

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
August 18, 2014
ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW
6:00 pm

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. City Council Minutes – August 4, 2014
 - b. Payment of Claims
5. Meeting Open to the Public - *Open Forum is an opportunity for citizens to sign up before the Council meeting and present an issue or concern to City Council. Each presentation should be limited to no more than four minutes unless City Council grants more time.*
6. Petitions, Requests, Applications
 - a. Business Community Temporary Sign Ordinance Discussion
7. Ordinances & Resolution
 - a. Ordinance 199, Second Series: Amending Chapter 2, Section 2.12, entitled “Salaries of Mayor and City Council Members” (Second Reading)
 - b. Resolution 2014-26: Proclaiming October as Domestic Violence Month
 - c. Resolution 2014-27: Requesting a Variance from Standard for State Aid Operation for Project No. S.A.P. 002-624-026
8. Reports of Consultants & Staff Members
 - a. Engineer: 241st Avenue Improvement
 - b. Attorney: 1) Closed Meeting Pursuant to Minn. Stat. Sec. 13D.05, Subd. 3(b) attorney/client privilege to discuss threatened or pending claim against the City.
2) Closed meeting pursuant to Minn. Stat. Sec. 13D.05 to discuss allegations or charges against individual subject to council authority
3) Consideration of an amendment to the Personnel Policy regarding Nepotism
 - c Staff:
 - Building Official:
 - Finance Dept. GFOA Distinguished Presentation Budget Award for 2014
 - Fire Dept.:
 - Public Works:
 - Liquor Store:
 - Police: Appointment of Police Sergeant
 - City Administrator Report:
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
13. Adjournment

Calendar of Event

- Aug 20: Planning Comm. Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
Sept 1: City Offices Closed for the Memorial Day Holiday
Sept 2: (Tues.) City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
Sept 2: School Starts for ISD #15 Students
Sept 6: St. Francis Area Women of Today City Wide Garage Sale

TO: Mayor & City Council
FROM: Matthew L. Hylan, 
City Administrator
RE: Agenda Memorandum – August 18, 2014 Meeting

Agenda Items:

4. Consent Agenda:

6. Petitions, Requests, Applications:

- a. *Business Community Temporary Sign Ordinance:* Members of our business community will be present to discuss some concerns about the current Temporary Sign Ordinance.

7. Ordinances & Resolutions

- a. *Ordinance 199, Second Series:* Attached is Ordinance 199, Second Series (second reading) amending the salaries of the Mayor and Council members. The amendment reflects direction of the Council on July 21, 2014 meeting. A motion would be in order to approve the second reading of this ordinance with a roll call vote to follow.
- b. *Resolution 2014-26:* Attached is Resolution 2014-26 proclaiming October 2014 as Domestic Violence Awareness Month. A motion would be in order to approve this Resolution.
- c. *Resolution 2014-27:* Attached is Resolution 2014-27 requesting a variance from the State regarding the new curve north of the roundabout intersection on CR 9. Anoka County Highway staff and City staff recommend this resolution. A motion would be in order.

8. Reports:

- a. **Engineer:**
- b. **Attorney:** *Closed Session:* We will be closing the meeting to discuss threatened or pending claim against the City.
Personnel Policy on Nepotism: Mr. Lepak will lead a discussion on the personnel policy on nepotism.
- c. **Staff:**
Finance Director: *Budget Award:* Attached is the announcement of the Distinguished Budget Presentation Award for the current budget. A press release is also attached. Mayor Tveit will be presenting Darcy Mulvihill, Finance Director this highly recognized award.
Building Official:
Fire:
Public Works:
Liquor Store:
Police:
- d. **City Administrator:** *Police Sergeant:* Staff will bring a recommendation to the Council meeting.

11. Old Business:

12. New Business:

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

August 4, 2014

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members Steve Kane, Tim Brown and Chris McClish. Council member Amy Lazere excused. Also present were City Attorney Scott Lepak (Barna, Guzy & Steffen), City Engineer Jared Voge (Bolton & Menk) Police Sergeant Jake Rehling, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, and City Administrator Matt Hylen.
3. **Adopt Agenda:** MOTION BY KANE SECOND McCLISH TO ADOPT THE AUGUST 4, 2014 CITY COUNCIL AGENDA. Motion carried 4-0.
4. **Consent Agenda:** MOTION BY BROWN SECOND McCLISH TO APPROVE THE AUGUST 4, 2014, CITY COUNCIL CONSENT AGENDA AS A-D AS FOLLOWS:
 - a. City Council Minutes – July 21, 2014
 - b. Receive and File the Economic Development Authority Minutes – December 16, 2013.
 - c. St. Francis Lions Club Temporary 3.2 Permit for Corn Feed/Ball Tournament September 1, 2014 at Community Park
 - d. Payment of Claims for \$61,805.49 (Check numbers 67643-67707)Motion carried 4-0.
5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:**
 - a. **Capital Improvement Plan 2015-2019 Public Hearing:** Mayor Tveit called the public hearing to order at 6:00 pm. Mayor Tveit asked if there was any public that wanted to speak. After hearing no comments, Mayor Tveit closed the public hearing at 6:05 pm. MOTION BY BROWN SECOND KANE TO APPROVE CAPITAL IMPROVEMENT PLAN 2015-2019. Motion carried 4-0.
 - b. **Dance Permit for Patriot Lanes: June 5 & 6, 2015 during Pioneer Days:** Council member McClish spoke about the police calls addressing citizen complaints at the Patriot Lanes, 3082 Bridge Street. McClish recommended at the last City Council meeting to shut down the music at 11:00 pm. Owner, Leo Zacher stated he hires the St. Francis Police Department for about \$1,000 and private security for about \$1,000. After discussion on the of closing a motion was made by McClish second Kane to approve the Dance Permit for Patriot Lanes June 5 and 6, 2015 with closing time of tent party at midnight. Tveit said I understand it is hard to control your customers but he would vote against the motion unless Zacher works with the police chief for a better plan. Brown said I agree with you Tveit have them work with the police chief because I think altering the time would just push it back. McClish and Kane agreed to withdraw the motion. McClish said I just want a positive solution. MOTION BY McCLISH SECOND

KANE TO APPROVE PATRIOT LANES DANCE PERMIT APPLICATION FOR 2015 PIONEER DAYS TENT OUTSIDE SUBJECT TO REVIEW AND APPROVAL OF CROWD CONTROL PLAN WITH POLICE CHIEF. Motion carried 4-0.

7. **Ordinances & Resolution:**

a. **Ordinance 199, Second Series: Amending Chapter 2, Section 2.12, entitled “Salaries of Mayor and City Council Members” (First Reading):** MOTION BY McCLISH SECOND BROWN APPROVING THE FIRST READING OF ORDINANCE 199, SECOND SERIES AMENDING CHAPTER 2, SECTION 2.12, ENTITLED “SALARIES OF MAYOR AND CITY COUNCIL MEMBERS”. Roll Call: Ayes: McClish, Brown, Kane and Frett. Nays: None Motion carried 4-0.

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney: Closed Meeting to discuss Labor Negotiation Strategy:** MOTION BY McCLISH SECOND BROWN TO GO INTO A CLOSED MEETING AT 6:26 PM. The City Council was back in session at 6:40 pm. Lepak stated he nothing further to report.

c. **Staff:**

Finance Dept.:

Fire Dept.:

Public Works: Playground Equipment Border Replacement: Several parks are becoming dangerous because of deteriorating timbers. These deteriorating timbers are the transitional borders between the grass areas and the woodchip areas under the playground equipment. In order to maintain the required depth of the approved woodchips a more permanent concrete border is recommended. Prices for improvement were obtained and the lowest came in around \$7,500. Just a note the updated balance for the Park Dedication Fund is \$156,000 not \$120,000 stated in the memorandum. Brown asked will concrete border become illegal due to proximity of the equipment. Teacher indicated this border is far enough away from the equipment to meet current code. MOTION BY KANE SECOND McCLISH TO ACCEPT THE TWO QUOTES FROM TRU RENOVATIONS, LLC \$7,423.00 AND CLASSIC CONSTRUCTION \$7,950.00 Motion carried 4-0. THE MOTION BY McCLISH SECOND BROWN AWARDED THE BID TO TRU RENOVATIONS, LLC FOR \$7,423 TO REPLACE THE DETERIORATING TIMERS WITH A MORE PERMANENT CONCRETE BORDER WITH FUNDS COMING FROM THE PARK DEDICATION FUND. Motion carried 4-0.

Liquor Store:

Police Dept.:

City Administrator: Night to Unite August 5: Just a reminder that tomorrow evening in Community Park there will be a gathering for Night to Unite starting at 6:00 pm.

Sister City Update: Hylen reported the finding as presented in the agenda report. Typically, programs in the area are coordinated and financed through private groups. The city would be generally obligated to purchase a gift to send with the delegation to go to the sister city.

9. **Reports from Council Members:** Kane reported the St. Francis Rec Center Group met with another architectural firm. This firm designed the Andover YMCA. MN State Representative Kurt Daudt said he would help.

10. **Report from Mayor:** Tveit stated he and Council member Kane are planning on attending the Night to Unite event in Community Park.

Tveit reported he has a new job and will try to work around his work schedule to attend the Council meetings. I am asking, please let Barb Held know if you will be absent from now until the end of the year. I will really try to make all meetings but there will be some I may not be able to attend.

11. **Old Business:** Kane asked if there was any update on working with Anoka County Parks Department in regards to the dog park. Teicher stated Anoka County is still in the discussion stage.

12. **New Business:**

a. **Economic Development Project Proposal:** McClish reported at the EDA meeting this evening we talked about the 46 Townhome Lots. The EDA would like the lots and need council direction. Tveit stated the EDA proceeds should be set up as a revolving loan program. All council members concurred to have staff prepare the transfer.

Consensus of the City Council to proceed with CDBG funds to assist with the lot north of the dentist/subway property.

Hysten reported staff was contacted by Anoka County HRA stating there is a data center business that is looking for 100 acres in the Twin Cities area. Hysten indicated staff would like to make a proposal, however, if awarded the business; it would be several million dollars of public infrastructure improvements. Tveit stated every year in our visioning session we talk about how can we bring in businesses. However, we do not set funds aside for projects. Kane stated typically we cannot respond to these types of projects but I am all for this, apply. Brown agreed we need to move forward. Tveit stated regardless of this project if we want to see St. Francis grow we need to put in an industrial park.

b. **Commission Pay Survey:** Hysten gave an over view of the survey recently completed with surrounding communities and what they pay their commission members. Tveit recommended \$35 a meeting for each commission member and \$45 for the chair of the commissions. Consensus was to bring this back to the Council at a future agenda for formal ratification.

13. **Adjournment:** The Regular City Council meeting adjourned at 7:20 pm.



PAYMENT BATCH AP 08-18-14

ACE SOLID WASTE, INC.

08/01/2014	11470603	E 101-42110-384	Refuse/Garbage Disposal	SOLID WASTE	68.82
08/01/2014	11470603	E 101-42210-384	Refuse/Garbage Disposal	SOLID WASTE	35.15
08/01/2014	11470603	E 101-43100-384	Refuse/Garbage Disposal	SOLID WASTE	17.21
08/01/2014	11470603	E 101-43100-384	Refuse/Garbage Disposal	SOLID WASTE	45.54
08/01/2014	11470603	E 101-43210-384	Refuse/Garbage Disposal	SOLID WASTE	42.91
08/01/2014	11470603	E 101-45200-384	Refuse/Garbage Disposal	SOLID WASTE	45.54
08/01/2014	11470603	E 101-45200-384	Refuse/Garbage Disposal	SOLID WASTE	17.20
08/01/2014	11470603	E 601-49440-384	Refuse/Garbage Disposal	SOLID WASTE	17.20
08/01/2014	11470603	E 601-49440-384	Refuse/Garbage Disposal	SOLID WASTE	65.07
08/01/2014	11470603	E 602-49490-384	Refuse/Garbage Disposal	SOLID WASTE	17.20
08/01/2014	11470603	E 602-49490-384	Refuse/Garbage Disposal	SOLID WASTE	65.07
08/01/2014	11470603	E 609-49750-384	Refuse/Garbage Disposal	SOLID WASTE	139.75
					<u>\$576.66</u>

AIRGAS NORTH CENTRAL

07/31/2014	9920695823	E 101-43100-217	Other Operating Supplies	SUPPLIES	5.19
07/31/2014	9920695823	E 101-43210-217	Other Operating Supplies	SUPPLIES	5.19
07/31/2014	9920695823	E 101-45200-217	Other Operating Supplies	SUPPLIES	5.19
07/31/2014	9920695823	E 601-49440-217	Other Operating Supplies	SUPPLIES	5.19
07/31/2014	9920695823	E 602-49490-217	Other Operating Supplies	SUPPLIES	5.19
					<u>\$25.95</u>

AMERICAN WATER WORKS ASSN.

		E 601-49440-433	Dues and Subscriptions	DUES	155.00
		E 602-49490-433	Dues and Subscriptions	DUES	155.00
					<u>\$310.00</u>

APPLELAND LAW ENFORCEMENT

07/24/2014	00002323	E 101-42110-208	Training and Instruction	AMMUNITION	1,329.16
					<u>\$1,329.16</u>

BAUER BUILT INC.

06/19/2014	940023615	E 101-45200-218	Equipment Repair & Maintenance	TIRES	210.00
07/14/2014	940020147	E 601-49440-221	Vehicle Repair & Maintenance	TIRES	254.45
07/14/2014	940020147	E 602-49490-221	Vehicle Repair & Maintenance	TIRES	254.44
07/14/2014	940024245	E 101-45200-218	Equipment Repair & Maintenance	TIRES	236.08
08/05/2014	940024824	E 101-45200-218	Equipment Repair & Maintenance	TIRES	86.82
					<u>\$1,041.79</u>

BEDFORD TECHNOLOGY LLC

07/30/2014	47052	E 101-45200-229	Project Repair & Maintenance	SUPPLIES	1,940.27
					<u>\$1,940.27</u>

BELLBOY CORPORATION

08/05/2014	44213200	E 609-49751-206	Freight and Fuel Charges	FREIGHT	49.60
08/05/2014	44213200	E 609-49751-251	Liquor For Resale	LIQUOR	3,033.50
					<u>\$3,083.10</u>

BGS (BARNA GUZY)

07/31/2014	134096	E 101-41600-312	Criminal Legal Fees	PROSECUTION/MISC	4,950.00
07/31/2014	134209	E 101-41600-304	Civil Legal Fees	MUNICIPAL	1,850.00
07/31/2014	134210	E 101-41600-304	Civil Legal Fees	GENERAL LABOR	117.00
07/31/2014	134211	E 101-41600-304	Civil Legal Fees	MEADOWS OF ST FRANCIS	676.00
07/31/2014	134391	E 101-41600-312	Criminal Legal Fees	MISC FORFEITURES	663.00
07/31/2014	134392	E 101-41600-312	Criminal Legal Fees	KYLE KNOLLENBERG FORFEITUR	91.00
07/31/2014	134396	E 101-41600-312	Criminal Legal Fees	WILLIAM STRINGER FORFEITUR	39.00
07/31/2014	134407	E 101-41600-312	Criminal Legal Fees	KIRBY HANSON FORFEITURE	273.00
07/31/2014	134436	E 101-41600-304	Civil Legal Fees	ABBEY FIELD	293.49
					\$8,952.49

BOLTON & MENK, INC.

07/14/2014	468399	E 420-43000-303	Engineering Fees	RUM RIVER BLUFFS	840.00
07/17/2014	168400	E 602-49490-229	Project Repair & Maintenance	2015 BRIDGE ST IMPROVEMENT	2,409.00
07/17/2014	168400	E 602-49490-303	Engineering Fees	2015 BRIDGE ST IMPROVEMENT	2,409.00
07/17/2014	168402	E 101-43100-303	Engineering Fees	2014 STATE AID	95.00
07/17/2014	168403	E 415-43100-303	Engineering Fees	AZTEC ST IMPROVEMENTS	7,354.50
07/17/2014	168414	E 101-41910-303	Engineering Fees	ENGINEERING	875.00
07/17/2014	168414	E 101-42210-311	Contract	ENGINEERING	110.00
07/17/2014	168414	E 101-43100-303	Engineering Fees	ENGINEERING	423.75
07/17/2014	168414	E 101-45200-303	Engineering Fees	ENGINEERING	178.75
07/17/2014	168414	E 601-49440-303	Engineering Fees	ENGINEERING	178.75
07/17/2014	168414	E 602-49490-303	Engineering Fees	ENGINEERING	222.75
07/17/2014	168414	G 803-22111	Esc-McAlister-Excavation	ENGINEERING	170.00
07/17/2014	168414	G 803-22114	ESC-TAYLOR-GRADING	ENGINEERING	255.00
07/17/2014	168414	G 803-22115	ESC-Dollar General	ENGINEERING	1,241.00
					\$16,762.50

C & H DISTRIBUTORS, LLC

07/10/2014	28175	E 101-42110-311	Contract	PREVENTATIVE MAINTENANCE	1,218.60
07/10/2014	28175	E 101-43100-311	Contract	PREVENTATIVE MAINTENANCE	1,218.60
07/10/2014	28175	E 101-45200-311	Contract	PREVENTATIVE MAINTENANCE	1,218.60
07/10/2014	28175	E 601-49440-311	Contract	PREVENTATIVE MAINTENANCE	1,218.60
07/10/2014	28175	E 602-49490-311	Contract	PREVENTATIVE MAINTENANCE	1,218.60
					\$6,093.00

C EMERY NELSON, INC

08/06/2014	26463	E 601-49440-233	Water Treatment Plant Maint	BELT	232.00
					\$232.00

COCA COLA REFRESHMENTS

08/11/2014	158090520	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS	247.48
					\$247.48

COUNTY MARKET - CITY ACCOUNT

		E 101-42210-208	Training and Instruction	MEETING	74.04
		E 101-42210-208	Training and Instruction	TRAINING	36.13
		E 101-42210-212	Motor Fuels	FUEL	53.00
		E 101-42210-212	Motor Fuels	FUEL	73.30
		E 101-42210-212	Motor Fuels	FUEL	57.37
		E 101-42210-441	Miscellaneous	MISC	3.98
		E 101-45200-212	Motor Fuels	FUEL	110.30
		E 101-45200-212	Motor Fuels	FUEL	32.95
		E 101-45200-212	Motor Fuels	FUEL	30.34
		E 101-45200-212	Motor Fuels	FUEL	28.13
		E 101-45200-212	Motor Fuels	FUEL	36.19
		E 101-45200-212	Motor Fuels	FUEL	29.45

	E 101-45200-212	Motor Fuels	FUEL	75.18
				<u>\$640.36</u>
COURIER, THE				
08/07/2014	62243	E 101-43210-439	Recycling Days	RECYCLE AD
				89.00
				<u>\$89.00</u>
CRE8				
08/15/2014	CSF-004	E 101-41110-441	Miscellaneous	AUGUST SOCIAL MEDIA
				800.00
				<u>\$800.00</u>
CRYSTAL SPRINGS ICE				
	90620	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS
08/02/2011	80967	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS
08/05/2014	1144815	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS
08/09/2014	114904	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS
				104.32
				191.52
				66.56
				171.52
				<u>\$533.92</u>
DAHLHEIMER DIST. CO. INC.				
07/22/2014	95147	E 609-49751-252	Beer For Resale	BEER
07/29/2014	95472	E 609-49751-252	Beer For Resale	BEER
07/30/2014	95287	E 609-49751-252	Beer For Resale	BEER
07/30/2014	95287	E 609-49751-254	Miscellaneous Merchandise	MISC
08/06/2014	95562	E 609-49751-252	Beer For Resale	BEER
08/06/2014	95562	E 609-49751-254	Miscellaneous Merchandise	MISCELLANEOUS
				(95.00)
				(38.40)
				15,263.70
				84.00
				12,598.45
				42.00
				<u>\$27,854.75</u>
DAVIS, JUANITA				
		E 101-41410-100	Wages and Salaries	ELECTION JUDGE
				168.81
				<u>\$168.81</u>
DAY DISTRIBUTING CO.				
07/31/2014	763154	E 609-49751-252	Beer For Resale	BEER
07/31/2014	763154	E 609-49751-255	N/A Products	N/A
				1,400.95
				36.80
				<u>\$1,437.75</u>
DE LAGE LANDEN				
08/09/2014	42298477	E 101-42210-200	Office Supplies	POLICE COPIER
				237.00
				<u>\$237.00</u>
DEX MEDIA EAST LLC				
08/05/2014	110097517.0814	E 609-49750-340	Advertising	ADVERTISING
				74.00
				<u>\$74.00</u>
DRESSEN, RANDY				
		E 101-41410-100	Wages and Salaries	ELECTION JUDGE
				87.50
				<u>\$87.50</u>
DUBOIS, CAROLE				
		E 101-41410-100	Wages and Salaries	ELECTION JUDGE
		E 101-41410-441	Miscellaneous	MILEAGE
				87.50
				16.80
				<u>\$104.30</u>
ECM PUBLISHERS, INC.				
08/01/2014	125374	E 101-41500-441	Miscellaneous	NOTICE
08/08/2014	127238	E 250-49200-441	Miscellaneous	2013 TIF DISCLOSURE
08/08/2014	127327	E 101-41400-331	Travel Expenses	2013 FINANCIALS
				82.00
				66.63
				1,199.25
				<u>\$1,347.88</u>

FELDMAN, SUSAN		E 101-41410-100	Wages and Salaries	ELECTION JUDGE	168.81
		E 101-41410-441	Miscellaneous	MILEAGE	8.40
					<u>\$177.21</u>
FREEDOM SERVICES, INC.-FD					425.00
08/08/2014	15047	G 101-21706	Flex Account	MONTHLY FUND DEPOSIT SEPT	
					<u>\$425.00</u>
FREEDOM SERVICES, INC-MA					79.20
08/08/2014	15048	E 101-41540-301	Auditing and Acct g Services	ADMIN FEE SEPT 2014	
					<u>\$79.20</u>
G&K SERVICES, INC					
07/29/2014	1043766913	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	3.50
07/29/2014	1043766913	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	3.50
07/29/2014	1043766916	E 609-49750-219	Rug Maintenance	RUGS	11.23
07/29/2014	1043766924	E 101-42110-402	Janitorial Service	TOWELS/MATS	9.11
07/29/2014	1043766924	E 101-43100-402	Janitorial Service	TOWELS/MATS	9.11
07/29/2014	1043766924	E 101-45200-402	Janitorial Service	TOWELS/MATS	9.11
07/29/2014	1043766924	E 601-49440-402	Janitorial Service	TOWELS/MATS	9.11
07/29/2014	1043766924	E 602-49490-402	Janitorial Service	TOWELS/MATS	9.12
07/29/2014	1043766925	E 601-49440-402	Janitorial Service	RUGS	25.33
08/05/2014	1043772245	E 601-49440-417	Uniform Clothing & PPE	CLEANING	3.50
08/05/2014	1043772245	E 602-49490-417	Uniform Clothing & PPE	CLEANING	3.50
08/12/2014	1043777562	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	3.50
08/12/2014	1043777562	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	3.50
08/12/2014	1043777564	E 101-41940-219	Rug Maintenance	RUGS	16.96
					<u>\$120.08</u>
GERDIN AUTO SERVICE, INC.					467.00
07/14/2014	72882	E 101-45230-217	Other Operating Supplies	TOWMASTER TRAILER TIRE	
					<u>\$467.00</u>
GOPHER STATE ONE-CALL					
07/31/2014	118494	E 601-49440-442	Gopher State	JULY	37.70
07/31/2014	118494	E 602-49490-442	Gopher State	JULY	37.70
					<u>\$75.40</u>
GRANITE CITY JOBBING CO.					
07/29/2014	822658	E 609-49751-254	Miscellaneous Merchandise	MISC	(40.76)
07/29/2014	822686	E 609-49750-210	Operating Supplies	OPERATING	28.11
07/29/2014	822686	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
07/29/2014	822686	E 609-49751-254	Miscellaneous Merchandise	MISC	89.38
07/29/2014	822686	E 609-49751-256	Tobacco Products For Resale	TOBACCO	1,081.23
08/05/2014	823556	E 609-49750-210	Operating Supplies	OPERATING	68.98
08/05/2014	823556	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
08/05/2014	823556	E 609-49751-256	Tobacco Products For Resale	TOBACCO	756.35
08/05/2014	823556	G 101-20810	Sales Tax Payable	TAX	(0.88)
					<u>\$1,990.91</u>
HANSON, ELEANOR					70.00
		E 101-41410-100	Wages and Salaries	ELECTION JUDGE	
					<u>\$70.00</u>
HEELY, ANITA					150.94
		E 101-41410-100	Wages and Salaries	ELECTION JUDGE	
		E 101-41410-441	Miscellaneous	MILEAGE	8.40

					\$159.34
HELD, BARB					
		E 101-41400-331	Travel Expenses	MILEAGE	46.12
					\$46.12
HEWLETT-PACKARD COMPANY					
07/24/2014	54626963	E 101-41400-580	C-O-L Other Equipment	MATTS COMPUTER	52.49
					\$52.49
HILLER, PHYLLIS					
		E 101-41410-100	Wages and Salaries	ELECTION JUDGE	70.00
		E 101-41410-441	Miscellaneous	MILEAGE	8.40
					\$78.40
INNOVATIVE OFFICE SOLUTIONS, L					
08/07/2014	585007	E 101-41410-441	Miscellaneous	SUPPLIES	36.06
					\$36.06
ISANTI COUNTY EQUIPMENT, INC.					
06/24/2014	29308	E 101-45200-218	Equipment Repair & Maintenance	WHEEL/AXLE	60.12
					\$60.12
ISD #15					
08/05/2014	1620	E 101-42110-221	Vehicle Repair & Maintenance	2012 DODGE CHARGER	46.93
08/06/2014	1623	E 101-43100-218	Equipment Repair & Maintenance	2000 RAMCO	80.06
08/06/2014	1623	E 101-45200-218	Equipment Repair & Maintenance	2000 RAMCO	80.06
08/06/2014	1623	E 601-49440-228	Equipment Maintenance	2000 RAMCO	80.06
08/06/2014	1623	E 602-49490-228	Equipment Maintenance	2000 RAMCO	80.05
08/06/2014	1624	E 601-49440-228	Equipment Maintenance	2001 CUMMINS	107.40
08/06/2014	1624	E 602-49490-228	Equipment Maintenance	2001 CUMMINS	107.39
08/06/2014	1625	E 101-45200-218	Equipment Repair & Maintenance	2012 BOBCAT	201.62
08/11/2014	1627	E 101-42210-218	Equipment Repair & Maintenance	FIRE GEN SET	298.13
08/12/2014	1629	E 101-42400-221	Vehicle Repair & Maintenance	13 ESCAPE-STROBES	493.91
08/13/2014	1630	E 602-49490-228	Equipment Maintenance	AMBASSADOR GEN SET	231.97
					\$1,807.58
JJ TAYLOR DISTRIBUTING					
07/30/2014	2236339	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
07/30/2014	2236339	E 609-49751-252	Beer For Resale	BEER	723.90
					\$726.90
JOHNSON BROS WHLSE LIQUOR					
07/30/2014	1912720	E 609-49751-206	Freight and Fuel Charges	FREIGHT	99.04
07/30/2014	1912720	E 609-49751-251	Liquor For Resale	LIQUOR	7,443.62
07/30/2014	1912721	E 609-49751-206	Freight and Fuel Charges	FREIGHT	72.96
07/30/2014	1912721	E 609-49751-253	Wine For Resale	WINE	1,848.90
07/30/2014	1912722	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.04
07/30/2014	1912722	E 609-49751-254	Miscellaneous Merchandise	MISC	69.50
07/31/2014	1913296	E 609-49751-251	Liquor For Resale	LIQUOR	210.96
08/01/2014	628837	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.52)
08/01/2014	628837	E 609-49751-253	Wine For Resale	WINE	(49.60)
08/01/2014	628838	E 609-49751-253	Wine For Resale	WINE	(36.00)
08/06/2014	1918536	E 609-49751-206	Freight and Fuel Charges	FREIGHT	28.88
08/06/2014	1918536	E 609-49751-251	Liquor For Resale	LIQUOR	2,305.46
08/06/2014	1918537	E 609-49751-206	Freight and Fuel Charges	FREIGHT	24.32
08/06/2014	1918537	E 609-49751-253	Wine For Resale	WINE	757.25
08/06/2014	1918538	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.68

08/06/2014	1918538	E 609-49751-254	Miscellaneous Merchandise	MISC	258.00
					\$13,048.49
MARTIES FARM SERVICE					
06/26/2014	378923	E 101-45200-419	Turf/Fertilizer/Weed Control	SUPPLIES	169.75
07/01/2014	399144	E 101-45200-419	Turf/Fertilizer/Weed Control	SUPPLIES	372.64
07/09/2014	400698	E 101-45200-419	Turf/Fertilizer/Weed Control	SUPPLIES	183.16
					\$725.55
MARTIN-MCALLISTER					
07/31/2014	9296	E 101-42210-305	Medical & Testing Fees	ASSESSMENT	1,350.00
07/31/2014	9296	E 101-42400-208	Training and Instruction	ASSESSMENT	900.00
					\$2,250.00
MCDONALD DIST CO.					
07/31/2014	115821	E 609-49751-252	Beer For Resale	BEER	10,759.90
07/31/2014	115821	E 609-49751-255	N/A Products	N/A	106.85
08/07/2014	117281	E 609-49751-252	Beer For Resale	BEER	5,259.30
08/07/2014	117281	E 609-49751-255	N/A Products	N/A	69.75
					\$16,195.80
MEDTOX LABORATORIES, INC.					
07/31/2014	7201495907	E 101-43100-441	Miscellaneous	MED TESTING	6.25
07/31/2014	7201495907	E 101-45200-441	Miscellaneous	MED TESTING	6.25
07/31/2014	7201495907	E 601-49440-441	Miscellaneous	MED TESTING	6.25
07/31/2014	7201495907	E 602-49490-441	Miscellaneous	MED TESTING	6.25
					\$25.00
METRO SALES, INC.					
08/01/2014	39553	E 101-41400-240	Office Equip	7/24/14 - 8/15/14	192.54
08/04/2014	40032	E 101-41400-200	Office Supplies	7/22/14 - 10/21/14	121.00
					\$313.54
MINKLER, KATHY					
		E 101-41410-100	Wages and Salaries	ELECTION JUDGE	150.94
		E 101-41410-441	Miscellaneous	MILEAGE	10.08
					\$161.02
MINKLER, MIKE					
		E 101-41410-100	Wages and Salaries	ELECTION JUDGE	150.75
		E 101-41410-441	Miscellaneous	MILEAGE	11.20
					\$161.95
M-R SIGN COMPANY, INC.					
08/08/2014	182370	E 101-43100-226	Sign Repair Materials	SIGNS	390.01
					\$390.01
NORTHWEST ASSOC. CONSULTANTS					
08/06/2014	21415	E 101-41910-311	Contract	JULY 2014 CITY PROJECTS	7,859.28
08/06/2014	21416	G 803-22105	O Reilly Escrow	JULY 2014 TECH ASSISTANCE	617.25
08/06/2014	21416	G 803-22111	Esc-McAlister-Excavation	JULY 2014 TECH ASSISTANCE	177.00
08/06/2014	21416	G 803-22115	ESC-Dollar General	JULY 2014 TECH ASSISTANCE	1,239.00
					\$9,892.53
OREILLY AUTO PARTS					
07/23/2014	1539-305787	E 602-49490-217	Other Operating Supplies	PARTS	51.29
07/23/2014	1539-307319	E 602-49490-217	Other Operating Supplies	PARTS	10.71
07/23/2014	1539-307325	E 602-49490-217	Other Operating Supplies	PARTS	0.80

					\$62.80
PACE ANALYTICAL SERVICES					
07/30/2014	141241644	E 602-49490-313	Sample Testing	QUARTERLY WELLS	442.80
07/30/2014	141241668	E 602-49490-313	Sample Testing	PLANT EXPANSION	186.50
					\$629.30
PATRIOT LANES & LOUNGE					
07/13/2014	13	E 101-42210-208	Training and Instruction	TRAINING	70.00
					\$70.00
PAUSTIS & SONS					
07/29/2014	8459039	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.00
07/29/2014	8459039	E 609-49751-253	Wine For Resale	WINE	310.98
					\$317.98
PERRY, JENNY					
		E 101-41410-100	Wages and Salaries	ELECTION JUDGE	78.75
		E 101-41410-441	Miscellaneous	MILEAGE	10.08
					\$88.83
PETERSON, HELEN					
		E 101-41410-100	Wages and Salaries	ELECTION JUDGE	87.50
					\$87.50
PHILLIPS WINE & SPIRITS CO.					
07/30/2014	2644453	E 609-49751-206	Freight and Fuel Charges	FREIGHT	20.26
07/30/2014	2644453	E 609-49751-251	Liquor For Resale	LIQUOR	1,351.23
07/30/2014	2644454	E 609-49751-206	Freight and Fuel Charges	FREIGHT	30.40
07/30/2014	2644454	E 609-49751-253	Wine For Resale	WINE	753.50
07/30/2014	2644455	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.04
07/30/2014	2644455	E 609-49751-254	Miscellaneous Merchandise	MISC	83.90
08/06/2014	2648039	E 609-49751-206	Freight and Fuel Charges	FREIGHT	30.40
08/06/2014	2648039	E 609-49751-251	Liquor For Resale	LIQUOR	2,050.00
					\$4,322.73
PLAYPOWER LT FARMINGTON, INC.					
07/31/2014	1400183670	E 101-45200-229	Project Repair & Maintenance	PARTS	386.00
					\$386.00
RAMSEY, CITY OF					
08/12/2014	081214	E 101-42210-311	Contract	CHIEF KAPLER'S SERVICES JUL	666.00
					\$666.00
ROSEVILLE, CITY OF					
08/04/2014	219056	E 101-41110-310	Computer Consulting Fees	IT SERVICES AUGUST 2014	192.03
08/04/2014	219056	E 101-41400-310	Computer Consulting Fees	IT SERVICES AUGUST 2014	640.11
08/04/2014	219056	E 101-42110-310	Computer Consulting Fees	IT SERVICES AUGUST 2014	864.16
08/04/2014	219056	E 101-42210-310	Computer Consulting Fees	IT SERVICES AUGUST 2014	160.02
08/04/2014	219056	E 101-43100-310	Computer Consulting Fees	IT SERVICES AUGUST 2014	160.02
08/04/2014	219056	E 101-45200-310	Computer Consulting Fees	IT SERVICES AUGUST 2014	160.02
08/04/2014	219056	E 601-49440-310	Computer Consulting Fees	IT SERVICES AUGUST 2014	160.02
08/04/2014	219056	E 602-49490-310	Computer Consulting Fees	IT SERVICES AUGUST 2014	160.02
08/04/2014	219056	E 609-49750-310	Computer Consulting Fees	IT SERVICES AUGUST 2014	192.10
08/04/2014	219094	E 101-41110-310	Computer Consulting Fees	PHONE BILL AUGUST 2014	36.44
08/04/2014	219094	E 101-41400-310	Computer Consulting Fees	PHONE BILL AUGUST 2014	121.48
08/04/2014	219094	E 101-42110-310	Computer Consulting Fees	PHONE BILL AUGUST 2014	164.00
08/04/2014	219094	E 101-42210-310	Computer Consulting Fees	PHONE BILL AUGUST 2014	30.37
08/04/2014	219094	E 101-43100-310	Computer Consulting Fees	PHONE BILL AUGUST 2014	30.37

08/04/2014	219094	E 101-45200-310	Computer Consulting Fees	PHONE BILL AUGUST 2014	30.37
08/04/2014	219094	E 601-49440-310	Computer Consulting Fees	PHONE BILL AUGUST 2014	30.37
08/04/2014	219094	E 602-49490-310	Computer Consulting Fees	PHONE BILL AUGUST 2014	30.37
08/04/2014	219094	E 609-49750-310	Computer Consulting Fees	PHONE BILL AUGUST 2014	36.48
					<u>\$3,198.75</u>

SCHARBER & SONS

06/20/2014	49852	E 101-45200-218	Equipment Repair & Maintenance	REPAIRS	1,185.14
08/11/2014	P55175	E 101-45200-218	Equipment Repair & Maintenance	BELTS	112.96
					<u>\$1,298.10</u>

SEELYE PLASTICS

06/03/2014	0143935	E 601-49440-233	Water Treatment Plant Maint	SEAL KIT	198.43
					<u>\$198.43</u>

SEMLER HOMES

G 803-22000	Deposits	ESCROW 3267 235TH LANE	4,100.00
			<u>\$4,100.00</u>

SOUTHERN WINE & SPIRITS OF MN

07/31/2014	1187929	E 609-49751-206	Freight and Fuel Charges	FREIGHT	10.22
07/31/2014	1187929	E 609-49751-251	Liquor For Resale	LIQUOR	1,147.75
08/07/2014	1190410	E 609-49751-206	Freight and Fuel Charges	FREIGHT	15.52
08/07/2014	1190410	E 609-49751-251	Liquor For Resale	LIQUOR	1,432.25
08/07/2014	1190411	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.75
08/07/2014	1190411	E 609-49751-253	Wine For Resale	WINE	520.00
					<u>\$3,139.49</u>

ST. FRANCIS TRUE VALUE HARDWAR

E 601-49440-217	Other Operating Supplies	BIN, HOSE	39.88		
E 601-49440-217	Other Operating Supplies	CHLORINE TABS	303.96		
E 602-49490-217	Other Operating Supplies	SPRAY PAINT	9.48		
E 602-49490-217	Other Operating Supplies	BLEACH	2.84		
E 602-49490-217	Other Operating Supplies	BIN HOSE	39.88		
E 602-49490-217	Other Operating Supplies	SPRAY PAINT	4.74		
E 602-49490-229	Project Repair & Maintenance	CAULK	45.52		
E 602-49490-237	Small Equipment	WW PUMP REPAIR	84.18		
07/16/2014	27951	E 101-42210-217	Other Operating Supplies	MATERIALS	18.97
					<u>\$549.45</u>

STEINKE, RAY

E 101-41410-100	Wages and Salaries	ELECTION JUDGE	78.75
			<u>\$78.75</u>

STONECASH, LINDA

E 101-41410-100	Wages and Salaries	ELECTION JUDGE	78.75
			<u>\$78.75</u>

T.H. CONSTRUCTION

G 803-22000	Deposits	ESCROW 23426 CROCUS	5,300.00
			<u>\$5,300.00</u>

THARP, STEVE

08/06/2014	.814	E 602-49490-229	Project Repair & Maintenance	CUSTOM TILL PONDS	500.00
					<u>\$500.00</u>

THE AMERICAN BOTTLING COMPANY

07/28/2014	2449626479	E 609-49751-254	Miscellaneous Merchandise	MISC	111.06
08/11/2014	2449810132	E 609-49751-254	Miscellaneous Merchandise	MISC	143.06

					\$254.12
THOMPSON, NANCY					
	E 101-41410-100	Wages and Salaries		ELECTION JUDGE	117.94
	E 101-41410-441	Miscellaneous		MILEAGE	16.80
					\$134.74
THORPE DISTRIBUTING COMPANY					
08/01/2014	839206	E 609-49751-252	Beer For Resale	BEER	272.50
08/01/2014	839207	E 609-49751-253	Wine For Resale	WINE	23.60
					\$296.10
TITAN ENERGY SYSTEMS					
07/31/2014	140703-020	E 101-42110-401	Repairs/Maint Buildings	GENERATOR LOAD BANK	215.00
07/31/2014	140703-020	E 101-43100-401	Repairs/Maint Buildings	GENERATOR LOAD BANK	215.00
07/31/2014	140703-020	E 101-45200-401	Repairs/Maint Buildings	GENERATOR LOAD BANK	215.00
07/31/2014	140703-020	E 601-49440-401	Repairs/Maint Buildings	GENERATOR LOAD BANK	215.00
07/31/2014	140703-020	E 602-49490-401	Repairs/Maint Buildings	GENERATOR LOAD BANK	215.00
07/31/2014	140703-024	E 601-49440-233	Water Treatment Plant Maint	GENERATOR BANK	1,075.00
					\$2,150.00
TRAF-O-TERIA					
07/28/2014	14961	E 101-42110-200	Office Supplies	SUPPLIES	211.68
					\$211.68
US DEPT OF EDUCATION					
	G 101-21716	Other Deductions		LEVY-PAYROLL 08-14-14	279.83
					\$279.83
UTILITY SERVICE CO., INC.					
08/01/2014	347803	E 601-49440-234	Water Tower Maintenance	HYDROPILLAR NEW TOWER-QL	23,511.75
					\$23,511.75
WELANDER, ELLSWORTH					
	E 101-41410-100	Wages and Salaries		ELECTION JUDGE	118.13
	E 101-41410-441	Miscellaneous		MILEAGE	17.92
					\$136.05
WIRTZ BEVERAGE MN					
07/11/2014	2080050287	E 609-49751-251	Liquor For Resale	LIQUOR	(114.00)
07/31/2014	1080210326	E 609-49751-206	Freight and Fuel Charges	FREIGHT	128.56
07/31/2014	1080210326	E 609-49751-251	Liquor For Resale	LIQUOR	13,862.58
08/07/2014	1080212930	E 609-49751-206	Freight and Fuel Charges	FREIGHT	20.42
08/07/2014	1080212930	E 609-49751-251	Liquor For Resale	LIQUOR	1,028.00
08/07/2014	1080212930	E 609-49751-254	Miscellaneous Merchandise	MISC	180.76
					\$15,106.32
					\$190,658.82

FUND SUMMARY

101 GENERAL FUND	\$43,327.78
250 TURTLE RIDGE TIF	\$66.63
415 Aztec Street Improvements	\$7,354.50
420 RUM RIVER BLUFFS DEVELOPMENT	\$840.00
601 WATER FUND	\$27,937.02
602 SEWER FUND	\$9,023.36
609 MUNICIPAL LIQUOR FUND	\$89,010.28

803 ESCROW
Total

\$13,099.25

190,658.82

CITY OF ST. FRANCIS
8/18/2014

Checks cut since last Council Meeting

<u>Check Date</u>	<u>Check Number</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
				<u>0.00</u>

Disbursements via Debits to 4M Account

	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
8/20/2014	MN PFA	Water Plant Loan	406,894.22
			<u>406,894.22</u>

Disbursements via Debits to Checking Account

	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
	Federal Tax	Payroll 07-03-14	16,881.96
	PERA	Payroll 07-03-14	12,722.86
	ING	Payroll 07-03-14	1,050.00
	ICMA	Payroll 07-03-14	720.00
	State Tax	Payroll 07-03-14	3,469.27
	MSRS	Payroll 07-03-14	666.39
	Federal Tax	Payroll 07-03-14	3.85
	Federal Tax	Payroll 07-17-14	16,602.99
	PERA	Payroll 07-17-14	12,938.43
	ING	Payroll 07-17-14	1,050.00
	ICMA	Payroll 07-17-14	720.00
	State Tax	Payroll 07-17-14	3,393.16
	MSRS	Payroll 07-17-14	687.71
	Federal Tax	Payroll 07-17-14	76.50
	Federal Tax	Payroll 07-22-14	1,178.41
	PERA	Payroll 07-22-14	340.17
	State Tax	Payroll 07-22-14	114.11
	MN Dept of Revenue	Sales Tax	17,861.00
	Federal Tax	Payroll 07-31-14	14,219.64
	PERA	Payroll 07-31-14	12,508.00
	ING	Payroll 07-31-14	1,050.00
	ICMA	Payroll 07-31-14	720.00
	State Tax	Payroll 07-31-14	2,789.13
	MSRS	Payroll 07-31-14	652.44
	Federal Tax	Payroll 07-31-14	114.75
	Visa	Credit Card Purchases	10,321.26
	Village Bank	Fees	96.60
	PSN	Fees	25.95
	TOTAL		<u>132,974.58</u>
	Total All		<u>539,868.80</u>

August 08, 2014

Dear Council Members,

The business owners in your community are desperate for a positive, business friendly change to the current temporary sign ordinance. We need to be allowed to have temporary signs a minimum of eight months a year, with a two month additional allowance for unexpected needs and advertising. We also ask you to allow the sign size to include 6x8 so we don't have to struggle to get a message/offer/promo/event conveyed to the public. There are businesses that own 6x8 signs, due to the ordinance they are not allowed to use them. That is a big expense to these businesses. Not only have they invested in the sign now they have to rent a smaller one to advertise.

We appreciate that you checked what other cities have in place for a sign ordinance, however more needs to be considered than just the sign size and amount of time a sign is allowed.

- Was the city you researched in full comparison to St. Francis? Or was it larger with a much bigger business community? If so then too many temporary signs could be an issue, St. Francis does not have this issue.
- Did the city have strip center after strip center right next to each other and across the street from each other? If that is the case the signs could impose a challenge. St. Francis does not have that; this city is not built that way.
- How much business to business traffic do they have?
- How many other forms of print publications did the city have? Do they have a weekly newspaper to advertise in? If they only have a monthly newspaper is it a community publication or a school district paper? Businesses in St. Francis are very limited as to what they can advertise because it's a school paper.

Businesses were told the reason the ordinance was changed and now enforced was because a business (which is now gone) advertised with a banner on a van. I was personally told that there was no issue with how the businesses on 47 were using the temporary signs. Rather than go to the business where there was an issue and simply asking them to stop the city researched ordinances, proposed a change, implementing a permit fee and enforced the ordinance. Even with opposition from the business community. By doing this they punished all businesses that use this very effective form of advertising. Due to this your local businesses have suffered. Businesses that pay extremely high taxes and have a hard time advertising to get sales so we can continue to pay our rent/mortgages and taxes.

Many businesses show a decrease in revenue for the same months that they had a temporary sign one year to not being able to have a sign that month the next year. (i.e. May 2012 and May 2013) Anytime Fitness is one of those businesses. I have placed many ads in The Courier (as have many businesses), while preparing for this proposed change I went back two years and researched our ROI for advertising. In those two years we did not have one person say they saw our ad in The Courier, not one said they came in because they saw our ad. We ask every person how they heard of us; it is on our agreements as well as a tracking sheet. It is mandated to ask. Once they give us an answer we ask "was there any way you knew about us". We do this because we realize there may be more than one way someone knows about a business. Again The Courier is never mentioned, the temporary sign is always mentioned when we have one. This is consistent with all the businesses I spoke with.

Due to the permanent sign ordinance in place many businesses aren't able to have signage at all. They would greatly benefit from being able to have a temporary sign eight times a year.

Many businesses have found various ways around the ordinance. They have done this out of sheer necessity to get customers.

We ask you to take into consideration that this city does not have much business to business traffic, a reasonable print publication for our advertising needs, the expense of having a brick and mortar business in this city and, among other things, the proven decrease in business since the ordinance has been enforced.

Many businesses have questioned as to why the school district has been allowed to have a school bus in a parking lot with a banner on it advertising for drivers. This is the exact reason the sign ordinance was changed and enforced. It is also much larger than the sign ordinance allowance.

We greatly appreciate your attention to this very important matter.

Sincerely,

Your local businesses

8.7.2014

BUS DRIVERS
Needed
ST. FRANCIS SCHOOLS
753-7080

INDEPENDEN

S. MN

64

11004A



Petition to Change the City of St. Francis Sign Ordinance

The current ordinance has impacted businesses ability to effectively advertise to customers. Businesses have noticed a decrease in revenue since the ordinance has been changed and enforced.

- We propose the ordinance be changed to allow eight temporary signs per calendar year with a "to be approved" variance of two additional signs in a calendar year. The signs need to be in good repair and the message needs to be changed every 30 days, from the date of the posting.
- The sign size changed to allow 6x8 since it is difficult to get a detailed message on any size smaller than that.

The following people and/or businesses support the ordinance change.

Name	Signature	Business	Comments	Date
Melissa Enzler		Anytime Fitness	My business has been affected by this change & enforcement.	7/31/14
BOB KING		COUNTRY MKT	FOR TENANTS	7-31-14
Jill Libby		Printing Unlimited		8/1/14
Jodi Martie		Martie's Farm Service	no better way to advertise.	8-1-14
PAUL MARTIE		MARTIE'S	" "	8-1-14
Spa Enzler		Anytime Fitness	Business pays the majority of the taxes - they need sales to do that. Don't hinder that.	08-01-14
Josh Hagan		Super America	we need signs to get customers	8-4-14
RANDY GERDIN		GEROLD Auto	I CAN TELL IT ^{IT} AFFECTS MY BUSINESS NEGATIVELY	04 Aug 14
LEO ZACHOR		PATRIOT LANDS & LOGS	BUSINESS IS AFFECTED NOT FROM FROM SIGNS. Affects IN PAPER.	8/4/2014
Laura Egge		ST Francis American Legion	Business generated by customers seeing signs	8/4/2014
Dewey		Fasty	OK	8/4/14
DAVE JOHNSON		anytime FITNESS	you get the signs	8/4/14
Dorothy Wendt		Anytime Fitness	Best in town.	8/4/14
Mark Train		Printing Unlimited		8-4-14
May Fresh		American Family	I support the change.	8/4/14
Jerry Drum		RRI	Support the change	
Tim Holen		St. Francis Holen	Common sense	8-4-14

Petition to Change the City of St. Francis Sign Ordinance

The current ordinance has impacted businesses ability to effectively advertise to customers.

Businesses have noticed a decrease in revenue since the ordinance has been changed and enforced.

- We propose the ordinance be changed to allow eight temporary signs per calendar year with a "to be approved" variance of two additional signs in a calendar year. The signs need to be in good repair and the message needs to be changed every 30 days, from the date of the posting.
- The sign size changed to allow 6x8 since it is difficult to get a detailed message on any size smaller than that.

The following people and/or businesses support the ordinance change.

Name	Signature	Business	Comments	Date
Weather Ingram	<i>W Ingram</i>	Rec-lyla	Sales increase 20% w/tn sign on road.	8/14/14
Jenny Singer	<i>Jenny Singer</i>	Direct Clips	Sales Increase w/signs	8/14/14
Peggy Riders	<i>P. Riders</i>	CASEY'S GENERAL STORE	I support this ALL THE WAY	8/14/14
Justine Jensen	<i>J Jensen</i>	Bridge Street Coffee	I support this !!	8/5/14
Kayla LeBaron	<i>K LeBaron</i>	Totally Tan	This is a perfect opportunity for increasing sales	8/5/14
Carolyn O'Brien	<i>C O'Brien</i>	3175 Bridge St Temp Spec.	I am in favor of businesses being able to advertise!	8/6/14
Robert O'Brien	<i>R O'Brien</i>	Tan Spec.		8/6/14
Valerie Hays	<i>V Hays</i>	All seasons	Please give us more leeway	8/6/14
Bill Jones	<i>B Jones</i>	Barber Shop		8/6/14
Jake Williams	<i>J Williams</i>	Dominos		8/6/14
Crista Carlson	<i>C Carlson</i>	Wireless Zone (Verizon)	i support the growth of our local small businesses	8/6/14
Dana Hoenigschmidt	<i>D Hoenigschmidt</i>	Kids Country	Please be small business friendly in our community	8/6/14
Tara Behm	<i>T Behm</i>	Pond's Golf Course	I support this.	8/6/14
Kerby Scherer	<i>K Scherer</i>	Subway		8/7/2014
Randy Chumley	<i>R Chumley</i>	Chumley Financial	I support this.	8/7/14
Mike Olson	<i>M Olson</i>	NMMM	BE MORE BUSINESS FRIENDLY / READER APPROVED	8/7/14
Jordan Hills	<i>J Hills</i>	SF Out and Back	Be more supportive of small businesses	8-7-14

Petition to Change the City of St. Francis Sign Ordinance

The current ordinance has impacted businesses ability to effectively advertise to customers. Businesses have noticed a decrease in revenue since the ordinance has been changed and enforced.

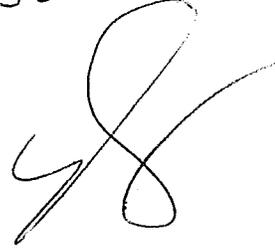
- We propose the ordinance be changed to allow eight temporary signs per calendar year with a "to be approved" variance of two additional signs in a calendar year. The signs need to be in good repair and the message needs to be changed every 30 days, from the date of the posting.
- The sign size changed to allow 6x8 since it is difficult to get a detailed message on any size smaller than that.

The following people and/or businesses support the ordinance change.

Name	Signature	Business	Comments	Date
Rachel Nudd		White Oak Acupuncture	please make the change so we can advertise.	8/7/14
N.C. Gerhardt		Advanced Auto Wash	Supporting Change	8/7/14
JOE TILLMAN		ST. FRANCIS COLLISION	WE NEED MORE EXPOSURE	8/7/14
BLAKE CHEELEY		EDWARDS JONES	HELP SUPPORT LOCAL BUSINESSES	8/7/14
Jan Mazion		Beef 'n' Brady's	More exposers - longer ads = More Business	8/7/14
LOLITA EIDE		Hong Kong Delight	HELP support Local Business	8/7/14
Chad Johnson		DR SOS	TO BE ALLOWED Larger SIZE & Lower Fee	8/7/14
MARY J JOHNSON		JOHNSON FAMILY CHIRO.	Need better exposure to attract business.	8/11/14
CODY C. CLEM		ST. FRANCIS BAIT & TACKLE	NEED FLEXIBILITY FOR CHANGING SEASONS	8/11/2014
Brian Opp		Opp Family Chiropractic	Helps get events out to public	
CONNIE TILLMAN		ST. FRANCIS COLLISION	you don't for the area get too many fees	8/11/14
Theresa Dockham		Taco Johns	Help support Local BUSINESSES	8/11/14
Meghan McKihrick Kump		Taco Johns	It promotes our sales and helps educate tourists.	8-11-14
MARK WETZINGER		ST FRANCIS PASSENGER	WE ALREADY PAY MORE IN TAXES THAN NEEDED	8-11/14
Richard Holen		ST. Francis True Value	Please make ^{over} this change & list fees to Melissa	11 Aug 14
Joy Holen		st. Francis Hardware	Support Local Business	8-11-14
owners of Mansetti's out of town but manager said they don't like the sign ordinance change and have noticed a drop in business because of it.				

There should be No fee
if the purpose is to control.

The SF Francis would
otherwise this is just another tax
regulation to control source and hence
common sense !!



CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

ORDINANCE 199, SECOND SERIES

AN ORDINANCE AMENDING CHAPTER 2, SECTION 2.12,
ENTITLED "SALARIES OF MAYOR AND CITY COUNCIL MEMBERS"

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Code Amended. That Section 2.12, Second Series, entitled "Salaries of Mayor and City Council Members" shall hereby be amended to read as follows:

SECTION 2.12 SALARIES OF MAYOR AND COUNCIL MEMBERS.
Salaries of the Mayor and Council members are hereby fixed as follows, which amounts are deemed reasonable:

Subd.1. The monthly salary of the Mayor shall be ~~\$375.00~~ \$450.00 in 2015 and \$500.00 in 2016

Subd.2. The monthly salary of each Council Member shall be ~~\$325.00~~ \$375.00 in 2015 and \$400.00 in 2016.

Subd.3. The salaries provide for herein shall be effective January 1, 2015.

Section 2. This Ordinance will replace Ordinance 124, Second Series, passed and adopted by the City Council of the City of St. Francis on October 6, 2008 entitled, "AN ORDINANCE AMENDING CHAPTER 2, SECTION 2.12, ENTITLED "SALARIES OF MAYOR AND CITY COUNCIL MEMEBERS."

Section 3. Effective Date. This Ordinance shall take effect 30 days after publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS
THIS ____ DAY OF AUGUST, 2014.

APPROVED:

Jerry Tveit, Mayor of St. Francis

ATTEST:

Barbara I. Held, City Clerk



Phone: 763-780-2332
24-Hour Crisis Line/TTY: 763-780-2330
Fax: 763-780-9696
www.AlexandraHouse.org

P.O. Box 49039
Blaine, MN 55449-0039

July 22, 2014

Matthew Hylan, City Administrator
23340 Cree St. NW
St. Francis, MN 55070

Dear Mr. Hylan,

Every year throughout the country, October is officially recognized as Domestic Violence Awareness Month. Counties and cities all over the US take the opportunity to honor this month through an official proclamation. In choosing to locally proclaim October as DVAM, the City of St. Francis shows its recognition of both the gravity of the problem and the importance of the ongoing work to create a violence-free community in Anoka County. Your city's proclamation will add to the chorus of voices insisting that women, men, and children all have a right to seek peace and safety in their lives.

Alexandra House is proud of its partnerships with all the communities throughout Anoka County. In this spirit, we will display all proclamations at our annual *Walk for Hope: Steps to End Domestic and Sexual Violence* on Saturday, September 27th at Bunker Hills Regional Park in Andover. This event, attended by over 500 participants every year, challenges our community to confront the impact of domestic and sexual violence. Additionally, it provides a space for survivors, family members, friends, and allies to honor those who have lost their lives as a result of domestic violence. Following the *Walk for Hope*, the proclamations will be prominently displayed at Alexandra House.

Please contact our Development Communications Manager, Tina Bronson at 763-656-1363 or tbronson@alexandrahouse.org if you have any questions regarding this request. Also enclosed for your reference is a sample you may wish to use to compose your proclamation. Thank you for your consideration and support of this important cause.

Sincerely,

Connie Moore
Executive Director

Enclosure
Cc: Mayor Jerry Tveit

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2014-26

A RESOLUTION PROCLAIMING OCTOBER 2014 AS
“DOMESTIC VIOLENCE AWARENESS MONTH”

WHEREAS, the community problem of domestic violence has become a critical public health and welfare concern in Anoka County; and

WHEREAS, domestic violence is a crime, the commission of which will not be tolerated in Anoka County and perpetrators of said crime are subject to prosecution and conviction in accordance with the law; and

WHEREAS, over thousands of women and children have and will continue to access assistance from Alexandra House, Inc., a domestic violence service provider; and

WHEREAS, domestic violence will be eliminated through community partnerships of concerned individuals and organizations working together to prevent abuse while at the same time effecting social and legal change; and

WHEREAS, October is **National Domestic Violence Awareness Month**; and

WHEREAS, during **National Domestic Violence Awareness Month**, Anoka County organizations will inform area residents about domestic violence, its prevalence, consequences and what we, as a concerned community can do to eliminate its existence.

NOW THEREFORE, BE IT RESOLVED AND KNOWN TO ALL that the City of St. Francis hereby proclaims October as Domestic Violence Awareness Month.

The motion for the adoption of the foregoing resolution was made by Councilmember Kane and was duly seconded by Councilmember McClish and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 18th
DAY OF AUGUST 18.**

ATTEST:

Jerry Tveit, Mayor

Barbara I. Held, City Clerk

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2014-27

**A RESOLUTION REQUESTING A VARIANCE FROM STANDARD FOR
STATE AID OPERATION FOR PROJECT NO. S.A.P. 002-624-026**

WHEREAS, the City of St. Francis in partnership with Anoka County is preparing plans for CSAH 24 from CSAH 72 to Kerry St. and re-alignment of Kerry St; and

WHEREAS, Minnesota Rules for State Aid Operation 8820.9936 specifies that a 30 miles per hour (MPH) design speed be obtained for collectors or locals with an ADT <10,000; and

WHEREAS, the reasons for this variance request are to eliminate the impacts to one residential property, reduce wetland impacts and reduce impacts to one commercial property. To achieve this, a 25 MPH curve must be utilized on one curve along re-aligned Kerry St.

NOW, THEREFORE BE IT RESOLVED, that the City of St. Francis City Council does hereby request a variance from the Minnesota Department of Transportation State Aid Operations Rules Chapter 8820.9936 Minimum Design Standards, Urban: New or Reconstruction Projects to allow a 25MPH curve on Kerry St in lieu of a 30 MPH curve.

BE IT FURTHER RESOLVED, that the City of St. Francis City Council hereby indemnifies, saves and hold harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of the reduction in curve design speed from 30 MPH to 25 MPH in accordance with Minnesota Rules 8820.9936 and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting this variance.

The motion for the adoption of the foregoing resolution was made by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 18th
DAY OF AUGUST 18.

ATTEST:

Jerry Tveit, Mayor

Barbara I. Held, City Clerk

SELECTION

- A. The selection process will be a cooperative effort between the City Council, City Administrator, and the department head, subject to final hiring approval of the City Council. For regular full-time positions, the department head will normally recommend the top candidate or candidates to the City Administrator who will make recommendations to the City Council for all hires and promotions. The City Administrator and Council may elect to interview any or all of the candidates.
- B. Hiring of seasonal, part-time (casual), intermittent and temporary employees may be delegated to the department heads or their designee upon approval of the City Council. These latter appointments may be terminated by the supervisor at any time, subject to department head approval.
- C. The City will normally not employ two members of the same family under any of the following circumstances:
- Where one employee would supervise, evaluate, or participate in the disciplinary action of his/her family member;
 - Where one family member may significantly influence the work or working conditions of another family member;
 - Where one employee would be responsible for auditing the work of another family member; or
 - Where confidentiality of the City would be compromised.

For purposes of this policy only, family members include: parent, stepparent, parent-in-law, child, stepchild, son- or daughter-in-law, sibling or sibling-in-law, grandparent, grandchild, legal guardian, or ward of an employee or elected official.

This policy does not apply to the hiring of casual part-time, seasonal, or temporary positions or to paid-on-call firefighters unless one family member will be supervised either directly or indirectly by another. All appointments of family members in the same department must be approved by the City Administrator, including any exceptions to this policy.

- D. Relatives may be hired only if they are the most qualified and they will not be supervised by another relative. In addition, relatives may not work in the same department unless at least one of the two positions is a temporary or seasonal position and the appointment is approved by the City Administrator. Regular full-time and part-time employees may not be hired to work in the same department. For this policy only, relative does not include spouses.



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

August 1, 2014

Mr. Matthew Hylan
City Administrator
City of St. Francis
23340 Cree Street
St. Francis, MN 55070

Dear Mr. Hylan:

I am pleased to notify you that City of St. Francis, Minnesota has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to:

Darcy Mulvihill, Finance Director

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program. Through your example, we hope that other entities will be encouraged to achieve excellence in budgeting.

Sincerely,

Stephen J. Gauthier, Director
Technical Services Center

Enclosure



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

August 1, 2014

PRESS RELEASE

For Further Information Contact
Stephen J. Gauthier (312) 977-9700

Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **City of St. Francis, Minnesota** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Darcy Mulvihill, Finance Director**

For budgets including fiscal period 2013, over 1,400 participants received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a nonprofit professional association serving nearly 18,000 government finance professionals throughout North America. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.