOR A PARTICULAR USE, AND NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, REGARDING THE ACCURACY OR RELIABILITY OF INFORMATION OR ANY ASPECT OF THE SERVICE PROVIDED HEREIN.

VI. TAXES

The Municipality agrees that during the term of this Agreement, in addition to the fees or other charges provided herein, the Municipality shall promptly pay all taxes, assessments, and other governmental charges, if any, levied or assessed upon the services furnished hereunder to the Municipality, and the Municipality shall promptly pay or reimburse the County for all taxes levied or assessed against and paid by the County on account of its furnishing services to the Municipality hereunder.

VII. TERMINATION

This Agreement may be terminated by either party at any time, with or without cause, upon not less than one (1) year written notice delivered by mail or in person to the other party. If notice is delivered by mail, it shall be deemed to be received two days after mailing.

VIII. NOTICE

For purpose of delivery of any notices hereunder, the notice shall be effective if delivered to the Director of Management Information Systems, Anoka County Government Center, 2100 Third Avenue, Anoka, Minnesota 55303, on behalf of the County, and _____, _____, on behalf of the Municipality.

IX. INDEMNIFICATION

The Municipality shall defend, indemnify, and save the County harmless from any liability, claims, damages, judgments, costs (including reasonable attorneys fees), demands or actions arising, directly or indirectly, or related to obtaining, use, and/or possession of the information provided hereunder; the Municipality's access to the computer system, use or operation of the Municipality's equipment; and from all loss or liability by reason of failure of the Municipality, in any respect, to perform fully or observe all obligations under this Agreement.

X. ENTIRE AGREEMENT/REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties relating to the subject matter thereof. Any alterations, variations or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties herein.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below.

COUNTY OF ANOKA

By: _____
Larry W. Dalien, Division Manager
Property Records and Taxation

By: _____
Name: _____

Dated: _____

Title: _____

Dated: _____

APPROVED AS TO FORM

By: _____

By: _____
Dan Klint
Assistant County Attorney

Name: _____

Title: _____

Dated: _____

Dated: _____

By: _____
Municipality Attorney

Dated: _____

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
 - conducts lawful gambling on five or fewer days, and
 - awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION				Check # _____ \$ _____
Organization name St. Francis Youth Hockey Association		Previous gambling permit number 03126		
Minnesota tax ID number, if any 8193886	Federal employer ID number, if any 31-1650347			
Type of nonprofit organization. Check one. <input type="checkbox"/> Fraternal <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input checked="" type="checkbox"/> Other nonprofit organization				
Mailing address PO Box 79	City Cedar	State MN	Zip Code 55011	County Anoka
Name of chief executive officer (CEO) Anne Penner	Daytime phone number 763-413-0958	Email address anne_m_penner@uhc.com		
Attach a copy of ONE of the following for proof of nonprofit status.				
Do not attach a sales tax exempt status or federal employer ID number as they are not proof of nonprofit status.				
<input checked="" type="checkbox"/> Nonprofit Articles of Incorporation OR a current Certificate of Good Standing . Don't have a copy? This certificate must be obtained each year from: Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803				
<input type="checkbox"/> IRS income tax exemption [501(c)] letter in your organization's name. Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.				
<input type="checkbox"/> IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter) If your organization falls under a parent organization, attach copies of <u>both</u> of the following: a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and b. the charter or letter from your parent organization recognizing your organization as a subordinate.				
GAMBLING PREMISES INFORMATION				
Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place. St Francis Community Center				
Address (do not use PO box) 23340 Cree Street NW	City or township St Francis	Zip Code 55070	County Anoka	
Date(s) of activity (for raffles, indicate the date of the drawing) January 1, 2013 at 12:00 pm				
Check the box or boxes that indicate the type of gambling activity your organization will conduct:				
Bingo*	<input checked="" type="checkbox"/> Raffles	Paddlewheels*	Pull-Tabs*	Tipboards*
<p>* Gambling equipment for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.</p> <p>To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4000.</p>				

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

The application is acknowledged with no waiting period.

The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print city name _____

On behalf of the city, I acknowledge this application.
Signature of city personnel receiving application _____

Title _____ Date _____

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application. **A township official is not required to sign the application.**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print county name _____

On behalf of the county, I acknowledge this application.
Signature of county personnel receiving application _____

Title _____ Date _____

(Optional) TOWNSHIP: *On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]*

Print township name _____

Signature of township official acknowledging application _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE Print form and have CEO sign

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature *Anne M. Penner* Date *4-11-2012*

Complete a separate application for each gambling event:

- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
- application fee for each event

Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?
 Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Reset Form

Office of the Minnesota Secretary of State
Minnesota Nonprofit Corporation/Annual Renewal
Minnesota Statutes, 317A



Annual Renewal Year: **2012**

Annual Renewal Filing Date: **3/7/2012**

Nonprofit Corporation Name: **St. Francis Youth Hockey Association**

Original Filing Number: **1T-4**

Home Jurisdiction: **Minnesota**

Updated Filing Party Information:

Party Type:	Name:	Address:
Registered Office Address		20675 Hwy 65 NE PO Box 79 Cedar MN 55011 0079
President	ANNE PENNER	PO BOX 79 CEDAR MN 55011



Work Item 476515600028
Original File Number 1T-4

STATE OF MINNESOTA
OFFICE OF THE SECRETARY OF STATE
FILED
03/07/2012 11:59 PM

Mark Ritchie

Mark Ritchie
Secretary of State



PAYMENT BATCH AP 05-07-12

A TOUCH OF MAGIC

E 230-49990-441	Miscellaneous	CLOWN AND FACE PAINTER	824.00
			<u>\$824.00</u>

ABDO, EICK & MEYERS, LLP

04/13/2012	293567	E 101-41540-301	Auditing and Acct g Services	Annual Audit Services	9,060.00
04/13/2012	293567	E 601-49440-301	Auditing and Acct g Services	Annual Audit Services	1,510.00
04/13/2012	293567	E 602-49490-301	Auditing and Acct g Services	Annual Audit Services	1,510.00
04/13/2012	293567	E 609-49750-301	Auditing and Acct g Services	Annual Audit Services	3,020.00
					<u>\$15,100.00</u>

ACE SOLID WASTE, INC.

05/01/2012	0009396488	E 101-42110-384	Refuse/Garbage Disposal	MAY SERVICE	15.21
05/01/2012	0009396488	E 101-42210-384	Refuse/Garbage Disposal	MAY SERVICE	15.20
05/01/2012	0009396488	E 101-43100-384	Refuse/Garbage Disposal	MAY SERVICE	41.43
05/01/2012	0009396488	E 101-43210-384	Refuse/Garbage Disposal	MAY SERVICE	35.90
05/01/2012	0009396488	E 101-45200-384	Refuse/Garbage Disposal	MAY SERVICE	41.43
05/01/2012	0009396488	E 601-49440-384	Refuse/Garbage Disposal	MAY SERVICE	81.11
05/01/2012	0009396488	E 602-49490-384	Refuse/Garbage Disposal	MAY SERVICE	81.10
05/01/2012	0009396488	E 609-49750-384	Refuse/Garbage Disposal	MAY SERVICE	132.67
					<u>\$444.05</u>

ALEX AIR APPARATUS INC.

04/25/2012	21664	E 101-42210-218	Equipment Repair & Maintenance	COMPRESSOR SERVICE	742.41
					<u>\$742.41</u>

AMCON

04/30/2012	CM234-11	E 402-43000-300	Professional Services	CONST MGMT	7,500.00
04/30/2012	CM234-11	E 402-43000-314	Construction	GENERAL CONDITIONS	21,677.27
04/30/2012	CM234-11	E 402-43000-340	Advertising	PRINTING	68.92
					<u>\$29,246.19</u>

AMERIPRIDE LINEN & APPAREL SER

04/19/2012	1002114681	E 101-41940-219	Rug Maintenance	RUGS	52.09
04/26/2012	1002121182	E 609-49750-219	Rug Maintenance	RUGS	49.07
					<u>\$101.16</u>

ANOKA AREA CHAMBER OF COMMERC

05/01/2012	17175	E 101-41400-433	Dues and Subscriptions	2012 DUES	220.00
					<u>\$220.00</u>

ANOKA COUNTY

E 101-42110-311	Contract	SHARED COSTS	366.97
			<u>\$366.97</u>

ANOKA COUNTY PROPERTY RECORDS

E 101-41940-441	Miscellaneous	TAXES	545.16
E 101-42210-441	Miscellaneous	TAXES	69.14
E 101-43100-441	Miscellaneous	TAXES	53.23
E 101-45200-441	Miscellaneous	TAXES	53.23
E 601-49440-441	Miscellaneous	TAXES	69.14
E 601-49440-441	Miscellaneous	TAXES	21.29
E 602-49490-441	Miscellaneous	TAXES	21.29
E 609-49750-441	Miscellaneous	TAXES	69.14
			<hr/>
			\$901.62

ASPEN MILLS

04/26/2012	120685	E 101-42210-437	Uniform Allowance	HERBST-UNIFORMS	31.95
					<hr/>
					\$31.95

ASSURANT EMPLOYEE BENEFITS

05/01/2012	.0512	E 101-41400-130	Employer Paid Insurance	MAY PREMIUMS	127.69
05/01/2012	.0512	E 101-41500-130	Employer Paid Insurance	MAY PREMIUMS	45.97
05/01/2012	.0512	E 101-42110-130	Employer Paid Insurance	MAY PREMIUMS	504.82
05/01/2012	.0512	E 101-43100-130	Employer Paid Insurance	MAY PREMIUMS	71.93
05/01/2012	.0512	E 101-43210-130	Employer Paid Insurance	MAY PREMIUMS	15.99
05/01/2012	.0512	E 101-45200-130	Employer Paid Insurance	MAY PREMIUMS	71.93
05/01/2012	.0512	E 601-49440-130	Employer Paid Insurance	MAY PREMIUMS	80.92
05/01/2012	.0512	E 602-49490-130	Employer Paid Insurance	MAY PREMIUMS	80.92
05/01/2012	.0512	E 609-49750-130	Employer Paid Insurance	MAY PREMIUMS	81.13
					<hr/>
					\$1,081.30

B&B PRODUCTS / RIGS & SQUADS

04/27/2012	3702	E 101-42110-550	C-O-L Motor Vehicles	SETUP 2012 CHARGER	5,427.40
					<hr/>
					\$5,427.40

BATTERIES PLUS #033

04/27/2012	033-838146	E 101-41410-240	Office Equip	BATTERIES FOR ELECTION MAC	27.68
					<hr/>
					\$27.68

BELLBOY CORPORATION

03/27/2012	72732000	E 609-49751-206	Freight and Fuel Charges	FREIGHT	43.40
03/27/2012	72732000	E 609-49751-253	Wine For Resale	WINE	1,350.00
04/17/2012	73129600	E 609-49751-206	Freight and Fuel Charges	FREIGHT	26.74
04/17/2012	73129600	E 609-49751-251	Liquor For Resale	LIQUOR	2,303.65
04/24/2012	86658400	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.65
04/24/2012	86658400	E 609-49751-254	Miscellaneous Merchandise	MISC	25.50
					<hr/>
					\$3,755.94

BGS (BARNA GUZY)

03/31/2012	95945	E 402-43000-300	Professional Services	LAND SWAP	250.00
					<hr/>
					\$250.00

BIRCHWOOD CONSTRUCTION

04/23/2012	2012	E 101-45200-229	Project Repair & Maintenance	REPLACE BROKEN POST	95.00
					<hr/>
					\$95.00

BROADWAY RENTAL

		E 230-49990-441	Miscellaneous	DEPOSIT ST. FRANCIS JAYCEES	1,000.00
					<hr/>
					\$1,000.00

CENTERPOINT ENERGY

04/16/2012	.0412	E 101-41940-383	Gas Utilities	GAS BILL	12.85
04/16/2012	.0412	E 101-41940-383	Gas Utilities	GAS BILL	19.71
04/16/2012	.0412	E 101-41940-383	Gas Utilities	GAS BILL	15.15
04/16/2012	.0412	E 101-41940-383	Gas Utilities	GAS BILL	17.42
04/16/2012	.0412	E 101-42110-383	Gas Utilities	GAS BILL	52.59
04/16/2012	.0412	E 101-42210-383	Gas Utilities	GAS BILL	122.72
04/16/2012	.0412	E 101-43100-383	Gas Utilities	GAS BILL	82.18
04/16/2012	.0412	E 101-45200-383	Gas Utilities	GAS BILL	26.47
04/16/2012	.0412	E 101-45200-383	Gas Utilities	GAS BILL	82.19
04/16/2012	.0412	E 601-49440-383	Gas Utilities	GAS BILL	11.85
04/16/2012	.0412	E 601-49440-383	Gas Utilities	GAS BILL	252.98
04/16/2012	.0412	E 602-49490-383	Gas Utilities	GAS BILL	11.86
04/16/2012	.0412	E 602-49490-383	Gas Utilities	GAS BILL	46.07
04/16/2012	.0412	E 602-49490-383	Gas Utilities	GAS BILL	68.16
04/16/2012	.0412	E 609-49750-383	Gas Utilities	GAS BILL	23.71
					<hr/>
					\$845.91

CHETS SAFETY SALES, INC.

04/23/2012	9763	E 101-43100-417	Uniform Clothing & PPE	BOOTS	241.61
04/23/2012	9763	E 101-45200-417	Uniform Clothing & PPE	BOOTS	241.61
04/23/2012	9763	E 601-49440-417	Uniform Clothing & PPE	BOOTS	241.61
04/23/2012	9763	E 602-49490-417	Uniform Clothing & PPE	BOOTS	241.62
					<hr/>
					\$966.45

CHISAGO LAKES DISTRIBUTING CO.

04/23/2012	471151	E 609-49751-252	Beer For Resale	BEER	288.15
					<hr/>
					\$288.15

COCA COLA REFRESHMENTS

04/17/2012	0198092419	E 609-49751-254	Miscellaneous Merchandise	MISC	319.76
					<hr/>
					\$319.76

COLLISION 2000

04/06/2012	3727	E 101-42210-221	Vehicle Repair & Maintenance	2004 FORD F250 REPAIRS	500.00
					<hr/>
					\$500.00

COLONIAL INSURANCE

04/25/2012	7129661-0505202	G 101-21710	Other Deductions	MAY PREMIUMS	226.96
					<hr/>
					\$226.96

CONNEXUS ENERGY

04/20/2012	.0411	E 101-41940-381	Electric Utilities	APRIL BILL	85.70
04/20/2012	.0411	E 101-41940-381	Electric Utilities	APRIL BILL	316.33
04/20/2012	.0411	E 101-42110-381	Electric Utilities	APRIL BILL	209.13
04/20/2012	.0411	E 101-42110-381	Electric Utilities	APRIL BILL	5.34
04/20/2012	.0411	E 101-42110-381	Electric Utilities	APRIL BILL	5.34
04/20/2012	.0411	E 101-42210-381	Electric Utilities	APRIL BILL	487.97
04/20/2012	.0411	E 101-43100-381	Electric Utilities	APRIL BILL	62.45
04/20/2012	.0411	E 101-43100-386	Street Lighting	APRIL BILL	3,511.48
04/20/2012	.0411	E 101-45200-381	Electric Utilities	APRIL BILL	228.49
04/20/2012	.0411	E 101-45200-381	Electric Utilities	APRIL BILL	62.45
04/20/2012	.0411	E 601-49440-380	Electric-System	APRIL BILL	3,488.86
04/20/2012	.0411	E 602-49451-381	Electric Utilities	APRIL BILL	6,666.58

04/20/2012	.0411	E 609-49750-381	Electric Utilities	APRIL BILL	1,144.11
					\$16,274.23

CONSTRUCTION & GENERAL

		G 101-21707	Union Dues	MAY 2012	190.00
					\$190.00

COUNTY MARKET - CITY ACCOUNT

05/01/2012	224.0412	E 101-42210-212	Motor Fuels	FUEL	398.44
05/01/2012	224.0412	E 101-42210-441	Miscellaneous	FUEL AND SUPPLIES	149.53
					\$547.97

CRAWFORD EQUIPMENT

04/20/2012	27619	E 101-43100-218	Equipment Repair & Maintenance	BELOS & SNOWBLOWER	1,065.53
04/24/2012	1459	E 101-45200-580	C-O-L Other Equipment	SPRAYER	2,872.80
05/01/2012	1465	E 101-45200-580	C-O-L Other Equipment	BLADE	3,323.81
					\$7,262.14

CRYSTAL SPRINGS ICE

04/18/2012	26150	E 609-49751-254	Miscellaneous Merchandise	MISC	188.90
04/23/2012	26198	E 609-49751-254	Miscellaneous Merchandise	MISC	32.90
04/30/2012	520071C	E 609-49751-254	Miscellaneous Merchandise	CREDIT	(22.33)
					\$199.47

DAHLHEIMER DIST. CO. INC.

04/18/2012	1020854	E 609-49751-252	Beer For Resale	BEER	9,649.57
04/18/2012	1020854	E 609-49751-254	Miscellaneous Merchandise	MISC	84.00
04/18/2012	1020854	E 609-49751-255	N/A Products	N/A	15.50
04/25/2012	1020898	E 609-49751-252	Beer For Resale	BEER	6,676.25
04/25/2012	1020898	E 609-49751-254	Miscellaneous Merchandise	MISC	253.00
04/25/2012	1020898	E 609-49751-255	N/A Products	N/A	31.00
					\$16,709.32

DAY DISTRIBUTING CO.

04/13/2012	646455	E 609-49751-252	Beer For Resale	BEER	1,949.60
04/27/2012	648461	E 609-49751-252	Beer For Resale	BEER	1,464.70
04/27/2012	648461	E 609-49751-255	N/A Products	N/A	43.90
					\$3,458.20

DELTA DENTAL

		G 101-21710	Other Deductions	MAY PREMIUM	310.50
					\$310.50

DOUCETTE LANDSCAPING

04/05/2012	5404	E 601-49440-233	Water Treatment Plant Maint	REPAIR BLOCK WALL	1,650.00
					\$1,650.00

ECM PUBLISHERS, INC.

04/11/2012	IP00814027	E 609-49750-340	Advertising	LIQUOR AD	90.00
04/13/2012	IQ01796942	E 609-49750-340	Advertising	LIQUOR AD	72.00
04/14/2012	IC00348252	E 609-49750-340	Advertising	LIQUOR AD	79.20
04/18/2012	IP00814572	E 609-49750-340	Advertising	LIQUOR HELP WANTED	90.00
04/20/2012	8Q01797268	E 609-49750-340	Advertising	LIQUOR HELP WANTED	72.00
04/21/2012	IC00348608	E 609-49750-340	Advertising	LIQUOR HELP WANTED	79.20

					\$482.40
ELITE SANITATION					
04/22/2012	20429	E 101-45200-402	Janitorial Service	TOILET RENTAL	144.17
					\$144.17
EMERGENCY APARATUS MAINTENENC					
04/04/2012	61194	E 101-42210-221	Vehicle Repair & Maintenance	ENGINE 2 REPAIRS	977.75
					\$977.75
FERGUSON WATERWORKS					
04/16/2012	S01357685.001	E 601-49440-259	Water Meters	METERS/SEALS	2,281.01
					\$2,281.01
G&K SERVICES, INC					
04/13/2012	1043154057	E 101-43100-402	Janitorial Service	TOWELS	20.60
04/13/2012	1043154057	E 101-45200-402	Janitorial Service	TOWELS	20.60
04/13/2012	1043154057	E 601-49440-402	Janitorial Service	TOWELS	20.60
04/13/2012	1043154057	E 602-49490-402	Janitorial Service	TOWELS	20.62
04/27/2012	1043163975	E 101-43100-402	Janitorial Service	TOWELS	15.00
04/27/2012	1043163975	E 101-45200-402	Janitorial Service	TOWELS	15.00
04/27/2012	1043163975	E 601-49440-402	Janitorial Service	TOWELS	15.00
04/27/2012	1043163975	E 602-49490-402	Janitorial Service	TOWELS	15.00
					\$142.42
GOPHER STATE ONE-CALL					
05/01/2012	38107	E 601-49440-442	Gopher State	APRIL 2012	36.25
05/01/2012	38107	E 602-49490-442	Gopher State	APRIL 2012	36.25
					\$72.50
GRANITE CITY JOBBING CO.					
04/17/2012	718304	E 609-49750-210	Operating Supplies	OPERATING	50.87
04/17/2012	718304	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
04/17/2012	718304	E 609-49751-254	Miscellaneous Merchandise	MISC	(22.42)
04/17/2012	718304	E 609-49751-256	Tobacco Products For Resale	TOBACCO	651.97
04/17/2012	718304	G 101-20810	Sales Tax Payable	USE TAX	(0.39)
04/24/2012	719192	E 609-49750-210	Operating Supplies	OPERATING	29.58
04/24/2012	719192	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
04/24/2012	719192	E 609-49751-254	Miscellaneous Merchandise	MISC	10.40
04/24/2012	719192	E 609-49751-256	Tobacco Products For Resale	TOBACCO	750.37
04/24/2012	719192	G 101-20810	Sales Tax Payable	USE TAX	(0.78)
					\$1,478.10
HYLEN, MATT					
		E 101-41400-331	Travel Expenses	MILEAGE AND MEAL	122.39
					\$122.39
INNOVATIVE OFFICE SOLUTIONS, L					
01/03/2012	WO-10914197-1	E 101-41400-200	Office Supplies	POSTER STRIPS	0.99
01/03/2012	WO-10914197-1	E 101-42110-200	Office Supplies	POSTER STRIPS	0.33
01/03/2012	WO-10914197-1	E 101-42210-200	Office Supplies	POSTER STRIPS	0.33
01/03/2012	WO-10914197-1	E 101-43100-200	Office Supplies	POSTER STRIPS	0.33
01/03/2012	WO-10914197-1	E 101-45200-200	Office Supplies	POSTER STRIPS	0.33
01/03/2012	WO-10914197-1	E 601-49440-200	Office Supplies	POSTER STRIPS	0.33
01/03/2012	WO-10914197-1	E 602-49490-200	Office Supplies	POSTER STRIPS	0.33

01/03/2012	WO-10914197-1	E 609-49750-200	Office Supplies	POSTER STRIPS	0.36
04/11/2012	IN0023563	E 101-41400-200	Office Supplies	FOLDERS, TAPE	10.97
04/11/2012	IN0023563	E 101-42110-200	Office Supplies	FOLDERS, TAPE	3.65
04/11/2012	IN0023563	E 101-42210-200	Office Supplies	FOLDERS, TAPE	3.65
04/11/2012	IN0023563	E 101-43100-200	Office Supplies	FOLDERS, TAPE	3.65
04/11/2012	IN0023563	E 101-45200-200	Office Supplies	FOLDERS, TAPE	3.65
04/11/2012	IN0023563	E 601-49440-200	Office Supplies	FOLDERS, TAPE	3.65
04/11/2012	IN0023563	E 602-49490-200	Office Supplies	FOLDERS, TAPE	3.65
04/11/2012	IN0023563	E 609-49750-200	Office Supplies	FOLDERS, TAPE	3.71
04/13/2012	IN0025521	E 101-41400-200	Office Supplies	PAPER	25.21
04/13/2012	IN0025521	E 101-42110-200	Office Supplies	PAPER	8.39
04/13/2012	IN0025521	E 101-42210-200	Office Supplies	PAPER	8.39
04/13/2012	IN0025521	E 101-43100-200	Office Supplies	PAPER	8.39
04/13/2012	IN0025521	E 101-45200-200	Office Supplies	PAPER	8.39
04/13/2012	IN0025521	E 601-49440-200	Office Supplies	PAPER	8.39
04/13/2012	IN0025521	E 602-49490-200	Office Supplies	PAPER	8.39
04/13/2012	IN0025521	E 609-49750-200	Office Supplies	PAPER	8.48
04/13/2012	IN0025523	E 101-42110-200	Office Supplies	STEP-ON CONTAINERS	159.18
04/17/2012	IN0027257	E 101-41400-200	Office Supplies	COVERS	3.43
04/17/2012	IN0027257	E 101-42110-200	Office Supplies	COVERS	1.14
04/17/2012	IN0027257	E 101-42210-200	Office Supplies	COVERS	1.14
04/17/2012	IN0027257	E 101-43100-200	Office Supplies	COVERS	1.14
04/17/2012	IN0027257	E 101-45200-200	Office Supplies	COVERS	1.14
04/17/2012	IN0027257	E 601-49440-200	Office Supplies	COVERS	1.14
04/17/2012	IN0027257	E 602-49490-200	Office Supplies	COVERS	1.14
04/17/2012	IN0027257	E 609-49750-200	Office Supplies	COVERS	1.17
04/26/2012	IN0033661	E 101-41400-200	Office Supplies	SUPPLIES	3.78
04/26/2012	IN0033661	E 101-42110-200	Office Supplies	SUPPLIES	1.25
04/26/2012	IN0033661	E 101-42210-200	Office Supplies	SUPPLIES	1.25
04/26/2012	IN0033661	E 101-43100-200	Office Supplies	SUPPLIES	1.25
04/26/2012	IN0033661	E 101-45200-200	Office Supplies	SUPPLIES	1.25
04/26/2012	IN0033661	E 601-49440-200	Office Supplies	SUPPLIES	1.25
04/26/2012	IN0033661	E 602-49490-200	Office Supplies	SUPPLIES	1.25
04/26/2012	IN0033661	E 609-49750-200	Office Supplies	SUPPLIES	1.32
04/26/2012	IN0033662	E 101-41500-200	Office Supplies	PENS	6.55
					\$313.71

ISANTI COUNTY TREASURER

E 602-49490-441	Miscellaneous	TAXES	5,962.00
			\$5,962.00

ISD #15

04/25/2012	596	E 101-42210-221	Vehicle Repair & Maintenance	04 FORD BRAKES	578.11
					\$578.11

JOHNSON BROS WHLSE LIQUOR

04/12/2012	531468	E 609-49751-206	Freight and Fuel Charges	CREDIT	(1.47)
04/12/2012	531468	E 609-49751-251	Liquor For Resale	LIQUOR CREDIT	(121.00)
04/18/2012	1277293	E 609-49751-206	Freight and Fuel Charges	FREIGHT	44.59
04/18/2012	1277293	E 609-49751-251	Liquor For Resale	LIQUOR	3,005.34
04/18/2012	1277294	E 609-49751-206	Freight and Fuel Charges	FREIGHT	14.70
04/18/2012	1277294	E 609-49751-253	Wine For Resale	WINE	379.90

04/25/2012	1282886	E 609-49751-206	Freight and Fuel Charges	FREIGHT	73.74
04/25/2012	1282886	E 609-49751-251	Liquor For Resale	LIQUOR	4,022.09
04/25/2012	1282887	E 609-49751-206	Freight and Fuel Charges	FREIGHT	39.68
04/25/2012	1282887	E 609-49751-253	Wine For Resale	WINE	1,646.10
04/25/2012	1282888	E 609-49751-253	Wine For Resale	WINE	314.85
04/25/2012	1282889	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.47
04/25/2012	1282889	E 609-49751-254	Miscellaneous Merchandise	MISC	40.00
					<u>\$9,459.99</u>

KENCO FARMS, INC

04/26/2012	1015	E 602-49490-229	Project Repair & Maintenance	WWTP RIB MAINT	500.00
					<u>\$500.00</u>

KIMS KLEANING

04/29/2012	2024	E 101-42210-402	Janitorial Service	FIRE	171.01
04/29/2012	2025	E 101-41940-402	Janitorial Service	CITY HALL	320.64
04/29/2012	2026	E 101-42110-402	Janitorial Service	POLICE	577.16
04/29/2012	2027	E 101-45200-402	Janitorial Service	COMMUNITY CENTER	85.51
04/29/2012	2028	E 601-49440-402	Janitorial Service	WATER PLANT	213.76
04/29/2012	2029	E 101-43100-402	Janitorial Service	PUBLIC WORKS	213.76
					<u>\$1,581.84</u>

KRACKER JACKS DRUMLINE

		E 230-49990-441	Miscellaneous	DRUM LINE FOR PARADE	800.00
					<u>\$800.00</u>

LATOUR VINYL

04/23/2012	2012-18	E 101-42210-437	Uniform Allowance	HELMETS	65.19
					<u>\$65.19</u>

LAW ENFORCEMENT LABOR SVCS.

		G 101-21707	Union Dues	MAY 2012	323.82
					<u>\$323.82</u>

LEAGUE OF MN CITIES

04/25/2012	166101	E 101-41400-208	Training and Instruction	CONFERENCE-HYLEN	295.00
					<u>\$295.00</u>

MANSETTI S

05/05/2012		E 101-43210-439	Recycling Days	PIZZA FOR RECYCLING DAYS	137.50
					<u>\$137.50</u>

MCDONALD DIST CO.

04/19/2012	299354	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
04/19/2012	299354	E 609-49751-252	Beer For Resale	BEER	4,295.10
04/26/2012	299923	E 609-49751-254	Miscellaneous Merchandise	MISC	34.00
04/26/2012	299923	E 609-49751-255	N/A Products	N/A	16.75
04/26/2012	299924	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
04/26/2012	299924	E 609-49751-252	Beer For Resale	BEER	7,107.90
					<u>\$11,459.75</u>

MN MUNICIPAL BEVERAGE ASSN.

		E 609-49750-208	Training and Instruction	CONFERENCE-SCHMIDT	349.00
					<u>\$349.00</u>

MN NCPERS LIFE INSURANCE

05/01/2012	7334512	G 101-21710	Other Deductions	MAY PREMIUMS	48.00
					<u>48.00</u>
NELSON ELECTRIC MOTOR REPAIR					
04/19/2012	5727	E 602-49490-229	Project Repair & Maintenance	LIFT STATIONS	653.44
					<u>\$653.44</u>
NORTHWEST ASSOC. CONSULTANTS					
05/01/2012	20252	E 101-41910-311	Contract	TECHNICAL ASST-CITY PROJEC	5,001.66
					<u>\$5,001.66</u>
OAIRE					
04/24/2012	42412	E 101-42210-208	Training and Instruction	TRAINING MAY 2	650.00
					<u>\$650.00</u>
PAGE ANALYTICAL SERVICES					
04/19/2012	1212000117	E 602-49490-313	Sample Testing	TESTING	45.00
					<u>\$45.00</u>
PAUSTIS & SONS					
04/23/2012	8346777-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	10.00
04/23/2012	8346777-IN	E 609-49751-253	Wine For Resale	WINE	708.01
					<u>\$718.01</u>
PHILLIPS WINE & SPIRITS CO.					
04/18/2012	2227121	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.35
04/18/2012	2227121	E 609-49751-251	Liquor For Resale	LIQUOR	526.88
04/18/2012	2227122	E 609-49751-206	Freight and Fuel Charges	FREIGHT	2.94
04/18/2012	2227122	E 609-49751-253	Wine For Resale	WINE	64.75
04/19/2012	3480986	E 609-49751-206	Freight and Fuel Charges	LIQUOR CREDIT	(2.94)
04/19/2012	3480986	E 609-49751-251	Liquor For Resale	LIQUOR CREDIT	(269.90)
04/25/2012	2231066	E 609-49751-206	Freight and Fuel Charges	FREIGHT	48.86
04/25/2012	2231066	E 609-49751-251	Liquor For Resale	LIQUOR	3,437.34
04/25/2012	2231067	E 609-49751-206	Freight and Fuel Charges	FREIGHT	11.76
04/25/2012	2231067	E 609-49751-253	Wine For Resale	WINE	403.50
					<u>\$4,230.54</u>
POWER ENGINEERS					
04/25/2012	92714	E 402-43000-300	Professional Services	PW/PS BUILDING	6,975.00
					<u>\$6,975.00</u>
RAMSEY, CITY OF					
		E 101-42210-311	Contract	CHIEF KAPLER APRIL	666.00
					<u>\$666.00</u>
RJM DISTRIBUTING INC.					
04/23/2012	17390	E 609-49751-252	Beer For Resale	BEER	387.45
					<u>\$387.45</u>
SCHREDER, ANDY					
		E 101-42400-200	Office Supplies	CALCULATOR	53.20
					<u>\$53.20</u>
SKINNER, MARLINE					
		E 101-42700-311	Contract	APRIL, 2012	500.00
					<u>\$500.00</u>

SMITH IRONWORKS

04/17/2012	9729	E 101-42210-218	Equipment Repair & Maintenance	ALUMINUM WATER TANK	1,116.84
					<u>\$1,116.84</u>

SOUTHERN WINE & SPIRITS OF MN

04/19/2012	1786407	E 609-49751-206	Freight and Fuel Charges	LIQUOR	3.75
04/19/2012	1786407	E 609-49751-251	Liquor For Resale	LIQUOR	229.10
05/26/2012	1786436	E 609-49751-206	Freight and Fuel Charges	FREIGHT	20.00
05/26/2012	1786436	E 609-49751-251	Liquor For Resale	LIQUOR	974.90
05/26/2012	1786436	E 609-49751-253	Wine For Resale	WINE	280.00
					<u>\$1,507.75</u>

ST. FRANCIS COLLISION & GLASS

02/23/2012	6077	E 101-42110-221	Vehicle Repair & Maintenance	08 CHARGER INS CLAIM	4,664.06
					<u>\$4,664.06</u>

STAN MORGAN & ASSOCIATES, INC.

04/17/2012	56774	E 609-49750-240	Office Equip	SHELVING	2,790.99
					<u>\$2,790.99</u>

TELECIDE (TWIN CITIES EMEDIA)

11/29/2011	20041054	E 101-42110-441	Miscellaneous	CONSTRUCTION CAMERA SUPP	260.91
11/29/2011	20041054	E 101-45200-441	Miscellaneous	CONSTRUCTION CAMERA SUPP	260.91
					<u>\$521.82</u>

THE AMERICAN BOTTLING COMPANY

04/20/2012	2449911998	E 609-49751-254	Miscellaneous Merchandise	MISC	134.60
					<u>\$134.60</u>

THORPE DISTRIBUTING COMPANY

04/20/2012	686004	E 609-49751-253	Wine For Resale	WINE	150.60
04/20/2012	686005	E 609-49751-251	Liquor For Resale	BEER	181.08
					<u>\$331.68</u>

TOTAL CONTROL SYSTEMS, INC.

04/24/2012	6066	E 601-49440-229	Project Repair & Maintenance	WELL CONTROL WORK	3,346.83
					<u>\$3,346.83</u>

TWIN CITIES METRO PIPE BAND

		E 230-49990-441	Miscellaneous	BAGPIPE BAND FOR PARADE	1,000.00
					<u>\$1,000.00</u>

VINOCOPIA, INC.

04/20/2012	0055482-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	18.00
04/20/2012	0055482-IN	E 609-49751-251	Liquor For Resale	LIQUOR	382.75
04/20/2012	0055482-IN	E 609-49751-253	Wine For Resale	WINE	408.00
					<u>\$808.75</u>

WIRTZ BEVERAGE MN

04/10/2012	857819	E 609-49751-206	Freight and Fuel Charges	CREDIT	(9.87)
04/10/2012	857819	E 609-49751-251	Liquor For Resale	LIQUOR CREDIT	(155.45)
04/10/2012	857819	E 609-49751-253	Wine For Resale	WINE CREDIT	(79.92)
04/19/2012	733227	E 609-49751-206	Freight and Fuel Charges	FREIGHT	30.45
04/19/2012	733227	E 609-49751-251	Liquor For Resale	LIQUOR	1,526.26
04/19/2012	733227	E 609-49751-253	Wine For Resale	WINE	299.75
04/26/2012	736588	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.05

04/26/2012	736588	E 609-49751-251	Liquor For Resale	LIQUOR	497.49
04/26/2012	736588	E 609-49751-253	Wine For Resale	WINE	255.90
04/26/2012	736588	E 609-49751-254	Miscellaneous Merchandise	MISC	59.11
					\$2,436.77

YAHOO CUSTODIAN OF RECORDS

04/20/2012	203121	E 101-42110-441	Miscellaneous	INVESTIGATION	20.44
04/20/2012	203122	E 101-42110-441	Miscellaneous	INVESTIGATION	20.44
04/20/2012	203123	E 101-42110-441	Miscellaneous	INVESTIGATION	20.44
					\$61.32

\$185,541.09

FUND SUMMARY

101 GENERAL FUND	\$50,292.60
230 PIONEER DAYS	\$3,624.00
402 CAPITAL EQUIPMENT	\$36,471.19
601 WATER FUND	\$13,335.97
602 SEWER FUND	\$15,974.67
609 MUNICIPAL LIQUOR FUND	\$65,842.66
Total	185,541.09

CITY OF ST. FRANCIS
5/7/2012

Checks cut since last Council Meeting

<u>Check Date</u>	<u>Check Number</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
TOTAL				<u><u>0.00</u></u>

Disbursements via Debits to Checking account in March 2012

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4/9/2012	Village Bank	NSF Check	25.00
4/12/2012	Federal Tax	Federal Payroll Tax	14,022.72
4/12/2012	PERA	P.E.R.A	11,828.61
4/12/2012	ING	Deferred Comp	905.00
4/12/2012	ICMA	Deferred Comp	690.00
4/12/2012	State Tax	State Payroll Tax	3,174.84
4/12/2012	Sales Tax	Sales tax	16,787.00
4/17/2012	Federal Tax	Federal Payroll Tax	1,185.01
4/17/2012	PERA	P.E.R.A	320.16
4/17/2012	State Tax	State Payroll Tax	143.50
4/10/2012	Elan Financial	Credit Card	9,810.76
4/26/2012	Federal Tax	Federal Payroll Tax	14,169.65
4/26/2012	PERA	P.E.R.A	11,718.82
4/26/2012	ING	Deferred Comp	905.00
4/26/2012	ICMA	Deferred Comp	690.00
4/26/2012	State Tax	State Payroll Tax	3,235.78
4/30/2012	Village Bank	Bank fees	167.00
TOTAL			<u><u>89,778.85</u></u>



License # _____
Receipt _____
Date: _____
Fee Paid: _____

**PUBLIC DANCE LICENSE
INCLUDES OUTDOOR MUSIC**

Applicant Name: Angela Marie Westbrook
(First) (Middle) (Last)
 Home address: 23271 Ivywood Str. N.W. St. Francis MN 55070 Date of Birth: _____
(Street, City, State, Zip Code)
 Driver's License # / Contact Telephone: 1

I hereby make application for a Public Dance License including outdoor music for the following establishment: ST. FRANCIS JAYCEES
ST. FRANCIS COMM. PARK 22825 St. Francis Blvd.
(Name of Establishment) (Address)

Located in the City of St. Francis, Anoka County, Minnesota.

On-site Manager Angela Westbrook Location Telephone: _____

Dance Schedule (days and hours of event): June 7-10th 2012

Size of dance floor area: 50 x 30 (tent size is approx. 60 x 150)

I agree the dance/out door music shall be conducted in accordance with the provisions and regulations of the City of St. Francis pertaining thereto.

I (have) (have not) been convicted of a felony, gross misdemeanor or of violating any of the provisions of the Laws of Minnesota or of any ordinance regulating dances any place in the United States during the past five years. If so, please list the date, location and offense:

I have read the applicable ordinances and am familiar with the content. I will strictly comply with all of the provisions. I agree to waive my constitutional rights against search and seizure and will freely permit peace officers to inspect my premises and agree to the forfeiture of this license if found to have violated the provisions of the Ordinance for the granting of this license. I hereby solemnly swear that the foregoing statements are true and correct to the best of my knowledge.

I have contacted the St. Francis Police Department at 763-753-1264 and arranged to have the required number of officers at the dance. (Officers Expense not included in Permit Fee)

3-4-9-2012
 (Date)

Angela Westbrook
 (Signature)

- * Certificate of Insurance attached
- * Driver's License or State Issued ID attached

**CERTIFICATION OF COMPLIANCE
MINNESOTA WORKERS= COMPENSATION LAW**

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers= compensation insurance coverage requirement of Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name: \$ Insurance By Design
(NOT the insurance agent)

Policy Number: _____ Dates of Coverage: Sept 2011 to _____
(OR) Sept. 2011 Sept. 2012

I am not required to have workers= compensation liability coverage because:

- * I have no employees.
- * I am self-insured (include permit to self insure).
- * I have no employees who are covered by the worker=s compensation law (these include: Spouse, Parents, Children and certain farm employees).

I certify that the information provided above is accurate and complete and that a valid workers= compensation policy will be kept in effect at all times as required by law.

Name: _____
(last, first, middle)

Doing Business As: _____
(business name if different than your name)

Business Address: _____

City, State, Zip: _____ Phone: () _____ - _____

Signature: Angela Westbrook Date: 4-9-2012



License # _____
Receipt _____
Date: _____
Fee Paid: _____

PUBLIC DANCE LICENSE

Applicant Name: Leo D Zochner
(First) (Middle) (Last)

Home address: 28115 Lily St Date of Birth: _____
(Street, City, State, Zip Code) James Minn

Driver's License # _____ Home Telephone # _____

I hereby make application for a Public Dance License for the following establishment:

Palms Lane & Lounge 3085 Bridge St St Francis
(Name of Establishment) (Address)

Located in the City of St. Francis, Anoka County, Minnesota.

On-site Manager [Signature] Location Telephone: 763

Dance Schedule (days and hours): June 8 to 9 9 to 1

Size of dance floor area: 20 x 40 approx

I agree the dance shall be conducted in accordance with the provisions and regulations of the City of St. Francis pertaining thereto.

I (have) (have not) been convicted of a felony, gross misdemeanor or of violating any of the provisions of the Laws of Minnesota or of any ordinance regulating dances any place in the United States during the past five years. If so, please list the date, location and offense:

I have read the applicable ordinances and am familiar with the content. I will strictly comply with all of the provisions. I agree to waive my constitutional rights against search and seizure and will freely permit peace officers to inspect my premises and agree to the forfeiture of this license if found to have violated the provisions of the Ordinance for the granting of this license. I hereby solemnly swear that the foregoing statements are true and correct to the best of my knowledge.

I have contacted the St. Francis Police Department at 763-753-1264 and arranged to have the required number of officers at the dance. (Officers Expense not included in Permit Fee)

4/17/2012
(Date)

[Signature]
(Signature)

- * Certificate of Insurance attached
- * Driver's License or State Issued ID attached

License Fee: \$100.00 per year (or \$10.00 per dance)

License Period: January 1 - December 31

LICENSE APPLICANT INFORMATION

Under Minnesota Law (M.S. 270.72) the agency issuing you this license is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act, we must advise you:

- § This information may be used to deny the issuance, renewal or transfer of your license if you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest.
- § The licensing agency will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service.
- § Failing to supply this information may jeopardize or delay the issuance of your license or processing your renewal application.

Please print or type in the following information and return along with your application.

Zachar Leo D
Applicant's Last First Middle Name Social Security Number

3085 Budg St St Paul Mn 55070
Street Address City State Zip

Driver's License Number Mn
State of Issue

Patrol Services Ranger
Store Name Store Phone Number

Leo Zachar
Store Contact Title

28115 Lily St St Paul Mn 5507
Street Address City State Zip

88304435 20-8836122
Minnesota Tax ID Number Federal Tax ID Number

If a Minnesota tax identification number is not required, please explain: _____

2/17/2012
Date Leo Zachar
Signature

Owner
Title

**CERTIFICATION OF COMPLIANCE
MINNESOTA WORKERS= COMPENSATION LAW**

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers= compensation insurance coverage requirement of Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name: Wilson Mutual
(NOT the insurance agent)

Policy Number: BR 234/95 Dates of Coverage: 09/18²⁰¹¹ to 09/18/2012
(OR)

I am not required to have workers= compensation liability coverage because:

- * I have no employees.
- * I am self-insured (include permit to self insure).
- * I have no employees who are covered by the worker=s compensation law (these include: Spouse, Parents, Children and certain farm employees).

I certify that the information provided above is accurate and complete and that a valid workers= compensation policy will be kept in effect at all times as required by law.

Name: Zachary DeNBORT LBO
(last, first, middle)

Doing Business As: Palub Jans & Jans
(business name if different than your name)

Business Address: 3085 Berkeley St

City, State, Zip: St Louis Phone: () - 763-466-0281

Signature: [Signature] Date: 4/19/2012

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2012-11

A RESOLUTION DENYING AN ORDINANCE AMENDMENT AND CONDITIONAL USE PERMIT REQUEST TO ALLOW FOR AN ACCESSORY CLINIC TO OPERATE AT THE ST. FRANCIS HIGH SCHOOL LOCATED AT 3325 BRIDGE STREET

WHEREAS, the St. Francis School District made an application for an Ordinance Amendment to allow for accessory medical clinics for use by employees and their dependents to be operated within school buildings as a Conditional Use; and

WHEREAS, the St. Francis School District also made an Conditional Use Permit to operate the accessory clinic at the High School located at 3325 Bridge Street; and

WHEREAS, the High School is located within the R-2, Urban Single-Family Residential Zoning District; and

WHEREAS, the property is guided for a Public land use in the Comprehensive Plan; and

WHEREAS, the St. Francis Planning Commission held a public hearing regarding the Conditional Use Permit on February 15, 2012 and further discussed the application at the March 21, 2012 meeting; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of St. Francis hereby denies the conditional use permit amendment based on the following findings of fact:

- A. The proposed use is found to be inconsistent with the Official City Comprehensive Plan as the clinic use would be a commercial use on public property.
- B. Accessory medical clinic and other such accessory commercial uses within the R-2, Single Family Residential Zoning District would be incompatible with the current and future land uses within the District.
- C. The City Council wishes to limit the non-residential uses within residential districts to the currently allowed institutions and not allow any further expansion of potentially incompatible uses within this district.

The motion for the adoption of the foregoing resolution was made by Councilmember XXXX, and was duly seconded by Councilmember XXXX and upon vote being taken thereon, the following voted in favor:

Councilmember XXXX
Councilmember XXXX
Councilmember XXXX

Councilmember XXXX
Councilmember XXXX

and the following voted against the same:
and the following abstained:
and the following were absent:

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 7th DAY OF
MAY, 2012.

Jerry Tveit
Mayor of St. Francis

Attest:

Barbara I. Held
City Clerk

CITY OF ST. FRANCIS PLANNING REPORT

TO: St. Francis City Council
Matt Hylan, City Administrator

FROM: Nate Sparks, City Planner

MEETING DATE: May 7, 2012

DATE: April 30, 2012

RE: Ordinance Amendment & Conditional Use Permit
3325 Bridge Street

BACKGROUND

The City Council requested that Staff bring back findings of approval for the St. Francis School District's request for an ordinance amendment and conditional use permit to open up a clinic for school staff and dependents in the high school building for the April 16th meeting. At that meeting the ordinance, which required a 4/5ths vote to approve, did not pass. Therefore, findings of denial were prepared.

REQUESTED ACTION

If the City Council does not have the 4/5ths support necessary to approve the ordinance amendment, the Council will need to pass this resolution denying the request. The deadline for final Council action is May 31, 2012.

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2012-12

A RESOLUTION TO CONTINUE EFFORTS TOWARDS A SHARED FIRE SERVICE

WHEREAS, the Shared Fire Service Study Group has held scheduled meetings on a regular basis since October of 2011; and

WHEREAS, the City of St. Francis had the following members participate in the Shared Fire Service Study Group; Mayor Tveit, Fire Chief Dean Kapler, City Administrator Matt Hysten and Firefighter Kim Swenson; and

WHEREAS, the Shared Fire Service Study Group presented a final report to all communities involved on April 12, 2012 in Ramsey MN; and

WHEREAS, the City of St. Francis has reviewed the opportunities and issues identified in the final report, and conclude that there appears to be opportunity to provide the same or better fire related services at a good value to all tax payers involved; and

NOW THEREFORE, BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF ST. FRANCIS, ANOKA COUNTY, STATE OF MINNESOTA; as follow:

The City of St. Francis hereby supports the continued effort of looking towards a Shared Fire Service with the other interested communities.

The motion for the adoption of the foregoing resolution was made by Councilmember _____, and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

Councilmember _____
Councilmember _____
Councilmember _____
Councilmember _____
Councilmember _____

and the following voted against the same:
and the following abstained:
and the following were absent:

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 7th DAY OF MAY, 2012.

ATTEST:

Jerry Tveit, Mayor

Barbara I. Held, City Clerk



RESOLUTION 2012-13

**A RESOLUTION PROCLAIMING May 6-12, 2012
"DRINKING WATER WEEK"**

WHEREAS, Water is our most valuable natural resource; and

WHEREAS, only tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy; and

WHEREAS, any measure of a successful society – low mortality rates, economic growth and diversity, productivity, and public safety – are in some way related to access to safe water; and

WHEREAS, we are all stewards of the water infrastructure upon which future generations depend; and

WHEREAS, each citizen in our community is called upon to help protect our source waters from pollution, to practice water conservation, and to get involved in local water issues;

NOW, THEREFORE, be it resolved that by virtue of the authority vested in me as Mayor of our City, I do hereby proclaim May 6-12, 2012 as Drinking Water Week.

The motion for the adoption of the foregoing resolution was made by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

Councilmember _____
Councilmember _____
Councilmember _____
Councilmember _____
Councilmember _____

and the following voted against the same:
and the following abstained:
and the following were absent:

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 7th DAY
OF MAY, 2012.**

APPROVED:

ATTEST:

Jerry Tveit, Mayor

Barbara I. Held, City Clerk



RESOLUTION 2012-14

**A RESOLUTION PROCLAIMING May 20 through May 26, 2012
"PUBLIC WORKS WEEK"**

WHEREAS, Public Works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, traffic safety and water quality; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skills of all public works professionals; and

NOW, THEREFORE, BE IT RESOLVED that the City of St. Francis City Council hereby proclaim the week of May 20 through May 26, 2012 as Public Works Week and encourages all citizens and civic organizations to acquaint themselves with the various aspects of public works service delivery and to recognize the contributions made by public works professionals every day to our health, safety, comfort, and quality of life.

The motion for the adoption of the foregoing resolution was made by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

Councilmember _____
Councilmember _____
Councilmember _____
Councilmember _____
Councilmember _____

and the following voted against the same:

and the following abstained:

and the following were absent:

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 7th DAY OF
MAY, 2012.**

ATTEST:

Jerry Tveit, Mayor

Barbara I. Held, City Clerk