

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
June 16, 2014
ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW
6:00 pm

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. City Council Minutes – June 2, 2014
 - b. Work Session Notes – June 2, 2014
 - c. Independent School District #15 Contract for 2014-2015 School Resource Officers
 - d. Animal Control Contract with Gratitude Farms
 - e. Accept the Resignation of Office Support Amy Berglund
 - f. Declaring the Vacancy of the Office Support Position
 - g. Appoint Anna Anderson to fill the Office Support vacancy
 - h. Pay Estimate No. 4 for Rum River Bluffs-Phase 2 to LaTour construction, Inc. of Maple Lake
 - i. Payment of Claims
5. Meeting Open to the Public - *Open Forum is an opportunity for citizens to sign up before the Council meeting and present an issue or concern to City Council. Each presentation should be limited to no more than four minutes unless City Council grants more time.*
6. Petitions, Requests, Applications
 - a. Chris Serritslev of CenterPoint Energy: Grant Presentation to the St. Francis Police Department
7. Ordinances & Resolution
 - a.
8. Reports of Consultants & Staff Members
 - a. Engineer: Aztec Street: Bid results – Resolution 2014-19
 - b. Attorney:
 - c. Staff:
 - Building Official:
 - Finance Dept.
 - Fire Dept.:
 - Public Works:
 - Liquor Store:
 - Police:
 - City Administrator Report: “Old” Food-N-Fuel (4020-233rd Avenue) Update
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
13. Adjournment

Calendar of Event

- June 16: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
~~June 18: Planning Commission Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm – Cancelled~~
~~June 21: St. Francis Lions Chicken Wing Cook-off @ Community Park – Cancelled~~
July 7: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
July 16: Planning Commission Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm
July 21: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm

TO: Mayor & City Council
FROM: Matthew L. Hylan, *Math (RH)*
City Administrator
RE: Agenda Memorandum – June 16, 2014 Meeting

Agenda Items:

4. Consent Agenda:

- d. *Animal Control contract with Gratitude Farms of East Bethel:* As of June 30, 2014 our current animal control officer, Marline Skinner (Countryside Animal Impound) will be no longer providing that service due to medical reasons. The police department and city staff have been working together to locate another company for this service. Gratitude Farms of East Bethel currently has the city of East Bethel's animal control contract and is willing to enter into a contract with St. Francis. The contact is in your packet for review. The monthly fixed rate and boarding fees are slightly different so at the next city council meeting an amendment to our fee schedule will be on the agenda.
- f. *Declaring the vacancy of the Office Support position:* I received a resignation from our Office Support who has accepted another position. Because she was employed for less than a year, the City Attorney indicated that we could use the prior hiring process to fill this vacancy. In that process we had one other very good candidate. We contacted her and she expressed interest in this position. Based on her combined education and experience, she would be eligible to be hired above the start rate at Step 3. I am recommending that we hire Anna Anderson to the Office Support position at Grade 2, Step 3. A Motion would be in order to authorize staff to fill the vacancy in the Office Support position.
- g. *Appointing of Anna Anderson to fill the Office Support Vacancy:* A motion would be in order to appoint Anna Anderson at Grade 2, Step 3, contingent upon the pre-employment assessment.
- h. *Rum River Bluffs-Phase 2:* Attached is Pay Estimate #4 for the Rum River Bluffs Phase 2 project in the amount of \$34,147.66. Appropriate retainage has been withheld.

6. Petitions, Requests, Applications:

- a. *CenterPoint Energy:* Chris Serritslev of CenterPoint Energy will be present to officially present a grant for the City of St. Francis for AED equipment. Thank you CenterPoint Energy for funding this needed grant.

7. Ordinances & Resolutions

8. Reports:

- a. **Engineer:** *Aztec Street Bid Results/Resolution 2014-19:* Attached is Resolution 2014-19 approving the lowest responsible bidder North Pine Aggregate, Inc. of Forest Lake, MN in the amount of \$215,067.15. A motion would be in order to approve this resolution.
- b. **Attorney:**
- c. **Staff:**
 - Finance Director:**
 - Building Official:**
 - Fire:**
 - Public Works:**
 - Liquor Store:**
 - Police:**
 - City Administrator:** *4020 233rd Avenue NW Update:* Staff coordinated a mold consultant to inspect the property with our Building Official Andy Schreder. This occurred on Friday, June 6th. Additionally, the owners finally contracted with a mowing company to improve the look of the lot. We have not received the report from the consultant yet.

11. Old Business:

12. New Business:

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

June 2, 2014

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Amy Lazere, Steve Kane, Tim Brown and Chris McClish. Also present were City Planner Nate Sparks (Northwest Associated Consultants) City Engineer Jared Voge (Bolton & Menk, Inc.), City Attorney Scott Lepak (Barna, Guzy & Steffen) Police Sergeant Jake Rehling, Building Official Andy Schreder, Finance Director Darcy Mulvihill, City Administrator Matt Hysten and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY KANE SECOND BROWN TO ADOPT THE JUNE 2, 2014 CITY COUNCIL AGENDA. Motion carried 5-0.
4. **Consent Agenda:** MOTION BY McCLISH SECOND BROWN TO APPROVE THE MAY 19, 2014 CITY COUNCIL CONSENT AGENDA AS A – C AS FOLLOWS:
 - a. City Council Minutes – May 19, 2014
 - b. Conditional Offer of Hire to Nathaniel Deshayes as a Public Works Operator, Grade 8
Step 1 Pending Pre-employment Testing and Background Check
 - c. Payment of Claims \$\$170,002.64 (Check #67328-67402)Motion carried 5-0.
5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:**
 - a. **Anoka County Highway Department-Bridge Street Roundabout Discussion:** Curt Kobilarcsik gave a quick update of what has gone on since the last time they were at the City Council meeting; March 3, 2014 we had our first open house with a second open house April 10. We have made a slight curve to the street layout after hearing comments at these meetings. We performed a noise analysis and were informed none is needed for this project. We attended the Chamber Business Expo and the discussion was well received. Thanked the City Staff for informing us of that opportunity. At the July 7 City Council meeting Anoka County would like the joint powers agreement to be voted on. April 2015 we would bid the project and construction beginning June 2015. I would like to walk through the draft joint powers agreement with you. Design, cost and maintenance agreement are three components we need to agree on in this agreement. All the cost are estimated cost. The numbers we used are numbers we received from our consultants. Once we award the project and update the project cost, we would ask for 95% of the city's share. He also reported on the cost that Anoka County would be contributing. Tveit stated he was surprised at the city's share cost. How do we make sure the project costs do not escalate? Kurt said the original project cost was less. We did build in some safe guards hoping it doesn't increase either. I would like to believe this is the highest number. Tveit then asked about the trails on the south side of Bridge Street. We are very interested in that trail but would like to see some reimbursement from Anoka County. Kurt explained how the trail reimbursement would be handled. Brown said he is still a little hesitant on the project. Kurt said the public

support has been increasing with positive feedback. I think we have had a lot of public outreach with the public. McClish asked if the majority of the construction will happen after school is out? Kurt stated we will try but to keep the Bridge open to traffic which could extend the project time. Brown asked have you taken soil boring so there are no surprises. Kurt yes we did, we needed to do them for the project. Kurt thanked the City Council.

b. Meridian Behavioral Health: Extension Request – Resolution 2014-17: City Planner Nate Sparks gave a brief overview to the City Council relating to the Extension Request from Meridian Behavioral Health. A memorandum outlining their request was included in the packet. The Planning Commission met on this project on May 21, 2014 and recommend approval. MOTION BY KANE SECOND LAZERE TO APPROVE RESOLUTION 2014-17 A RESOLUTION APPROVING AN EXTENSION FOR ZONING AND PLAT APPROVALS FOR MERIDIAN BEHAVIORAL HEALTH. Motion carried 5-0.

7. Ordinances & Resolution:

a. Resolution 2014-18: Transfer from General Fund, Water Fund and Sewer Fund to EDA Lease Revenue Bonds Debt Service Fund: MOTION BY BROWN SECOND KANE ADOPTING RESOLUTION 2014-18 A RESOLUTION APPROVING THE TRANSFER FROM GENERAL FUND, WATER FUND AND SEWER FUND TO EDA LEASE REVENUE BONDS DEBT SERVICE FUND. Motion carried 5-0.

8. Reports of Consultants & Staff Members:

a. Engineer: Aztec Street: Bid results – Resolution 2014-19: On Thursday, May 22, 2014 three bids were received on the Aztec Street Improvement. The bids received were from North Pine Aggregate, Inc. \$215,067.15; Knife River Corporation \$239,222.40; and Dresel Contracting, Inc. Chisago City \$271,863.31. This street improvement is because of the new O'Reilly Auto Parts Store and the straightening of Aztec Street intersecting 233rd Avenue. Tonight I recommend there is not action because we are still waiting for a signature regarding the easement from the Abbey Fields Townhome property owner. Kane asked how much of the project is being assessed to the abutting properties. Voge said 100% of the project cost would be assessed to the abutting properties. Voge asked that this be brought back to the June 16 City Council agenda.

Bridge Street Feasibility Report: The feasibility report on Bridge Street Improvement has been completed. A report from City Engineer Jared Voge was included in the packet. This would be for the city utilities including sanitary sewer, water main and lighting within the Bridge Street corridor coordinated with the Anoka County Roundabout Project. However, we have expanded our project. Voge asked the City Council to review the Feasibility Report for the 2015 Bridge Street Improvements and provide comments to city staff so that the Preliminary Feasibility Report can be approved at the July 7, 2014 City Council meeting so plans and specifications can be prepared. Kane asked where would the funds come from for this improvement. Voge said there are no assessments considered with this project. The cost would be paid through user fees and future access charges through the city's utilities. Lazere asked how far could our water and sewer expansion cover. Is the size big enough to handle Oak Grove and Bethel? Voge said we are not pursuing this but it could be expanded to those two cities.

Street Repair: Voge reported there are streets with potholes problems. It is not only a problem with St. Francis but throughout the metro area. MnDOT came up with a reasoning but most of

the metro cities do not agree with their reasoning on why there are so many pothole problems. There is a group out there trying to determine what happened and how to correct it. Possibly it could be the mix design. City Staff has elected not to seal coat until they figure out the problem, so we are just crack filling. We are not in this alone and could cost a lot of money to fix. Tveit stated if Wisconsin mix is working, can we use there's? The group is looking at the states that have the same type of weather. Once more information is available, it will be brought back to you.

b. **Attorney:**

c. **Staff:**

Building Official: Building Inspection Assistant Job Description: Building Official Andy Schreder provided the City Council with an agenda report asking for authorization to hire a full time Building Inspector's Assistant. We have been discussing the possibility of adding a person for some time. Last two years we have added a seasonal inspector. Nowthen has been advised of the possibility of adding staff. They are receptive to this staffing. Building Inspection is a fee for service so there should be no tax increase. The position would be paid for by inspection fees. Tveit said I would not be in favor of amending our agreement with Nowthen at this time. MOTION BY LAZERE SECOND BROWN TO APPROVE THE BUILDING INSPECTION ASSISTANT JOB DESCRIPTION AT GRADE 4. Motion carried 5-0. MOTION KANE SECOND LAZERE TO AUTHORIZING STAFF TO FILL THIS POSITION. Motion carried 5-0.

Finance Dept.:

Fire Dept.:

Public Works:

Liquor Store:

Police Dept.:

City Administrator: Signage on City Hall: Lazere asked where on the building would we be placing the sign. Hylen said it would be placed in the gable above the front door. McClish asked about the color. It would be backlight with what we believe is black letters. Tveit asked where the funds would be coming from. Hylen stated we would like to keep this within our budget. If not I would come back and ask to use liquor store funds. MOTION BY TVEIT SECOND McCLISH TO APPROVE THE SIGNAGE FOR CITY HALL. Motion carried 5-0.

4020-233rd Avenue "Old" Food n Fuel Site Update: We did get permission to enter the premise and will now contact a mold specialist.

9. **Reports from Council Members:** McClish reported this Wednesday is the last day of school and Pioneer Days this weekend with the fireworks being displayed on Saturday evening instead of Sunday.

Lazere stated we are still looking for volunteers for parking lot attendants and park clean up.

Kane reported on the St. Francis Recreation Center task force meeting. We did have our first larger meeting. We are gathering information from the various clubs so a space needs study can be completed.

10. **Report from Mayor:** Tveit too wanted to remind everyone school gets out this Wednesday and there will be a lot more kids out, so be watchful of them. Have fun at Pioneer Days but be careful. Congratulations to the 100th graduating class of St. Francis High School.

On Saturday I would like to invite everyone for the St. Francis Ambassador's Program at Community Park starting at 3:00 pm.

11. **Old Business:** None.

12. **New Business:** Lazere reported the donation boxes around town are becoming a dumping ground. Not sure what we need to do about it. Tveit said let's get ahold of the businesses so they make sure their property stays clean.

13. **Adjournment:** The Regular City Council meeting adjourned at 7:20 pm.

Barbara I. Held, City Clerk

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL/MANAGEMENT TEAM WORK SESSION NOTES

June 2, 2014

The City Council held a Work Session on June 2, 2014 at 5:00 pm preceding the regular City Council meeting. Present were Mayor Tveit, Council members Steve Kane, Amy Lazere, Tim Brown and Chris McClish. Also present were City Attorney Scott Lepak, City Engineer Jared Voge, City Planner Nate Sparks, City Administrator Matt Hysten, Finance Director Darcy Mulvihill, Public Works Director Paul Teicher, Acting Police Chief Jake Rehling, and City Clerk Barb Held.

Mayor Tveit started off stating Anoka County Highway Department will be here tonight to answer any question we may have regarding the roundabouts. Please take some time and think of any questions you may have for them. Tveit stated for him the City cost of this project is a factor. City Engineer Jared Voge stated there are state aid funds available for part of the city's portion of the project.

City Planner Nate Sparks stated being the City does not have a Park Commission the City Council is the acting Park Commission unless you delegate some of the work to the Planning Commission. The City's park plan is part of the Comprehensive Plan the city approved. Sparks reviewed the park plan with the City Council. Sparks explained how park dedication fees are obtained and the allowable uses for these funds. The City Council discussed how to engage residents to be involved in the planning and park commissions.

Kim of Cre 8 Design was introduced to the group. Kim explained what she has done in the past couple of weeks such as redesigning the newsletter and put out information via Facebook and twitter. Discussion was held on community engagement. Tveit asked how do we get people involved and excited about St. Francis.

Teicher stated getting back to the park plan; park equipment replacement is in the Capital Improvement Plan.

The Work Session ended at 5:55 pm.

Respectfully submitted,

Barb Held
City Clerk

**CONTRACT FOR SCHOOL RESOURCE OFFICER
FOR INDEPENDENT SCHOOL DISTRICT 15
ST. FRANCIS, MINNESOTA
2014-2015**

THIS CONTRACT by and between the City of St. Francis (hereafter referred to as "City") Anoka County, Minnesota and Independent School District 15, (hereafter referred to as "District") Anoka County, Minnesota, is entered into under and by virtue of Minnesota Statutes, Section 471.59 and Section 123B.02.

1. OFFICERS EMPLOYED BY CITY. The City shall provide law enforcement services to the District through the use of police officers who will serve as School Resource Officers. The Officers will be employed by the City and the City shall assume all obligations with regard to worker's compensation, PERA, withholding taxes, insurance and other employment related obligations. The District will not be considered the employer of the officers for any purpose.

2. TERM OF CONTRACT. This contract shall be effective for school year 2014-2015 beginning on September 2, 2014. The school year shall consist of 171 student contact days, for a total of 2,736 hours.

3. ADMINISTRATIVE RESPONSIBILITIES. Law enforcement services rendered to the District shall be at the sole direction of the City Council. Standards of performance, discipline of the Officers assigned and other internal matters, shall be under authority of the Chief of Police of the City. The District shall provide the City with an appraisal of the police liaison service received. This will be done at least annually and will result from a program review conducted by the District's staff.

4. LEVEL OF SERVICE. The City will assign a total of two officers to provide law enforcement services to the High School, Middle School, Crossroads School and

Elementary Schools. These services will consist of the officers remaining available and responding to service needs pursuant to this contract that shall only be secondary to the officers greater priority to respond to emergency calls, attend police training and special duties as assigned by the Chief of Police of the City. The normal staffing will be ~~one~~(1) two officers, in the event an assigned officer is absent whether such absence due to vacation, sick or other reasons. The City will assign one other Police Officer on duty as responsible for meeting its obligations pursuant to this Agreement. The Police Department will provide additional coverage for events that happen outside of normal school hours, such as athletic events, dances at the rate of \$55.00/hour. Reimbursement for additional time will be invoiced separately as it occurs.

5. DUTIES OF OFFICERS. Basic duties of the officers shall be set forth in a job description provided to School Officials by the Chief of Police of the City. The Police Chief and School officials will also meet annually to discuss expectations for officers. In addition, resource officer services for Crossroads School and Vocational Center shall include identified services for students with special needs, eligible under the individuals with Disabilities Education Act (IDEA).

6. CLOTHING, EQUIPMENT AND SUPPLIES. The Officers assigned to the schools will be uniformed officers. The City shall provide required clothing, uniforms, vehicle, necessary equipment and supplies for Officers to perform law enforcement duties.

7. SCHOOL CALENDAR. The District shall provide the City's Police Department with a school calendar on an annual basis.

8. TERMINATION. This agreement shall remain in full force and effect from the date hereof unless terminated by either party upon ninety (90) days written notice of such

termination. All payment due hereunder shall be prorated in the event of such termination.

9. DURATION AND COST. For and in consideration of the provision of police service in accordance with the terms of this Contract, the District shall pay the City the sums of One Hundred Twenty Four Thousand Seven Hundred Dollars (\$124,700.00) in fiscal year 2014-2015. Payment shall be made on a quarterly basis.

10. FUNDING LOSS TERMINATION OPTION. In accordance with Minnesota Statute 465.71 the District may elect to cancel this contract if budgeted funds are not available to continue the service in this manner.

11. SCOPE. It is agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.

IN WITNESS WHEREOF, the parties have hereunto set their hands.

CITY OF ST. FRANCIS

INDEPENDENT SCHOOL DISTRICT 15

By: _____

By: _____

Title: _____

Title: _____

By: _____

By: _____

Title: _____

Title: _____

Dated: _____

Dated: _____

ANIMAL CONTROL OFFICER AGREEMENT

THIS AGREEMENT, made this 1st day of July, 2014, by and between Gratitude Farms, 22359 Bataan Street NE, East Bethel, MN 55011 hereinafter referred to as "Contractor", and the City of St. Francis, 23340 Cree Street NW. St. Francis, Minnesota 55070, hereinafter referred to as "City".

WITNESSETH, that the Contractor and the City, for the consideration stated herein, mutually agree as follows:

1. Statement of Work. Contractor shall furnish all labor, equipment and services performed for the jobs of dog catcher and confining dogs for the City, as set forth below in an efficient and workmanlike manner in accordance with this Agreement. Contractor shall comply with all federal, state and local laws and ordinances in performing the duties as specified herein.
2. Contractor's Duties. Contractor shall, upon request of the members of the Police Department or the City Clerk's office, take all reasonable and necessary steps to catch and take into custody any dog determined to be in violation of any City Ordinance or Minnesota State Statute. All apprehensions of dogs directed by members of the Police Department or the City Clerk's office shall be in an efficient, workmanlike and humane manner. Contractor agrees to use snares to capture the dogs. Contractor shall supervise the drafting and service of appropriate notice when a dog has been picked up, and deliver notice to the City Clerk for further posting, as required, pursuant to St. Francis Code 8.05, Subd. 8.

Contractor shall take all reasonable and necessary steps to control, kennel and care for dogs taken into custody by the City in a humane manner. The Contractor agrees to comply with all state laws regarding waiting periods on dogs taken into custody. It is specifically made part of this Agreement that the nature of services to be provided by Contractor shall include providing a place for each dog to stay; together with the provision of food, water and walking/exercising the dogs. Contractor shall also provide medication for the needs of any dogs in its care. Contractor will also transport all dogs to the veterinarian or rescue party at the end of the five day period each unclaimed dog is required to be held pursuant to City Ordinance. The five day holding period shall not include weekends or holidays. If a dog that has bitten a person is impounded, that dog must be kept apart from other animals and observed for a period of 10 days, during which time Contractor shall notify the City of signs of any transmittable diseases.

It is understood, pursuant to this Agreement, that Contractor shall bring all dogs caught directly to Contractor's kennel at 22359 Bataan Street, East Bethel, Minnesota 55011. Contractor will provide services for the City of St. Francis seven days a week, twenty-four hours per day.

3. Compensation. Contractor shall receive a fixed monthly sum from the City of Three Hundred Fifty Dollars (\$350.00) for any and all services related to the pick-up of dogs. Any additional fee for boarding and transport of dogs as outlined in the City's fee schedule shall be kept by the contractor. Contractor will provide the City with a monthly expense sheet showing:

- a) the number of animal pickups in that month;
- b) the number of late animal pickups (defined as pick ups occurring between 6 p.m. and 8 a.m.)
- c) the number of animals and days that Contractor boarded animals in that month that have not been subjected to a “Declaration of Dangerous Dog,” or a dog that needs to be quarantined for any reason;

4. Licensing and Certification. Contractor hereby agrees to maintain all Professional Licensing and Certification required by local, state and federal law, and/or Association for Dog Catchers and Dog Kennels.

5. Relationship of Parties. The parties intend that an independent contractor relationship will be created by this Agreement. The City is interested only in the results to be achieved, specifically; the caring for dogs not restrained with City limits, and the conduct and control of the work will rest solely with the Contractor. Contractor is not to be considered an agent or employee of the City for any purpose, and the employees of Contractor, if any, are not to be considered employees of the City, and are not entitled to any of the benefits that the City provides its employees. It is understood that the City does not agree to use Contractor exclusively. It is further understood that Contractor may perform services for other entities, as long as such relationship does not impede, or prohibit, the provision of services for City pursuant to this Agreement.

6. Liability Insurance and Indemnification. The services to be performed by Contractor pursuant to this Agreement will be performed entirely at Contractor’s risk, and Contractor assumes all responsibility for the use and condition of tools and equipment used in the performance of Contractor’s duties, efforts and work as a dog care provider. Contractor further agrees to indemnify City for any and all liability or loss arising in any way out of the performance of this Agreement, including costs and attorney’s fees.

7. Insurance. Contractor agrees to maintain in full force and effect general liability coverage in the amount of \$400,000 per occurrence, \$75,000 aggregate naming City as an additional insured on the policy. The policy must state that the insurance company must give written notice to the City thirty (30) days prior to canceling the insurance contract. The initial policy and any subsequent changes in the insurance policy must be approved by the City.

8. Termination. City and Contractor may terminate this Agreement at any time with or without cause by providing written notice to the other party no later than thirty (30) days prior to the termination date. City and Contractor may immediately terminate this Agreement upon breach of any of the material terms herein by providing written notice of the termination. Such notice shall be given to the City at City offices. Such notice shall be given to Contractor at its place of business.

9. Facilities and Equipment. Contractor shall be responsible for providing all tools and equipment necessary to perform its duties as the City dog kennel. The City will not provide office space to Contractor for services as dog care provider. Contractor shall also provide

appropriate kennels for the retention of dogs caught by Contractor until appropriate disposition can be made for each such dog retained.

10. Accounting and Billing. The City agrees to pay for such services each month within twenty (20) days of its receipt of each month's billing from Contractor.

11. Business Records. At all times during the course of this Agreement, and upon termination of this Agreement by either party, all files, documents and records relating to performance of dog caring by Contractor shall remain the property of City, and shall be provided to City at any time upon its request to Contractor. Contractor shall maintain records as required by St. Francis Ordinance 8.05.

Pursuant to the provisions of Minn. Stat. Sec. 13.05, Subd. 11, Contractor understands that all data created, collected, received, stored, used, maintained, or disseminated by Contractor in performing these functions and under this Agreement is subject to the requirements of the Minnesota Government Data Practices Act as if it were a government entity.

12. Audit of Records. The books, records, documents and accounting procedures and practices of Contractor relevant to the Agreement are subject to the examination by County representatives and either the legislative auditor or the state auditor as appropriate pursuant to Minn. Stat. §16B.06, Subd. 4. and any amendments there under.

13. Entire Agreement. This Agreement constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all other agreements or representations, whether written or oral.

14. Headings. Headings are for convenience only and are not a part of this Agreement.

CITY OF ST. FRANCIS

By: _____
Jerry Tveit, Mayor

CONTRACTOR

Dated: _____, 2014

By: _____
Tammy Gimpl,
Gratitude Farms



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

7533 Sunwood Drive NW, Suite 206 • Ramsey, MN 55303

Phone (763) 433-2851 • Fax (763) 427-0833

www.bolton-menk.com

June 10, 2014

Mr. Matt Hylan, Administrator
City of St. Francis
23340 Cree Street
St. Francis, MN 55070-9390

RE: Rum River Bluffs- Phase 2
St. Francis, Minnesota
BMI Project No: R18.106578

Dear Matt:

Enclosed please find three copies of Pay Estimate No. 4 for the above referenced project. The estimate includes all work completed through May 30, 2014. I recommend that the Pay Estimate be approved as shown. If you agree, please sign all copies and return one each with payment to the contractor and one each to me for our files.

If you have any questions on the above, please call.

Sincerely,

BOLTON & MENK, INC.

Jared Voge, I.E.
City Engineer

JAV/kg
Enclosure

CONTRACTOR'S PAY REQUEST
RUM RIVER BLUFFS - PHASE 2
ST. FRANCIS, MINNESOTA
BMI PROJECT NO. R18.106578

CONTRACTOR
OWNER
ENGINEER

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$	472,920.40
TOTAL, COMPLETED WORK TO DATE.....	\$	412,528.45
TOTAL, STORED MATERIALS TO DATE.....		\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....		\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	412,528.45
RETAINED PERCENTAGE (5%).....	\$	20,626.42
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS).....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	391,902.03
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES.....	\$	357,754.37
PAY CONTRACTOR AS ESTIMATE NO. 4	\$	34,147.66

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: LaTour Construction, Inc.
2134 County Road 8 NW
Maple Lake, MN 55358

By Alan Letow Project Manager 6/9/14
Name Title Date

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
BOLTON & MENK, INC., ENGINEERS, 7533 SUNWOOD DRIVE NW, SUITE 206, RAMSEY, MN 55303

By Jared Voge City Engineer 6/10/14
Name Title Date

APPROVED FOR PAYMENT:
Owner: ST. FRANCIS, MINNESOTA

By _____ City Administrator _____
Name Title Date

PARTIAL PAY ESTIMATE NO. 4

RUM RIVER BLUFFS - PHASE 2
 ST. FRANCIS, MINNESOTA
 B/M/ PROJECT NO. R18.106578

WORK COMPLETED THROUGH MAY 30, 2014

ITEM NO.	DESCRIPTION	UNIT PRICE	ESTIMATED		BID AMOUNT	PREVIOUS ESTIMATE		QUANTITY COMPLETED TO DATE		
			BID QUANTITY	BID AMOUNT		QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	MOBILIZATION	\$ 16,250.00	1	LS	\$ 16,250.00	0.80	LS	0.80	LS	\$ 14,625.00
2	REMOVE CURB & GUTTER	\$ 10.00	6	LF	\$ 60.00	6	LF	6	LF	\$ 60.00
3	REMOVE BITUMINOUS PAVEMENT	\$ 5.00	22	SY	\$ 110.00	32	SY	32	SY	\$ 160.00
4	COMMON LABORER	\$ 65.00	10	HR	\$ 650.00	14	HR	14	HR	\$ 910.00
5	12 CU YD TRUCK	\$ 92.00	8	HR	\$ 736.00	8	HR	8	HR	\$ 736.00
6	SKID LOADER	\$ 100.00	20	HR	\$ 2,000.00	20	HR	20	HR	\$ 2,000.00
7	COMMON EXCAVATION (EV)	\$ 5.00	100	CY	\$ 500.00	900	CY	900	CY	\$ 4,500.00
8	SUBGRADE EXCAVATION (EV)	\$ 5.00	25	CY	\$ 125.00		CY		CY	\$ -
9	SUBGRADE PREPARATION	\$ 0.45	8,397	SY	\$ 3,776.55	8,397	SY	8,397	SY	\$ 3,776.55
10	TOPSOIL BORROW (LV)	\$ 15.00	302	CY	\$ 4,532.00	48	CY	236.50	CY	\$ 3,547.50
11	BITUMINOUS TACK COAT	\$ 3.70	380	GAL	\$ 1,406.00	40	GAL	148.00	GAL	\$ 565.60
12	SALVAGE AND REINSTALL TYPE 3 BARRICADES	\$ 150.00	4	EA	\$ 600.00	4	EA	600.00	EA	\$ 600.00
13	GRANULAR BORROW (CV)	\$ 15.00	300	CY	\$ 4,500.00		CY		CY	\$ -
14	AGGREGATE BASE CLASS 5 (CV) (P)	\$ 25.90	1,825	CY	\$ 47,267.50	1,823	CY	47,474.70	CY	\$ 47,474.70
15	TYPE SP 12.5 WEARING COURSE (2.B) 1.5" THICK	\$ 5.30	6,325	SY	\$ 33,522.50		SY		SY	\$ -
16	TYPE SP 12.5 NON WEARING COURSE (2.B) 2" THICK	\$ 6.50	6,325	SY	\$ 41,145.00	6,350	SY	41,910.00	SY	\$ 41,910.00
17	TYPE SP 12.5 WEARING COURSE (2.B) 3" THICK (TRAIL)	\$ 27.70	535	SY	\$ 14,819.50	535	SY	14,819.50	SY	\$ 14,819.50
18	27" RC PIPE APRON W/ TRASH GUARD	\$ 1,150.00	1	EA	\$ 1,150.00	1	EA	1,150.00	EA	\$ 1,150.00
19	21" RC PIPE APRON W/ TRASH GUARD	\$ 920.00	1	EA	\$ 920.00	1	EA	920.00	EA	\$ 920.00
20	18" RC PIPE APRON W/ TRASH GUARD	\$ 770.00	1	EA	\$ 770.00	1	EA	770.00	EA	\$ 770.00
21	15" RC PIPE APRON W/ TRASH GUARD	\$ 720.00	2	EA	\$ 1,440.00	2	EA	1,440.00	EA	\$ 1,440.00
22	12" RC PIPE APRON W/ TRASH GUARD	\$ 660.00	1	EA	\$ 660.00	1	EA	660.00	EA	\$ 660.00
23	CONSTRUCT DRAINAGE STRUCTURE, DES G	\$ 220.00	47.14	LF	\$ 10,370.80	41.65	LF	9,163.00	LF	\$ 9,163.00
24	CONSTRUCT DRAINAGE STRUCTURE, DES 4020-48	\$ 200.00	30.42	LF	\$ 6,084.00	31.79	LF	6,358.00	LF	\$ 6,358.00
25	CONSTRUCT DRAINAGE STRUCTURE, DES 4020-60	\$ 270.00	7.44	LF	\$ 2,008.80	6.44	LF	1,738.80	LF	\$ 1,738.80
26	CONSTRUCT SKIMMER STRUCTURE	\$ 3,700.00	1	LS	\$ 3,700.00	1.0	LS	3,700.00	LS	\$ 3,700.00
27	CASTING ASSEMBLY (STORM)	\$ 480.00	13	EA	\$ 6,370.00	11	EA	5,380.00	EA	\$ 5,380.00
28	ADJUST STORM CASTING	\$ 230.00	5	EA	\$ 1,150.00	2	EA	460.00	EA	\$ 460.00
29	27" RC PIPE SEWER CLASS IV	\$ 45.00	25	LF	\$ 1,125.00	25.0	LF	1,125.00	LF	\$ 1,125.00
30	21" RC PIPE SEWER CLASS IV	\$ 29.00	438	LF	\$ 12,702.00	441	LF	12,789.00	LF	\$ 12,789.00
31	18" RC PIPE SEWER CLASS IV	\$ 27.00	99	LF	\$ 2,673.00	98	LF	2,646.00	LF	\$ 2,646.00
32	15" RC PIPE SEWER CLASS V	\$ 24.50	512	LF	\$ 12,544.00	517	LF	12,666.50	LF	\$ 12,666.50
33	12" RC PIPE SEWER CLASS V	\$ 33.00	24	LF	\$ 792.00	24	LF	792.00	LF	\$ 792.00
34	CONNECT TO EXISTING SANITARY SEWER	\$ 4,700.00	2	EA	\$ 9,400.00	1	EA	4,700.00	EA	\$ 4,700.00
35	SANITARY SEWER TELEVISION (EXISTING PIPE)	\$ 1.10	2302	LF	\$ 2,532.20		LF		LF	\$ -
36	CONSTRUCT SANITARY SEWER MANHOLE	\$ 160.00	33.7	LF	\$ 5,392.00	33.77	LF	5,403.20	LF	\$ 5,403.20
37	CASTING ASSEMBLY (SANITARY)	\$ 350.00	3	EA	\$ 1,050.00	3	EA	1,050.00	EA	\$ 1,050.00
38	ADJUST SANITARY CASTING	\$ 250.00	11	EA	\$ 2,750.00	4	EA	920.00	EA	\$ 920.00
39	8"x4" PVC WYE	\$ 180.00	29	EA	\$ 5,110.00	29.0	EA	5,110.00	EA	\$ 5,110.00
40	4" PVC PIPE SEWER (SDR-26)	\$ 8.40	1,222	LF	\$ 10,264.80	1,224	LF	10,281.60	LF	\$ 10,281.60
41	8" PVC PIPE SEWER (SDR-35)	\$ 26.00	1,130	LF	\$ 29,380.00	1,145	LF	29,770.00	LF	\$ 29,770.00
42	10" PVC PIPE SEWER (SDR-26)	\$ 62.00	65	LF	\$ 4,030.00		LF		LF	\$ -
43	CONNECT TO EXISTING WATER MAIN	\$ 910.00	3	EA	\$ 2,730.00	3	EA	2,730.00	EA	\$ 2,730.00
44	ADJUST VALVE BOX	\$ 120.00	9	EA	\$ 1,080.00	3	EA	360.00	EA	\$ 360.00
45	6" GATE VALVE & BOX	\$ 1,200.00	4	EA	\$ 4,800.00	4	EA	4,800.00	EA	\$ 4,800.00
46	8" GATE VALVE & BOX	\$ 1,500.00	2	EA	\$ 3,000.00	2.0	EA	3,000.00	EA	\$ 3,000.00
47	HYDRANT - 9' 0" BURY DEPTH	\$ 3,500.00	2	EA	\$ 7,000.00	2	EA	7,000.00	EA	\$ 7,000.00
48	HYDRANT - 11' 6" BURY DEPTH	\$ 4,100.00	1	EA	\$ 4,100.00	1	EA	4,100.00	EA	\$ 4,100.00
49	HYDRANT - 12' 0" BURY DEPTH	\$ 4,300.00	1	EA	\$ 4,300.00	1	EA	4,300.00	EA	\$ 4,300.00
50	1" CORPORATION STOP	\$ 200.00	29	EA	\$ 5,800.00	29	EA	5,800.00	EA	\$ 5,800.00
51	1" CURB STOP & BOX	\$ 250.00	29	EA	\$ 7,250.00	29	EA	7,250.00	EA	\$ 7,250.00
52	1" WATER SERVICE PIPE	\$ 7.30	1,300	LF	\$ 9,490.00	1,197.0	LF	8,738.10	LF	\$ 8,738.10

ITEM NO.	DESCRIPTION	UNIT PRICE	ESTIMATED		QUANTITY PREVIOUS ESTIMATE	QUANTITY COMPLETED TO DATE
			BID QUANTITY	BID AMOUNT		
53	6" PVC WATERMAIN	\$ 15.00	48	\$ 720.00	48	48
54	8" PVC WATERMAIN	\$ 17.00	1,205	\$ 20,485.00	1,205	1,205
55	12" DIP WATERMAIN	\$ 59.00	58	\$ 3,422.00	72	72
56	WATERMAIN FITTINGS	\$ 5.50	703	\$ 3,866.50	742	742
57	RANDOM RIPRAP CL IV	\$ 67.00	96	\$ 6,432.00	96	96
58	5" CONCRETE WALK	\$ 3.70	7,075	\$ 26,177.50	7,197	7,197
59	MOUNTABLE CONCRETE CURB & GUTTER	\$ 9.70	3,514	\$ 34,085.80	3,570	3,570
60	TRUNCATED DOMES	\$ 35.00	52	\$ 1,820.00	52	52
61	TRAFFIC CONTROL	\$ 2,950.00	1	\$ 2,950.00	0.80	0.90
62	SIGN PANELS, TYPE C	\$ 45.00	12.5	\$ 562.50	12.5	12.5
63	STREET NAME SIGNS	\$ 350.00	2	\$ 700.00	2	2
64	SILT FENCE TYPE MACHINE SLICED	\$ 2.50	350	\$ 875.00	487	487
65	STORM DRAIN INLET PROTECTION	\$ 102.00	10	\$ 1,020.00	10	10
66	WOOD FIBER BIO ROLL	\$ 3.00	60	\$ 180.00	60	60
67	TEMPORARY ROCK CONSTRUCTION ENTRANCE	\$ 830.00	2	\$ 1,660.00	2	2
68	EROSION CONTROL BLANKET CATEGORY 0	\$ 1.50	3,270	\$ 4,905.00	1080	2880
69	HYDRAULIC SOIL STABILIZER, TYPE 8 BFM	\$ 1.25	5,500	\$ 6,875.00	852	852

TOTAL = \$ 472,920.40 \$ 376,583.55 \$ 412,528.45



PAYMENT BATCH AP 06-16-14

AA BEST PEST SERVICES, INC

05/29/2014	5935	E 101-41940-441	Miscellaneous	PEST CONTROL	75.62
05/29/2014	5935	E 101-42110-311	Contract	PEST CONTROL	75.62
05/29/2014	5935	E 101-42210-311	Contract	PEST CONTROL	75.62
05/29/2014	5935	E 101-43100-311	Contract	PEST CONTROL	75.63
05/29/2014	5935	E 101-45200-311	Contract	PEST CONTROL	75.63
05/29/2014	5935	E 601-49440-311	Contract	PEST CONTROL	75.63
05/29/2014	5935	E 602-49490-311	Contract	PEST CONTROL	75.63
05/29/2014	5935	E 609-49750-311	Contract	PEST CONTROL	75.62
					\$605.00

ACE SOLID WASTE, INC.

06/01/2014	11353521	E 101-43210-439	Recycling Days	RECYCLE DAY	2,707.77
					\$2,707.77

AIRGAS NORTH CENTRAL

05/31/2014	9919207723	E 101-43100-217	Other Operating Supplies	SUPPLIES	4.98
05/31/2014	9919207723	E 101-43210-217	Other Operating Supplies	SUPPLIES	4.98
05/31/2014	9919207723	E 101-45200-217	Other Operating Supplies	SUPPLIES	4.98
05/31/2014	9919207723	E 601-49440-217	Other Operating Supplies	SUPPLIES	4.98
05/31/2014	9919207723	E 602-49490-217	Other Operating Supplies	SUPPLIES	5.01
					\$24.93

ANOKA COUNTY CENTRAL COMM.

06/05/2014	2014-293	E 101-42110-321	Telephone	4G WIRELESS	210.06
					\$210.06

ANOKA COUNTY PROPERTY RECORDS

05/01/2014	536.0614	E 101-41910-441	Miscellaneous	4/1/14 - 4/30/14	92.00
					\$92.00

ASPEN MILLS

05/22/2014	150180	E 101-42110-437	Uniform Allowance	REHLING	26.55
05/28/2014	150295	E 101-42210-437	Uniform Allowance	UNIFORMS	33.30
05/29/2014	150342	E 101-42210-437	Uniform Allowance	UNIFORMS	179.62
06/02/2014	150465	E 101-42210-437	Uniform Allowance	EVERTH UNIFORMS	18.45
					\$257.92

BERNICK COMPANIES, THE

06/02/2014	840996	E 609-49751-252	Beer For Resale	BEER	390.05
06/02/2014	840996	E 609-49751-255	N/A Products	N/A	20.50
					\$410.55

BGS (BARNA GUZY)

05/31/2014	132006	E 101-41600-312	Criminal Legal Fees	MISC FORFEITURES	364.00
					\$364.00

BIRCHWOOD CONSTRUCTION

06/11/2014	319-0614	E 101-41940-401	Repairs/Maint Buildings	PAINTING CITY HALL	3,400.00
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\$3,400.00

BJORKLUND COMPANIES

05/02/2014	17933	E 101-43100-407	Gravel Repair & Maint	CLASS 5 GRAVEL	972.42
					<u>\$972.42</u>

BROTHERS FIRE PROTECTION CO

05/30/2014	9353	E 101-42110-401	Repairs/Maint Buildings	2014 ANNUAL ALARM INSPECTI	70.00
05/30/2014	9353	E 101-43100-401	Repairs/Maint Buildings	2014 ANNUAL ALARM INSPECTI	70.00
05/30/2014	9353	E 101-45200-401	Repairs/Maint Buildings	2014 ANNUAL ALARM INSPECTI	70.00
05/30/2014	9353	E 601-49440-401	Repairs/Maint Buildings	2014 ANNUAL ALARM INSPECTI	70.00
05/30/2014	9353	E 602-49490-401	Repairs/Maint Buildings	2014 ANNUAL ALARM INSPECTI	70.00
					<u>\$350.00</u>

BUCKET MAN

06/08/2014	.06814	E 101-45230-311	Contract	PIONEER DAYS BANNERS	357.50
					<u>\$357.50</u>

CITY OF BLAINE

05/29/2014	4308	E 101-42110-311	Contract	PSDS TRAINING	686.63
					<u>\$686.63</u>

CMI, INC.

06/03/2014	800080	E 101-42110-237	Small Equipment	SUPPLIES	79.00
					<u>\$79.00</u>

COCA COLA REFRESHMENTS

06/02/2014	148095511	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	730.92
					<u>\$730.92</u>

COUNTY MARKET - CITY ACCOUNT

06/02/2014	0224.0514	E 101-42210-212	Motor Fuels	GAS	135.14
06/02/2014	0227.0531	E 101-45200-212	Motor Fuels	GAS	79.26
					<u>\$214.40</u>

COURIER, THE

06/04/2014	58560	E 609-49750-340	Advertising	AD	232.20
06/04/2014	58612	E 101-43210-439	Recycling Days	ADS	89.00
06/04/2014	58612	E 601-49440-352	General Notices and Pub Info	ADS	455.00
					<u>\$776.20</u>

CRYSTAL SPRINGS ICE

05/31/2014	32204	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	97.44
06/03/2014	32234	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	142.00
06/07/2014	32315	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	127.28
					<u>\$366.72</u>

DAHLHEIMER DIST. CO. INC.

05/29/2014	1107814	E 609-49751-252	Beer For Resale	BEER	13,064.65
05/29/2014	1107814	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	84.00
05/29/2014	1107814	E 609-49751-255	N/A Products	N/A	47.50
06/04/2014	91889	E 609-49751-252	Beer For Resale	BEER	9,804.56
06/04/2014	91889	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	445.00
06/04/2014	91889	E 609-49751-255	N/A Products	N/A	31.00
06/11/2014	92703	E 609-49751-252	Beer For Resale	BEER	3,293.10
06/11/2014	92703	E 609-49751-254	Miscellaneous Merchandise	MISC	42.00
06/11/2014	92703	E 609-49751-255	N/A Products	N/A	31.00
					<u>\$26,842.81</u>

DAY DISTRIBUTING CO.

06/06/2014	755329	E 609-49751-252	Beer For Resale	BEER	3,025.50
06/06/2014	755329	E 609-49751-255	N/A Products	N/A	19.20
					<u>\$3,044.70</u>

DE LAGE LANDEN

06/07/2014	41666050	E 101-41400-240	Office Equip	CITY HALL COPIER	244.50
06/07/2014	41687999	E 101-42110-200	Office Supplies	POLICE COPIER	237.00
					<u>\$481.50</u>

ELITE SANITATION

05/27/2014	21770	E 101-45200-402	Janitorial Service	RENTAL	678.00
					<u>\$678.00</u>

EMERGENCY APARATUS MAINTENENC

05/08/2014	74253	E 101-42210-221	Vehicle Repair & Maintenance	REPAIR KIT	288.38
05/08/2014	74254	E 101-42210-221	Vehicle Repair & Maintenance	TRUCK MAINT	1,026.47
					<u>\$1,314.85</u>

F.I.R.E.

06/04/2014	726	E 101-42210-208	Training and Instruction	RELAY PUMPING	700.00
					<u>\$700.00</u>

FERRELLGAS

05/23/2014	5491727	E 101-43100-212	Motor Fuels	RENTAL 5/1/14 - 4/30/15	6.00
05/23/2014	5491727	E 101-45200-212	Motor Fuels	RENTAL 5/1/14 - 4/30/15	6.00
05/23/2014	5491728	E 101-43100-212	Motor Fuels	RENTAL 5/1/14 - 4/30/15	6.00
05/23/2014	5491728	E 101-45200-212	Motor Fuels	RENTAL 5/1/14 - 4/30/15	6.00
					<u>\$24.00</u>

FREEDOM SERVICES, INC.-FD

06/06/2014	13699	G 101-21706	Flex Account	July 2014	325.00
					<u>\$325.00</u>

FREEDOM SERVICES, INC-MA

06/06/2014	13700	E 101-41540-301	Auditing and Acct g Services	July 2014	79.20
					<u>\$79.20</u>

G&K SERVICES, INC

06/03/2014	1043724593	E 601-49440-417	Uniform Clothing & PPE	UINFORMS	3.50
06/03/2014	1043724593	E 602-49490-417	Uniform Clothing & PPE	UINFORMS	3.50
06/03/2014	1043724595	E 101-41940-219	Rug Maintenance	MATS	16.96
06/03/2014	1043724596	E 609-49750-219	Rug Maintenance	RUGS	11.23
06/03/2014	1043724603	E 101-42110-402	Janitorial Service	MATS	12.18
06/03/2014	1043724603	E 101-43100-402	Janitorial Service	MATS	12.18
06/03/2014	1043724603	E 101-45200-402	Janitorial Service	MATS	12.18
06/03/2014	1043724603	E 601-49440-402	Janitorial Service	MATS	12.18
06/03/2014	1043724603	E 602-49490-402	Janitorial Service	MATS	12.18
06/03/2014	1043724604	E 601-49440-402	Janitorial Service	MATS	25.33
06/10/2014	1043729889	E 601-49440-417	Uniform Clothing & PPE	COVERALLS	3.50
06/10/2014	1043729889	E 602-49490-417	Uniform Clothing & PPE	COVERALLS	3.50
					<u>\$128.42</u>

GERDIN AUTO SERVICE, INC.

05/06/2014	71898	E 101-45230-311	Contract	2008 TRAILER FLOAT	270.12
					<u>\$270.12</u>

GOPHER STATE ONE-CALL

05/31/2014	109518	E 601-49440-442	Gopher State	EMAIL	56.60
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05/31/2014	109518	E 602-49490-442	Gopher State	EMAIL	56.60
					<u>\$113.20</u>

GRANITE CITY JOBBING CO.

06/03/2014	814665	E 609-49750-210	Operating Supplies	OPERATING	120.32
06/03/2014	814665	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	104.37
06/03/2014	814665	E 609-49751-256	Tobacco Products For Resale	TOBACCO	2,930.58
06/03/2014	814665	G 101-20810	Sales Tax Payable	USE TAX	(0.44)
					<u>\$3,154.83</u>

HENRYS WATERWORKS, INC.

06/03/2014	17171	E 601-49440-237	Small Equipment	Valve Box Key	240.36
					<u>\$240.36</u>

HIDDEN FALLS INC.

06/02/2014	3578	E 225-45100-510	Land-Park Improvement	FOUNTAIN AT WOODBURY	36,289.00
					<u>\$36,289.00</u>

ISD #15

06/02/2014	1530	E 101-45200-218	Equipment Repair & Maintenance	2007 BELLOWS	436.05
					<u>\$436.05</u>

JJ TAYLOR DISTRIBUTING

06/04/2014	2213066	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
06/04/2014	2213066	E 609-49751-252	Beer For Resale	BEER	649.20
					<u>\$652.20</u>

JOHNSON BROS WHLSE LIQUOR

05/29/2014	1861854	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.35
05/29/2014	1861854	E 609-49751-251	Liquor For Resale	LIQUOR	556.53
05/29/2014	1861855	E 609-49751-206	Freight and Fuel Charges	FREIGHT	24.99
05/29/2014	1861855	E 609-49751-253	Wine For Resale	WINE	908.30
06/04/2014	1867433	E 609-49751-206	Freight and Fuel Charges	FREIGHT	25.24
06/04/2014	1867433	E 609-49751-251	Liquor For Resale	LIQUOR	1,632.58
06/04/2014	1867434	E 609-49751-206	Freight and Fuel Charges	FREIGHT	17.64
06/04/2014	1867434	E 609-49751-253	Wine For Resale	WINE	445.90
					<u>\$3,618.53</u>

LMC INSURANCE TRUST

06/01/2014	c0027174	E 101-42110-160	Work Comp Insurance	WC DEDUCTIBLE	208.15
06/03/2014	27674	E 101-41400-160	Work Comp Insurance	WC-4TH INSTALLMENT	333.00
06/03/2014	27674	E 101-41410-160	Work Comp Insurance	WC-4TH INSTALLMENT	3.25
06/03/2014	27674	E 101-41500-160	Work Comp Insurance	WC-4TH INSTALLMENT	140.25
06/03/2014	27674	E 101-42110-160	Work Comp Insurance	WC-4TH INSTALLMENT	5,361.25
06/03/2014	27674	E 101-42210-160	Work Comp Insurance	WC-4TH INSTALLMENT	2,338.75
06/03/2014	27674	E 101-42400-160	Work Comp Insurance	WC-4TH INSTALLMENT	97.25
06/03/2014	27674	E 101-43100-160	Work Comp Insurance	WC-4TH INSTALLMENT	2,353.50
06/03/2014	27674	E 101-43210-160	Work Comp Insurance	WC-4TH INSTALLMENT	77.75
06/03/2014	27674	E 101-45200-160	Work Comp Insurance	WC-4TH INSTALLMENT	745.50
06/03/2014	27674	E 601-49440-160	Work Comp Insurance	WC-4TH INSTALLMENT	946.25
06/03/2014	27674	E 602-49490-160	Work Comp Insurance	WC-4TH INSTALLMENT	1,021.50
06/03/2014	27674	E 609-49750-160	Work Comp Insurance	WC-4TH INSTALLMENT	988.00
06/03/2014	47082	E 101-41110-360	Insurance	4TH INSTALLMENT	35.41
06/03/2014	47082	E 101-41120-360	Insurance	4TH INSTALLMENT	1.57
06/03/2014	47082	E 101-41400-360	Insurance	4TH INSTALLMENT	456.05
06/03/2014	47082	E 101-41410-360	Insurance	4TH INSTALLMENT	10.44
06/03/2014	47082	E 101-41500-360	Insurance	4TH INSTALLMENT	130.16
06/03/2014	47082	E 101-41600-360	Insurance	4TH INSTALLMENT	124.87

06/03/2014	47082	E 101-41910-360	Insurance	4TH INSTALLMENT	88.17
06/03/2014	47082	E 101-41940-360	Insurance	4TH INSTALLMENT	560.42
06/03/2014	47082	E 101-42110-360	Insurance	4TH INSTALLMENT	3,272.39
06/03/2014	47082	E 101-42210-360	Insurance	4TH INSTALLMENT	1,559.94
06/03/2014	47082	E 101-42400-360	Insurance	4TH INSTALLMENT	123.67
06/03/2014	47082	E 101-43100-360	Insurance	4TH INSTALLMENT	2,647.26
06/03/2014	47082	E 101-43210-360	Insurance	4TH INSTALLMENT	41.03
06/03/2014	47082	E 101-45000-360	Insurance	4TH INSTALLMENT	3.50
06/03/2014	47082	E 101-45200-360	Insurance	4TH INSTALLMENT	3,618.68
06/03/2014	47082	E 101-49200-360	Insurance	4TH INSTALLMENT	6.34
06/03/2014	47082	E 601-49440-360	Insurance	4TH INSTALLMENT	3,297.52
06/03/2014	47082	E 602-49490-360	Insurance	4TH INSTALLMENT	1,669.87
06/03/2014	47082	E 609-49750-360	Insurance	4TH INSTALLMENT	2,427.46
					<hr/>
					\$34,689.15

MARTIES FARM SERVICE

05/01/2014	372986	E 101-45200-419	Turf/Fertilizer/Weed Control	CRABGRASS PREVENT	758.00
					<hr/>
					\$758.00

MCDONALD DIST CO.

05/29/2014	101362	E 609-49751-252	Beer For Resale	BEER	11,499.25
05/29/2014	101362	E 609-49751-255	N/A Products	N/A	18.55
06/05/2014	102874	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
06/05/2014	102874	E 609-49751-252	Beer For Resale	BEER	7,614.30
06/05/2014	102874	E 609-49751-254	Miscellaneous Merchandise	MISC	102.00
06/05/2014	102874	E 609-49751-255	N/A Products	N/A	52.85
					<hr/>
					\$19,289.95

MEDTOX LABORATORIES, INC.

05/31/2014	5201495907	E 101-43100-441	Miscellaneous	TESTING	19.91
05/31/2014	5201495907	E 101-45200-441	Miscellaneous	TESTING	19.91
05/31/2014	5201495907	E 601-49440-441	Miscellaneous	TESTING	19.91
05/31/2014	5201495907	E 602-49490-441	Miscellaneous	TESTING	19.92
					<hr/>
					\$79.65

METRO SALES, INC.

05/29/2014	608769	E 101-42110-311	Contract	POLICE COPIES	198.15
					<hr/>
					\$198.15

NORTHERN AIR CORPORATION

05/30/2014	102999	E 101-41940-401	Repairs/Maint Buildings	MAY PREVENT MAINTENANCE	167.80
05/30/2014	102999	E 101-42210-401	Repairs/Maint Buildings	MAY PREVENT MAINTENANCE	167.80
05/30/2014	102999	E 101-45200-401	Repairs/Maint Buildings	MAY PREVENT MAINTENANCE	167.80
05/30/2014	102999	E 601-49440-401	Repairs/Maint Buildings	MAY PREVENT MAINTENANCE	167.80
05/30/2014	102999	E 609-49750-401	Repairs/Maint Buildings	MAY PREVENT MAINTENANCE	167.80
					<hr/>
					\$839.00

NORTHERN LIGHTER PYROTECHNICS,

06/07/2014	060714	E 101-45230-311	Contract	6/7/14 FIREWORKS DISPLAY	10,000.00
					<hr/>
					\$10,000.00

NORTHWEST ASSOC. CONSULTANTS

06/03/2014	21331	E 101-41910-311	Contract	MAY 2014 CITY PROJECTS	8,088.40
06/03/2014	21332	E 101-41910-311	Contract	MAY 2014 MEETINGS	200.00
					<hr/>
					\$8,288.40

OLSON POWER AND EQUIPMENT, INC

05/29/2014	110058	E 101-45200-218	Equipment Repair & Maintenance	REPAIRS	97.14
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06/03/2014	110272	E 101-45200-218	Equipment Repair & Maintenance	MULTI BELT	90.87
					<u>\$188.01</u>

PACE ANALYTICAL SERVICES

05/23/2014	141239261	E 602-49490-313	Sample Testing	TESTING	107.50
05/23/2014	141239267	E 602-49490-229	Project Repair & Maintenance	TESTING	80.00
05/30/2014	141239471	E 602-49490-229	Project Repair & Maintenance	TESTING	186.50
05/30/2014	141239475	E 602-49490-229	Project Repair & Maintenance	TESTING	96.00
05/30/2014	141239476	E 602-49490-229	Project Repair & Maintenance	TESTING	186.50
05/30/2014	141239480	E 602-49490-229	Project Repair & Maintenance	TESTING	80.00
05/30/2014	141239482	E 602-49490-229	Project Repair & Maintenance	TESTING	96.00
06/05/2014	141239617	E 602-49490-229	Project Repair & Maintenance	TESTING	96.00
					<u>\$928.50</u>

PHILLIPS WINE & SPIRITS CO.

05/29/2014	2611706	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.23
05/29/2014	2611706	E 609-49751-251	Liquor For Resale	LIQUOR	666.21
05/29/2014	2611707	E 609-49751-206	Freight and Fuel Charges	FREIGHT	14.70
05/29/2014	2611707	E 609-49751-253	Wine For Resale	WINE	360.00
06/04/2014	2615366	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.41
06/04/2014	2615366	E 609-49751-251	Liquor For Resale	LIQUOR	363.99
06/04/2014	2615367	E 609-49751-206	Freight and Fuel Charges	FREIGHT	14.70
06/04/2014	2615367	E 609-49751-253	Wine For Resale	WINE	473.50
06/04/2014	2615368	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.41
06/04/2014	2615368	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	125.85
					<u>\$2,041.00</u>

PRINTING UNLIMITED

06/03/2014	7105	E 101-42110-308	Drug Education	CARDS AND POSTERS	64.50
					<u>\$64.50</u>

PROFESSIONAL ID CARDS, INC.

06/30/2013	6443	E 101-42110-448	Reserve Officers	ID CARDS	77.65
07/26/2013	6485	E 101-42110-448	Reserve Officers	ID CARDS	12.00
					<u>\$89.65</u>

QUILL CORPORATION

05/28/2014	3281758	E 101-41400-200	Office Supplies	SUPPLIES	176.58
06/02/2014	3343094	E 101-41400-200	Office Supplies	SUPPLIES	6.37
06/02/2014	3359538	E 101-41400-200	Office Supplies	SUPPLIES	97.24
					<u>\$280.19</u>

RJM DISTRIBUTING INC.

05/28/2014	1411	E 609-49751-252	Beer For Resale	BEER	329.70
					<u>\$329.70</u>

ROSEVILLE, CITY OF

06/02/2014	218803	E 101-41110-310	Computer Consulting Fees	IT SERVICES JUNE 2014	192.03
06/02/2014	218803	E 101-41400-310	Computer Consulting Fees	IT SERVICES JUNE 2014	640.11
06/02/2014	218803	E 101-42110-310	Computer Consulting Fees	IT SERVICES JUNE 2014	864.16
06/02/2014	218803	E 101-42210-310	Computer Consulting Fees	IT SERVICES JUNE 2014	160.02
06/02/2014	218803	E 101-43100-310	Computer Consulting Fees	IT SERVICES JUNE 2014	160.02
06/02/2014	218803	E 101-45200-310	Computer Consulting Fees	IT SERVICES JUNE 2014	160.02
06/02/2014	218803	E 601-49440-310	Computer Consulting Fees	IT SERVICES JUNE 2014	160.02
06/02/2014	218803	E 602-49490-310	Computer Consulting Fees	IT SERVICES JUNE 2014	160.02
06/02/2014	218803	E 609-49750-310	Computer Consulting Fees	IT SERVICES JUNE 2014	192.10
06/02/2014	218841	E 101-41940-321	Telephone	PHONE	63.78
06/02/2014	218841	E 101-42110-321	Telephone	PHONE	63.78

06/02/2014	218841	E 101-42210-321	Telephone	PHONE	63.78
06/02/2014	218841	E 101-43100-321	Telephone	PHONE	63.78
06/02/2014	218841	E 101-45200-321	Telephone	PHONE	63.78
06/02/2014	218841	E 601-49440-321	Telephone	PHONE	63.78
06/02/2014	218841	E 602-49490-321	Telephone	PHONE	63.78
06/02/2014	218841	E 609-49750-321	Telephone	PHONE	63.79
					\$3,198.75

SARRATORI, PAUL

04/22/2014	.0414	E 208-42110-441	Miscellaneous	JOHNSON 02-CV-13-2146	950.00
					\$950.00

SCHARBER & SONS

05/30/2014	46716	E 101-45200-218	Equipment Repair & Maintenance	BELTS	102.00
05/30/2014	46717	E 101-45200-218	Equipment Repair & Maintenance	AIR NOZZLE	102.44
05/30/2014	46719	E 101-45200-218	Equipment Repair & Maintenance	FITTINGS	269.50
06/02/2014	47099	E 101-45200-218	Equipment Repair & Maintenance	FILTER	16.50
					\$490.44

SHI INTERNATIONAL CORP

05/22/2014	2063214	E 101-41500-570	C-O-L Office Equip & Misc.	SCANNER	532.00
05/27/2014	2074405	E 101-42110-101	Full-Time Employees	COMPUTER UPGRADE	122.00
					\$654.00

SOUTHERN WINE & SPIRITS OF MN

05/29/2014	1166255	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.00
05/29/2014	1166255	E 609-49751-251	Liquor For Resale	LIQUOR	582.41
06/05/2014	1168577	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.12
06/05/2014	1168577	E 609-49751-253	Wine For Resale	WINE	545.00
06/05/2014	1168578	E 609-49751-206	Freight and Fuel Charges	FREIGHT	16.78
06/05/2014	1168578	E 609-49751-251	Liquor For Resale	LIQUOR	1,437.50
					\$2,599.81

ST. FRANCIS TRUE VALUE HARDWAR

05/05/2014	27557	E 601-49440-217	Other Operating Supplies	Supplies	12.34
05/13/2014	27625	E 101-45200-217	Other Operating Supplies	Supplies	24.68
05/19/2014	28687	E 601-49440-233	Water Treatment Plant Maint	Supplies	14.70
05/21/2014	27655	E 101-42210-217	Other Operating Supplies	SUPPLIES	12.33
05/22/2014	27669	E 602-49490-217	Other Operating Supplies	Supplies	8.54
					\$72.59

STEINBRECHER PAINTING, INC

	1.0513	E 101-42110-401	Repairs/Maint Buildings	PW/POLICE SEALER	701.20
	1.0513	E 101-43100-401	Repairs/Maint Buildings	PW/POLICE SEALER	701.20
	1.0513	E 101-45200-401	Repairs/Maint Buildings	PW/POLICE SEALER	701.20
	1.0513	E 601-49440-401	Repairs/Maint Buildings	PW/POLICE SEALER	701.20
	1.0513	E 602-49490-401	Repairs/Maint Buildings	PW/POLICE SEALER	701.20
					\$3,506.00

THE AMERICAN BOTTLING COMPANY

06/02/2014	2429809070	E 609-49751-254	Miscellaneous Merchandise	MISCELLAENOUS	145.42
					\$145.42

THORPE DISTRIBUTING COMPANY

04/15/2014	319829	E 609-49751-252	Beer For Resale	CREDIT	(7.00)
06/06/2014	727207	E 609-49751-252	Beer For Resale	BEER	147.08
					\$140.08

TOM LYNCH ELECTRIC

05/24/2014	061014	E 101-45200-229	Project Repair & Maintenance	REPAIRS	10,625.00
05/24/2014	061014	E 101-45200-229	Project Repair & Maintenance	REPAIR	650.00
					\$11,275.00

US DEPT OF EDUCATION

G 101-21716	Other Deductions	WAGE LEVY	310.13
			\$310.13

UTILITY TRUCK SERVICES

05/27/2014	42106	E 101-43100-218	Equipment Repair & Maintenance	2013 FORD F-550	278.36
05/27/2014	42106	E 101-45200-218	Equipment Repair & Maintenance	2013 FORD F-550	278.36
05/27/2014	42106	E 601-49440-228	Equipment Maintenance	2013 FORD F-550	278.35
05/27/2014	42106	E 602-49490-228	Equipment Maintenance	2013 FORD F-550	278.35
					\$1,113.42

WINE COMPANY, THE

05/27/2014	362388	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.00
05/27/2014	362388	E 609-49751-253	Wine For Resale	WINE	88.00
					\$93.00

WIRTZ BEVERAGE MN

05/29/2014	1080184963	E 609-49751-206	Freight and Fuel Charges	FREIGHT	134.72
05/29/2014	1080184963	E 609-49751-251	Liquor For Resale	LIQUOR	11,482.97
05/29/2014	1080184963	E 609-49751-253	Wine For Resale	WINE	468.35
05/29/2014	1080184963	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	27.09
06/05/2014	1080187864	E 609-49751-206	Freight and Fuel Charges	FREIGHT	44.95
06/05/2014	1080187864	E 609-49751-251	Liquor For Resale	LIQUOR	2,355.34
06/05/2014	1080187864	E 609-49751-253	Wine For Resale	WINE	201.75
06/05/2014	1080187864	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	63.09
06/05/2014	1080187865	E 609-49751-252	Beer For Resale	BEER	207.50
					\$14,985.76

\$208,597.04

FUND SUMMARY

101 GENERAL FUND	\$77,066.37
208 POLICE FORFEITURE	\$950.00
225 PARK FUND	\$36,289.00
601 WATER FUND	\$6,608.95
602 SEWER FUND	\$5,078.10
609 MUNICIPAL LIQUOR FUND	\$82,604.62
Total	<u>208,597.04</u>

CITY OF ST. FRANCIS
6/16/2014

Checks cut since last Council Meeting

<u>Check Date</u>	<u>Check Number</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
TOTAL				0.00

Disbursements via Debits to Checking Account

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Federal Tax	Payroll 05-08-14	16,081.90
PERA	Payroll 05-08-14	11,976.06
ING	Payroll 05-08-14	1,050.00
ICMA	Payroll 05-08-14	730.00
State Tax	Payroll 05-08-14	3,269.53
MSRS	Payroll 05-08-14	608.67
Federal Tax	Payroll 05-20-14	1,526.22
PERA	Payroll 05-20-14	340.17
State Tax	Payroll 05-20-14	175.66
Dept of Revenue	Sales Tax	15,401.00
Federal Tax	Payroll 05-22-14	16,950.72
PERA	Payroll 05-22-14	13,267.13
ING	Payroll 05-22-14	1,050.00
ICMA	Payroll 05-22-14	730.00
State Tax	Payroll 05-22-14	3,520.61
MSRS	Payroll 05-22-14	687.68
Village Bank	NSF Check & Fee	470.62
Village Bank	NSF Check & Fee	904.00
Village Bank	NSF Check & Fee	408.00
Village Bank	May Banking Fees	64.30
Payment Service Network	Set Up fees	99.00
Visa	Credit Card Purchases	9,564.43
TOTAL		98,875.70



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

7533 Sunwood Drive NW, Suite 206 • Ramsey, MN 55303

Phone (763) 433-2851 • Fax (763) 427-0833

www.bolton-menk.com

MEMORANDUM

Date: May 27, 2014
To: Honorable Mayor Tveit and Members of the City Council
City of St. Francis
From:  Jared Voge, P.E.
City Engineer
Subject: Aztec Street NW Improvements
St. Francis, Minnesota
BMI Project No: R18.107800

INTRODUCTION

On Thursday, May 22, 2014 three bids were received on the above referenced project. The bids ranged from a low bid in the amount of \$215,067.15 to a high bid in the amount of \$271,863.31. A Bid Abstract has been enclosed for your information.

BACKGROUND

O'Reilly has constructed a facility located south of the City Municipal Liquor Store on the south side of 233rd Avenue. As part of the development process, O'Reilly platted property and dedicated right-of-way to the City of St. Francis. Since the dedicated right-of-way does not line up with the existing right-of-way of Aztec Street north of 233rd Avenue and in order to construct the safest intersection possible, the City Council authorized staff to work with the adjacent Abbeyfield Townhomes property owner to obtain property to facilitate a safe intersection. Subsequently the City Council authorized the preparation of a Preliminary Engineering Report, called for a public hearing on the improvements to satisfy Minnesota Statute 429 requirements, held the public, and ordered the preparation of plans and specifications, and authorized advertisement.

RECOMMENDATION

We recommend that the following actions be taken:

1. Council pass a motion accepting all bids received for the project.
2. Council adopt the enclosed resolution awarding the Aztec Street NW Improvements to North Pine Aggregate, Inc. of Forest Lake, MN in the amount of \$215,067.15 contingent on an easement agreement with the Abbeyfields Townhomes property owner.

BUDGET IMPACT

The costs associated with the improvements will be assessed to the benefiting properties.

If you have any questions on the above, please call.

JAV/kg

Enclosure

ABSTRACT OF BIDS
AZTEC STREET NW IMPROVEMENTS

CITY OF ST. FRANCIS, MN

BMI PROJECT NO. R18.107800

DATE: MAY 22, 2014

ITEM NO.	ITEM	UNIT	TOTAL ESTIMATED QUANTITY	North Pine Aggregate, Inc. Forest Lake, MN			Knife River Corporation Sauk Rapids, MN			Dresel Contracting, Inc. Chisago City, MN		
				UNIT PRICE	BID AMOUNT EXTENSION	UNIT PRICE	BID AMOUNT EXTENSION	UNIT PRICE	BID AMOUNT EXTENSION	UNIT PRICE	BID AMOUNT EXTENSION	
1	MOBILIZATION	LUMP SUM	1	\$18,000.00	\$18,000.00	\$19,000.00	\$19,000.00	\$30,030.00	\$30,030.00			
2	TRAFFIC CONTROL	LUMP SUM	1	\$845.00	\$845.00	\$5,000.00	\$5,000.00	\$975.00	\$975.00			
3	REMOVE TREES AND BRUSH	LUMP SUM	1	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$5,200.00	\$5,200.00			
4	REMOVE BITUMINOUS PAVEMENT	SQ YD	405	\$5.00	\$2,025.00	\$2.00	\$810.00	\$5.97	\$2,417.85			
5	REMOVE CONCRETE PAVEMENT	SQ YD	13	\$11.50	\$149.50	\$8.00	\$104.00	\$23.25	\$302.25			
6	REMOVE CONCRETE CURB & GUTTER	LIN FT	138	\$4.30	\$593.40	\$5.00	\$690.00	\$4.38	\$604.44			
7	REMOVE STORM SEWER PIPE	LIN FT	60	\$6.50	\$390.00	\$8.00	\$480.00	\$16.79	\$1,007.40			
8	SALVAGE & REINSTALL 12" RC STORM SEWER PIPE	LIN FT	72	\$40.00	\$2,880.00	\$20.00	\$1,440.00	\$41.98	\$3,022.56			
9	SALVAGE & REINSTALL 12" RC APRON	EACH	1	\$600.00	\$600.00	\$200.00	\$200.00	\$403.00	\$403.00			
10	SAW CUT BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	154	\$5.50	\$847.00	\$4.00	\$616.00	\$3.91	\$602.14			
11	SALVAGE HYDRANT	EACH	1	\$450.00	\$450.00	\$350.00	\$350.00	\$604.50	\$604.50			
12	SALVAGE GATE VALVE	EACH	1	\$450.00	\$450.00	\$350.00	\$350.00	\$604.50	\$604.50			
13	COMMON EXCAVATION (P)	CU YD	438	\$10.00	\$4,380.00	\$10.00	\$4,380.00	\$13.80	\$6,044.40			
14	SUBGRADE EXCAVATION (EV)	CU YD	125	\$8.00	\$1,000.00	\$10.00	\$1,250.00	\$16.12	\$2,015.00			
15	COMMON BORROW (CV)	CU YD	1,375	\$13.50	\$18,562.50	\$22.00	\$30,250.00	\$29.71	\$40,851.25			
16	TOPSOIL BORROW (LV)	CU YD	125	\$17.50	\$2,187.50	\$20.50	\$2,562.50	\$46.80	\$5,850.00			
17	AGGREGATE BASE, CLASS 5 (STREET) (CV) (P)	CU YD	574	\$31.00	\$17,794.00	\$50.00	\$28,700.00	\$32.37	\$18,580.38			
18	COMMON LABORER	hour	16	\$75.00	\$1,200.00	\$60.00	\$960.00	\$100.75	\$1,612.00			
19	1.5 CU YD SHOVEL	hour	8	\$150.00	\$1,200.00	\$125.00	\$1,000.00	\$186.00	\$1,488.00			
20	DOZER	hour	8	\$145.00	\$1,160.00	\$125.00	\$1,000.00	\$186.00	\$1,488.00			
21	12 CU YD TRUCK	hour	8	\$105.00	\$840.00	\$95.00	\$760.00	\$186.00	\$1,488.00			
22	3 CU YD FRONT END LOADER	hour	8	\$150.00	\$1,200.00	\$130.00	\$1,040.00	\$186.00	\$1,488.00			
23	SKID LOADER	hour	8	\$120.00	\$960.00	\$105.00	\$840.00	\$139.50	\$1,116.00			
24	BITUMINOUS PATCH - DRIVEWAY	SQ YD	205	\$19.40	\$3,977.00	\$20.00	\$4,100.00	\$20.23	\$4,147.15			
25	BITUMINOUS PATCH - STREET	SQ YD	22	\$32.25	\$709.50	\$45.00	\$990.00	\$33.59	\$738.98			
26	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	TON	185	\$77.75	\$14,383.75	\$98.00	\$18,130.00	\$81.04	\$14,992.40			
27	TYPE SP NON WEARING COURSE MIXTURE (2.B)	TON	246	\$72.30	\$17,785.80	\$96.00	\$23,616.00	\$75.39	\$18,545.94			
28	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	105	\$3.50	\$367.50	\$2.50	\$262.50	\$3.53	\$370.65			
29	CONSTRUCT CONCRETE CURB & GUTTER DESIGN B618	LIN FT	1,112	\$12.75	\$14,178.00	\$11.55	\$12,843.60	\$12.71	\$14,133.52			
30	CONCRETE VALLEY GUTTER	SQ YD	75	\$52.25	\$3,918.75	\$49.50	\$3,712.50	\$54.45	\$4,083.75			

		North Pine Aggregate, Inc. Forest Lake, MN		Knife River Corporation Sauk Rapids, MN		Dresel Contracting, Inc. Chisago City, MN			
31	7.0" DRIVEWAY APRON	SQ YD	58	\$54.50	\$3,161.00	\$59.00	\$2,262.00	\$43.45	\$2,520.10
32	6.0" CONCRETE WALK	SQ FT	370	\$6.30	\$2,331.00	\$5.00	\$1,850.00	\$6.05	\$2,238.50
33	5.0" CONCRETE WALK	SQ FT	2,495	\$5.05	\$12,599.75	\$3.95	\$9,605.75	\$4.79	\$11,951.05
34	12" RC APRON	EACH	2	\$650.00	\$1,300.00	\$525.00	\$1,050.00	\$672.75	\$1,345.50
35	15" RC APRON	EACH	1	\$675.00	\$675.00	\$600.00	\$600.00	\$698.75	\$698.75
36	TRASH GUARD FOR 12" APRON	EACH	2	\$340.00	\$680.00	\$375.00	\$750.00	\$393.25	\$786.50
37	TRASH GUARD FOR 15" APRON	EACH	1	\$395.00	\$395.00	\$450.00	\$450.00	\$559.00	\$559.00
38	12" RC STORM SEWER PIPE, CL V	LIN FT	312	\$32.00	\$9,984.00	\$28.50	\$8,892.00	\$33.25	\$10,374.00
39	15" RC STORM SEWER PIPE, CL V	LIN FT	189	\$33.70	\$6,389.30	\$30.75	\$5,811.75	\$37.25	\$7,040.25
40	12" PVC STORM SEWER PIPE	LIN FT	12	\$42.50	\$510.00	\$50.00	\$600.00	\$42.68	\$512.16
41	CONSTRUCT DRAINAGE STRUCTURE DES H	LIN FT	11.0	\$230.00	\$2,530.00	\$581.82	\$6,400.02	\$216.27	\$2,378.97
42	CONSTRUCT DRAINAGE STRUCTURE DES 48-4020	LIN FT	17.4	\$315.00	\$5,481.00	\$428.74	\$7,460.08	\$231.98	\$4,036.45
43	CONSTRUCT DRAINAGE STRUCTURE 18" NYOPLAST	EACH	1	\$1,670.00	\$1,670.00	\$900.00	\$900.00	\$1,391.00	\$1,391.00
44	CASTING ASSEMBLY (STORM)	EACH	8	\$565.00	\$4,520.00	\$900.00	\$7,200.00	\$675.19	\$5,401.52
45	12" CONCRETE STORM SEWER PLUG	EACH	1	\$190.00	\$190.00	\$300.00	\$300.00	\$266.50	\$266.50
46	CONNECT TO EXISTING STORM MANHOLE	EACH	1	\$500.00	\$500.00	\$350.00	\$350.00	\$864.50	\$864.50
47	7.5" BURY HYDRANT	EACH	1	\$4,200.00	\$4,200.00	\$2,500.00	\$2,500.00	\$4,381.00	\$4,381.00
48	6" GATE VALVE & BOX	EACH	1	\$1,350.00	\$1,350.00	\$1,500.00	\$1,500.00	\$2,366.00	\$2,366.00
49	6" WATERMAIN	LIN FT	22	\$47.00	\$1,034.00	\$32.00	\$704.00	\$62.75	\$1,380.50
50	CONNECT TO EXISTING WATERMAIN	EACH	1	\$850.00	\$850.00	\$500.00	\$500.00	\$1,313.00	\$1,313.00
51	CASTING ASSEMBLY (SANITARY)	EACH	1	\$300.00	\$300.00	\$650.00	\$650.00	\$721.50	\$721.50
52	ADJUST FRAME & RING CASTING	EACH	3	\$675.00	\$2,025.00	\$600.00	\$1,800.00	\$266.50	\$799.50
53	TRUNCATED DOMES	SQ FT	36	\$31.65	\$1,139.40	\$30.00	\$1,080.00	\$33.00	\$1,188.00
54	EROSION AND SEDIMENT CONTROL	LUMP SUM	1	\$4,475.00	\$4,475.00	\$1,000.00	\$1,000.00	\$5,265.00	\$5,265.00
55	EROSION CONTROL BLANKET, CATEGORY 0	SQ YD	60	\$3.15	\$189.00	\$2.07	\$124.20	\$3.90	\$234.00
56	SEED & FERTILIZER (MIXTURE 270)	ACRE	0.4	\$1,055.00	\$422.00	\$1,350.00	\$540.00	\$5,850.00	\$2,340.00
57	HYDRAULIC SOIL STABILIZER, TYPE 8	POUND	1,400	\$2.10	\$2,940.00	\$1.17	\$1,638.00	\$2.60	\$3,640.00
58	INLET PROTECTION	EACH	10	\$180.00	\$1,800.00	\$85.00	\$850.00	\$201.50	\$2,015.00
59	RIPRAP, CL. IV	CU YD	10	\$115.00	\$1,150.00	\$40.00	\$400.00	\$145.60	\$1,456.00
60	SILT FENCE, MACHINE SLICED	LIN FT	850	\$2.60	\$2,210.00	\$1.55	\$1,317.50	\$3.90	\$3,315.00
61	BIOROLL	LIN FT	100	\$3.15	\$315.00	\$5.25	\$525.00	\$3.90	\$390.00
62	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	1	\$1,200.00	\$1,200.00	\$200.00	\$200.00	\$2,509.00	\$2,509.00
63	FURNISH & INSTALL STREET NAME SIGN	EACH	1	\$475.00	\$475.00	\$225.00	\$225.00	\$520.00	\$520.00
64	FURNISH & INSTALL SIGN PANELS, TYPE C	SQ FT	6.25	\$50.00	\$312.50	\$48.00	\$300.00	\$130.00	\$812.50
65	SALVAGE SIGN	EACH	1	\$250.00	\$250.00	\$450.00	\$450.00	\$45.50	\$45.50

TOTAL BID AMOUNT = \$215,067.15 \$239,222.40 \$271,863.31

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. FRANCIS, MINNESOTA

HELD: June 16, 2014

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of St. Francis, Minnesota, was duly called and held in the Council Chambers in said City on the 16th day of June 2014, at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

The Council received bids on the construction of the Aztec Street NW Improvements project in the City, and after publicly opening, tabulating and analyzing said bids, proceeded to consider said bids. The following bids were received:

Bidder	Address	Amount of Bid
1. see attached bid abstract	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____

After discussion, Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RECEIVING BIDS AND
AWARDING CONTRACT FOR IMPROVEMENT
CITY OF ST. FRANCIS MINNESOTA
RESOLUTION 2014-19**

WHEREAS, pursuant to an advertisement for bids for the Aztec Street NW Improvements project for construction of street and utility improvements, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

see attached bid abstract_____

AND WHEREAS, it appears that North Pine Aggregate, Inc. of Forest Lake, MN is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ST. FRANCIS MINNESOTA:

1. The mayor and clerk are hereby authorized and directed to enter into a contract with North Pine Aggregate, Inc. of Forest Lake, MN in the name of the City of St. Francis for the Aztec Street NW Improvements project according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposit made with their bids, except that the deposits of the successful bidder and the next two (2) lowest bidders shall be retained until a contract has been signed.

Adopted by the City Council this 16th day of June, 2014.

Jerry Tveit, St. Francis Mayor

Barbara I. Held, City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
CITY OF ST. FRANCIS
COUNTY OF ANOKA

I, the undersigned, being the duly qualified and acting Clerk of the City of St. Francis, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes of a meeting of the City Council of said City held on the date therein indicated with the original thereof on file in my office, and the same is a full, true and complete transcript therefrom, insofar as the same relates to the resolution awarding a contract on the Aztec Street NW Improvements project.

WITNESS my hand and the seal of said City this _____ day of June, 2014.

City Clerk

(SEAL)