

CITY OF ST. FRANCIS  
CITY COUNCIL AGENDA  
**June 17, 2013**  
ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)  
4115 Ambassador Blvd. NW  
6:00 PM

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
  - a. City Council Minutes –June 3, 2013
  - b. Accept the Resignation of Police Officer Nicholas Steiger
  - c. Authorization to Advertise for the Police Officer Vacancy
  - d. TNT Fireworks: Fireworks Permit for June 22 to July 9 in the County Market parking lot
  - e. Payment of Claims
5. Meeting Open to the Public
  - a. 23555 Ambassador Blvd: Request for a Duplex versus Single Family at this location
6. Petitions, Requests, Applications
  - a. LePage & Sons: Refuse License Application
7. Ordinances & Resolution
  - a. Resolution 2013-20: Resolution Revoking Municipal State Aid Streets
  - b. Resolution 2013-21: Resolution Establishing Municipal State Aid Streets
8. Reports of Consultants & Staff Members
  - a. Engineer:
  - b. Attorney:
  - c. Staff:
    - Fire Dept.:
    - Public Works:
    - Liquor Store:
    - Police:
    - City Administrator Report:
9. Reports from Council Members
10. Report from Mayor:
11. Old Business
12. New Business
13. Adjournment

**Calendar of Event**

- June 15: Patriot Motorcycle Ride comes through St. Francis at approximately 12:30 pm
- June 19: Planning Commission Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm
- June 21: Movies in the Park – *The Lorax* @ Community Park starting at dusk
- June 26: Joint Fire Service Group – Five City Meeting @ Ramsey City Hall 7:00 pm
- June 27: Pioneer Day Re-cap Meeting @ Patriot Lanes Bar & Grill 6:30 pm
- June 29: Minniman Triathlon: bike portion of the race ride through St. Francis starting at approx. 8:30 am
- July 1: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
- July 4: City Offices Closed in Observance of the Fourth of July Holiday
- July 15: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm

TO: Mayor & City Council

FROM: Matthew L. Hylan,  
City Administrator

RE: Agenda Memorandum – June 17, 2013 Meeting

**Agenda Items:**

**4. Consent Agenda:**

**5. Meeting Open to the Public:**

- a. 23555 Ambassador Boulevard NW: Attached is a letter from Mark Horner Investments, LLC requesting adjustments to an existing use located at 23555 Ambassador Boulevard NW. Mr. Horner has been advised this needs to go before the St. Francis Planning Commission, but has chosen to not make any application(s) and make a direct request to the City Council.

**6. Petitions, Requests, Applications:**

- a. *LePage & Sons Refuse License Application*: Attached is a copy of the fourth refuse haulers application for the City of St. Francis. A motion would be in order to approve this request based on previous Council discussions.

**7. Ordinances & Resolutions:**

- a. *Resolution 2013-20*: Attached is Resolution 2013-20 Revoking Municipal State Aid Streets. Additionally attached is a memorandum from Jared Voge, City Engineer regarding both Resolution 2013-20 and 2013-21. A motion would be in order to approve these changes through Resolution 2013-20.
- b. *Resolution 2013-21*: Attached is Resolution 2013-21 Establishing Municipal State Aid Streets. A motion would be in order to approve Resolution 2013-21.

**8. Reports:**

- a. **Engineer:**
- b. **Attorney:**
- c. **Staff:**
  - Finance Director:**
  - Building Official:**
  - Fire:**
  - Public Works:**
  - Liquor Store:**
  - Police:**
  - City Administrator:**

**11. Old Business:**

**12. New Business:**

CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY

CITY COUNCIL MINUTES

June 3, 2013

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Mike Haggard, Amy Lazere, Tim Brown and Chris McClish. Also present were Police Chief Jeff Harapat, Fire Chief Dean Kapler, Building Official Andy Schreder, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, City Administrator Matt Hylen and City Clerk Barb Held.
3. **Adopt Agenda:** Move 7a to 6a and add Police Update. MOTION BY LAZERE SECOND McCLISH TO ADOPT THE JUNE 3, 2013 CITY COUNCIL AGENDA. Motion carried 5-0.
4. **Consent Agenda:** MOTION BY LAZERE SECOND BROWN TO APPROVE THE JUNE 3, 2013, CITY COUNCIL CONSENT AGENDA AS A-C AS FOLLOWS:
  - a. Approve the City Council Minutes of May 20, 2013.
  - b. Approve the Addendum to Agreement of Building Official Services Between the City of Nowthen and the City of St. Francis
  - c. Approve the Payment of Claims for \$ 131,405.09 (Check #'s 65647-65717)Motion carried 5-0.
5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:**
  - a. **Donation(s) Acknowledgement from St. Francis Lions Club:** Mayor Tveit thanked the St. Francis Lions Club for their donation of \$250 to the St. Francis Fire Department and \$1,250 to Pioneer Days. MOTION BY McCLISH SECOND HAGGARD TO OFFICIALLY ACCEPT THE TWO DONATIONS FROM THE ST. FRANCIS LIONS CLUB. Tveit asked about the donation to the fire department would this go to the general fire department fund or the relief association. Being the Lions Club did not specifically note the Relief Association it would go into the Fire Department General Fund. Motion carried 5-0.
7. **Ordinances & Resolution:**
8. **Reports of Consultants & Staff Members:**
  - a. **Engineer: Rum River Bluffs Phase 2:** At the April 15, 2013 City Council meeting, it was noted the Emmerich Development's requested to enter into a 429 Assessment Agreement for the purpose of completing the second phase of the Rum River Bluffs Development. Plans and Specifications are required to be prepared for the project so that costs can be obtained for the improvements. An assessment agreement is currently being prepared for the project. The developer desires that the improvements be constructed beginning in July 2013. A resolution is

before you authorizing the plans and specifications along with a resolution authorizing the advertisement. A public hearing is not required since an assessment agreement is being prepared. Lazere asked if there was another phase to this development. MOTION BY BROWN SECOND HAGGARD TO ADOPT RESOLUTION 2013-18 A RESOLUTION ORDERING IMPROVEMENT AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS. Motion carried 5-0.

MOTION BY LAZERE SECOND McCLISH TO ADOPT RESOLUTION 2013-19 A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT OF BIDS. Motion carried 5-0.

b. **Attorney:**

c. **Staff:**

**Building Official: Building Department Report:** Building Official Andy Schroeder asked for a few minutes to give a re-cap of the building department. Schroeder stated I was hired as a part time employee a year ago in July and went full time in January 2013. A lot is going on within the two cities (St. Francis and Nowthen). Schroeder explained the funding of the building inspections department. It is fee for service; the fees are generated by the building permit fees. Schroeder addressed the different expenses in the building department. Due to the terrain of both cities, I have been able to utilize the old squad car but not in all areas. I realized a more versatile vehicle is needed with the seasons and some of the area we need to get to. The Public Works Department has let me use the Escape when it is available. That type of vehicle would allow me to get to the areas I need to go. The vehicle has a higher clearance. Tveit asked if the Escape is on the State Bid. Hylen stated yes. Tveit asked this be placed on the next agenda as part of the packet. Haggard said if we would be subbing (contracting) out the service we wouldn't be buying manuals, vehicles etc. Brown said we have more of an influence on the customer service, workmanship and accountability when the inspector is an employee. Schroeder stated if any of the city council has questions regarding the vehicle or anything about his department let him know.

**Finance Director: Utility Billing:** Since February, due to budget cuts and no longer a receptionist out front, both Barb (city clerk) and myself have been helping the customers that come in to city hall. Mulvihill said a good portion of the activity is residents dropping off their water/sewer bills. I would like to see how the city council feels about having a drop box outside city hall and maybe giving the customers a onetime credit for the ones that sign up to pay online. People have stated they don't like dropping it off at the fire station because no one is there. Lazere said she talked to two different cities regarding taking payment. No reason they have to personally drop them off in city hall. Lazere would like to see us go online payments that is what everything is moving to. Tveit agreed to encourage customers to pay online. Sell it as a quick easy way to pay, save gas, stamp. Try to promote it also in the newsletter. Hylen stated we want to make sure you as a council are aware of what we are exploring right now. What we are doing now is inefficient. Consensus of the city council to promote the auto pay, have a drop box at city hall and eliminate the one at the fire station.

**Fire Dept.: Quotes for Painting the Fire Station:** Two quotes were received for painting the exterior of the fire station. The quotes received were Jadin Painting Inc \$18,500 and Steinbrecher Painting Inc. \$15,434. MOTION BY BROWN SECOND McCLISH TO ACCEPT BOTH QUOTES FROM JADIN PAINTING INC. AND STEINBRECHER PAINTING INC.

Lazere asked when was the last time it was painted. It was noted the building has not been painted since it was built. Motion carried 5-0. MOTION BY McCLISH SECOND LAZERE TO ENTER INTO A CONTRACT WITH STEINBRACHER PAINTING INC IN THE AMOUNT OF \$15,434 TO PAINT THE FIRE STATION. Motion carried 5-0.

**Public Works: Wellhead Protection Plan:** Minnesota Department of Health (MDH) requires every community using ground water as their communities drinking water supply must have a wellhead protection plan every ten years. Our plan is in year 8, the renewal/modification process takes about 2 years to complete and we have started the process.

**Refuse Haulers:** The legislation this year passed a law to simplify the process for organized solid waste collection. We have interest in a fourth hauler wanting to be licensed in St. Francis. It is something we may want to research by limiting the number of licensed haulers because this would help prolong the life of our city roads. Bidding typically would be bid out every three to five years. Hylen said the reason this was brought to legislation was the process that cities had to go through previously was difficult. We like to have choices but that is why you would go out to get the best price for three to five years. The reason some of the cities are going with just one hauler is again due to the fact of the damage to the city streets. Tveit, Lazere, Haggard and Brown did not support the idea at this time. Haggard stated there are large belly dump trucks going by my house on Rum River Blvd. They are the ones we need to address. McClish said the roads Haggard is talking about are county roads; we are talking about city streets. I would be in support of this.

**Liquor Store:**

**Police Dept.: Grant Update:** Sgt. Rehling completed the grant and has been submitted. You will see more and more of Sgt. Rehling and his involvement within the department. Chief Harapat stated his current plan is to retire next year.

**City Administrator:**

9. **Reports from Council Members:** Lazere would like a workshop date set to discuss what is happening in the City and goal setting. Tveit said that is a good idea. Let's get a list of dates sent out to the City Council. Brown liked the idea of a goal-setting workshop. The last one was more of a recap for the new council members.

McClish thanked the Lions to for their donation. Pioneer Days is this weekend have fun but if anyone drinks make sure they have a sober cab.

10. **Report from Mayor:** Wednesday, June 26 at 7:00 at Ramsey City Hall is the five city joint meeting regarding the Joint Fire Service group.

A resident called a number of us this past weekend about signage in his development. We did tell him the City is trying to go away from the number of signs we have with the new reflectivity requirement. Consensus of the City Council was to limit the number of signage in the city.

Thanked the St. Francis Lions Club for their generous donations. They have over the years given us numerous donations they are a great organization. The Lions Club is looking for new members.

11. **Old Business:** None.

12. **New Business: City Administrator: Staffing:** We are trying to make city hall more efficient along with all of our locations. We have had a number of staffing cuts over the last couple of years. Staff is exploring a number of different ideas that would benefit the whole city and make are service delivery more efficient. This is a dialogue we need to continue having with the city council. Tveit said how can we make a change at city hall so they don't have to jump up each time someone walks in the door. This something we will need to address again.

13. **Adjournment:** The Regular City Council meeting adjourned at 7:09 pm.

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Barbara I. Held, City Clerk



23340 Cree Street NW, St. Francis, MN 55070  
763-753-2630

**LICENSE APPLICATION FOR MANUFACTURE, STORAGE, DISPLAY OR SALE OF CONSUMER FIREWORKS**

**APPLICANT**

First Name <b>Christopher</b>		Middle Name <b>Jon</b>		Last Name <b>Ulmer</b>	
Date of Birth	Driver License Number	Home Address		City <b>Fargo</b>	State Zip <b>ND 58104</b>
Home Phone	Cell Phone	Pager		Business Phone <b>701-526-2450</b>	
List address(es) & phone numbers where applicant can be reached if different than above:					
Address			Address		
Phone			Phone		

**List most recent locations where applicant has conducted business:**

<b>Apple Valley</b>
<b>Maple Grove</b>
<b>Plymouth</b>
Has applicant been convicted within the last three (3) years of any felony, misdemeanor, or gross misdemeanor for any state or federal statute (other than traffic offenses). If yes, explain: <b>NO</b>

**BUSINESS THAT WILL MANUFACTURE/STORE/DISPLAY/SELL CONSUMER FIREWORKS**

Name of Business <b>TNT Fireworks</b>		Address <b>2109 59th Avenue South</b>		City <b>Fargo</b>	State Zip <b>ND 58104</b>
Phone Number <b>701-400-7661</b>	Fax Number <b>866-807-1722</b>	Email Address <b>ulmerc@tntfireworks.com</b>		Zoning	
List kind of business to be conducted; general description of merchandise to be sold or service to be provided: <b>Retail sale of MN-approved Safe &amp; Sane Fireworks</b>					
Duration of business operation: <b>two weeks</b>					

**OTHER BUSINESSES**

List all other business(es) owned or managed by the applicant in the City of St. Francis (if more than two, please attach separate sheet)					
Business Name	Address		City	State	Zip phone
Business Name	Address		City	State	Zip phone

**ACKNOWLEDGEMENT**

Applicant understands those persons manufacturing, storing, displaying or selling consumer fireworks must be at least eighteen (18) years of age:	
<input checked="" type="checkbox"/> Yes	
<input type="checkbox"/> No	
Applicant understands what constitutes legal consumer fireworks and which fireworks are illegal:	
<input checked="" type="checkbox"/> Yes	
<input type="checkbox"/> No	

**APPLICANT TO SUPPLY WITH APPLICATION**

<input checked="" type="checkbox"/> Attach a signed letter of written permission from property owner of the building/property that sales are to take place to this application.
<input checked="" type="checkbox"/> Attach an 8 1/2 X 11 in. floor plan designating the area for manufacturing, storage, display or sales.
<input checked="" type="checkbox"/> Attach a list documenting the name, weight and quantity of consumer fireworks within the building and accompanying material safety data sheets.
<input checked="" type="checkbox"/> Fireworks samples for testing purpose _____ gross pounds (call fire marshall per Barb Held)
<input checked="" type="checkbox"/> Attach Material Safety Data Sheets
<input checked="" type="checkbox"/> Certificate of Insurance
<input checked="" type="checkbox"/> Application fee

Incomplete applications will not be accepted.

**APPLICANT TO READ AND SIGN**

The applicant and all Associates are required to strictly comply with City Ordinance and applicable State and Federal laws.

Failure to comply with Federal, State and Local Laws are punishable as a misdemeanor punishable by fines up to seven hundred dollars (\$700) and/or ninety (90) days in jail.

I hereby certify that the contents of this application are true to the best of my knowledge. I further state that I have read all relevant City Ordinances relating to the conduct, operation, and practice of this business within the City of St. Francis and that I understand them fully.

Applicant Signature: *[Signature]* Date: 06/05/13

**ADMINISTRATIVE INFORMATION (City Clerk Use Only)**

Date Application Received:	Application Received by:	Operating Dates for License:
6-4-13	Barb Held	06/22/13-07/09/13

Check #  
10053875

Building has been inspected and meets current uniform building codes.

\_\_\_\_\_  
Building Official

Building has been inspected and meets current uniform fire codes.

\_\_\_\_\_  
Fire Marshall

Building has approved automatic sprinkler system.

Building does not have an approved automatic sprinkler system.

Copy of photo identification received.

Background check completed.

City Council Approved.

APPROVED BY \_\_\_\_\_

DATE: \_\_\_\_\_

LEASE AGREEMENT/STAND AND TENT LOCATION  
TNT FIREWORKS

4511 Helton Drive, Florence, AL 35630  
800-243-1189 Fax (256) 764-9995

THIS AGREEMENT IS MADE BETWEEN Kings County Market ("Landlord") and TNT Fireworks ("Tenant")  
for the purpose of allowing Tenant to sell approved fireworks from the following premises (the "Location"):

Address: 23122 St. Francis Blvd NW off-st Hwy 47  
Cross Streets, if applicable  
Address: Kings County Market / MW0056  
Location Name/TNT Location No.  
City/State/Zip: St. Francis, MN 55070 Anoka  
County

A. Landlord agrees:

1) To lease the Location to Tenant, and Tenant, or Tenant's representative, shall have the exclusive right to operate a retail Fireworks Stand, Tent or other sales outlet, as Tenant may determine and as permitted by applicable law, at and from the Location for the following selling period(s):

From: June 22, 2013 To: July 9, 2013 ("July 4<sup>th</sup> Season")  
From: December 1, 2013 To: January 1, 2014 ("New Year's Season")

plus a reasonable period of time before and after each selling period for erecting and dismantling Tenant's equipment and delivering and removing Tenant's inventory. Landlord warrants to Tenant that Landlord has the right to enter into the Lease for the Location.

2) Not to permit the sale, storage or advertising of consumer fireworks by any other person or entity from the Location or any property owned or controlled by Landlord within five (5) miles of the Location.

B. Tenant agrees:

1) To pay rental for the July 4<sup>th</sup> Season and for the New Year's Season, as follows:

July 4<sup>th</sup> Season: N/A if more than June 15, or sales, whichever is greater  
New Year's Season: N/A

2) To obtain and pay for all necessary permits and licenses required by law for the conduct of Tenant's business from the Location, to post with appropriate local authorities any bonds or other security which might be required for operation of Tenant's business from the Location, and to ensure that the operation of Tenant's business shall adhere to all applicable laws and regulations.

3) To provide liability insurance coverage in the aggregate amount of \$1,000,000.00 and to deliver to Landlord, prior to occupancy, a certificate of insurance evidencing such insurance covering the erection and operation of Tenant's retail outlet, naming Landlord (and Landlord's mortgagee, if applicable) as additional insured, and to indemnify, defend and hold harmless Landlord from and against any claims arising from the erection, maintenance or operation of Tenant's retail outlet.

4) To keep the Location clean and free from garbage and trash during the Season and to remove all of Tenant's property after each Season and return possession of the Location to Landlord after each Season in substantially the same condition as received, ordinary wear and tear excepted.

C. Landlord and Tenant agree:

1) If Tenant determines for any other reason in Tenant's sole discretion not to occupy the Location, Tenant shall have the right to terminate this Lease for a single Season or any number of Seasons as specified in the notice of termination and receive a refund of all unearned rental.

2) If governmental authorities having proper jurisdiction over this Location modify any applicable law, ordinance or regulation governing the storage or retail sale of consumer fireworks from the Location, then this Lease is subject to revision at Tenant's option.

3) This Lease shall be automatically renewed on the same terms and conditions as set forth above, for each Season through 2013, unless cancelled by Tenant prior to January 1. If Landlord receives an offer to lease the Location for sale of fireworks at any time prior to the first anniversary of the termination of this Lease for any reason other than Tenant's default, Landlord shall give Tenant notice of such offer, and Tenant shall have the right of first refusal to extend the term of the Lease on the same terms and conditions as the offer.

4) Landlord acknowledges that Tenant may designate another person or entity to operate the retail fireworks outlet at the Location, but Tenant shall remain liable for all of Tenant's obligations hereunder. Tenant may elect not to operate a retail fireworks outlet at the Location for any Season, in which case Tenant shall not receive a refund of any rental paid and this Lease shall continue in full force and effect.

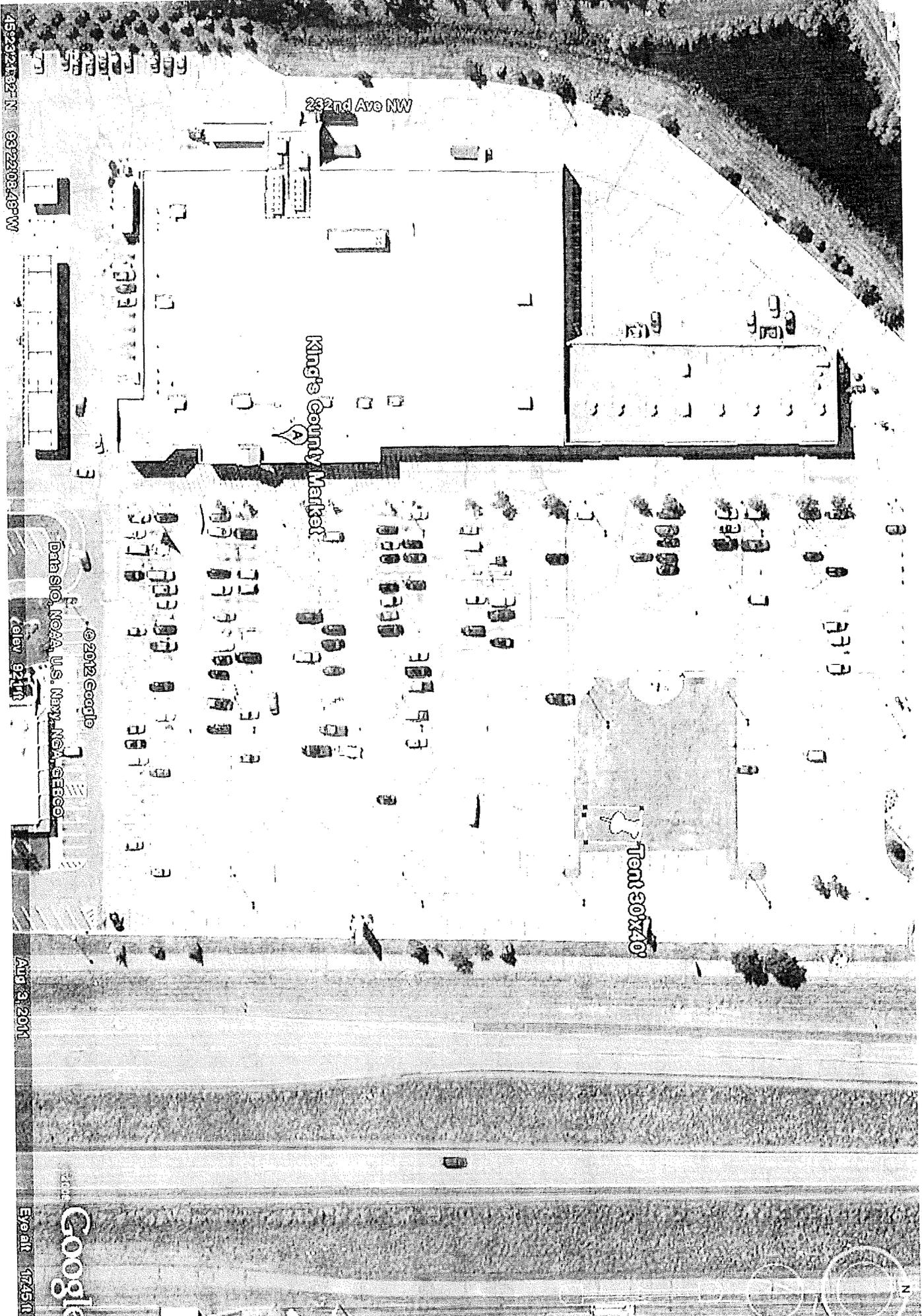
5) An addendum of 2 pages is attached hereto.

LANDLORD Name: Kings County Market ADDITIONAL INSURED, if any Name: \_\_\_\_\_  
Address: 23122 St. Francis Blvd Address: \_\_\_\_\_  
City/State/Zip: St. Francis, MN 55070 City/State/Zip: \_\_\_\_\_  
Phone: 763-753-3334 Phone: \_\_\_\_\_

Tax ID#: \_\_\_\_\_  
E-mail: Steve@kingsmarket.net

LANDLORD Signature: [Signature]  
Print Name: STEVE NOTRANG  
Date Signed: 5/23/13

TNT FIREWORKS REPRESENTATIVE  
Signature: [Signature]  
Print Name: Chris Williams  
Date Signed: 5/23/13  
Sales Associate Number: 339



232nd Ave NW

King's County Market

Tent 30'x40'

© 2012 Google

Data SIO, NOAA, U.S. Navy, NGA, GEBCO

45° 21' 32" N 89° 23' 03" W

elev 821ft

Aug 3, 2011

Google

Eye alt 17.51ft



101040	AMERICAN PRIDE S/S GIVEAWAY	1	0
101823	BIG BLAST SS-PDQ J09	4	766.08
102044	GOOD TIME BAG SS COM		0
101005	BARGAIN BAG S/S - PDQ	1	0
102046	PYRO PAK BAG SS COM J10	1	239.85
102048	INDEPENDENCE TRAY SS COM J10	4	1151.52
102050	HOT ZONE SS COM J10	2	639.8
101277	NITE THRILLER S/S-05	4	0
102052	49'ER SS COM J10		639.84
102199	49'ER SS CT		0
102054	ALL AMERICAN SS COM J10	4	1535.76
102174	ALL AMERICAN SS 8/1		0
102056	PERFECT SHOW SS COM J10		319.96
101808	TNT BIG TIMER SS J09	1	359.97
102129	THE BIG DELUXE SS-ALL J11		0
102130	THE BIG DELUXE SS-COM J11		0
101664	BIG ONE S/S COM J07	1	0
200863	CAROUSEL J11	1	57.6
200757	MINI MONSTER FOUNTAIN J07	1	0
200096	CUCKOO FOUNTAIN	1	230.4
200803	L'IL RED DEVIL J09	1	230.4
200170	KILLER BEE FOUNTAIN	1	192
200883	COLORFUL RAIN J11	1	96
200971	HEATED FOUNTAIN J12		0
200095	CRICKETS FOUNTAIN	1	172.8
200759	PURPLE RAIN FTN J07	1	172.8
200761	LIL PATRIOT J07	1	115.2
200781	ENFUEGO J08	1	172.8
200972	PARFAIT FOUNTAIN J12		0
200236	PICCOLO PETE FOUNTAIN	1	153.6
200805	GRANDE LATTE J09	1	0
200978	SURFS UP!		0
200785	CHARMED J08	1	192
200979	SHANGHAI SURPRISE J12		0
200760	OLD GLORY FOUNTAIN J07	1	115.2
200184	MAD DOG FOUNTAIN	1	249.6
200622	MAIN SQUEEZE J06	3	374.04
200821	RAINBOW'S END - J09	1	0
200987	INDEPENDENCE DAY J12		0
200725	PSYCHEDELIC 500G - WM - J07	1	0
200625A	FREEDOM EAGLE J06	1	0
200730	SHINING STAR J07	1	192
200807	FLASH DANCE J09	1	0
200855	O-BLIVION J11		287.82
200870	DIZZY TIZZY J11		0
200303	SURROUND SOUND FOUNTAIN	1	0
200786	MOLTEN POT J08	1	239.88

200875	STAR VOYAGER J11	1	160
200917	JUMBO PURPLE RAIN J11	1	191.88
200809	LEAPING LIZARDS J09	1	287.88
200871	CRAZY COLORS J11		0
200985	GAME TIME		0
200986	WAKE UP CALL		0
200498	DELIRIUM	1	167.94
200740	LIGHT THE NIGHT J07	1	335.88
200499	MIGHTY MAX	1	0
200974	AMERICAN LIGHT FOUNTAIN		0
200988	SUPER SNAZZY J12		0
200792	CASCADING WATERFALL J08	1	159.96
200860	ENCORE J11	2	319.92
200994	OPENING SHOW J12		191.96
200619	STANDING OVATION J06	1	0
200723	COSMIC CREATION J07	1	223.96
230009	JUMBO CALIFORNIA CANDLE	1	230.4
290142	GROUND BLOOM FLOWER PK 6 J07	1	144
290148	JUMPING JACKS - 12 PK J10	1	384
320536	POP-IT'S TNT	3	288
320476	PARTY TIME PARTY POPPER J07 ST	1	0
320480	TNT BLASTS BAG OF 6 J07	1	96
320328	5K CRACKLING THUNDER STRING	1	134.4
320579	HORSESHOE CRAB J12		0
351047	SMOKE BOMB J11	1	288
351036	SMOKE BALLS ASST'D TNT J07	2	480
351037	ASSORTED COLOR AMMO SMOKE	1	172.8
380246	MORNING GLORY TORCH 14 IN J09	1	288
380089	#10 GOLD SPARKLER U.S. FLAG	2	230.4
380088	36 IN MORNING GLORY BAG OF 6	1	268.8
380245	#20 SPARKLER GOLD J09	1	153.6
390014	PUNK JUMBO J07	1	40
679073	COUNTER CASE NOV SS		361.6
679070	COUNTER CASE FTN		0
679071	COUNTER CASE SMK		0
679076	COUNTER CASE SMALL ITEMS		331.2
679068	COUNTER CASE FTN A		382.4
730148	WATER CAN EXTINGUISHER	1	0
730321E	BUNGEE CORD, RED 18 IN X8M	44	658.24
730051	BAG - TNT SMALL - 500 EA	1	12
730058	BAG - TNT LARGE - 500 EA	1	12
730472	SIGN - ROAD RKT HARDWARE J10	2	30
730471	SIGN - ROAD ROCKET J10	2	50
730470	SIGN - ROCKET FLAGGER J10	2	64
930559	TRAY TENT	24	0
931117E	BOX TENT(RED)	8	0

## MATERIAL SAFETY DATA SHEET – Consumer Fireworks

<b>SECTION 1 – IDENTITY: Consumer Fireworks 1.4G</b>	
Importer's Name	American Promotional Events/TNT Fireworks
Emergency Telephone Number	Normal Business Hours – 800-243-1189 After Hours – ChemTel – 800-255-3924
Address	Corporate Office
	4511 Helton Dr.
	Florence, AL 35630

<b>SECTION 2 - Hazardous Ingredients/Identity Information</b>
<p>Consumer fireworks contain various mixtures of oxidizers and fuels, and are designed to burn and produce visible and audible effects when they are caused to ignite by a user. The oxidizers include potassium nitrate, strontium nitrate and potassium perchlorate. Fuels include charcoal, sulfur, starch, and aluminum.</p> <p>All chemical composition is contained within the device, and there should be minimal-to-no exposure to the chemicals under normal conditions of handling of the type typically involved in retail sales operations.</p> <p>The chemical mixtures are stable to temperatures up to at least 250°F, and no ignition of these devices should occur during normal handling, transportation, movement, and storage. A match or other flame or heat source is required to ignite the fuse on the devices in order to cause the devices to operate.</p>

<b>SECTION 3- PHYSICAL/CHEMICAL CHARACTERISTICS</b>			
Boiling Point	N/A	Specific Gravity (H <sub>2</sub> O=1)	N/A
Vapor Pressure (mm Hg)	N/A	Melting Point	N/A
Vapor Density (AIR=1)	N/A	Evaporation Rate (Butyl Acetate = 1)	N/A - All solids
Solubility in Water: slight			
Appearance and Odor: All chemical composition is contained inside a cardboard or other container			

<b>SECTION 4- FIRE AND EXPLOSION HAZARD DATA</b>			
Flash Point (Method Used)	Ignition temperature exceeds 250°F		
Flammable Limits	N/A – no vapor present		
LEL	N/A	UEL	N/A
Extinguishing Media	Water		
Special Fire Fighting Procedures: Evacuate the area if a fire reaches the fireworks and they begin to burn vigorously. Allow sprinklers to function, if present – they should control the fire. Otherwise, evacuate the area and await arrival of fire fighters.			
Unusual Fire and Explosion Hazards – Suffocation methods should not be used – the devices contain their own oxygen. Use a strong water flow instead. A fire that has reached consumer fireworks may produce substantial smoke as well as flame, sparks, and burning projectiles. Once consumer fireworks begin burning, all persons must immediately evacuate the area. Only fire fighters wearing appropriate safety equipment should ever consider approaching an area where consumer fireworks are on fire. Remote firefighting methods should be use whenever possible. Where conditions permit, it may be advisable to allow the fireworks to burn to completion – this will greatly simplify clean-up efforts.			

<b>SECTION 5- REACTIVITY DATA</b>			
Stability	Unstable		Conditions to Avoid: Open flames, hot surfaces, rough handling
	Stable	X	
Incompatibility (Materials to Avoid)		none	
Hazardous Decomposition or Byproducts		Considerable smoke may be produced in a fire	
Hazardous Polymerization	May Occur		Conditions to Avoid: N/A
	Will Not Occur	X	

<b>SECTION 6 - HEALTH HAZARD DATA</b>			
Routes of Entry	Inhalation N	Skin N	Ingestion N
Health Hazards (Acute and Chronic)	Health hazards should be minimal – all chemical composition is contained inside sealed devices. If leakage occurs and contact with skin occurs, be sure to wash hands promptly, and before eating or drinking.		
Carcinogenicity	NTP N/A	IARC Monographs N/A	OSHA Regulated N/A
Signs and Symptoms of Exposure	N/A		
Medical Conditions Generally Aggravated by Exposure	None, except in case of fire. Smoke exposure is then the greatest possible concern (in addition to fire).		
Emergency and First Aid Procedures	Evacuate area if a fire reaches the fireworks. If smoke inhalation occurs, remove persons to fresh air and contact emergency medical services		

<b>SECTION 7 - PRECAUTIONS FOR SAFE HANDLING AND USE</b>	
Steps to Be Taken in Case Material is Released or Spilled	Cautionously pick up the spilled devices and place them in a marked container. Contact your American Promotional/TNT representative for removal instructions.
Waste Disposal Method	Contact your American Promotional/TNT representative for disposal information.
Precautions to Be Taken in Handling and Storing	Avoid extreme temperatures, open flame and sparks, and rough handling
Other Precautions	Intentional misuse/mischief poses the greatest concern with these devices in a retail setting. Monitor the fireworks display area on an ongoing basis, and keep young children, intoxicated persons, and any time of open flame out of the fireworks area. No smoking is ever permitted near fireworks.

<b>SECTION 8 - CONTROL MEASURES</b>		
Respiratory Protection (Specify Type) N/A – no vapor or dust exposure with intact items		
Ventilation	Local Exhaust N/A	Special N/A
	Mechanical (General) N/A	Other N/A
Protective Gloves – not required for retail sales		Eye Protection N/A
Other Protective Clothing/Equipment – none required for retail sales		
Work/Hygienic Practices – wash hands after handling fireworks and before eating or drinking		





PAYMENT BATCH AP 06-17-13

**ACE SOLID WASTE, INC.**

06/01/2013	10497673	E 101-42110-384	Refuse/Garbage Disposal	4058 ST. FRANCIS BLVD	60.28
06/01/2013	10497673	E 101-42210-384	Refuse/Garbage Disposal	3740 BRIDGE ST	81.46
06/01/2013	10497673	E 101-43100-384	Refuse/Garbage Disposal	4058 ST. FRANCIS BLVD	15.07
06/01/2013	10497673	E 101-43100-384	Refuse/Garbage Disposal	22825 ST. FRANCIS BLVD	40.90
06/01/2013	10497673	E 101-43210-384	Refuse/Garbage Disposal	23340 CREE ST	35.45
06/01/2013	10497673	E 101-45200-384	Refuse/Garbage Disposal	4058 ST. FRANCIS BLVD	15.07
06/01/2013	10497673	E 101-45200-384	Refuse/Garbage Disposal	22825 ST. FRANCIS BLVD	40.89
06/01/2013	10497673	E 601-49440-384	Refuse/Garbage Disposal	4020 ST. FRANCIS BLVD	65.98
06/01/2013	10497673	E 601-49440-384	Refuse/Garbage Disposal	4058 ST. FRANCIS BLVD	15.07
06/01/2013	10497673	E 602-49490-384	Refuse/Garbage Disposal	4020 ST. FRANCIS BLVD	65.97
06/01/2013	10497673	E 602-49490-384	Refuse/Garbage Disposal	4058 ST. FRANCIS BLVD	15.07
06/01/2013	10497673	E 609-49750-384	Refuse/Garbage Disposal	23307 ST FRANCIS BLVD	130.96
06/01/2013	10499671	E 101-43210-439	Recycling Days	RECYCLE DAY	1,552.30
					\$2,134.47

**AMERIPRIDE LINEN & APPAREL SER**

06/05/2013	1002481436	E 609-49750-219	Rug Maintenance	Rugs-Liquor Store	54.57
06/12/2013	1002487360	E 101-41940-219	Rug Maintenance	RUGS-CITY HALL	58.34
					\$112.91

**ANCOM TECHNICAL CENTER**

05/21/2013	37813	E 101-42210-217	Other Operating Supplies	TECH SERVICE	107.00
06/07/2013	38352	E 101-42210-217	Other Operating Supplies	REPAIR PAGER	12.00
					\$119.00

**ANOKA COUNTY**

06/07/2013	228253	E 101-43100-408	Ice& Snow Removal	MARCH-BRINE	22.98
					\$22.98

**ANOKA COUNTY CENTRAL COMM.**

06/05/2013	2013029	E 101-42110-311	Contract	EQUIP CHARGES	367.25
06/05/2013	2013032	E 101-42210-217	Other Operating Supplies	BELT CLIP	8.63
06/06/2013	2013-288	E 101-42110-321	Telephone	PHONE	71.54
					\$447.42

**ASPEN MILLS**

05/29/2013	135580	E 101-42210-437	Uniform Allowance	SAWYER	35.95
05/29/2013	135581	E 101-42210-437	Uniform Allowance	PHELPS	35.95
05/29/2013	135582	E 101-42210-437	Uniform Allowance	VNUK	35.95
05/29/2013	135583	E 101-42110-437	Uniform Allowance	ANDERSON	172.23
05/29/2013	135584	E 101-42110-437	Uniform Allowance	SCHWIEGER, N	486.79
05/29/2013	135585	E 101-42110-437	Uniform Allowance	SCHWIEGER, T	528.05
05/30/2013	135661	E 101-42110-437	Uniform Allowance	ROBERTS	202.95
05/30/2013	135662	E 101-42110-437	Uniform Allowance	JOHNSON	32.80

\$1,530.67

**BALTHAZOR, JARED**

05/10/2013	4506 230	E 601-49440-444	Refund & Reimbursement	CREDIT BALNACE	49.31
					<u>\$49.31</u>

**BARGEN INC.**

06/06/2013	213312	E 101-43100-406	Asphalt Repair & Maint	INFRARED PATCHING	15,310.00
					<u>\$15,310.00</u>

**BELLBOY CORPORATION**

05/30/2013	78415100	E 609-49751-251	Liquor For Resale	LIQUOR	544.30
					<u>\$544.30</u>

**BERNICK COMPANIES, THE**

06/03/2013	63541	E 609-49751-252	Beer For Resale	BEER	113.10
					<u>\$113.10</u>

**BGS (BARNA GUZY)**

05/31/2013	117148	E 101-41600-312	Criminal Legal Fees	FORFEITURE-MISC	117.00
05/31/2013	117149	E 101-41600-312	Criminal Legal Fees	FORFEITURE-HANSON	1,341.34
05/31/2013	117150	E 101-41600-312	Criminal Legal Fees	FORFEITURE-KNOLLENBERG	14.00
					<u>\$1,472.34</u>

**BOLTON & MENK, INC.**

04/24/2013	157103	E 402-43000-303	Engineering Fees	PUBLIC SERVICES FACILITY	1,265.00
05/15/2013	156499	E 601-49440-303	Engineering Fees	GIS	170.00
05/15/2013	156500	G 602-16500	Construction in Progress	AMBASSADOR TRUNK IMP	195.00
05/22/2013	156656	E 226-45100-303	Engineering Fees	TH 47 PEDESTRIAN FLASHER IN	783.50
05/22/2013	156658	E 101-43100-303	Engineering Fees	2013 STATE AID	1,480.00
05/22/2013	156659	G 803-22102	Esc-Meridian Beh Health	MERIDIAN BEHAVIORAL HEALTH	3,968.00
05/22/2013	156660	E 101-43100-303	Engineering Fees	RUM RIVER BLUFFS DEVEL COM	1,299.50
					<u>\$9,161.00</u>

**CONNEXUS ENERGY**

05/21/2013	13-6241	E 402-43000-441	Miscellaneous	NEW FACILITY TURN LANE	730.18
05/30/2013	GI 557	E 101-43100-381	Electric Utilities	INSTALL ON BRIDGE ST	2,372.00
					<u>\$3,102.18</u>

**CORPORATE CONNECTION**

06/04/2013	7332	E 101-43100-417	Uniform Clothing & PPE	SAFETY VESTS	21.38
06/04/2013	7332	E 101-45200-417	Uniform Clothing & PPE	SAFETY VESTS	21.38
06/04/2013	7332	E 601-49440-417	Uniform Clothing & PPE	SAFETY VESTS	21.38
06/04/2013	7332	E 602-49490-417	Uniform Clothing & PPE	SAFETY VESTS	21.38
					<u>\$85.52</u>

**COUNTY MARKET - CITY ACCOUNT**

06/01/2013	224.0613	E 101-42210-212	Motor Fuels	FUEL	115.01
06/01/2013	224.0613	E 101-42210-441	Miscellaneous	MISC	57.25
06/01/2013	224.0613	E 101-42210-441	Miscellaneous	OAK GROVE FIRE HOUSE	22.18
06/01/2013	227.0513	E 101-45200-212	Motor Fuels	FUEL	148.86
					<u>\$343.30</u>

**COURIER, THE**

05/30/2013	49147	E 609-49750-340	Advertising	ADVERTISING	218.00
05/30/2013	49199	E 101-43210-439	Recycling Days	RECYCLING AD	89.00

05/30/2013	49199	E 601-49440-352	General Notices and Pub Info	DRINKING WATER REPORT	579.00
05/30/2013	49643	E 101-45230-340	Advertising	PIONEER DAYS	535.00
					\$1,421.00

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**CRYSTAL SPRINGS ICE**

05/28/2013	29246	E 609-49751-254	Miscellaneous Merchandise	MISC	52.00
06/01/2013	29311	E 609-49751-254	Miscellaneous Merchandise	MISC	99.30
06/04/2013	29329	E 609-49751-254	Miscellaneous Merchandise	MISC	71.20
06/08/2013	29382	E 609-49751-254	Miscellaneous Merchandise	MISC	109.60
					\$332.10

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**DAHLHEIMER DIST. CO. INC.**

05/30/2013	1045701	E 609-49751-252	Beer For Resale	BEER	2,914.45
05/30/2013	1045701	E 609-49751-254	Miscellaneous Merchandise	MISC	346.00
06/05/2013	1065399	E 609-49751-252	Beer For Resale	BEER	13,239.47
06/05/2013	1065399	E 609-49751-254	Miscellaneous Merchandise	MISC	667.20
06/05/2013	12782	E 609-49751-252	Beer For Resale	BEER	127.50
					\$17,294.62

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**DAY DISTRIBUTING CO.**

06/07/2013	704540	E 609-49751-252	Beer For Resale	BEER	4,874.40
06/07/2013	704540	E 609-49751-255	N/A Products	N/A	19.20
					\$4,893.60

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**DE LAGE LANDEN**

06/08/2013	18267976	E 101-42110-200	Office Supplies	POLICE COPIER	253.89
06/08/2013	18271590	E 101-41400-240	Office Equip	CITY HALL COPIER	261.92
					\$515.81

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**DEX MEDIA EAST LLC**

06/05/2013	71.50	E 609-49750-340	Advertising	ADVERTISING	71.50
					\$71.50

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**E.H. RENNER**

06/03/2013	130500000	E 601-49440-233	Water Treatment Plant Maint	WELL PUMP INSPECTIONS	405.00
					\$405.00

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**ELITE SANITATION**

05/29/2013	21137	E 101-45200-402	Janitorial Service	PORTABLE TOILET	578.61
06/09/2013	21196	E 101-45230-217	Other Operating Supplies	PIONEER DAYS	1,973.75
					\$2,552.36

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**EMBEDDED SYSTEMS**

05/20/2013	33205	E 101-42110-311	Contract	6 MONTH SIREN FEE	502.08
					\$502.08

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**ENVIROTECH SERVICES, INC.**

05/30/2013	201314162	E 101-43100-407	Gravel Repair & Maint	CALCIUM CHLORIDE	11,556.00
					\$11,556.00

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**FERGUSON WATERWORKS**

05/28/2013	22992	E 601-49440-259	Water Meters	METERS	1,118.06
					\$1,118.06

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**FIRE SAFETY USA, INC.**

05/31/2013	61039	E 101-42210-437	Uniform Allowance	HELMETS/GOGGLES	1,745.00
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\$1,745.00

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**FREEDOM SERVICES, INC.-FD**

06/10/2013	14210	G 101-21706	Flex Account	JULY 2013	488.24
06/10/2013	14210	G 101-21708	Health Premium	JULY 2013	1,714.36
					<hr/>
					\$2,202.60

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**FREEDOM SERVICES, INC-MA**

06/10/2013	14211	E 101-41540-301	Auditing and Acct g Services	JULY 2013	82.00
					<hr/>
					\$82.00

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**G&K SERVICES, INC**

06/04/2013	1043451362	E 601-49440-402	Janitorial Service	MATS	24.62
06/04/2013	1043451365	E 101-42110-402	Janitorial Service	MATS	55.47
06/04/2013	1043451365	E 101-43100-402	Janitorial Service	MATS	13.86
06/04/2013	1043451365	E 101-45200-402	Janitorial Service	MATS	13.86
06/04/2013	1043451365	E 601-49440-402	Janitorial Service	MATS	13.86
06/04/2013	1043451365	E 602-49490-402	Janitorial Service	MATS	13.86
					<hr/>
					\$135.53

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**GERDIN AUTO SERVICE, INC.**

05/07/2013	66856	E 101-45230-311	Contract	2008 TRAILER FLOAT	47.20
					<hr/>
					\$47.20

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**GRAINGER, INC.**

05/28/2013	9152228970	E 601-49440-233	Water Treatment Plant Maint	SOLENOID	218.03
05/30/2013	9154650403	E 602-49490-217	Other Operating Supplies	PARTS	105.60
					<hr/>
					\$323.63

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**GRANITE CITY JOBBING CO.**

05/29/2013	765518	E 609-49750-210	Operating Supplies	OPERATING	51.75
05/29/2013	765518	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
05/29/2013	765518	E 609-49751-254	Miscellaneous Merchandise	MISC	50.00
05/29/2013	765518	E 609-49751-256	Tobacco Products For Resale	TOBACCO	285.57
05/29/2013	765518	G 101-20810	Sales Tax Payable	USE TAX	(0.88)
06/04/2013	766399	E 609-49750-210	Operating Supplies	OPERATING	42.51
06/04/2013	766399	E 609-49751-254	Miscellaneous Merchandise	MISC	13.64
06/04/2013	766399	E 609-49751-256	Tobacco Products For Resale	TOBACCO	574.14
06/11/2013	767421	E 609-49750-210	Operating Supplies	OPERATING	80.85
06/11/2013	767421	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.01
06/11/2013	767421	E 609-49751-256	Tobacco Products For Resale	TOBACCO	450.62
					<hr/>
					\$1,558.46

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**HAWKINS, INC.**

05/29/2013	3472495	E 601-49440-216	Chemicals and Chem Products	CHLORINE	3,089.17
					<hr/>
					\$3,089.17

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**HENRYS WATERWORKS, INC.**

05/31/2013	16501	E 601-49440-217	Other Operating Supplies	MARKING PAINT	77.08
06/06/2013	16514	E 601-49440-217	Other Operating Supplies	MARKING PAINT	87.38
06/06/2013	16514	E 602-49490-217	Other Operating Supplies	MARKING PAINT	87.37
					<hr/>
					\$251.83

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**ISD #15**

06/05/2013	1088	E 101-42110-221	Vehicle Repair & Maintenance	2012 CHARGER	45.34
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06/06/2013	1090	E 101-42110-221	Vehicle Repair & Maintenance	2010 CHARGER	660.29
06/12/2013	1092	E 601-49440-221	Vehicle Repair & Maintenance	2007 DODGE	518.98
06/12/2013	1092	E 602-49490-221	Vehicle Repair & Maintenance	2007 DODGE	518.98
					\$1,743.59

**JJ TAYLOR DISTRIBUTING**

06/05/2013	2038871	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
06/05/2013	2038871	E 609-49751-252	Beer For Resale	BEER	672.80
					\$675.80

**JOHNSON BROS WHLSE LIQUOR**

05/24/2013	578091	E 609-49751-253	Wine For Resale	WINE	(43.07)
05/29/2013	1582891	E 609-49751-206	Freight and Fuel Charges	FREIGHT	9.56
05/29/2013	1582891	E 609-49751-251	Liquor For Resale	LIQUOR	605.00
05/29/2013	1582892	E 609-49751-206	Freight and Fuel Charges	FREIGHT	54.40
05/29/2013	1582892	E 609-49751-253	Wine For Resale	WINE	1,463.35
05/29/2013	1582893	E 609-49751-206	Freight and Fuel Charges	FREIGHT	84.54
05/29/2013	1582893	E 609-49751-251	Liquor For Resale	LIQUOR	4,311.00
06/05/2013	1588990	E 609-49751-206	Freight and Fuel Charges	FREIGHT	22.05
06/05/2013	1588990	E 609-49751-251	Liquor For Resale	LIQUOR	1,813.10
06/05/2013	1588991	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.23
06/05/2013	1588991	E 609-49751-253	Wine For Resale	WINE	412.00
					\$8,745.16

**KERNS, WILLIAM**

04/10/2013	15940	E 601-49440-444	Refund & Reimbursement	CREDIT BALANCE	42.64
					\$42.64

**LMC INSURANCE TRUST**

06/03/2013	25243	E 101-41400-160	Work Comp Insurance	4TH INSTALL W/C	400.00
06/03/2013	25243	E 101-41500-160	Work Comp Insurance	4TH INSTALL W/C	181.00
06/03/2013	25243	E 101-42110-160	Work Comp Insurance	4TH INSTALL W/C	6,339.25
06/03/2013	25243	E 101-42210-160	Work Comp Insurance	4TH INSTALL W/C	2,104.50
06/03/2013	25243	E 101-43100-160	Work Comp Insurance	4TH INSTALL W/C	2,531.50
06/03/2013	25243	E 101-43210-160	Work Comp Insurance	4TH INSTALL W/C	78.75
06/03/2013	25243	E 101-45200-160	Work Comp Insurance	4TH INSTALL W/C	850.25
06/03/2013	25243	E 601-49440-160	Work Comp Insurance	4TH INSTALL W/C	1,021.00
06/03/2013	25243	E 602-49490-160	Work Comp Insurance	4TH INSTALL W/C	874.00
06/03/2013	25243	E 609-49750-160	Work Comp Insurance	4TH INSTALL W/C	884.00
06/03/2013	43958	E 101-41110-360	Insurance	4TH INSTALL INSURANCE	51.56
06/03/2013	43958	E 101-41120-360	Insurance	4TH INSTALL INSURANCE	1.66
06/03/2013	43958	E 101-41400-360	Insurance	4TH INSTALL INSURANCE	486.56
06/03/2013	43958	E 101-41410-360	Insurance	4TH INSTALL INSURANCE	24.71
06/03/2013	43958	E 101-41500-360	Insurance	4TH INSTALL INSURANCE	185.84
06/03/2013	43958	E 101-41540-360	Insurance	4TH INSTALL INSURANCE	4.00
06/03/2013	43958	E 101-41550-360	Insurance	4TH INSTALL INSURANCE	8.84
06/03/2013	43958	E 101-41600-360	Insurance	4TH INSTALL INSURANCE	26.72
06/03/2013	43958	E 101-41910-360	Insurance	4TH INSTALL INSURANCE	27.30
06/03/2013	43958	E 101-41940-360	Insurance	4TH INSTALL INSURANCE	570.42
06/03/2013	43958	E 101-42110-360	Insurance	4TH INSTALL INSURANCE	3,439.78
06/03/2013	43958	E 101-42210-360	Insurance	4TH INSTALL INSURANCE	2,075.94
06/03/2013	43958	E 101-42400-360	Insurance	4TH INSTALL INSURANCE	11.94

06/03/2013	43958	E 101-42700-360	Insurance	4TH INSTALL INSURANCE	11.12
06/03/2013	43958	E 101-43100-360	Insurance	4TH INSTALL INSURANCE	2,427.81
06/03/2013	43958	E 101-43210-360	Insurance	4TH INSTALL INSURANCE	58.61
06/03/2013	43958	E 101-45000-360	Insurance	4TH INSTALL INSURANCE	17.43
06/03/2013	43958	E 101-45200-360	Insurance	4TH INSTALL INSURANCE	3,532.78
06/03/2013	43958	E 101-45230-217	Other Operating Supplies	4TH INSTALL INSURANCE	6.82
06/03/2013	43958	E 101-49200-360	Insurance	4TH INSTALL INSURANCE	9.37
06/03/2013	43958	E 601-49440-360	Insurance	4TH INSTALL INSURANCE	3,202.87
06/03/2013	43958	E 602-49490-360	Insurance	4TH INSTALL INSURANCE	1,513.78
06/03/2013	43958	E 609-49750-360	Insurance	4TH INSTALL INSURANCE	479.64
					\$33,439.75

**MALZ, RICK**

06/10/2013	662 217	E 601-49440-444	Refund & Reimbursement	CREDIT BALANCE	38.57
					\$38.57

**MARTIES FARM SERVICE**

05/16/2013	223008	E 101-45200-419	Turf/Fertilizer/Weed Control	CRABGRASS PREVENT	729.10
					\$729.10

**MCDONALD DIST CO.**

05/30/2013	330584	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
05/30/2013	330584	E 609-49751-252	Beer For Resale	BEER	6,636.45
05/30/2013	330584	E 609-49751-255	N/A Products	N/A	17.65
06/06/2013	331133	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
06/06/2013	331133	E 609-49751-252	Beer For Resale	BEER	11,860.55
06/06/2013	331134	E 609-49751-254	Miscellaneous Merchandise	MISC	34.00
					\$18,554.65

**MIDWEST TESTING LLC**

06/05/2013	2813	E 601-49440-229	Project Repair & Maintenance	TESTING	2,465.00
					\$2,465.00

**MN DEPT OF HEALTH**

05/21/2013	1020058.0613	E 601-49440-313	Sample Testing	QTRLY CONNECTION FEE	2,408.00
					\$2,408.00

**NORTHWEST ASSOC. CONSULTANTS**

06/04/2013	20837	E 101-41910-311	Contract	CITY PROJECTS	7,115.06
06/04/2013	20838	E 101-41910-311	Contract	2013 MAY MEETINGS	200.00
06/04/2013	20839	G 803-22102	Esc-Meridian Beh Health	MERIDIAN BEH HEALTH	2,516.25
06/04/2013	20839	G 803-22103	Jones-Minor Subdivision	JONES LOT LINE	41.25
					\$9,872.56

**OLSON POWER AND EQUIPMENT, INC**

05/03/2013	94845	E 101-45200-218	Equipment Repair & Maintenance	PARTS	225.74
06/04/2013	96102	E 101-45200-218	Equipment Repair & Maintenance	VALVE	124.67
					\$350.41

**PAUSTIS & SONS**

06/03/2013	8402316	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.25
06/03/2013	8402316	E 609-49751-253	Wine For Resale	WINE	279.00
					\$284.25

**PHILLIPS WINE & SPIRITS CO.**

05/24/2013	3505342	E 609-49751-251	Liquor For Resale	LIQUOR	(91.47)
05/29/2013	2429893	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.60
05/29/2013	2429893	E 609-49751-251	Liquor For Resale	LIQUOR	1,038.56
05/29/2013	2429894	E 609-49751-206	Freight and Fuel Charges	FREIGHT	39.70
05/29/2013	2429894	E 609-49751-253	Wine For Resale	WINE	1,456.00
05/29/2013	2429895	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.88
05/29/2013	2429895	E 609-49751-254	Miscellaneous Merchandise	MISC	129.00
06/05/2013	2433660	E 609-49751-206	Freight and Fuel Charges	FREIGHT	23.52
06/05/2013	2433660	E 609-49751-251	Liquor For Resale	LIQUOR	1,313.31
06/05/2013	2433661	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.47
06/05/2013	2433661	E 609-49751-253	Wine For Resale	WINE	56.00
06/05/2013	2433662	E 609-49751-206	Freight and Fuel Charges	FREIGHT	2.94
06/05/2013	2433662	E 609-49751-254	Miscellaneous Merchandise	MISC	83.90
					\$4,072.41

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**PPL INDUSTRIES**

06/03/2013	0050326-IN	E 101-43210-439	Recycling Days	MATTRESSES/RECYCLING	375.00
					\$375.00

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**PRINTING UNLIMITED**

06/04/2013	6708	E 101-41110-344	Newsletter	2013 NEWSLETTER	82.12
06/04/2013	6708	E 101-41400-322	Postage	2013 NEWSLETTER	24.15
06/04/2013	6708	E 101-41400-322	Postage	2013 NEWSLETTER	229.57
06/04/2013	6708	E 101-41500-441	Miscellaneous	2013 NEWSLETTER	43.48
06/04/2013	6708	E 101-42110-441	Miscellaneous	2013 NEWSLETTER	82.12
06/04/2013	6708	E 101-42210-441	Miscellaneous	2013 NEWSLETTER	43.48
06/04/2013	6708	E 101-42400-352	General Notices and Pub Info	2013 NEWSLETTER	82.12
06/04/2013	6708	E 601-49440-322	Postage	2013 NEWSLETTER	125.60
					\$712.64

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**ROSEVILLE, CITY OF**

06/04/2013	217489	E 101-41110-310	Computer Consulting Fees	IT SERVICES	238.79
06/04/2013	217489	E 101-41400-310	Computer Consulting Fees	IT SERVICES	795.97
06/04/2013	217489	E 101-42110-310	Computer Consulting Fees	IT SERVICES	1,074.56
06/04/2013	217489	E 101-42210-310	Computer Consulting Fees	IT SERVICES	198.99
06/04/2013	217489	E 101-43100-310	Computer Consulting Fees	IT SERVICES	198.99
06/04/2013	217489	E 101-45200-310	Computer Consulting Fees	IT SERVICES	198.99
06/04/2013	217489	E 601-49440-310	Computer Consulting Fees	IT SERVICES	198.99
06/04/2013	217489	E 602-49490-310	Computer Consulting Fees	IT SERVICES	198.99
06/04/2013	217489	E 609-49750-310	Computer Consulting Fees	IT SERVICES	238.81
					\$3,343.08

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**ROYAL SUPPLY**

05/24/2013	13084	E 101-41940-210	Operating Supplies	SUPPLIES	20.61
05/24/2013	13084	E 101-42110-217	Other Operating Supplies	SUPPLIES	41.22
05/24/2013	13084	E 101-43100-217	Other Operating Supplies	SUPPLIES	20.61
05/24/2013	13084	E 101-45200-217	Other Operating Supplies	SUPPLIES	20.61
05/24/2013	13084	E 601-49440-217	Other Operating Supplies	SUPPLIES	20.61
05/24/2013	13084	E 602-49490-217	Other Operating Supplies	SUPPLIES	20.62
06/08/2013	13156	E 101-41940-210	Operating Supplies	SUPPLIES	7.32
06/08/2013	13156	E 101-42110-217	Other Operating Supplies	SUPPLIES	14.65
06/08/2013	13156	E 101-43100-217	Other Operating Supplies	SUPPLIES	7.32

06/08/2013	13156	E 101-45200-217	Other Operating Supplies	SUPPLIES	7.32
06/08/2013	13156	E 601-49440-217	Other Operating Supplies	SUPPLIES	7.32
06/08/2013	13156	E 602-49490-217	Other Operating Supplies	SUPPLIES	7.37
06/11/2013	13168	E 101-41940-210	Operating Supplies	MOPS	6.10
06/11/2013	13168	E 101-42110-217	Other Operating Supplies	MOPS	12.21
06/11/2013	13168	E 101-43100-217	Other Operating Supplies	MOPS	6.10
06/11/2013	13168	E 101-45200-217	Other Operating Supplies	MOPS	6.10
06/11/2013	13168	E 601-49440-217	Other Operating Supplies	MOPS	6.10
06/11/2013	13168	E 602-49490-217	Other Operating Supplies	MOPS	6.14
					\$238.33

**SCHAFFER, ANGELICA**

03/10/2013	14751 78	E 601-49440-444	Refund & Reimbursement	CREDIT BALANCE	17.30
					\$17.30

**SCHARBER & SONS**

04/25/2013	P11473	E 101-45200-218	Equipment Repair & Maintenance	SCREW	29.27
04/30/2013	P11909	E 101-45200-218	Equipment Repair & Maintenance	BLADES	615.75
					\$645.02

**SOUTHERN WINE & SPIRITS OF MN**

05/30/2013	1037970	E 609-49751-206	Freight and Fuel Charges	FREIGHT	8.96
05/30/2013	1037970	E 609-49751-251	Liquor For Resale	LIQUOR	708.31
05/30/2013	1037971	E 609-49751-206	Freight and Fuel Charges	FREIGHT	23.75
05/30/2013	1037971	E 609-49751-253	Wine For Resale	WINE	864.00
06/06/2013	1040883	E 609-49751-206	Freight and Fuel Charges	FREIGHT	8.75
06/06/2013	1040883	E 609-49751-251	Liquor For Resale	LIQUOR	701.56
					\$2,315.33

**ST. FRANCIS COLLISION & GLASS**

03/21/2013	6704	E 101-42110-218	Equipment Repair & Maintenance	2010 DODGE CHARGER	740.32
					\$740.32

**ST. FRANCIS TRUE VALUE HARDWAR**

05/08/2013	23950	E 101-42210-217	Other Operating Supplies	SUPPLIES	13.19
05/09/2013	23941	E 101-45200-229	Project Repair & Maintenance	SUPPLIES	66.00
05/15/2013	23999	E 101-42210-217	Other Operating Supplies	SUPPLIES	26.36
05/28/2013	25033	E 601-49440-217	Other Operating Supplies	SUPPLIES	5.07
05/28/2013	25033	E 602-49490-217	Other Operating Supplies	SUPPLIES	5.06
05/28/2013	25053	E 101-43100-217	Other Operating Supplies	SUPPLIES	30.70
05/28/2013	25053	E 101-45200-217	Other Operating Supplies	SUPPLIES	30.70
					\$177.08

**STEINKE, JESSICA**

04/10/2013	1845	E 601-49440-444	Refund & Reimbursement	CREDIT BALANCE	75.97
					\$75.97

**STRASSER, MATTHEW**

05/20/2013	4525 231	E 601-49440-444	Refund & Reimbursement	CREDIT BALANCE	103.99
					\$103.99

**STREICHER S**

05/31/2013	1023986	E 101-42110-104	Reserves	RESERVES	129.90
					\$129.90

**THE AMERICAN BOTTLING COMPANY**

06/03/2013	2449719178	E 609-49751-254	Miscellaneous Merchandise	MISC	200.42
					\$200.42

**THORPE DISTRIBUTING COMPANY**

05/31/2013	16762	E 609-49751-252	Beer For Resale	BEER	145.50
05/31/2013	755396	E 609-49751-253	Wine For Resale	WINE	168.00
					\$313.50

**TOTAL CONTROL SYSTEMS, INC.**

06/05/2013	6531	E 601-49440-229	Project Repair & Maintenance	MEETING	250.15
06/05/2013	6531	E 602-49490-229	Project Repair & Maintenance	MEETING	250.15
					\$500.30

**VINOCOPIA, INC.**

05/31/2013	78136	E 609-49751-206	Freight and Fuel Charges	FREIGHT	18.00
05/31/2013	78136	E 609-49751-253	Wine For Resale	WINE	1,264.00
					\$1,282.00

**WINE MERCHANTS**

06/05/2013	458180	E 609-49751-206	Freight and Fuel Charges	FREIGHT	2.94
06/05/2013	458180	E 609-49751-253	Wine For Resale	WINE	162.80
					\$165.74

**WIRTZ BEVERAGE MN**

05/30/2013	1080044132	E 609-49751-206	Freight and Fuel Charges	FREIGHT	25.61
05/30/2013	1080044132	E 609-49751-251	Liquor For Resale	LIQUOR	2,270.57
05/30/2013	1080044132	E 609-49751-253	Wine For Resale	WINE	96.00
05/30/2013	1080044132	E 609-49751-254	Miscellaneous Merchandise	MISC	31.92
06/06/2013	1080047075	E 609-49751-206	Freight and Fuel Charges	FREIGHT	60.90
06/06/2013	1080047075	E 609-49751-251	Liquor For Resale	LIQUOR	1,728.33
06/06/2013	1080047075	E 609-49751-253	Wine For Resale	WINE	900.00
06/06/2013	1080047075	E 609-49751-254	Miscellaneous Merchandise	MISC	67.24
					\$5,180.57

**WORKMAN, JAY & KATHIE**

06/10/2013	4446 231	E 601-49440-444	Refund & Reimbursement	CREDIT BALANCE	27.43
					\$27.43

**\$184,611.86****FUND SUMMARY**

101 GENERAL FUND	\$86,334.44
226 PEDERSON PATH FUND	\$783.50
402 CAPITAL EQUIPMENT	\$1,995.18
601 WATER FUND	\$16,469.53
602 SEWER FUND	\$3,899.34
609 MUNICIPAL LIQUOR FUND	\$68,604.37
803 ESCROW	\$6,525.50
Total	184,611.86

June 12, 2013

City of St. Francis

[city@st.francismn.org](mailto:city@st.francismn.org)

Re: Property for sale at 23555 Ambassador Blvd.

To Whom It May Concern:

With regard to the above mentioned property, I am making request to the City of St. Francis along with the Zoning Dept. of St. Francis to give their consideration in zoning this property as was originally zoned for two single family residential units contained in one structure (duplex).

Mark Horner Investments, LLC is very interested in purchasing this property as a duplex with the intent on making it two separate dwellings meeting all necessary building codes with firewall in between the dwellings and each with their own front entrance. It would be difficult and expensive to turn this structure into a single family dwelling with the two garages and two staircases in between. The plumbing would need to be re-routed under bearing walls which would be a great expense and very impractical. It is my belief that this property will remain on the market and be left as an eyesore should you zone it for a single family dwelling.

Turning it into a duplex would be relatively simple. This property currently has two separate sewer systems – one that is connected to the city sewer and one that is connected to the old septic. I would connect both sewers to the city sewer. In addition, there is one water main to the structure. I would like to run two water mains – one for each unit with two separate water meters for each unit.

My goal is to remodel the building with the intent of having two separate dwelling units in one structure meeting all necessary building codes. I have been in the flipping industry for 5 years and in the plumbing & heating industry for over 28 years. I am well aware of the needed renovations to make this property workable as a duplex. Keeping the structure as a duplex would, in my opinion, help the city with a higher property tax rate as opposed to a single family dwelling rate.

Enclosed is a footprint of the current structure. You will see the impracticality of changing it to a single family dwelling and the practicality of keeping it as a duplex.

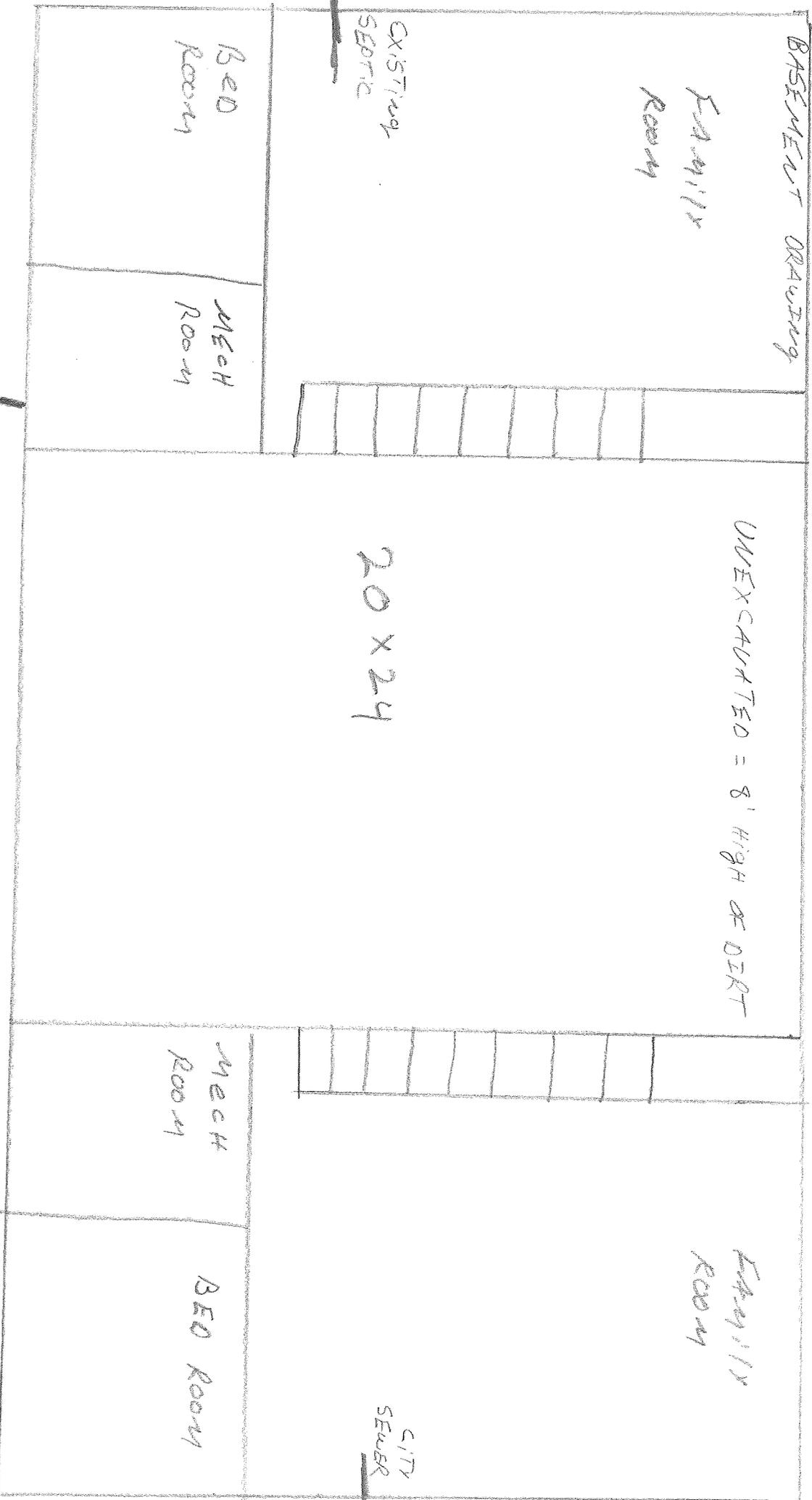
Thank you for your consideration,

Mark Horner

Mark Horner Investments, LLC

763-238-0690

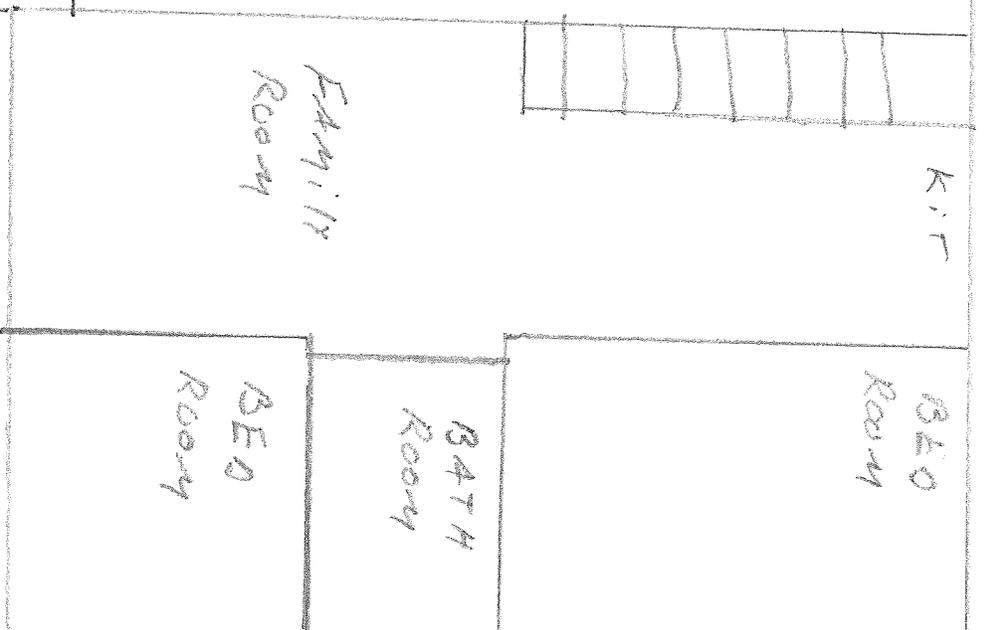
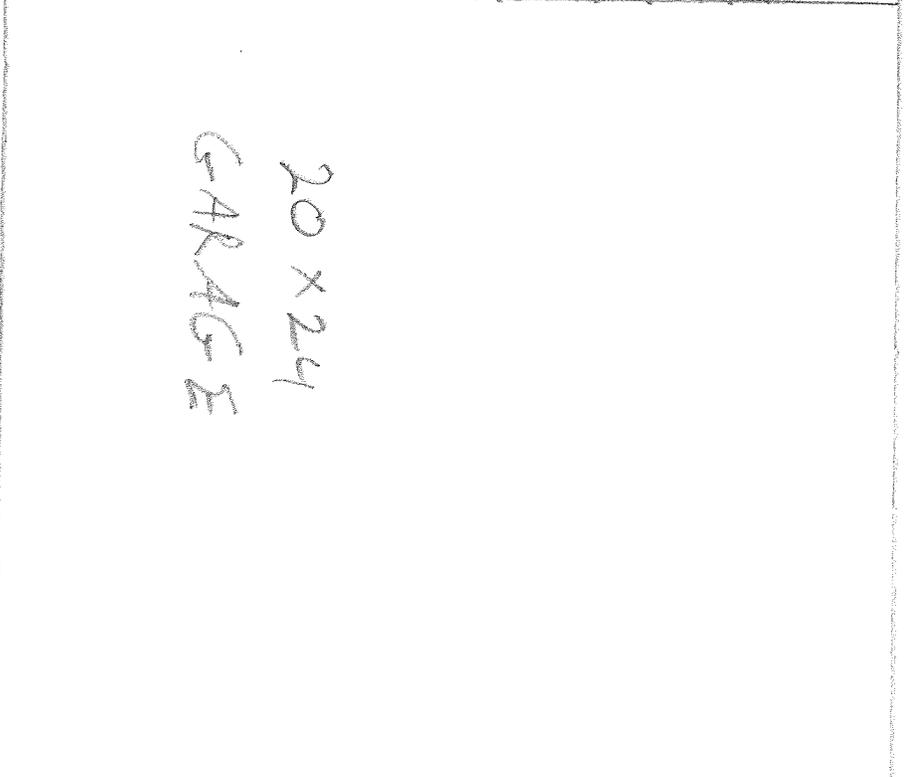
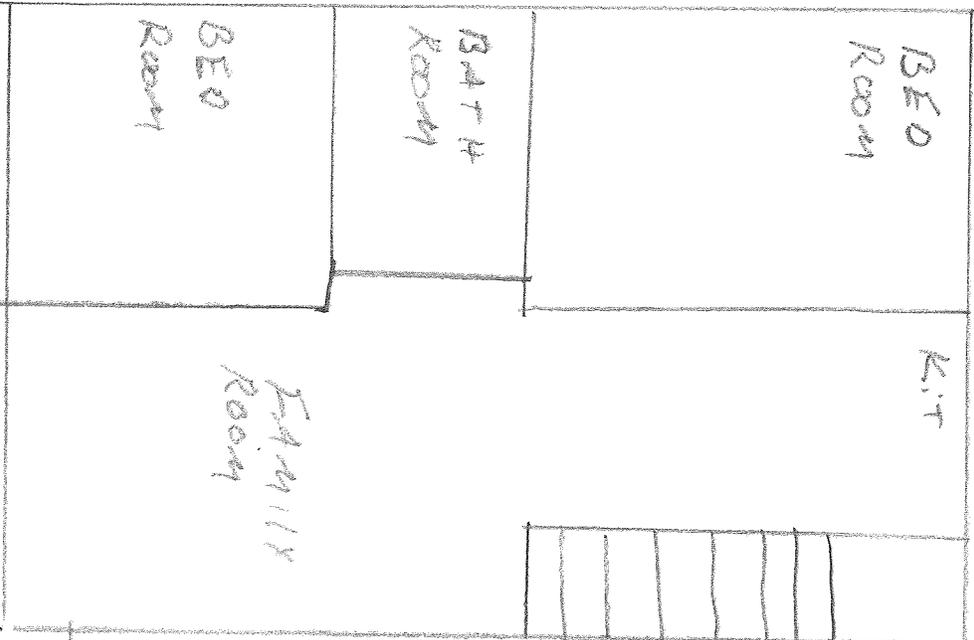
BASEMENT DRAWING



NOTES

The purpose of this drawing is to show that the basements are two separate entities and would not be able to be together because of the dirt that separates them. There is no way any equipment could remove the dirt due to the building that is above it. It would be difficult to tie the sewer drain lines together because of the unexcavated area between the two basements. You would also need two separate heating systems.

P#7



NOTE: The purpose of this drawing is to show the impracticability of changing the existing layout. To try & connect the two facilities by going through the garage was making a hallway would seem peculiar at best to say the least.

P.# 2



**REFUSE HAULER LICENSE APPLICATION**

January 1, 2013 to December 31, 2013

**Fee: \$150 +  
\$ 25/truck**

BUSINESS NAME LePage & Sons

23602 University Ave NW

STREET NAME Bethel, MN 55005

MAILING ADDRESS same ↑

OWNERS NAME CUNT LEPAGE

BUSINESS PHONE 763-757-7100 HOME PHONE \_\_\_\_\_

Make a License Number of vehicles to be used in City:

_____	_____	\$25.00
<u>see attached</u>	_____	\$25.00
_____	_____	\$25.00
_____	_____	\$25.00

**SECTION 6.34 SUBDIVISION 4. HAULER LICENSEE REQUIREMENTS**

A. Hauler licenses shall be granted only upon the condition that the licensee have water-tight, packer-type vehicles in good condition to prevent loss in transit of liquid or solid cargo, that the vehicle be kept clean and as free from offensive odors as possible and not allowed to stand in any street longer than reasonably necessary to collect garbage or refuse, and that the same be dumped or unloaded only at the designated sanitary land-fill or RDF plant, and strictly in accordance with regulations relating thereto.

B. Before a garbage and refuse hauler's license shall be issued, the applicant shall file with the City Clerk-Treasurer evidence that he has provided public liability insurance on all vehicles in at least the sum of \$100,000.00 for the injury of one person, \$300,000.00 for the injury of two or more persons in the same accident, and \$50,000.00 for property damages.



US DOT 1061148

23602 University Ave NW  
Bethel, MN 55005

763.757.7100

763.772.0633 fax  
www.LePageandSons.com web

**SIDE LOAD**

Truck #203  
Vin #: 1FVHCFAN02RJ80395  
Lic #: YBH3379  
Make: Freightliner  
Model: Condor  
Year: 2002

Truck #205  
Vin #: 1FVHCFANX2RJ80405  
Lic #: YBH3381  
Make: Freightliner  
Model: Condor  
Year: 2002

**Disposal Disclosure**

LePage & Sons Waste Solutions is committed to providing the best environmentally responsible solutions to its customers and community. Therefore, in and effort to fulfill state requirements, (Minnesota Statute 115A.9302), we have compiled the list below of disposal sites for your information. \*\*\*You may be responsible for any liability that results from contamination at a facility where your wastes have been deposited. Minnesota believes that its waste management system provides substantially more financial and environmental protection than depositing waste in landfills in other states. Managing your waste in Minnesota may minimize your potential liability. You could face future cleanup liabilities if your waste is taken to a landfill that does not have adequate environmental safeguards.

**Primary Disposal Facilities:**

RRT Newport  
2901 Maxwell Ave.  
Newport, MN 55055  
MPCA Permit #SW-286

Blaine Transfer Station 2  
10304 Naples St NE  
Blaine, MN 55449  
MPCA Permit #SW-618

Hennepin County  
505 6th Ave N  
Minneapolis, MN 55405  
MPCA Permit #SW-396

GRE-Elk River  
10700 165th Ave NW  
Elk River, MN 55330  
MPCA Permit #SW-354

LePage & Sons uses only licensed facilities which either meet or exceed all federal and state environmental regulations.



# CERTIFICATE OF LIABILITY INSURANCE

LEPAG-1 OP ID: RG

DATE (MM/DD/YYYY)

05/21/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>SMA Insurance</b> 216 Park Ave South #101 St. Cloud, MN 56301 Chris Rodriguez	Phone: 320-251-3154 Fax: 320-251-1957	<b>CONTACT NAME:</b> Rosemary Goulet <b>PHONE (A/C, No, Ext):</b> 800-450-3154 <b>FAX (A/C, No):</b> 320-251-1957 <b>E-MAIL ADDRESS:</b> rosemary@smamn.com
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURER A:</b> West Bend Mutual Insurance Co.		<b>NAIC #</b> 15350
<b>INSURED</b> LePage & Sons Inc 23602 University Avenue EXT NW Bethel, MN 55005		
<b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			CPO1066927-05	01/01/2013	01/01/2014	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> WB1482						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY			CPO1066927-05	01/01/2013	01/01/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			CUO1066929-05	01/17/2013	01/01/2014	EACH OCCURRENCE \$ 4,000,000
	<input type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR					AGGREGATE \$ 4,000,000
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED <input checked="" type="checkbox"/> RETENTION \$ WAIVED						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WCO1066928-05	01/01/2013	01/01/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

CITYSF1  City of St Francis 23340 Cree St NW St Francis, MN 55070	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Rosemary Goulet</i>
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**REFUSE HAULER LICENSE APPLICATION**

C. Licensees shall deliver all refuse to the designated sanitary land-fill or RDF plant.

D. The Council, in the interest of maintaining healthful and sanitary conditions in the City, hereby reserves the right to specify and assign certain areas to all licensees, and to limit the number of licenses issued.

E. Each applicant shall file with the City Clerk-Treasurer, before a garbage and refuse hauler's license is issued or renewed, a schedule of proposed rates to be charged by him during the licensed period for which the application is made. The schedule of proposed rates, or a compromise schedule thereof, shall be approved by the Council before granting the license. Nothing herein shall prevent a licensee from petitioning the Council for review of such rates during the licensed period, and the Council may likewise consider such petition and make new rates effective at any time. No licensee shall charge rates in excess of the rates approved by the Council.

F. All licensees shall comply with all applicable statutes and County ordinances.

5/24/13            PRESIDENT  
Date                      Signature                      Title

**For City Use Only**

Receipt # \_\_\_\_\_ Date \_\_\_\_\_ License # \_\_\_\_\_ Date \_\_\_\_\_

Sales Tax Form \_\_\_\_\_ Worker's Com Form \_\_\_\_\_



# BOLTON & MENK, INC.®

## Consulting Engineers & Surveyors

7533 Sunwood Drive NW • Ramsey, MN 55303

Phone (763) 433-2851 • Fax (763) 427-0833

www.bolton-menk.com

### MEMORANDUM

To: Honorable Mayor Tveit  
Members of the City Council  
City of St. Francis

Date: June 12, 2013

From: *JAV* Jared Voge, P.E.  
City Engineer

Subject: Municipal State Aid Street System  
St. Francis, Minnesota  
BMI Project No. R18.106099

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#### **INTRODUCTION:**

Each year as part of our Municipal State Aid System (MSAS), the City of St. Francis is allowed to designate 20% of our total road mileage as Municipal State Aid Streets. In order for a street to be added to our Municipal State Aid System, it must connect to a Trunk Highway, County State Aid Highway, or other Municipal State Aid Street. The City has 11.94 miles available to designate as MSAS routes.

#### **BACKGROUND:**

In 2011/2012 discussions were held at the Municipal Screening Board regarding the method for calculating Needs for every City's MSAS. In the past, Needs could be generated on roadways which were not yet constructed. These roadways are referred to as non-existing routes. In previous years, the non-existing routes drew substantial Needs. The Needs calculation is being modified such that Needs are generated based on traffic volumes. Higher volume roads will generate greater Needs under the new system. Since non-existing routes will generate very few Needs as a result of zero traffic, the City's MSAS must be revised.

Staff has reviewed the existing MSAS which includes 6.77 miles of non-existing routes and has identified roadways where that mileage should be applied to maximize State Aid Needs and the funding associated with those Needs. Two maps illustrating the proposed changes have been enclosed for your information. Per Municipal State Aid Rules, route revisions must be approved by the City Council in a resolution.

#### **RECOMMENDATION:**

1. Adopt the enclosed Resolution Revoking Municipal State Aid Streets.
2. Adopt the enclosed Resolution Establishing Municipal State Aid Streets.

#### **BUDGET IMPACT:**

Adoption of the enclosed Resolutions will maximize the funding associated with the City's Municipal State Aid System.

If you have any questions on the above, please call.

JAV/kg  
Enclosure

*DESIGNING FOR A BETTER TOMORROW*  
Bolton & Menk is an equal opportunity employer

**CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY**

**RESOLUTION 2013-20**

**RESOLUTION REVOKING MUNICIPAL STATE AID STREETS**

WHEREAS, it appears to the City Council of the City of St. Francis that the streets hereinafter described as Municipal State Aid Streets under the provisions of Minnesota Law.

NOW THEREFORE IT BE RESOLVED, by the City Council of the City of St. Francis that the streets described as follows, to-wit:

Part of MSAS 102 229<sup>th</sup> Avenue Northwest-Cree Street Northwest to St. Francis Boulevard (TH 47)

MSAS 104 Eldorado Street Northwest-Ambassador Boulevard Northwest (CSAH 28) to 242<sup>nd</sup> Avenue Northwest

Part of MSAS 106 241 5<sup>th</sup> Avenue Northwest-St. Francis Boulevard (TH 47) to Rum River Boulevard (CR 72)

MSAS 107 239<sup>th</sup> Avenue Northwest- Rum River Boulevard (CR 72) to Verdin Street Northwest

MSAS 108 Verdin Street Northwest-239<sup>th</sup> Avenue Northwest to 243<sup>rd</sup> Avenue Northwest (CR 72)

Part of MSAS 109 235<sup>th</sup> Avenue Northwest-Arrowwood Street Northwest to Nightingale Street Northwest

MSAS 112 Drake Street Northwest-229<sup>th</sup> Avenue Northwest (CR 103) to 237<sup>th</sup> Avenue Northwest (CSAH 24)

MSAS 114 Cree Street Northwest-229<sup>th</sup> Street to Pederson Drive

MSAS 115 Bridge Street Northwest-St. Francis Boulevard (TH 47) to Ambassador Boulevard Northwest (CSAH 24)

MSAS 116 Zea Street Northwest-Ambassador Boulevard Northwest (CSAH 24) to 241<sup>st</sup> Avenue Northwest

MSAS 125 242<sup>nd</sup> Avenue Northwest-Navajo Street Northwest to Eldorado Street Northwest

MSAS 126 Navajo Street Northwest-241<sup>st</sup> Avenue Northwest to 242<sup>nd</sup> Avenue Northwest

be, and hereby are revoked as Municipal State Aid Streets of said City subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration.

The motion for the adoption of the foregoing resolution was made by Councilmember and was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

Councilmember  
Councilmember  
Councilmember  
Councilmember  
Mayor

and the following voted against the same:  
and the following abstained:  
and the following were absent:

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 1<sup>st</sup> DAY OF JULY, 2013.

---

Jerry Tveit, Mayor

ATTEST:

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Barbara I. Held, City Clerk

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted and approved by the City Council of said City on July 1, 2013.

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Barbara I. Held, City Clerk  
City of St. Francis

(SEAL)



**CITY OF ST FRANCIS  
ST FRANCIS, MN  
ANOKA COUNTY**

**RESOLUTION 2013-21**

**RESOLUTION ESTABLISHING MUNICIPAL STATE AID STREETS**

WHEREAS, it appears to the City Council of the City of St. Francis that the streets hereinafter described should be designated Municipal State Aid Streets under the provisions of Minnesota Law.

NOW THEREFORE IT BE RESOLVED, by the City Council of the City of St. Francis that the streets described as follows, to-wit:

233<sup>rd</sup> Avenue Northwest-232<sup>nd</sup> Avenue NW to St. Francis Boulevard Northwest (TH 47)  
241<sup>st</sup> Avenue Northwest-Ute Street Northwest to Roanoke Street Northwest  
Ute Street Northwest-239<sup>th</sup> Avenue Northwest to 241<sup>st</sup> Avenue Northwest  
239<sup>th</sup> Avenue Northwest-Ute Street Northwest to Roanoke Street Northwest  
Salish Street Northwest-232<sup>nd</sup> Avenue Northwest to Ambassador Boulevard Northwest (CSAH 28)  
232<sup>nd</sup> Avenue Northwest-Salish Street Northwest to Navajo Street Northwest  
Lipan Street Northwest-232<sup>nd</sup> Lane Northwest to Pederson Drive  
232<sup>nd</sup> Lane Northwest-Navajo Street Northwest to Lipan Street Northwest  
Navajo Street Northwest-230<sup>th</sup> Avenue Northwest to 232<sup>nd</sup> Lane Northwest  
230<sup>th</sup> Avenue Northwest-Navajo Street Northwest to Jivaro Street Northwest  
Jivaro Street Northwest-230<sup>th</sup> Avenue Northwest to Pederson Drive  
Fox Street Northwest-Pederson Drive to 232<sup>nd</sup> Avenue Northwest  
232<sup>nd</sup> Avenue Northwest-Fox Street Northwest to 233<sup>rd</sup> Avenue Northwest  
225<sup>th</sup> Avenue Northwest-Rum River Boulevard Northwest (CSAH 7) to Tulip Street Northwest  
Zea Street Northwest-225<sup>th</sup> Avenue Northwest to 226<sup>th</sup> Avenue Northwest  
226<sup>th</sup> Avenue Northwest/Tulip Street Northwest- Zea Street Northwest to 225<sup>th</sup> Avenue Northwest  
Vintage Street Northwest-226<sup>th</sup> Avenue Northwest to 227<sup>th</sup> Avenue Northwest  
227<sup>th</sup> Avenue Northwest-Rum River Boulevard Northwest (CSAH 7) to Vintage Street Northwest  
Silverod Street Northwest/227<sup>th</sup> Avenue Northwest- Quay Street Northwest to Poppy Street Northwest  
Quay Street Northwest-Silverod Street Northwest to 229<sup>th</sup> Lane Northwest 229<sup>th</sup> Lane Northwest-Quay Street Northwest to Rum River Boulevard Northwest (CSAH 7)

Kerry Street Northwest- Bridge Street (CSAH 24) to 232<sup>nd</sup> Lane Northwest  
232<sup>nd</sup> Lane Northwest/Ivywood Street Northwest-Kerry Street Northwest to 235<sup>th</sup> Avenue Northwest  
Heather Street Northwest-235<sup>th</sup> Avenue Northwest to 237<sup>th</sup> Avenue Northwest  
237<sup>th</sup> Avenue Northwest-Heather Street Northwest to Crocus Street Northwest  
Crocus Street Northwest-235<sup>th</sup> Avenue Northwest to 237<sup>th</sup> Avenue Northwest  
Arrowwood Street Northwest-229<sup>th</sup> Street Northwest (CSAH 24) to 235<sup>th</sup> Avenue Northwest

be, and hereby are established, located, and designated Municipal State Aid Streets of said City subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration, and that upon his approval of the designation of said streets or portions thereof, that same be constructed, improved and maintained as Municipal State Aid Streets of the City of St. Francis, to be numbered and known as Municipal State Aid Streets.

The motion for the adoption of the foregoing resolution was made by Councilmember and was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

Councilmember  
Councilmember  
Councilmember  
Councilmember  
Mayor

and the following voted against the same:  
and the following abstained:  
and the following were absent:

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 1st DAY OF JULY, 2013.

---

Jerry Tveit, Mayor

ATTEST:

---

Barbara I. Held, City Clerk

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted and approved by the City Council of said City on July 1, 2013.

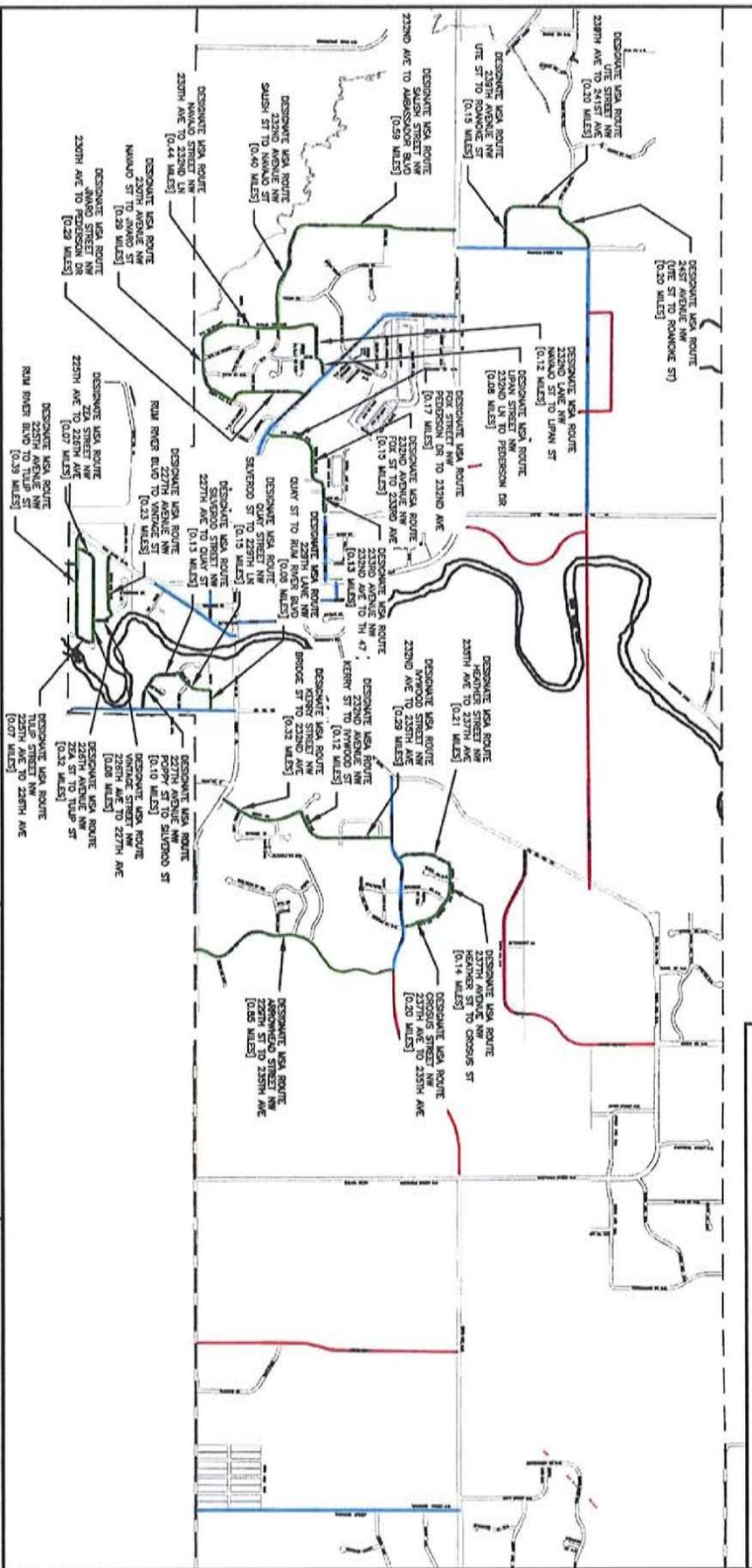
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Barbara I. Held, City Clerk  
City of St. Francis

(SEAL)



- ### LEGEND
- CORPORATE LIMITS
  - EXISTING MSA ROUTE
  - REVOKED EXISTING MSA ROUTE (6.77 MILES)
  - DESIGNATED NEW MSA ROUTE (6.96 MILES)



SCALE: 1" = 1000'

**BOLTON & MENK, INC.**  
Consulting Engineers & Surveyors  
MINNESOTA: 150 PARKWAY, SUITE 100, ST. LOUIS, MO 63103  
IOWA: 1000 WEST 10TH STREET, SUITE 100, DES MOINES, IA 50319  
KANSAS: 1000 WEST 10TH STREET, SUITE 100, DES MOINES, IA 50319

CITY OF ST. FRANCIS, MINNESOTA  
MSAS ROUTE DESIGNATION

MAY, 2013

FIGURE NO. 2