

CITY OF ST. FRANCIS CITY
COUNCIL AGENDA

June 1, 2015

ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW

6:00 pm

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. City Council Minutes – May 18, 2015
 - b. Appoint Part time Liquor Store Applicant
 - c. Payment of Claims
5. Meeting Open to the Public - *Open Forum is an opportunity for citizens to sign up before the Council meeting and present an issue or concern to City Council. Each presentation should be limited to no more than three minutes unless City Council grants more time.*
6. Petitions, Requests, Applications
 - a. Abdo, Eick and Meyers: 2014 Annual Audit Review
 - b. Water/Wastewater Rate Information - Continued
7. Ordinances & Resolution
 - a. Ord. 201, Second Series: Amending Sec 2-9-1 of the City Code Regarding the Fee Schedule-2nd Reading
 - b. Ord. 202, Second Series: Amending Sec 10-23-5-E of the Zoning Ord Regarding Temporary Signs-2nd Reading
 - c. Resolution 2015-26: Providing for an Extension of the Existing Cable Franchise Agreement
 - d. Resolution :2015-27 Supporting the Development of the Sugar Hills Regional Trail
8. Reports of Consultants & Staff Members
 - a. Engineer:
 - b. Attorney:
 - c. Staff:
 - Building Official:
 - Finance Dept.
 - Fire Dept.:
 - Public Works:
 - Liquor Store:
 - Police:
 - City Administrator:
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
13. Adjournment

Calendar of Events

Jun 5-7 : Pioneer Days

Jun 15: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator 

RE: Agenda Memorandum – June 1st, 2015 Meeting

Agenda Items:

4. Consent Agenda:

- a. *City Council Minutes* – May 18, 2015
- b. *Appoint One Part time Liquor Store Applicant*: One Liquor Store Applicant, Sandra Nelson, has passed her background check and is recommended for hire.
- c. *Payment of Claims*

6. Petitions, Requests, Applications:

- a. *Abdo, Eick, and Meyers*: Andy Berg will be in attendance for the 2014 Audit. Enclosed is the management letter. You can find the financial statements on the website under financial reports.
- b. *Water/Wastewater Rate Information*: Staff has brought forward a revised proposal (see below). The City Administrator will make a presentation that answers all the questions from the last City Council Meeting in order to get the answers on the record. Then he will provide an overview of the current conditions of the water and sewer operations that outlines why the City is considering rate increases.

7. Ordinances & Resolutions:

Both of the ordinances below were tabled at the last city council meeting.

- a. *Ordinance 201, Second Series: Amending Section 2-9-1 of the City Code Regarding the Fee Schedule- Second Reading*: Staff is proposing revised rate increases to the water and sewer operations in order to accommodate resident concerns and “phase in” the rate increases. The sewer is proposed to increase 40% and 40% in consecutive years with rate increases being effective November 1st, 2015. The water rate is proposed to increase 20% and 20% in consecutive years with the initial rate increase effective November 1st, 2015.
- b. *Ordinance 202, Second Series: Amending Sec 10-23-5-E of the Zoning Ordinance Regarding Temporary Signs-1st Reading*: The Planning Commission held a public hearing at their April meeting regarding amendments to the temporary sign ordinance. The amendment process started when the Chamber of Commerce formed a Business Council that made recommendations to the City regarding the temporary sign ordinance. The Planning Commission reviewed the suggested changes and has recommended the proposed Ordinance 202, Second Series. Attached are also the Business Council’s recommendations, a temporary sign duration survey and the April Planning Commission minutes. If the City Council agrees with the Planning Commission Amended Ordinance a motion would be in order along with a roll call vote.
- c. *Resolution 2015-26*: Providing for an extension of the existing cable franchise agreement.
- d. *Resolution 2015-27*: Supporting the development of the Sugar Hills Regional Trail-Nate Sparks will be in attendance to present this item. The trail is intended to run primarily east-west through St. Francis along Bridge Street, Pederson Drive, Ambassador Blvd, and County Road 70. The County is seeking a Resolution of support.

8. Reports:

- a. **Engineer:**

b. **Attorney:**

c. **Staff:**

Building Official:

Fire:

Public Works:

Liquor Store:

Police:

City Administrator: City Staff is continuing to review the assessment policy as directed by the City Council last meeting.

11. **Old Business:**

12. **New Business:**

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

MAY 18, 2015

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Steve Kane at 6:00 pm.

2. **Roll Call:** Present were Mayor Steve Kane, Council members Richard Orpen, Tim Brown and Chris McClish. Rich Skordahl excused. Also present were City Attorney Scott Lepak (Barna, Guzy & Steffen), City Engineers Jared Voge and Paul Saffert (Bolton & Menk), Fire Chief Dean Kapler, Police Chief Jeff Harapat, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, City Administrator Joe Kohlmann and City Clerk Barb Held.

Mayor Kane stated if my phone rings tonight, I will be excusing myself from the meeting to take it. My mother-in-law is dying.

3. **Adopt Agenda:** Kane asked to move 6c to before 5. MOTION BY BROWN SECOND McCLISH TO ADOPT THE MAY 18, 2015 CITY COUNCIL AGENDA AS AMENDED. Motion carried 4-0.

4. **Consent Agenda:** MOTION BY ORPEN SECOND BROWN TO APPROVE THE MAY 18, 2015, CITY COUNCIL CONSENT AGENDA AS A-B AS FOLLOWS:

- a. City Council Minutes – May 4, 2015
 - b. URRWMO Minutes: March 3, 2015, Draft April 5, 2015 and the 2016 Final Approved Budget.
 - c. Hire Two Part time Liquor Store Applicants; Angela Westbrook and Christienne Beebe.
 - d. Hire Temporary (Six months) Full Time Police Officer Eric Algiers pending background and testing
 - e. Extend the Contract for Services (Vehicle Maintenance) with ISD #15
 - f. TNT Fireworks Permit in County Market Parking Lot: June 20-July 7, 2015
 - c. Approve the Payment of Claims for \$281,333.41 (ACH 114E-115E and Checks 069025-69092)
- Motion carried 4-0.

6. **c. Water/Wastewater Rate Increase Informational Presentation:** Paul Saffert Bolton & Menk, designer of the Wastewater Treatment Facility gave a power point presentation. Saffert's presentation included the project history and background, discharge issues, alternative discharge locations, MPCA effluent limits, alternatives evaluated, risks of

“do nothing”, selected process, wastewater reuse, funding sources, comparable utility rates, project benefits.

Kane stated we will open up for public comment. Keep it professional and we will limit you to three minutes.

Joseph Muehlbauer, 3459 -228th Avenue NW, I'm kind of curious as to—I've lived here seven years now and that chart you had in the presentation is really convenient of the surrounding cities because I've got Anoka, Blaine, Coon Rapids, and we're already over double what they pay and somehow we're supposed to go to triple and a city a third of the size of those cities—or a third the size of Coon Rapids pays three times as much. I don't know how you can justify that. Also, I spoke to several citizens today handing these out, finding out that basically that they talked to the pollution commission, they said our water is fine. If the engineer may have failed and didn't build it right the first time, I don't know what to say about that. To me, these costs are completely insane. They're going to drive businesses, they're going to drive citizens, we aren't going to have any future growth and all I can say is that I'm asking for the citizens to stand up against this because this is completely unjustifiable and I don't know how you guys even vote on something like this. The water rates already are way over the cost of the surrounding cities, not Delano—that's nowhere near here. Basically I'm asking for us to stand up if we've got to take further action, attorney generals, whoever we've got to call, we're going to figure it out and get something done about it and I'd be happy to be one of the people leading the charge if anyone wants to join me. I mean, that's where I'm at. This is just insane so that's all I've got.

Kane asked Finance Director Darcy Mulvihill, can you address the rates here verses the rates south in cities like Coon Rapids, Anoka?

Mulvihill stated, we have a very small system and have approximately 1500 connections. Some of the cities that he listed were Coon Rapids and Blaine. Those cities are systems so much larger population base to spread their costs over. I've been told by Paul that a wastewater treatment plant costs about the same here as it does in a bigger city.

Kane stated isn't also true that cities like Coon Rapids are on the metropolitan council system which is lowering the cost.

Muehlbauer aksed don't we want to pipe into those?

Saffert stated I can just respond to that quickly. We asked to, we wanted to, and they won't take us. They have a line through the north of Ramsey, north of Andover and that line is a hard and fast line. If you want to call Met Council Environmental Services, they may not respond to your either, they didn't respond to us at all.

Kane asked Saffert if he would respond to the comment that someone called the MPCA and they said our water is fine..

Saffert said I can't because I don't know what "fine" means, it can mean a lot of things.

Steve Feldman, 22766 Poppy Street NW, I sent some questions in to Barb about this. First of all, when I got the brochure, I thought I saw 4.5 and 8.5% but I thought my glasses might be wrong but as I looked at it, 45 and 85 just about dropped me in my chair. You know, the building permits, new permits built from 2010 to 2015 total 61 new house constructions in this city. Your population is at 7300 as of 2013, you only added on 107 more from 2010 to 2013. Cities of Zimmerman 5200, Isanti 5300, Oak Grove 8,100, Cambridge 8,200, East Bethel 11,000, and Ham Lake 15,000, Andover 31,000, Blaine 60,000, Maple Grove 65,000. When you take a debt like this and put it on a larger population, we can all swallow it a lot easier than what we're doing right now. You've got 1500 core residents that you're putting a 16 to 19 million dollar debt on over 20 years, that comes out to probably about \$533 and \$633 more a year on top of what we already pay and that's without watering lawns or anything. If you think this is going to make your city grow, I will tell you—it won't. As a general contractor by trade, I can tell you that people look at schools, they look at taxes, they look at utilities, shopping or retail and trails. That's what brings people in the cities. You're going to out price your city and it'll be a ghost town at the rate you're going right now. This is just obscene, what's going on here. Even minimal wage is phased in over 3 or 4 years at the federal level. I've never seen anything like this. Even CenterPoint or Connexus don't do hikes like this. You need to phase it in or build up a nest egg before you come and put your cart before the ox. This is just way out of hand. You're going to burden this city so much, people will end up moving out. First thing, when realtors find out about this people aren't going to be buying in this city. It's just too much of a burden at one time. You're not the only bill we pay, unfortunately. If you were the only bill that'd be great. Even our rubbish is separate from our utilities as far as water and sewer so to me, like I say, you need to get down and answer some questions like I've passed on about double A rating or triple A rating, I think you're doubling—something about double A verses triple A. There's no municipal tax exempt bonds, like when Andover did their city center they sold bonds, that helped them build the project. They started at 9 million, I think they went up to 16 to 19 million for that project. As it turns out, it could have been a white elephant, the city uses it so it turned out pretty good. But East Bethel, they did septic—they forced people to go to city sewer and water for businesses to build that never came. You're going to add a projection by Met Council in 2030 to 12,800 people. There is 7300, that's only 5300 more in 15 years. If you don't get your projections, we're going to end up with a white elephant and a big sewer and water system, that's great for a few citizens that are going to be breaking their back to pay for it. It is just wrong. You need to back up, you need to get a committee and think about this. I hope you think before you do this. I really do. Thank you.

Robert Bauer, 23246 Kerry Street, I'm here to oppose the water and sewer rate increases. I believe the city council and the mayor should eliminate raising the water and sewer rates at this time. The city just updated its system in December of 2008. The current plan to improve the sewer treatment involved a grant. How much are those grants? Why is the City Council hiding behind how much this is going to be funded? Why are the water rates going up and the city doesn't need water? You're talking about sewer. The new system the city wants to install to bring in big business, and you're doing it on the backs of the middle-class tax payers. How can you charge before you know exactly how much you need? Sounds like a slush fund to me. If the city council and the mayor are so confident, add this to the ballot. Let the residents vote for it. Right now I vote no. Thank you for your time.

Melissa Enzler, Anytime Fitness, Anytime Fitness, 23212 St. Francis Blvd. I am here just on behalf of the businesses, as you all know I've spoken many times about the temporary sign ordinance and us having a hard time getting customers to come into our businesses, if we continue to have increases like this it just—we're going to have to raise ur prices. We already have a tough time because we are a bedroom community, as I have spoken about, people are doing their shopping, they are doing all of their stuff before they get back to St. Francis. It's a very challenging thing for us businesses to get people to tell we're even here, let alone—obviously because of my talks about advertising and our limited availability to do that—and now you put something like this on us besides, it's not just the residents that are going to be hurt by this. The businesses pay a ton of money in taxes. I don't know if half of these people realize how much the businesses pay in taxes, but you start adding this on, I mean—the restaurants, I'm going to be hit bad enough with just the toilets and showers. Now add the restaurants, add the car wash, you know, it's just going to be insane if we continue to raise our prices on customers we're having a hard time getting anyway, it just—like everybody has said, you're pricing people right out of this town. They're going to shop in Coon Rapids, they're going to shop in Maple Grove on their way home; they're not going to stop here. They are not going to come here. I am a business that has a vacant space next to me. We have other ones in the city center, unfortunately, and as businesses, we get people that stop in. They do their due diligence, they are not going to talk with their realtor and maybe the city and a few other business entities, but they're going to stop and talk to the other businesses and when they come in our doors and say hey, what's it like here? What are the taxes like? What's the city like? How do they support the businesses? What are we going to tell them? That's the same thing with the residents when they said that about the realtors. Realtors find out about this, yeah, they're not going to have people come here. I know businesses aren't coming here. I mean, we're not building for a reason. People hear about the taxes. I've known two different people who talked about putting a laundromat in here, dry cleaning/laundromat, they won't do it because our SAC and WAC charges are just way too high. They wouldn't be able to afford—set their prices to be able to make it. And people wouldn't be able to pay it. They're still going to do everything on their way home because it's cheaper. So you've got to consider it as a whole—the businesses as well. You can't be tough on everybody.

Jeanna Anderson, 22763 Rum River Blvd, as you all know, we're still paying for the assessment on that street that I believe Bolton and Menk was in charge of. We've got ten years on that. That's also been over double of the water bill. Of course no one's happy about the water bill, I also wonder about if there's been any slush fund set aside for the improvement of the current water treatment facility with the current rates we're paying. If it hasn't, why has there been no plan for that? Those are my only questions.

Sue Nutter, 22920 Rum River Blvd, Are all the councilmembers paying for the water and sewer? Are you (council) all on water and sewer? Yes, yes, yes, no.
Okay. Who put the remark in the flyer that came out that it's more expensive to buy water at the grocery store than to buy city water? Who did that? I mean, really, seriously, who goes and buys water to take a shower at the grocery store? Is this a realistic growth projection or what?

Crowd talking and Kane gaveled the audience.

I mean, what do you think? I'm really getting ready to move out of here because this is terrible. I have a neighbor, Shirley (Sundeen) she's on a fixed income. We're already paying for this Rum River Blvd, as he said to us, we've got ten years to pay for it. So we're paying for that, now you're going to up her water? She can't do it. She's lived here all her life and you're chasing her away now. You guys have got to stop and think about it. There are no mansions in St. Francis, there are no rich people, and there isn't much for businesses and what does open closes up the next day. It's terrible. Think about it. You are representing us. Think about us, what we're going to go through. Please.

Pete Karpe, 24069 Rum River Blvd, former councilmember, mayor pro tem, I had a different approach to our city when I served. We had taken land that has gone off the tax rolls, we have a lot of land as far as the city goes that has between 4-plexes, between residence that we have demolished and we have not built back the base of taxable income. My concern is more or less what we did in Athen's Township spending over two million dollars on land for a wastewater treatment facility. These people are paying for land that's not being used. It's not even looked at in the future for being used and yet this group made that decision that two million dollars of these people's money on that project that will not go. I suggest that we try to take some of the land that we do have, take that farm and get rid of it. Give these people back their money.

Chris Sime, 22918 Silverod Street, the question I have is, how were the rate increases determined? Is there any information? It was 19 million dollars, 16 to 19 million dollars worth of funding, Mr. Saffert I think early on in your comments you said 5,000 hook ups?

Saffert stated 5,000 residents and that's about 1,500 hook ups.

Sime said 1500, Okay. No disrespect, but I don't think there's a lot of trust in most the residents when we hear, oh just take our word for it, this is how much it's going to cost and this is what it will be. We need to see some numbers. Some hard numbers, some real numbers. How does this loan become amortized over the 20 years? What's your monthly payment on this debt service that you're going to have? How does that equate to the 47 or 53 dollars additional that I'm going to pay. How did that figure come up? Again, I think there's a lot of skepticism in the people behind me here as far as the leadership goes and the city council and mayor's office and people aren't just going to take your word for it. I need some more detailed information – specific detailed information – as to how our money's being spent.

Muehlbauer stated send it to us so we know. We want proof of what you guys are spending.

Steve Feldman, 22766 Poppy Street, I didn't get any notice besides the brochure so I'm wondering, was there any notice between 2013 and 2015 besides what these people know or I don't know? Because I've talked to residents that have lived here longer than I have and no one saw anything besides this notice right here. Just to let you know, also, I scanned this document and I emailed and sent the email to the mayor and off to the attorney general of the State of Minnesota and let them know. I'm waiting for a response from them. Maybe not do the whole thing—phase it in or whatever will make the MPCA happy or whatever, but we need to think, you're going to make this town a ghost town. A City of Progress, Pride and Possibilities, I don't see that right now. Thank you.

Lisa Wickman, 22985, Kiowa Street, just wanted to make a quick statement. After hearing about this, I did contact the MPCA and spoke with the supervisor and he said he was quite impressed with our facility and said that we've only had a couple small infractions and he said that it will need to be addressed but it doesn't need to be addressed now and that the City of St. Francis approached them, they didn't tell us.

Joeseeph Muehlbauer 3459 234th Avenue NW, the only other thing I seen is I went on the ballot media site that talks about how we can get a new election. The only way to do that is to prove malfeasance, nonfeasance or if they commit a crime. Basically, I believe it's nonfeasance as a failure to do their duties as their duties are to represent us.. Nonfeasance, we need to start getting a petition together and there's a lot of other steps we need to take but –

Ed Eckstrom 2930 239th Avenue. I do realize this is public comment option or opportunity for us, but there have been a number of questions that have been posed. I'm curious how we get answers to any of the questions that we're raising. How do we get feedback from you? Questions that need answered, and how do we get answers to those questions? There have been a number of questions answered and when are you going to answer them.

Saffert said my plan was to have you guys ask the questions. I'm taking notes and I will address them in one lump. If you prefer to—it's up to the mayor on how he wants me to address this.

Kane said that's fine.

Eckstrom asked can I just finish up here? I appreciate all of your efforts and understand your here working for the city, on behalf of the city but my question is to you, the city council. My questions are to you. How do we get direct answers from you and your direct opinions and how do you intend to vote based on our questions and the answers to them. So, if you could figure out that that'd be super.

Bob King, County Market, 23122 St. Francis Blvd. I just want to start with the third bullet point and I have a question. The project history, it says it is on-going. It was first addressed to the city, it says here June 2013. When did the violations start coming in, I'm ignorant, when did it become an issue?

Saffert stated it's been ongoing since basically 2006. It's been one or two violations throughout the years.

King said that's a very important matter, I realize. But since that time, this city has taken on big projects and they save the biggest for the last. I'm talking about the public works building, roundabouts that – those are big numbers. But this is the most important issue that should have been addressed and why wasn't it? I realize it's an ongoing turnover on the council and a new city administrator so the chairs are always there but the occupant is different so that's what I'd like to understand. Do I have to pose that questions as a letter to the city or who? Kane said Mr. Kohlmann will write it down. Why this is the biggest project saved for the last. This is ridiculous. Thank you all for coming. You really need to show up more often. There's a lot of things happening, new projects down at the public works building and if there's a need, great, but I just know that the city knew what the price tag was back then. Roundabouts, thanks to Joe's attendance at the city chamber of commerce lunch, pleasure to meet him, he told us the update on that. They're going to prep this summer and continue it but you all kind of are under the assumption that it had gone away. There's a big price tag there. Can any of you tell us what that price tags going to be? I know it's several hundred thousand dollars. Will it approach a million dollars once they add the utilities under the roundabout? I'm getting off track, I see you've got your finger on the trigger, this is a water project not a roundabout project.

Jill Frost, 3060 234th Lane NW. I want to piggy back on one of the other gentleman's thing as far as how we're going to get answers because when that poster came out, I emailed you the mayor, right away that day. I still have not received a response yet and it states in The Courier or in the paper, contact your mayor if you have a problem. I did that.

I just want to know why I haven't received a response yet. And I'm sure there's probably other people. Where do we go to get the answers?

Paul Sullivan, 4430 234th, Woodhaven Manufactured Homes, I've got a direct question here for Paul. How many hookups do you say we have right now?

Saffert, 1500 roughly.

Sullivan asked how many will we have after this 20 million dollar project?

Saffert said the total serving population will be 8630 is what we're trying for and so that's—and I haven't done the conversion for population growth.

Sullivan said no, I don't want to know about population because that's as far as you don't know how many people are in the house. How many more hookups are there going to be than we have now?

Saffert said I believe about 1200 more if I'm doing the math in my head correctly.

Sullivan asked what would it cost to improve the system we have now to get that many hookups and get all the standards that everybody knows about that since the 1960's they've been, you know, phosphorus, ammonia, pretty common all the things you've said. But you painted a picture for all these people. A typical sales pitch. You know, I've been in sales all my life and first you presented to them, you gave us a little bit of a thing then you told us the history and then you create a sense of urgency, if you don't do this by this date we're out of luck and then you talk about algi blooms and you know, we're not talking about a bunch of INAUDIBLE 47:20 out here. What would it cost compared to 20 million dollars to improve INAUDIBLE than what we have? Or what we're projected to have.

Saffert said the discharge—the system that you have, the reason it's struggling is it doesn't just—it isn't designed to handle ammonia—

Sullivan asked does it all just need to be destroyed?

Saffert stated the effluent requirements are getting lower and so the limits are more stringent and your existing facility won't do it in the future.

Sullivan stated you know, you gave us a good point though during your presentation. You said well unless there's a moratorium on new housing. Now wouldn't it make sense to have a moratorium on new housing until we got the plant that exists up to date, or you know, at least up to standards because you said the plant's not going to go online until the end of 16 or the beginning of 17 or something, right? Wouldn't it make sense to do a moratorium on new housing and keep it at the level it is now and try to improve it so when we get to that

date and then you know, what you're saying is we're going to INAUDIBLE 48:35 for the next three years and then we're going to do something and then we're going to be funded. But that's all you—you're creating a sense of urgency. You're telling us like you've got to get a burglar alarm system or else they're going to break into your house and kill all your kids. You know, I just object to being—and tired of being manipulated people like that. You know, it was supposed to be a presentation, not a sales pitch.

Saffert stated it wasn't designed to be a sales pitch. It was to lay out the facts.

Sullivan asked Saffert how long have you been working on this project?

Saffert stated I've been working on this specific project since the beginning in 2013.

Sullivan said so since 2013 until now there hasn't been any thought about how to pay for it? And you knew about the problem in 2013?

Saffert stated we presented all the way through the project funding opportunities and that's what we're pursuing. We need as-bid costs in order to secure that fund.

Sullivan said to the public, you did?

Saffert said yes, we had meetings here, there was a bunch of people.

Jerry Tosel, 3440 227th Avenue NW. My house, my backyard is on the Rum River, on the park trail. My house is currently for sale for the second time. It was on sale last summer. I got feedback. My house is \$300,000, in case anybody is interested. Today I get a call from my realtor and he suggested that I drop my price at least another \$10-15,000 based on what's taken place here in the City of St. Francis. That's real. I'm 75 years old. I'm getting ready to go to a condo. You just reached in my pocket and took \$10-15,000 and some day, every one of you will be in that same position. You'll want to sell your house. Now you've got the new development that I'm supposed to be competing with, and then you've got the golf course. By the way, are they getting an increase in their water rates along with us? I'm sure they are. But I suggest that maybe their houses will start dropping in prices too. That's all I have to say.

Chris Sime, 22918 Silverod Street. What is the timeline for—I've seen what's happened since the conversation started—has this project been put forth now? Is it happening, has it been voted on, is it going to be voted on. I don't know what a lot of other people don't know. What the timeline for voting or pushing this project forward is.

Kane stated this is open for you to speak to the Council.

Sime said okay, so no vote has been taken, right? No vote has been taken.

Councilmember McClish said the Council's actually going to final vote tonight.

Sime asked for a 30-60 day moratorium or delay in voting on this be put forth and then somebody second that motion and we hold this thing off for 60 days because there's a ton of questions out there that nobody has real answers too, and plus honestly 11 days ago the flyer came out. There isn't enough time to get the collective group of heads together here to put forth an organized list of questions. Everybody's got the same question maybe 15 different ways. Give us 30 days to get our heads together, organize our questions, we'll present that to the City Council in a professional, organized, respectful manner and then we would like truthful, thorough, and honest answers to those questions and we'll limit it to six or seven questions but the key ones, but to vote on it tonight with 11 days' notice when this has been going on for two years for the most part and again, you know what, the public needs to have some culpability, we need to pay more attention, but to drop this 11 days before the vote is unconscionable. Delay this vote and that motion be seconded. Thank you.

Paul Sullivan, 4430 234th Woodhaven Manufactured Home Park, we got a notice of it, it was just an itty bitty thing, you know, off to the side and nobody—I talked to over 30 families in the rain yesterday trying to—not one out of 30 knew anything about it. Every person I've talked to doesn't have any idea of this meeting or this immense project that's going on. And nobody had any idea about the rate increases. And at the bottom of the thing it says it's reflected in your July bill. That's what it says on the notice and we're in Woodhaven, which is a huge amount on a fixed income. You know, they think they're going to retire there. Well, they already said that in July—it will reflect on your July billing it says. I don't understand how it can be billed in July when it's not going to be built until 2017 since the city didn't save any money at all since 2013 for this project.

Pete Karpe, 24069 Rum River Blvd. Gentlemen, you have before you a number of people here that are very concerned. We had meetings regarding the roundabouts, you had people that showed up that were against the roundabout and yet you voted how you did in the end. I'm asking tonight that you take consideration of something of the people, by the people, and for the people before you make your decisions. Two of you aren't even on—I don't know- how many of you are on water and sewer? Are you on? So you've got a majority of the people that aren't even on the water and sewer. They're representing the city. All I'm saying is that please listen to your peers, they vote you in to represent us, we vote you in to do the right things, and that's what I'm asking you to do here. Hold off, let people get some questions; this is not a do or die type of a thing. Thank you.

Angie Bray, 22901 Rum River Blvd, thank you for having this meeting but we didn't know you were going to have to vote on this. It would have been fabulous for us to know that you were going to vote tonight. I think that's kind of disrespectful to the entire community to say we're having this meeting, oh, but we're going to vote also. It is something that I would like to ask you guys to put off. I agree with probably everybody here behind me saying please put it off, answer our questions, let us do research and find out what—how we

should move forward. Lisa (Wickman) commented that there weren't as many infections as Paul said. Do we have documentation of those? If so, I would like them. I think everyone would. Also, I'd like to know who manages our water department. Paul Teicher, Public Works Director said I do. Also, I would like to know what dates the City Council met regarding this water treatment facility that many of us didn't know there were meetings about. If this has been going on for a year and a half, I would be willing to bet a lot of people here would have known there was something going on. So I would appreciate if we could have those dates too so we can look back and – it's good for all of us to have that documentation to let us know what we missed out on and moving forward then maybe we all need to be a little more active. So thank you and I would like you guys to consider how we feel, like we talked about Shirley (Sundeen), she's on a fixed income. There's a lot of single families in this city that are single parents, be it moms or dads, trying to make ends meet. This for me would be a huge increase in my water and it would put a lot of other things in my budget tight. So, consider all of the other people that are single with kids and single without kids as well. We have a lot of elderly residents here and I've lived here my whole life and really don't want to leave, but as taxes go up it might be hard to stay. Thank you.

Matthew 23130 Guarani Street, Steve, you live four or five houses down from me, I'm sure you have looked up and down the street and saw that the lawns with water prices are already, nobody waters. Me, you, and maybe one other person keep their yard looking halfway decent. It costs—just to keep my grass alive in the summertime—about \$300 a month, which is ridiculous. A 45% just to keep my yard presentable, it's going to be nearly \$500 a month. I have two small kids, I mean, what do you want this town to turn into?

Doug Lennartson 23355 Jonquil Street, I've been a resident here for 15 years, I've been with the American Legion for the last 14 years and currently for the last 2 years a first vice commander. I want to thank you for sending out the brochure and I would invite the Council to come up to the legion some time and listen to the gossip, if you want to call it, of the people that come to the legion. How many people come to our legion from surrounding communities but they don't want to live here for other reasons that were noted by other residents tonight. I think it's getting too bad when you don't notify the people. Being the first vice, I try to communicate with the post membership of about 170 people as much as I can to notify them of upcoming events and other things that are going on. That isn't happening in this city. The Courier newspaper, nobody reads it anymore. You're saying about sending emails back to the people. For those people that did send emails, I congratulate them, but there are a lot of older people in this community that don't even know what a computer looks like so sending an email back or by the city web pages, that's not right. Because nobody—they don't get it. Just like other people that don't read the newspapers. So, I guess one thing I want to note tonight, are you going to have a vote on this, or are you going to stay the vote before we leave this room? That's all I have to say.

Kris Lazerte, 2954 235th Avenue NW. I guess my big question would be, obviously the thought and planning that's been going on for years, it was mentioned cities with higher populations, it costs about the same but yet they pay less so to me it would make sense that there also be thought put into what are we doing to draw more residents to St. Francis? What are we doing to draw more businesses? Tax breaks for businesses, anything to help spread out the cost?

Tony Walters, 3725 River Drive, I have a question for you guys (audience) are you going to vote for an incumbent.

Nick Miller, I live at 2334 Jonquil Street NW. My question is, if you guys have been looking at this project since 2013 you said, right? Why has there not been something done to offset the cost? Because the way this looks, you send a brochure and you're telling us that our bill is going to get raised in two months, but you've had two years to look at it. It feels like we're being ambushed because you've had two years to figure it out, no way to offset the cost and instead you're going to settle us with a 20 year bill or grant to pay on and you give us 6 weeks, 8 week, and 3 hours because you're going to vote in about 3 hours or less? That's wrong. That's completely wrong. You ambushed the entire community. It's wrong, that's all I'm saying.

Robert Brown 23321 Ivywood Street, 23321 Ivywood. What you guys don't see, there's a hundred people back there, I had a problem, I couldn't hear what was going on. I understand we probably need this and it is under par. We need to find a different way to pay for it. The increase of 45% and 85% doesn't add up to me. I understand the bid came in overbid will this increase the cost. I like it here and don't want to move.

Clint Zane, 23347 Jonquil Street, You know, just real quick, I didn't hear most of your presentation so I'm uninformed on it, that's just what I've heard since I've moved forward here. Someone was disputing that maybe there's some solution here that needs to be addressed with the water and the testing and that and you know, it sounds like you've done some due diligence over the last year and a half to figure out how we can address that. You know, I think that it's the suddenness and the lack of respect for the rest of the community on the situation that's driving the mood of this room. I moved here in '03 to raise a family, built a home, and you know, I agree with the guy that talked about the watering of the lawns, \$300 a month as it is to just keep your lawn looking decent and then you talk about the business owner, we were talking about how she's going to have to raise prices of the business that's already struggling, I believe it's not in a growth mode to begin with and I think that as a city we need to project things that promote growth and I think that we come in and we dump all of this money and hinder our businesses and grow all the weeds in the lawns so nobody else wants to move in here and build, all of a sudden you've got a community that's sucking air. I heard the word ghost town earlier, that does come to mind. I'm a builder and I'm very familiar with what people are looking at. People driving through neighborhoods that look a wreck, they don't want to live there. Then you've got small business owners that have invested their life, they're raising their kids, just as myself out

here. You know, we're doing what we can to get through the recession as it is and then things just start to look good, then you dump a bomb like this on people. You know, long story short, I think it's been said, this is something that it's not to be decided on tonight. I mean, you guys can't. I mean, really, how can you consciously make a decision on this without investigating the viewing of the community? Looks like you've done a little bit of research, I understand it takes quite a bit of time to put together numbers on a project like this and it is very important, our water's very important, it's our lifeline. I don't think anybody's denying that, but I think in all fairness that everybody that lives here, we all should have a voice in that. If you guys all just sit down and make a decision overnight, it's going to implode our monthly budget. You know, these gals are on a fixed income here. What's going to happen to you?

Paul Sullivan, I'd just want to say one thing. You know, I don't know all the politics that go on in St. Francis and what you people have done and not done and you know, I imagine all of you right now are in a bad mood because you've been attacked. And when somebody's attacked, when you force somebody into a corner he's going to fight back so your way to fight back is you have the vote tonight no matter what anybody says. If no other reason, there should be a 30 day or 60 day stay on this so people can get a level head about this. You know, you're going to have the vote tonight and all of you have been attacked and I have no idea what the reasons are or the history, but anyway, I thought I'd just say that and one question I've got, I'd like to address to you mayor, what would you say to somebody you had-- if you told them to do something and they came in and said oh they won't return my call, and then you ask them again a couple months later and they said oh, they won't return my call. And then you know, a year later, they won't return my call. Paul was saying they won't return his call. Is there a city attorney? Isn't there somebody that can step up and use a little force or something? Get answers?

Louis Lamannis, 23238 Kerry Street, NW. You've heard enough from us this evening. I think most of what we're looking for is options and we didn't hear anything about options. We just heard it's work, we have to replace it, we're done, and I feel that the decision has already been made. I moved into to the St. Francis area from Oak Grove in 2006 and my water bill was \$35-50 with five people living in my home. The water bill went up, it doubled, it went from \$90-110. Again, I've got five people who live in the house, I didn't water my yard, we cut back, we understand some of these advances and increases have to be addressed. On the other side, you're looking at this big increase—what's going to happen in the next couple years when you need more money for more repairs or maintenance on this facility you're already getting ready to build in here? It's going to be another \$50-60. Right now my water bill will outpace over my electric bill like everybody else in here. It doesn't make sense. I never in a million years thought water would be more expensive than electricity. The dollars don't make sense. When we first got the pamphlet and we read it, it looked like we were doing part of the work for East Bethel, we're doing St. Francis, we're doing wherever. We don't have a whole lot of knowledge that you folks do, having two year to research this and go through it but the amount of money and not having the options,

it looks like we're going to take the dollars and maybe utilize something else that we're not aware of or we're not privy to. We're just looking for some options. I feel, and probably everybody else feels, it's kind of a slam dunk deal, we're going to walk out of here, you're going to vote, it's going to be a done deal, the problem is, last person out, shut the lights off. Thank you, we are looking for options. We have not heard any options. We have five people in my house and have cut back. What happens in the next couple years when you need to upgrade the facility. The dollars don't make sense. We don't have a lot of the knowledge that you do. Looks like you are fixing something different. Last person out shut the lights off.

Melissa Enzler, Bob King (County Market) brought up a really good point, I understand this meeting and this particular discussion is on the water, however, we need to look at things holistically. We need to look at the fact that we're still paying for city works, we're about to be paying for roundabouts, which people did not want, businesses did not want, it's going to hurt the businesses, nobody listened to us on that matter. Again, everybody agrees that we can't have bad water, everyone agrees with that and we just have to find a way around it but you – I just wonder what you expect of all of us. I mean, as the gentleman talked about the American Legion and the chatter that goes on there. I invite any of you to come into my business and especially in the morning when all the seniors are in there, the fixed-income seniors that cannot afford, and they have a free membership, they're not paying for their membership, that's how they can be there, but if they had to pay for yet another increase, it just—those people are going to be gone. I hear it all of the time, just like the American Legion hears it all the time. You have to look at everything, not just this water situation, you need to look at all the other stuff we're paying for and the things down the road you want us to pay for and it just can't happen. I mean, honestly. I own another territory, I could leave St. Francis, you know, I'm not leaving you, but we have options to go someplace else and if you want us to stay here, you have to make it more inviting for the people and the businesses to stay here. It breaks my heart when I listen to some of the gym talk about their financial situation and then I hear something like this come around and honestly, the other thing we hear is why show up to a meeting? They're going to do whatever they want. And the roundabouts and the city works are two big things that are talked about. We didn't want it and you still did it. The people are busy, they have children, they have activities, it's hard for them to come to these meetings if they don't feel like their voice is heard. And sadly, I don't live in St. Francis, I pay taxes here because I have a business here of course, and I can't run, I can't vote on who's on our Council. I can't run for our Council. A lot of the business owners are in that position. They can't run, otherwise we would have another voice on the Council, I think. And discussing things like this. So please, when you're looking at voting on this, look at everything else. Look at all the other taxations that are on us when you're going to make this decision.

Angie Bray, I would like to ask you that they did not call back. Please do not settle. Regarding what Melissa said, I would like to ask you guys if you do indeed vote tonight to consider not accepting the fact that we could not reach the Met Council. I'm a

spokesperson, I call people, I co-call retail stores all the time. I don't settle for they didn't call me back, I can't reach them. If I want to reach them I will find a way to do it and that's exactly what the city should do with trying to reach the Met Council. If we really wanted to go through them, we need to find a way. So I would ask that you guys not settle for we can't reach them.

Paul Saffert, Anoka Blaine and Coon Rapids belong to Met Council therefore you spread the cost over two million people who utilize the system. They do not have radium problem we do here. Ramsey also has a radium problem. We try to find a balance on doing the improvement and not have. I would like to know who you talked to MPCA. Steve Weise. He's the one we've been negotiating with on this whole process so his group is the effluent limits so what they do is they set the limits to the receiving stream. They have the phosphorus numbers, they set those numbers for the City of St. Francis, in addition that have set the fluoride limit for the City of St. Francis, which we negotiated be a ten year process and what that is the city uses salt in their water softeners and what we need the public to do is reduce that use. We have ten years to try to get the city to use less salt so that we don't need to do that. He wanted that implemented now. The dates you had a question on is in the slide presentation. They also do not have radium in their water and so the water treatment costs are a little more expensive than they are in other communities.

Questions from the audience on cost and the number of connections. When are they expecting to move here? Who gave you the projection numbers?

Sullivan stated so maybe I misunderstood, but you just said there's a phase 2 after this phase 1.

Saffert stated we're trying not to have a phase 2.

Sullivan but there's a phased plan though, right?

Saffert stated, no there is not because it depends on where the city ends up in ten years.

RANDOM: So you're hoping we're going to take care of the salt water problem so there doesn't need to be a phase 2 on our own as a community?

Saffert said yes, I'm looking to the residents—that's what we're trying to do is educate the public.

RANDOM: So we flip the bill for a modification in 2008, that's not good enough, that's never going to be good enough because we have all of these contaminants that aren't going to be acceptable because they keep changing the standards so now we have to build a whole new one because they've come close to hitting their standards, then we all have to flip out of our pocket a new way of doing things for ourselves in order to not get hit again shortly after we get hit with this.

Saffert stated I don't make the rules.

Lepak said Mr. Mayor, just so we can have the record reflect what's actually said rather than just the standard comments that the mic may or may not be picking up, if we could limit the back and forth with the crowd.

Kane asked if the audience has a question, please come up to the podium to speak.

David Berg 23046 Jivaro Street, I moved up here a little less than a year ago from Hennepin County and my water bill doubled when I moved here. I don't like to think about the future of it, but I just want to remind you if there are 1500 hookups, there's probably 1350 people that didn't show up tonight and I think with what occurred tonight—I can't speak for everybody, but I think I can, it pretty much echoes throughout the whole community. There's a lot of people that I talked to that couldn't make it tonight too, and I'd like the Council to consider that us here tonight is just the tip of the iceberg and everybody feels pretty much the same and I'd like to see a 60-day delay on this vote that you're talking about tonight because this came upon us too quick and not everybody could be here. There's a lot more people that would like to elaborate on what we here tonight have said. So I'd like you all to consider that, please. Thank you.

I'm Sandra Sheer. 22957 Rum River Blvd. I want to know what time you're going to vote tonight and how each of you are going to vote.

Sandra Schaaf 22947 Rum River Blvd. I want to know what time you're going to vote tonight and how each of you are going to vote.

Kane stated later on in this meeting.

Kane closed the public comment time at 7:28 pm

5. **Meeting Open to the Public:**

George Bichler, on behalf on the fire department we asked that you postpone the appointment for 60 days so we can have a chance to talk to the new administrator. Bichler read the 14 out of 18 fire fighters names that signed the petition.

Melissa Enzler, Anytime Fitness on the temporary sign ordinance. Business community needs a more efficient way to advertise. We asked for 240 days with a variance 60-day for community or special event extension. Let's look at the Zimmerman and Oak Grove if we are going to compare sign ordinances. I do better in Zimmerman; we don't get members from the Courier because we do track how we get our customers. There was a 180 days that came up not sure how that was, I appreciate your increase but it is not enough. We don't want a sign 12 months out of the year. We need to get new people to see. The council is

spending \$12,500 on a consulting company to be able to grow. But you are not helping your current businesses to grow. We need the black signs.

Connie Tillman, St. Francis Collision, why are temporary signs so important, we do have a good turn over. Without having the normal advertising like newspapers the other communities have we need to have the signs. We need to be creative and it works for the liquor store. It is however attached to the building. Give the other business the same opportunities. We need to be creative and help each other. It is hard to find out about us and there just not a good source to get the news out. Thank you for your time.

6. **Petitions, Requests, Applications:**

a. **239th Street Improvement: Public Hearing:** City Engineer Jared Voge presented an overview of the proposed project, the cost associated with the proposed project, and the projected schedule. A memorandum of this project was included in the city council packet The roadways within the 239th Avenue Improvement project areas was constructed in 1994. The exact amounts will not be determined until the bids are received. The property owners will be sent an assessment amount and the hearing date. Mayor Kane opened the public hearing for comment at 7:41 pm.

Phyllis Peterson 2853-239th, first of all shame on all of you. I can't afford a \$9,000 dollars for ten years. I lived here for 18 years. I will support the police and fire departments. Rum River Blvd/239th doesn't need to be fixed.

John Kane 2665 239th Lane, some of that road I had heard in the past was put in substandard. Voge I am not familiar with the standard construction of that road in 1994. When they snow plow, staff is problems with the street. Hane stated the road base was put in 1994 and asphalt in 1995. We basically have had a commercial trucking company at the end of the cul-de-sac driving heavy trucks on this street. They should be paying a larger portion of this assessment. I believe the road was built substandard and believe the city tried to get money from the contractor. I don't see any value to upgrade Bittersweet Street.

Kent Eittrheim 2930-239th Avenue, asked why are we doing this street at this time, do we have a plan for the whole city. How do you pick the roads for upgrades? Is there a way to stop the street improvement? If sixteen residents don't want it do you still go ahead with it? As far as the ditch depth, I have never seen any water in my ditch. So I don't know where the drainage problem is. Is there a way to stop this project? What is the drainage problem? We have a city council recommendation for the residents of 40% and the city portion percentage of what 60%. I am not happy about it. We all don't think the road needs to be done at this time. If we don't do it know how long do we have to wait.

Jared Voge said does the city have a plan. In 2013 the City did a street inventory. This project was talked about in 2013 but never moved forward and stopped at the public hearing stage. Every street in town has a rating. This is the public hearing to voice your concerns. Regarding

the drainage issues, I would be happy to discuss this with the resident after the meeting. I do not have the paperwork right in front of me. This bid does go out for public bid. I am not sure how many bids we would receive. In regards to the assessment percentage, 40% is the property owner's portion with 60% the city's responsibility.

Leonard Larson 23865 Rum River Blvd. at this time why can't it be patched. What about your patch work on Bridge Street? Voge said the roadway surface has deteriorated such that if you start a patch where do you stop it. Previously some comments were made on the Bridge Street patching. Bridge Street is a county road and we will pass along the comments to them.

Daryl Degonda 2850-239th been here for fifteen years and I don't see the deteriorating over the fifteen year. I don't see a drainage problem either, rain is gone in three days. I don't see enough of a cause to have it repaired at this time.

Phyllis Pederson was just wondering if you are making up projects to cover the cost of other projects because there is no money.

Marty Nathe 2543, 239th, stated I believe Bittersweet a side street that was put in for the fire trucks and bus turn around and future street access. In the winter they don't plow it. Can't we put tar and rock on the street? I have three hundred feet, this would put me in the poor farm.

Voge said regarding that road is long belong it's useful life for seal coating. Bittersweet Street can be taken out of the project if the council wants to.

Mayor Kane closed the meeting at 8:00 pm.

The resolution before you is to order the improvement and directing preparation of final plans and specification, then it comes back to city council. After the design is done it would come back to the city council to go out for bids. Orpen asked what is the cost of the engineering study. Voge said approximately \$40,000 to \$50,000. Brown asked how long are the plans good for. Voge said once the plans are prepared they would be good indefinitely. MOTION BY BROWN SECOND McCLISH APPROVE RESOLUTION 2015-23 A RESOLUTION ORDERING IMPROVEMENT AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS. Orpen said \$40,000 to \$50,000 is a lot of money when it seems the residents do not want it. Motion failed 2-2. Kane and Orpen voted nay.

b. Kerry Street and 232nd Lane & Ivywood Street Improvement: Public

Hearing: City Engineer Jared Voge presented an overview of the proposed project, the cost associated with the proposed project, and the projected schedule by showing a power point presentation. A memorandum of this project was included in the city council packet. This project includes the roadways within the Kerry Street, 232nd Lane and Ivywood Street Improvement. These two projects are similar projects but this project is in the urban area which include curb and gutter and more traffic. At the last City Council meeting the council

directed staff to include Ivywood Street between 233rd Lane and 235th Avenue in the project area. Mayor Kane opened the public hearing for comment at 8:10 pm

Ted Gehrig, 23153 Kerry Street, the street is dangerous to rollerblade and ride a bike down and don't see anything wrong with the project but when you have this cost plus water and sewer going up. I have a family of six. The length of the assessment is not long enough. Kane asked Finance Director Darcy Mulvihill about the length of the assessment. Mulvihill stated the length of the assessment comes from the assessment policy the city adopted.

Brandon Powers, 23393 Ivywood Street, there are definitely potholes on the road. What you don't see is all the traffic coming through our neighborhood going to other the development. It was patched just several years ago. My big concern is about the amount of the traffic that goes through ours to get into other developments. All these cost with water and sewer and the amount of traffic are not realistic. Thank you.

Robert Bauer, 23246 Kerry Street, here to oppose the assessment to this project. I believe the council cannot assess because these are repairs and does not increase our property values. Bauer read the statute about street assessment and when you can and cannot assess. These are common repairs we already pay taxes to get our roads fixed.

Sarah Hunt, 23246 Kerry Street, I also work for the school district and 1.5 of my hours each day are being cut next year. You are now adding to my water bill and adding to my house bill. I have four kids in the school district. I moved from a house with well water into town so my kids could be closer to the schools and I am regretting it every single day. You need to take a really hard look at what you are doing to your residents.

Keith Penticoff, 23353 Ivywood Street. Why are the people behind us (Jonquil Street) not involved in the assessments?

Voge said the assessment policy indicates that the street improvements are assessed to the benefiting property. The 60% of the city cost goes to all residents.

I agree the traffic in the other developments from 235th Avenue race through our development. I have young kids. I don't agree with this assessment and the water cost.

Brandon Power, 23393 Ivywood Street, just one more thing, let's deal with the potholes and put the kids with the rollerblades on the sidewalk. I have no problem for paying for all the other roads. Let's just have one big fund for all the streets.

Matt Michaels 23308 Ivywood Street asking for assurance the roads will hold up. I have lived here for fifteen years, raised four children and I love St. Francis and the people of St. Francis. What I saw the last winter the plows were trying to scrape the ice, they actually lifted the top pavement. It is just not our neighborhood using the road, it is all the developments behind us.

Sarah Hunt, 23246 Kerry Street said with the new roundabouts wouldn't they be paving Kerry Street anyway. Voge said this project is north of the roundabout project. The Bridge Street Corridor Improvement stops on Kerry Street at 230th Lane. As part of the roundabout project a cul-de-sac will be installed at the end of Kerry Street so there will no longer be an access to Bridge Street.

Robert Brown, 23321 Ivywood Street, are you saying the curb staying on the project. Voge said that is correct. What does the signage and traffic control include. Voge said traffic control associated with the project. Brown said so you mean temporary signage. I know at least one of you knows that Ivywood Street is a thorough fare for the back area. I came five or six years ago I came to a city council meeting about getting a stop sign put in the area. I was told by the city administrator at that time that they were too expensive. In the event, can we change the speed limit in the area or put up a stop sign. Mr. Orpen and Mr. McClish thank you for your service. On that note, Mr. Mayor when these people are applauding your shutting down these people are applauding because we are finally being heard. That we don't have enough money for all this stuff. Mayor Kane said we are here to talk about the assessment. Brown stated all the infrastructure you are talking about, I build roads and build sewer stations that is what I do. I understand all this. Listening to the people around me, they don't know some of the things. I know this road needs resurfacing and not temporary patching, I know because that is what I do. So my time is here is running short. Getting back to the applause, these people don't want to spend any more money. If they are forced to please educate us. How did you get to the twenty two million good luck or this or that.

Dan Frost 3060 234th Lane, these residents are absolutely right about other developments driving through their development. I live in the development behind them. Other roads in the area are not peachy either. Maybe do a number developments together instead of just small project. Try doing a little foresight or investigation. It does seem a little unfair they get hit so hard, very high traffic area.

Robert Bauer 23426 Kerry Street, I would ask the city council at the end of 235th to get a petition together from the residents to close off the street. someone's kid is going to get killed on Ivywood Street. I walk it every day and the speed is about 55 mph. Kane gaveled the audience for their interruptions and asked they let the speaker speak. It is not going to get any better when they close of Kerry Street. Kane asked Mr. Kohlmann investigate the feasibility to close at 235th and look at the possibility of a stop sign.

Scott Gacek 23245 Kerry Street, why is the little cul-de-sac have to be paved when it doesn't need any repair. Why do I get stuck paying for this project. Voge said the Kerry Street cul-de-sac was put in the same time frame. The deterioration is starting. There may not be large potholes there now. Why are the people to the south on Kerry Street not included in this project. Voge said that portion of Kerry Street stops where is does is because of the Bridge Street Improvement. We don't want to improve it and them have them impacted by the Bridge

Street project I have enough other bills and include this water. I just moved here a last years ago and not liking the bills. I thought this was a small town and live within their means. And not pay for a bunch of unnecessary

Doug Lennertson, 23355 Jonquil, I do feel for the people in the area. I do use the streets. I have heard there are a number of cities that have been having problems with the overlay, what are they doing about the deterioration of the asphalt. Let's look at that before we invest a lot of money into these streets.

Mayor Kane asked if there were any other speakers with no one coming forward, Kane closed the public hearing at 8:35 pm. Two resolutions were presented for consideration: Resolution 2015-24 amending the Preliminary Engineer Report and Resolution 2015-25 ordering improvement and directing preparation of final plans and specifications.

McClish asked Voge to explain the failure of the overlay. Voge explained there are a number of communities that have the experiencing the same problem in the metro area. Some are conducting overlays, thin overlays, and total reconstruction. There seems to be a bituminous mix design problem for a number of years in the metro area.. **MOTION BY ORPEN SECOND McCLISH TO ADOPT 2015-24 A RESOLUTION RECEIVING AMENDED REPORT ON IMPROVEMENT.** Motion carried 4-0.

Orpen asked about the length of the assessment length. The assessment policy was created by the city council and if you do have the authority to change the length of time. Staff has direction to look at lengthening the assessment timeframe.

MOTION BY ORPEN SECOND McCLISH TO ADOPT RESOLUTION 2015-25 ORDERING IMPROVEMENT AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS.. Motion carried 4-0.

7. Ordinances & Resolution:

a. Ordinance 201, Second Series: Amending Section 2-9-1 of the City Code

Regarding the Fee Schedule- Second Reading:

If the city council does not vote on the rate increase at this time how long do we have to vote on this. Saffert said it could that come back as late as the second meeting in June in regarding setting the fees. Kane asked for Paul Saffert come back to the next meeting to answer more questions along with our city administrator. Kane said I agree I am not crazy about it either. I am just looking at what we have to do in the near future. Brown wanted to mention to the residents the council was advised back four or five years ago to raise the rates, but the council chose not to. I was opposed to waiting because I knew this was going to happen.

McClish thanked the residents for coming, what a great turn out. I agree to table this to answer their questions. We owe it to them to hear what they have to say. I think we should have some type of public hearing. Back in 2007, we bought 180 acres in Isanti County and I think we paid way too much. It was two million dollars and that money was taken out of the

sewer fund I think we should pay the sewer fund back. Thank you again for showing up, it is a hot topic. Kane said even if it may not look like it I appreciate you coming and your input. Just remember we do have to keep order in the meeting. I too am affected by the rate increase.

MOTION BY McCLISH SECOND ORPEN TO TABLE THE ORDINANCE UNTIL JUNE 1, 2015. Motion carried 4-0.

b. Ordinance 202, Second Series: Amending Sec 10-23-5-E of the Zoning Ordinance Regarding Temporary Signs-1st Reading: Kane said after the last meeting I discussed this topic with Melissa and Connie. I told them and I want to tell everyone that I would like to wait for sixty days to see if we can have the business council meet with our new city administrator. MOTION BY KANE SECOND ORPEN APPROVING THE FIRST READING OF AMENDING SECTION 10-23-5-E OF THE ZONING ORDINANCE REGARDING TEMPORARY SIGN. Roll Call: Ayes: McClish, Brown, Orpen and Kane. Motion carried 4-0

Second reading at the next meeting and then thirty days after publication.

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney:**

c. **Staff:**

Bldg. Official:

Fire Dept.: Appointment of Interim Fire Chief: Current Interim Fire Chief Dean Kapler said I know it is a long night but I would like to give you a time line on the hiring process. With this being the fourth step. We began in January 2015 when the city council chose to look for a new fire chief internally. March 2, 2015 a job description was presented and approved by the city council. On April 20 results of the internal search were brought forward and was recommended at that time to go to the outside search. There was a concern with the new city administrator starting and the timing. Since our new administrator was named, I have been in contact with him even before he started. I interviewed three prospective candidates to fill this position. Chief Kapler stated his is recommending Matt Kohout to fill the position as an Interim Fire Chief for St. Francis. Matt Kohout is the existing District Chief on the Andover Fire Department. This is a stepping stone. Orpen said I believe your contract was also three years. What in the four years what did you do to gain the leadership experience and groom a fire fighter to fill the position. Kapler said when I was asked to come here. First there had to be an understanding they were a part of the city. They are not unique but they are part of the city. They are paid on call. I believe there was part of a disconnect there. Not going to be doing things by popular vote. Orpen asked have the officers been sent to training and one on one training to groom them. Not quite sure how to answer that. MOTION BY ORPEN, I WOULD LIKE TO HAVE OUR FIRE FIGHTERS HAVE GOOD MORAL AND TABLE THIS FOR 30 DAYS. Failed for a lack of a second.

MOTION BY BROWN SECOND McCLISH TO APPOINT MATT KOHOUT AS AN INTERIM FIRE CHIEF FOR TWO YEARS PER CONTRACT . Brown said I am not sure what the problem or situation is regarding this situation. I do not want to see the department go back to popular vote. What we gained in the last four years I would like to continue to the that direction. Orpen suggested if this is motion carried, I recommend the city administrator and new chief sit down and they work towards developing a new internal chief. Motion carried 3-1. Orpen voting nay.

Appointment of Fire Fighter-Tim Kizer: Chief Kapler is recommending the appointment of Tim Kizer to the fire department. Tim Kizer has passed the necessary testing in the hiring process. MOTION BY BROWN SECOND McCLISH TO HIRE TIM KIZER AS A FIRE FIGHTER. Motion carried 4-0. McClish asked how long does your contract go. Kapler said my contract goes through the 20th of June but I would recommend my contract end tonight. I will be in contact with Matt Kohout during transition.

MOTION BY McCLISH SECOND ORPEN TO TERMININATE THE CONTRACT WITH CURRENT FIRE CHIEF DEAN KAPLER. EFFECTIVE MAY 31, 2015. Motion carried 4-0.

Public Works:

Liquor Store:

Police Dept:

City Administrator: Joe Kohlmann thanked people for coming out and enjoyed my first city council meeting. Looking forward to many years of serving this community.

9. **Reports from Council Members:** Orpen thanked the people for coming to the meeting. We wanted city involvement and we got it. I hope you come to more meetings but if not, go to our city's website there is a lot of information on the site, very informative.

McClish stated I would like to welcome Joe Kohlmann as the new city administrator for the City of St. Francis. Also thanked Paul Teicher for filling the Acting City Administrator position. Paul had double duty filling in as Acting City Administrator while still holding the position of Public Works Director. I hope that in the near future we can upgrade our video system and put it out on YouTube.

Brown said he would like to have people look at the website, council agenda. There are no secret.

10. **Report from Mayor:** Thanked the resident for coming to the meeting. Also would like to thank the Fire Chief Dean Kapler for his help and Paul Teicher for filling as Acting City Administrator.

11. **Old Business:** None

12. **New Business:** Mr. Kohlmann asked to for a workshop next week. Check your calendars.
13. **Adjournment:** Mayor Kane adjourned at 9:07 pm

Barbara I. Held, City Clerk

DRAFT



PAYMENT BATCH AP 06-01-15

AASE, JASON				
	G 601-22200	Deferred Revenues	REFUND ACCT #3651	19.49
				<u>\$19.49</u>

ABEL, DAVID				
	G 601-22200	Deferred Revenues	REFUND ACCT #1478	56.63
				<u>\$56.63</u>

ALLINA HOSPITALS					
04/30/2015	1110019505	E 101-42210-208	Training and Instruction	2ND QTR MEDICAL DIRECTORSI	315.00
				<u>\$315.00</u>	

ANOKA COUNTY				
	G 803-22127	Blue Ribbon Pines-Mining	RECORD NORTHERN PINES	46.00
				<u>\$46.00</u>

ASPEN MILLS					
05/17/2015	165253	E 101-42110-437	Uniform Allowance	SCHMITZ UNIFORMS	99.16
05/17/2015	165253	E 101-43100-441	Miscellaneous	SCHMITZ UNIFORMS	99.16
05/17/2015	165253	E 101-45200-441	Miscellaneous	SCHMITZ UNIFORMS	99.16
05/17/2015	165253	E 601-49440-441	Miscellaneous	SCHMITZ UNIFORMS	99.16
05/17/2015	165253	E 602-49490-441	Miscellaneous	SCHMITZ UNIFORMS	99.16
05/21/2015	165549	E 101-42210-437	Uniform Allowance	STURZL UNIFORMS	124.20
05/21/2015	165550	E 101-42210-437	Uniform Allowance	KOHOUT UNIFORMS	209.00
				<u>\$829.00</u>	

ASSURANT EMPLOYEE BENEFITS					
06/01/2015	5447229.0615	E 101-41400-130	Employer Paid Insurance	JUNE INSURANCE	104.15
06/01/2015	5447229.0615	E 101-41500-130	Employer Paid Insurance	JUNE INSURANCE	67.04
06/01/2015	5447229.0615	E 101-42110-130	Employer Paid Insurance	JUNE INSURANCE	821.91
06/01/2015	5447229.0615	E 101-42400-130	Employer Paid Insurance	JUNE INSURANCE	103.12
06/01/2015	5447229.0615	E 101-43100-130	Employer Paid Insurance	JUNE INSURANCE	141.77
06/01/2015	5447229.0615	E 101-43210-130	Employer Paid Insurance	JUNE INSURANCE	31.51
06/01/2015	5447229.0615	E 101-45200-130	Employer Paid Insurance	JUNE INSURANCE	141.77
06/01/2015	5447229.0615	E 601-49440-130	Employer Paid Insurance	JUNE INSURANCE	52.65
06/01/2015	5447229.0615	E 602-49490-130	Employer Paid Insurance	JUNE INSURANCE	52.64
06/01/2015	5447229.0615	E 609-49750-130	Employer Paid Insurance	JUNE INSURANCE	113.85
				<u>\$1,630.41</u>	

BARGEN INC.					
05/20/2015	215252	E 101-43100-406	Asphalt Repair & Maint	INRARED AS BID	3,070.00
				<u>\$3,070.00</u>	

BELLBOY CORPORATION					
04/28/2015	47964500	E 609-49751-206	Freight and Fuel Charges	FREIGHT	27.90
04/28/2015	47964500	E 609-49751-251	Liquor For Resale	LIQUOR	1,016.00
05/19/2015	48298800	E 609-49751-206	Freight and Fuel Charges	FREIGHT	18.45
05/19/2015	48298800	E 609-49751-251	Liquor For Resale	LIQUOR	818.95
05/19/2015	92024700	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.60

05/19/2015	92024700	E 609-49751-254	Miscellaneous Merchandise	MISC	126.50
					<u>\$2,012.40</u>
BERNICK COMPANIES, THE					
05/18/2015	219132	E 609-49751-252	Beer For Resale	BEER	172.84
					<u>\$172.84</u>
BJORKLUND COMPANIES					
05/04/2015	20298	E 101-45200-229	Project Repair & Maintenance	BLACK DIRT	900.00
					<u>\$900.00</u>
BOURGOINE, BRADLEY & PHILLIP					
		G 601-22200	Deferred Revenues	REFUND ACCT #3869	43.88
					<u>\$43.88</u>
CENTERPOINT ENERGY					
05/18/2015	5944643-5.0515	E 609-49750-383	Gas Utilities	LIQUOR	48.96
05/18/2015	5945449-6.0515	E 101-42210-383	Gas Utilities	FIRE	341.51
05/18/2015	5963820-5.0515	E 101-45200-383	Gas Utilities	WARMING HOUSE	68.35
05/18/2015	6002544-2.0515	E 601-49440-383	Gas Utilities	PUBLIC WORKS	16.10
05/18/2015	6002544-2.0515	E 602-49490-383	Gas Utilities	PUBLIC WORKS	16.11
05/18/2015	6002548-3.0515	E 602-49490-383	Gas Utilities	WWTP	42.36
05/18/2015	6886465-1.0515	E 101-41940-383	Gas Utilities	CITY HALL	18.86
05/18/2015	6886468-5.0515	E 101-41940-383	Gas Utilities	CITY HALL	18.29
05/18/2015	6886472-7.0515	E 101-41940-383	Gas Utilities	CITY HALL	19.43
05/18/2015	6886475-0.0515	E 101-41940-383	Gas Utilities	CITY HALL	21.38
05/18/2015	6980285-5.0515	E 101-43100-383	Gas Utilities	POLICE/PW	61.01
05/18/2015	7900331-5.0515	E 601-49440-383	Gas Utilities	WATER	511.99
05/18/2015	8964221-9.0515	E 602-49490-383	Gas Utilities	LIFT STATION	19.43
05/18/2015	9680285-5.0515	E 101-42110-383	Gas Utilities	POLICE/PW	244.02
05/18/2015	9680285-5.0515	E 101-45200-383	Gas Utilities	POLICE/PW	61.01
05/18/2015	9680285-5.0515	E 601-49440-383	Gas Utilities	POLICE/OW	61.01
05/18/2015	9680285-5.0515	E 602-49490-383	Gas Utilities	POLICE/PW	60.99
05/18/2015	9878416-8.0515	E 101-42210-383	Gas Utilities	FIRE-GENERATOR	26.57
					<u>\$1,657.38</u>
CENTURY FENCE COMPANY					
05/18/2015	9681C00	E 101-43100-441	Miscellaneous	FENCE REPAIRS REIMB BY INS	4,615.00
					<u>\$4,615.00</u>
CITY EMPLOYEES UNION, LOCAL #3					
05/26/2015	052615	G 101-21707	Union Dues	JUNE DUES	120.00
					<u>\$120.00</u>
COCA COLA REFRESHMENTS					
05/19/2015	108338027	E 609-49751-254	Miscellaneous Merchandise	MISC	529.50
					<u>\$529.50</u>
CONLEY, SHIRLEY					
		G 601-22200	Deferred Revenues	REFUND ACCT #2695	109.61
					<u>\$109.61</u>
CORPORATE CONNECTION					
05/13/2015	12963	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	47.06
05/13/2015	12963	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	47.06
					<u>\$94.12</u>
CRYSTAL SPRINGS ICE					
05/12/2015	116150	E 609-49751-254	Miscellaneous Merchandise	MISC	90.06

05/19/2015	116192	E 609-49751-254	Miscellaneous Merchandise	MISC	129.28
					<u>\$219.34</u>

DAHLHEIMER DIST. CO. INC.

05/12/2015	109419	E 609-49751-252	Beer For Resale	BEER	(28.80)
05/13/2015	109243	E 609-49751-252	Beer For Resale	BEER	8,672.43
05/13/2015	109243	E 609-49751-254	Miscellaneous Merchandise	MISC	84.00
05/13/2015	109243	E 609-49751-255	N/A Products	N/A	33.10
05/20/2015	1157017	E 609-49751-252	Beer For Resale	BEER	10,478.95
05/20/2015	1157017	E 609-49751-254	Miscellaneous Merchandise	MISC	264.00
					<u>\$19,503.68</u>

DAY DISTRIBUTING CO.

05/11/2015	802324	E 609-49751-252	Beer For Resale	BEER	2,556.45
					<u>\$2,556.45</u>

DELTA DENTAL

05/15/2015	6010637	G 101-21711	Dental Insurance	JUNE INSURANCE	504.10
					<u>\$504.10</u>

ELITE SANITATION

05/12/2015	24430	E 101-45200-402	Janitorial Service	RENTAL	92.00
					<u>\$92.00</u>

EMBEDDED SYSTEMS

05/18/2015	33700	E 101-42110-311	Contract	SIREN FEE (6 MONTHS)	527.16
					<u>\$527.16</u>

G&K SERVICES, INC

05/19/2015	1043192689	E 609-49750-219	Rug Maintenance	RUGS	11.23
05/19/2015	1043192691	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.90
05/19/2015	1043192691	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.90
					<u>\$21.03</u>

GRANITE CITY JOBBING CO.

04/28/2015	854242	E 609-49750-210	Operating Supplies	OPERATING	67.32
04/28/2015	854242	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.01
04/28/2015	854242	E 609-49751-254	Miscellaneous Merchandise	MISC	7.38
04/28/2015	854242	E 609-49751-256	Tobacco Products For Resale	TOBACCO	587.67
04/28/2015	854242	G 101-20810	Sales Tax Payable	TAX	(0.88)
05/12/2015	856079	E 609-49750-210	Operating Supplies	OPERATING	59.20
05/12/2015	856079	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
05/12/2015	856079	E 609-49751-254	Miscellaneous Merchandise	MISC	14.76
05/12/2015	856079	E 609-49751-256	Tobacco Products For Resale	TOBACCO	987.81
05/12/2015	856079	G 101-20810	Sales Tax Payable	TAX	(0.88)
05/19/2015	856809	E 609-49750-210	Operating Supplies	OPERATING	120.74
05/19/2015	856809	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.41
05/19/2015	856809	E 609-49751-254	Miscellaneous Merchandise	MISC	9.69
05/19/2015	856809	E 609-49751-256	Tobacco Products For Resale	TOBACCO	918.50
05/19/2015	856809	G 101-20810	Sales Tax Payable	TAX	(0.88)
					<u>\$2,788.10</u>

HERBST, TAYLOR

E 101-42210-217	Other Operating Supplies	REIMB WATER PURCHASED	11.80
			<u>\$11.80</u>

HYLEN, MATT

E 101-41400-331	Travel Expenses	REIMB EXPENSES	264.56
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\$264.56

INNOVATIVE OFFICE SOLUTIONS, L

05/14/2015 IN0788825 E 101-42110-200 Office Supplies SUPPLIES 133.70

\$133.70

ISD #15

05/15/2015 2035 E 101-42110-221 Vehicle Repair & Maintenance 2012 CHARGER 729.06
05/26/2015 2060 E 101-42110-221 Vehicle Repair & Maintenance 2007 CALIBER 221.74

\$950.80

JJ TAYLOR DISTRIBUTING

05/20/2015 2346228 E 609-49751-206 Freight and Fuel Charges FREIGHT 3.00
05/20/2015 2346228 E 609-49751-252 Beer For Resale BEER 174.35

\$177.35

JOHNSON BROS WHLSE LIQUOR

04/10/2015 522287 E 609-49751-251 Liquor For Resale LIQUOR (10.00)
04/30/2015 5149924 E 609-49751-251 Liquor For Resale LIQUOR 126.00
05/08/2015 525860 E 609-49751-253 Wine For Resale WINE (13.15)
05/08/2015 525861 E 609-49751-253 Wine For Resale WINE (37.23)
05/08/2015 525862 E 609-49751-253 Wine For Resale WINE (12.41)
05/13/2015 5160240 E 609-49751-206 Freight and Fuel Charges FREIGHT 25.34
05/13/2015 5160240 E 609-49751-251 Liquor For Resale LIQUOR 1,276.95
05/13/2015 5160241 E 609-49751-206 Freight and Fuel Charges FREIGHT 12.16
05/13/2015 5160241 E 609-49751-253 Wine For Resale WINE 599.75
05/13/2015 5160242 E 609-49751-206 Freight and Fuel Charges FREIGHT 27.36
05/13/2015 5160242 E 609-49751-254 Miscellaneous Merchandise MISC 500.91
05/15/2015 526645 E 609-49751-206 Freight and Fuel Charges LIQUOR (1.52)
05/15/2015 526645 E 609-49751-251 Liquor For Resale LIQUOR (32.25)
05/20/2015 5165796 E 609-49751-206 Freight and Fuel Charges FREIGHT 3.04
05/20/2015 5165796 E 609-49751-251 Liquor For Resale LIQUOR 325.95
05/20/2015 5165797 E 609-49751-206 Freight and Fuel Charges FREIGHT 18.24
05/20/2015 5165797 E 609-49751-253 Wine For Resale WINE 736.90
05/20/2015 5165798 E 609-49751-252 Beer For Resale BEER 606.97

\$4,153.01

JRS APPLIANCE

05/18/2015 86304 E 101-43210-439 Recycling Days RECYCLING DAYS 48.00

\$48.00

LAW ENFORCEMENT LABOR SVCS.

05/28/2015 052815 G 101-21707 Union Dues JUNE DUES 376.00

\$376.00

LOFFLER

05/12/2015 1982579 E 101-42110-200 Office Supplies TRANSCRIPTION PACK 73.40
05/12/2015 1982579 E 101-43100-240 Office Equip TRANSCRIPTION PACK 73.40
05/12/2015 1982579 E 101-45200-240 Office Equip TRANSCRIPTION PACK 73.40
05/12/2015 1982579 E 601-49440-240 Office Equip TRANSCRIPTION PACK 73.40
05/12/2015 1982579 E 602-49490-240 Office Equip TRANSCRIPTION PACK 73.40

\$367.00

MCDONALD DIST CO.

05/15/2014 181013 E 609-49751-252 Beer For Resale BEER 189.50
05/14/2015 179249 E 609-49751-252 Beer For Resale BEER 7,043.75
05/14/2015 179249 E 609-49751-255 N/A Products N/A 35.70
05/21/2015 180832 E 609-49751-252 Beer For Resale BEER 10,451.50

\$17,720.45

MIDCONTINENT COMMUNICATIONS

05/26/2015	052615	E 101-41940-321	Telephone	JUNE BILL	35.35
05/26/2015	052615	E 101-42110-321	Telephone	JUNE BILL	69.35
05/26/2015	052615	E 101-43100-321	Telephone	JUNE BILL	69.36
05/26/2015	052615	E 601-49440-321	Telephone	JUNE BILL	95.00
05/26/2015	052615	E 601-49440-321	Telephone	JUNE BILL	95.00
05/26/2015	052615	E 609-49750-321	Telephone	JUNE BILL	95.00
					<u>\$459.06</u>

MIDWEST TESTING LLC

05/19/2015	3496	E 601-49440-311	Contract	TESTING	1,254.15
					<u>\$1,254.15</u>

MN FIRE CERTIFICATION BOARD

03/31/2015	3203	E 101-42210-208	Training and Instruction	5 EXAMS-INSTRUCTOR 1	500.00
05/12/2015	3367	E 101-42210-208	Training and Instruction	3 EXAMS-OFFICER 1	300.00
					<u>\$800.00</u>

MY ALARM CENTER

06/01/2015	5572206	E 609-49750-445	Security	LIQUOR ALARM	31.28
					<u>\$31.28</u>

OPUS 21

05/13/2015	150448	E 601-49440-382	Utility Billing	UTILITY BILLING	1,482.66
05/13/2015	150448	E 602-49490-382	Utility Billing	UTILITY BILLING	1,482.66
					<u>\$2,965.32</u>

PACE ANALYTICAL SERVICES

05/14/2015	151249641	E 601-49440-313	Sample Testing	TESTING	120.00
05/15/2015	151249685	E 602-49490-313	Sample Testing	TESTING	327.50
					<u>\$447.50</u>

PARKS, TIMOTHY

		G 601-22200	Deferred Revenues	REFUND ACCT #3654	43.88
					<u>\$43.88</u>

PHILLIPS WINE & SPIRITS CO.

05/13/2014	2787418	E 609-49751-206	Freight and Fuel Charges	FREIGHT	18.24
05/13/2014	2787418	E 609-49751-251	Liquor For Resale	LIQUOR	1,366.70
05/08/2015	212666	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(3.04)
05/08/2015	212666	E 609-49751-251	Liquor For Resale	LIQUOR	(180.00)
05/20/2015	2791015	E 609-49751-206	Freight and Fuel Charges	FREIGHT	50.92
05/20/2015	2791015	E 609-49751-251	Liquor For Resale	LIQUOR	3,831.87
05/20/2015	2791016	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.52
05/20/2015	2791016	E 609-49751-253	Wine For Resale	WINE	45.50
					<u>\$5,131.71</u>

PLAYPOWER LT FARMINGTON, INC.

05/06/2015	1400189840	E 101-45200-229	Project Repair & Maintenance	SPRING RIDER	488.00
					<u>\$488.00</u>

PRICE, JAMI

		G 601-22200	Deferred Revenues	REFUND ACCT #2843	56.51
					<u>\$56.51</u>

RJM DISTRIBUTING INC.

05/18/2015	INDOO7223	E 609-49751-252	Beer For Resale	BEER	59.95
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05/18/2015	INDOO7223	E 609-49751-254	Miscellaneous Merchandise	MISC	18.75
					<u>\$78.70</u>

SEMLER HOMES

G 601-22200	Deferred Revenues	REFUND #4166	40.04
			<u>\$40.04</u>

SOUTHERN WINE & SPIRITS OF MN

05/14/2015	1284971	E 609-49751-206	Freight and Fuel Charges	WINE	12.50
05/14/2015	1284971	E 609-49751-253	Wine For Resale	WINE	502.00
05/14/2015	1284972	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.87
05/14/2015	1284972	E 609-49751-253	Wine For Resale	WINE	268.00
05/14/2015	1284973	E 609-49751-206	Freight and Fuel Charges	FREIGHT	10.21
05/14/2015	1284973	E 609-49751-251	Liquor For Resale	LIQUOR	712.53
05/21/2015	1287371	E 609-49751-206	Freight and Fuel Charges	FREIGHT	16.25
05/21/2015	1287371	E 609-49751-251	Liquor For Resale	LIQUOR	1,635.69
					<u>\$3,164.05</u>

ST. FRANCIS TRUE VALUE HARDWAR

04/14/2015	30183	E 601-49440-233	Water Treatment Plant Maint	SUPPLIES	6.63
04/17/2015	30205	E 101-45200-217	Other Operating Supplies	SUPPLIES	8.54
04/17/2015	30206	E 101-45200-217	Other Operating Supplies	SUPPLIES	13.75
04/22/2015	30240	E 101-45200-237	Small Equipment	SUPPLIES	54.12
04/22/2015	30241	E 101-45200-217	Other Operating Supplies	SUPPLIES	37.99
04/22/2015	31282	E 601-49440-233	Water Treatment Plant Maint	SUPPLIES	49.33
04/24/2015	30256	E 602-49490-217	Other Operating Supplies	SUPPLIES	32.77
04/28/2015	30207	E 601-49440-234	Water Tower Maintenance	SUPPLIES	6.63
					<u>\$209.76</u>

STREICHER S

05/18/2015	11152048	E 101-42110-217	Other Operating Supplies	SUPPLIES	112.96
					<u>\$112.96</u>

STURZL, EVAN

E 101-42210-437	Uniform Allowance	REIMB BOOTS	200.00
			<u>\$200.00</u>

THERMA STOR PRODUCTS

05/11/2015	2754072 RI	E 601-49440-233	Water Treatment Plant Maint	PARTS	591.99
					<u>\$591.99</u>

TOM LYNCH ELECTRIC

05/19/2015		E 609-49750-401	Repairs/Maint Buildings	LIQUOR STORE REPAIRS	705.00
		E 101-42210-401	Repairs/Maint Buildings	REPLACE TRANSFER SWITCH	1,850.00
					<u>\$2,555.00</u>

UPPER RUM RIVER WATERSHED MGT

05/06/2015	052615	E 101-49200-471	Watershed	2ND HALF 2015 BUDGET	1,242.62
					<u>\$1,242.62</u>

VESSCO, INC.

05/11/2005	63353	E 601-49440-233	Water Treatment Plant Maint	5-WAY VALVE SYSTEM FUNCTIC	88.41
					<u>\$88.41</u>

VINOCOPIA, INC.

05/14/2015	124467-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	17.50
05/14/2015	124467-IN	E 609-49751-251	Liquor For Resale	LIQUOR	448.00
					<u>\$465.50</u>

WIRTZ BEVERAGE MN

05/14/2015	1080323423	E 609-49751-206	Freight and Fuel Charges	FREIGHT	30.59
05/14/2015	1080323423	E 609-49751-251	Liquor For Resale	LIQUOR	1,704.71
05/14/2015	1080323423	E 609-49751-253	Wine For Resale	WINE	200.00
05/14/2015	1080323484	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.25
05/14/2015	1080323484	E 609-49751-251	Liquor For Resale	LIQUOR	414.55
05/21/2015	1080326160	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.35
05/21/2015	1080326160	E 609-49751-251	Liquor For Resale	LIQUOR	271.46
					<u>\$2,632.91</u>
					<u><u>\$89,695.14</u></u>

FUND SUMMARY

101 GENERAL FUND	\$20,050.10
601 WATER FUND	\$5,026.11
602 SEWER FUND	\$2,258.98
609 MUNICIPAL LIQUOR FUND	\$62,313.95
803 ESCROW	\$46.00
Total	<u><u>89,695.14</u></u>

CITY OF ST. FRANCIS
6/1/2015

Checks cut since last Council Meeting

<u>Check</u> <u>Date</u>	<u>Check</u> <u>Number</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
5/21/2015	69093	US Dept of Education	Wage Levy	312.59
5/28/2015	69094	Postmaster	Newsletter postage	624.72

TOTAL		<u>937.31</u>
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Disbursements via Debits to 4M Account

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
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TOTAL		<u>0.00</u>
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Disbursements via Debits to Checking Account

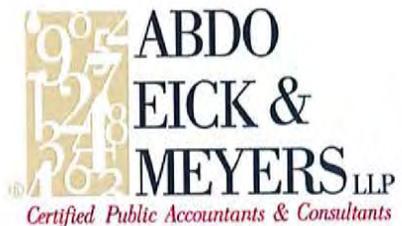
<u>Payee</u>	<u>Description</u>	<u>Amount</u>
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TOTAL		<u>0.00</u>
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Management Letter

City of St. Francis
St. Francis, Minnesota

For the Year Ended
December 31, 2014



People
+ Process.

Going
Beyond the
Numbers

April 27, 2015

Management, Honorable Mayor and City Council
City of St. Francis, Minnesota

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of St. Francis, Minnesota (the City), for the year ended December 31, 2014, which collectively comprise the City's basic financial statements and have issued our report thereon dated April 27, 2015. Professional standards require that we provide you with information about our responsibilities under generally accepted accounting standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated October 23, 2013. Professional standards also require that we communicate the following information related to our audit.

Our Responsibility under Auditing Standards Generally Accepted in the United States of America and *Government Auditing Standards*

As stated in our engagement letter, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with accounting principles generally accepted in the United States of America. Because an audit is designed to provide reasonable, but not absolute, assurance and because we did not perform a detailed examination of all transactions, there is a risk that material errors, fraud or illegal acts may exist and not be detected by us.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. As part of our audit, we considered the internal control over financial reporting of the City. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Significant Audit Findings

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, we identified a deficiency in internal control over financial reporting that we consider to be a significant deficiency.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency below as item 2014-001 to be a significant deficiency.

2014-001 Limited segregation of duties

Condition: During our audit we reviewed procedures over cash receipts, cash disbursements, payroll, financial reporting, and capital assets and found the City to have limited segregation of duties over those transaction cycles.

Criteria: There are four general categories of duties: authorization, custody, recording and reconciliation. In an ideal system, different employees perform each of these four major functions. In other words, no one person has control of two or more of these responsibilities.

Cause: One employee of the City (Finance Director) is responsible for all four general categories in the transaction cycles listed above.

Effect: The existence of this limited segregation of duties increases the risk of fraud and error.

Recommendation: While we recognize the number of staff is not large enough to eliminate this deficiency, we recommend that the City evaluate the current procedures and segregate duties where possible and implement any compensating controls. It is important that the City Council is aware of this condition and monitor all financial information.

Management response:

Management recognizes that it is not economically feasible to correct this finding, however is aware of the deficiency and is relying on oversight by management and the City Council to monitor this deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on the City's compliance with those requirements. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* or statutes set forth by the State of Minnesota.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended December 31, 2014. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were capital asset basis, depreciation, and compensated absences.

- Management's estimate of depreciation is based on estimated useful lives of the assets. Depreciation is calculated using the straight-line method.

We evaluated the key factors and assumptions used to develop these accounting estimates in determining that it is reasonable in relation to the financial statements taken as a whole. The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit or the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated April 27, 2015.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Financial Position and Results of Operations

Our principal observations and recommendations are summarized below. These recommendations resulted from our observations made in connection with our audit of the City's financial statements for the year ended December 31, 2014.

General Fund

The General fund is used to account for resources traditionally associated with government, which are not required legally or by sound principal management to be accounted for in another fund. The General fund balance increased \$339,891 from 2013. The total fund balance of \$2,589,057 is 58 percent of the 2015 budgeted expenditures. We recommend the fund balance be maintained at a level sufficient to fund operations until the major revenue sources are received in June. We feel a reserve of approximately 50 percent of planned expenditures and transfers out is adequate to meet working capital and small emergency needs.

The purposes and benefits of a fund balance are as follows:

- Expenditures are incurred somewhat evenly throughout the year. However, property tax and state aid revenues are not received until the second half of the year. An adequate fund balance will provide the cash flow required to finance the General fund expenditures.
- The City is vulnerable to legislative actions at the State and Federal level. The State continually adjusts the local government aid and property tax credit formulas. An adequate fund balance will provide a temporary buffer against aid adjustments and levy limits
- Expenditures not anticipated at the time the annual budget was adopted may need immediate City Council action. These would include capital outlay replacement, lawsuits and other items. An adequate fund balance will provide the financing needed for such expenditures.
- A strong fund balance will assist the City in maintaining, improving or obtaining a bond rating. The result will be better interest rates in future bond sales.

Fund Balance

A table summarizing the General fund balance in relation to budget follows:

<u>Year</u>	<u>Fund Balance December 31</u>	<u>Budget Year</u>	<u>Original General Fund Budget</u>	<u>Percent of Fund Balance to Budget</u>
2010	\$ 2,050,402	2011	\$ 4,057,608	51.0 %
2011	2,070,013	2012	3,996,137	52.0
2012	2,071,489	2013	4,041,477	51.0
2013	2,249,166	2014	4,125,329	55.0
2014	2,589,057	2015	4,482,723	58.0

Fund Balance as a Percent of the Following Year's Original Budget



The 2014 operations are summarized as follows:

	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget
Revenues	\$ 4,037,329	\$ 4,333,205	\$ 295,876
Expenditures	<u>3,735,329</u>	<u>3,700,520</u>	<u>34,809</u>
Excess of revenues over expenditures	<u>302,000</u>	<u>632,685</u>	<u>330,685</u>
Other financing source (uses)			
Transfers in	60,000	66,685	6,685
Sale of capital assets	28,000	30,521	2,521
Transfers out	<u>(390,000)</u>	<u>(390,000)</u>	<u>-</u>
Total other financing sources (uses)	<u>(302,000)</u>	<u>(292,794)</u>	<u>9,206</u>
Net change in fund balances	-	339,891	339,891
Fund balances, January 1	<u>2,249,166</u>	<u>2,249,166</u>	<u>-</u>
Fund balances, December 31	<u>\$ 2,249,166</u>	<u>\$ 2,589,057</u>	<u>\$ 339,891</u>

A short analysis of budget variances follows:

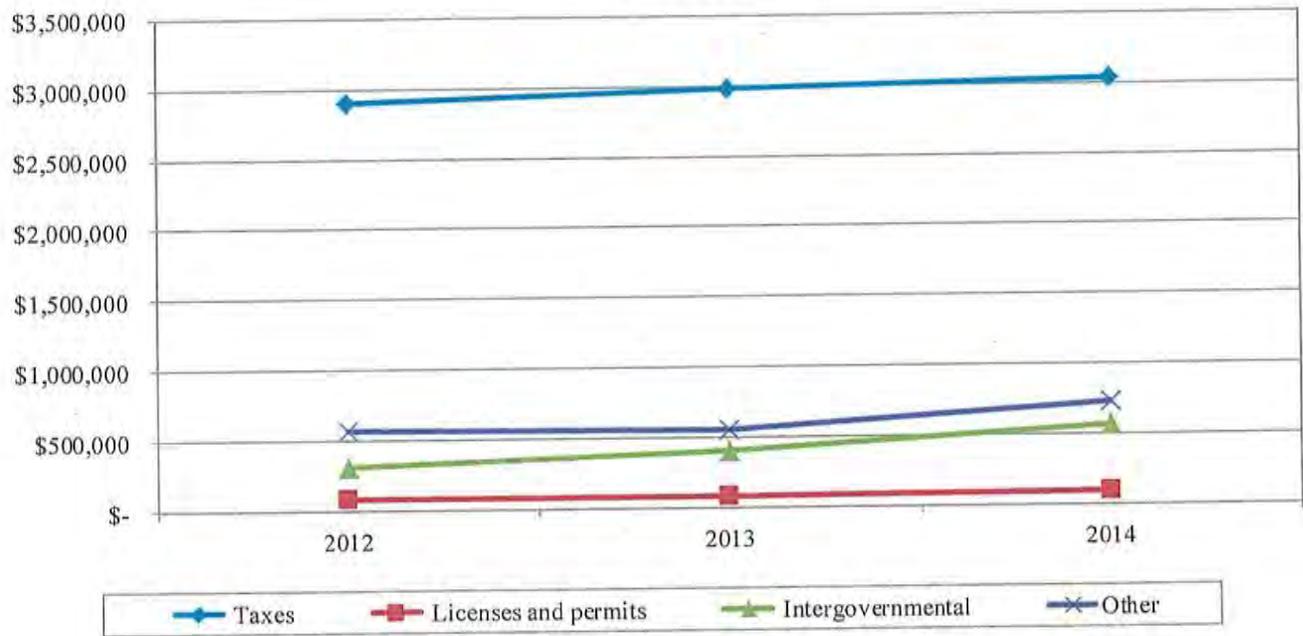
- The largest budget variance in revenues was within charges for services with a positive variance of \$124,012.
- The General fund current expenditures are classified into six different functions. Expenditures in total were under budget by \$34,809. The largest budget variance for expenditures was within general government which had a negative budget variance of \$103,652 due to an increase in personal services expenditures. The most significant positive expenditure variances were provided by the public works and public safety functions. Those functions were \$97,090 and \$60,544 under budget, respectively.

A more detailed comparison for the last three years General fund revenues and transfers as follows:

Source	2012	2013	2014	Percent of Total	Per Capita
Taxes	\$ 2,893,540	\$ 2,986,193	\$ 3,037,312	68.6 %	\$ 420
Licenses and permits	89,300	87,298	94,205	2.1	13
Intergovernmental	310,344	405,149	567,935	12.8	78
Charges for services	297,083	296,909	413,654	9.3	57
Fines and forfeitures	35,166	33,927	49,635	1.1	7
Interest on investments	16,199	11,263	16,690	0.4	2
Miscellaneous	164,163	161,898	184,295	4.2	25
Transfers in	60,000	60,000	66,685	1.5	9
Total revenues and transfers	\$ 3,865,795	\$ 4,042,637	\$ 4,430,411	100.0 %	\$ 611

The sources of revenues and transfers from the past three years are presented graphically as follows:

Revenues and Transfers



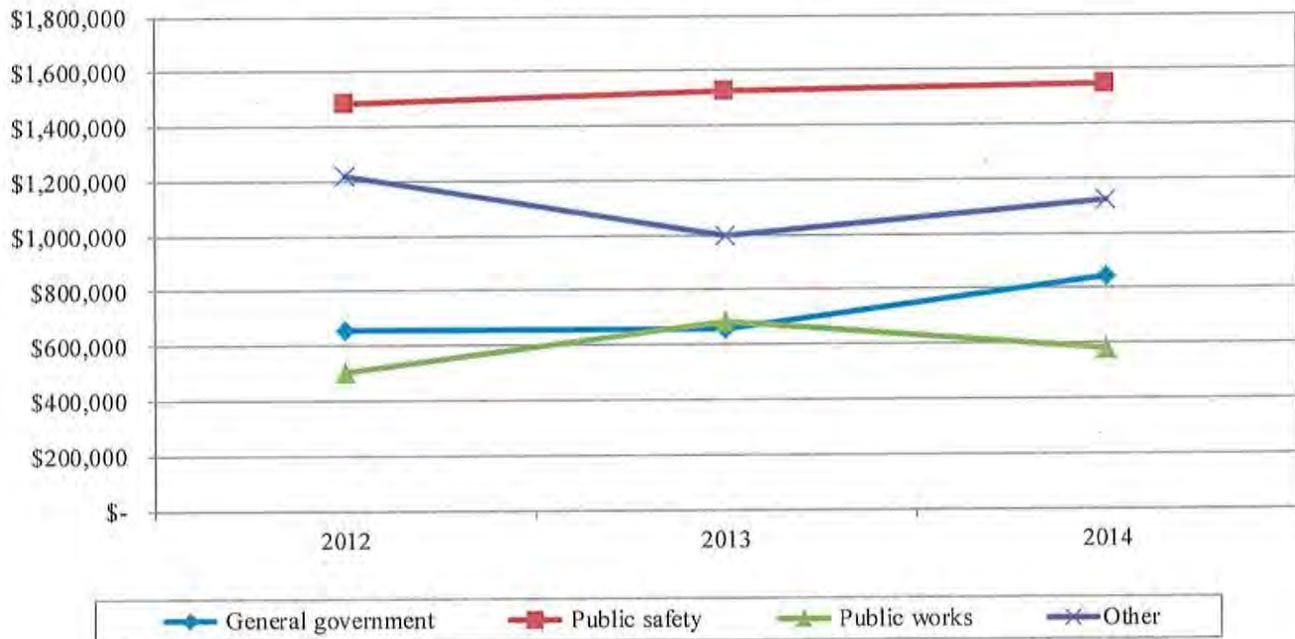
A more detailed comparison for the last three years General fund expenditures and transfers as follows:

Source	2012	2013	2014	Percent of Total	Per Capita	Peer Group Per Capita
General government	\$ 656,188	\$ 654,631	\$ 843,302	20.7 %	\$ 116	\$ 128
Public safety	1,483,566	1,525,567	1,547,761	37.8	214	221
Public works	504,988	686,201	579,810	14.2	80	114
Culture and recreation	277,255	247,542	259,049	6.3	36	54
Community development	141,593	251,368	226,365	5.5	31	4
Miscellaneous	18,494	5,571	16,157	0.4	2	16
Capital outlay	379,113	120,958	194,955	4.8	27	28
Debt service	33,122	33,122	33,121	0.8	5	-
Transfers out	370,000	340,000	390,000	9.5	54	-
Total expenditures and transfers	\$ 3,864,319	\$ 3,864,960	\$ 4,090,520	100.0 %	\$ 565	\$ 565

The above chart compares the amount the City spends per capita, in comparison to a peer group. We have compiled peer group average fund balance information from approximately 120 fourth class cities (population of 2,500 - 10,000). The peer group average is derived from information we have requested from the Office of the State Auditor.

The functional expenditures and transfers from the past three years are presented graphically as follows:

Expenditures and Transfers



Special Revenue Funds

Special revenue funds receive revenue from specific sources and expenditures are for specific purposes. The following funds, with fund balances included, comprise the special revenue fund types:

Fund	Fund Balances December 31,		Increase (Decrease)
	2014	2013	
Nonmajor			
Police Forfeiture	\$ 30,191	\$ 7,014	\$ 23,177
Turtle Ridge TIF	20,202	19,139	1,063
Total	<u>\$ 50,393</u>	<u>\$ 26,153</u>	<u>\$ 24,240</u>

Debt Service Funds

Debt Service funds are a type of governmental fund to account for the accumulation of resources for the payment of interest and principal on debt (other than enterprise fund debt).

Debt Service funds may have one or a combination of the following revenue sources pledged to retire debt as follows:

- Property taxes - Primarily for general City benefit projects such as parks and municipal buildings. Property taxes may also be used to fund special assessment bonds which are not fully assessed.
- Tax increments - Pledged exclusively for tax increment/economic development districts.
- Capitalized interest portion of bond proceeds - After the sale of bonds, the project may not produce revenue (tax increments or special assessments) for a period of one to two years. Bonds are issued with this timing difference considered in the form of capitalized interest.
- Special assessments - Charges to benefited properties for various improvements.

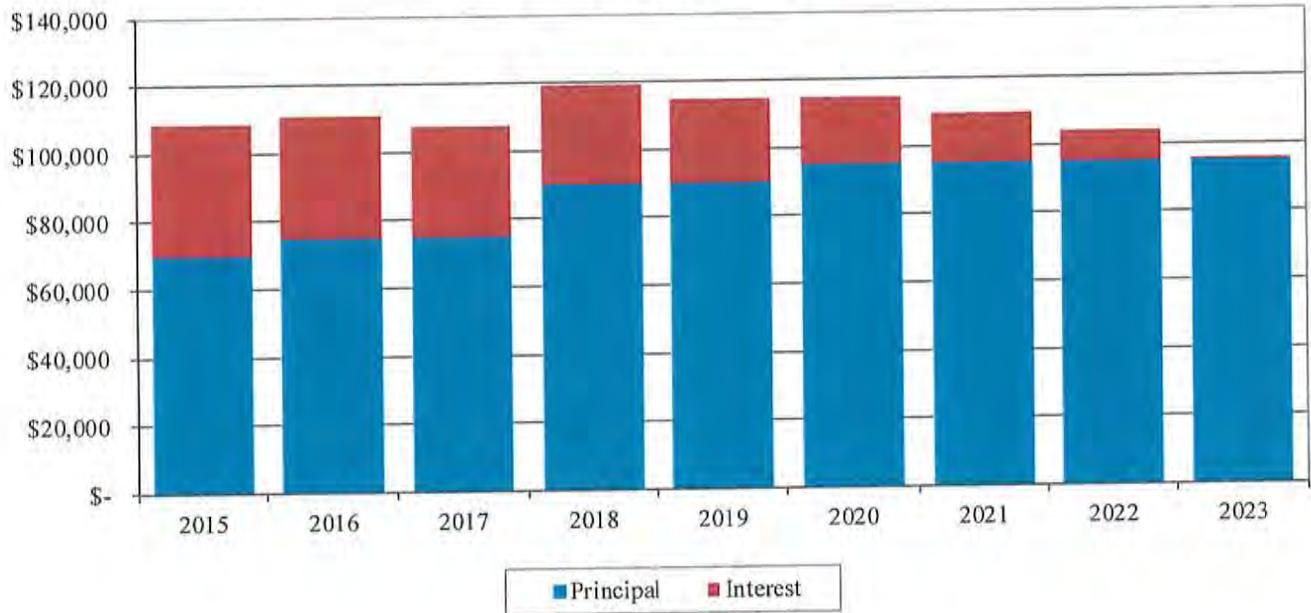
In addition to the above pledged assets, other funding sources may be received by Debt Service funds as follows:

- Residual project proceeds from the related capital projects fund
- Investment earnings
- State or Federal grants
- Transfers from other funds

The following summarizes the assets of each Debt Service fund with the bonds payable at year end.

Debt Service Fund	Cash and Temporary Investments	Total Assets	Bonds Outstanding	Final Maturity Date
EDA Lease Revenue Bond	\$ 611,797	\$ 612,593	\$ 7,780,000	2037
G.O. Improvement Bonds, 2007A	113,551	809,507	1,310,000	2023
Total	<u>\$ 725,348</u>	<u>\$ 1,422,100</u>	<u>\$ 9,090,000</u>	
Total interest payments			<u>\$ 4,829,239</u>	

Future Debt Service Requirements



Capital Projects Funds

Capital projects funds account for the acquisition of capital assets or construction of major capital projects not being financed by proprietary funds. A summary of year end fund balances for all capital projects funds follows:

Capital Projects Fund	Fund Balances December 31,		Increase (Decrease)
	2014	2013	
Major			
Rum River Bluff's Development	\$ (455,681)	\$ (503,134)	\$ 47,453
Nonmajor			
Capital Projects	263,214	281,835	(18,621)
Charitable Gambling	29,174	15,486	13,688
Park Improvements	172,339	171,415	924
Fire Truck Replacement	507,652	453,642	54,010
Aztec Street Improvements	(253,281)	-	(253,281)
River's Edge Trunk Utility Improvement	-	(516,320)	516,320
Watermain Looping	-	(287,151)	287,151
Creekview Estate Street and Utility Improvement	(72,519)	(87,785)	15,266
Ivywood and 230th Lane	(78,572)	(100,212)	21,640
Total	\$ 112,326	\$ (572,224)	\$ 684,550

As projects are completed, the City transfers the remaining resources to the original funding source or to a fund the City Council approves. We recommend the City continue to review fund deficits at least annually.

- The deficit in the Rum River Bluff's Development fund is anticipated to be eliminated through future collections of special assessments.
- The deficit in the Creekview Estate Street and Utility Improvements fund is anticipated to be eliminated through future collections of special assessments.
- The deficit in the Ivywood and 230th Lane fund is anticipated to be eliminated through future collections of special assessments.

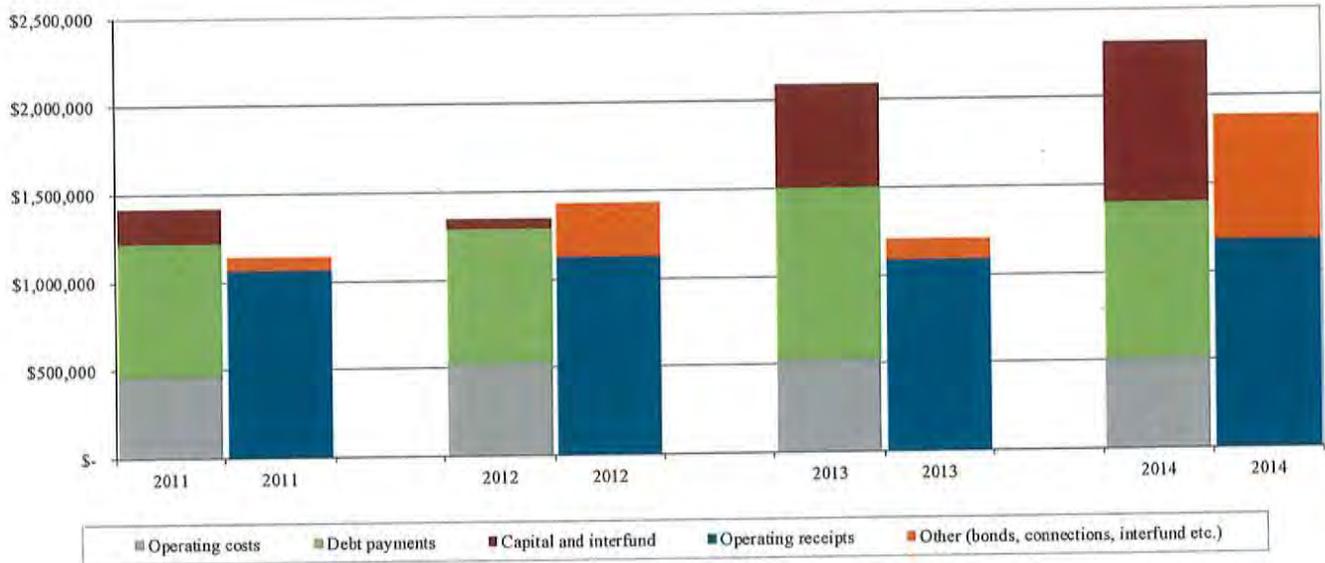
We recommend the City monitor all funds with deficits to ensure the plans to fund the deficits will be sufficient.

Enterprise Funds

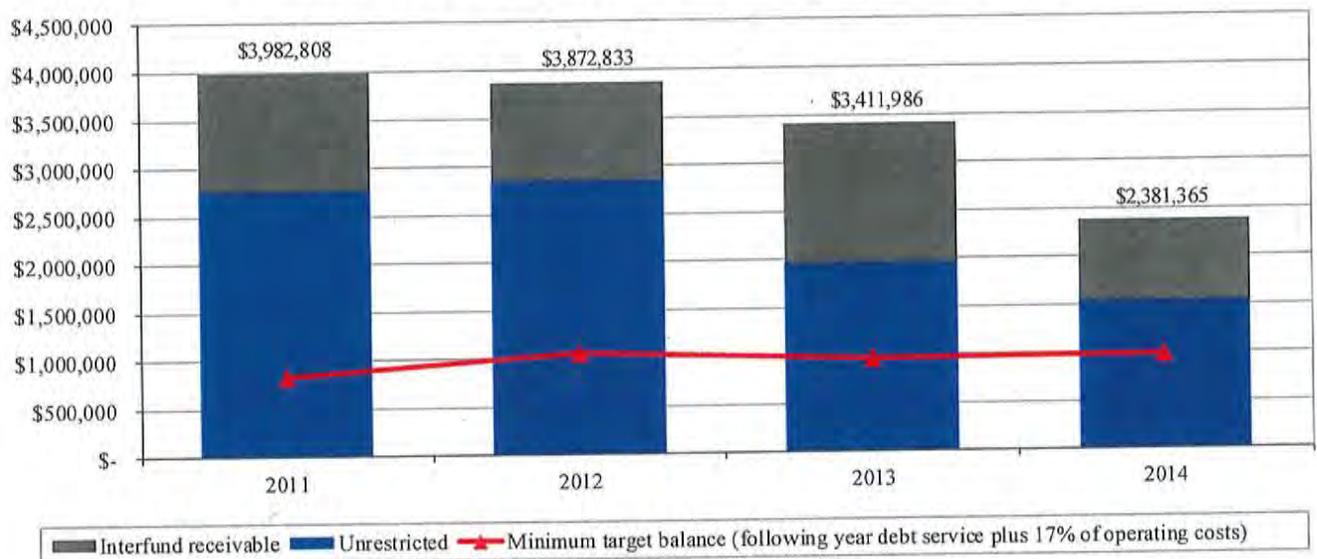
Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The results of the operations in terms of cash flow and the breakdown of the cash balances for the past four years are as follows:

Water Fund Cash Flow

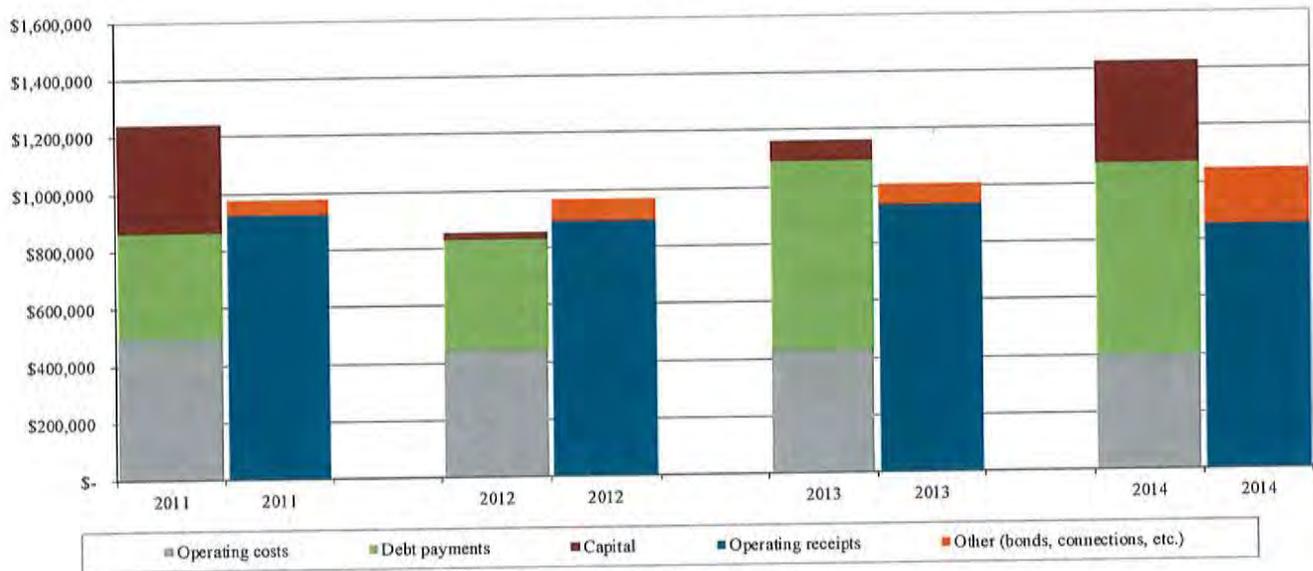


Water Fund Cash Balance - Excluding 2013 Bond Refunding

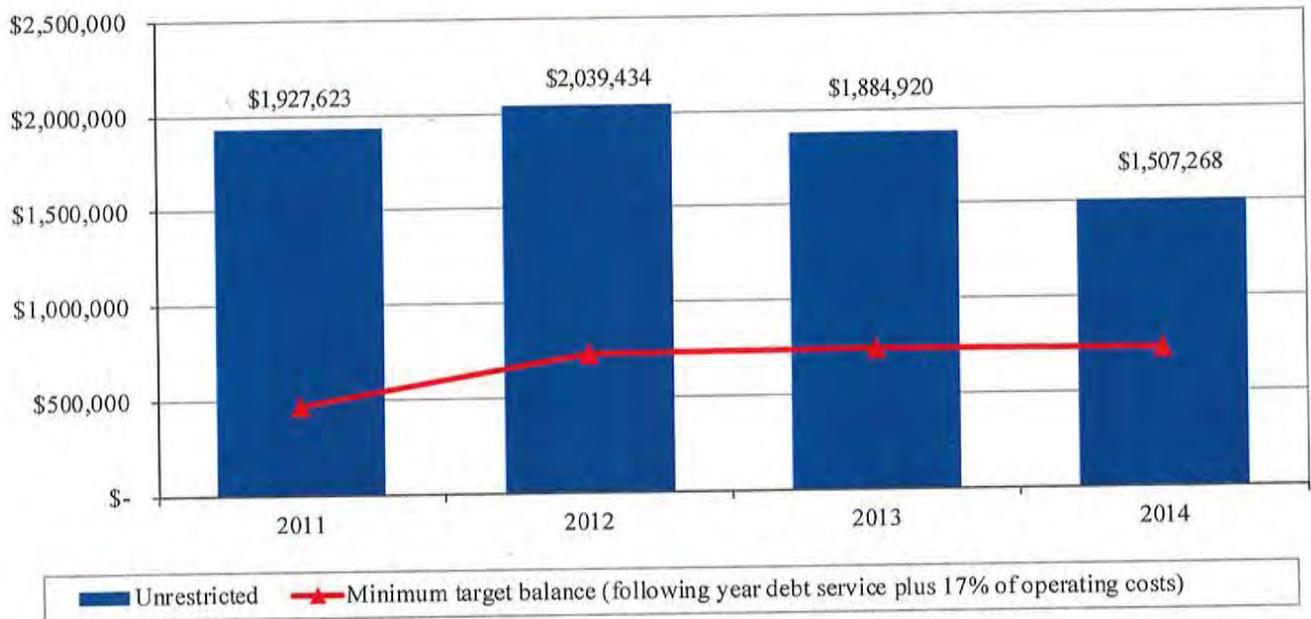


In addition to the cash balance, there is an interfund loan receivable of \$839,821 at the end of the year. The City should monitor the operations of the Water fund and analyze rates annually to ensure revenues will cover future operating expenses, repair and maintenance, new infrastructure and debt service. Total cash and interfund balance has decreased each of the four years presented.

Sewer Fund Cash Flow



Sewer Fund Cash Balance - Excluding 2013 Bond Refunding



The City should continue to monitor the operations of the Sewer fund and analyze rates annually to ensure revenues will cover future operating expenses, repair and maintenance, new infrastructure and debt service. Cash has decrease the last two years.

Debt-to-Assets Leverage Ratio (Solvency Ratio)

The debt-to-assets leverage ratio is a comparison of a city's total liabilities to its total assets or the percentage of total assets that are provided by creditors. It indicates the degree to which the City's assets are financed through borrowings and other long-term obligations (i.e. a ratio of 50 percent would indicate half of the assets are financed with outstanding debt).

Debt Service Coverage Ratio (Solvency Ratio)

The debt coverage ratio is a comparison of cash generated by operations to total debt service payments (principal and interest) of enterprise funds. This ratio indicates if there are sufficient cash flows from operations to meet debt service obligations. Except in cases where other nonoperating revenues (i.e. taxes, assessments, transfers from other funds, etc.) are used to fund debt service payments, an acceptable ratio would be above 100 percent.

Bonded Debt per Capita (Funding Ratio)

This dollar amount is arrived at by dividing the total bonded debt by the population of the City and represents the amount of bonded debt obligation for each citizen of the City at the end of the year. The higher the amount, the more resources are needed in the future to retire these obligations through taxes, assessments or user fees.

Taxes per Capita (Funding Ratio)

This dollar amount is arrived at by dividing the total tax revenues by the population of the City and represents the amount of taxes for each citizen of the City for the year. The higher this amount is, the more reliant the City is on taxes to fund its operations.

Current Expenditures per Capita (Funding Ratio)

This dollar amount is arrived at by dividing the total current governmental expenditures by the population of the City and represents the amount of governmental expenditure for each citizen of the City during the year. Since this is generally based on ongoing expenditures, we would expect consistent annual per capita results.

Capital Expenditures per Capita (Funding Ratio)

This dollar amount is arrived at by dividing the total governmental capital outlay expenditures by the population of the City and represents the amount of capital expenditure for each citizen of the City during the year. Since projects are not always recurring, the per capita amount will fluctuate from year to year.

Capital Assets Percentage (Common-size Ratio)

This percentage represents the percent of governmental or business-type capital assets that are left to be depreciated. The lower this percentage, the older the City's capital assets are and may need major repairs or replacements in the near future. A higher percentage may indicate newer assets being constructed or purchased and may coincide with higher debt ratios or bonded debt per capita.

Future Accounting Standard Changes

The following Governmental Accounting Standards Board (GASB) Statements have been issued and may have an impact on future City financial statements: ⁽¹⁾

GASB Statement No. 68 - *The Accounting and Financial Reporting of Pensions- an Amendment of GASB Statement No. 27*

The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency.

This Statement replaces the requirements of Statement No. 27, Accounting for Pensions by State and Local Governmental Employers, as well as the requirements of Statement No. 50, Pension Disclosures, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements (hereafter jointly referred to as trusts) that meet certain criteria. The requirements of Statements 27 and 50 remain applicable for pensions that are not covered by the scope of this Statement.

This Statement is effective for fiscal years beginning after June 15, 2014. Earlier application is encouraged.

How the Changes in This Statement Will Improve Financial Reporting

The requirements of this Statement will improve the decision-usefulness of information in employer and governmental nonemployer contributing entity financial reports and will enhance its value for assessing accountability and interperiod equity by requiring recognition of the entire net pension liability and a more comprehensive measure of pension expense. Decision-usefulness and accountability also will be enhanced through new note disclosures and required supplementary information.

GASB Statement No. 71 - *Pension Transition for Contributions Made Subsequent to the Measure Date - an Amendment of GASB Statement No. 68*

Summary

The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, Accounting and Financial Reporting for Pensions. The issue relates to amounts associated with contributions, if any, made by a state or local government employer or nonemployer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability.

Statement No. 68 requires a state or local government employer (or nonemployer contributing entity in a special funding situation) to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. If a state or local government employer or nonemployer contributing entity makes a contribution to a defined benefit pension plan between the measurement date of the reported net pension liability and the end of the government's reporting period, Statement No. 68 requires that the government recognize its contribution as a deferred outflow of resources. In addition, Statement No. 68 requires recognition of deferred outflows of resources and deferred inflows of resources for changes in the net pension liability of a state or local government employer or nonemployer contributing entity that arise from other types of events. At transition to Statement No. 68, if it is not practical for an employer or nonemployer contributing entity to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, paragraph 137 of Statement No. 68 required that beginning balances for deferred outflows of resources and deferred inflows of resources not be reported.

Consequently, if it is not practical to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, contributions made after the measurement date of the beginning net pension liability could not have been reported as deferred outflows of resources at transition. This could have resulted in a significant understatement of an employer or nonemployer contributing entity's beginning net position and expense in the initial period of implementation.

This Statement amends paragraph 137 of Statement No. 68 to require that, at transition, a government recognize a beginning deferred outflow of resources for its pension contributions, if any, made subsequent to the measurement date of the beginning net pension liability. Statement No. 68, as amended, continues to require that beginning balances for other deferred outflows of resources and deferred inflows of resources related to pensions be reported at transition only if it is practical to determine all such amounts.

The provisions of this Statement are required to be applied simultaneously with the provisions of Statement No. 68.

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Numbers

Future Accounting Standard Changes - Continued

How the Changes in This Statement Will Improve Financial Reporting

The requirements of this Statement will eliminate the source of a potential significant understatement of restated beginning net position and expense in the first year of implementation of Statement No. 68 in the accrual-basis financial statements of employers and nonemployer contributing entities. This benefit will be achieved without the imposition of significant additional costs.

GASB Statement No. 72 - *Fair Value Measurement and Application*

Summary

This Statement addresses accounting and financial reporting issues related to fair value measurements. The definition of *fair value* is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This Statement provides guidance for determining a fair value measurement for financial reporting purposes. This Statement also provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements.

Fair Value Measurement

Fair value is described as an exit price. Fair value measurements assume a transaction takes place in a government's principal market, or a government's most advantageous market in the absence of a principal market. The fair value also should be measured assuming that general market participants would act in their economic best interest. Fair value should not be adjusted for transaction costs.

To determine a fair value measurement, a government should consider the unit of account of the asset or liability. The unit of account refers to the level at which an asset or a liability is aggregated or disaggregated for measurement, recognition, or disclosure purposes as provided by the accounting standards. For example, the unit of account for investments held in a brokerage account is each individual security, whereas the unit of account for an investment in a mutual fund is each share in the mutual fund held by a government.

This Statement requires a government to use valuation techniques that are appropriate under the circumstances and for which sufficient data are available to measure fair value. The techniques should be consistent with one or more of the following approaches: the market approach, the cost approach, or the income approach. The market approach uses prices and other relevant information generated by market transactions involving identical or comparable assets, liabilities, or a group of assets and liabilities. The cost approach reflects the amount that would be required to replace the present service capacity of an asset. The income approach converts future amounts (such as cash flows or income and expenses) to a single current (discounted) amount. Valuation techniques should be applied consistently, though a change may be appropriate in certain circumstances. Valuation techniques maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

This Statement establishes a hierarchy of inputs to valuation techniques used to measure fair value. That hierarchy has three levels. Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities. Level 2 inputs are inputs - other than quoted prices - included within Level 1 that are observable for the asset or liability, either directly or indirectly. Finally, Level 3 inputs are unobservable inputs, such as management's assumption of the default rate among underlying mortgages of a mortgage-backed security.

A fair value measurement takes into account the highest and best use for a nonfinancial asset. A fair value measurement of a liability assumes that the liability would be transferred to a market participant and not settled with the counterparty. In the absence of a quoted price for the transfer of an identical or similar liability and if another party holds an identical item as an asset, a government should be able to use the fair value of that asset to measure the fair value of the liability.

This Statement requires additional analysis of fair value if the volume or level of activity for an asset or liability has significantly decreased. It also requires identification of transactions that are not orderly. Quoted prices provided by third parties are permitted, as long as a government determines that those quoted prices are developed in accordance with the provisions of this Statement.

Future Accounting Standard Changes - Continued

Fair Value Application

This Statement generally requires investments to be measured at fair value. An *investment* is defined as a security or other asset that (a) a government holds primarily for the purpose of income or profit and (b) has a present service capacity based solely on its ability to generate cash or to be sold to generate cash. Investments not measured at fair value continue to include, for example, money market investments, 2a7-like external investment pools, investments in life insurance contracts, common stock meeting the criteria for applying the equity method, unallocated insurance contracts, and synthetic guaranteed investment contracts. A government is permitted in certain circumstances to establish the fair value of an investment that does not have a readily determinable fair value by using the net asset value per share (or its equivalent) of the investment.

This Statement requires measurement at acquisition value (an entry price) for donated capital assets, donated works of art, historical treasures, and similar assets and capital assets received in a service concession arrangement. These assets were previously required to be measured at fair value.

Fair Value Disclosures

This Statement requires disclosures to be made about fair value measurements, the level of fair value hierarchy, and valuation techniques. Governments should organize these disclosures by type of asset or liability reported at fair value. It also requires additional disclosures regarding investments in certain entities that calculate net asset value per share (or its equivalent).

The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2015. Earlier application is encouraged.

How the Changes in This Statement Will Improve Financial Reporting

The requirements of this Statement will enhance comparability of financial statements among governments by requiring measurement of certain assets and liabilities at fair value using a consistent and more detailed definition of fair value and accepted valuation techniques. This Statement also will enhance fair value application guidance and related disclosures in order to provide information to financial statement users about the impact of fair value measurements on a government's financial position.

⁽¹⁾ *Note.* From GASB Pronouncements Summaries. Copyright 2014 by the Financial Accounting Foundation, 401 Merritt 7, Norwalk, CT 06856, USA, and is reproduced with permission.

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This communication is intended solely for the information and use of the City Council, management and the Minnesota Office of the State Auditor and is not intended to be and should not be used by anyone other than these specified parties.

Our audit would not necessarily disclose all weaknesses in the system because it was based on selected tests of the accounting records and related data. The comments and recommendations in the report are purely constructive in nature, and should be read in this context.

If you have any questions or wish to discuss any of the items contained in this letter, please feel free to contact us at your convenience. We wish to thank you for the opportunity to be of service and for the courtesy and cooperation extended to us by your staff.

Abdo Eick & Meyers, LLP

ABDO, EICK & MEYERS, LLP
Minneapolis, Minnesota
April 27, 2015

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WASTEWATER TREATMENT PLANT and Rates

Presentation to City Council on 6/1/15

PRESENTATION OUTLINE

- 1) Revised Rate Proposal
- 2) Answers to Questions
- 3) Wastewater Treatment
Plant Proposal
Considerations

Revised Rate Proposal for Consideration

- 40% Sewer Rate increase effective November 1st, 2015
- 40% Sewer Rate increase effective December 1st, 2016
- 20% Water Rate increase effective November 1st, 2015
- 20% Water Rate increase effective December 1st, 2016
- Restructured debt to have lower payments at the beginning (sewer)

What does this mean in dollars?

2016 - \$10.56 - \$21.80 per month based on tier

2017 - \$14.06 - \$29.12 per month based on tier

			11/1/15 Increase	12/1/16 Increase
Consumption	2014	2015	2016	2017
1000	\$ 35.93	\$ 35.93	\$ 46.49	\$ 60.55
2000	\$ 45.08	\$ 45.08	\$ 58.45	\$ 76.28
3000	\$ 54.23	\$ 54.23	\$ 70.41	\$ 92.00
4000	\$ 63.38	\$ 63.38	\$ 82.37	\$ 107.73
5000	\$ 72.53	\$ 72.53	\$ 94.33	\$ 123.45

Addressing Questions from 5/18

ACCORDING TO THE 2010 CENSUS THE POPULATION FOR ST. FRANCIS IS APPROXIMATELY 7,300, OF THAT NUMBER, HOW MANY ARE THE CORE RESIDENTS THAT THIS RATE HIKE WILL ACTUALLY AFFECT?

- 1,511 residential connections
- 397 “equivalent units” (multifamily, etc.)
- Totaling 1,908
- 70 commercial connections
- 573 “equivalent units”
- Totaling 643 commercial

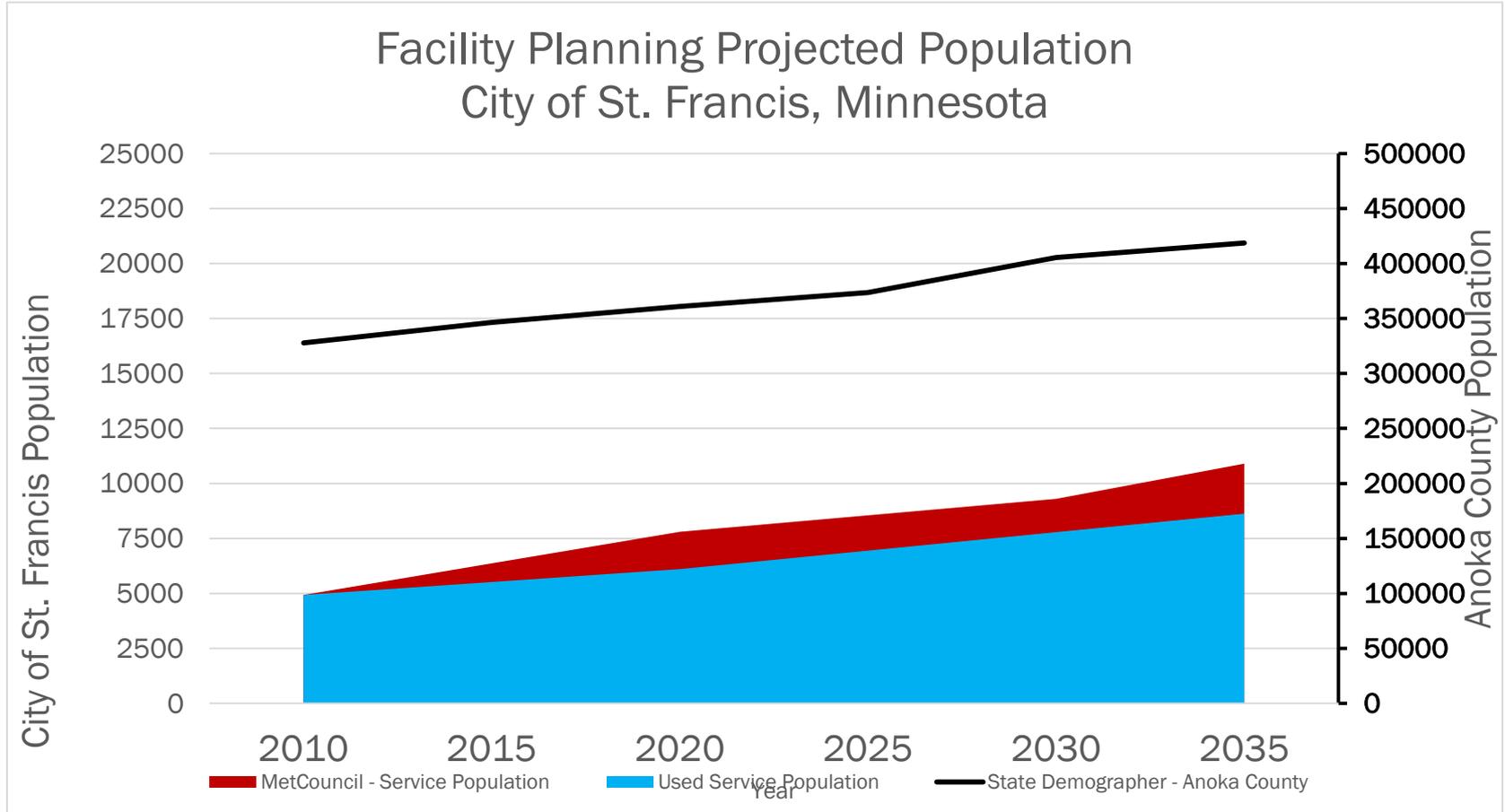
Assume 2.82 (2010) per household and 1 owner per commercial:

$$1,908 \times 2.82 = 5,380.56 + 70 = \mathbf{5,450}$$

WHAT POPULATION NUMBER IS THE CITY PROJECTING BY THE YEAR 2035 AND WHERE IS THIS NUMBER COMING FROM?

- State Demographer – 418,840 For Anoka County
- Met Council – 10,900 for St. Francis
- Projection Used by City – 8,624
- Number Staff used to be conservative due to number of communities over projecting their growth

CONTINUED...



WHY CAN'T THE CITY HOOK UP TO THE MET COUNCIL FACILITY?

- “For your information, our East Bethel wastewater reclamation plant has a capacity of 0.4 mgd. Your existing plant capacity is 0.54 mgd, and is proposed to be increased to 0.81 mgd. The two plants are also about 10 miles apart. That’s why I do not think that there would be an advantage to combining the two facilities.”

COULD THIS UPGRADE BE PHASED IN INSTEAD OF ALL AT ONCE?

- In order to increase capacity, a new plant needs to be built
- The project could be scaled down from .814 mgd to .7 mgd
 - Size of aeration basin from 72' x 72' to 68' x 68'
 - Clarifiers from 55' diameter to 50'
 - Resizing the filters
 - Resize bio solid storage tanks
- The City is being conservative in their growth projections and scaling back on capacity to save up to \$2 million could be a mistake

IS THE FACILITY MANUALLY MAINTAINED OR AUTOMATED AND WHAT IS THE COST DIFFERENCE?

- Proposed project in partially automated
- Allows for 24/7 – 365 operation at Staffing of 40 hrs. per week
- Less automation would requiring 24/7 – 365 Staffing
- Price tag = \$1 million
- Can be upgraded with future automation, if cost effective (energy saving)

HOW MUCH TIME HAS THE MPCA GIVEN THE CITY TO UPGRADE?

- There is no schedule from the MPCA
- Timing is related to two factors:
 - Ability to grow beyond 250 residential connections (capacity)
 - Address historic violations
- Wastewater Projects take years to develop, implement and construct

WHAT IS THE FINANCIAL RATING FOR THE CITY?

- St. Francis' Financial Rating: AA-

HAS THE CITY LOOKED INTO TAX EXEMPT MUNICIPAL BONDS TO HELP FINANCE THIS UPGRADE?

- The interest on the MN PFA Loan is estimated between 1% - 2%
- Financing through traditional bonding would increase interest significantly – likely 4% - 5%

WHERE IS THE CITY GETTING THEIR FINANCIAL ADVICE FROM?

- Northland Securities

IS THERE STATE OR FEDERAL MONEY OUT THERE FOR THIS TYPE OF IMPROVEMENT?

- Eligible for Federal and State money administered from the Public Facility Authority (PFA)
- This project is “scored” against other wastewater projects in the State
- Listed as “fundable” last fall
- Up to \$3 million in grant dollars available
- 20 year loan at approximately 1% - 2%

WHY CAN'T THIS RATE HIKE BE PHASED IN OVER A NUMBER OF YEARS INSTEAD OF IMMEDIATELY IN ORDER TO BUILD UP THE FINANCING NEEDED?

- After May 18th Meeting, Staff has revised proposal
- Generates less initial revenue so overall rates will end up higher as increases are needed

WHY CAN'T PAYBACK PERIOD BE 25-30 YEARS INSTEAD OF 20 YEARS?

- The MN PFA determines the payback period
- Based on the bids a 20 year term is required

HAS THE CITY GOTTEN MULTIPLE BIDS FOR THIS PROJECT AND IF SO, FROM WHAT COMPANIES?

- Gridor Construction - \$21,832,300.00
- Rice Lake Construction Group - \$25,394,700.00

IS THE CITY OVER BUILDING THIS PROJECT FOR IT'S PROPOSED POPULATION INCREASE?

(i.e. what if the City doesn't grow as projected, will this be too large of a facility and end up doing more damage to the city in regards to future growth because it will be too expensive to live here)

- Project flow was developed as a combination of State Demographer, Met Council and City Staff projections
- Selected projections provide for “sufficient” growth
- Sizes of treatment components did play a part to provide best value for the City of St. Francis

ANOKA, COON RAPIDS AND BLAINE- WE ARE PAYING DOUBLE THEIR RATES AND NOW IT WILL BE TRIPLE- WHY?

- Those cities are much more populated
- Many more properties connected to sewer and water
- They are connected to the Met Council
- Each city needs to determine costs and services and these are scaled by service and population
- They are using facilities originally built in the 1930s
- St. Francis built a new water plant in 2008

WHY ARE WATER RATES GOING UP?

- Current Rates are not covering operations, maintenance and debt service on the existing water plant
- The City needs to set rates to cover these expenses
- Sewer rates need to increase to cover additional debt service payments for proposed debt

IS THERE MONEY SET ASIDE?

- The City has experienced a decrease in its cash balance for both water and sewer
- Smaller increases showed negative cash balances in years in a few years

HOW WERE RATES DETERMINED?

- The rates were determined by a Financial Management Plan prepared by Northland Securities
- The plan reviewed operations, capital and bond expenses

ARE RATES HIGHER BECAUSE THE BIDS CAME IN HIGHER?

- Rates will need to be reviewed and adjusted annually
- The higher than anticipated bids require higher bond payments
- The City is proposing lower bond payments at the beginning to phase in the rates

“BAND-AID” APPROACH- HOW MUCH DOES THIS COST AND DOES IT ADDRESS CAPACITY?

- The “band aid” is a \$10 to \$12M project to address the needs at the existing wastewater treatment facility. This does not address the capacity issue the city will face.

WHAT OTHER OPTIONS DID THE CITY LOOK AT?

- Discharging to the Rum River
- Seeyle Brook
- Rapid Infiltration Basins
- Land Application and Reuse
- Rehabilitation/expansion of the Pond System
- Expansion at an east wastewater site
- BAF System
- Regionalism
- Activated Sludge Processes (selected)

END OF QUESTIONS

WATER RATE INCREASES – WHY?

- There is nothing wrong with the water plant, it is less than ten years old
- The water operating fund has been spending down the cash balance every year and revenues need to be increased to offset expenses
- A 2006 rate study suggested rates should be at \$15.00 base rate and \$5.00 per 1,000 gallons (in 2015) this included many more connections
- Currently the rates are at \$13.75 base rate and \$4.25 per 1,000 gallons
- The City eased off of the suggested rate increases in the study due to the recession shortly following, rightfully so
- However, expenses have continued to increase and revenue needs to cover expenses

WATER RATES

- Staff has brought forward a revised recommendation for tonight
- Staff is proposing a “phased in” rate increase that would increase rates 20% effective November 1st, 2015
- Staff is also recommending a 20% increase effective December 1st, 2016

WASTEWATER TREATMENT FACILITY – WHY?

- Two major reasons
 - 1) MPCA Regulation and requirements
 - 2) Number of connected users

MPCA REGULATIONS AND VIOLATIONS

- The City has had numerous violations
- The MPCA has statutory authority to fine up to \$10,000 per day
- They also have the authority to effectively issue a moratorium on sewer extensions

NUMBER OF CONNECTED USERS

- The City's current Wastewater Treatment Facility can accommodate up to 250 additional residential connections
- The City has approximately 256 residential lots that have received at least preliminary plat approval – which would essentially make them able to connect as soon as they are sold
- The City also has approximately 23 commercial lots with usage estimated to equal 82 “equivalent” connections
- This would mean there are approximately 340 users that are anticipated to connect
- These do not include any “new development” opportunities
- A new facility is estimated to take two years to construct

Recap of the Proposal Tonight

- 40% Sewer Rate increase effective November 1st, 2015
- 40% Sewer Rate increase effective December 1st, 2016
- 20% Water Rate increase effective November 1st, 2015
- 20% Water Rate increase effective December 1st, 2016

AGENDA REPORT

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: Water & Sewer Rates
DATE: May 28, 2015

INTRODUCTION

The City's water and sewer rates need to be adjusted to provide the revenues and cash to cover existing and new debt issues for each of the respective funds along with covering operating and maintenance costs for each fund.

BACKGROUND

Attached is a historical look at the City of St. Francis's water and sewer rates along with the proposed increases. In 2008, the city was required to adopt a water rate structure that encouraged conservation. This was implemented in 2009 and took effect at the beginning of 2010. Over the past several years, council has tried to minimize the impact to the water/sewer customers by implementing small increases in the water and sewer rates. This has meant that rates have not kept pace with the increasing operating, maintenance and bond payment costs. Cash balances have seen a decline for both funds.

Some projects paid out of water and sewer revenues have been: the new Water Treatment Plant funded by a MN PFA Loan in 2007, Ambassador Boulevard Lift Station and Improvements in 2010 funded by bonds and Woodhaven water pit in 2013 paid out of water plant revenues.

During the 2015 budget process, staff and council were considering several Capital Improvements in the near future. Staff recommended contracting with Northland Securities to complete a long range financial plan which was approved at the November 17th, 2015 council meeting. This plan would take into account all capital equipment requests, bond payments (existing and proposed) and current operating budgets. This plan was to include the funding sources for all projects. This included a rate analysis for the water and sewer funds. Northland securities worked with staff, consultants and the Mayor to finalize the Financial Management Plan during January and February of 2015. The final plan was brought before council at a work session on March 15, 2015 and discussed at length. It showed justification for increasing the rates for water and sewer. This plan was accepted by council at the April 6, 2015 Council meeting. At that time, staff prepared an ordinance amending the fee schedule to include the recommended increase in the water and sewer rates. The first reading occurred at the April 20th, 2015 meeting, but the second reading was tabled at the May 4th and May 18th meetings.

Since the May 18th meeting, I have reworked the cash flows on each of these funds, and have come up with a new recommendation. This new recommendation uses a stepped increase for the water and sewer. The recommendation would be to implement for November 1st, 2015 (bills due 12/10/2015) a 20% increase in the water rates and a 40% increase in the sewer rates. The next year would need the same increase in the rates and going forward rates would be analyzed during the budget cycle and a recommendation to council would be brought forward each year. Without additional connections and/or increased sales, the rates will need to be continually need to be increased due to the increasing bond payments for the water and sewer plants. I am including a summary sheet for both Water and Sewer Funds that shows the cash flow for three increases. The first is the tiered increase, the second includes the original proposal from the 1st reading of the ordinance, except that I don't show the additional revenue for 2015 and the last one is a flat increase. For the water fund, all of the cash flows keep the fund at a positive cash balance, but cash flow #3 drops dramatically each year and in 2020 will go negative.

The sewer fund cash flow shows that cash flow #1 has a negative cash in 2017 while #2 keeps a positive cash and #3 has negative cash in 2017. Please note that these different options are based on restructuring the loan for the sewer fund. Option one has the debt structure to have a lower principal payment by \$350,000 in 2016 since we won't have the revenues available in that year to pay the higher amount. This amount is added to future years principal payments. This structure increases overall interest costs by almost \$800,000. Please note that the city should be selling the 180 acres and the cash from the sale available to put the negative cash year to a positive balance.

Please note the per the PFA loan documents section 2.3 requires "Revenue Sufficiency Covenant. The Borrower shall impose and collect rates and charges in compliance with Minnesota Statutes and in accordance with the Borrower's approved service charge system, so that sufficient gross revenues are available for the payment of system costs, including operation and maintenance and, together with other sources as may be applicable, debt service. The Borrower shall annually review and assure the revenue stream is sufficient for the payment of system costs including debt service."

RECOMMENDATION

I would recommend that the city implement the tiered rate increases in both the Water and Sewer Funds (Options #1 on each fund). Council would increase the water rates by 20% and the sewer rates by 40% for November 1st, 2015 (bills due 12/10/15) and then for the next year another 20% in the water rates and 40% for the sewer rates for December 1st, 2016 (bills due 1/10/17). The following would be the rate structure implemented.

		Proposed		
		2015	11/1/15	12/1/16
Water Service Rates				
	Increase		20%	20%
Monthly base fee		\$ 13.75	\$16.50	\$19.80
State test fee		\$ 0.53	\$ 0.53	\$ 0.53
Water usage per 1,000 gallons / equivalent connection:				
Tier 1: 0-14,999 gallons		\$ 4.25	\$ 5.10	\$ 6.12
Tier 2: 15,000-29,999 gallons		\$ 4.45	\$ 5.34	\$ 6.41
Tier 3: 30,000-44,999 gallons		\$ 5.15	\$ 6.18	\$ 7.42
Tier 4: >45,000 gallons		\$ 6.15	\$ 7.38	\$ 8.86
Sanitary Sewer Service Rates				
	Increase		40%	40%
Monthly base fee		\$ 12.50	\$17.50	\$24.50
Charge per 1,000 gal used/equivalent connection		\$ 4.90	\$6.86	\$9.60

BUDGET IMPACT

This impacts the budgets for both the water and sewer funds as shown by the cash flows.

Water Fund Summary
Rate Increase

Cash Flow #1	RECOMMENDED RATES						
	2013	2014	2015 Budget	Estimated 2016	Estimated 2017	Estimated 2018	Estimated 2019
Net Income	\$ (27,069.00)	\$ (810,002.00)	\$ (125,067.00)	\$ (116,177.56)	\$ 101,137.40	\$ 245,924.22	\$ 332,348.97
Additions/Subtractions							
Add Depreciation	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00
Capital Outlay Less Bonds	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Principal Payments	\$ 617,250.00	\$ 639,750.00	\$ 637,250.00	\$ 637,250.00	\$ 709,250.00	\$ 709,250.00	\$ 800,750.00
Total Change To Cash	\$ (412,317.00)	\$ (525,927.56)	\$ (206,112.60)	\$ (133,325.78)	\$ (138,401.03)	\$ -	\$ -
Cash Balance	\$ 3,414,196	\$ 2,381,840	\$ 1,969,523	\$ 1,443,595	\$ 1,237,483	\$ 1,104,157	\$ 965,756

Cash Flow #2	NOT RECOMMENDED						
	2013	2014	2015 Budget	Estimated 2016	Estimated 2017	Estimated 2018	Estimated 2019
Net Income	\$ (27,069.00)	\$ (810,002.00)	\$ (125,067.00)	\$ 130,295.07	\$ 168,631.74	\$ 230,255.85	\$ 220,336.57
Additions/Subtractions							
Add Depreciation	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00
Capital Outlay Less Bonds	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Principal Payments	\$ 617,250.00	\$ 639,750.00	\$ 637,250.00	\$ 639,750.00	\$ 637,250.00	\$ 709,250.00	\$ 800,750.00
Total Change To Cash	\$ (412,317.00)	\$ (279,454.93)	\$ (138,618.26)	\$ (148,994.15)	\$ (148,994.15)	\$ (250,413.43)	\$ (250,413.43)
Cash Balance	\$ 3,414,196	\$ 2,381,840	\$ 1,969,523	\$ 1,690,068	\$ 1,551,450	\$ 1,402,456	\$ 1,152,042

Cash Flow #3	NOT RECOMMENDED						
	2013	2014	2015 Budget	Estimated 2016	Estimated 2017	Estimated 2018	Estimated 2019
Net Income	\$ (27,069.00)	\$ (810,002.00)	\$ (125,067.00)	\$ (214,766.61)	\$ (127,152.30)	\$ (6,888.16)	\$ 52,386.37
Additions/Subtractions							
Add Depreciation	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00
Capital Outlay Less Bonds	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Principal Payments	\$ 617,250.00	\$ 639,750.00	\$ 637,250.00	\$ 639,750.00	\$ 637,250.00	\$ 709,250.00	\$ 800,750.00
Total Change To Cash	\$ (412,317.00)	\$ (624,516.61)	\$ (434,402.30)	\$ (434,402.30)	\$ (386,138.16)	\$ (386,138.16)	\$ (418,363.63)
Cash Balance	\$ 3,414,196	\$ 2,381,840	\$ 1,969,522.96	\$ 1,345,006.35	\$ 910,604.05	\$ 524,465.89	\$ 106,102.26

Sewer Fund Summary
Rate Increase

Cash Flow #1	RECOMMENDED RATES						
	2013	2014	Increase	40% Estimated 2016	40% Estimated 2017	20% Estimated 2018	20% Estimated 2019
Net Income	\$ (113,752.00)	\$ (29,168.00)	\$ (366,735.00)	\$ (90,336.81)	\$ 224,456.29	\$ 583,030.94	\$ 942,742.07
Additions/Subtractions							
Add Depreciation	\$ -	\$ -	\$ -	\$ 320,000.00	\$ 320,000.00	\$ 320,000.00	\$ 320,000.00
Capital Outlay Less Bonds	\$ 425,750.00	\$ 762,250.00	\$ 894,750.00	\$ 894,750.00	\$ 1,016,750.00	\$ 1,099,250.00	\$ 1,099,250.00
Principal Payments	\$ (472,485.00)	\$ (532,586.81)	\$ (559,293.71)	\$ (559,293.71)	\$ (113,719.06)	\$ (42,507.93)	\$ (42,507.93)
Total Change To Cash	\$ 1,884,920	\$ 1,507,268	\$ 1,034,783	\$ 502,196	\$ (57,098)	\$ (170,817)	\$ (213,325)

Cash Flow #2	NOT RECOMMENDED						
	2013	2014	Increase	85% Estimated 2016	20% Estimated 2017	10% Estimated 2018	5% Estimated 2019
Net Income	\$ (113,752.00)	\$ (29,168.00)	\$ (366,735.00)	\$ 314,552.68	\$ 460,034.90	\$ 719,239.30	\$ 757,633.19
Additions/Subtractions							
Add Depreciation	\$ -	\$ -	\$ -	\$ 320,000.00	\$ 320,000.00	\$ 320,000.00	\$ 320,000.00
Capital Outlay Less Bonds	\$ 425,750.00	\$ 1,112,250.00	\$ 894,750.00	\$ 894,750.00	\$ 1,016,750.00	\$ 1,016,750.00	\$ 1,099,250.00
Principal Payments	\$ (472,485.00)	\$ (477,697.32)	\$ (323,715.10)	\$ (323,715.10)	\$ 22,489.30	\$ (227,616.81)	\$ (227,616.81)
Total Change To Cash	\$ 1,884,920	\$ 1,507,268	\$ 1,034,783	\$ 557,086	\$ 233,371	\$ 255,860	\$ 28,243

Cash Flow #3	NOT RECOMMENDED						
	2013	2014	Increase	10% Estimated 2016	10% Estimated 2017	10% Estimated 2018	10% Estimated 2019
Net Income	\$ (113,752.00)	\$ (29,168.00)	\$ (366,735.00)	\$ (360,263.13)	\$ (455,097.40)	\$ (348,539.23)	\$ (305,221.04)
Additions/Subtractions							
Add Depreciation	\$ -	\$ -	\$ -	\$ 320,000.00	\$ 320,000.00	\$ 320,000.00	\$ 320,000.00
Capital Outlay Less Bonds	\$ 425,750.00	\$ 762,250.00	\$ 894,750.00	\$ 894,750.00	\$ 1,016,750.00	\$ 1,016,750.00	\$ 1,099,250.00
Principal Payments	\$ (472,485.00)	\$ (802,513.13)	\$ (1,238,847.40)	\$ (1,238,847.40)	\$ (1,045,289.23)	\$ (1,290,471.04)	\$ (1,290,471.04)
Total Change To Cash	\$ 1,884,920	\$ 1,507,268	\$ 1,034,783	\$ 232,270	\$ (1,006,578)	\$ (2,051,867)	\$ (3,342,338)

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

ORDINANCE 201, SECOND SERIES

AN ORDINANCE AMENDING SECTION 2-9-1 OF THE CITY CODE
REGARDING THE FEE SCHEDULE

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Code Amended. That all previously adopted versions of the fee schedule are deleted and Section 2-9-1, Second Series shall hereby be added to read as established in Exhibit A.

Section 2. Effective Date. This Ordinance shall take effect thirty days after publication or as noted in the amendment.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS ____
DAY OF _____, 2015.

APPROVED:

Steve Kane
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk

(seal)

SECTION 9
FEE SCHEDULE

SECTION:

2-9-1: Fee Schedule

2-9-1: FEE SCHEDULE.

A. Administrative Penalties.

1. Administrative Enforcement Penalties:
 - a. 1st Offense \$100
 - b. 2nd Offense \$200
 - c. 3rd Offense \$500
 - d. 4th Offense \$1,000
 - e. 5th Offense and Beyond \$2,000
2. Administrative Hearing Fee \$100

B. Animal Impound Fees.

1. Administrative Fee \$50/day
2. Pick Up Service Fee:
 - a. 8 AM to 6 PM \$60/hour
 - b. 6 PM to 8 AM \$80/hour
3. Boarding Fee \$25/day

C. Animal License:

1. Dog License (May to April)
 - \$10/1-2 year vaccinations
 - \$15/3 year vaccination
 - ~~\$3 discount for seniors~~
 - ~~(age of owner)~~
2. Kennel:
 - a. First 10 Dogs \$100/year
 - b. Each Additional Dog \$10/year

D. Amusement and Recreation.

1. Amusement Machine \$15/location + \$15/machine
2. Dance:
 - a. Annual \$100/year
 - b. Per Event \$10/event

E. Business and Service License.

1.	Investigation Fee	\$25
2.	Adult Entertainment Use	\$2,000/year
3.	Sauna/Massage Parlors	\$2,000/year
4.	Fireworks – Retail/Tent	\$50/occurrence
5.	Fireworks – Pyrotechnic Display	\$50/occurrence
6.	Pawnbroker	\$1,000/year
7.	Refuse Hauler	\$200/year + \$50/truck
8.	Massage Therapist	\$200/year
9.	Taxicab Driver License Fee	\$150/year
10.	Taxicab Operator License Fee	\$150/year
11.	Towing/Impound	\$150/year
12.	Finger Printing	\$15 and customer provides fingerprint card
13.	Transient Merchant/Peddler:	
	a. Week	\$50
	b. Month	\$150
	c. Year	\$300
14.	<u>Excavations/Mining:</u>	
	a. <u>Active Area Fee</u>	<u>\$50/acre</u>
	b. <u>Inactive Area Fee</u>	<u>\$25/acre</u>
	c. <u>Restoration Credit</u>	<u>\$25/acre</u>

F. Liquor License.

1.	3.2% Malt – Off Sale	\$50/year
2.	3.2% Malt – Off Sale – Special Event	\$25/event
3.	3.2% Malt – On Sale	\$200/year
4.	Club License	\$200/year
5.	Wine License	\$200/year
6.	Intoxicating Liquor – On Sale	\$4,000/year
7.	Intoxicating Liquor – Sunday Sales	\$200/year
8.	Investigation Fee:	
	a. Single Application	\$200
	b. Partnership	\$300
	c. Corporation	\$400

G. Tobacco License. \$150/year

H. Street Disruption.

1.	Road Right-of-Way – Registration	\$35 + \$2,000 escrow
2.	Road Right-of-Way – Permit Application	\$150 + Consultant Fees
3.	Street Opening	\$50 + Bond or Deposit and Consultant Fees

I. Document Services.

1.	Accident, Police and Fire Reports	\$.25/page; over 100 pages TBD
2.	Copies	\$.25/page copied
a.	CDs	\$15
b.	Colored Copies of Photos	\$3/page
c.	Certificate of Survey (non-homeowner)	\$2
d.	City Council Agenda & Minutes (mailed):	
	1) Resident	\$25/year
	2) Non-Resident	\$25/year + postage
e.	Planning/Park Commission Agenda and Minutes (mailed):	
	1) Resident	\$12/year
	2) Non-Resident	\$12/year + postage

J. General and Miscellaneous.

1.	Lockouts	\$25
2.	Mileage Reimbursement for Personal Vehicle	Current IRS Rate
3.	Notary	\$2/document
4.	Public Nuisance Violation Administration Fee (assessable)	\$75/occurrence
5.	Certify Delinquent Invoices (except utilities)	Lesser of 10% of delinquency or \$75
6.	Certify Delinquent Invoices	10% of delinquency
7.	Fire Department Charges	See Ordinance 138
8.	Returned Checks	\$30/check
9.	Snowmobile Permit	\$15
10.	Special Assessment Administrative Fee	\$100
11.	Special Assessment Search	\$20/each

K. Equipment and Staff Use.

1.	One Ton Truck with Plow	\$55/hour
2.	Belos with Attachment	\$55/hour
3.	Crane Truck	\$45/hour
4.	Electric Generator	\$60/hour
5.	Grader	\$90/hour
6.	Kubota/Attachments Mower	\$50/hour
7.	Pick Up Truck	\$40/hour
8.	Single Axle Truck	\$65/hour

- 9. Single Axle Truck with Plow \$85/hour
- 10. Tool Cat/Skid Steer w/Attachments \$60/hour
- 11. Tractor with Loader or Attachments \$60/hour
- 12. Pay Loader \$90/hour
- * Hourly equipment rates DO NOT include the cost of the operator or cost of fuel and gas
- 13. Staff Time Two Times Step 8 of Their Pay Grade

L. Council / Commission Pay.

- 1. City Council Per Diems Per Day \$35 for four hours or less; \$70 for more than four hours
 - a. Special Council Meetings
 - b. Council Retreats/Work Sessions
 - c. Economic Development Authority Meeting (EDA)
 - d. League of MN Cities Functions Prior Approval Required
 - e. Labor Negotiations Prior Approval Required
 - f. Employee Interviews Prior Approval Required
 - g. Mayor Only:
 - 1) School/County Liaison Mayor may appoint Council members to fulfill his obligations and approve attendance
 - 2) MN Mayors Association
 - 3) Speaking Engagements at Other Civic Org.
 - 4) Closing of Property Acquisition
 - 5) Fire District Study Group
- 2. Planning Commission:
 - a. Chairman \$25/meeting paid annually
 - b. Member \$20/meeting paid annually
- 3. Park Commission:
 - a. Chairman \$25/meeting paid annually
 - b. Member \$20/meeting paid annually
- 4. Economic Development Authority \$20/meeting paid annually
- 5. Upper Rum River Watershed – Resident Appointed by Council \$20/meeting paid annually

M. Parks and Recreation.

	<u>Resident</u>	<u>Non-Resident</u>
1. Concession	\$25	\$50
2. Ball Park Use – Outside Organization	\$100/night for season	\$200/night for Season
3. Clean Up Deposit	\$50 - refundable	\$75 - refundable
4. Key Replacement	\$50	\$50
5. Football Field	\$25/each	\$35/each
6. Football Youth Program	\$43/week per team	

- | | | | |
|-----|-------------------------------|----------------------------------|----------------------------------|
| 7. | Gazebo Rental | \$50 | \$100 |
| 8. | Rink Rental for Reserved Time | \$25/hour for after hours rental | \$50/hour for after hours rental |
| 9. | Shelter | \$25 | \$50 |
| 10. | Soccer | \$34/week per team | |
| 11. | Soccer Field | \$25/each | \$35/each |
| 12. | Warming House | \$50 | \$100 |
- *St. Francis City Council has the authority to charge an annual fee of \$100 for non-profits.*
 - *St. Francis City Council has the authority to waive any fees for non-profits.*

N. Community Center.

- | | | |
|----|---|---|
| 1. | Resident | \$30/event |
| 2. | Non-Resident | \$55/event |
| 3. | Damage Deposit | \$100 |
| 4. | Late Key Return | \$25 if not returned within 2 business days of event |
| 5. | City Purposes | Free |
| 6. | City Benefit: | |
| a. | St. Francis Lions/Lioness | Fees will be waived for these uses unless the Council specifically determines that the fees should be imposed |
| b. | St. Francis Senior Citizens Group | |
| c. | St. Francis Area Jaycees | |
| d. | St. Francis Youth Association (4-H, Scouts, Hockey, etc.) | |
| e. | St. Francis Ambassador Program | |
| f. | St. Francis Area Chamber of Commerce | |
| g. | Other Governmental Agencies | |
| h. | Local Church Organizations | |
| i. | Local Business/Non-Profit Organizations | Donations will be accepted for use of facility unless Council specifically determines that the fees should be imposed |
| 7. | Priority for Use in Event of Conflict: | |
| a. | City of St. Francis | Based on earliest request if more than one applicant of the same class seeks conflicting dates |
| b. | Non-Profit located within City limits | |
| c. | Residents (individuals or groups) | |
| d. | Non-Profit located outside City limits | |
| e. | Non-Residents (individuals or groups) | |

O. Division and Use of Property.

	<u>Fee</u>	<u>Escrow</u>
1. Administrative Subdivision	\$200	\$250
2. Annexation	\$250	\$300
3. Appeal	\$200	\$250
4. Comprehensive Plan Amendment	\$450	\$650
5. Conditional Use Permit	\$350	\$650
6. Dock Permit	\$50	\$100
7. Driveway Permit	\$50	\$200 (may be waived by staff)
8. Environmental Review	\$350	\$650
9. Excavation/Fill Permit (Admin)	\$100	\$250
10. Excavation/Fill Permit (IUP)	\$350	\$650
11. Fence-Under Six Feet in Height	\$50	
12. Home Occupation (IUP)	\$350	\$650
13. Interim Use	\$350	\$650
14. Minor Subdivision	\$350	\$400
15. Ordinance Amendment	\$350	\$650
16. Planned Unit Development	\$350	\$650
17. Rental Housing Licensing:		
a. License	\$150	
b. License Renewal	\$100	
c. License Renewal Multiple Family	\$75	
18. Sign Permit Zoning Review (Admin)	\$75	
19. Sign Permit Zoning Review (Full)	\$250	\$350
20. Sign Permit Zoning Review (Temporary)	\$25	
21. Rezoning	\$350	\$650
22. Site and Building Plan Review (Admin)	\$100	\$250
23. Site and Building Plan Review (Regular)	\$350	\$450
24. Street/Utility Easement Vacation	\$350	\$650
25. Subdivision:		
a. Sketch Plan	\$300	\$500
b. Preliminary Plat (Rural)	\$400	\$400 + \$125/lot
c. Preliminary Plat (Urban)	\$400	\$425 + \$175/lot
d. Final Plat	\$350	\$650
26. Temporary Habitation Permit	\$200	\$5,000
27. Temporary Outdoor Sales Permit/ License	\$50	
28. Wetland Replacement Plan Review With Plat	\$350	\$650
29. Wetland Replacement Plan and Excavation	\$350	\$650
30. Vacant Building Registration Fee;		
a. First Year	\$125	
b. Second Year Renewal	\$175	

c.	Third Year Renewal	\$250	
d.	Fourth Year Renewal	\$350	
e.	Fifty Year Renewal and Beyond	\$500	
31.	Vacant Building Administration Fee	\$100	
32.	Variance Application	\$350	\$650
33.	Park Dedication	\$2,500/lot	
34.	TIF Application	\$2,500	\$2,500
35.	Landscaping Escrow Admin Fee	\$100	

• Applicants are responsible for all costs incurred by the City for consultant fees.

P. Building Permits.

	Fee	Escrow	
1.	Basement Finishes Permit	\$140	**See Below
2.	Building Demolition	\$95	**See Below
3.	Building Demolition – Commercial	By Valuation	
4.	Contractor Verification Fee	\$10	
5.	Fence – Residential	\$40	
	a. Over Six Feet in Height	By Valuation	
	b. Commercial	By Valuation	
6.	Fireplace	\$95	**See Below
7.	Fuel Tank Removal	\$95	**See Below
8.	Engineer's Grading Review of Building Permit	\$130	
9.	Water Heater	\$75	**See Below
10.	HVAC – Heating Installations	\$95/each	**See Below
	HVAC – Air Conditioning	\$55/each	**See Below
11.	Inspections – After Hours	\$70/hour, minimum 2 hours	
12.	Investigation Fee	Not to exceed permit fee	
13.	Irrigation	\$50 back flow preventer	**See Below
14.	Mobile Home Setup	By Valuation	
15.	On-Site Septic:		
	a. Type I – IV	\$275	**See Below
	b. Type V	By cost incurred	
	c. Operating Permit	\$125/year	**See Below
16.	Plumbing	\$95	
17.	Pools	\$75	**See Below
	• Letter must be submitted annually stating that an above ground pool will be placed in the same location each year as per the initial site plan.		
18.	Pools – In Ground	By Valuation	
19.	Re-inspection Fee	Not to exceed \$75/trip	
20.	Roofing:		
	a. Residential	\$95	**See Below
	b. Commercial	By Valuation	
21.	Septic System Pumping Verification	\$20	

- | | | |
|---|-----------------------|-------------|
| 22. Siding: | | |
| a. Residential | \$95 | **See Below |
| b. Commercial | By Valuation | |
| 23. Signs | By Valuation | |
| 24. Water Softener Permit: | | |
| a. Residential | \$15 by State Statute | **See Below |
| b. Commercial | By Valuation | |
| 25. Windows/Exterior Doors | \$95 | **See Below |
| 26. Commercial Buildings (Plumbing, Mechanical, Fire Alarm, etc.) | By Valuation | |

- Anything not listed above will be based on valuation + plan review + State surcharge.
- Permits over 180 days of inactivity are null and void with no refund.
- Permit extension not to exceed ½ permit fee and Building Inspector makes determination.
- No refund on plan review fees; maximum refund is 75% of total fee for permit fees; no refund for State surcharges.

**** STATE SURCHARGE collected in accordance with MN Statutes 326B.148 which is currently \$5 per permit.**

Q. Escrow Deposits.

- | | |
|-----------------------------|-----------------|
| 1. Urban: | |
| a. Curb Box and Meter | \$1,500 |
| b. Final Grading | \$500 - \$1,000 |
| c. Litter/Debris Cleanup | \$100 - \$300 |
| d. 2" Caliper Tree (new) | \$300 |
| e. Sod | \$2,000 |
| f. Seeding/Sprinkler | \$2,000 |
| g. 3" Black Dirt | \$500 |
| h. Erosion Control in Place | \$300 |
| i. Street Cleaned | \$200 |
| j. Driveway Installed | \$1,500 |
| 2. Rural: | |
| a. Final Grading | \$500 - \$1,000 |
| b. Litter/Debris Cleanup | \$100 - \$300 |
| c. 2" Caliper Tree (new) | \$300 |
| d. Sod/Seeding | \$300 - \$2,000 |
| e. Erosion Control in Place | \$300 |
| f. Culvert | \$1,500 |
| g. Driveway Installed | \$1,500 |

R. Utility Fees.

1.	Access Charge:		
a.	Sewer Equivalent Connection	\$4,200	\$4,284
b.	Water Equivalent Connection	\$3,000	\$3,060
2.	Trunk Line Charge:		
a.	Water Trunk Line Availability	\$2,956	
b.	Sanitary Sewer Trunk Line Availability	\$4,150	
2-3.	Tapping and Connection Permits:		
a.	Tapping and Water Connection	\$125	
b.	Tapping and Sewer Connection	\$125	
c.	Water Connection	\$50	
d.	Sewer Connection	\$50	
3-4.	Meter Deposit:		
a.	¾"	Cost	
b.	1" and larger	Cost + 10%	
4-5.	Water Shutoff (7:00 am - 3:30 pm)	\$35	
5-6.	Water Reconnect (7:00 am - 3:30 pm)	\$35	
	<ul style="list-style-type: none"> The disconnect and reconnect fee for water shall be waived if a resident leaves for two consecutive months during the time from October to March. This is to promote the idea of shutting off these snowbird residences to reduce the chance for freeze ups and bursting of pipes. 		
6-7.	Meter Repair (not removal or Installation)	Time and materials with \$50 minimum	
7-8.	Curb Stop Locate:		
a.	Summer	\$25 minimum	
b.	Winter	\$50 minimum	
8-9.	Curb Stop Driveway Cover	Cost	
9 10.	Curb Stop Repair	Time and materials with \$50 minimum	
10 11.	Curb Stop Box	Cost	
11 12.	Hydrant and Gate Valve Repair	Time and materials with \$50 minimum	
12 13.	Hydrant Meter Deposit	\$800	
13 14.	Non-Response to Tagging Notice	\$250/month until resolved	
14 15.	Unmetered Use of City Water	\$200	

S. Water Rates.

1.	Monthly Base Fee	\$13.75	\$19.94
a.	State Test Fee	\$0.53	
2.	Charge per 1,000 Gallons Used per Equivalent Connection:		
a.	0 – 14,999	\$4.25/	\$6.16 equivalent connection
b.	15,000 – 29,999	\$4.45/	\$6.45 equivalent connection

- c. 30,000 – 44,999 \$5.15/~~\$7.47~~ equivalent connection
- d. 45,000+ \$6.15/~~\$8.92~~ equivalent connection
- 3. Bulk Water:
 - a. System Access Charge \$50
 - b. Charge per 1,000 Gallons Used \$4.00 **\$6.16**

T. Sewer Rates.

- 1. Monthly Base Fee \$12.50 **\$23.13**
- 2. Charge per 1,000 Gallons Used \$4.90/~~\$9.07~~ equivalent
- 3. Sewer Users Only Sewer Base Rate + 6,000 Gallons @ Water Rate

- Winter residential sewer rates (November through April billings) are based on actual water consumption used for the month billed.
- Summer residential sewer rate (May through October billings) are based on the average of water consumption used for the January, February, and March billings. If the winter water usage average is 3,000 gallons or less, the consumption billed will be the actual usage up to a maximum of 3,000 gallons. Any average usage greater than the 3,000 gallons will be billed actual usage up to the minimum average calculated.
- Note: Consumption amounts are not billed greater than actual usage.

*****Proposed/Amended Rates for the June 1, 2015 City Council Meeting**

	2015	11/1/2015 2016	12/1/2016 2017
Water Service Rates		(Proposed)	
<u>Increase</u>		20%	20%
<u>Monthly base fee</u>	\$ 13.75	\$16.50	\$19.80
<u>State test fee</u>	\$ 0.53	\$ 0.53	\$ 0.53

Water usage per 1,000 gallons / equivalent connection:

Tier 1: 0-14,999 gallons	\$ 4.25	\$ 5.10	\$ 6.12
Tier 2: 15,000-29,999 gallons	\$ 4.45	\$ 5.34	\$ 6.41
Tier 3: 30,000-44,999 gallons	\$ 5.15	\$ 6.18	\$ 7.42
Tier 4: >45,000 gallons	\$ 6.15	\$ 7.38	\$ 8.86

Sanitary Sewer Service Rates

<u>Increase</u>		40%	40%
<u>Monthly base fee</u>	\$ 12.50	\$17.50	\$24.50
<u>Charge per 1,000 gal used/equivalent connection</u>	\$ 4.90	\$6.86	\$9.60

STARTING IN 01/01/2016

Storm Water Rates \$5.00/month/parcel

Section 2. Effective Date. This Ordinance shall take effect thirty days from publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS _____
DAY OF JUNE, 2015.

APPROVED:

Steve Kane
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk

(seal)



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

PLANNING MEMO

TO: St. Francis City Council
FROM: Nate Sparks, City Planner
DATE: April 29, 2015, May 18, 2015 & June 1, 2015
RE: Temporary Sign Ordinance Amendments

BACKGROUND

The Planning Commission held a public hearing at their April meeting regarding amendments to the temporary sign ordinance. The amendment process started when the Chamber of Commerce formed a Business Council that made recommendations to the City regarding the temporary sign ordinance. The Planning Commission reviewed the suggested changes and has recommended the proposed ordinance amendment.

CURRENT ORDINANCE

In 2011, the Planning Commission worked on amendments to the sign ordinance. Some of the proposed revisions were required due to the existing ordinance being out of date in terms of content neutrality and with non-conformities. Other revisions were required due to changes in the zoning districts upon completion of the Comprehensive Plan. One area of the ordinance that was changed was related to temporary signage as there were difficulties in enforcing the previous version of the ordinance.

PROPOSED AMENDMENTS

The Business Council prepared recommended changes to the temporary sign ordinance and presented it to the City in October 2014. The proposed changes included increasing the amount of time per year allowed for display of temporary signage, increasing the permitted size for a temporary sign from 32 to 48 square feet, eliminating the height limit of 6 feet, allowing two sandwich board signs per business instead of one, and increasing the allowed size of sandwich board signs. The proposed duration of time per year for the display of temporary signs was proposed at 300 days (the ordinance currently allows 120 days per year). This was represented as being 240 days on the regular temporary sign permit with two additional 30 day special event signs. There was also a request to exempt temporary signs from the duration limits when the sign was promoting community events.

At the November 2014 Planning Commission meeting, the Commission reviewed the suggested amendments and formulated draft revisions which were brought back for the April public hearing. The revisions to the ordinance include increasing the duration of display of temporary signs from 120 days to 180 days per year, increasing the size of sign allowed from 32 square feet to 48 square feet, increasing the allowed height of a temporary sign from 6 to 9 feet, and increasing the size allowed for sandwich board signs and allowing display of such signs on each adjacent frontage. Exemptions for community event signs were not included as this would require the City to regulate signage based on the content of the message which lies outside of the City's regulatory authority.

RECOMMENDED ACTION

The Planning Commission recommended approval of the proposed ordinance amendment. The minutes of the meeting have been included in your packet for review.

Attached:

Ordinance No. 202, Second Series
Business Council Recommendations
Temporary Sign Duration Survey

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

ORDINANCE 202, SECOND SERIES

AN ORDINANCE AMENDING SECTION 10-23-5-E
OF THE ZONING ORDINANCE REGARDING TEMPORARY SIGNS

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. That Section 10-23-5-E of the Zoning Ordinance is amended to read as follows:

E. Temporary Signs:

1. An on-site temporary, portable sign may be used for a period of time not to exceed ~~120~~ - 180 days per calendar year per parcel of record in the commercial and industrial zoning districts provided:
 - a. Such temporary, portable signs shall not exceed ~~thirty-two (32)~~ forty-eight (48) square feet in area and ~~six (6)~~ nine (9) feet in height and shall not be placed closer than ten (10) feet from any street right-of-way or property line.
 - b. Any temporary, portable sign shall require a permit issued by the City to the property owner specifying the duration of time to be displayed.
 - c. No temporary, portable sign shall occupy required parking spaces.
 - d. In the case of multi-tenant structures, one sign may be placed every 150 feet of street frontage rather than one sign per parcel. Each 150 feet is granted ~~120~~ 180 days for display.
2. One A-frame or sandwich board type sign per frontage per business may be allowed in the business districts without a permit and without using the time period allotted for temporary, portable signs provided:
 - a. The sign is placed within fifteen (15) feet of the entrance of the business.
 - b. The sign shall be placed on private property and may be placed on a private sidewalk provided there is ~~five (5) feet of~~ sufficient clearance for pedestrians.
 - c. The sign may not obstruct safety, visibility, or traffic.
 - d. ~~The sign shall be freestanding, not attached to any other structure or device, not be illuminated, greater than 3 ½ feet in height, greater than 2 feet in width, or greater than 2 feet in depth.~~ The sign shall not be greater than forty-five (45) inches in height, twenty-seven (27) inches in width, or thirty-one (31) inches in depth
 - e. The sign shall be only displayed during business hours.

Section 2. Effective Date. This Ordinance shall take effect thirty days from publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS _____
DAY OF MAY, 2015.

APPROVED:

Steve Kane
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk

(seal)

**City of St. Francis – Proposed Temporary Sign Ordinance Changes
Submitted by the St. Francis Area Chamber of Commerce Business Council
10/10/2014**

E. Temporary Signs:

1. EXISTING - An on-site temporary, portable sign may be used for a period of time not to exceed ONE HUNDRE TWENTY (120) days per calendar year per parcel of record in the commercial and industrial zoning district provided:

CHANGE TO - An on-site temporary, portable sign may be used for a period of time not to exceed three hundred (300) days per calendar year per parcel of record in the commercial and industrial zoning district provided:

- a. EXISTING – Such temporary portable sign shall not exceed thirty-two (32) square feet in area and (6) feet in height and shall not be placed closer than ten feet of any street right-of-way or property line.

CHANGE TO – Such temporary portable sign shall not exceed forty-eight (48) square feet in area and shall not be placed closer than ten feet of any street right-of-way.

- b. Keep as is

- c. EXISTING – No temporary sign may occupy a parking space

CHANGE TO - No temporary sign may occupy a parking space without property owner's approval.

- d. EXISTING - In the case of multi-tenant structures, one sign may be placed every one-hundred fifty (150) feet of frontage rather than one sign per parcel. Each one hundred fifty (150) feet is granted one hundred twenty (120) days for display.

CHANGE TO - In the case of multi-tenant structures, one sign may be placed every one-hundred fifty (150) feet of frontage rather than one sign per parcel. Each one hundred fifty (150) feet is granted three hundred (300) days for display.

- e. **ADD** – Signs promoting community events are exempt from the time period listed for temporary, portable signs provided.

2. EXISTING – One sandwich board per business may be allowed in the business districts without a permit and without using the time period listed for temporary, portable signs provided.

CHANGE TO - Two sandwich boards per business may be allowed in the business districts without a permit and without using the time period allotted for temporary, portable signs provided.

- a. Keep as is
- b. Keep as is with clarification
(Clarification needed for: 1. Is there a standard sidewalk depth, 2; Are there ADA laws come into play regarding placement of the sandwich board?)
- c. Keep as is
- d. Keep as is
- e. Keep as is
- f. EXISTING – The sign shall not be greater than three and one half (3 ½) feet in height, two (2) feet in width, or two (2) feet in depth (Ord. 172, SS, 9/10/12)

CHANGE TO -The sign shall not be greater than forty-five (45) inches in height, twenty-seven (27) inches in width, or thirty-one (31) inches in depth

Temporary/Portable Sign Ordinance Survey - Duration of Display Permitted

City	Time Permitted (Days per year)
Albertville	56 (4 – 14 day periods)
Annandale	56 (4 – 14 day periods)
Andover	60
Anoka	90 (3 – 30 day periods)
Apple Valley	0 (only banner signs allowed)
Becker	60
Big Lake	60
Blaine	56 (4 – 14 day periods, one additional period allowed for ‘new businesses’)
Brooklyn Park	90 (3 – 30 day periods)
Buffalo	40
Cambridge	120 (additional 30 day special event permit available)
Champlin	0 (only banner signs allowed)
Columbia Heights	120 (4 – 30 day periods)
Columbus	120 (4 – 30 day periods, 14 days between periods)
Coon Rapids	60 (20 day reduction for non-compliance)
Cottage Grove	15
Delano	60 (4 – 15 day periods)
East Bethel	30 (3 – 10 day periods)
Elk River	90 (3 – 30 day periods)
Faribault	60
Foley	60 (2 – 30 day periods, 3 months between permits)
Forest Lake	0 (only banner signs allowed)
Fridley	28 – 112 (2 – 14 day periods for a single business up to 18 – 14 day periods for a 16 tenant strip center)
Ham Lake	90 (3 – 30 day periods)
Howard Lake	45
Hugo	90
Isanti	120 (4 – 30 day periods with 30 days between periods)
Little Canada	30
Long Lake	60
Maple Grove	0
Maplewood	30 (60 for ‘new businesses’)
Milaca	84 (12 – 7 day periods)
Monticello	40
Montrose	30 (2 – 15 day periods)
Mora	80
Mound	60 (2 – 30 day periods)
New Hope	50 (5 – 10 day periods)
North Branch	84 (4 – 21 day periods)
Northfield	24
Nowthen	42

Osseo	20 (2 – 10 day periods)
Otsego	0
Plymouth	56 (4 – 14 day periods)
Princeton	56 (4 – 14 day periods)
Ramsey	42 (28 day bonus available with no violations)
Rogers	20 (2 – 10 day periods)
Rosemount	84 (6 – 14 day periods)
St. Cloud	60 (under 5 acre lot) / 90 (over 5 acre lot)
St. Francis	120
St. Michael	90
Spring Lake Park	84 (6 – 14 day periods)
Spring Park	90 (3 – 30 day periods)
Stillwater	90 (3 – 30 day periods)
Wyoming	45 (3 – 15 day periods)
Zimmerman	No limit in ordinance

CITY OF ST. FRANCIS
ST. FRANCIS, MN
PLANNING COMMISSION MINUTES
April 15, 2015

1. **Call to Order:** The Planning Commission meeting was called to order at 7:00 pm by Chairman Steinke.
2. **Roll Call:** Present were Ray Steinke, William Murray, Brittney Berndt, and Greg Zutz. Also present was City Planner Nate Sparks.
3. **Adopt Agenda:** Motion by Zutz, second by Murray to approve the April 15, 2015 agenda. Motion carried 4-0.
4. **Approve Minutes:** Motion by Berndt, second by Murray to approve the March 18, 2015 minutes. Motion carried 4-0.
5. **Public Comment:** None
6. **Public Hearing – Jordan Turf Farms Interim Use Permit**
Sparks Jordan Turf Farms & North Pine Aggregate have made an application for an Interim Use Permit to allow for sand extraction at a property located near Bluebird Street and 229th Avenue. The extraction of sand is proposed to take place over an approximately 10 acre area for two years. The total amount of sand to be removed is about 80,000 cubic yards.

Steinke opened the public hearing at 7:15 pm.

Written testimony from Judy Davis at 23463 Drake Street was accepted into the record expressing concern about the impact of the extraction on the neighboring residential properties.

Zutz asked if turn lanes would be required on the County Road. Sparks stated that none are required, at this time.

Murray asked if the digging would be below the water table. Sparks said it was not.

Shaun Chambers of 23340 Drake Street stated that the truck traffic is excessive and out of character for the neighborhood.

Edward Davis of 23463 Drake Street said there are too many trucks proposed. There are a lot of school busses that use the road and the truck traffic causes concern for safety.

Steinke closed the public hearing at 7:26 pm.

Zutz asked if the applicant is required to seed the area after replacing the topsoil as part of the restoration plan. Sparks said yes.

Zutz stated there should be additional signage placed in the area to notify people about the trucks hauling especially on the County Road. Berndt expressed concern about the truck traffic and concurred with the signage requirement.

Motion by Murray, second by Steinke to recommend approval of the preliminary plat with the conditions noted in the Staff Report including an additional condition requiring additional signage. Motion carried 4-0.

7. **Public Hearing – Temporary Sign Ordinance Amendments**

Sparks stated that the Planning Commission discussed ordinance amendments proposed by the Chamber of Commerce Business Council at their November 2014 meeting. The ordinance amendment is based on the Planning Commission direction from that discussion. The amendments include increasing the amount of time for display of temporary signage from 120 to 180 days, increasing the size of allowed temporary signs from 32 square feet to 48, increasing the height allowed from 6 feet to 9 feet, and increasing the size and number of a-frame or sandwich board signs allowed without a permit. No other changes are proposed at this time.

Steinke stated that as a prelude to this discussion, the President of the Chamber of Commerce asked for a meeting with him, Nate Sparks, the Mayor, the City Administrator, and the Building Inspector. Steinke said they met and had a discussion and that after the public hearing, Steinke said he would state the rest of the discussion.

Steinke opened the public hearing at 7:33 PM. Steinke stated that there are a number of people who wish to speak and to keep comments limited in time and not to repeat previous speakers.

Melissa Enzler from Anytime Fitness said she presented a petition from 53 businesses to the City Council in August or September 2014 regarding changes to the temporary sign ordinance. She stated she was told the temporary sign ordinance was changed and now enforced due to one citizen complaint about a business that used a banner on a van and she stated there is no dispute they think this is not a great way to advertise but rather than go to that business and ask them not to advertise that way, the City went to this extreme of changing the sign ordinance and it affects the businesses that were changing their signs every month and keeping them in good repair, not tipped over, and not on the ground. Ms. Enzler stated that while doing the petition, she got a tremendous amount of businesses that complained about how their business has actually decreased with the new sign ordinance. She stated this town does not have a sufficient way of advertising other than temporary signs. Ms. Enzler stated that her business has gone down in the months that she used to be able to have a sign and now can't have signs and that she has to pick the months. She has had a 30.3% decrease in business with no temporary sign and that she has to pick the months to have them. This is significant and something that can't be ignored by government. Ms. Enzler stated she owns another location in Zimmerman where there is no restrictions on signage and the months that we are allowed to have signs there that I can't have in St. Francis, Zimmerman always does better. It's a very similar community. With all the proposed changes coming to this town, the roundabouts and rumors of the water treatment needing some tweaks to it, the town needs tax dollars and the way the businesses can continue to pay the taxes, is for us to continue to get customers and if we can't advertise for those customers, it's just not going to happen. We have not seen a huge business growth in this town and I've heard from some people that have come here say part of the reason is because of the taxes, so we can't risk pushing the businesses out of here that are established, that are here, and that are consistently paying the taxes in the hopes that somebody else is going to come here and be able to pick up that slack. We need to be able to keep our business doors open and we need to have customers so that we can pay our taxes in this town because

vacancies do not do any of us good and we have got a few vacancies in this town. We do not have a great source of advertising in the City except temporary signs. I've been in business for ten years in this town and have done direct mailings, and have consistently placed ads in the Courier. The Courier is not a substitution for the temporary signs. We track all our advertising and we always have and while preparing for this discussion, I reviewed our tracking and not one person has ever said they came into her business because of an advertisement in the Courier. She won't quit advertising in the Courier because it supports the community, but I need to put my ad dollars somewhere I can see a return on my investment and black signs or the temporary signs is always there. She says temporary signs far outweigh any other form of advertising we have in this town. When the business committee actually got together, what we initially wanted was to go back to the 6 x 8 signs; we actually wanted 240 days permitted with an allowance of 60 days allowed for advertising special events.

Steinke interjected that the speaker has spoken for more than 5 minutes and her time was up.

Enzler said this issue is huge and this is about their businesses and whether or not they will be able to stay in this town. She has been working on this since last August and there have been a lot of meetings and they have done a lot together as a community and she has gone door to door to get the businesses support. It has taken over two weeks to get the petition to get 53 businesses in this town to support us and we need our government to listen to us. If you never ran a brick and mortar business then you need to listen to those of us who have this experience. I'm trying to be really quick and bulleted but it's not fair to us to say that your business and concerns are worth five minutes of our time. We listened to the previous agenda item for 20 minutes.

Tim Holen said from the audience that Enzler can have his 5 minutes and that he would not speak. Other unidentified speakers from the audience began speaking. Steinke said Enzler could continue.

Enzler said personally with 120 days of signage she can't take 10 days here and 10 days there, she needs to have a sign for 30 days so that means she has four signs and then corporate does two national sales so there's two more sales she doesn't get to advertise. If she continues to have a 30 or more percent decrease in business, how long can she stay in St. Francis. Anytime Fitness is a pretty big business and it matters to this community. She stated business if they are down or if all of a sudden they have some bad months, they will need to do some kind of promo to get customers in their doors. They don't necessarily plan for that with the four signs they are allowed to have per year. She stated she used to do two community event signs every year – a food drive and a clothing drive to donate to the people in our community. She can't do those signs anymore because she needs to drive business to her club.

Enzler said that it doesn't matter what other cities do. There was a comparison of other regulations from other cities done but asked if it was it done in a holistic manner. Did they compare forms of advertising? Did they compare if it was strip center after strip center. Go to Elk River and you've got one strip after another on both sides of the street. Cambridge, Coon Rapids, all of these towns. We don't have that and are very divided in our town where our businesses are. How can the city be compared to a place like Apple Valley? Apple Valley has over 1,600 businesses. They have a four lane road and a population of over 50,000 and that was on the list of comparing St. Francis as to what our sign ordinance should be. They also have multiple forms of advertising and we don't

have that. Why can't we set the precedent and be business friendly instead of saying the words that we can walk the walk? Comparing us to a city like Bloomington or Apple Valley isn't realistic. We actually have minimal businesses in this town that use temporary signs and our strips are divided in such a way that it's not going to be comparable. We've got us on 47, which on the city center that she is in, there are five businesses that do signage. That area is big enough that we can have a substantial amount of space between each sign. North on 47, right now there is only one business that uses temporary signs. On Bridge Street, there are four businesses that use temporary signs. So it's not like you are going to see if you allow us to have these signs longer, think back before the ordinance, it wasn't sign after sign after sign. It just wasn't that way. Again, if you guys haven't owned a brick and mortar business, you don't know what we are struggling with here.

Please remember that St. Francis is a bedroom community, so that an awful lot of our residents are doing their shopping and stops prior to getting back home to St. Francis. It is a challenge to get business in town unless you are a destination business. I don't understand why we can't try it our way? We had no problems for decades with the sign ordinance, nothing until one supposed complaint about a banner on a van which by the way, this summer we allowed the school to have a bus in a parking lot with a banner advertising for drivers and that was the whole reason supposedly why this got changed. We don't have any citizens that are complaining about it. If we try it our way, it's not going to hurt anything, it's going to benefit the town. I'm not saying it should be like the wild west and be able to do whatever we want. We can still have the permit, still have where we have to change the messages and that the signs have to be in good repair. In a smaller strip like where Tasty's and physical therapy are maybe signage can't be 150 feet apart. I don't know about when the roundabouts are coming in, but they could still be far apart to get business. If you guys don't allow this change the way we need it to be, how are we going to recover business that is already lost? How are we going to consistently gain new customers? How are we going to grow our business in order to stay open and be able to pay you guys the taxes the city needs to be able to do all these things the city wants to do? I invite you to not just say no you can't have it, you should research other forms of advertising in this town. If you don't have the experience to tell us that, all of us right here that have been doing this for so long that know what it's like to try and drive business through our doors, we have the experience with this. Look at our track record. We had one business that had a complaint. Nobody can even provide that complaint to us. None of the rest of us who have signage have ever had a complaint because we changed them, we moved them, they are far enough apart. Honestly, to have 53 businesses want this change and if it gets ignored, I don't know what that says about our government and being business-friendly to this town. Again, no citizens here to say they are against us. I appreciate you giving me extra time. This really is a big deal. We are talking about a significant amount of business loss.

Steinke asked for additional comments. Steinke mentioned comments would now be limited to five minutes since Ms. Enzler spoke for other people in the audience.

Lindsay Johnson on behalf of Mark Netzinger from St. Francis Physical Therapy at 3220 Bridge Street said they have six clinics in six different cities Isanti, North Branch, St. Francis, Ham Lake, Andover, and Zimmerman and that different ordinances have different impacts on each of these businesses in different cities. In St. Francis, we do see a significant increase in calls in patient interest and massage interest and increased appointments after we have a sign up. One of the interests that our business has for the future is improving community wellness and community events. This is something that

is hard for us to get successful in the community without being able to use a proven and successful way to advertise. The examples that Mark wanted me to bring up were two of the clients that we have are North Branch and Zimmerman. These two communities do not have very strict sign ordinances. These two clinics have grown significantly in the amount of time they have been open and they see the support with the community and how those businesses have succeeded. We have also seen communities that have not been supportive and then we move our business. We had a business in East Bethel and moved to Ham Lake. One of the most important reasons for the move was their sign ordinance. Just within the last year, this has happened and we already have had to double the staff at this clinic to meet the demands. Those are just the comments that I wanted to make applicable to our business.

Sam Schudi of Pillar Signs and Graphics said I do a lot of different signage and I have been working with someone who is not here tonight but they are opening two other locations in Zimmerman and up towards Princeton. One of the things they said and they are one of the largest tenants over here square footage wise said business drops 50% when there is not a temporary sign up and they are probably going to leave town.

Connie Tillman of St. Francis Collision at 23615 St. Francis Blvd said all signage is important to any business but if you are open to the public, you need more than just the sign on your building. You need to let people know what your hours are, what you are offering, and if you have any specials. The Courier is just once a month and just doesn't really do it around here. In the past, she had a business in Brooklyn Park with a pylon sign that attracted impulse buyers with weekly rotation and we could put up specials for our business. If I could have had that every week of the year, I could have quadrupled my business and then some because every time any business had something on that pylon for a week, it got attention and new customers came in along with the regulars. People are impulse buyers, they don't always go someplace and stop along the way, but if they see that they can get pizzas at two for \$10, they are sometimes going to make that detour. These signs make a difference in all of our businesses. The temporary signs are important to a small business in a small town and help keep business going. The permit form has an unnecessary paragraph on the bottom on page two.

Steinke said regarding the permit form and after his meeting with the Business Council and talking with the Building Inspector, that if the temporary sign is up longer than the permit has been requested for, and if he comes in and has to remove, that is where the cost comes in and any other fees.

Steinke said the Business Council presented their recommendations at the November Planning Commission meeting. Steinke and the Mayor met with the Chamber President Joe Raus, as the representative of the Business Council, to discuss the amendments afterwards. At this meeting, it was conveyed that the Planning Commission would be going forward with their recommendations and if this was unacceptable that the ordinance would stay the same. He pointed out that the amendments include the increase of time from 120 days to 180 and noted that a speaker mentioned 120 days.

Enzler made a comment from the audience stating she was unaware of the proposed amendment to increase time to 180 days. She applied for a permit in January and the form listed 120 days. Steinke mentioned that the ordinance being discussed at this meeting lists 180 days.

Steinke asked Sparks to clarify the 180 days in the ordinance. Sparks indicated the ordinance currently allows for 120 days per year to display signs. The public hearing tonight is on changing that along with other things and changing that to 180 days.

Skordahl asked if all was clear and that the proposed change at this public hearing is for 180 days and it will go to the Council with the Planning Commission recommendation.

An unidentified speaker from the audience asked about the size change in the ordinance and if it was going from six feet to nine feet and is that for the sign itself or does that include the stand on the bottom. Sparks clarified that it would be nine feet from grade elevation to the top of the sign.

Enzler spoke from the audience and mentioned there was talk about 180 days but didn't think that was being recommended because she was under the impression that it was still being discussed about the amount of time that the businesses wanted. Enzler mentioned the business committee wasn't invited to the meeting where the changes were being discussed and said they weren't a part of that. Enzler stated they are appreciative of the 180 days but that is not what they are asking for. They are asking for more because of all these points that we have brought to you guys and she really does hope that you take it to heart. Enzler said the size is great and she thinks they are all okay with 6 x 8.

Joe Raus, President of the St. Francis Chamber of Commerce, said that he wanted the meeting in November with the Mayor, acting City Administrator, the Building Inspector, Nate Sparks, and Planning Commission Chair to clear the air on the building code. At the November meeting before the Planning Commission, everything that we talked about tonight as far as the changes other than the length of time was basically okay that evening. When we reached the topic of length of time for displaying a temporary sign, advice from the Building Inspector was asked and he referenced a State Building Code section regarding temporary structures. It was our contention at that meeting temporary structures should not apply to temporary signs. Staff brought in the City Attorney and he agreed with the Building Inspector that he thought that temporary structures governed the same length of time as for temporary signage. Raus called people at the state and they agreed that the building code should not apply to signs. At a meeting in February, it was clarified that this part of the State Building Code and that he was subscribing to. Before that, that part of the Building Code had changed and on the 24th of January, the state removed the references to temporary structures from the new building code and moved them to the municipality itself. He said the building official could deviate from the 180 day standard. At this meeting, the length of time and enforcement issues were discussed. Also discussed were length of time temporary signs were really out there and that some sign businesses drop off the sign a week early or pick up a week late so in essence in his eyes, a 30 day sign was actually out there for 45 days and his rationale was that if you do that six times a year, all of a sudden you are at nine months of the year where you have temporary signage whether you are paying for a permit for that time or not. The 180 day limitation was brought up and nothing that was discussed here tonight and brought up by these folks wasn't anything that I didn't bring up at our meeting. It was the opinion of the Mayor and others at the meeting that 180 days was the magic number and that is what it is going to be and if we didn't like the 180 days, we were in jeopardy of having the sign ordinance just stay the way it was. Raus said he left the meeting agreeing and did say he was going to go back to the business council and get their input. I did do that and they did want a meeting with the same individuals and that was turned down and basically, said the City wants an answer and either you agree with what we've proposed with the 180 days or the city will not address any changes to the building code. He looked at it

from all different angles. Raus stated the Chamber represents all the businesses in the community and when he has businesses coming at him time and time again saying this is a real important thing, I will listen to them. If the business are saying the 180 days isn't adequate, this is why they are here. This is the only forum they have to address this issue. Raus said it was a very good meeting, a constructive meeting, but I left that meeting knowing that some were going to have an issue with this.

Steinke mentioned that at that meeting, there was a business owner there and he asked him a question about that Wednesday to Wednesday. Raus mentioned the Building Inspector had some input as far as the challenges he had with signs being put out in advance of when the permit was actually set up for and not being picked up after a week or sometimes two weeks later. Steinke mentioned the sign businesses are not following the schedule of when to place the signs and pick up the signs. Raus mentioned Anytime Fitness that was the only business that was using a sign company that was early in placement and late in pick up. Raus said Anytime Fitness has since changed sign companies. Raus mentioned again that he thought the City gave the Chamber an ultimatum about the 180 days and that it was that or nothing at all. Raus said you don't do business like that within a community.

Enzler made a comment from the audience and said she was at a council meeting and they were pleased with the Chamber having a Business Council so that all the businesses could get together and the Council would be willing to listen to what they have to say about temporary signage and bring a proposal to the City Council. Enzler said they did exactly that and they had a proposal and all of a sudden this meeting is called where none of us are there and this ultimatum is basically laid down and it went from being in support of having a Business Council to not involving them in the decision process at all. We took a lot of time and we are all busy business people.

Steinke said what came out of that meeting was to try 180 days and that 180 days is what had support.

Enzler made a comment from the audience that nobody is listening. No opportunity to speak.

Skordahl said that you are getting an opportunity to speak right now. This is a public hearing. Skordahl also mentioned the process for the City Council meeting where this item will be discussed. There were no ultimatums. At some point a decision had to be made. We were spinning our wheels.

Enzler made a comment from the audience about the petition and stated that nobody is listening to us. There are businesses in town that do not have a permanent sign. The town is not growing. Dollar General comes and another dollar store goes. Businesses are leaving.

An unidentified speaker from the audience stated the Planning Commission should accept the recommendation from the Business Council and not 180 days since this is the main issue.

Steinke said this discussion has been going on for close to a year.

Enzler commented from the audience that there is a documented loss of business. 53 signatures on a petition. No citizens showing up tonight saying they are against

temporary signs. The fact that they have documented loss of business without temporary signs. Enzler asked if anything they presented at this public hearing could sway the Planning Commission. Why can't the ordinance be for 240 days with two months of special event signs plus allowances for community event signs? What would convince you?

Steinke said special event signs are an outside item. Berndt said that would be an enforcement issue.

An unidentified member of the audience commented on the enforcement issue and the cost of enforcement.

Steinke mentioned that special event signs are not in the current ordinance being considered at this public hearing.

Enzler commented from the audience that the Business Council did not have a say what went into the ordinance.

Dan Masier from Beef O'Brady's at 23312 St. Francis Boulevard said the ordinance makes his business pick and choose between advertising promotions or community events. He stated size of the sign was a big issue because his company store isn't as large as his store in Andover and they rely on the lunch crowd and Hwy 47 is the best access for us. Signs on Hwy 47 can be too small at 55 mph to see them and he is in favor of the larger signs.

Tim Holen from the hardware store at 3645 Bridge Street said that we've got to change something. During the last eight years, things are going down. There are too many rules, regulations, ordinances, fines, taxes, and fees. Here's where it starts. St. Francis has been declared by the federal government to be a depressed area. It wasn't always that way. It costs more to get a building permit here than in Andover. Somebody's got to start to change things whether it is this committee and they say we really see this is a problem for a lot of people. Get rid of the whole temporary sign ordinance.

Multiple unidentified speakers from the audience spoke at once.

Steinke closed the public hearing at 8:26 pm.

Zutz said he was confused by the talk about closed door meetings and ultimatums. It's frustrating that this discussion keeps going on and on. He said this body can either pass this amendment or change it and I don't understand how this has dragged on for so long and we have discussed this too long. He is not interested in hearing anymore history because it just goes on and on. I think that somebody needs to speak up here and make a stand and I'm frustrated.

Murray said the advent of Menard's hurts the hardware store. It's a mobile society. Fails to see how longer temporary sign duration has any impact. Provide a good product at a good price. No more amount of temporary signage is going to drag more customers in.

Berndt said there were no closed door meetings and no ultimatums. With 240 days plus 60 for special event signs is 300 days and it might as well be all year. Other cities are more restrictive. 180 days is worth trying.

An unidentified speaker from the audience made a comment saying the Planning Commission should accept the Business Council recommendations.

Steinke said he fails to see how longer duration of temporary signs would bring people in.

Motion by Berndt, second by Steinke to recommend approval of the ordinance amendments as written. Zutz said he would support 210 days. Motion carried 3-1 (Zutz).

8. Planning Commission Discussion

Sparks said the City Clerk has requested the Planning Commission discuss the idea of having students on the Commissions. Berndt said she is familiar with other cities exploring this concept. Murray said he could possibly support a non-voting member. Zutz said students should only observe with no formal appointments as there are certain qualifications for serving in this capacity that would be difficult for a student to meet. Berndt said only well qualified students should be considered. Steinke said it was an interesting idea and would depend on the age of the student and if they would carry over into becoming a permanent member.

9. **Adjournment:** Motion by Zutz, second by Berndt to adjourn. Motion carried 4-0. Meeting adjourned at 8:50 pm.

Nate Sparks, City Planner

Date

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2015 - 26

**RESOLUTION PROVIDING FOR AN EXTENSION OF THE EXISTING
CABLE FRANCHISE AGREEMENT**

WHEREAS THE CITY OF ST. FRANCIS, MINNESOTA (“Grantor”) consented to and approved assigning in Resolution 2011-21 transferring the existing Cable Franchise System to Midcontinent Communications (“Grantee”) to own and operate a cable franchise television system in the municipality (“the Franchise”).

WHEREAS the City approved Resolution 2015-04 on January 20, 2015 granting a Franchise Agreement Extension to Grantee;

WHEREAS the Franchise Agreement Extension is set to expire by its terms on June 15, 2015;

WHEREAS the Grantor and Grantee are currently undertaking negotiations to potentially renew the Franchise Agreement;

WHEREAS additional time has been requested by Midcontinent Communications and is required to examine the Grantee’s request to renew the Franchise;

WHEREAS Section 5. D of the existing Franchise Agreement, as assigned to Midcontinent Communications, provides that, “Nothing in this Franchise shall be construed to prohibit an extension of the Franchise for any length of time, in the sole discretion of the City;”

WHEREAS, Resolution 2015-04 stated that it, “[did] not limit the Council’s ability or authority to take additional action to extend the Franchise in the future if so required in its sole discretion;”

NOW THEREFORE, BE IT RESOLVED THAT:

The City hereby as Grantor extends the term of the Franchise Agreement for three (3) months from the June 15, 2015 expiration date to continue to examine Grantee’s application to renew the Cable Franchise agreement.

This Resolution does not limit the Council’s ability or authority to take additional action to extend the Franchise in the future if so required in its sole discretion.

This Resolution does not serve to limit any of the Grantor’s rights under the Franchise Agreement.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 1ST DAY OF
JUNE, 2015.

APPROVED:

Steve Kane
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk
643740-v1



MEMORANDUM

TO: St. Francis City Council
Joe Kohlmann, City Administrator

FROM: Nate Sparks

DATE: May 28, 2015

RE: Sugar Hills Regional Trail Master Plan
Resolution of Support

BACKGROUND

The Anoka County Parks Department has completed a master plan for the proposed Sugar Hills Regional Trail. The trail is intended to run primarily east-west through St Francis along Bridge Street, Pederson Drive, Ambassador Blvd, and County Road 70. There are also trail segments that run north-south in Oak Grove and Nowthen that connect to the eastern and western segments of the proposed trail. The trail provides connections between the North Anoka County Trail and the Rum River Regional Trail.

The Anoka County Parks Department held an open house on January 28, 2015 and solicited public comment for the Master Plan. Upon receiving comments from the public and the Cities of St Francis, Oak Grove, and Nowthen, the plan has been finalized. The County is seeking a resolution of support from the cities involved in order to begin pursuing the funding necessary for the project.

RECOMMENDED ACTION

The Anoka County Parks Department is seeking a resolution of support from the City Council for the regional trail project.

Attached:
Resolution of Support
Master Plan Document

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2015-27

**RESOLUTION SUPPORTING THE DEVELOPMENT OF THE
SUGAR HILLS REGIONAL TRAIL**

WHEREAS, the County of Anoka is pursuing the development of a multi-purpose regional trail system that would link local and state trail systems, regional parks, and provide safe and convenient routes for non-motorized traffic to traverse the County, and

WHEREAS, in 2015, the Metropolitan Council adopted the 2040 Regional Parks Policy Plan, which supports the implementation of corridors which provide access to high quality natural resources, regional parks, park reserves, and local areas of interest, and

WHEREAS, the alignment of the Sugar Hills Regional Trail Corridor would link together the cities of Oak Grove, St. Francis and Nowthen, and

WHEREAS, the Regional Trail Corridor is strategically located to provide pedestrian access to the recreational resources along its route.

NOW, THEREFORE, be it resolved that the City of St. Francis, hereby offers its support to Anoka County in its effort to cooperatively develop the Sugar Hills Regional Trail Corridor.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 1ST DAY OF JUNE 2015.

APPROVED

Steve Kane
Mayor of St. Francis

Attest:

Barbara I. Held
City Clerk



Anoka County
PARKS & RECREATION
Open Spaces in Nearby Places



Sugar Hills Regional Trail Master Plan

May 2015

Anoka County Parks and Recreation
550 Bunker Lake Blvd, Andover, MN 55304



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SPECIAL ACKNOWLEDGEMENTS

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BOUNDARIES & ACQUISITION COSTS

The proposed Sugar Hills Regional Trail corridor is approximately 14 miles long and connects the Anoka County regional trail system with the Cities of Oak Grove, St. Francis and Nowthen. The trail is proposed to connect Rum River North County Park and the Rum River and North Anoka County Regional Trails along with numerous city parks and trails along its route. Approximately two miles of the trail currently exist. The remaining 12 miles are proposed. Refer to Figures 1 and 2 for location.



FIGURE 1

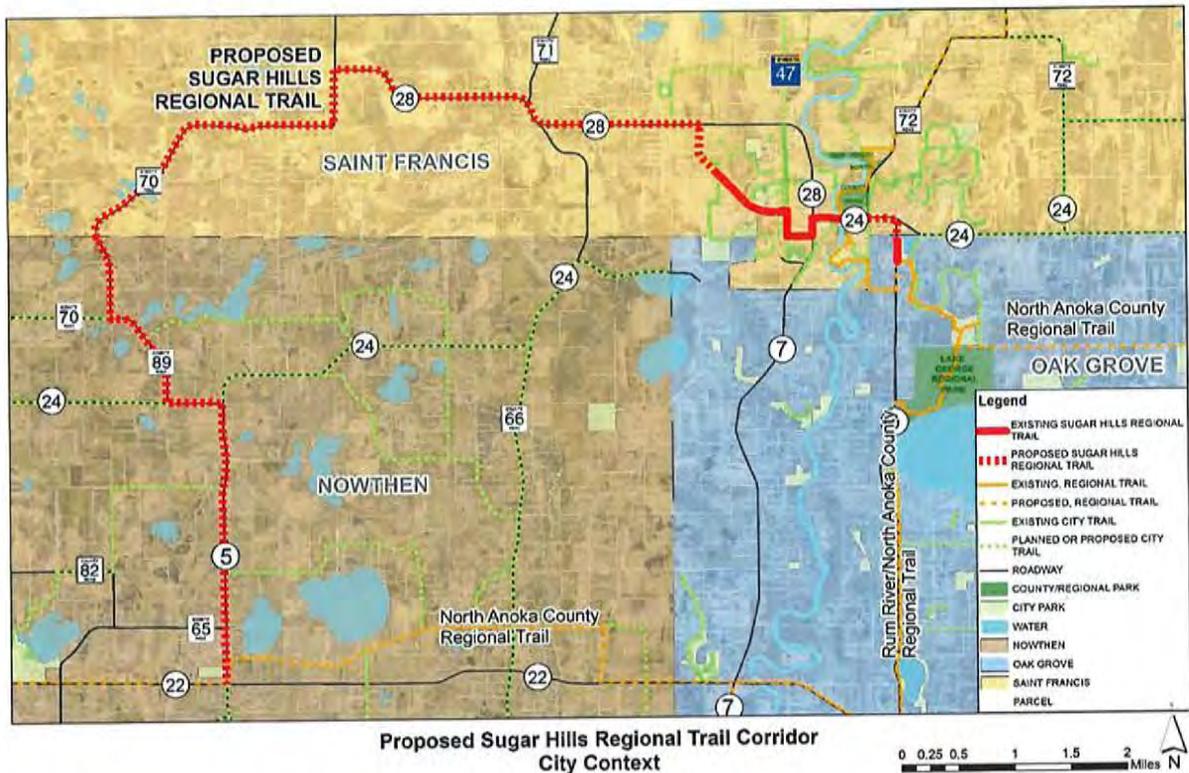


FIGURE 2

In addition, Figure 3 illustrates how the trail is proposed to connect to the northwest regional park search area outlined in the Metropolitan Council's 2030 Regional Parks Policy Plan adopted in 2010 and amended in 2013.

Figure 4, Exhibit A, illustrates the eastern alignment proposed for the trail. The easternmost terminus of the trail, of which a short segment currently exists, connects to the Rum River Regional Trail and ultimately to Lake George Regional Park. From there, moving west, the proposed trail follows the south side of CSAH 24/Bridge Street to Poppy St/Rum River Boulevard. At this intersection, the trail crosses north and follows CSAH 24/Bridge St. to St. Francis Middle School. The trail follows an existing trail which travels south on the west side of CSAH 28/Ambassador Boulevard to 229th Avenue. At 229th the trail turns west and follows 229th Avenue on the north side

Figure 3-2 Metropolitan Regional Parks System Plan
 Based on Plan Adopted in 2005

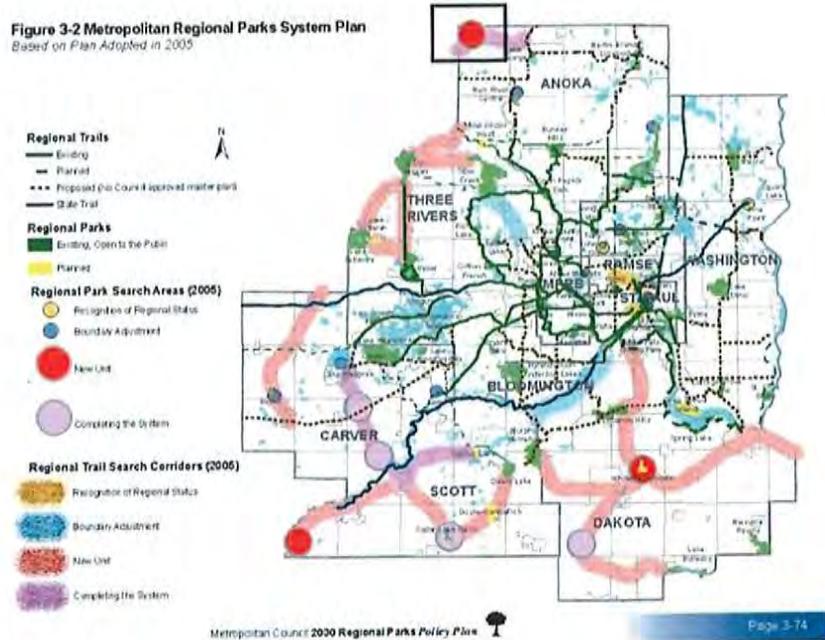


FIGURE 4

CSAH 24/Bridge St. to St. Francis Middle School. The trail follows an existing trail which travels south on the west side of CSAH 28/Ambassador Boulevard to 229th Avenue. At 229th the trail turns west and follows 229th Avenue on the north side



FIGURE 3

to State Highway 47. At State Highway 47, the trail travels north on the east side of the road to Pederson Drive.

A proposed pedestrian bridge will allow safe east/west passage over the highway. Once across Highway 47, the regional trail again utilizes an existing city trail following Pederson Drive on the west side to 233rd Lane. The regional trail is proposed to continue on the west side of the road north to CSAH 28/Ambassador Boulevard. From there the proposed trail follows Ambassador Boulevard on the north side to County Road 70/Nacre Street, as shown in Figure 5, Exhibit B.

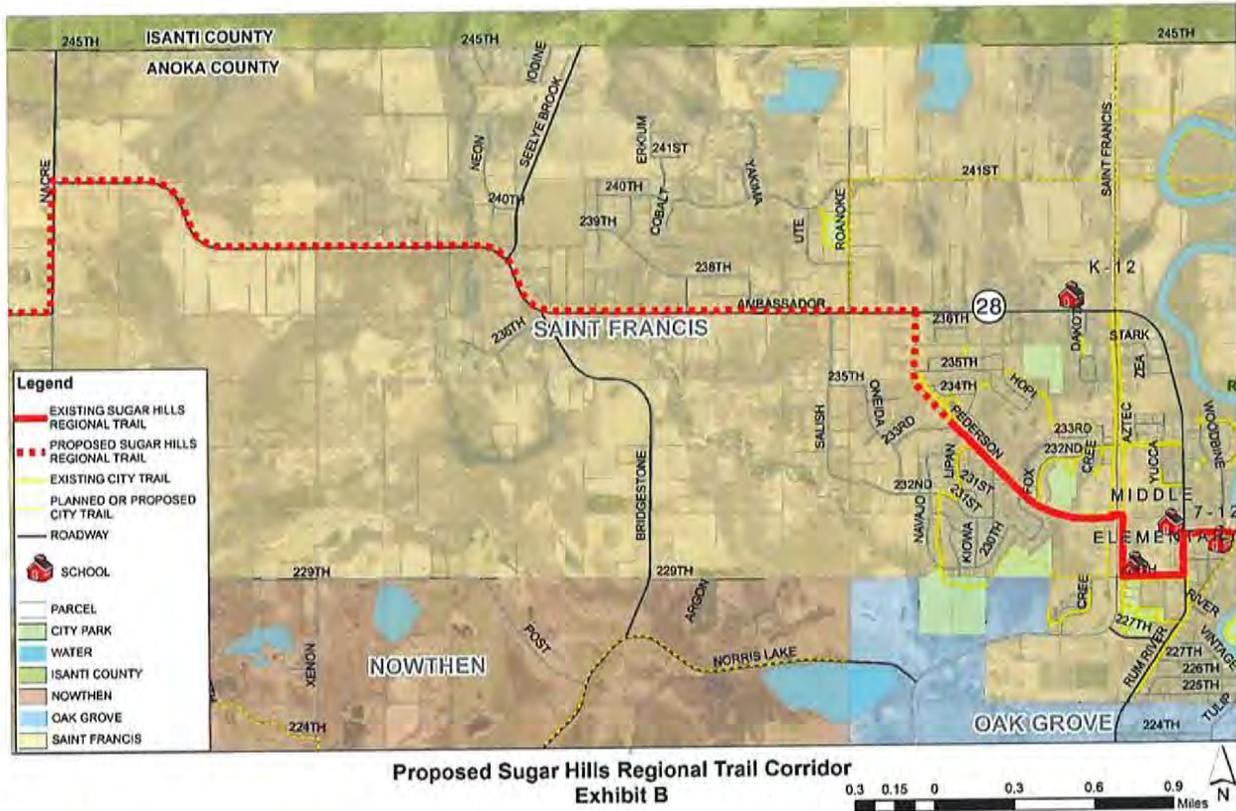


FIGURE 5

The proposed trail then travels south on the west side of County Road 70/Hill N Dale Drive, which turns into Sugarbush Road at the City of Nowthen border. At the intersection of 223rd Avenue, the trail crosses to the south side of the road and continues south on the west side of County Road 89 to CSAH 24/Norris Lake Road. Prior to the County Road 89/Norris Lake Road intersection, the trail is proposed to cross the road and head east on the north side of CSAH 24/Norris Lake Road to CSAH 5/Nowthen Boulevard. The last leg of the trail is proposed to follow on the west side of CSAH 5/Nowthen to CSAH 22/Viking Boulevard where it connects to North Anoka County Regional Trail as shown in Figure 6, Exhibit C.

Anoka County is planning on constructing a small portion of the Sugar Hills Regional Trail in partnership with the City of St. Francis in 2015/16 as part of a road reconstruction project along CSAH 24/Bridge Street from Poppy Street to CSAH 9/Lake George Blvd. Refer to Figure 7 for draft layout for this project and the extent of regional trail construction. Any additional right of way needed for the construction of the regional trail in this project will be acquired as part of the road project and will not be considered for reimbursement through a future Metropolitan Council's Regional Parks Capital Improvement or Parks and Trails Legacy grant funding request. Figure 8 illustrates a short trail gap that will result from the CSAH 24 project. Therefore, the County is working with the City's to construct this short segment at the same time as road project.



FIGURE 6

right of way and sell the remainder of the parcel at market value. Market rate appraisals have not been conducted to date, but will be conducted prior to any acquisition or funding request to the Metropolitan Council.

There are a few sites along the trail alignment that the Minnesota Pollution Control Agency is monitoring. None of the sites are anticipated to pose any issues or increase the costs for development of the trail. A map related to these sites can be found in the appendix of this document. In addition, general findings show there are a few vertebrate and invertebrate animals of threatened or special concern status located near the trail alignment. Design and development of the trail will include specifications from the Minnesota Department of Natural Resources recommendations to avoid or minimize impacts to these species, but those specifications are not anticipated to increase the costs of trail development.

Construction costs and additional right of way acquisition for this project will be considered for future reimbursement through a future Metropolitan Council Regional Parks Capital Improvement or Parks and Trails Legacy funding request. Once the gap is completed, trail users will be able to travel from the St. Francis school area to Lake George Regional Park on the Sugar Hills and Rum River Regional Trails.

The County is proposing to construct the remaining portion of this trail when the adjacent county roadways are reconstructed and expanded and as development occurs. Right of way acquisition for the proposed trail segments is anticipated to affect 80 parcels. A list of potentially affected parcels is in the Appendix. Right of way acquisition is estimated to be \$226,000 based on the most recent assessed value. Once this Master Plan is approved, the County will work closely with the cities to require future development of these parcels to include dedicated right of way for the trail or to provide trail easements across the parcels to keep acquisition costs to a minimum. While it is not anticipated that right of way or easement acquisition will be an issue, if the small amounts of right of way or easement cannot be dedicated when development occurs or cannot be acquired, the County could consider purchasing the entire impacted parcel, designate the needed



FIGURE 7



FIGURE 8

DEMAND FORECAST

Regional parks and trails have been increasing in popularity, and as the population grows the need for additional recreation resources and amenities grow as well. The populations in the Cities of Nowthen, Oak Grove and St. Francis are anticipated to grow steadily, as is the overall population in Anoka County.

Population Forecast¹

Year	Nowthen	Oak Gove	St. Francis	Anoka County
2010	4,443	8,031	7,218	330,844
2040	5,400	10,200	12,500	426,080

According to the Metropolitan Council Regional Forecast to 2040, the metro regional area is anticipated to grow by 22% between 2010 and 2040. By 2040, seniors are expected to comprise of 20% of the population and people of color will comprise 40%. As the population increases, diversifies, and ages, demand for easily accessible outdoor recreation opportunities and open space increases.

The outdoor recreational use patterns in the metropolitan area have also been growing steadily. According to the Outdoor Foundation:

Nearly 143 million Americans, or 49.2 percent of the US population, participated in an outdoor activity at least once in 2013...Participants went on a total of 12.1 billion outdoor outings in 2013.²

Anoka County has experienced a continued increased in visitation to regional parks and trails with just under 3.2 million visits in 2013. Recreational visits to the Anoka County regional trails was just under 900,000³ in 2013. This number will increase as gaps are filled and new trail sections are constructed.

To increase access to parks and trails and increase education regarding health, wellness and outdoor recreation, Anoka County has installed wayfinding maps throughout the regional parks and trails system. Refer to Figure 5 for an example of this project.

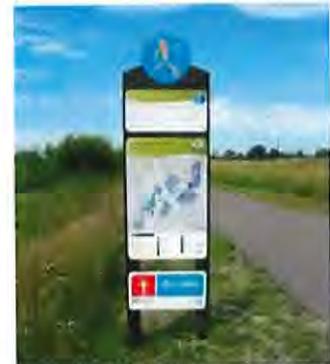


FIGURE 9

In addition, the County was able to create the Go Anoka County website (goanokacounty.org). This site was created to provide information related to parks and recreation facilities and promote access to those facilities to make it easier to recreate outdoors.



¹ Metropolitan Council, Thrive MSP 2040 Forecasts, Adopted May 28, 2014

² Outdoor Recreation Participation Report 2014, Outdoor Foundation

³ Annual Use Estimate of the Metropolitan Regional Parks System for 2013, Metropolitan Council

DEVELOPMENT CONCEPT

Anoka County's parks and trails system provides outdoor recreation opportunities in the northern metropolitan area and the Sugar Hills Regional Trail has been identified in the County's Comprehensive System Plan for the Parks and Recreation Department, which was adopted by the County Board of Commissioners in 2006.

The development concept for this trail corridor is to provide a critical link between the three cities of Nowthen, Oak Grove and St. Francis, as well as provide a link between the North Anoka County and the Rum River Regional Trails. In addition, the proposed trail will also provide a link to the northwest Anoka County regional park search area.

The trail will link several schools, including St. Francis High School, Middle School, and Elementary School. It will provide a connection between the restaurants, businesses and retail establishments near downtown St. Francis to Rum River North County Park and Rum River Regional Trail. The proposed trail corridor will also provide several connections between many city trails. Once built, the trail will provide easy access between the three cities and help provide access to Sherburne and Isanti counties.

Figures 10 & 11 illustrate the development concept for this trail.

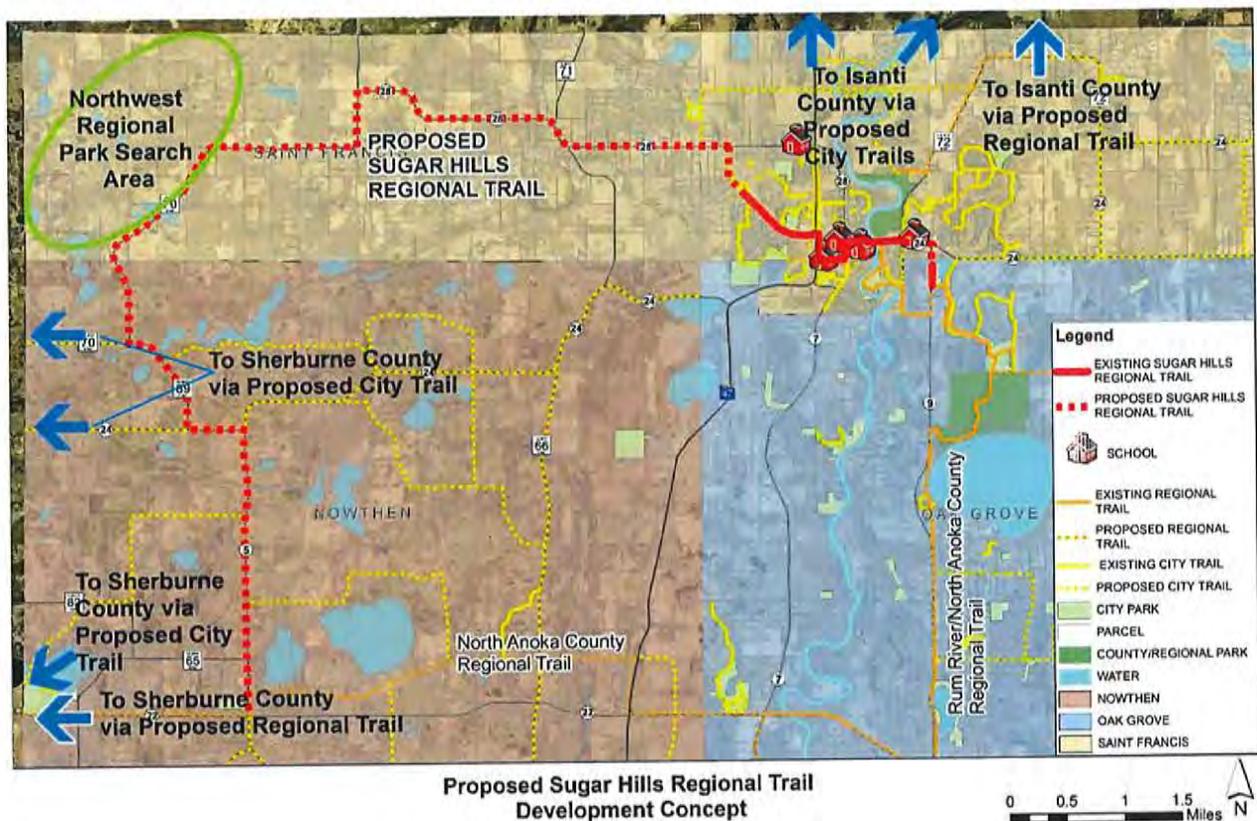


FIGURE 10

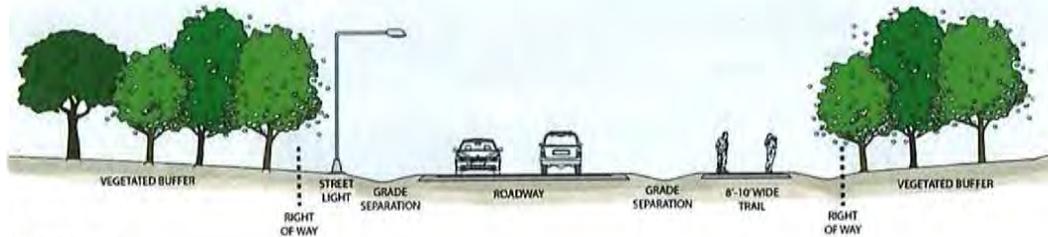


FIGURE 11

The concept is to provide an 8 to 10 foot wide paved trail separated from the roadway through grade differentiation. This may be achieved by placing the trail behind a six inch curb in more urban type settings or creating a grade separated buffer between the trail and roadway in more rural type settings. The width of the buffer would depend on the speed and type of the roadway.

To safely cross the Rum River along CSAH 24/Bridge Street in St. Francis, this master plan proposes that the trail be included when the current road bridge is reconstructed. In the short term, the master plan proposes to provide a bike lane on the shoulder of the road through the use of roadway and trail striping, as well as signage. If the trail cannot be included as part of bridge reconstruction, Anoka County is proposing a separate 400 foot pedestrian bridge placed just



FIGURE 12

north of the road bridge. This pedestrian bridge would be similar to other pedestrian bridges that have been constructed in the County. Refer to Figure 12 for a pedestrian bridge illustration.



FIGURE 13

The proposed Highway 47/Pederson Drive crossing in St. Francis is another intersection of concern. Currently, there are Rectangular Rapid Flash Beacons (RRFB), as pictured in Figure 13, to allow crossing. Ultimately, the construction of a pedestrian overpass across the state highway would provide the safest crossing. Refer to Figure 14 for example of a pedestrian bridge/overpass.

Where feasible, Anoka County is proposing to construct boardwalks and/or short bridges across wetlands and ditches to reduce the environmental impacts of the trail.



FIGURE 14

Storm water management for the proposed trail is to follow the requirements of the MN Department of Natural Resources, MN Pollution Control Agency, Army Corps of Engineers, Upper Rum River Watershed Management Organization and other permitting and regulatory

agency requirements at the time of construction. For example, in certain jurisdictions, water quality treatment for a trail can be achieved through a minimum of a five foot wide vegetated filter strip or vegetated open space located down-gradient of the trail. The ownership and maintenance of the storm water management facilities constructed in conjunction with the proposed trail construction will be the responsibility of Anoka County.



FIGURE 16

Trailhead signs, as illustrated in Figure 15 are proposed at the major intersections along the trail. Way-finding directional signs, as illustrated in Figure 16, will be posted along the trail at smaller intersections and decision points.

Prior to trail development a Natural Heritage Information System review will be conducted to determine if any rare species or rare natural resources features are located within the trail alignment. An archaeological survey will be conducted if required and a wetland delineation will be performed to reduce and/or mitigate impacts to the wetlands. Since this trail alignment is proposed to traverse open green space areas, wildlife friendly erosion control materials and native seeding will be incorporated into the trail design.



FIGURE 15

The cost estimate for completion of this trail is \$13,036,100. The cost breakdown is shown in Table 1. There may be some cost savings on this estimate if this trail can be constructed as part of a future County roadway reconstruction project or if trail corridors can be dedicated as part of future development.



TABLE 1

Proposed Sugar Hills Regional Trail Development Cost Estimate	
Description	Total
Right of Way/Easement Acquisition (if needed)	\$226,000
Design/Engineering/Project Management	\$1,300,000
Archaeological Survey	\$325,000
Wetland Delineation	\$325,000
Topographic Survey/Construction Staking	\$500,000
Geotechnical Survey	\$300,000
Clearing and grubbing	\$500,000
Utility relocations, if required	\$350,000
Bituminous trail construction	\$3,400,000
Boardwalk Construction	\$1,000,000
Pedestrian Bridge Construction	\$3,000,000
Crosswalk Improvements	\$250,000
Lighting	\$100,000
Restoration/landscaping	\$150,000
Signage and striping	\$75,000
Site Furnishings	\$50,000
Sub-Total	\$11,851,000
Contingency (10%)	\$1,185,100
Total	\$13,036,100

The schedule for construction of this trail will depend on right of way acquisition, roadway reconstruction, future development along the trail corridor and funding availability; therefore, no significant trail development is planned within the next ten years, other than the segments mentioned earlier in this report. The Parks and Recreation Department will work with the local cities and the Anoka County Highway Department to implement the construction of this trail as opportunities occur.

CONFLICTS

Conflicts related to trail development will be kept to a minimum through proper planning and community involvement. There are no anticipated conflicts with the existing or planned land uses along the corridor. Refer to Figure 17 for the latest planned land use information along the trail corridor.

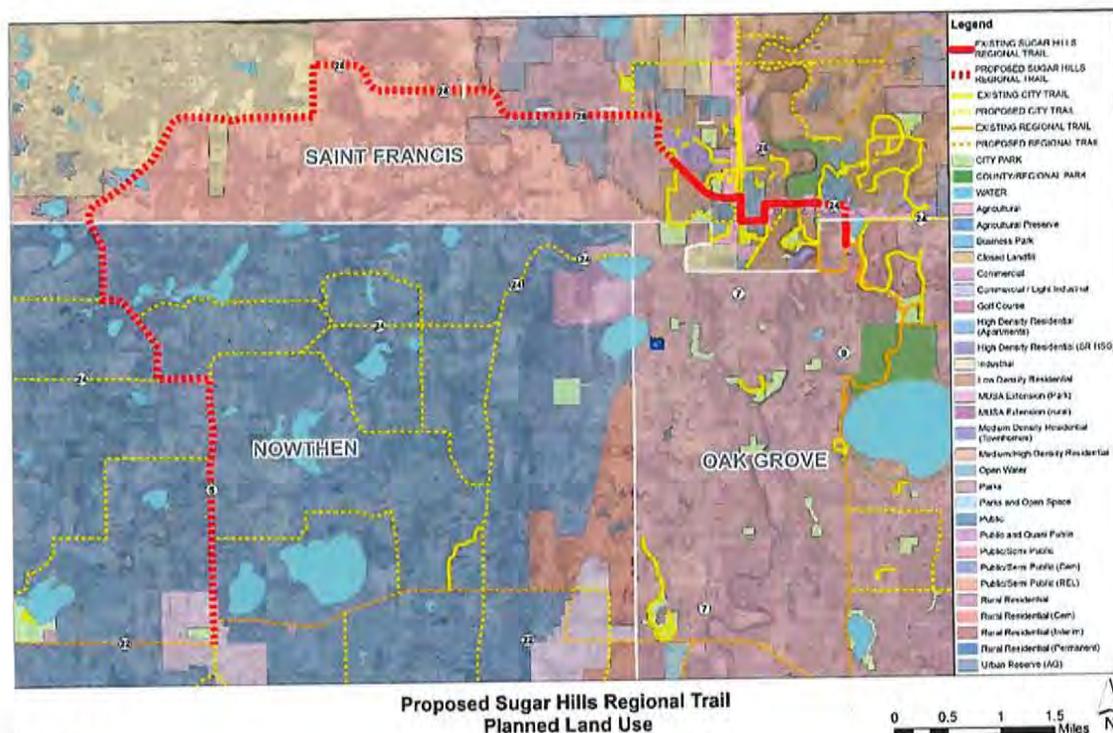


FIGURE 17

With any new development or redevelopment in existing residential areas, there are common concerns among the area residents that are adjacent to the trail. One of these concerns is the effect the increased usage of the trail will have on their safety, security and privacy. Generally, regional trails in the metropolitan area do not have a high number of criminal activities related to use. A typical concern is vandalism and damage to vehicles. The County provides Park Ranger patrols and works with the local police and the Anoka County Sheriff's Office to ensure the regional trails are safe and secure.

Privacy is also a concern and Anoka County typically works with affected residents to minimize the perceived impacts. Because the majority of the trail is adjacent to county roads, development of this trail will most likely occur when the roadways are upgraded and resident concerns regarding the trail can be addressed with any concerns regarding the

roadway construction. Anoka County does not anticipate there to be conflicts with the area residents. If issues do arise, a variety of methods for mitigation techniques can be utilized, with the best methods being determined by Anoka County.

The City of St. Francis' Transportation Plan identifies a future road connecting Bridge Street to Pederson Drive at Highway 47. Since this is along the proposed trail route, the City and County will need to work together to ensure that the road and trail are complimentary to each other and do not impede the other's development.

The proposed trail alignment runs parallel to an existing snowmobile trail, which is operated and maintained by the Sno-Ghosts Snowmobile Club. See Figure 18 for both trail alignments. The County will coordinate with the clubs when the trail is to be constructed to minimize conflicts between the regional trail and the snowmobile trail.

Conflicts between pedestrians and vehicular traffic will be kept to a minimum by working with the County Highway Department and the local cities to ensure safe crossings at road intersections and driveways for pedestrians and bicyclists. In addition, signing along the trail will alert users of potential conflict areas, i.e. street crossings, driveway crossings, pedestrian cross-traffic, etc., and will provide way-finding and interpretive information.

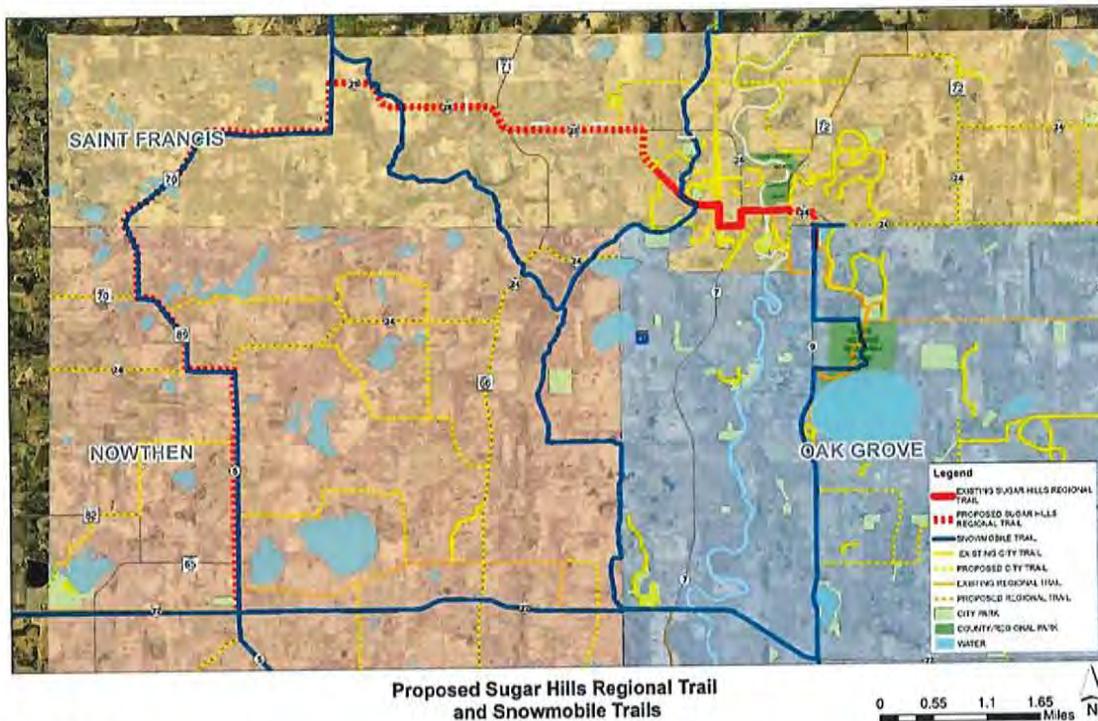


FIGURE 18

PUBLIC SERVICES

There are no new non-recreational related public services that will be required for the completion of this trail. Both local and regional parks will provide the necessary facilities required for trail users, e.g. parking lot, drinking fountain and benches. Limited services will also be available at retail establishments near downtown St. Francis and in the City of Nowthen.

OPERATIONS

The Anoka County Park Ordinance, dated January 24th, 2012 regulates parks and trails under the jurisdiction of Anoka County. Education and enforcement is provided through the Anoka County Park Rangers, the local police departments and the Anoka County Sheriff's Department.

Anoka County typically partners with the local cities through either a Memorandum of Understanding (MOU) or a Joint Powers Agreement (JPA) to provide for the maintenance of regional trails. Typically, the MOU or JPA is executed prior to trail construction and outlines what agency is responsible for general routine maintenance of the trail and what agency is responsible for capital improvements to the trail in their jurisdiction.

The County is typically responsible for the general routine maintenance of trails within regional or county parks. This includes mowing, sweeping, plowing, clearing, debris removal, etc. Outside of regional and county park facilities, the local cities are typically responsible for routine trail maintenance. Solid waste is typically collected from trash receptacles located along the trail at strategic locations by the local agencies. Anoka County will inspect the trail annually and will provide the capital improvements that are needed and will provide the long-term maintenance required, such as bituminous overlays, crack-sealing, etc. Trail signage is typically provided and maintained by the County.

Annual maintenance costs for the Sugar Hills Regional Trail are estimated to be about \$15,000. This includes dollars for sign replacements, minor bituminous repair and crack-sealing. Revenue for the operation and maintenance of the trail comes from the Anoka County Parks and Recreation Department's annual operations and maintenance budget, which includes revenues from picnic shelter rentals, room rentals, programs, parks entrance fees and the County general fund. Supplementary funding is provided through the Regional Park Operations and Maintenance Grant Program.

PUBLIC ENGAGEMENT & PARTICIPATION

This master plan was developed prior to the adoption of the Regional Parks Policy Plan by the Met Council, although Anoka County did work with the local units of government and the Anoka County Transportation Division, which includes the Highway Department and the Transit Department, in the planning process. Anoka County reached out to the cities in an effort to reach local communities of color in the surrounding service area of the trail. Figure 19, illustrates the racial density by census tract in the surrounding service area of the trail.

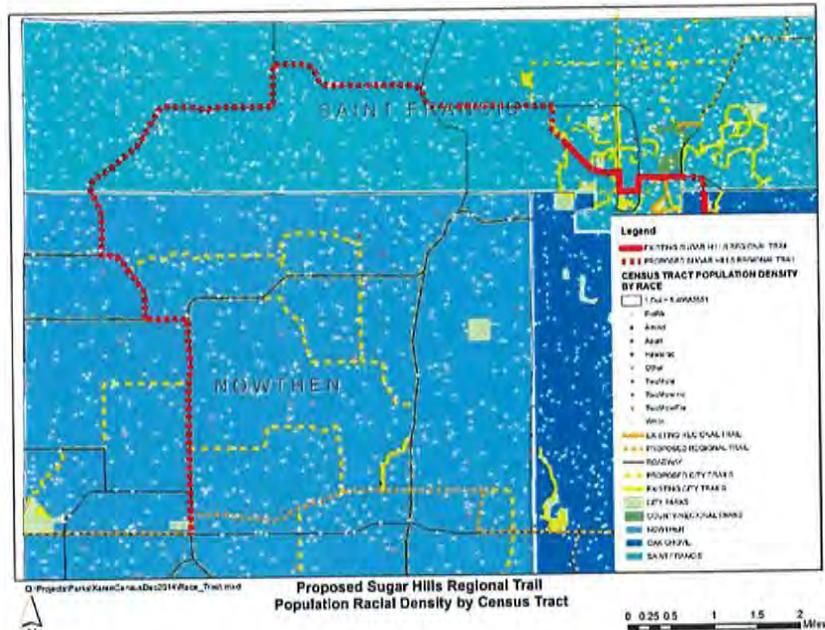


FIGURE 19

In addition, an open house was held to receive public comment on the proposed plan. Notices advertising the open house were published in the local weekly newspaper, on the Anoka County website and the cities websites. Post card invitations were mailed out to adjacent residents and local city and county officials as well.

Based on the comments received, a revised alignment of the trail was proposed through downtown St. Francis. This alignment routed the trail from Bridge Street, south on Ambassador Boulevard, west on 229th Avenue and north to Pederson Drive at Highway 47. A proposed pedestrian bridge would allow safe passage over Highway 47. From there the trail would follow Pederson Drive to Ambassador Boulevard, as outlined in the Boundaries and Acquisition section of this document.

With that change, an additional public comment period is planned to be conducted in May to receive public comment on the change. In addition, park staff attended the ISD #15 Multicultural Festival to receive additional public comments on the plan as well. Comments received from the public and the local and regulatory agencies will be incorporated into this master plan.

Refer to the Appendix for the public notices, letters requesting comments, and a summary of the comments received and how they will be addressed.

PUBLIC AWARENESS

Public awareness is an important component to regional park and trail systems. The County will provide public education efforts through the Metropolitan Council's regional-wide awareness program, as well as, public information maps, websites (www.anokacounty.us), social media, publications and brochures provided by Anoka County's Parks and Recreation and Transit Departments, as well as Commute Solutions, the County's Transportation Management Organization.

ACCESSIBILITY



FIGURE 20

Anoka County continually strives to provide equal access to all residents of Anoka County and the region. Park and trail use is open to any and all citizens. While there is a nominal parking fee in some of the regional parks, there is not a fee for trail use. This eliminates any economic barriers for trail users.

The proposed trail is in a lower density population area and is not along any current transit routes, but the Anoka County Traveler Transit Link, as shown in Figure 20, and Metro Transit's Mobility Link provide transportation services for a minimal fee. Transit Link will pick up and

drop off passengers anywhere there is an address or cross street, or anywhere along the regional trail as long as the vehicle does not have to back up. Currently all of the vehicles are equipped with bike racks so passengers wishing to use the trail on their bike could use Transit Link to preschedule a trip to/from anywhere along the trail that a large vehicle can access.

The proposed trail is located in an area where 13-24% of the population is below the poverty level, based on the 2006-2010 American Community Survey 5-Year Estimates, as shown in Figure 21. Once built, the trail will provide a no cost alternative transportation option to residents in the northwest corner of the county.

The facilities and amenities along the trail will conform to the standards mandated by the Americans with Disabilities Act.

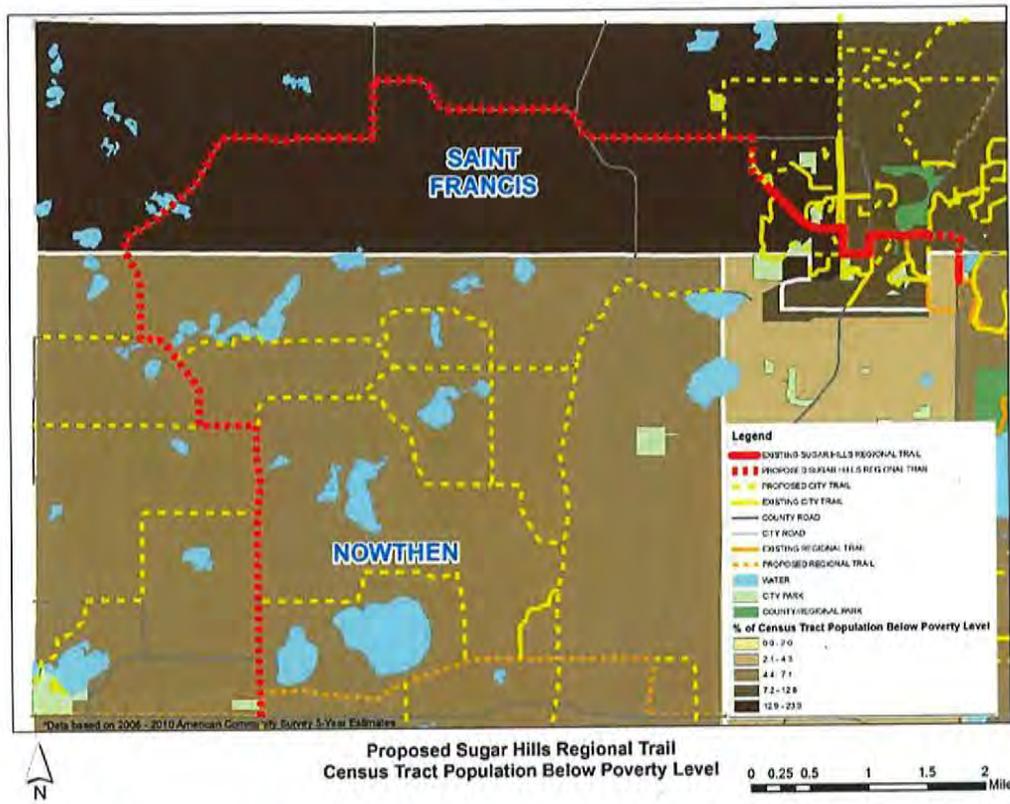


FIGURE 21

JOINT POWERS AGREEMENTS

Since regional trails cross multiple jurisdictions, a Joint Powers Agreement (JPA) or Memorandum of Understanding (MOU) is generally executed prior to construction of the trail. The JPA or MOU addresses who has control over the trail right-of-way, how that control is exercised, who will operate and maintain the trail and how operations and maintenance will be accomplished. The JPA outlines that the trail is to be open and available to all users (not restricted by residence) with only controls on the type of use and timing/season of the permitted use(s). JPA's are in place for the duration of the trail's life cycle, which is expected to be approximately 20 years.

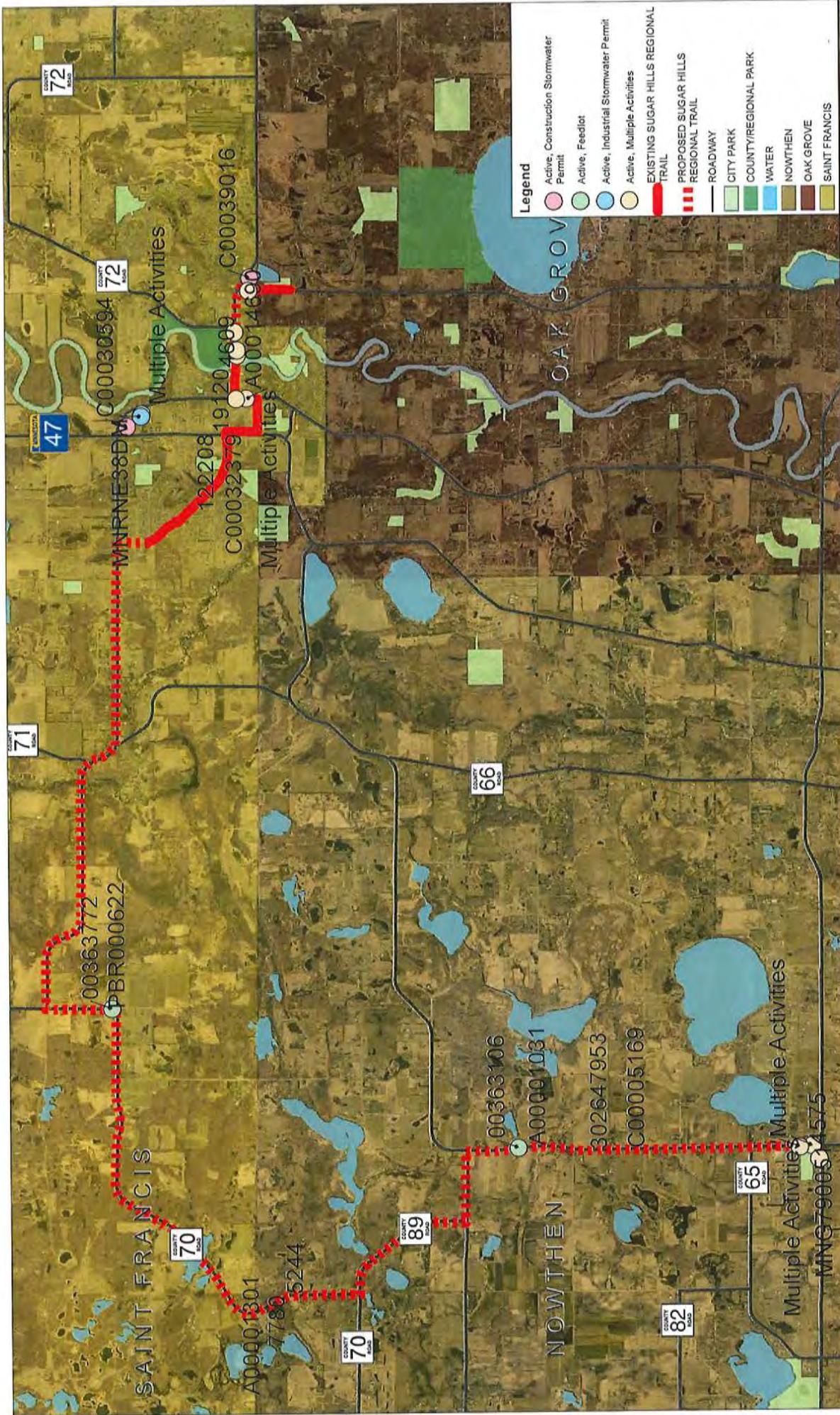


POTENTIALLY IMPACTED PARCELS

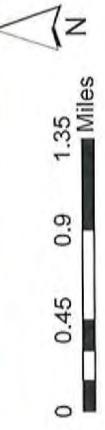
PIN	LOC_NUN	LOC_NAME	LOC_TY	LOC_ADDR	LOC_CITY	LOC_STA	LOC_ZIP	ACT_CITY	ACRES	ASSESSED		ASSESSED		TOTAL ASSESSED	
										VALUE (Tax Year 2015)	SF	VALUE PER SF	NEEDED ROW	VALUE FOR ROW	NEEDED
1	043324220002	LAKE GEORGE BLVD NW	22849	LAKE GEORGE BLVD NW	BETHEL	MN	55005	OAK GROVE	0.890	\$ 117,200	3,023	3489.1168	\$	10,547.88	
2	043324220003	LAKE GEORGE BLVD NW	22839	LAKE GEORGE BLVD NW	BETHEL	MN	55005	OAK GROVE	0.890	\$ 163,400	4,215	3422.8703	\$	14,426.62	
3	053324110002	LAKE GEORGE BLVD NW	22858	LAKE GEORGE BLVD NW	BETHEL	MN	55005	OAK GROVE	1.800	\$ 224,300	2,861	8217.7803	\$	23,508.42	
4	053324110016	LAKE GEORGE BLVD NW	22806	LAKE GEORGE BLVD NW	BETHEL	MN	55005	OAK GROVE	3.330	\$ 142,200	0.980	138.3962	\$	135.67	
5	053325330001	SUGARBUSH RD	22176	SUGARBUSH RD NW	ELK RIVER	MN	55330	NOWTHEN	34.110	\$ 253,700	0.171	21700.2449	\$	3,705.23	
6	053325340003	SUGARBUSH RD	22176	SUGARBUSH RD NW	ELK RIVER	MN	55330	NOWTHEN	3.700	\$ 13,000	0.081	8626.2887	\$	695.79	
7	063325110006				ELK RIVER	MN	55330	NOWTHEN	3.630	\$ 49,500	0.313	3020.6776	\$	945.62	
8	063325110008				ELK RIVER	MN	55330	NOWTHEN	9.680	\$ 92,100	0.218	4211.3674	\$	919.86	
9	063325110010				ELK RIVER	MN	55330	NOWTHEN	10.270	\$ 99,900	0.223	5455.2639	\$	1,218.21	
10	063325120008	SUGARBUSH RD	22900	SUGARBUSH RD NW	ELK RIVER	MN	55330	NOWTHEN	5.530	\$ 194,700	0.808	319.7742	\$	258.46	
11	063325140001	SUGARBUSH RD	22540	SUGARBUSH RD NW	ELK RIVER	MN	55330	NOWTHEN	16.860	\$ 600,300	0.817	16036.0792	\$	13,107.54	
12	063325140002	SUGARBUSH RD	22630	SUGARBUSH RD NW	ELK RIVER	MN	55330	NOWTHEN	21.280	\$ 383,700	0.414	14119.6215	\$	5,844.61	
13	063325210007	SUGARBUSH RD	22840	SUGARBUSH RD NW	ELK RIVER	MN	55330	NOWTHEN	6.760	\$ 258,500	0.878	302.7938	\$	265.81	
14	063325410001				ELK RIVER	MN	55330	NOWTHEN	9.100	\$ 102,600	0.259	17417.6265	\$	4,508.24	
15	063325410003	SUGARBUSH RD	22312	SUGARBUSH RD NW	ELK RIVER	MN	55330	NOWTHEN	8.230	\$ 361,300	1.008	15611.8491	\$	15,733.84	
16	063325440004	223RD AVE	8872	8872 223RD AVE NW	ELK RIVER	MN	55330	NOWTHEN	4.360	\$ 346,200	1.823	1167.7811	\$	2,128.70	
17	083325120003				ELK RIVER	MN	55330	NOWTHEN	33.680	\$ 131,500	0.090	1970.7639	\$	176.64	
18	083325130001	SUGARBUSH RD	21917	SUGARBUSH RD NW	ELK RIVER	MN	55330	NOWTHEN	37.410	\$ 321,700	0.197	23299.9713	\$	4,422.04	
19	083325140001				ELK RIVER	MN	55330	NOWTHEN	37.750	\$ 215,500	0.131	5344.9802	\$	700.47	
20	083325210003	SUGARBUSH RD	22100	SUGARBUSH RD NW	ELK RIVER	MN	55330	NOWTHEN	38.340	\$ 421,600	0.252	11098.8304	\$	2,801.80	
21	083325220001				ELK RIVER	MN	55330	NOWTHEN	27.450	\$ 154,500	0.129	4901.2741	\$	633.30	
22	083325230002				ELK RIVER	MN	55330	NOWTHEN	72.880	\$ 344,400	0.108	9623.6498	\$	1,044.01	
23	203325440005	NOWTHEN BLVD NW	19800	NOWTHEN BLVD NW	ANOKA	MN	55303	NOWTHEN	0.180	\$ 55,000	7.015	2721.8127	\$	19,092.40	
24	203325440006	NOWTHEN BLVD NW			ANOKA	MN	55303	NOWTHEN	0.520	\$ 34,600	1.528	1082.4416	\$	1,653.44	
25	203325440007	NOWTHEN BLVD NW			ANOKA	MN	55303	NOWTHEN	2.790	\$ 265,700	2.186	7224.9577	\$	15,795.55	
26	203325440008	NOWTHEN BLVD NW			ANOKA	MN	55303	NOWTHEN	0.070	\$ 13,700	4.493	894.8104	\$	4,020.37	
27	203325440010				ANOKA	MN	55303	NOWTHEN	0.690	\$ 38,200	1.271	4937.7816	\$	5,513.08	
28	203325440013				ANOKA	MN	55303	NOWTHEN	10.230	\$ 113,300	0.254	1421.2707	\$	361.36	
29	203325440018				ANOKA	MN	55303	NOWTHEN	5.710	\$ 198,500	0.798	9071.0612	\$	7,239.27	
30	253425330001	AMBASSADOR BLVD NW	5409	AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	3.590	\$ 191,300	1.223	1167.0803	\$	1,427.69	
31	253425330002	AMBASSADOR BLVD NW	5425	AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	2.480	\$ 145,300	1.345	810.2413	\$	1,089.78	
32	253425330003	AMBASSADOR BLVD NW	5501	AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	6.670	\$ 201,442	0.500	2201.4442	\$	1,100.93	
33	253425330004	AMBASSADOR BLVD NW	5515	AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	3.680	\$ 166,900	1.041	1230.4082	\$	1,281.06	
34	253425330005	AMBASSADOR BLVD NW	5525	AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	3.680	\$ 176,900	1.104	1234.8888	\$	1,362.76	
35	253425330006	AMBASSADOR BLVD NW	5555	AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	4.230	\$ 158,600	0.861	1470.1339	\$	1,265.41	
36	253425340001				SAINT FRANCIS	MN	55070	SAINT FRANCIS	1.700	\$ 8,200	0.111	1490.5449	\$	165.05	
37	253425430001	QUICKSILVER ST	23946	QUICKSILVER ST NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	0.200	\$ 1,000	0.115	174.8742	\$	20.07	
38	263425330006	AMBASSADOR BLVD NW	6141	AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	60.770	\$ 380,100	0.144	1426.8175	\$	204.88	
39	263425310003	AMBASSADOR BLVD NW	6055	AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	4.460	\$ 155,200	0.799	2632.2332	\$	2,102.78	
40	263425310004	AMBASSADOR BLVD NW	6055	AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	5.420	\$ 193,900	0.821	3048.1279	\$	2,503.36	
41	263425310005	QUICKSILVER ST	23943	QUICKSILVER ST NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	12.940	\$ 428,500	0.760	137.1133	\$	1,008.87	
42	263425320002	AMBASSADOR BLVD NW	6281	AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	9.480	\$ 200,100	0.485	2113.7831	\$	1,024.26	
43	263425320003	AMBASSADOR BLVD NW	6285	AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	9.530	\$ 257,200	0.620	2032.2266	\$	1,259.11	
44	263425320005	AMBASSADOR BLVD NW	6345	AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	18.760	\$ 398,600	0.488	3651.3662	\$	1,781.03	
45	263425420002	AMBASSADOR BLVD NW	5993	5993 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	9.680	\$ 211,300	0.501	1881.3536	\$	942.77	
46	263425430004				SAINT FRANCIS	MN	55070	SAINT FRANCIS	0.810	\$ 3,500	0.099	2893.3918	\$	287.01	
47	263425440004	SEELYE BROOK DR	23875	SEELYE BROOK DR NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	7.110	\$ 240,800	0.777	15.9858	\$	12.43	

POTENTIALLY IMPACTED PARCELS

PIN	LOC_NUM	LOC_NAME	LOC_TY	LOC_ADDR	LOC_CITY	LOC_STA	LOC_ZIP	ACT_CITY	ACRES	ASSESSED		ASSESSED		TOTAL ASSESSED	
										VALUE (Tax Year 2015)	SF	VALUE PER SF	NEEDED ROW IN SF	VALUE FOR ROW NEEDED	
48	263425440005	5801 AMBASSADOR BLVD NW	NW	5801 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	4.630	\$161,400	0.800	49,7027	\$	39.78	
49	263425440006	5775 AMBASSADOR BLVD NW	NW	5775 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	2.520	\$200,600	1.827	54,4275	\$	99.46	
50	273425230001	24159 NACRE ST NW	NW	24159 NACRE ST NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	35.840	\$300,400	0.192	4868.0953	\$	936.71	
51	273425240001	6938 AMBASSADOR BLVD NW	NW	6938 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	37.900	\$154,900	0.094	4710.1831	\$	441.94	
52	273425310001	53 273425410001			SAINT FRANCIS	MN	55070	SAINT FRANCIS	36.220	\$238,100	0.151	27872.1812	\$	4,206.24	
53	273425420001	55 283425140001			SAINT FRANCIS	MN	55070	SAINT FRANCIS	37.400	\$140,100	0.086	6390.5925	\$	549.57	
54	283425330001	57 283425340001			ELK RIVER	MN	55330	SAINT FRANCIS	37.700	\$177,900	0.108	93.8628	\$	10.17	
55	283425340001	58 283425410001			ELK RIVER	MN	55330	SAINT FRANCIS	39.240	\$119,400	0.070	1853.7799	\$	129.49	
56	283425430001	59 283425430001			ELK RIVER	MN	55330	SAINT FRANCIS	38.650	\$145,200	0.086	3344.0689	\$	288.41	
57	283425440001	60 283425440001			ELK RIVER	MN	55330	SAINT FRANCIS	37.660	\$174,700	0.106	8909.7282	\$	948.83	
58	283425450001	61 293425430001			ELK RIVER	MN	55330	SAINT FRANCIS	38.040	\$134,500	0.081	6730.2216	\$	546.29	
59	283425460001	62 293425440001			ELK RIVER	MN	55330	SAINT FRANCIS	36.090	\$136,600	0.087	16794.4190	\$	1,459.29	
60	293425430001	63 303424340004			ELK RIVER	MN	55330	SAINT FRANCIS	39.560	\$166,200	0.096	93.7768	\$	9.04	
61	293425440001	64 313424210002			ELK RIVER	MN	55330	SAINT FRANCIS	38.330	\$108,400	0.065	5414.8481	\$	351.55	
62	303424340004	4553 AMBASSADOR BLVD NW	NW	4553 AMBASSADOR BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	14.270	\$178,000	0.286	1573.1397	\$	450.48	
63	313424210002	4555 236TH LN NW	NW	4555 236TH LN NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	1.000	\$181,400	4.164	0.0404	\$	0.17	
64	313424210003	4565 236TH LN NW	NW	4565 236TH LN NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	1.170	\$159,396	3.128	1.4690	\$	4.59	
65	313424210004	4565 236TH LN NW	NW	4565 236TH LN NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	21.510	\$102,300	0.109	11495.5032	\$	1,255.09	
66	313425440001	67 323424440005			ELK RIVER	MN	55330	SAINT FRANCIS	0.020	\$100	0.115	328.4430	\$	37.70	
67	323424440005	68 323424440024			SAINT FRANCIS	MN	55070	SAINT FRANCIS	6.690	\$34,500	0.118	0.0894	\$	0.01	
68	323424440024	69 323425120002			SAINT FRANCIS	MN	55070	SAINT FRANCIS	18.810	\$74,900	0.091	11270.5833	\$	1,030.27	
69	323425120002	70 323425240001			ELK RIVER	MN	55330	SAINT FRANCIS	37.150	\$215,700	0.133	19525.9760	\$	2,602.65	
70	323425240001	71 323425310001			ELK RIVER	MN	55330	SAINT FRANCIS	37.360	\$81,900	0.050	18231.0267	\$	917.49	
71	323425310001	72 323425320001			ELK RIVER	MN	55330	SAINT FRANCIS	36.700	\$120,300	0.075	21969.4145	\$	1,653.22	
72	323425320001	8717 HILL AND DALE DR	DR	8717 HILL AND DALE DR	ELK RIVER	MN	55330	SAINT FRANCIS	38.220	\$176,700	0.106	12799.2091	\$	1,358.44	
73	323425330001	74 333424330006			ELK RIVER	MN	55330	SAINT FRANCIS	0.890	\$150,100	3.872	3229.4222	\$	12,503.39	
74	333424330006	22905 LAKE GEORGE BLVD NW	NW	22905 LAKE GEORGE BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	0.890	\$39,600	1.021	3187.9212	\$	3,256.30	
75	333424330007	22945 LAKE GEORGE BLVD NW	NW	22945 LAKE GEORGE BLVD NW	SAINT FRANCIS	MN	55070	SAINT FRANCIS	1.980	\$696,300	8.073	167.6593	\$	1,353.54	
76	333424330008	7758 HILL AND DALE DR	DR	7758 HILL AND DALE DR	ELK RIVER	MN	55330	SAINT FRANCIS	26.700	\$108,000	0.093	15721.5316	\$	1,459.89	
77	333425210001	78 333425210002			ELK RIVER	MN	55330	SAINT FRANCIS	9.210	\$164,200	0.409	6915.1803	\$	2,830.28	
78	333425210002	7820 HILL AND DALE DR	DR	7820 HILL AND DALE DR	ELK RIVER	MN	55330	SAINT FRANCIS	26.360	\$112,800	0.098	17474.6324	\$	1,716.66	
79	333425220001	7820 HILL AND DALE DR	DR	7820 HILL AND DALE DR	ELK RIVER	MN	55330	SAINT FRANCIS	19.150	\$184,200	0.221	7381.6582	\$	1,630.00	
80	333425220002	7820 HILL AND DALE DR	DR	7820 HILL AND DALE DR	ELK RIVER	MN	55330	SAINT FRANCIS	19.150	\$184,200	0.221	7381.6582	\$	1,630.00	



- Legend**
- Active, Construction Stormwater Permit
 - Active, Feedlot
 - Active, Industrial Stormwater Permit
 - Active, Multiple Activities
 - EXISTING SUGAR HILLS REGIONAL TRAIL
 - PROPOSED SUGAR HILLS REGIONAL TRAIL
 - ROADWAY
 - CITY PARK
 - COUNTY/REGIONAL PARK
 - WATER
 - NOWTHEN
 - OAK GROVE
 - SAINT FRANCIS



**Proposed Sugar Hills Regional Trail
Active MPCA Sites**

MPCA SITE INFORMATION

MPCA_ID	NAME	ADDRESS	CITY	ZIP_CC	COUNTY	LEG. ACTIVITY	MAJ_WSHED	LATITUDE	LONGITUDE	STATUS
00363106	OJ Holstein Farm	21413 Nowthen Blvd	Elk River	55330	Anoka	31A Feedlot	Rum River	45.35884392	-93.47022668	Active
00363772	James Jones & Jesse Jones Farm	23725 Nacre St	St. Francis	55070	Anoka	31A Feedlot	Rum River	45.39998417	-93.44991266	Active
C00030594	Ambassador Trunk Utility Imprvr 201	Address Unknown	St. Francis	55070	Anoka	31A Construction Stormwater Permit	Rum River	45.39810000	-93.36650000	Active
C00039016	Dollar General	Address Unknown	St. Francis	55070	Anoka	31A Construction Stormwater Permit	Rum River	45.38560400	-93.34532400	Active
MND982071490	Gerdin Auto & Tire	3128 Bridge St NW	St. Francis	55070	Anoka	31A Hazardous Waste, Small to Minimal QG	Rum River	45.38670609	-93.34698425	Active
MND985677517	St Francis Dental Care	3715 Bridge St NW	St. Francis	55070	Anoka	31A Hazardous Waste, Small to Minimal QG	Rum River	45.38705921	-93.36030046	Active
MNR000029041	Printing Unlimited	3745 Bridge St NW	St. Francis	55070	Anoka	31A Hazardous Waste, Small to Minimal QG	Rum River	45.38706028	-93.36111410	Active
MNR000062729	ISD 15 Crossroads School/Vocational	4111 Ambassador Blvd NW	St. Francis	55070	Anoka	31A Hazardous Waste, Small to Minimal QG	Rum River	45.39920155	-93.36810584	Active
MNR000062752	ISD 15 St Francis School	23026 Ambassador Blvd	St. Francis	55070	Anoka	31A Hazardous Waste, Small to Minimal QG	Rum River	45.38699062	-93.36265978	Active
MNRNE38DM	Northland Screw Products, Inc.	3855 Stark Dr	St. Francis	55070	Anoka	31A Industrial Stormwater Permit	Rum River	45.39665700	-93.36510200	Active
MNS000189456	Saint Francis Police Dept	3740 Bridge St NW	St. Francis	55070	Anoka	31A Hazardous Waste, Small to Minimal QG	Rum River	45.38695107	-93.36100818	Active
Multiple Activities	Northland Screw Products Inc	3855 Stark Dr	St. Francis	55070	Anoka	31A Multiple Activities	Rum River	45.39658519	-93.36474797	Active
Multiple Activities	ISD 15 Transportation Services	22968 Ambassador Blvd NW	St. Francis	55070	Anoka	31A Multiple Activities	Rum River	45.38596012	-93.36265193	Active
Multiple Activities	Greenberg Implement Inc	3518 Bridge St NW	St. Francis	55070	Anoka	31A Multiple Activities	Rum River	45.38688357	-93.35643684	Active
Multiple Activities	Advanced Automatic Transmission	19745 Nowthen Blvd NW	Anoka	55303	Anoka	31A Multiple Activities	Rum River	45.32898299	-93.47018196	Active
Multiple Activities	Bills Superette	22945 Lake George Blvd	St. Francis	55070	Anoka	31A Multiple Activities	Rum River	45.38567533	-93.34718152	Active
Multiple Activities	Casey's General Store - St Francis	8077 Viking Blvd	Anoka	55303	Anoka	31A Multiple Activities	Rum River	45.32831201	-93.47193076	Active
Multiple Activities	Saint Francis Middle School	3480 Bridge St NW	St. Francis	55070	Anoka	31A Multiple Activities	Rum River	45.38691108	-93.35574653	Active
Multiple Activities	ISD 15 St Francis High School	23026 Ambassador Blvd	St. Francis	55070	Anoka	31A Multiple Activities	Rum River	45.38699062	-93.36265978	Active
Multiple Activities	Nowthen City	3325 Bridge St NW	St. Francis	55070	Anoka	31A Multiple Activities	Rum River	45.38709336	-93.35309309	Active
PBR0000622	Triple J Farms	19800 Nowthen Blvd NW	Anoka	55303	Anoka	31A Multiple Activities	Rum River	45.33024615	-93.47035212	Active
		23725 Nacre St NW	Elk River	55330	Anoka	31A Solid Waste, Permit By Rule	Rum River	45.39998417	-93.44991266	Active

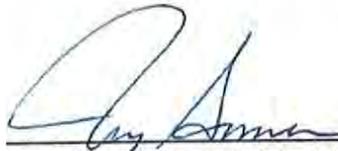
Public Open House Notice

Sugar Hills Regional Trail Master Plan

The County of Anoka will hold a public open house on January 28, 2015 from 4:30pm to 6:30pm at the Rum River North County Park Meeting Facility, 23100 Rum River Blvd. NW, St. Francis, MN 55070 to receive public comment on the master plan for Sugar Hills Regional Trail, which generally runs east/west along Bridge St., east/west along Ambassador Blvd., north/south along Nacre St., east/west along Hill N Dale Dr., north/south along Sugarbush Rd., east/west along Norris Lake Rd., and north/south along Nowthen Blvd to Viking Blvd. The master plan is an advance planning document. There are no current plans for trail construction at this time.

Anyone interested in learning more about the trail corridor or wanting to offer comments on the plan is invited to attend the open house. Copies of the master plan can be obtained by contacting the project manager or visiting www.anokacountyparks.com. Those who have questions or comments, but are unable to attend the meeting, may contact the Project Manager: Karen Blaska, Park Planner, Anoka County Parks and Recreation Department, 550 Bunker Lake Blvd. NW, Andover, MN 55304 or via telephone at 763-767-2865 or e-mail at karen.blaska@co.anoka.mn.us. Written comments on the master plan are preferred and may be submitted to the project manager listed above.

(Do not publish below this line)



Jerry Soria, County Administrator

Publish:

Anoka County Union: Friday, January 9 and January 16, 2015

SHRT Open

By ECM

January 9, 2015 at 6:17
am

ANOKA COUNTY

Public Open House

Sugar Hills Regional Trail Master Plan

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Published in the
Anoka County UnionHerald
January 9, 16, 2015
334288

PUBLIC INFORMATIONAL OPEN HOUSE

SUGAR HILLS REGIONAL TRAIL MASTER PLAN

Wednesday, January 28, 2014 4:30 PM-6:30 PM

Anoka County Parks & Recreation Department
550 Bunker Lake Blvd NW
Andover, MN 55304
763-757-3920

An open house will be held Wednesday, January 28th from 4:30pm to 6:30pm at the Rum River North County Park Meeting Facility, 23100 Rum River Blvd. NW, St. Francis, to collect public input on the Sugar Hills Regional Trail Master Plan.

The proposed Sugar Hills Regional Trail corridor is approximately 14 miles long and connects the Anoka County regional trail system with the Cities of Oak Grove, St. Francis and Nowthen. The trail is proposed to connect Rum River North County Park and the Rum River and the North Anoka County Regional Trails along with numerous city parks and trail along its route.

Representatives from Anoka County will be in attendance. If you have questions prior to the meeting, please contact Karen Blaska, Park Planner at 763-767-2865 or karen.blaska@co.anoka.mn.us.



Responses to Comments from the Open House:

1. Comment regarding horse access to the trail.

Response: While horses are not allowed on the regional trail, the trail corridor should be wide enough to accommodate horses along the trail. The County does offer horse trails in Bunker Hills Regional Park and Rum River Central Regional Park.

2. Comment regarding the Lake George Blvd trail connection.

Response: The County is currently working with the City of St. Francis and Oak Grove to complete the trail along Lake George Blvd and tie it into the trail to be constructed as part of the CSAH 24 road project.

3. Comment questioning the effects of the trail on Seelye Brooke.

Response: The County proposes a pedestrian bridge over Seelye Brooke to minimize trail impacts on the stream.

4. Statement regarding high cost to maintain and the trail is a bad idea.

Response: No response required.

5. Statement made to hurry up with construction. Commenter's are for the trail.

Response: No response required.

6. Comment regarding concerns of tree loss that provide traffic and noise buffers.

Response: As the development of the trail occurs, the County will work with individual homeowners and provide mitigation for the loss of vegetation buffers.

Comments from public via telephone call/message:

1. Caller wanted to know what additional right of way would be needed. Will the County need to purchase more.

Response: Notified caller that the trail is located on the west side of County Road 5 and that the County should not need additional right of way from him to construct the trail.

2. Caller does not like the idea of the trail. It sounds like government employees trying to find work to do. She does not like the snowmobilers that tear up her driveway. Trail should be on the other side of road on empty lot. She will be at the open house.

Response: As the County is part of the Metropolitan Council's Regional Parks and Trail System, Anoka County strives to provide trails that connect regional destinations within the County. As such, the proposed Sugar Hills Regional Trail provides a valuable transportation alternative and recreation opportunity between the Cities of Oak Grove, St. Francis and Nowthen. Snowmobilers are not allowed on regional trails per Anoka County Parks Ordinance. The

County understands her concern about the trail crossing her property. The alignment was chosen so as to reduce the number of parcels and homes that would be potentially impacted by the trail.

3. Caller lives in Nowthen. She thinks trails are a low priority and effort should be put into maintaining the roads and other more important priorities. The terrain is low in Nowthen. How can the trail be built? It's higher on the other side.

Response: While the master plan does not examine the topography in detail, the County believes there to be enough elevation change to ensure proper drainage of the trail when it is constructed. Storm-water management will be addressed in the schematic and design development phases of the trails development.

Public Comment Period
Sugar Hills Regional Trail Master Plan

The County of Anoka will be receiving public comments from May 8, 2015 to June 5, 2015 on a change to the proposed master plan for Sugar Hills Regional Trail, which connects the Anoka County regional trail system with the cities of Oak Grove, St. Francis, and Nowthen. The trail is now proposed to generally run east/west along Bridge Street, east/west along Pederson Drive and east/west along Ambassador Boulevard. The remainder of the trail is unchanged and generally follows east/west along Ambassador Boulevard from Pederson Drive, north/south along Nacre St., east/west along Hill N Dale Dr., north/south along Sugarbush Rd., east/west along Norris Lake Rd., and north/south along Nowthen Blvd to Viking Blvd. Construction is proposed along the south side of Bridge Street in 2015. There are no other plans for trail construction at this time.

Copies of the master plan can be obtained by contacting the project manager or visiting www.anokacountyparks.com. Those who have questions or comments may contact the Project Manager: Karen Blaska, Park Planner, Anoka County Parks and Recreation Department, 550 Bunker Lake Blvd. NW, Andover, MN 55304 or via telephone at 763-767-2865 or e-mail at karen.blaska@co.anoka.mn.us. Written comments on the master plan are preferred and may be submitted to the project manager listed above.

(Do not publish below this line)



Jerry Soma, County Administrator

Publish in: Anoka County Record – May 8 and 15, 2015
Anoka County Union – May 8, 2015

CITY OF OAK GROVE COUNTY OF ANOKA STATE OF MINNESOTA NOTICE IS HEREBY GIVEN that the Oak Grove Planning Commission's Regular Meeting will be held on Thursday, May 21, 2015 at 7:00 p.m. to hear the following public hearings in the order that they appear:

PUBLIC HEARING to consider an Interim Use Permit for Scott Wold to store business vehicles and equipment on his future home site which will include an accessory building with a fenced in area on a 40 acre parcel legally described as: The E 1/4 of the NE 1/4 of the NE 1/4 of Sec 9 and the W 1/2 of the NE 1/4 of the NE 1/4 of Sec 9 further described by PID# 09-33-24-11-0003 and PID# 09-33-24-11-0002.

All written and oral comments will be heard. The hearings of this request are not limited to those receiving copies of this notice, and if you know of any neighbor or affected property owner who for any reason, has not received a copy, it would be appreciated if you would inform them of this public hearing.

Hearing impaired persons planning to attend who need an interpreter or other persons with disabilities who require auxiliary aids should contact City Hall at 404-7006 no later than Wednesday, May 13, 2015.

Sheryl F. Fiskewold City Clerk

(Published May 8, 2015, Anoka County Record #133)

ANOKA COUNTY SUMMARY OF BIDS Bid #2015-13

Description of Bid/RFP: Advertisement for Bids for Prairie and Oak Savanna Restoration

Bid Opening: May 29, 2015.

For more information regarding the above published bids/RFPs, please visit the Anoka County Web Site at: www.AnokaCounty.us/bids.

(Published May 1, 8, 2015, Anoka County Record #209)

ANOKA COUNTY SUMMARY OF BIDS Bid #2015-16

Description of Bid/RFP: Advertisement for Bids Mechanical Repair and Preventative Maintenance Services for HVAC and HVAC Automation Systems; Electrician Services and Plumber Services

Bid Opening: June 5, 2015. For more information regarding the above published bids/RFPs, please visit the Anoka County Web Site at: www.AnokaCounty.us/bids.

(Published May 1, 8, 2015, Anoka County Record #210)

ANOKA COUNTY Public Comment Period

Sugar Hills Regional Trail Master Plan

The County of Anoka will be receiving public comments from May 8, 2015 to June 5, 2015 on a change to the proposed master plan for Sugar Hills Regional Trail, which connects the Anoka County regional trail system with the cities of Oak Grove, St. Francis, and Nowthen. The trail is now proposed to generally run east/west along Bridge Street, east/west along Pederson Drive and east/west along Ambassador Boulevard. The remainder of the trail is unchanged and generally follows east/west along Ambassador Boulevard from Pederson Drive, north/south along Nacre St., east/west along Hill N Dale Dr., north/south

along Sugarbush Rd., east/west along Nontis Lake Rd., and north/south along Nowthen Blvd to Viking Blvd. Construction is proposed along the south side of Bridge Street in 2015. There are no other plans for trail construction at this time.

Copies of the master plan can be obtained by contacting the project manager or visiting www.anokacountyarks.com. Those who have questions or comments may contact the Project Manager: Karen Blaska, Park Planner, Anoka County Parks and Recreation Department, 550 Bunker Lake Blvd. NW, Andover, MN 55304 or via telephone at 763-767-2865 or e-mail at karen.blaska@co.anoka.mn.us. Written comments on the master plan are preferred and may be submitted to the project manager listed above.

(Published May 8, 15, 2015, Anoka County Record #222)

NOTICE TO CREDITORS AND CLAIMANTS OF PARKER'S FARM, INC.

Parker's Farm, Inc., a Minnesota corporation, hereby gives notice to its creditors and claimants of its impending dissolution. Parker's Farm, Inc. is in the process of dissolving, having filed an intent to Dissolve with the Minnesota Secretary of State on April 27, 2015. Written claims against the company may be sent to Rick Etheim, 420-93rd Ave NW, Minneapolis, Minnesota 55433. Claims must be received on or before ninety (90) days following first publication of this notice, or July 30, 2015.

(Published May 1, 8, 15, 22, 2015, Anoka County Record #215)

MINNESOTA SECRETARY OF STATE CERTIFICATE OF ASSUMED NAME

MINNESOTA STATUTES, CHAPTER 333

The filing of an assumed name does not provide a user with exclusive rights to that name. The filing is required for consumer protection in order to enable consumers to be able to identify the true owner of a business.

1. List the exact assumed name under which the business is or will be conducted.

2. Principal Place of Business: 12688 Riverdale Blvd, Suite 29 Coon Rapids, MN 55448

3. List the name and complete street address of all persons conducting business under the above Assumed Name, OR if an entity, provide the legal corporate, LLC, or Limited Partnership name and registered office address: Sharielyn Halstead 18361 Gladiola St NW Oak Grove, MN 55011

4. I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

FILED: April 23, 2015, #823301900032, /s/ Sharielyn Halstead, Salon Owner (Published May 8, 15, 2015, Anoka County Record #219)

MINNESOTA SECRETARY OF STATE CERTIFICATE OF ASSUMED NAME

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1. List the exact assumed name under which the business is or will be conducted: medical instrument manufacturing

2. Principal Place of Business: 20330 Guarani Street NW, Oak Grove, MN 55303

3. List the name and complete street address of all persons conducting business under the above Assumed Name, OR if an entity, provide the legal corporate, LLC, or Limited Partnership name and registered office address: Kelly A Miller 20330 Guarani Street NW, Oak Grove, MN 55303

4. I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

FILED: April 23, 2015, #823301900032, /s/ Kelly A Miller, Owner (Published May 8, 15, 2015, Anoka County Record #219)

consumer protection in order to enable consumers to be able to identify the true owner of a business.

1. List the exact assumed name under which the business is or will be conducted: KellyAnnette Designs

2. Principal Place of Business: 20330 Guarani Street NW, Oak Grove, MN 55303

3. List the name and complete street address of all persons conducting business under the above Assumed Name, OR if an entity, provide the legal corporate, LLC, or Limited Partnership name and registered office address: Kelly A Miller 20330 Guarani Street NW, Oak Grove, MN 55303

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FILED: April 15, 2015, #822403000037, /s/ Kelly A Miller, Owner (Published May 1, 8, 2015, Anoka County Record #213)

MINNESOTA SECRETARY OF STATE CERTIFICATE OF ASSUMED NAME

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1. List the exact assumed name under which the business is or will be conducted: Rum River Land Surveyors & Engineers

2. Principal Place of Business: 413 South Rum River Drive, Princeton, MN 55371

3. List the name and complete street address of all persons conducting business under the above Assumed Name, OR if an entity, provide the legal corporate, LLC, or Limited Partnership name and registered office address: Hakanson Anderson Associates Inc. 3601 Thurston Avenue Anoka, MN 55303

4. I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

FILED: April 27, 2015, #824149100025, /s/ Steve R. Lindell (Published May 1, 8, 2015, Anoka County Record #212)

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FILED: April 23, 2015, #823287000036, /s/ Grant L. Tochem, President (Published May 1, 8, 2015, Anoka County Record #214)

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FILED: April 23, 2015, #823301900032, /s/ Kelly A Miller, Owner (Published May 8, 15, 2015, Anoka County Record #219)

WILSON PAUL V. ERICKA Y. JAVIS STATE OF MINNESOTA COUNTY OF ANOKA TENTH JUDICIAL DISTRICT COURT FILE NO. 02-FA-10-2210

Case Type: Dissolution W/ Children In Re the Marriage of Wilson Paul, Petitioner vs. Ericka Y. Javis, Respondent

NOTICE OF MOTION AND FIRST AMENDED MOTION FOR AMENDED FINDINGS OF FACT IN JUDGMENT AND DECREE PLEASE TAKE NOTICE that on June 16, 2015 at 9:00 a.m. or as soon thereafter as the parties may be heard, before the Honorable Douglas B. Meslow, Judge of Anoka County District Court at the Anoka County Courthouse, 325 East Main Street, Anoka, Minnesota 55303, Petitioner will move the Court for an Order granting the following relief:

1. Pursuant to Minn. R. Civ. P. 60.02(f), amending Finding of Fact No. 7 in the Findings of Fact, Conclusions of Law, Order for Judgment, and Judgment and Decree entered by default in the above-captioned case on February 15, 2011 to read in its entirety as follows:

"On or about July 21, 2007, Respondent left and abandoned Petitioner and has not been seen nor heard from since."

This motion is based upon the attached Affidavit of Wilson Paul and all other pleadings and files herein.

All responsive pleadings shall be served and mailed to or filed with the Court Administrator no later than five days prior to the scheduled hearing. The Court may, in its discretion, disregard any responsive pleading served or filed with the Court Administrator less than five days prior to such hearing in ruling on the motion or matter in question.

The undersigned acknowledges that sanctions may be imposed under Minnesota Statutes Section 54B.211.

Dated: May 2, 2015 Huberty Law Firm Huberty Law Firm, Attorneys for Petitioner, #0320274 316 East Main Street #115 Anoka, MN 55303 (763) 427-7800 (Published May 8, 15, 22, 2015, Anoka County Record #219)

Business: 7940 Ranchers Road NE, Fridley, MN 55432

3. List the name and complete street address of all persons conducting business under the above Assumed Name, OR if an entity, provide the legal corporate, LLC, or Limited Partnership name and registered office address: Steve R. Lindell 7940 Ranchers Road NE, Fridley, MN 55432

4. I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

FILED: April 27, 2015, #824149100025, /s/ Steve R. Lindell (Published May 1, 8, 2015, Anoka County Record #212)

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FILED: May 2, 2015, #824569200028, /s/ Jason M. Zunker (Published May 8, 15, 2015, Anoka County Record #208)

ALLEN S. LAFOUNTAINE - ST. CROIX RIVER BUILDERS DISTRICT COURT COUNTY OF HENNEPIN FOURTH JUDICIAL DISTRICT Case Type: Civil

vs. Allen S. LaFontaine, individually and d/b/a St. Croix River Builders, Defendants.

THIS SUMMONS IS DIRECTED TO ALLEN S. LAFOUNTAINE, INDIVIDUALLY, AND D/B/A ST. CROIX RIVER BUILDERS.

1. YOU ARE BEING SUED. The Plaintiff has started a lawsuit against you. The Plaintiff's Complaint against you is attached to this summons. Do not throw these papers away. They are official papers that affect your rights. You must respond to this lawsuit even though it may not yet be filed with the Court and there may be no court file number on this summons.

2. YOU MUST REPLY WITHIN 20 DAYS TO PROTECT YOUR RIGHTS. You must give or mail to the person who signed this summons a written response called an Answer within 20 days of the date on which you received this Summons. You must send a copy of your Answer to the person who signed this summons located at:

Shane A. Anderson Faegre Baker Daniels LLP, 2200 Wells Fargo Center 90 South Seventh Street, Minneapolis, MN 55402

3. YOU MUST RESPOND TO EACH CLAIM. The Answer is your written response to the Plaintiff's Complaint. In your Answer you must state whether you agree or disagree with each paragraph of the Complaint. If you believe the Plaintiff should not be given everything asked for in the Complaint, you must say so in your Answer.

4. YOU WILL LOSE YOUR CASE IF YOU DO NOT SEND A WRITTEN RESPONSE TO THE COMPLAINT TO THE PERSON WHO SIGNED THIS SUMMONS. If you do not Answer within 20 days, you will lose this case. You will not get to tell your side of the story, and the Court may decide against you and award the Plaintiff everything asked for in the complaint. If you do not want to contest the claims stated in the complaint, you do not need to respond. A default judgment can then be entered against you for the relief requested in the complaint.

5. LEGAL ASSISTANCE. You may wish to get legal help from a lawyer. If you do not have a lawyer, the Court Administrator may have information about places where you can get legal assistance. Even if you cannot get legal help, you must still provide a written Answer to protect your rights or you may lose the case.

6. ALTERNATIVE DISPUTE RESOLUTION. The parties may agree to be or be ordered to participate in an alternative dispute resolution process under Rule 114 of the Minnesota General Rules of Practice. You must still send your written response to the Complaint even if you expect to use alternative means of resolving this dispute.

Dated: March 23, 2015 /s/ Shane A. Anderson, #0386531 Bethany M. Gullman, #8396493 Attorneys for Plaintiff Trung Vu (Published Apr. 24, May 1, 8, 2015, Anoka County Record #208)

Business: 4260 152nd Ave NW, PO Box 64, Andover, MN 55304

3. List the name and complete street address of all persons conducting business under the above Assumed Name, OR if an entity, provide the legal corporate, LLC, or Limited Partnership name and registered office address: Jason M. Zunker 4260 152nd Ave NW, PO Box 64, Andover, MN 55304

4. I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

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1. List the exact assumed name under which the business is or will be conducted: Minnesota Basement Remodeling

2. Principal Place of Business: 4139 119th Avenue NW, Coon Rapids, MN 55433

3. List the name and complete street address of all persons conducting business under the above Assumed Name, OR if an entity, provide the legal corporate, LLC, or Limited Partnership name and registered office address: Clear Construction LLC 4139 119th Avenue NW, Coon Rapids, MN 55433

4. I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

FILED: April 30, 2015, #824738300028, /s/ Robert Bialozynski, Owner (Published May 8, 15, 2015, Anoka County Record #216)

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Public Notices

May 8-June 5 Public Comment

By ECM

May 8, 2015 at 6:20 am



Email



Print

ANOKA COUNTY PUBLIC COMMENT

PERIOD SUGAR HILLS REGIONAL TRAIL MASTER PLAN

The County of Anoka will be receiving public comments from May 8, 2015 to June 5, 2015 on a change to the proposed master plan for Sugar Hills Regional Trail, which connects the Anoka County regional trail system with the cities of Oak Grove, St. Francis, and Nowthen. The trail is now proposed to generally run east/west along Bridge Street, east/west along Pederson Drive and east/west along Ambassador Boulevard. The remainder of the trail is unchanged and generally follows east/west along Ambassador Boulevard from Pederson Drive, north/south along Nacre St., east/west along Hill N Dale Dr., north/south along Sugarbush Rd., east/west along Norris Lake Rd., and north/south along Nowthen Blvd to Viking Blvd. Construction is proposed along the south side of Bridge Street in 2015. There are no other plans for trail construction at this time.

Copies of the master plan can be obtained by contacting the project manager or visiting www.anokacountyparks.com. Those who have questions or comments may contact the Project Manager: Karen Blaska, Park Planner, Anoka County Parks and Recreation Department, 550 Bunker Lake Blvd. NW, Andover, MN 55304 or via telephone at 763-767-2865 or e-mail at karen.blaska@co.anoka.mn.us. Written comments on the master plan are preferred and may be submitted to the project manager listed above.

Published in the

Anoka County UnionHerald

May 8, 2015

389296

Filed Under: County

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
COUNTY OF ANOKA) ss

Charlene Vold being duly sworn on an oath, states or affirms that they are the Authorized Agent of the newspaper(s) known as:

Anoka County Union Herald

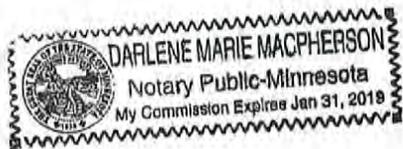
and has full knowledge of the facts stated below:

- (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02, §331A.07, and other applicable laws as amended.
- (B) This Public Notice was printed and published in said newspaper(s) for 1 successive issues; the first insertion being on 05/08/2015 and the last insertion being on 05/08/2015.

By: Charlene Vold
Authorized Agent

Subscribed and sworn to or affirmed before me on 05/08/2015.

Darlene M MacPherson
Notary Public



Rate Information:
(1) Lowest classified rate paid by commercial users for comparable space:
\$20.00 per column inch

Ad ID 389296

ANOKA COUNTY PUBLIC COMMENT PERIOD SUGAR HILLS REGIONAL TRAIL MASTER PLAN

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Posted on: May 8, 2015

Sugar Hills Regional Trail Master Plan

The Parks & Recreation Department is requesting the public's feedback on the proposed master plan for the Sugar Hills Regional Trail. Contact Karen Blaska, Park Planner, with any questions or feedback at 763-767-2865 or karen.blaska@co.anoka.mn.us

[Master Plan Document](#)



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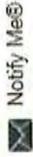
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