

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
October 7, 2013
ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW
6:00 PM

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. City Council Minutes –September 16, 2013
 - b. Receive and File the Unapproved URRWMO minutes of 9/10/13 and approved of 7/9/13
 - c. Dance Permit: Patriot Lanes and Lounge for June 6,7,8, 2014 – Pioneer Days
 - d. Pay Estimate No. 1 for Rum River Bluffs-Phase 2
 - e. Pay Estimate No. 1 for Public Works & Public Safety Building Turn Lane Construction
 - f. Payment of Claims
5. Meeting Open to the Public
6. Petitions, Requests, Applications
 - a. Anoka County Highway Department/WSB & Associates: Bridge Street Roundabouts
7. Ordinances & Resolution
8. Reports of Consultants & Staff Members
 - a. Engineer:
 - b. Attorney:
 - c. Staff:
 - Building Official:
 - Fire Dept.:
 - Public Works:
 - Liquor Store:
 - Police:
 - City Administrator Report: Reward for Damage to City Property
Royal Oaks Park Land Update
9. Reports from Council Members
10. Report from Mayor:
11. Old Business
12. New Business
13. Adjournment

Calendar of Event

Oct 10: Wine Event @ St. Francis Bottle Shop – Six different vendors from 6:30 to 8:30 pm
Oct 12: Fire Prevention Week(Oct 6-12) Open House @ Fire Station and French Toast Breakfast
Oct 14: City Offices Closed in observance of Columbus Day
Oct 15: St. Francis Chamber Golf Tournament @ Hidden Haven 1:00 pm www.stfrancischamber.org
Oct 16: Planning Commission Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm
Oct 21: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
Oct 22: Meet the ISD #15 School Board Candidates Forum @ ISD #15 Central Services Center 7:00 pm
Oct 31: Business to Business Trick or Treat 3:00 to 5:00 pm
Nov 4: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
Nov 6: Public Open House on the Bridge Street Roundabouts @ SFHS 6-8 pm

TO: Mayor & City Council

FROM: Matthew L. Hylen,
City Administrator



RE: Agenda Memorandum – October 7, 2013 Meeting

Agenda Items:

4. Consent Agenda:

- d. *Pay Estimate #1 Rum River Bluffs:* Attached is the Pay Estimate #1 for Rum River Bluffs in the amount of \$221,162.09.
- e. *Pay Estimate for Turn Lane into Police/Public Works Facility:* Attached is the pay estimate for the turn lane project into the Police/Public Works Facility in the amount of \$49,071.76.

6. Petitions, Requests, Applications:

- a. *Anoka County Highway Department/WSB & Associates to discuss Roundabouts:* Anoka County and representatives working on the roundabout project on Bridge Street in front of the St. Francis High School will be present to outline the process and answer questions from the City Council. A November 6, 2013 public open house has been schedule by Anoka County to discuss this project with abutting property owners, a mailing list within ½ mile of this project, businesses and community members. This will take place at St. Francis High School “Commons” from 6:00 to 8:00 pm on November 6th.

6. Ordinances & Resolutions

7. Reports:

- a. **Engineer:**
- b. **Attorney:**
- c. **Staff:**

Finance Director:

Building Official:

Fire:

Public Works:

Liquor Store:

Police:

City Administrator: *Reward for Damage to City Facilities:* Recently, we have encountered some serious damage to our city parks and facilities. Copper theft has left Community Park without lights in shelters and without power to “peds” that supply power for Pioneer Day activities and Movies in the Park. This damage will probably exceed \$10,000. The fountain in Woodbury Park was damaged and cannot be repaired, resulting in a new acquisition of about \$7,000. Our old East Shop was broken into and the copper wiring was removed in and estimated \$5,000 in damage. The following is State Statute allowing the Council to set a reward. Your direction is requested.

471.631 REWARDS FOR INFORMATION ABOUT FELONS.

A home rule charter or statutory city may offer and pay a reward or fund the payment of a reward offered by a nonprofit organization in an amount it deems appropriate for information leading to the apprehension and charging or conviction of a person alleged to have committed a felony within the city's limits.

Royal Oaks Park Land Lot: This week we were informed by a neighbor this “park” lot is full of stumps. This occurred when the development was constructed by contractors disposing of the stumps they cleared before constructing homes. We have not completed any test holes to see if this is accurate. Council direction is requested.

Rental Housing Ordinance: Staff anticipates this Ordinance to be ready for Council at the November 4, 2013 City Council meeting. We are making sure the fees for inspection come close to coving the cost of the inspections; while comparing our fees to communities in the area with rental housing inspection.

O'Reilly's Development Agreement: The development agreement was signed this week. On a related note: discussions are still commencing on the Aztec Street intersection. A solution has not been reached yet. Access will still be granted to O'Reilly's off 233rd Avenue NW.

2014 Fee Schedule: Attached is the 2013 Fee Schedule. Staff is currently working on a recommendation for Council to consider at the November City Council meetings. If you have any suggestions, feel free to forward these to staff. Any changes would be made effective January 1, 2014. We are spending additional time on projections for water and sewer rates since they have held constant for several years. December of 2010 was the last time the water/sewer rates were increased with an effective date of January 2011.

Old Business:

12. New Business:

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

September 16, 2013

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Pro Tem Chris McClish at 6:00 pm.

2. **Roll Call:** Present were Mayor Pro Tem Chris McClish, Council members Mike Haggard, Amy Lazere, and Tim Brown. Excused was Mayor Jerry Tveit. Also present were Police Chief Jeff Harapat, Public Works Director Paul Teicher, Fire Chief Dean Kapler, Finance Director Darcy Mulvihill, City Administrator Matt Hylan and City Clerk Barb Held.

3. **Adopt Agenda:** MOTION BY LAZERE SECOND BROWN TO ADOPT THE SEPTEMBER 16, 2013 CITY COUNCIL AGENDA. Motion carried 4-0.

4. **Consent Agenda:** MOTION BY BROWN SECOND LAZERE TO APPROVE THE SEPTEMBER 16, 2013, CITY COUNCIL CONSENT AGENDA AS A -D AS FOLLOWS:

- a. Approve the City Council Minutes of September 3, 2013.
 - b. Receive and File City Council Workshop Notes – September 3, 2013
 - c. Approve Job Description and Authorization to advertise for an Office Clerk
 - d. Enter into a contract with Minnesota Municipal Utilities Association (MMUA) for 2013-2014
 - d. Payment of Claims \$736,389.73 (Check #66148-66215 \$207,454.89 and ACH 67E-69E \$528,934.84)
- Motion carried 4-0.

5. **Meeting Open to the Public:** None

6. **Petitions, Requests, Applications:**

a. **Meridian Behavioral Health: Final Plat Extension Request-Resolution 2013-34:** Hylan stated as you can see in the planner, Nate Spark's memorandum the City Council approved a Final Plat for Meridian Behavioral Health on July 1, 2013. The plat was intended to re-plat Outlot A of the Meadows of St. Francis into one buildable parcel for the purposes of operating an in-patient chemical dependency treatment center. The applicant had some difficulties in closing on the property, which delayed their ability to meet all the terms of the development agreement. Therefore, they are requesting an extension for the final plat filing deadline to July 31, 2014. MOTION BY HAGGARD SECOND LAZERE TO ADOPT RESOLUTION 2013-34 A RESOLUTION APPROVING AN EXTENSION TO THE FILING DEADLINE FOR A FINAL PLAT FOR MEADOWS OF ST. FRANCIS 3rd ADDITION. Motion carried 4-0.

b. **O'Reilly Automotive Stores: Development Agreement:** Hylan stated included in the packet is the most recent version of the Development Agreement with O'Reilly Automotive Stores. There may be some minor changes and with the next Council meeting, not being until October 7, 2013, they would like to start as soon as possible after this is finalized. MOTION BY HAGGARD SECOND BROWN

APPROVING THE DEVELOPMENT AGREEMENT WITH O'REILLY AUTOMOTIVE STORES AND AUTHORIZING THE CITY ATTORNEY TO MAKE MINOR/FINAL ADJUSTMENTS TO THIS AGREEMENT. Motion carried 4-0.

7. **Ordinances & Resolution:**

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney:**

c. **Staff:**

Building Official:

Fire Dept.: Recruitment of New fire Fighters: Fire Chief Dean Kapler stated currently, our roster sits at 22 firefighters. We have two on-leave of absence that are hopefully coming back at the end of the year and a couple talking of retirement. We would like to hire three to five more firefighters. I am asking just to start the recruitment process. We would start with an information meeting and then the formal hiring process. MOTION BY LAZERE SECOND HAGGARD TO START THE RECRUITMENT PROCESS AND ADVERTISE FOR FIREFIGHTERS. Motion carried 4-0.

Department Report: The fire station was recently painted and now our doors do not look too good. I believe they are in good shape but just need to be cleaned and possibly painted.

Last week I had the privilege of speaking at the St. Francis Area Chamber breakfast on fire mutual aid. Kapler briefly re-capped what he spoke to the Chamber in regards to fire mutual aid and how it works. Kapler stated mutual aid is a good use of resources. I would also like to mention that Sgt. Rehling was at the meeting addressing the future round abouts. Sgt. Rehling did a very nice job.

Last week at our Joint Fire Service meeting, there was discussion on three priorities; cost share, relief associations along with the chiefs meeting with the ISO Rating representative for our area.

Lazere wanted to thank Chief Kapler for attending the Chamber meeting; the meeting was well attended. Haggard asked about the tanker we discussed earlier this year, would we still need it. Chief Kapler said there would be more information to come after this meeting with the ISO representative. In the report we received earlier this year, they did say do not limit your tankers.

McClish thanked the Chief for all his hard work and dedication.

Public Works:

Liquor Store:

Police Dept.:

City Administrator: Update on Meadow of St. Francis Lots: On Wednesday, September 11, 2013, Hylan stated he signed the closing documents for the 46-townhome lots in the Meadows of St. Francis development. As reported by City Attorney Lepak, we

will be reviewing all associations, etc. to make sure they are functioning properly before we begin to sell these lots.

EDA Update: Either the city council or the EDA will need to move forward with the townhome lots. We are looking at setting up an EDA meeting for early October.

East Shop Demolition-3518 Bridge Street: The contractor awarded the low quote on September 3, 2013 is scheduling the demolition. Staff has worked with all “connections” such as gas, electricity, etc. to make sure all connections have been properly disconnected/abandoned.

Bridge Street Upgrade: The Public Works Director Paul Teicher, City Engineer Jared Voge and I met today with Anoka County in regards to the roundabouts. They are looking at kicking off with public open houses to educate everyone on the Bridge Street upgrade. They are looking at a 2015 construction. There will be a lot of information out shortly on this. We are hoping the school helps us advertise this public open house.

9. **Reports from Council Members:** No reports.

10. **Report from Mayor:** McClish stated a Civil War Commemoration Ceremony honoring Lt. Albert Woodbury will be held Sunday, September 29 at 2:00 pm in Woodbury Park. Program is free and open to the public.

11. **Old Business:**

a. **Setting Council Retreat Dates:** Hylen stated we just found out that November 3rd is not the opening week of deer hunting as we previously thought. However, we have rescheduled to November 17 and December 15 as the retreat dates. Lazere asked what the hours are. The four-hour block would be 1 to 5 pm. Anoka Ramsey has opened their doors to hold this meeting.

12. **New Business:** None.

13. **Adjournment:** The Regular City Council meeting adjourned at 6:26 pm.

Barbara I. Held, City Clerk

Upper Rum River Watershed Management Organization
Meeting Minutes for September 10, 2013

Chair Dan Denno called the meeting to order at 7:00 pm.

Present: Dan Denno, Chair
Lan Tornes, Vice Chair
Richard Walstrom, Secretary
Todd Miller
John Wangenstein
Kevin Armstrong
Scott Heaton
Ron Koller
Malcolm Vinger II

Absent: Mike Haggard
Calvin Bahr
Ann Arcand

APPROVAL OF AGENDA

Malcolm Vinger II moved and Todd Miller seconded to approve the agenda as presented. All in favor, motion carried.

APPROVAL OF MINUTES

Lan Tornes moved and Kevin Armstrong seconded to amend the July 9, 2013 minutes under New Business item C. to read, "...this service until *better* technical imaging..." All in favor, motion carried.

TREASURERS REPORT

Richard Walstrom distributed a financial report showing an 8/30/13 balance of \$11,103.51. **Dan Denno moved and Ron Koller seconded to accept the treasurer's report as presented. All in favor, motion carried.**

UNFINISHED BUSINESS

A. MCIT application – Prior to this meeting, Gail Gessner forwarded all board members an email from MCIT notifying the WMO that because the URRWMO and its member parties are located strictly in Anoka County, which is not a Member of MCIT, MCIT is currently reevaluating their appetite for this non-county sponsored type of applicant and their role as a sponsor. Due to the unknown decision timeline, the WMO was encouraged to continue its insurance coverage with LMCIT. Todd Miller reported that he completed online requested insurance information for LMCIT.

1. Worker's Comp - **Scott Heaton moved and Malcolm Vinger II seconded that the Board of the URRWMO does hereby resolve that, pursuant to the requirements of Minn. Stat. S176.011, subd. 9 (6), that all officers of the Upper Rum River Watershed Management Organization who are elected or appointed to a regular term of office, or to complete the unexpired portion of a regular term, shall not be included within the definition of "employee" as that term is defined in Minn. Stat. S176.0121, subd. 9 for purposes of coverage under the Workers Compensation Laws of the State of Minnesota. All in favor, motion carried.**

B. 2013 cost share fund – Members discussed requesting the monies held by Anoka Conservation District (ACD) be returned to the URRWMO to be kept in its checking account. It was asked if this money should be returned to member cities; the consensus was no. Nowthen is not in favor of contributing more money to the cost share fund held by ACD. **Scott Heaton moved and Kevin Armstrong seconded to table this item until more information on the current cost share grant fund project listed in the 9/4/13 Work Progress Update is received from ACD. All in favor, motion carried.** Gail Gessner reminded the board as to why cost share funds and matching grant funds are budgeted for, and voiced her concern with not budgeting for these line items in the future.

NEW BUSINESS

A. ACD Work progress update as of 9/4/13 – Informational only, no action taken.

MAIL

MN Dept. of Transportation notice that no environmental impact study will be done for the Northern Lights Express High Speed Passenger Rail Project.

OTHER

INVOICE APPROVAL

A. **Scott Heaton moved and Kevin Armstrong seconded to approve ACD invoice #2013036 payment 3 of 3 for \$2,385.00. All in favor, motion carried.**

B. **Scott Heaton moved and Todd Miller seconded to approve the recording secretary invoice for \$155.00. All in favor, motion carried.**

ADJOURN

Scott Heaton moved and Kevin Armstrong seconded to adjourn at 7:28 pm. All in favor, meeting adjourned.

Gail E. Gessner, Recording Secretary
Submitted via email on 9/22/13

Upper Rum River Watershed Management Organization
Meeting Minutes for July 9, 2013

Chair Dan Denno called the meeting to order at 7:00 pm.

Present: Dan Denno, Chair
Lan Tornes, Vice Chair
Richard Walstrom, Secretary
Todd Miller
John Wangenstein
Kevin Armstrong
Scott Heaton
Ron Koller
Calvin Bahr
Ann Arcand
Malcolm Vinger II

Absent: Mike Haggard

APPROVAL OF AGENDA

Calvin Bahr moved and Scott Heaton seconded to approve the agenda as presented. All in favor, motion carried.

APPROVAL OF MINUTES

Ron Koller moved and Scott Heaton seconded to approve the May 7, 2013 minutes as presented. All in favor, motion carried.

TREASURERS REPORT

Richard Walstrom distributed a current financial report. Two corrections were noted, receipt of payment from East Bethel was for \$1,307.12, and from Oak Grove for \$1,530.84. Walstrom reported that part of the 2012 surplus carried over in the checking account included \$1,000 for matching funds; he will check further into what else contributed to the surplus. Peoples Bank has signatures for all the new officers. Malcolm Vinger II moved and Lan Tornes seconded to accept the treasurer's report. All in favor, motion carried.

UNFINISHED BUSINESS

A. MCIT application – Gail Gessner reported that the application has been sent to MCIT and now it is a matter of waiting for MCIT to review and approve or deny. Gessner did inform the board that it would have to either approve or reject workers' compensation

coverage for elected or appointed officials. Before a decision is made, Gessner was directed to contact Siri Western at MCIT to inquire how much the premium would increase by electing to have workers comp coverage. Gessner will email MCIT's response to board members.

B. Bid solicitation update was incorrectly added to this agenda.

C. 2013 work contract with ACD (website) – The contract has been amended and signed.

NEW BUSINESS

A. Support letter for Anoka Dam modification Asian carp barrier – The board reviewed the information provided. Concerns were voiced whether it will be too late to do a modification to the Anoka Dam, if by the time this project is ready to be done the Asian carp have moved further north up the Rum River. Members were reminded that the initial step is getting support. Lan Tornes moved and Todd Miller seconded to approve support for the Anoka Dam modification. Scott Heaton, Calvin Bahr, and Malcolm Vinger II voted no. Motion carried.

B. 2013 cost share fund - consider amendment to ACD contract. - There was some confusion regarding this agenda item and what action is needed. With the addition of new board members, the board requested specific information from ACD as to what this fund is, who contributes to it, what it can be used for, why ACD holds the money, why ACD has total discretion as to how the fund is used, etc. Concern was voiced that the URRWMO does not have any final say on how ACD spends the money. Gail Gessner was directed to request ACD to provide this information.

C. 2014 Pictometry Flight aerial photo contribution – Following discussion, the board decided that since these pictures are available through Anoka County, and the same can be found using Googlemaps, there isn't a need for this service until more technical imaging (such as LIDAR) is offered. Calvin Bahr moved and Scott Heaton seconded to decline contribution to this project until more technical imaging is offered. All in favor, motion carried.

D. Rum River WRAP notice of upcoming meeting was provided.

MAIL

Checks were received from all member cities for the second half of the 2013 budget.

OTHER

Todd Miller reported that he received notification from the MPCA that Rivard Co. located on Hwy 65 has been cited for ground water contamination.

INVOICE APPROVAL

A. Scott Heaton moved and Calvin Bahr seconded to approve ACD invoice #2013036 payment 2 of 3 for \$2,385.00. All in favor, motion carried.

B. Scott Heaton moved and Todd Miller seconded to approve ACD invoice #2013085 Amendment to 2013 Plan of Work (website) for \$1,205.00. All in favor, motion carried.

C. Scott Heaton moved and Lan Tornes seconded to approve the recording secretary invoice for \$200.00. All in favor, motion carried.

ADJOURN

Scott Heaton moved and Calvin Bahr seconded to adjourn at 8:21 pm. All in favor, meeting adjourned.

Gail E. Gessner, Recording Secretary
Submitted via email on 7/15/13

June 6, 7, 8 2014



License # _____
Receipt _____
Date: _____
Fee Paid: _____

**PUBLIC DANCE LICENSE
INCLUDES OUTDOOR MUSIC**

Applicant Name: Leo D Zacher
(First) (Middle) (Last)

Home address: 28115 Lily St. Isanti MN Date of Birth: 1/28/1944
(Street, City, State, Zip Code) 55040

Driver's License # _____ Contact Telephone # 763-444-0281

I hereby make application for a Public Dance License including outdoor music for the following establishment:

Patriot Lanes and Lounge 3085 Bridge St. St. Francis
(Name of Establishment) (Address)

Located in the City of St. Francis, Anoka County, Minnesota.

On-site Manager Leo Zacher Location Telephone: 763-753-4011

Dance Schedule (days and hours of event): June 6, 7, 8, 2014

Size of dance floor area: 20x40 Approx.

I agree the dance/out door music shall be conducted in accordance with the provisions and regulations of the City of St. Francis pertaining thereto.

I (have) (have not) been convicted of a felony, gross misdemeanor or of violating any of the provisions of the Laws of Minnesota or of any ordinance regulating dances any place in the United States during the past five years. If so, please list the date, location and offense:

I have read the applicable ordinances and am familiar with the content. I will strictly comply with all of the provisions. I agree to waive my constitutional rights against search and seizure and will freely permit peace officers to inspect my premises and agree to the forfeiture of this license if found to have violated the provisions of the Ordinance for the granting of this license. I hereby solemnly swear that the foregoing statements are true and correct to the best of my knowledge.

I have contacted the St. Francis Police Department at 763-753-1264 and arranged to have the required number of officers at the dance. (Officers Expense not included in Permit Fee)

July 11 - 2013
(Date)

[Signature]
(Signature)

- * Certificate of Insurance attached
- * Driver's License or State Issued ID attached

License Fee: \$100.00 per year (or \$10.00 per dance)
License Period: January 1 - December 31

LICENSE APPLICANT INFORMATION

Under Minnesota Law (M.S. 270.72) the agency issuing you this license is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act, we must advise you:

- § This information may be used to deny the issuance, renewal or transfer of your license if you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest.
- § The licensing agency will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service.
- § Failing to supply this information may jeopardize or delay the issuance of your license or processing your renewal application.

Please print or type in the following information and return along with your application.

Zacher Leo D
Applicant's Last First Middle Name Social Security Number

3085 Bridge St St. Francis MN 55070
Street Address City State Zip

H 8880 _____ MN
Driver's License Number State of Issue

Patriot Homes & Lumber 763-753-4011
Store Name Store Phone Number

Leo Zacher _____
Store Contact Title

3085 Bridge St. St. Francis MN 55070
Street Address City State Zip

88304439 _____ 20-8836122
Minnesota Tax ID Number Federal Tax ID Number

If a Minnesota tax identification number is not required, please explain: N/A

July 10-2013 _____
Date Signature

Title

**CERTIFICATION OF COMPLIANCE
MINNESOTA WORKERS= COMPENSATION LAW**

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers= compensation insurance coverage requirement of Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name: Wilson Mutual
(NOT the insurance agent)

Policy Number: BR 234195 Dates of Coverage: 9/18/13 to 9/18/14
(OR)

I am not required to have workers= compensation liability coverage because:

- * I have no employees.
- * I am self-insured (include permit to self insure).
- * I have no employees who are covered by the worker=s compensation law (these include: Spouse, Parents, Children and certain farm employees).

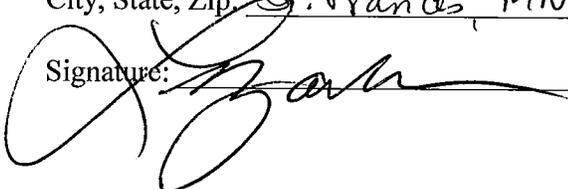
I certify that the information provided above is accurate and complete and that a valid workers= compensation policy will be kept in effect at all times as required by law.

Name: Leo D. Zacher
(last, first, middle)

Doing Business As: Patriot Cares & Lounge
(business name if different than your name)

Business Address: 3085 Bridge St. NW

City, State, Zip: St. Francis, MN 55070 Phone: (763) 753-4011

Signature:  Date: 7/11/2013



BOLTON & MENK, INC.[®]

Consulting Engineers & Surveyors

7533 Sunwood Drive NW, Suite 206 • Ramsey, MN 55303

Phone (763) 433-2851 • Fax (763) 427-0833

www.bolton-menk.com

September 30, 2013

Mr. Matt Hysten, City Administrator
City of St. Francis
23340 Cree Street
St. Francis, MN 55070

Re: Rum River Bluffs- Phase 2
St. Francis, Minnesota
BMI Project No: R18.106578

Dear Matt:

Enclosed please find three copies of Pay Estimate No. 1 for the above referenced project. I recommend that the Pay Estimate be approved as shown. If you agree, please sign all copies and return one each with payment to the contractor and one each to me for our files.

If you have any questions on the above, please call.

Sincerely,

BOLTON & MENK, INC.

Jared Voge, P.E.
City Engineer

JAV/nh
Enclosure

CONTRACTOR'S PAY REQUEST
RUM RIVER BLUFFS - PHASE 2
ST. FRANCIS, MINNESOTA
BMI PROJECT NO. R18.106578

CONTRACTOR
OWNER
ENGINEER

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS.....	\$	472,920.40
TOTAL, COMPLETED WORK TO DATE.....	\$	232,802.20
TOTAL, STORED MATERIALS TO DATE.....		\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....		\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	232,802.20
RETAINED PERCENTAGE (5%).....	\$	11,640.11
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS).....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	221,162.09
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES.....	\$	-
PAY CONTRACTOR AS ESTIMATE NO. 1	\$	221,162.09

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: LaTour Construction, Inc.
2134 County Road 8 NW
Maple Lake, MN 55358

By Steve Latour Project Manager 9/27/13
Name Title Date

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
BOLTON & MENK, INC., ENGINEERS, 7533 SUNWOOD DRIVE NW, SUITE 206, RAMSEY, MN 55303

By Jared Voge City Engineer 9/30/13
Name Title Date

APPROVED FOR PAYMENT:
Owner: ST. FRANCIS, MINNESOTA

By Matt Hylan City Administrator
Name Title Date

PARTIAL PAY ESTIMATE NO. 1

RUMI RIVER BLUFFS - PHASE 2
 ST. FRANCIS, MINNESOTA
 BMI PROJECT NO. R18-106578

WORK COMPLETED THROUGH September 26, 2013

ITEM NO.	DESCRIPTION	UNIT PRICE	ESTIMATED		QUANTITY PREVIOUS ESTIMATE	QUANTITY COMPLETED TO DATE
			BID QUANTITY	BID AMOUNT		
1	MOBILIZATION	\$ 16,250.00	1	LS	LS	0.50
2	REMOVE CURB & GUTTER	\$ 10.00	6	LF	LF	-
3	REMOVE BITUMINOUS PAVEMENT	\$ 5.00	22	SY	SY	-
4	COMMON LABORER	\$ 65.00	10	HOUR	HOUR	10
5	12 CU YD TRUCK	\$ 92.00	8	HOUR	HOUR	6
6	SKID LOADER	\$ 100.00	20	HOUR	HOUR	6
7	COMMON EXCAVATION (EV)	\$ 5.00	100	CY	CY	-
8	SUBGRADE EXCAVATION (EV)	\$ 5.00	25	CY	CY	-
9	SUBGRADE PREPARATION	\$ 0.45	8,360	SY	SY	6,860
10	TOPSOIL BORROW (LV)	\$ 16.00	302	CY	CY	-
11	BITUMINOUS TACK COAT	\$ 3.70	380	GAL	GAL	-
12	SALVAGE AND REINSTALL TYPE 3 BARRICADES	\$ 150.00	4	EA	EA	-
13	GRANULAR BORROW (CV)	\$ 15.00	300	CY	CY	-
14	AGGREGATE BASE CLASS 5 (CV) (P)	\$ 25.90	1,825	CY	CY	-
15	TYPE SP-12.5 WEARING COURSE (2.B) 1.5" THICK	\$ 5.30	6,325	SY	SY	912
16	TYPE SP-12.5 NON WEARING COURSE (2.B) 2" THICK	\$ 6.60	6,325	SY	SY	-
17	TYPE SP-12.5 WEARING COURSE (2.B) 3" THICK (TRAIL)	\$ 27.70	535	SY	SY	-
18	27" RC PIPE APRON W/ TRASH GUARD	\$ 1,150.00	1	EA	EA	1
19	21" RC PIPE APRON W/ TRASH GUARD	\$ 920.00	1	EA	EA	1
20	18" RC PIPE APRON W/ TRASH GUARD	\$ 770.00	1	EA	EA	1
21	15" RC PIPE APRON W/ TRASH GUARD	\$ 720.00	2	EA	EA	2
22	12" RC PIPE APRON W/ TRASH GUARD	\$ 660.00	1	EA	EA	1
23	CONSTRUCT DRAINAGE STRUCTURE, DES G	\$ 220.00	47.14	LF	LF	34.20
24	CONSTRUCT DRAINAGE STRUCTURE, DES 4020-48	\$ 200.00	20.42	LF	LF	30.76
25	CONSTRUCT DRAINAGE STRUCTURE, DES 4020-60	\$ 270.00	7.44	LF	LF	6.44
26	CONSTRUCT SKIMMER STRUCTURE	\$ 3,700.00	1	LS	LS	1.0
27	CASTING ASSEMBLY (STORM)	\$ 490.00	13	EA	EA	-
28	ADJUST STORM CASTING	\$ 230.00	5	EA	EA	-
29	27" RC PIPE SEWER CLASS IV	\$ 45.00	25	LF	LF	20.0
30	21" RC PIPE SEWER CLASS IV	\$ 29.00	438	LF	LF	441
31	18" RC PIPE SEWER CLASS IV	\$ 27.00	99	LF	LF	98
32	15" RC PIPE SEWER CLASS V	\$ 24.50	512	LF	LF	517
33	12" RC PIPE SEWER CLASS V	\$ 33.00	24	LF	LF	24
34	CONNECT TO EXISTING SANITARY SEWER	\$ 4,700.00	2	EA	EA	1
35	SANITARY SEWER TELEVISION (EXISTING PIPE)	\$ 1.10	2302	LF	LF	30.74
36	CONSTRUCT SANITARY SEWER MANHOLE	\$ 160.00	33.7	LF	LF	-
37	CASTING ASSEMBLY (SANITARY)	\$ 350.00	3	EA	EA	-
38	ADJUST SANITARY CASTING	\$ 230.00	11	EA	EA	-
39	8"x4" PVC WYE	\$ 190.00	29	EA	EA	-
40	4" PVC PIPE SEWER (SDR-26)	\$ 8.40	1,222	LF	LF	29.0
41	8" PVC PIPE SEWER (SDR-35)	\$ 26.00	1,130	LF	LF	1,224
42	10" PVC PIPE SEWER (SDR-26)	\$ 62.00	65	LF	LF	1,145
43	CONNECT TO EXISTING WATER MAIN	\$ 910.00	3	EA	EA	3
44	ADJUST VALVE BOX	\$ 120.00	9	EA	EA	-
45	6" GATE VALVE & BOX	\$ 1,200.00	4	EA	EA	4
46	8" GATE VALVE & BOX	\$ 1,800.00	2	EA	EA	2.0
47	HYDRANT - 9' 0" BURY DEPTH	\$ 3,800.00	2	EA	EA	2
48	HYDRANT - 11' 6" BURY DEPTH	\$ 4,100.00	1	EA	EA	1
49	HYDRANT - 12' 0" BURY DEPTH	\$ 4,300.00	1	EA	EA	1
50	1" CORPORATION STOP	\$ 200.00	29	EA	EA	29
51	1" CURB STOP & BOX	\$ 250.00	29	EA	EA	29
52	1" WATER SERVICE PIPE	\$ 7.30	1,300	LF	LF	1,197.0

ITEM NO.	DESCRIPTION	UNIT PRICE	ESTIMATED		QUANTITY PREVIOUS ESTIMATE	QUANTITY COMPLETED TO DATE
			BID QUANTITY	BID AMOUNT		
53	6" PVC WATERMAIN	\$ 15.00	48	\$ 720.00	LF	48
54	8" PVC WATERMAIN	\$ 17.00	1,205	\$ 20,485.00	LF	1,205
55	12" DIP WATERMAIN	\$ 59.00	58	\$ 3,422.00	LF	72
56	WATERMAIN FITTINGS	\$ 5.50	703	\$ 3,866.50	LB	692
57	RANDOM RIPRAP CL IV	\$ 67.00	96	\$ 6,432.00	TON	96
58	5" CONCRETE WALK	\$ 3.70	7,075	\$ 26,177.50	SF	SF
59	MOUNTABLE CONCRETE CURB & GUTTER	\$ 9.70	3,514	\$ 34,085.80	LF	LF
60	TRUNCATED DOMES	\$ 35.00	52	\$ 1,820.00	SF	SF
61	TRAFFIC CONTROL	\$ 2,950.00	1	\$ 2,950.00	LS	0.50
62	SIGN PANELS, TYPE C	\$ 45.00	12.5	\$ 562.50	SF	SF
63	STREET NAME SIGNS	\$ 350.00	2	\$ 700.00	EA	EA
64	SILT FENCE TYPE MACHINE SLICED	\$ 2.50	350	\$ 875.00	LF	350
65	STORM DRAIN INLET PROTECTION	\$ 102.00	10	\$ 1,020.00	EA	EA
66	WOOD FIBER BIO ROLL	\$ 3.00	60	\$ 180.00	LF	60
67	TEMPORARY ROCK CONSTRUCTION ENTRANCE	\$ 890.00	2	\$ 1,660.00	EA	EA
68	EROSION CONTROL BLANKET CATEGORY 0	\$ 1.50	3,270	\$ 4,905.00	SY	SY
69	HYDRAULIC SOIL STABILIZER, TYPE 8 BFM	\$ 1.25	5,500	\$ 6,875.00	LB	LB

TOTAL = \$ 472,920.40

\$ 232,802.20



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

7533 Sunwood Drive NW, Suite 206 • Ramsey, MN 55303

Phone (763) 433-2851 • Fax (763) 427-0833

www.bolton-menk.com

October 3, 2013

Mr. Matt Hylan
City Administrator
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: Public Works and Public Safety Facility
Turn Lane Construction
St. Francis, Minnesota
BMI Project No. R13.103604

Dear Matt:

Please find enclosed Invoice No. 6941CM and Invoice No. 6924CM from Northland Paving for work completed on the above referenced project. I have reviewed the invoice and find it to be complete and accurate. I recommend that payment be made to Northland Paving in the amount of \$49,071.76.

If you have any questions on the above, please call.

Sincerely,

BOLTON & MENK, INC.

Jared Voge, P.E.
City Engineer

JAV/nh
Enclosure

PAYMENT APPLICATION

TO: City of St. Francis
 Police/Public Works Facility Turn Lane Constructio
 St. Francis, MN 55070
 Attn:

PROJECT NAME AND LOCATION: 2013-050
 St. Francis Police & Public Works Turn Lane
 23440 Cree Street NW
 St. Francis, MN 55070

FROM: Northland Paving, LLC
 21716 Kenrick Avenue Suite A
 Lakeville, MN 55044

FOR:

APPLICATION # 1 **Distribution to:**
 10/03/2013 CONTRACTOR
 PROJECT #s: ARCHITECT
 DATE OF CONTRACT: 05/24/2013 SUBCONTRACTOR

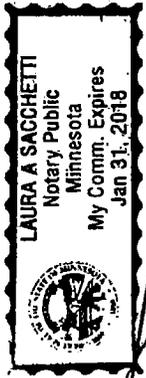
SUBCONTRACTOR'S SUMMARY OF WORK

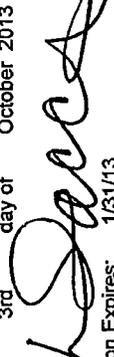
Application is made for payment as shown below. Continuation Page is attached.

1. CONTRACT AMOUNT	\$22,000.00
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$22,000.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$22,000.00
5. RETAINAGE:	
a. 0.00% of Completed Work (Column D + E on Continuation Page)	\$0.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$22,000.00
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$0.00
8. PAYMENT DUE	\$22,000.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$0.00

Subcontractor's signature below is his assurance to Contractor, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Subcontractor under the Contract have been used to pay Subcontractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Subcontractor is legally entitled to this payment.

SUBCONTRACTOR: Northland Paving, LLC
 By:  Date: 10/03/2013
 State of: Minnesota
 County of: Dakota



Subscribed and sworn to before
 me this 3rd day of October 2013
 Notary Public: 
 My Commission Expires: 1/31/13

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Contractor, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT:
(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	\$0.00

ARCHITECT: _____
 By: _____ Date: _____
 Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Subcontractor, and is without prejudice to any rights of Contractor or Subcontractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: 2013-050
 St. Francis Police & Public Works Turn Lane Construction
 APPLICATION #: 1
 DATE OF APPLICATION: 10/03/2013
 PERIOD THRU: 10/03/2013
 PROJECT #s:

Payment Application containing Sub-Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		E AMOUNT THIS PERIOD	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
1	TURN LANE									
2	Class 5	\$4,200.00	\$0.00	\$4,200.00	\$0.00	\$0.00	\$4,200.00	100%	\$0.00	
3	Asphalt Wear	\$17,800.00	\$0.00	\$17,800.00	\$0.00	\$0.00	\$17,800.00	100%	\$0.00	
TOTALS		\$22,000.00	\$0.00	\$22,000.00	\$0.00	\$0.00	\$22,000.00	100%	\$0.00	



21716 Kenrick Avenue, Suite A
Lakeville, MN 55044

Invoice# 6924CM

Invoice To: **City of St. Francis**
Police/Public Works Facility
Turn Lane Construction
23440 Cree Street NW
St. Francis, MN 55070

Date: June 20, 2013

Job Name: **St. Francis Police &
Public Works Turn Lane Construction**
Contract#:

NLP Job# 2013-050

Description of work performed:

Price:

EXTRA TO THE CONTRACT

Additional turn lane area constructed from the bid for 683 s.y.
New total is 834.67 s.y.

151.67 additional at \$34.38/s.y.	\$ 5,214.41
215 s.y. of 12" & 2" & 2' area delted in 9/24/12 letter	\$ 3,932.35
Truck & Trailer Parking area	\$ 4,175.00
Entrance Repair	\$ 13,750.00

Total Amount Due: \$27,071.76



PAYMENT BATCH AP 10-07-13

ASSURANT EMPLOYEE BENEFITS

09/20/2013	5447229.1013	E 101-41400-130	Employer Paid Insurance	10/1/13 - 10/31/13	122.80
09/20/2013	5447229.1013	E 101-41500-130	Employer Paid Insurance	10/1/13 - 10/31/13	60.09
09/20/2013	5447229.1013	E 101-42110-130	Employer Paid Insurance	10/1/13 - 10/31/13	619.03
09/20/2013	5447229.1013	E 101-42400-130	Employer Paid Insurance	10/1/13 - 10/31/13	52.70
09/20/2013	5447229.1013	E 101-43100-130	Employer Paid Insurance	10/1/13 - 10/31/13	68.13
09/20/2013	5447229.1013	E 101-43210-130	Employer Paid Insurance	10/1/13 - 10/31/13	15.13
09/20/2013	5447229.1013	E 101-45200-130	Employer Paid Insurance	10/1/13 - 10/31/13	68.13
09/20/2013	5447229.1013	E 601-49440-130	Employer Paid Insurance	10/1/13 - 10/31/13	71.89
09/20/2013	5447229.1013	E 602-49490-130	Employer Paid Insurance	10/1/13 - 10/31/13	71.89
09/20/2013	5447229.1013	E 609-49750-130	Employer Paid Insurance	10/1/13 - 10/31/13	103.25
					\$1,253.04

BELLBOY CORPORATION

09/17/2013	79742300	E 609-49751-206	Freight and Fuel Charges		17.05
09/17/2013	79742300	E 609-49751-251	Liquor For Resale		900.00
09/17/2013	89047900	E 609-49751-206	Freight and Fuel Charges		2.15
09/17/2013	89047900	E 609-49751-254	Miscellaneous Merchandise		30.50
					\$949.70

BOLTON & MENK, INC.

08/20/2013	159114	G 602-16500	Construction in Progress	AMBASSADOR TRUNK UTILITY II	292.50
08/20/2013	159115	G 601-16500	Construction in Progress	WOODHAVEN WATER METER II	130.00
08/27/2013	159403	E 101-41910-303	Engineering Fees	2013 GEN ENGINEERING	1,530.00
08/27/2013	159403	E 101-43100-303	Engineering Fees	2013 GEN ENGINEERING	2,597.75
08/27/2013	159403	E 101-45200-303	Engineering Fees	2013 GEN ENGINEERING	1,076.25
08/27/2013	159403	E 601-49440-303	Engineering Fees	2013 GEN ENGINEERING	1,210.50
08/27/2013	159403	E 602-49490-303	Engineering Fees	2013 GEN ENGINEERING	1,802.50
08/27/2013	159404	E 101-43100-303	Engineering Fees	2013 STATE AID	5,982.50
08/27/2013	159405	G 803-22102	Esc-Meridian Beh Health	MERIDIAN BEHAVIORIAL HEALTH	615.00
08/27/2013	159406	E 101-43100-303	Engineering Fees	RUM RIVER BLUFFS DEVELP CC	8,659.50
08/27/2013	159407	E 101-43100-303	Engineering Fees	239TH AVE IMP FEASIBILITY	2,770.50
08/27/2013	159408	E 101-43100-303	Engineering Fees	KERRY ST 23RD LANE IMP	716.50
08/27/2013	159409	E 101-43100-303	Engineering Fees	2013 STREET MAINT	8,617.00
08/27/2013	159411	G 803-22105	O Reilly Escrow	O'REILLY AUTO PARTS	1,871.00
08/27/2013	259410	E 601-49440-303	Engineering Fees	WELLHEAD PROTECTION PLAN	645.48
08/30/2013	159781	E 602-49490-303	Engineering Fees	WASTEWATER FACILITY PLAN	5,526.80
					\$44,043.78

BROCK WHITE CO. LLC

09/10/2013	12337076-00	E 410-45203-232	Site Prep for Events	SANDBLASTING CHARGE	51.63
					\$51.63

CENTERPOINT

09/17/2013	5944643-5.0913	E 609-49750-383	Gas Utilities	LIQUOR	19.28
09/17/2013	5945449-6.0913	E 101-42210-383	Gas Utilities	FIRE	56.06
09/17/2013	5963820-5.0913	E 101-45200-383	Gas Utilities	WARMING HOUSE	19.28
09/17/2013	6002544-2.0913	E 601-49440-383	Gas Utilities	PUBLIC WORKS	6.42
09/17/2013	6002544-2.0913	E 602-49490-383	Gas Utilities	PUBLIC WORKS	6.43
09/17/2013	6002548-3.0913	E 602-49490-383	Gas Utilities	WWTP	19.28
09/17/2013	6886465-1.0913	E 101-41940-383	Gas Utilities	CITY HALL	12.85
09/17/2013	6886468-5.0913	E 101-41940-383	Gas Utilities	CITY HALL	12.85
09/17/2013	6886472-7.0913	E 101-41940-383	Gas Utilities	CITY HALL	12.85
09/17/2013	6886475-0.0913	E 101-41940-383	Gas Utilities	CITY HALL	12.85
09/17/2013	7900331-5.0913	E 601-49440-383	Gas Utilities	WATER	161.71
09/17/2013	8964221-9.0913	E 602-49490-383	Gas Utilities	LIFT STATION	12.85
09/17/2013	9680285-5.0913	E 101-42110-383	Gas Utilities	POLICE/PW	103.35
09/17/2013	9680285-5.0913	E 101-43100-383	Gas Utilities	POLICE/PW	25.84
09/17/2013	9680285-5.0913	E 101-45200-383	Gas Utilities	POLICE/PW	25.84
09/17/2013	9680285-5.0913	E 601-49440-383	Gas Utilities	POLICE/PW	25.84
09/17/2013	9680285-5.0913	E 602-49490-383	Gas Utilities	POLICE/PW	25.83
					\$559.41

CITY OF CHANHASSEN-PUBLIC WORK

09/24/2013	092413	E 601-49440-331	Travel Expenses	TEICHER - HOTEL BILL	225.60
					\$225.60

COCA COLA REFRESHMENTS

09/17/2013	128098416	E 609-49751-254	Miscellaneous Merchandise		377.70
10/01/2013	0128099533	E 609-49751-254	Miscellaneous Merchandise		176.62
					\$554.32

CONSTRUCTION & GENERAL

09/24/2013	092413	G 101-21707	Union Dues	MAINT UNION DUES OCTOBER 2	234.00
					\$234.00

CRAWFORD EQUIPMENT

09/18/2013	33388	E 101-45200-218	Equipment Repair & Maintenance	STUD WHEEL	13.47
					\$13.47

CRYSTAL SPRINGS ICE

09/18/2013	31076	E 609-49751-254	Miscellaneous Merchandise		230.32
09/24/2013	31154	E 609-49751-254	Miscellaneous Merchandise		144.80
10/01/2013	45019	E 609-49751-254	Miscellaneous Merchandise		69.68
					\$444.80

DAHLHEIMER DIST. CO. INC.

09/18/2013	1064426	E 609-49751-252	Beer For Resale		4,616.97
09/18/2013	1064426	E 609-49751-254	Miscellaneous Merchandise		136.00
09/25/2013	1079709	E 609-49751-252	Beer For Resale		7,310.32
09/25/2013	1079709	E 609-49751-254	Miscellaneous Merchandise		42.00
10/02/2013	1079760	E 609-49751-252	Beer For Resale		11,712.85
10/02/2013	1079760	E 609-49751-254	Miscellaneous Merchandise		178.00
10/02/2013	1079760	E 609-49751-255	N/A Products		32.00
					\$24,028.14

DANS SEWER SERVICE

09/17/2013	091713	E 602-49451-400	System Jetting	PUMP LIFT STATIONS	85.00
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\$85.00

DAY DISTRIBUTING CO.

09/13/2013	718909	E 609-49751-252	Beer For Resale		572.60
09/13/2013	718909	E 609-49751-255	N/A Products		21.50
09/27/2013	720872	E 609-49751-252	Beer For Resale		1,915.85
09/27/2013	720872	E 609-49751-255	N/A Products		36.80
					<hr/>
					\$2,546.75

ELITE SANITATION

02/12/2013	21033	E 101-45200-402	Janitorial Service	PORTABLE TOILET	296.89
					<hr/>
					\$296.89

FERGUSON WATERWORKS

09/11/2013	48589	E 601-49440-229	Project Repair & Maintenance	CURB BX	275.85
					<hr/>
					\$275.85

G&K SERVICES, INC

09/24/2013	1043434560	E 609-49750-219	Rug Maintenance	RUG MAINT	11.23
09/24/2013	1043534559	E 101-41940-210	Operating Supplies	CITY HALL RUGS	14.79
09/24/2013	1043534564	E 101-42110-402	Janitorial Service	TOWELS	22.77
09/24/2013	1043534564	E 101-43100-402	Janitorial Service	TOWELS	5.69
09/24/2013	1043534564	E 101-45200-402	Janitorial Service	TOWELS	5.69
09/24/2013	1043534564	E 601-49440-402	Janitorial Service	TOWELS	5.69
09/24/2013	1043534564	E 602-49490-402	Janitorial Service	TOWELS	5.69
09/24/2013	1043534565	E 601-49440-402	Janitorial Service	MATS	24.62
					<hr/>
					\$96.17

GERDIN AUTO SERVICE, INC.

09/18/2013	68583	E 208-42110-436	Towing Charges	TOW JOSHUA SOLOTS	137.87
					<hr/>
					\$137.87

GRAINGER, INC.

09/24/2013	9251879565	E 601-49440-229	Project Repair & Maintenance	ROCKET LUG	288.69
					<hr/>
					\$288.69

GRANITE CITY JOBBING CO.

09/17/2013	781075	E 609-49750-210	Operating Supplies		49.34
09/17/2013	781075	E 609-49751-206	Freight and Fuel Charges		4.25
09/17/2013	781075	E 609-49751-254	Miscellaneous Merchandise		16.92
09/17/2013	781075	E 609-49751-256	Tobacco Products For Resale		739.71
09/17/2013	781075	G 101-20810	Sales Tax Payable		(0.44)
09/24/2013	782106	E 609-49750-210	Operating Supplies		78.01
09/24/2013	782106	E 609-49751-206	Freight and Fuel Charges		4.25
09/24/2013	782106	E 609-49751-254	Miscellaneous Merchandise		8.16
09/24/2013	782106	E 609-49751-256	Tobacco Products For Resale		717.10
09/24/2013	782106	G 101-20810	Sales Tax Payable		(0.44)
10/01/2013	782919	E 609-49750-210	Operating Supplies		40.79
10/01/2013	782919	E 609-49751-206	Freight and Fuel Charges		4.25
10/01/2013	782919	E 609-49751-256	Tobacco Products For Resale		508.07
					<hr/>
					\$2,169.97

HAWKINS, INC.

09/16/2013	3515213	E 601-49440-216	Chemicals and Chem Products	CHLORINE	1,900.90
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\$1,900.90

HEWLETT-PACKARD COMPANY

09/18/2013	33948653-001	E 101-41500-570	C-O-L Office Equip & Misc.	2 MONITORS	406.13
09/19/2013	33940063-001	E 101-41500-570	C-O-L Office Equip & Misc.	DOCK STATION	275.74

\$681.87

HYLEN, MATT

09/30/2013	093013	E 101-41400-331	Travel Expenses	TRAVEL	1,204.11
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\$1,204.11

INFRASTRUCTURE TECHNOLOGIES

08/26/2013	13676	E 602-49451-229	Project Repair & Maintenance	MANHOLE GROUTING	1,015.65
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\$1,015.65

INNOVATIVE OFFICE SOLUTIONS, L

09/12/2013	361778	E 101-42110-200	Office Supplies	SUPPLIES	27.94
09/16/2013	363449	E 101-42110-200	Office Supplies	SUPPLIES	109.91
09/19/2013	366748	E 101-41400-200	Office Supplies	SUPPLIES	57.38
09/19/2013	366748	E 101-42210-200	Office Supplies	SUPPLIES	41.38
09/19/2013	366748	E 101-42400-200	Office Supplies	SUPPLIES	32.03

\$268.64

ISD #15

08/19/2013	1130	E 101-42110-221	Vehicle Repair & Maintenance	2013 DODGE CHARGER	87.85
08/19/2013	1131	E 101-42110-221	Vehicle Repair & Maintenance	2012 DODGE CHARGER	87.85
09/10/2013	1155	E 101-42110-221	Vehicle Repair & Maintenance	2010 DODGE CHARGER	45.34
09/10/2013	1156	E 101-42110-221	Vehicle Repair & Maintenance	2013 DODGE CHARGER	80.34
09/17/2013	1166	E 101-42110-221	Vehicle Repair & Maintenance	2012 DODGE CHARGER	45.34

\$346.72

JJ TAYLOR DISTRIBUTING

09/25/2013	2057441	E 609-49751-252	Beer For Resale		121.30
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\$121.30

JOHNSON BROS WHLSE LIQUOR

09/18/2013	1672803	E 609-49751-206	Freight and Fuel Charges		166.11
09/18/2013	1672803	E 609-49751-251	Liquor For Resale		8,355.98
09/18/2013	1672804	E 609-49751-206	Freight and Fuel Charges		26.46
09/18/2013	1672804	E 609-49751-253	Wine For Resale		811.75
09/18/2013	1672805	E 609-49751-253	Wine For Resale		188.91
09/25/2013	1677936	E 609-49751-206	Freight and Fuel Charges		101.43
09/25/2013	1677936	E 609-49751-251	Liquor For Resale		4,599.24
09/25/2013	1677937	E 609-49751-206	Freight and Fuel Charges		13.23
09/25/2013	1677937	E 609-49751-253	Wine For Resale		404.55
10/02/2013	1683309	E 609-49751-206	Freight and Fuel Charges		33.81
10/02/2013	1683309	E 609-49751-251	Liquor For Resale		2,116.75
10/02/2013	1683310	E 609-49751-206	Freight and Fuel Charges		52.92
10/02/2013	1683310	E 609-49751-253	Wine For Resale		1,782.90
10/02/2013	1683311	E 609-49751-206	Freight and Fuel Charges		2.94
10/02/2013	1683311	E 609-49751-254	Miscellaneous Merchandise		69.50

\$18,726.48

LAW ENFORCEMENT LABOR SVCS.

09/24/2013	092413	G 101-21707	Union Dues	POLICE UNION DUES - OCTOBE	315.00
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\$315.00

MCDONALD DIST CO.

09/19/2013	339368	E 609-49751-206	Freight and Fuel Charges		3.00
09/19/2013	339368	E 609-49751-252	Beer For Resale		4,343.90
09/20/2013	339461	E 609-49751-252	Beer For Resale		1,267.20
09/26/2013	339875	E 609-49751-206	Freight and Fuel Charges		3.00
09/26/2013	339875	E 609-49751-252	Beer For Resale		8,374.50
09/26/2013	339875	E 609-49751-254	Miscellaneous Merchandise		68.00
09/26/2013	339875	E 609-49751-255	N/A Products		34.00
					<hr/>
					\$14,093.60

MCFOA

10/03/2013	100313	E 101-41400-433	Dues and Subscriptions	7/1/13 - 6/30/14	35.00
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					\$35.00

MN MUNICIPAL UTILITIES ASSOC.

10/01/2013	41911	E 101-41400-311	Contract	SAFETY MGT PROGRAM OCT NK	440.00
10/01/2013	41911	E 101-42110-311	Contract	SAFETY MGT PROGRAM OCT NK	440.00
10/01/2013	41911	E 101-42210-311	Contract	SAFETY MGT PROGRAM OCT NK	440.00
10/01/2013	41911	E 101-43100-311	Contract	SAFETY MGT PROGRAM OCT NK	660.00
10/01/2013	41911	E 101-45200-311	Contract	SAFETY MGT PROGRAM OCT NK	660.00
10/01/2013	41911	E 601-49440-311	Contract	SAFETY MGT PROGRAM OCT NK	660.00
10/01/2013	41911	E 602-49490-311	Contract	SAFETY MGT PROGRAM OCT NK	660.00
10/01/2013	41911	E 609-49750-311	Contract	SAFETY MGT PROGRAM OCT NK	440.00
					<hr/>
					\$4,400.00

MN NCPERS LIFE INSURANCE

09/19/2013	73371013	G 101-21713	MN Life	SEPT PAYROLL DEDUCTIONS	16.00
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					\$16.00

MN POLLUTION CONTROL AGENCY

09/24/2013	092413	E 602-49490-208	Training and Instruction	SEMINAR	300.00
					<hr/>
					\$300.00

MN RURAL WATER ASSOCIATION

09/24/2013	092413	E 601-49440-208	Training and Instruction	BARTEN - TRAINING	125.00
09/24/2013	092413	E 601-49440-208	Training and Instruction	BACKSEN - TRAINING	125.00
09/24/2013	092413	E 601-49440-208	Training and Instruction	THELEN - TRAINING	125.00
					<hr/>
					\$375.00

MULCH FACTORY

08/29/2013	102966	E 101-45200-229	Project Repair & Maintenance	CERTIFIED PLAYGROUND CHIP:	1,923.75
					<hr/>
					\$1,923.75

MULVIHILL, DARCY

09/23/2013	092313	E 101-41500-331	Travel Expenses	MILEAGE	129.95
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					\$129.95

MY ALARM CENTER

09/24/2013	2524643	E 609-49750-445	Security	10/1/13 - 10/31/13	29.94
					<hr/>
					\$29.94

NELSON ELECTRIC MOTOR REPAIR

09/10/2013	6440	E 602-49490-229	Project Repair & Maintenance	LIFT STATIONS	600.00
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\$600.00

PACE ANALYTICAL SERVICES

09/13/2013	131232753	E 602-49490-313	Sample Testing	CHEMICALS	120.00
09/18/2013	131232856	E 602-49490-313	Sample Testing	ANALYSIS	45.00
09/24/2013	131233032	E 602-49490-313	Sample Testing	ANALYSIS	131.10
					<hr/>
					\$296.10

PAUSTIS & SONS

09/16/2013	8416023	E 609-49751-206	Freight and Fuel Charges		8.75
09/16/2013	8416023	E 609-49751-253	Wine For Resale		521.83
					<hr/>
					\$530.58

PHILLIPS WINE & SPIRITS CO.

09/18/2013	2487548	E 609-49751-206	Freight and Fuel Charges		2.94
09/18/2013	2487548	E 609-49751-251	Liquor For Resale		211.65
09/18/2013	2487549	E 609-49751-206	Freight and Fuel Charges		5.88
09/18/2013	2487549	E 609-49751-253	Wine For Resale		217.40
09/25/2013	2490985	E 609-49751-206	Freight and Fuel Charges		47.04
09/25/2013	2490985	E 609-49751-251	Liquor For Resale		2,809.10
09/25/2013	2490986	E 609-49751-206	Freight and Fuel Charges		8.82
09/25/2013	2490986	E 609-49751-253	Wine For Resale		299.00
10/02/2013	2494292	E 609-49751-206	Freight and Fuel Charges		9.07
10/02/2013	2494292	E 609-49751-251	Liquor For Resale		902.85
10/02/2013	2494293	E 609-49751-206	Freight and Fuel Charges		7.35
10/02/2013	2494293	E 609-49751-253	Wine For Resale		232.25
					<hr/>
					\$4,753.35

RAMSEY, CITY OF

09/24/2013	092413	E 101-42210-311	Contract	CHIEF KAPLER'S SERVICES SEF	666.00
					<hr/>
					\$666.00

SCHREDER, ANDY

09/20/2013	092013	E 101-42400-331	Travel Expenses	MILEAGE	140.69
					<hr/>
					\$140.69

SKINNER, MARLINE

10/03/2013	100313	E 101-42700-311	Contract	SEPTEMBER	500.00
					<hr/>
					\$500.00

SOUTHERN WINE & SPIRITS OF MN

09/19/2013	1077396	E 609-49751-206	Freight and Fuel Charges		6.25
09/19/2013	1077396	E 609-49751-253	Wine For Resale		240.00
09/19/2013	1077397	E 609-49751-206	Freight and Fuel Charges		10.73
09/19/2013	1077397	E 609-49751-251	Liquor For Resale		1,044.98
09/26/2013	1080518	E 609-49751-206	Freight and Fuel Charges		16.87
09/26/2013	1080518	E 609-49751-251	Liquor For Resale		1,975.48
09/26/2013	1080519	E 609-49751-206	Freight and Fuel Charges		4.17
09/26/2013	1080519	E 609-49751-251	Liquor For Resale		351.39
10/03/2013	1083454	E 609-49751-206	Freight and Fuel Charges		12.50
10/03/2013	1083454	E 609-49751-253	Wine For Resale		490.00
10/03/2013	1083455	E 609-49751-206	Freight and Fuel Charges		8.85
10/03/2013	1083455	E 609-49751-251	Liquor For Resale		901.40

\$5,062.62

SUSA

09/24/2013	092413	E 101-43100-208	Training and Instruction	KOEP-UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 101-43100-208	Training and Instruction	SHOOK - UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 101-43100-208	Training and Instruction	BARTEN - UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 101-43100-208	Training and Instruction	SORENSEN - UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 101-43100-208	Training and Instruction	BACKSEN - UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 101-43100-208	Training and Instruction	THELEN - UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 101-43100-208	Training and Instruction	TEICHER - UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 601-49440-208	Training and Instruction	BACKSEN - UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 601-49440-208	Training and Instruction	THELEN - UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 601-49440-208	Training and Instruction	BARTEN - UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 601-49440-208	Training and Instruction	SORENSEN - UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 601-49440-208	Training and Instruction	KOEP-UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 601-49440-208	Training and Instruction	TEICHER - UTILITY OP SCHOOL	25.00
09/24/2013	092413	E 601-49440-208	Training and Instruction	SHOOK - UTILITY OP SCHOOL	25.00

\$350.00

THE AMERICAN BOTTLING COMPANY

09/23/2013	244972057/8	E 609-49751-254	Miscellaneous Merchandise		131.76
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\$131.76

THORPE DISTRIBUTING COMPANY

09/13/2013	777224	E 609-49751-252	Beer For Resale		168.00
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\$168.00

WIRTZ BEVERAGE MN

09/19/2013	1080086317	E 609-49751-206	Freight and Fuel Charges		189.95
09/19/2013	1080086317	E 609-49751-251	Liquor For Resale		11,737.05
09/19/2013	1080086317	E 609-49751-253	Wine For Resale		360.00
09/26/2013	1080089175	E 609-49751-206	Freight and Fuel Charges		46.63
09/26/2013	1080089175	E 609-49751-251	Liquor For Resale		4,076.81
09/26/2013	1080089175	E 609-49751-253	Wine For Resale		194.47
09/26/2013	1080089768	E 609-49751-206	Freight and Fuel Charges		2.90
09/26/2013	1080089768	E 609-49751-251	Liquor For Resale		281.02
10/03/2013	1080091998	E 609-49751-206	Freight and Fuel Charges		30.68
10/03/2013	1080091998	E 609-49751-251	Liquor For Resale		2,506.25
10/03/2013	1080091998	E 609-49751-253	Wine For Resale		210.00

\$19,635.76

\$156,973.85

FUND SUMMARY

101 GENERAL FUND	\$42,872.93
208 POLICE FORFEITURE	\$137.87
410 WOODBURY PARK PROJECT	\$51.63
601 WATER FUND	\$6,183.19
602 SEWER FUND	\$10,720.52
609 MUNICIPAL LIQUOR FUND	\$94,521.71
803 ESCROW	\$2,486.00
Total	<u>156,973.85</u>