

CITY OF ST. FRANCIS
CITY COUNCIL
AGENDA

November 5, 2012

ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW
6:00 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. City Council Minutes – October 15, 2012
 - b. Professional Services Agreement between Medications services for Anoka County and St. Francis
 - c. 2012-13 Safety Management Program Contract between MN Municipal Utilities Assn. and St. Francis
 - d. Joint Powers Agreement between St. Francis and Anoka County for Assessment of Property
 - e. Accept the letter of resignation from Part Time Liquor Store Clerk
 - f. Payment of Claims
5. Meeting Open to the Public
6. Petitions, Requests, Applications
 - a. Delinquent Utilities and Miscellaneous Invoices: Public Hearing (Res. 2012-35)
7. Ordinances & Resolutions:
 - a. Ordinance 179, Second Series: Amending Section 6-5-3 Gambling Proceeds (Second Reading)
8. Reports of Consultants & Staff Members
 - a. Engineer: Hwy 47/Pederson Drive Pedestrian Improvement Agreement and Resolution 2012-36
 - b. Attorney:
 - c. Staff:
 - Fire:
 - Public Works:
 - Liquor Store:
 - Police:
 - City Administrator: 1) Seelye Brook Park Meeting Recap
2) Refinancing 2007 Municipal Bond Discussion
9. Reports from Council Members
 - a. Sandoval – Ordinance 178, Second Series: Adding Section 4-1-6 Regarding Temporary Habitation (1st Rdg)
10. Report from Mayor
11. Old Business
 - a. 4020-233rd Avenue Project Update
12. New Business
 - a. Setting the Canvass Election Results Date
13. Adjournment

CALENDAR OF EVENTS

- Nov 6: **Election Day:** Polls are open from 7:00 am to 8:00 pm
Nov 12: City Offices Closed in observance of Veteran's Day
Nov 13: Pioneer Day Meeting @ Community Center 7:00 pm
Nov 19: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
Nov 21: Planning Comm. Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm
Nov 22: City Offices Closed in observance of Thanksgiving Day

TO: Mayor & City Council

FROM: Matthew L. Hylan,
City Administrator



RE: Agenda Memorandum – November 5, 2012 Meeting

Agenda Items:

4. Consent Agenda:

6. Petitions, Requests, Applications:

- a. **Public Hearing Delinquent Bills:** Annually we hold a public hearing for delinquent utility bills and other miscellaneous invoices the City has on record prior to certifying these bills to property taxes. Mayor Tveit will open the hearing and allow all who wish to speak to address the Council. Upon declaring the Public Hearing Closed, the Council will consider Resolution 2012-35 which authorizes and directs certification of municipal utility services, maintenance of private property and repair of leaks as a lien upon premises (pending any potential adjustments from the Public Hearing).

7. Ordinances & Resolutions:

- a. **Ordinance 179, Second Series: Amending Section 6-5-3 regarding Gambling Proceeds (Second Reading):** A memorandum from the City Attorney, Scott Lepak is attached regarding the changes that were addressed at the last City Council meeting. One other item that has surfaced in this gambling discussion is events such as Ducks Unlimited events hosted in our city. City Attorney Lepak addresses this in the second memorandum. Note: if you make the changes, this will need to be identified in any motion. A motion and roll call vote would be in order to approve the second reading of Ordinance 179, Second Series.

8. Reports:

- a. **Engineer:** City Engineer Jared Voge provided a memorandum on the Pederson Drive/Hwy 47 pedestrian improvement project. Attached is MnDOT Agreement #02036M identifying the responsible authority for the rapid flashing beacon system currently under construction. A motion would be in order to approve Resolution 2012-36 entering in MnDot Agreement #02036M with the State of MN, Department of Transportation.

c. **Staff:**

Fire:

Public Works:

Liquor Store:

Police:

City Administrator: *Seelye Brook Park Meeting:* Attached is an agenda report identifying several items relating to the outcome of this neighborhood meeting.

Possible Refinance of Municipal Bonds: Staff met with our financial advisor about a possible refinancing of our 2007 municipal bonds. Attached is a summary sheet of our discussion on possible action. If the Council chooses to proceed after discussion, staff will work with Northland Securities to prepare the official paperwork to complete this refinancing.

11. Old Business: Administrative Intern, Chris Mickelson will have an update on the “old” Food-n-Fuel, 4020-233rd Avenue property.

12. New Business:

- a. **Canvass Election Results:** Council needs to set a meeting to canvass the election results. Suggested dates are November 13, 14 or 15th. A motion would be in order to set the date, time and location.

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

OCTOBER 15, 2012

1. **Call to Order/Pledge of Allegiance:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 p.m.
2. **Roll Call:** Present were Mayor Jerry Tveit, Councilmembers Jeff Sandoval, Tim Brown, Chris McClish and Steve Kane. Also present were Jared Voge (Bolton & Menk, Inc.), Police Chief Jeff Harapat, Finance Director Darcy Mulvihill, Administrative Intern Chris Mickelson, City Administrator Matt Hysten and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY KANE SECOND SANDOVAL TO ADOPT THE OCTOBER 15, 2012, CITY COUNCIL AGENDA AS AMENDED, Add Resolution 2012-34 dealing with the Fire Shared Service under fire department. Motion carried 5-0.
4. **Consent Agenda:** MOTION BY BROWN SECOND McCLISH TO ADOPT THE OCTOBER 15, 2012, CITY COUNCIL CONSENT AGENDA A-C AS FOLLOWS:
 - a. Approve the City Council Minutes of October 1, 2012.
 - b. Pay Estimate No. 11 from Amcon Construction Management for \$442,306 to Electrical Solutions, Inc. \$91,525, Northland Paving LLC \$164,987, Grazzini Brothers and Co. \$3,434, Southern MN Woodcraft Inc. \$7,964, McDowall Company \$1,636, Heartland Glass \$10,572, M. Reinert Drywall \$263, Noble Nursery Retail/Northern Escrow \$44,678, Newline Products Inc. \$1,048, Greystone Construction Company \$4,750, Olympus Lockers and Storage Products \$17,826, Custom Expressions \$1,285, and Brothers Fire Protection \$92,338.
 - c. Approve Payment of Claims for \$843,090.33. (Check numbers 64418-64498) Motion carried 5-0.
5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:** None.
7. **Ordinances & Resolution:**
 - a. **Ordinance 179, Second Series: Amending Section 6-5-3 regarding Gambling Proceeds (First Reading):** A memorandum from the City Attorney, Scott Lepak was provided regarding the changes that were addressed at the last City Council meeting. MOTION BY KANE SECOND BROWN APPROVING THE FIRST READING OF ORDINANCE 179, SECOND SERIES AMENDING SECTION 6-5-3 REGARDING GAMBLING PROCEEDS. Roll Call: Ayes: Brown, Kane, McClish, Kane and Tveit. Nays: None.

8. **Reports of Consultants & Staff Members:**

a. **Engineer: Trunk Highway 47 Pedestrian Improvement:** City Engineer Jared Voge provided a memorandum on the Pederson Drive/Hwy 47 intersection crosswalk project. The bids were opened October 11, 2012 for this project with three bids received for Section A and four bids for Section B of the noted project. The project was bid in two sections to accommodate different completion dates. The completion dates associated with Section A is January 25, 2013 and Section B is May 17, 2013. The bids received for Section A are as follows: Concrete Idea, Inc. of St. Michael \$140,096.00, New Look Contracting Inc. of Elk River \$152,019.50, and Urban Companies of St. Paul \$242,631.00. The bids received for Section B are as follows: Forest Lake Contracting, Inc. of Forest Lake \$130,412.00, Concrete Idea, Inc. of St. Michael \$140,096.00, New Look Contracting, Inc. of Elk River \$142,763.00 and Urban Companies of St. Paul \$152,631.00. I did have some discussion with the school superintendent. Consensus was to proceed with Section A with the early completion date. MOTION BY KANE SECOND TVEIT TO ACCEPT ALL THREE BIDS FOR SECTION A AND ALL FOUR BIDS FOR SECTION B. Motion carried 5-0. MOTION BY TVEIT SECOND BROWN TO ADOPT RESOLUTION 2012-33 AWARDED SECTION A OF THE TRUNK HIGHWAY 47 PEDESTRIAN IMPROVEMENT TO CONCRETE IDEA, INC. OF ST. MICHAEL FOR \$140,096.00 CONTINGENT UPON THE SCHOOL DISTRICT'S TIME FRAME DECISION. Motion carried 5-0.

b. **Attorney:**

c. **Staff:**

Fire Department: Resolution 2012-34 Commit to Application For Grant Opportunity for Share Fire Services: This grant opportunity through the State Fire Marshal's office would be used to offset the cost of the consultant. The parties receiving the \$25,000-\$40,000 grant will be required to match approximately 10% of the grant proceeds. St. Francis portion based on population would be approximately \$400-\$640. MOTION BY BROWN SECOND McCLISH TO ADOPT RESOLUTION 2012-34 COMMITTING TO APPLICATION FOR GRANT OPPORTUNITY FOR SHARE FIRE SERVICES. Motion carried 5-0.

Public Works:

Liquor Store:

Police Dept.:

City Administrator Report: Hylan reminded the City Council the LMC's regional meeting is October 14th.

Seelye Brook Park neighborhood meeting is tomorrow night at 7:00 pm. I did receive some calls regarding this meeting.

Public Works/Police Facility: Just want to update the council on the public works/police facility. The project is not over budget and there is still contingency money left. If it were getting close to being over budget, you would have been notified. We are looking at maybe an open house in November.

9. **Reports from Council Members:** Brown stated he is glad to see the joint fire service is moving along nicely.

Sandoval went to a soft opening at Beef O'Bradys last Saturday night.

Kane said staff has given us a good solid building on holding down the cost. Blessed to have the staff we do.

10. **Report from Mayor:** Unfortunately, I will not be able to attend the Seelye Brook Park neighborhood meeting tomorrow evening.

I was unable to attend the opening of Beef O'Bradys but did go to their Andover location and wish them well in St. Francis.

11. **Old Business:**

a. **Administrative Intern Update on 4020-233rd Avenue NW:** This Wednesday, October 17, 2012 Quiring Excavating will be mobilizing and beginning demolition work on the canopy, asphalt, removal of storage tanks and any contaminated soil on the "old" Food-n-Fuel site.

Kane stated he found out tonight, this has been the intern Chris's (Mickelson) project and he is the person getting this completed, thank you.

b. **Pioneer Days:** Mayor Tveit stated at the last meeting Pioneer Days was discussed on whether or not the City would dedicate any funds to Pioneer Days. Hysten stated the City can set aside funds for Pioneer Days in the general fund but not tie the funds with the gambling ordinance. MOTION BY TVEIT SECOND KANE TO BUDGET FOR AN AMOUNT NOT TO EXCEED \$9,000 FOR 2013 PIONEER DAYS. Both Kane and Tveit stressed this needs to be a community event and staff will be used only as needed. Motion carried 5-0.

12. **New Business:** None.

13. **Adjournment:** Mayor Tveit adjourned the regular City Council meeting at 6:31 pm.

Barbara I. Held, City Clerk

Mediation Services
for Anoka County
Creating Peaceful Solutions

August 23, 2012

Mayor Jerry Tweit
City of Saint Francis
23340 Cree St NW
St. Francis, MN 55070

Dear Mayor Tweit,

As the Executive Director for one year now, I'm excited about how our nonprofit organization works with our 13 partner communities all across Anoka County. We love helping their dedicated public safety and other city staff solve problems that can, in a very cost-effective way, improve the quality of life in their communities. We'd like you to thank you for being a partner in 2012!

As you know, for 25 years our 501 (c)(3) nonprofit organization has provided an alternative path for people to resolve conflicts without tying up valuable police, city, and legal resources. Whether it be a dispute between two neighbors over a lifestyle that results in too many calls to City Hall or to the Police Department; or a barking dog or junk cars or an unkempt house that causes friction in a neighborhood – **we can help**. We have over 35 professionally trained mediators from across Anoka County who volunteer their time and expertise to help our communities. They receive high marks for their work facilitating difficult and often emotional discussions, and play an important role in helping you make sure your community is a safe place to live, work and raise a family.

The bottom line is we can't provide this service without your support. Our services are in large part funded by cities through a 'fee for service' arrangement amounting to only 11 cents per capita (\$794 for your community). Even though our nonprofit has worked hard at raising funds from private donors and has made difficult budget cuts, we are committed to keeping the city price the same for 2013. Because we know that by working together in an affordable, efficient public-nonprofit partnership, we can resolve those conflicts that are a drain on valuable city and police staff time that could be going to manage other priorities.

I've taken the liberty of enclosing a 2013 Service Agreement along with additional information about our organization. Please feel free to call me if you have any questions or would like to talk about how we can help your community.

Sincerely,



Dave Bartholomay
Executive Director

enclosures: Service Agreement, Brochure, 2011 Annual Report

cc: Chief of Police Jeff Harapat and City Administrator Matthew Hysten

PROFESSIONAL SERVICES AGREEMENT

Mediation Services for Anoka County & Saint Francis

This agreement is made this day, _____ by and between Mediation Services for Anoka County and Saint Francis (Date)

WHEREAS, Saint Francis agrees to engage the professional services of Mediation Services for Anoka County ('CONSULTANT') to provide direct dispute resolution services to residents, referral and education.

1. CONSULTANT agrees to provide conflict resolution services for Saint Francis commencing on January 1, 2013
2. CONSULTANT agrees to supply all materials for the performance of the above-mentioned services.
3. CONSULTANT agrees to hold harmless and indemnify Saint Francis for all claims, suites, actions, costs, counsel fees, expenses, damages, judgments or decrees, by reason of any person or persons or property being injured or damaged as a result of any services performed as a consultant on behalf of Saint Francis.
4. CONSULTANT agrees to take no action which would adversely affect this agreement, including but not limited to: failure to file its own quarterly withholdings, failure to provide for its own workers' compensation insurance, or the filing for unemployment compensation again Saint Francis for services performed under this Agreement.
5. In return for CONSULTANT'S professional services, Saint Francis agrees to pay CONSULTANT a total of \$ 794 for services rendered for the year of 2013. The CONSULTANT will invoice Saint Francis annually for services rendered. It is agreed that CONSULTANT is entitle to no other compensation or benefits.
6. The CONSULTANT agrees to complete requested work for Saint Francis in a timely fashion.
7. Either the CONSULTANT or Saint Francis may terminate this agreement upon thirty (30) days written notice to the other party without cause.

IN TESTIMONY WHEREOF, the said party has signed this Agreement this day and year first written above.

Saint Francis

Dave Bartholomay
Executive Director
Mediation Services for Anoka County



Minnesota Municipal Utilities Association

August 27, 2012

MEMORANDUM

To: Safety Management Participants
From: Mike Willetts, Director of Job Training and Safety
Subject: 2012-13 Safety Management Program Contract

It is time to renew your safety management program contract. There should be no change from the price notification letter sent out on July 25, 2012, unless we have discussed and agreed to specific changes. The contract amendments will cover October 1, 2012 through September 30, 2013, to coincide with MMUA's fiscal year.

Two copies of your contract amendment are enclosed. Please sign both contracts keeping one for your records and mailing the other to the address shown below. Please do not send payment at this time. You will be billed October 1. Mail your signed contract to:

Larry Pederson, Director of Finance
Minnesota Municipal Utilities Association
3025 Harbor Lane North, Suite 400
Plymouth, MN 55447-5142

If you have any concerns with the new contract, please contact me or Larry as follows:

Mike Willetts: phone 763-746-0705 or e-mail mwilletts@mmua.org
Larry Pederson: phone 763-746-0704 or e-mail lpederson@mmua.org

Thank you for being part of MMUA's safety management groups. With this program and your support we have proven that working together as a group we can develop a safety program that is affordable and at the same time works.

Minnesota Municipal Utilities Association
AMENDMENT TO SERVICES AGREEMENT

Safety Management Program

Contract Date: August 27, 2012

Contract Number: 171-2013

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and City of Saint Francis (Saint Francis), dated August 30, 2011, contract number 171-2012, is amended as follows:

PART II, Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2012 until September 30, 2013 (the "expiration date").

PART III, Section 1.

1. COMPENSATION: For the services covered by this Agreement, Saint Francis shall pay MMUA an annual fee of seventeen thousand three hundred dollars and 00 cents (\$ 17,300.00) for the 2012-13 annual period. Such compensation shall be due and payable according to the selected payment terms below.

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Annual Payment (\$17,300.00)
- Quarterly Payments (\$ 4,325.00 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

City of Saint Francis

Minnesota Municipal Utilities Association

By _____

By *Joan King*

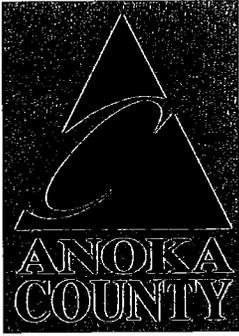
Title _____

Title Executive Director

Date _____

Date August 27, 2012

Purchase Order # _____



C O U N T Y O F A N O K A

DIVISION OF PROPERTY RECORDS AND TAXATION

GOVERNMENT CENTER • 2100 3RD AVENUE • ANOKA, MN 55303
FAX (763) 323-5421

www.AnokaCounty.us/prop-records-tax

- *Property Assessment*
- *Property Records and Public Service*
- *Property Tax Accounting and Research*

October 5, 2012

Matthew L. Hylan
City Administrator
23340 Cree St. NW
St. Francis, MN 55070

Re: 2014 through 2018 Assessment Contract

Dear Mr. Hylan,

Enclosed, please find a copy of our proposed Assessment Contract with your jurisdiction for the 2014 through 2018 Assessment years.

You will find that the per parcel rate for each type of property will remain unchanged for the duration of this contract period. We have been able to do this through some retirements and some alternate appraisal methods that have helped us do more work with the same or fewer people. Our plan at the county is to continue to take advantage of whatever technologies are available to get our work done at the most competitive rates possible.

It is our pleasure to be of service to you. If you have any questions or require my presence at any council or board meeting prior to adoption I am at your disposal.

Thank you for your kind attention.

Michael R. Sutherland SAMA
Anoka County Assessor
2100 3rd Ave, Anoka, MN 55303
763-323-5499
763-274-4411 Cell

Anoka County Contract No. _____

**JOINT POWERS AGREEMENT
BETWEEN THE CITY OF ST. FRANCIS AND
COUNTY OF ANOKA FOR ASSESSMENT OF PROPERTY**

THIS AGREEMENT is made and entered into this _____ day of _____, 20___, by and between the City of St. Francis, 23340 Cree Street Northwest, St. Francis, Minnesota 55070, hereinafter referred to as the "Municipality," and the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as the "County."

WITNESSETH:

WHEREAS, pursuant to Minn. Stat. § 273.072, any county and city, lying wholly or partially within the county and constituting a separate assessment district, may, by agreement entered into under Minn. Stat. § 471.59, provide for the assessment of property in the city by the county assessor; and

WHEREAS, pursuant to Minn. Stat. § 273.072, subd. 2, the agreement may provide for the abolition of the office of the city assessor when the assessment of the property within the city is to be made under an agreement by the county assessor; and

WHEREAS, it is the wish of the County to cooperate with the Municipality to provide for a fair and equitable assessment of the property within the Municipality; and

WHEREAS, said work will be carried out in accordance with the provisions of Minn. Stat. § 471.59.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is agreed as follows:

I. That said Municipality constitutes a separate assessment district which lies wholly within the County and that all property in the geographical boundaries of this district shall be assessed by the County Assessor of the County beginning with the assessment year 2014, provided this Agreement is approved by the Commissioner of Revenue.

II. Pursuant to Minn. Stat. § 273.072, subd. 2, the office of the city assessor in the Municipality shall cease to exist on January 16, 2013, but not before the end of the term of the current city assessor, if serving for a fixed term, or when an earlier vacancy occurs; provided, however, that upon the termination of this Agreement, the office of city assessor shall be automatically reestablished and shall be filled as provided by applicable law or charter in accordance with Minn. Stat. § 273.072.

III. The term of this Agreement shall be from January 16, 2013, through assessment services performed in the year 2018, unless earlier terminated as provided herein.

IV. In consideration of said assessment services, the Municipality shall pay to the County an annual payment as follows:

- 2014 Assessment services payable on or before January 15, 2013
- 2015 Assessment services payable on or before January 15, 2014
- 2016 Assessment services payable on or before January 15, 2015
- 2017 Assessment services payable on or before January 15, 2016
- 2018 Assessment services payable on or before January 15, 2017

V. For year 2014 assessment services, the Municipality shall pay the County as follows:

- A. Twelve Dollars and 50/100s (\$12.50) for each improved parcel of residential, seasonal recreational residential and agricultural type property;
- B. Four Dollars and 50/100s (\$4.50) for each unimproved parcel of residential, seasonal recreational residential and agricultural type property;
- C. Eighty Dollars and 00/100s (\$80.00) for each improved and unimproved parcel of commercial, industrial and public utility type of property; and
- D. Eighty Dollars and 00/100s (\$80.00) for each improved and unimproved parcel of apartment and mobile home park type property.

The same procedure shall be used, as described above, in the computation of the assessment payments due in 2015 through 2018, provided, however, that the cost for each type of parcel shall be increased according to the County Assessor's increase in operating costs, cost of living and merit adjustments established by the Anoka County Board of Commissioners for January 1 to December 31 in the year prior to the date of the assessment.

VI. Notwithstanding Section III. above, the County and/or Municipality shall have the right to terminate this Agreement by providing, at a minimum, two years written notice by certified mail, which notice shall be sent prior to January 2 of any year to terminate assessment services to be performed two years from such date (i.e. to terminate this Agreement for assessment services in the year 2015, the party must provide written notice of termination by not later than January 2, 2013).

IN WITNESS WHEREOF, the parties have hereunder set their hands on the dates written below.

COUNTY OF ANOKA

CITY OF ST. FRANCIS

By: _____
Rhonda Sivarajah, Chair
Anoka County Board of Commissioners

By: _____
Jerry Tveit
Mayor

Dated: _____

Dated: _____

By: _____
Jerry Soma
County Administrator

By: _____
Title: _____

Dated: _____

Dated: _____

APPROVED AS TO FORM

By: _____
Dan Klint
Assistant County Attorney

By: _____
Title: _____

Dated: _____

Dated: _____

The above Agreement is hereby approved by the Commissioner of Revenue this ____ day of _____, _____.

By: _____
Minnesota Commissioner of Revenue



PAYMENT BATCH AP 11-05-12

ACE SOLID WASTE, INC.

11/01/2012	0009898933	E 101-42110-384	Refuse/Garbage Disposal	GARBAGE	14.98
11/01/2012	0009898933	E 101-42210-384	Refuse/Garbage Disposal	GARBAGE	14.97
11/01/2012	0009898933	E 101-43100-384	Refuse/Garbage Disposal	GARBAGE	40.79
11/01/2012	0009898933	E 101-43210-384	Refuse/Garbage Disposal	GARBAGE	35.35
11/01/2012	0009898933	E 101-45200-384	Refuse/Garbage Disposal	GARBAGE	40.78
11/01/2012	0009898933	E 601-49440-384	Refuse/Garbage Disposal	GARBAGE	79.85
11/01/2012	0009898933	E 602-49490-384	Refuse/Garbage Disposal	GARBAGE	79.84
11/01/2012	0009898933	E 609-49750-384	Refuse/Garbage Disposal	GARBAGE	130.60
					\$437.16

ADVANCED AUTOMOTIVE CARE, INC.

07/03/2012	35104	E 101-42110-221	Vehicle Repair & Maintenance	10 DODGE CHARGE	42.64
07/09/2012	35163	E 101-42110-221	Vehicle Repair & Maintenance	10 DODGE CHARGE	862.73
07/20/2012	35253	E 101-42110-221	Vehicle Repair & Maintenance	09 DODGE CHARGE	62.91
07/23/2012	35264	E 101-42110-221	Vehicle Repair & Maintenance	10 DODGE CHARGE	969.92
07/25/2012	35287	E 101-42110-221	Vehicle Repair & Maintenance	10 DODGE CHARGE	134.06
08/13/2012	35429	E 101-42110-221	Vehicle Repair & Maintenance	12 DODGE CHARGE	73.20
08/23/2012	35516	E 101-42110-221	Vehicle Repair & Maintenance	10 DODGE CHARGE	23.54
08/30/2012	35506	E 101-42110-221	Vehicle Repair & Maintenance	10 DODGE CHARGE	71.70
09/19/2012	35739	E 101-42110-221	Vehicle Repair & Maintenance	10 DODGE CHARGE	73.20
09/27/2012	35059	E 101-42110-221	Vehicle Repair & Maintenance	09 DODGE CHARGE	1,095.27
10/03/2012	35833	E 101-42400-221	Vehicle Repair & Maintenance	07 FORD CROWN VIC	571.20
					\$3,980.37

AMCON

10/31/2012	CM234-17	E 402-43000-300	Professional Services	CONST MGMT	7,500.00
10/31/2012	CM234-17	E 402-43000-314	Construction	GENERAL CONDITIONS	37,171.80
					\$44,671.80

AMERICAN MADE ELECTION EQUIP

10/25/2012	2012-170	E 101-41410-240	Office Equip	VOTING BOOTH	619.88
10/25/2012	2012-170	G 101-20810	Sales Tax Payable	VOTING BOOTH	(39.88)
					\$580.00

AMERIPRIDE LINEN & APPAREL SER

10/10/2012	1002268567	E 609-49750-219	Rug Maintenance	RUG MAINT	49.07
10/17/2012	1002274672	E 101-41940-219	Rug Maintenance	RUGS @ CITY HALL	52.09
10/24/2012	1002280860	E 609-49750-219	Rug Maintenance	RUG MAINT	49.07
10/31/2012	1002287033	E 101-41940-219	Rug Maintenance	RUGS @ CITY HALL	52.09
					\$202.32

ANOKA COUNTY CENTRAL COMM.

09/18/2012	2012-329	E 101-42110-321	Telephone	AUGUST 2012	156.12
10/04/2012	2012-339	E 101-42110-321	Telephone	SEPT 2012	156.12

10/09/2012	2112-349	E 101-42110-321	Telephone	JULY, AUG, SEPT 2012	180.00
					\$492.24

ARTHUR J GALLAGHER

10/05/2012	646756	E 101-41110-360	Insurance	SERVICE FEE	11.33
10/05/2012	646756	E 101-41400-360	Insurance	SERVICE FEE	188.49
10/05/2012	646756	E 101-41410-360	Insurance	SERVICE FEE	2.06
10/05/2012	646756	E 101-41500-360	Insurance	SERVICE FEE	45.32
10/05/2012	646756	E 101-41540-360	Insurance	SERVICE FEE	1.03
10/05/2012	646756	E 101-41550-360	Insurance	SERVICE FEE	2.06
10/05/2012	646756	E 101-41600-360	Insurance	SERVICE FEE	5.15
10/05/2012	646756	E 101-41910-360	Insurance	SERVICE FEE	9.27
10/05/2012	646756	E 101-41940-360	Insurance	SERVICE FEE	176.13
10/05/2012	646756	E 101-42110-360	Insurance	SERVICE FEE	746.75
10/05/2012	646756	E 101-42210-360	Insurance	SERVICE FEE	752.93
10/05/2012	646756	E 101-42400-360	Insurance	SERVICE FEE	4.12
10/05/2012	646756	E 101-42700-360	Insurance	SERVICE FEE	3.09
10/05/2012	646756	E 101-43100-360	Insurance	SERVICE FEE	560.32
10/05/2012	646756	E 101-43210-360	Insurance	SERVICE FEE	17.51
10/05/2012	646756	E 101-45200-360	Insurance	SERVICE FEE	1,183.47
10/05/2012	646756	E 101-49200-360	Insurance	SERVICE FEE	6.18
10/05/2012	646756	E 208-42110-360	Insurance	SERVICE FEE	8.24
10/05/2012	646756	E 225-45100-360	Insurance	SERVICE FEE	2.06
10/05/2012	646756	E 230-49990-360	Insurance	SERVICE FEE	18.54
10/05/2012	646756	E 601-49440-360	Insurance	SERVICE FEE	841.51
10/05/2012	646756	E 602-49490-360	Insurance	SERVICE FEE	328.57
10/05/2012	646756	E 609-49750-360	Insurance	SERVICE FEE	235.87
					\$5,150.00

ASPEN EQUIPMENT CO.

10/26/2012	10106741	E 101-43100-550	C-O-L Motor Vehicles	SIGN TRUCK	2,630.19
					\$2,630.19

ASSURANT EMPLOYEE BENEFITS

10/24/2012	5447229.1112	E 101-41400-130	Employer Paid Insurance	11/1/12 - 11/30/12	143.79
10/24/2012	5447229.1112	E 101-41500-130	Employer Paid Insurance	11/1/12 - 11/30/12	52.53
10/24/2012	5447229.1112	E 101-42110-130	Employer Paid Insurance	11/1/12 - 11/30/12	571.27
10/24/2012	5447229.1112	E 101-42400-130	Employer Paid Insurance	11/1/12 - 11/30/12	46.60
10/24/2012	5447229.1112	E 101-43100-130	Employer Paid Insurance	11/1/12 - 11/30/12	60.30
10/24/2012	5447229.1112	E 101-43210-130	Employer Paid Insurance	11/1/12 - 11/30/12	13.41
10/24/2012	5447229.1112	E 101-45200-130	Employer Paid Insurance	11/1/12 - 11/30/12	60.30
10/24/2012	5447229.1112	E 601-49440-130	Employer Paid Insurance	11/1/12 - 11/30/12	65.14
10/24/2012	5447229.1112	E 602-49490-130	Employer Paid Insurance	11/1/12 - 11/30/12	65.14
10/24/2012	5447229.1112	E 609-49750-130	Employer Paid Insurance	11/1/12 - 11/30/12	92.11
					\$1,170.59

BARGEN INC.

10/10/2012	212485-1	E 101-43100-406	Asphalt Repair & Maint	INFARED PATCHING	8,175.00
					\$8,175.00

BELLBOY CORPORATION

10/09/2012	75424800	E 609-49751-206	Freight and Fuel Charges	FREIGHT	15.50
10/09/2012	75424800	E 609-49751-251	Liquor For Resale	LIQUOR	773.00

						\$788.50
BGS (BARNA GUZY)						
09/30/2012	106410	E 101-41600-304	Civil Legal Fees	MUNICIPAL		1,800.00
09/30/2012	106411	E 101-41600-304	Civil Legal Fees	GENERAL LABOR		39.00
09/30/2012	106470	E 101-41600-312	Criminal Legal Fees	PROSECUTION MISC		4,864.00
						\$6,703.00
BJORKLUND COMPANIES						
10/01/2012	15371	E 101-43100-407	Gravel Repair & Maint	CLASS 5 GRAVEL		27,573.75
10/17/2012	15417	E 101-43100-407	Gravel Repair & Maint	CLASS 5 GRAVEL		641.25
						\$28,215.00
BUREAU OF CRIM APPREHENSION						
09/30/2012	99386	E 101-42110-311	Contract	1 CONN - 1 UNIT		270.00
						\$270.00
CENTERPOINT ENERGY						
10/16/2012	5939160-7.1012	E 101-45200-383	Gas Utilities	PUBLIC WORKS		67.94
10/16/2012	5939460-7.1012	E 101-43100-383	Gas Utilities	PUBLIC WORKS		67.94
10/16/2012	5944643-5.1012	E 609-49750-383	Gas Utilities	LIQUOR		28.18
10/16/2012	5945449-6.1012	E 101-42110-383	Gas Utilities	POLICE/FIRE		63.14
10/16/2012	5945449-6.1012	E 101-42210-383	Gas Utilities	POLICE/FIRE		147.32
10/16/2012	5963820-5.1012	E 101-45200-383	Gas Utilities	WAMING HOUSE		12.85
10/16/2012	6002544-2.1012	E 601-49440-383	Gas Utilities	PUBLIC WORKS		8.41
10/16/2012	6002544-2.1012	E 602-49490-383	Gas Utilities	PUBLIC WORKS		8.41
10/16/2012	6002548-3.1012	E 602-49490-383	Gas Utilities	WWTP		25.33
10/16/2012	6886465-1.1012	E 101-41940-383	Gas Utilities	CITY HALL		13.99
10/16/2012	6886468-5.1012	E 101-41940-383	Gas Utilities	CITY HALL		12.85
10/16/2012	6886472-7.1012	E 101-41940-383	Gas Utilities	CITY HALL		12.85
10/16/2012	6886475-0.1012	E 101-41940-383	Gas Utilities	CITY HALL		12.85
10/16/2012	7900331-5.1012	E 601-49440-383	Gas Utilities	WATER		354.78
10/16/2012	8964221-9.1012	E 602-49490-383	Gas Utilities	LIFT STATION		12.85
						\$849.69
CENTURY LINK						
10/07/2012	1049.1012	E 601-49440-321	Telephone	PHONE		83.34
10/07/2012	1049.1012	E 602-49490-321	Telephone	PHONE		83.33
						\$166.67
CERTIFIED LABORATORIES						
10/19/2012	890631	E 101-43100-217	Other Operating Supplies	PREMALUBE		545.06
10/19/2012	890631	E 101-45200-217	Other Operating Supplies	PREMALUBE		545.06
10/19/2012	890631	E 601-49440-217	Other Operating Supplies	PREMALUBE		545.06
10/19/2012	890631	E 602-49490-217	Other Operating Supplies	PREMALUBE		545.07
10/19/2012	890631	G 101-20810	Sales Tax Payable	PREMALUBE		(140.25)
						\$2,040.00
CHISAGO LAKES DISTRIBUTING CO.						
10/22/2012	485342	E 609-49751-252	Beer For Resale	BEER		216.00
10/22/2012	485343	E 609-49751-254	Miscellaneous Merchandise	MISC		20.50
						\$236.50
CMI, INC.						
10/11/2012	781751	E 101-42110-221	Vehicle Repair & Maintenance	PARTS		111.15

\$111.15

COCA COLA REFRESHMENTS

10/16/2012	0108095518	E 609-49751-254	Miscellaneous Merchandise	MISC	384.14
10/30/2012	0108096513	E 609-49751-254	Miscellaneous Merchandise	MISC	218.84
					<hr/>
					\$602.98

CONNEXUS ENERGY

10/22/2012	.1012	E 101-41940-381	Electric Utilities	ELECTRIC	77.93
10/22/2012	.1012	E 101-41940-381	Electric Utilities	ELECTRIC	341.29
10/22/2012	.1012	E 101-42110-381	Electric Utilities	ELECTRIC	5.34
10/22/2012	.1012	E 101-42110-381	Electric Utilities	ELECTRIC	5.34
10/22/2012	.1012	E 101-42110-381	Electric Utilities	ELECTRIC	171.44
10/22/2012	.1012	E 101-42110-381	Electric Utilities	ELECTRIC	61.17
10/22/2012	.1012	E 101-42210-381	Electric Utilities	ELECTRIC	400.04
10/22/2012	.1012	E 101-43100-381	Electric Utilities	ELECTRIC	13.33
10/22/2012	.1012	E 101-43100-381	Electric Utilities	ELECTRIC	15.30
10/22/2012	.1012	E 101-43100-386	Street Lighting	ELECTRIC	3,527.38
10/22/2012	.1012	E 101-45200-381	Electric Utilities	ELECTRIC	15.30
10/22/2012	.1012	E 101-45200-381	Electric Utilities	ELECTRIC	324.51
10/22/2012	.1012	E 101-45200-381	Electric Utilities	ELECTRIC	13.33
10/22/2012	.1012	E 601-49440-380	Electric-System	ELECTRIC	4,223.62
10/22/2012	.1012	E 601-49440-381	Electric Utilities	ELECTRIC	15.30
10/22/2012	.1012	E 602-49451-381	Electric Utilities	ELECTRIC	6,327.23
10/22/2012	.1012	E 602-49451-381	Electric Utilities	ELECTRIC	15.30
10/22/2012	.1012	E 609-49750-381	Electric Utilities	ELECTRIC	1,063.14
					<hr/>
					\$16,616.29

CONSTRUCTION & GENERAL

10/17/2012	101712	G 101-21707	Union Dues	MAINT UNION DUES NOVEMBEF	152.00
					<hr/>
					\$152.00

CRABTREE COMPANIES, INC.

10/08/2012	111893	E 101-42210-311	Contract	QF BAR CODE VALADATION LS/	344.68
					<hr/>
					\$344.68

CRAWFORD EQUIPMENT

10/19/2012	29594	E 101-43100-218	Equipment Repair & Maintenance	TIRES	209.85
10/19/2012	29594	E 101-45200-218	Equipment Repair & Maintenance	TIRES	209.86
					<hr/>
					\$419.71

CRYSTAL SPRINGS ICE

10/09/2012	28249	E 609-49751-254	Miscellaneous Merchandise	MISC	39.20
10/17/2012	28271	E 609-49751-254	Miscellaneous Merchandise	MISC	28.00
10/24/2012	28307	E 609-49751-254	Miscellaneous Merchandise	MISC	104.00
					<hr/>
					\$171.20

DAHLHEIMER DIST. CO. INC.

10/10/2012	1041464	E 609-49751-252	Beer For Resale	BEER	2,567.70
10/10/2012	1041464	E 609-49751-254	Miscellaneous Merchandise	MISC	136.00
10/10/2012	1041464	E 609-49751-255	N/A Products	N/A	15.50
10/11/2012	7925	E 609-49751-252	Beer For Resale	BEER	156.00
10/17/2012	1025914	E 609-49751-252	Beer For Resale	BEER	8,423.45
10/17/2012	1025914	E 609-49751-254	Miscellaneous Merchandise	MISC	42.00

10/24/2012	1041510	E 609-49751-252	Beer For Resale	BEER	5,481.35
10/24/2012	1041510	E 609-49751-254	Miscellaneous Merchandise	MISC	136.00
10/24/2012	1041510	E 609-49751-255	N/A Products	N/A	15.50
10/25/2012	8235	E 609-49751-252	Beer For Resale	BEER	116.00
					\$17,089.50

DAY DISTRIBUTING CO.

10/12/2012	672502	E 609-49751-252	Beer For Resale	BEER	1,180.25
10/12/2012	672502	E 609-49751-255	N/A Products	N/A	19.20
10/18/2012	672973	E 609-49751-252	Beer For Resale	BEER	113.00
10/26/2012	674358	E 609-49751-252	Beer For Resale	BEER	1,492.45
10/26/2012	674358	E 609-49751-255	N/A Products	N/A	21.50
					\$2,826.40

DELTA DENTAL

10/15/2012	4969964	G 101-21711	Dental Insurance	11/01/12 = 11/30/12	310.50
					\$310.50

ECM PUBLISHERS, INC.

10/17/2012	IP00828056	E 101-49200-441	Miscellaneous	RESOURCE GUIDES	136.00
10/21/2012	IF00796849	E 609-49750-340	Advertising	PART TIME AD	84.60
10/24/2012	IP00828116	E 609-49750-340	Advertising	PART TIME AD	95.00
10/26/2012	IQ01806370	E 101-41410-351	Legal Notices Publishing	NOTICE OF ELECTION	338.25
10/26/2012	IQ01806371	E 101-41400-351	Legal Notices Publishing	MISC ASSESS HEARING	61.50
10/26/2012	IQ01806372	E 101-41410-351	Legal Notices Publishing	NOTICE OF PUBLIC ACCURACY	25.63
10/26/2012	IQ01806471	E 101-41410-351	Legal Notices Publishing	NOTICE OF MUNICIPAL ELECTIC	143.50
10/28/2012	IF00797466	E 609-49750-340	Advertising	LIQUOR AD HELP	84.60
					\$969.08

ELITE SANITATION

10/20/2012	20916	E 101-45200-402	Janitorial Service	PORTABLE TOILET	331.31
					\$331.31

FAANES, JOHN

10/01/2012	100112	E 101-42210-217	Other Operating Supplies	LARGE MAPS	183.31
					\$183.31

G&K SERVICES, INC

10/19/2012	1043287985	E 601-49440-402	Janitorial Service	MATS	92.48
10/26/2012	1043292946	E 101-43100-402	Janitorial Service	TOWELS	21.39
10/26/2012	1043292946	E 101-45200-402	Janitorial Service	TOWELS	21.39
10/26/2012	1043292946	E 601-49440-402	Janitorial Service	TOWELS	21.39
10/26/2012	1043292946	E 602-49490-402	Janitorial Service	TOWELS	21.40
					\$178.05

GERDIN AUTO SERVICE, INC.

10/08/2012	63937	E 208-42110-436	Towing Charges	2001 CHRYSLER SEBRING	127.18
10/10/2012	64033	E 208-42110-436	Towing Charges	2000 FORD TRUCK	127.91
					\$255.09

GRANITE CITY JOBBING CO.

10/09/2012	738647	E 609-49750-210	Operating Supplies	OPERATING	17.40
10/09/2012	738647	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
10/09/2012	738647	E 609-49751-254	Miscellaneous Merchandise	MISC	54.20
10/09/2012	738647	E 609-49751-256	Tobacco Products For Resale	TOBACCO	877.19

10/16/2012	739399	E 609-49750-210	Operating Supplies	OPERATING	123.55
10/16/2012	739399	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
10/16/2012	739399	E 609-49751-254	Miscellaneous Merchandise	MISC	11.28
10/16/2012	739399	E 609-49751-256	Tobacco Products For Resale	TOBACCO	507.20
10/16/2012	739399	G 101-20810	Sales Tax Payable	SALES TAX	(0.88)
10/23/2012	740105	E 609-49750-210	Operating Supplies	OPERATING	13.66
10/23/2012	740105	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
10/23/2012	740105	E 609-49751-254	Miscellaneous Merchandise	MISC	32.61
10/23/2012	740105	E 609-49751-256	Tobacco Products For Resale	TOBACCO	701.95
10/23/2012	740105	G 101-20810	Sales Tax Payable	SALES TAX	(0.88)
					\$2,350.03

HAWKINS, INC.

10/19/2012	3399732	E 602-49490-216	Chemicals and Chem Products	CHLORIDE	3,094.46
					\$3,094.46

HENRICKSEN PSG

09/28/2012	503852	E 402-43000-560	C-O-L Furniture & Fixtures	GLIDES-REPLACEMENT KIT	3,583.05
10/19/2012	505277	E 402-43000-560	C-O-L Furniture & Fixtures	NEW FACILITY	155,824.40
					\$159,407.45

HEWLETT-PACKARD COMPANY

10/24/2012	51967497	E 402-43000-560	C-O-L Furniture & Fixtures	POLICE COMPUTERS	2,832.25
					\$2,832.25

HIDDEN FALLS INC.

10/18/2012	3405	E 101-45200-229	Project Repair & Maintenance	RESURFACE PAVER PATIO & SI	5,495.00
					\$5,495.00

INNOVATIVE OFFICE SOLUTIONS, L

10/05/2012	136399	E 101-42110-200	Office Supplies	SUPPLIES	258.66
10/12/2012	141228	E 101-42110-217	Other Operating Supplies	SUPPLIES	104.46
10/12/2012	141228	E 101-43100-217	Other Operating Supplies	SUPPLIES	26.11
10/12/2012	141228	E 101-45200-217	Other Operating Supplies	SUPPLIES	26.11
10/12/2012	141228	E 601-49440-217	Other Operating Supplies	SUPPLIES	26.11
10/12/2012	141228	E 602-49490-217	Other Operating Supplies	SUPPLIES	26.13
10/17/2012	144123	E 101-42110-217	Other Operating Supplies	CLEANING SUPPLIES	292.79
10/17/2012	144123	E 101-43100-217	Other Operating Supplies	CLEANING SUPPLIES	73.19
10/17/2012	144123	E 101-45200-217	Other Operating Supplies	CLEANING SUPPLIES	73.19
10/17/2012	144123	E 601-49440-217	Other Operating Supplies	CLEANING SUPPLIES	73.19
10/17/2012	144123	E 602-49490-217	Other Operating Supplies	CLEANING SUPPLIES	73.22
10/23/2012	147922	E 101-41400-200	Office Supplies	OFFICE SUPPLIES	18.04
10/23/2012	147922	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	6.01
10/23/2012	147922	E 101-42210-200	Office Supplies	OFFICE SUPPLIES	6.01
10/23/2012	147922	E 101-43100-200	Office Supplies	OFFICE SUPPLIES	6.01
10/23/2012	147922	E 101-45200-200	Office Supplies	OFFICE SUPPLIES	6.01
10/23/2012	147922	E 601-49440-200	Office Supplies	OFFICE SUPPLIES	6.01
10/23/2012	147922	E 602-49490-200	Office Supplies	OFFICE SUPPLIES	6.01
10/23/2012	147922	E 609-49750-200	Office Supplies	OFFICE SUPPLIES	6.05
					\$1,113.31

ISANTI COUNTY TREASURER

10/30/2012	103012	E 602-49490-441	Miscellaneous	PROPERTY TAXES	5,962.00
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\$5,962.00

ISD #15

09/05/2012	691	E 101-42210-221	Vehicle Repair & Maintenance	RESCUE 1	54.03
09/05/2012	695	E 101-42210-221	Vehicle Repair & Maintenance	FIRE 1	983.27
10/17/2012	791	E 101-43100-218	Equipment Repair & Maintenance	1995 PRESSURE WASHER TRAI	31.19
10/17/2012	791	E 101-45200-218	Equipment Repair & Maintenance	1995 PRESSURE WASHER TRAI	31.19
10/17/2012	791	E 601-49440-221	Vehicle Repair & Maintenance	1995 PRESSURE WASHER TRAI	31.19
10/17/2012	791	E 602-49490-221	Vehicle Repair & Maintenance	1995 PRESSURE WASHER TRAI	31.19
10/17/2012	793	E 101-43100-218	Equipment Repair & Maintenance	2011 BOBCAT	35.75
10/17/2012	793	E 101-45200-218	Equipment Repair & Maintenance	2011 BOBCAT	35.75
10/17/2012	797	E 101-43100-221	Vehicle Repair & Maintenance	2004 INTERNATIONAL 7400/DT4	268.51
					<hr/>
					\$1,502.07

J.R. S APPLIANCE DISPOSAL, INC

10/23/2012	79758	E 101-43210-439	Recycling Days	RECYCLE DAYS	296.00
					<hr/>
					\$296.00

JJ TAYLOR DISTRIBUTING

10/11/2012	1900766	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
10/11/2012	1900766	E 609-49751-252	Beer For Resale	BEER	422.05
10/25/2012	1911368	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
10/25/2012	1911368	E 609-49751-252	Beer For Resale	BEER	76.65
					<hr/>
					\$504.70

JOHNSON BROS WHLSE LIQUOR

10/10/2012	1408738	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.69
10/10/2012	1408738	E 609-49751-251	Liquor For Resale	LIQUOR	180.00
10/10/2012	1408739	E 609-49751-206	Freight and Fuel Charges	FREIGHT	16.17
10/10/2012	1408739	E 609-49751-253	Wine For Resale	WINE	489.90
10/11/2012	551764	E 609-49751-206	Freight and Fuel Charges	CREDIT	(7.35)
10/11/2012	551764	E 609-49751-253	Wine For Resale	CREDIT	(228.40)
10/17/2012	1414090	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.35
10/17/2012	1414090	E 609-49751-251	Liquor For Resale	LIQUOR	534.33
10/17/2012	1414091	E 609-49751-206	Freight and Fuel Charges	FREIGHT	22.05
10/17/2012	1414091	E 609-49751-253	Wine For Resale	WINE	557.45
10/24/2012	1418315	E 609-49751-251	Liquor For Resale	LIQUOR	244.68
10/24/2012	1419260	E 609-49751-206	Freight and Fuel Charges	FREIGHT	8.82
10/24/2012	1419260	E 609-49751-251	Liquor For Resale	LIQUOR	592.10
10/24/2012	1419261	E 609-49751-206	Freight and Fuel Charges	FREIGHT	32.34
10/24/2012	1419261	E 609-49751-253	Wine For Resale	WINE	952.10
					<hr/>
					\$3,405.23

KIMS KLEANING

10/28/2012	2192	E 101-45000-402	Janitorial Service	COMMUNITY CENTER	85.51
10/28/2012	2193	E 101-43100-402	Janitorial Service	PUBLIC WORKS	213.76
10/28/2012	2194	E 601-49440-233	Water Treatment Plant Maint	WATER PLANT	213.75
10/28/2012	2195	E 101-41940-402	Janitorial Service	CITY HALL	320.64
10/28/2012	2196	E 101-42110-402	Janitorial Service	POLICE DEPT	577.16
10/28/2012	2197	E 101-42210-402	Janitorial Service	FIRE DEPT	171.01
10/28/2012	2198	E 101-45200-402	Janitorial Service	WARMING HOUSE	42.75
					<hr/>
					\$1,624.58

KRIS ENGINEERING, INC.

10/25/2012	21295	E 101-43100-408	Ice& Snow Removal	SNOWPLOW CUTTING EDGE	2,535.47
					<u>\$2,535.47</u>

LAW ENFORCEMENT LABOR SVCS.

10/17/2012	101712	G 101-21707	Union Dues	NOVEMBER DUES	346.31
					<u>\$346.31</u>

LOUDEN, BRYANT

10/09/2012	100912	E 101-42210-209	Fire Prevention Supplies	CHILDS COSTUME	23.49
					<u>\$23.49</u>

MANSETTI S

10/13/2012	101312	E 101-43210-439	Recycling Days	PIZZA	137.50
					<u>\$137.50</u>

MBPTA

10/30/2012	103012	E 101-42400-433	Dues and Subscriptions	2013 MEMBERSHIP	100.00
					<u>\$100.00</u>

MCDONALD DIST CO.

10/11/2012	313460	E 609-49751-254	Miscellaneous Merchandise	MISC	102.00
10/11/2012	313461	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
10/11/2012	313461	E 609-49751-252	Beer For Resale	BEER	2,249.25
10/16/2012	313742	E 609-49751-252	Beer For Resale	BEER	1,525.00
10/18/2012	313976	E 609-49751-254	Miscellaneous Merchandise	MISC	34.00
10/18/2012	313977	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
10/18/2012	313977	E 609-49751-252	Beer For Resale	BEER	5,958.00
10/19/2012	313995	E 609-49751-252	Beer For Resale	BEER	181.00
10/25/2012	314454	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
10/25/2012	314454	E 609-49751-252	Beer For Resale	BEER	2,554.85
					<u>\$12,613.10</u>

MIDWEST TESTING LLC

10/25/2012	2625	E 602-49490-228	Equipment Maintenance	TESTING	930.00
					<u>\$930.00</u>

MN NCPERS LIFE INSURANCE

10/23/2012	73341112	G 101-21713	MN Life	NOVEMBER 20012	48.00
					<u>\$48.00</u>

MPH INDUSTRIES, INC.

10/10/2012	650230	E 101-42110-221	Vehicle Repair & Maintenance	CABLE ASSEMBLY	62.61
					<u>\$62.61</u>

MY ALARM CENTER

11/01/2012	RINV01527770	E 609-49750-445	Security	LIQUOR STORE ALARM	28.87
					<u>\$28.87</u>

NORTHERN AIR CORPORATION

10/24/2012	85995	E 602-49490-228	Equipment Maintenance	FIX COMPRESSOR	1,253.28
					<u>\$1,253.28</u>

OLSON POWER AND EQUIPMENT, INC

08/15/2012	86098	E 101-45200-218	Equipment Repair & Maintenance	FILTER	94.19
08/15/2012	86102	E 101-45200-218	Equipment Repair & Maintenance	FILTER	59.58

\$153.77

OPUS 21					
10/14/2012	120925	E 601-49440-382	Utility Billing	SEPTEMBER 2012	1,540.32
10/14/2012	120925	E 602-49490-382	Utility Billing	SEPTEMBER 2012	1,540.31
					<hr/>
					\$3,080.63

PACE ANALYTICAL SERVICES					
10/03/2012	121224044	E 602-49490-313	Sample Testing	TESTING	115.00
10/11/2012	121224215	E 601-49440-313	Sample Testing	TESTING	120.00
10/16/2012	121224374	E 602-49490-313	Sample Testing	TESTING	45.00
					<hr/>
					\$280.00

PAUSTIS & SONS					
10/22/2012	8371893	E 609-49751-206	Freight and Fuel Charges	FREIGHT	8.75
10/22/2012	8371893	E 609-49751-253	Wine For Resale	WINE	635.01
					<hr/>
					\$643.76

PHILLIPS WINE & SPIRITS CO.					
10/10/2012	2315402	E 609-49751-206	Freight and Fuel Charges	FREIGHT	8.82
10/10/2012	2315402	E 609-49751-251	Liquor For Resale	LIQUOR	753.17
10/10/2012	2315403	E 609-49751-206	Freight and Fuel Charges	FREIGHT	2.94
10/10/2012	2315403	E 609-49751-253	Wine For Resale	WINE	71.05
10/10/2012	2315404	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.47
10/10/2012	2315404	E 609-49751-254	Miscellaneous Merchandise	MISC	20.00
10/17/2012	2318358	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.78
10/17/2012	2318358	E 609-49751-251	Liquor For Resale	LIQUOR	442.80
10/17/2012	2319151	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.48
10/17/2012	2319151	E 609-49751-251	Liquor For Resale	LIQUOR	852.50
10/17/2012	2319152	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.41
10/17/2012	2319152	E 609-49751-253	Wine For Resale	WINE	92.00
10/24/2012	2322712	E 609-49751-206	Freight and Fuel Charges	FREIGHT	24.99
10/24/2012	2322712	E 609-49751-251	Liquor For Resale	LIQUOR	1,322.82
10/24/2012	2322713	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.23
10/24/2012	2322713	E 609-49751-253	Wine For Resale	WINE	413.50
10/25/2012	3492806	E 609-49751-206	Freight and Fuel Charges	CREDIT	(1.47)
10/25/2012	3492806	E 609-49751-253	Wine For Resale	WINE CREDIT	(64.00)
					<hr/>
					\$3,978.49

PPL INDUSTRIES					
10/13/2012	1323-IN	E 101-43210-439	Recycling Days	FALL RECYCLE DAY	429.00
					<hr/>
					\$429.00

QUIRING EXCAVATING					
10/25/2012	61	E 101-49200-441	Miscellaneous	TEXACO GAS STATION SITE	15,896.00
					<hr/>
					\$15,896.00

RAMSEY, CITY OF					
10/30/2012	103012	E 101-42210-311	Contract	CHIEF'S KAPLER'S SERVICES - (666.00
					<hr/>
					\$666.00

SCHARBER & SONS					
10/26/2012	P02650	E 101-45200-218	Equipment Repair & Maintenance	CYL PIN	32.71
					<hr/>
					\$32.71

SCHREDER, ANDY

10/22/2012	102212	E 101-42400-331	Travel Expenses	MILEAGE	67.71
					<u>\$67.71</u>

SKINNER, MARLINE

10/30/2012	103012	E 101-42700-311	Contract	OCTOBER	500.00
					<u>\$500.00</u>

SOUTHERN WINE & SPIRITS OF MN

		E 609-49751-251	Liquor For Resale	CREDITS	(201.67)
10/11/2012	1916759	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.50
10/11/2012	1916759	E 609-49751-251	Liquor For Resale	LIQUOR	450.56
10/18/2012	1934617	E 609-49751-206	Freight and Fuel Charges	FREIGHT	12.81
10/18/2012	1934617	E 609-49751-251	Liquor For Resale	LIQUOR	669.72
10/18/2012	1934617	E 609-49751-253	Wine For Resale	WINE	444.00
10/25/2012	1938432	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.00
10/25/2012	1938432	E 609-49751-251	Liquor For Resale	LIQUOR	446.78
					<u>\$1,834.70</u>

ST. FRANCIS - PETTY CASH

		E 101-41400-322	Postage	POSTAGE	0.80
		E 101-42110-221	Vehicle Repair & Maintenance	REGISTER VEHICLES	41.50
		E 602-49490-217	Other Operating Supplies	WASP SPRAY	6.42
					<u>\$48.72</u>

ST. FRANCIS COLLISION & GLASS

09/07/2012	6235	E 101-42110-221	Vehicle Repair & Maintenance	PARTS	626.86
09/07/2012	6398	E 101-42110-221	Vehicle Repair & Maintenance	CLEANING SOLVENT	114.50
					<u>\$741.36</u>

SUNSHINE FILTERS OF PINELLAS,

10/19/2012	109370	E 602-49490-228	Equipment Maintenance	FILTER ELEMENT	1,731.91
					<u>\$1,731.91</u>

SWENSON, KIMBERLY

10/02/2012	100212	E 101-42210-217	Other Operating Supplies	GPS	148.90
					<u>\$148.90</u>

THE AMERICAN BOTTLING COMPANY

10/15/2012	2449716367	E 609-49751-254	Miscellaneous Merchandise	MISC	201.40
10/29/2012	2449716610	E 609-49751-254	Miscellaneous Merchandise	MISC	78.00
					<u>\$279.40</u>

TOM LYNCH ELECTRIC

09/04/2012	090412	E 609-49750-401	Repairs/Maint Buildings	LIQUOR STORE	145.00
09/10/2012	091012	E 101-43100-401	Repairs/Maint Buildings	WEST SHOP	176.25
09/10/2012	091012	E 101-45200-401	Repairs/Maint Buildings	WEST SHOP	176.25
09/10/2012	091012	E 601-49440-401	Repairs/Maint Buildings	WEST SHOP	176.25
09/10/2012	091012	E 602-49490-401	Repairs/Maint Buildings	WEST SHOP	176.25
09/16/2012	091612	E 101-42210-401	Repairs/Maint Buildings	WOODBURY PARK	75.00
09/16/2012	091612	E 101-45200-401	Repairs/Maint Buildings	WARMING HOUSE	50.00
09/16/2012	091612	E 101-45200-401	Repairs/Maint Buildings	WOODBURY PARK	250.00
09/16/2012	091612	E 101-45200-401	Repairs/Maint Buildings	WOODBURY PARK	75.00
09/21/2012	092112	E 101-43100-401	Repairs/Maint Buildings	WEST SHOP	100.00
09/21/2012	092112	E 101-45200-401	Repairs/Maint Buildings	WEST SHOP	100.00

09/21/2012	092112	E 601-49440-401	Repairs/Maint Buildings	WEST SHOP	100.00
09/21/2012	092112	E 602-49490-401	Repairs/Maint Buildings	WEST SHOP	100.00
					\$1,700.00

TWIN CITIES FLAG SOURCE, INC

10/10/2012	18405	E 101-45200-217	Other Operating Supplies	5X8 FLAG	63.06
					\$63.06

WINE MERCHANTS

10/17/2012	428047	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.47
10/17/2012	428047	E 609-49751-253	Wine For Resale	WINE	216.00
					\$217.47

WINONA COUNTY AUDITOR

10/25/2012	202512	E 101-41400-331	Travel Expenses	TRAVEL COSTS-HYLEN	177.65
					\$177.65

WIRTZ BEVERAGE MN

10/11/2012	119092	E 609-49751-206	Freight and Fuel Charges	FREIGHT	24.65
10/11/2012	119092	E 609-49751-251	Liquor For Resale	LIQUOR	676.39
10/11/2012	119092	E 609-49751-253	Wine For Resale	WINE	343.68
10/16/2012	870550	E 609-49751-251	Liquor For Resale	LIQUOR	(15.14)
10/18/2012	122599	E 609-49751-206	Freight and Fuel Charges	FREIGHT	36.25
10/18/2012	122599	E 609-49751-251	Liquor For Resale	LIQUOR	1,337.49
10/18/2012	122599	E 609-49751-253	Wine For Resale	WINE	731.50
10/18/2012	122599	E 609-49751-254	Miscellaneous Merchandise	MISC	55.60
10/25/2012	125604	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.35
10/25/2012	125604	E 609-49751-251	Liquor For Resale	LIQUOR	243.00
10/25/2012	126120	E 609-49751-206	Freight and Fuel Charges	FREIGHT	17.40
10/25/2012	126120	E 609-49751-251	Liquor For Resale	LIQUOR	1,245.38
10/25/2012	126120	E 609-49751-253	Wine For Resale	WINE	107.91
					\$4,808.46

ZIEGLER INC.

10/16/2012	200080715	E 101-43100-218	Equipment Repair & Maintenance	PARTS	158.18
10/20/2012	050190098	E 602-49490-228	Equipment Maintenance	OLYMPIAN	1,592.44
					\$1,750.62

\$392,216.31

FUND SUMMARY

101 GENERAL FUND	\$97,762.75
208 POLICE FORFEITURE	\$263.33
225 PARK FUND	\$2.06
230 PIONEER DAYS	\$18.54
402 CAPITAL EQUIPMENT	\$206,911.50
601 WATER FUND	\$8,617.70
602 SEWER FUND	\$24,196.09
609 MUNICIPAL LIQUOR FUND	\$54,444.34
Total	<u>392,216.31</u>

CITY OF ST. FRANCIS
11/5/2012

Checks cut since last Council Meeting

<u>Check Date</u>	<u>Check Number</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10/25/12	64499	IRS	Wage Levy	1,518.26
10/31/12	64500	Shandra Fischer	Reimb Overpaid water bill	348.05
TOTAL				1,866.31

Disbursements via Debits to Checking account in August 2012

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Federal Tax	Payroll	15,234.93
PERA	Payroll	11,866.01
ING	Payroll	905.00
ICMA	Payroll	690.00
State Tax	Payroll	3,420.12
RHS	Payroll	314.19
Federal Tax	Payroll	1,231.87
PERA	Payroll	320.16
State Tax	Payroll	164.64
Sales Tax	Sales tax	16,134.00
Federal Tax	Payroll	15,706.24
PERA	Payroll	12,363.43
ING	Payroll	905.00
ICMA	Payroll	690.00
State Tax	Payroll	3,541.03
RHS	Payroll	332.29
Village Bank	September Fees	123.70
Visa	Credit Card Bill	10,142.61
Village Bank	NSF Checks	89.00
Village Bank	NSF Checks	84.00
		94,258.22

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2012-35

**A RESOLUTION AUTHORIZING AND DIRECTING
CERTIFICATION OF MUNICIPAL UTILITY SERVICES, MAINTENANCE OF
PRIVATE PROPERTY AND REPAIR OF LEAKS AS A LIEN UPON PREMISES**

WHEREAS, the City of St. Francis Code Section 3-1-4: H provides as follows:

3-1-4: RULES AND REGULATIONS RELATING TO MUNICIPAL UTILITIES:

H. Municipal Utility Services and Charges a Lien:

1. Payment for all municipal utility (as that term is defined in City Code, Section 3.01) service and charges shall be the primary responsibility of the owner of the premises served and shall be billed to him unless otherwise contracted for and authorized in writing by the owner and the tenant, as agent for the owner, and consented to by the City of St. Francis, Minnesota. The City may collect the same in a civil action or, in the alternative and at the option of the City, as otherwise provided in this Subdivision.

2. Each such account is hereby made a lien upon the premises served. All such accounts which are more than thirty (30) days past due may, when authorized by resolution of the Council, be certified by the City Clerk of the City of St. Francis, Minnesota, to the County Auditor, and the City Clerk\ in so certifying shall specify the amount thereof, the description of the premises served, and the name of the owner thereof. The amount so certified shall be extended by the Auditor on the tax rolls against such premises in the same manner as other taxes, and collected by the County Treasurer, and paid to the City along with other taxes.

and

WHEREAS, the City of St. Francis Code Section 8-2-3: A and B provides as follows:

8-2-3: MAINTENANCE OF PRIVATE PROPERTY:

A. It is the primary responsibility of any owner or occupant of any lot or parcel of land to maintain any weeds or grass growing thereon at a height of not more than six inches; to remove all public health or safety hazards there from; to install or repair water service lines thereon; and to treat or remove insect-infested or diseased trees thereon.

B. If any such owner or occupant fails to assume the primary responsibility described in Subdivision of this Section, and after notice given by the City Clerk has not within seven days of such notice complied, the City may cause such work to be done and the expense thus incurred shall be a lien upon such real estate. The City Clerk shall certify to the County Auditor of Anoka County a Statement of the Amount of the cost incurred by the City. Such

amount together with the interest shall be entered as a special assessment against such lot or parcel of land and be collected in the same manner as real estate taxes.

WHEREAS, the following accounts are more than thirty (30) days past due:

<u>Parcel Number</u>	<u>Property Address</u>	<u>Amount Owed</u>
See Exhibit A – Section 3-1-4 Delinquent Utility Bills		One Year Assessment
See Exhibit B – Section 8-2-3 Delinquent Misc. Invoices		One Year Assessment

NOW, THEREFORE, BE IT RESOLVED by the City of St. Francis that the City Clerk of the City of St. Francis certify to the County Auditor of the County of Anoka, State of Minnesota, the amounts thereof, the description of the premises served and the name of the owner thereof.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 5th DAY OF NOVEMBER, 2012.

APPROVED:

ATTEST:

Jerry Tveit, Mayor

Barbara I. Held, City Clerk

2012 Delinquent Utility Bill Special Assessments

Exhibit A

Parcel Number	Property Address 1	Eligible Amount	10% fee	Total
05-33-24-24-0029	3717 225TH LN NW	253.26	25.33	278.59
05-33-24-23-0002	3908 225TH LN NW	822.82	82.28	905.10
33-34-24-14-0011	2597 234TH CT NE	334.76	33.48	368.24
05-33-24-24-0054	3733 226TH AVE NW	218.31	21.83	240.14
05-33-24-24-0052	3749 226TH AVE NW	116.46	11.65	128.11
33-34-24-21-0002	2971 235TH AVE NW	111.17	11.12	122.29
31-34-24-11-0035	4140 236TH LN NW	123.83	12.38	136.21
33-34-24-21-0018	2929 237TH AVE N	646.36	64.64	711.00
05-33-24-24-0084	3746 227TH CT NW	208.77	20.88	229.65
32-34-24-31-0013	23223 AMBASSADOR BLVD NW	326.11	32.61	358.72
32-34-24-31-0009	23255 AMBASSADOR BLVD NW	255.55	25.56	281.11
33-34-24-42-0018	2780 231ST LN NW	145.89	14.59	160.48
33-34-24-42-0012	2783 231ST LN NW	418.01	41.80	459.81
32-34-24-23-0008	23390 AMBASSADOR BLVD NW	388.77	38.88	427.65
05-33-24-12-0063	3443 228TH AVE NW	194.20	19.42	213.62
31-34-24-41-0099	4102 231ST LN NW	189.98	19.00	208.98
31-34-24-34-0086	4451 229TH LN NW	349.42	34.94	384.36
33-34-24-42-0015	23136 ARROWHEAD ST NW	30.51	3.05	33.56
33-34-24-42-0046	23229 ARROWHEAD ST	276.77	27.68	304.45
33-34-24-43-0166	23014 BITTERSWEET ST NW	352.93	35.29	388.22
33-34-24-43-0214	2621 230TH CT	185.78	18.58	204.36
33-34-24-42-0032	2759 232ND LN NW	239.38	23.94	263.32
32-34-24-31-0034	3690 232ND AVE NW	155.25	15.53	170.78
31-34-24-31-0072	4511 232ND LN NW	141.23	14.12	155.35
33-34-24-43-0063	2733 230TH CT NW	322.65	32.27	354.92
33-34-24-43-0065	2737 230TH CT NW	275.33	27.53	302.86
31-34-24-11-0039	23633 DAKOTAH ST NW	255.52	25.55	281.07
31-34-24-11-0031	23676 ELDORADO ST NW	78.76	7.88	86.64
33-34-24-31-0048	23164 FLORA ST	497.74	49.77	547.51
33-34-24-31-0043	23171 FLORA ST NW	294.02	29.40	323.42
31-34-24-14-0030	4000 DEGARDNER CIR NW	38.28	3.83	42.11
31-34-24-11-0018	4103 DEGARDNER CIR NW	2,020.71	202.07	2,222.78
33-34-24-21-0044	23598 FLORA CT NW	309.53	30.95	340.48
31-34-24-43-0026	23035 JIVARO ST NW	281.60	28.16	309.76
31-34-24-42-0020	23153 JIVARO ST NW	164.75	16.48	181.23
33-34-24-32-0039	23270 KERRY ST NW	169.04	16.90	185.94
31-34-24-34-0028	22992 NAVAJO ST NW	264.40	26.44	290.84
31-34-24-34-0004	23055 KIOWA ST NW	449.14	44.91	494.05
05-33-24-21-0020	22733 RUM RIVER BLVD NW	134.71	13.47	148.18
32-34-24-34-0018	22950 WOODBINE ST NW	439.01	43.90	482.91
32-34-24-31-0039	23261 WOODBINE ST NW	410.55	41.06	451.61
32-34-24-32-0038	23226 YUCCA ST NW	368.35	36.84	405.19
05-33-24-23-0026	22546 ZEA ST NW	194.48	19.45	213.93
32-34-24-23-0015	23391 YUCCA ST NW	96.06	9.61	105.67
31-34-24-41-0077	23148 DAKOTAH ST NW	312.25	31.23	343.48
33-34-24-24-0033	23453 EIDELWEISS ST NW	326.89	32.69	359.58
33-34-24-21-0051	23641 FLORA CT NW	380.08	38.01	418.09
32-34-24-23-0021	3903 233RD AVE NW	244.31	24.43	268.74

32-34-24-23-0031	3925 233RD LN NW	390.62	39.06	429.68
33-34-24-24-0024	2819 234TH LN NW	119.30	11.93	131.23
32-34-24-24-0006	23267 AMBASSADOR BLVD NW	281.74	28.17	309.91
32-34-24-23-0016	23377 YUCCA ST NW	105.34	10.53	115.87
32-34-24-13-0005	3586 232ND CT NW	157.09	15.71	172.80
33-34-24-43-0221	2653 230TH CT NW	23.21	2.32	25.53
31-34-24-42-0021	23165 JIVARO ST NW	136.94	13.69	150.63
33-34-24-23-0030	3050 234TH LN NW	538.37	53.84	592.21
31-34-24-42-0057	23244 FOX ST NW	190.24	19.02	209.26
33-34-24-32-0050	23291 IVYWOOD ST NW	265.32	26.53	291.85
33-34-24-21-0093	23549 EIDELWEISS ST NW	107.21	10.72	117.93
33-34-24-23-0042	23334 JONQUIL ST	327.09	32.71	359.80
32-34-24-23-0020	23311 YUCCA ST NW	44.43	4.44	48.87
32-34-24-34-0033	3765 BRIDGE ST NW	312.77	31.28	344.05
32-34-24-34-0033	3765 BRIDGE ST	210.29	21.03	231.32
31-34-24-34-0007	23021 KIOWA ST NW	197.67	19.77	217.44
33-34-24-33-035	3103 230TH LN NW	69.39	6.94	76.33
32-34-24-34-0001	22909 AMBASSADOR BLVD NW	434.50	43.45	477.95
31-34-24-31-0062	4560 232ND LN NW	281.67	28.17	309.84
33-34-24-13-0029	23390 ARROWHEAD ST NW	222.02	22.20	244.22
33-34-24-24-0019	2875 234TH LN NW	396.33	39.63	435.96
32-34-24-22-0014	23555 AMBASSADOR BLVD NW	338.38	33.84	372.22
32-34-24-24-0026	3705 234TH AVE NW	126.10	12.61	138.71
31-34-24-31-0045	23150 LIPAN ST NW	116.27	11.63	127.90
05-33-24-23-0042	3780 227TH CT NW	155.13	15.51	170.64
05-33-24-23-0032	3813 226TH AVE NW	384.36	38.44	422.80
33-34-24-42-0055	23335 ARROWHEAD ST NW	269.06	26.91	295.97
31-34-24-11-0053	23606 ST FRANCIS BLVD NW	449.30	44.93	494.23
33-34-24-43-0195	2765 230TH LN NW	897.24	89.72	986.96
05-33-24-23-0012	3835 225TH LN NW	343.20	34.32	377.52
33-34-24-42-0069	23165 ARROWHEAD ST NW	601.95	60.20	662.15
05-33-24-23-0046	3844 227TH AVE NW	33.02	3.30	36.32
33-34-24-43-0074	2716 230TH CT NW	23.94	2.39	26.33
33-34-24-23-0032	23426 IVYWOOD ST	102.27	10.23	112.50
05-33-24-12-0043	22824 POPPY ST	109.55	10.96	120.51
05-33-24-13-0013	22541 TULIP ST NW	136.13	13.61	149.74
31-34-24-41-0080	23127 ELDORADO ST NW	30.62	3.06	33.68
32-34-24-11-0005	3270 235TH AVE	32.73	3.27	36.00
32-34-24-31-0064	3652 232ND AVE NW	30.64	3.06	33.70
32-34-24-13-0006	3578 232ND CT NW	298.82	29.88	328.70
32-34-24-43-0023	22918 POPPY ST NW	157.99	15.80	173.79
32-34-24-32-0037	23238 YUCCA ST NW	30.66	3.07	33.73
06-33-24-11-0040	22794 ELDORADO ST NW	20.16	2.02	22.18
31-34-24-34-0090	22977 MAKAH ST	265.09	26.51	291.60
33-34-24-43-0204	23060 BITTERSWEET ST NW	39.51	3.95	43.46
32-34-24-32-0029	23249 YUCCA ST NW	14.53	1.45	15.98
33-34-24-14-0008	2567 234TH CT NW	96.41	9.64	106.05

24,728.28

2,472.83

27,201.11

2012 Miscellaneous Charges for mowing and demolition

Exhibit B

Parcel Number	Address	Amount	10% Penalty	Total
32-34-24-24-0005	23315 Ambassador Blvd	105.00	10.50	115.50
31-34-24-32-0009	4654 233rd Lane	330.00	33.00	363.00
33-34-24-42-0047	23243 Arrowhead	325.00	32.50	357.50
			Sp Assess Admin Fee	
31-34-24-14-0022	4020 233rd Avenue	18,403.80	100.00	18,503.80
		19,163.80	176.00	19,339.80

DARRELL A. JENSEN
JEFFREY S. JOHNSON
RUSSELL H. CROWDER
JON P. ERICKSON
THOMAS P. MALONE
MICHAEL F. HURLEY
DOUGLAS G. SAUTER
HERMAN L. TALLE
CHARLES M. SEYKORA
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OF COUNSEL
W. JAMES VOGL, JR

MEMORANDUM

TO: St. Francis Mayor, City Council and City Administrator
FROM: Scott Lepak, City Attorney
RE: Lawful gambling
DATED: October 8, 2012

Following the last City Council meeting, I revised the existing gambling ordinance to accomplish two primary goals:

1. Remove the expenditure requirement to St. Francis and its trade area.
2. Broaden the existing ordinance to permit electronic linked bingo to the full extent permitted by law.

In the course of drafting these amendments and in recognition of the extensive discussion by council related to this ordinance, I also included changes that reflect the status of the current law and remove those existing provisions that mirror (or in limited instances conflicted with) state law. I also referenced the League of MN Cities model ordinance in a number of these "clean up" areas.

The result is as follows:

6-5-1. Definitions. The initial sentence incorporates the state law definitions of Minn. Stat. Sec. 349.12.

Lawful gambling is defined in that law but is referenced in the ordinance as well.

Lawful purpose is defined in the law and removed from the ordinance because the statutory definition is very lengthy (2-1/2 pages single spaced with small type).

Licensed organization is taken from the League of MN Cities model policies and is broader than the existing City definition.

The Board utilizes the most current title of the Gambling Control Board.

The City and Council are specified.

6-5-2. I added an exemption from local control for very small and defined events. This language is taken from the League of MN Cities model ordinance and appears to detail areas the City does not regulate or intent to prohibit based on past practice.

6-5-3. Gambling Regulation.

A. Gambling premises are regulated by their own statutory section at Minn. Stat. Sec. 349.165 so I removed the prior City detail.

C. I removed the expenditure requirement. I inserted disqualification and requirement provisions from the League of MN Cities model ordinance.

D and E (prior). I eliminated these as they appear to be covered in the model language of the newly amended C.

E (new). I added language broadly permitting electronic linked bingo per council direction.

577563-v1

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

ORDINANCE 179, SECOND SERIES

AN ORDINANCE AMENDING SECTION 6-5-3. GAMBLING PROCEEDS

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Code Adopted. That Section 6-5 entitled "Gambling" shall hereby be amended to read as follows:

SECTION 5
GAMBLING

SECTION:

- 6-5-1: Definitions
- 6-5-2: Gambling Forms and Eligibility
- 6-5-3: Gambling Regulations
- 6-5-4: City Approval of Applications
- 6-5-5: Unlawful Act

6-5-1: DEFINITIONS. ~~The following definitions shall apply to this Section~~ In addition to the definitions contained in Minn. Stat. § 349.12, as it may be amended from time to time, the following terms are defined for purposes of this ordinance:

- A. "Lawful Gambling" means the operation, conduct or sale of bingo, raffles, paddlewheels, tip boards and pull-tabs for a lawful purpose as ~~herein~~ defined in state law.
- B. ~~"Lawful Purpose" means one or more of the following: (1) benefiting persons by enhancing their opportunity for religious or educational advancement, by relieving or protecting them from disease, suffering or distress, by contributing to their physical well-being, by assisting them in establishing themselves in life as worthy and useful citizens, or by increasing their comprehension of and devotion to the principles upon which this nation was founded; (2) initiating, performing or fostering worthy public works or enabling or furthering the erection or maintenance of public structures; (3) lessening the burdens borne by government or voluntarily supporting, augmenting or supplementing services which government would normally render to the people; or (4) imposed by the State or the United States on receipts from lawful gambling. "Lawful Purpose" does not include the erection, acquisition, improvement, expansion, repair or maintenance of any real property, owned or lease by the organization, unless the Board specifically authorizes the expenditures after finding that the property will be used exclusively for one or more of the purposes specified in (1) through (3) above.~~

~~CB.~~ “Licensed Organization”, as used in this ordinance, means an organization licensed by the Board. ~~“Organization” means any fraternal, religious, veterans or other non-profit organization located in the City organization licensed by the Board.~~

~~D.~~ “Profit” means ~~the gross receipts collected from lawful gambling, less reasonable sums necessarily and actually expended for gambling supplies and equipment, prizes, rent and utilities used during the gambling occasions, compensation paid to members for conducting gambling, taxes imposed by statute and maintenance of devices used in lawful gambling.~~

EC. “Board” means ~~the Charitable Gambling Control Board.~~ as used in this ordinance, means the State of Minnesota Gambling Control Board.

D. “City”, as used in this ordinance, means the City of St. Francis.

E. “Council”, as used in this ordinance, means the City Council of the City of St. Francis.

6-5-2: GAMBLING FORMS AND ELIGIBILITY.

All forms of legal gambling may be carried on, but only by ~~an~~ a Licensed Organization, and subject to the provisions of this Section and Minnesota Statutes, Section 349.11, Et. Seq. This ordinance shall be construed to regulate all forms of lawful gambling within the city except bingo conducted within a nursing home or a senior citizen housing project or by a senior citizen organization if the prizes for a single bingo game do not exceed \$10, total prizes awarded at a single bingo occasion do not exceed \$200, no more than two bingo occasions are held by the organization or at the facility each week, only members of the organization or residents of the nursing home or housing project are allowed to play in a bingo game, no compensation is paid for any persons who conduct the bingo, and a manager is appointed to supervise the bingo.

6-5-3: GAMBLING REGULATIONS.

A. Premises. Premises used for gambling are required to comply with Minn. Stat. Sec. 349.18. If the organization owns or leases property for organizational activities, which may or may not include lawful gambling activities, a majority in value of such real property shall be situated within the City. If the organization owns or leases no real property except that it leases space on real property for lawful gambling activities only, such premises shall be licensed under City Code, Chapter 5 for on-sale of liquor. If the organization carries on lawful gambling upon leased premises, such lease shall comply with all applicable laws.

B. Contribution Toward City Fund. Ten percent (10%) of the net profits from lawful gambling within the City by the organization must be paid on a monthly basis to a fund administered and regulated by the City. Net profits are defined in Minn. Stat. Sec. 349.213, Subd. 1(e).

~~C Expenditures All (100%) of gross profits from the premises of each licensed organization conducting lawful gambling within St. Francis must be expended for lawful purposes conducted with the City's trade area. The City's trade area shall be defined as the City of St. Francis and each City and Township contiguous to St. Francis. The Council shall deny an application for issuance or renewal of a premises permit for any of the following reasons:~~

- ~~(i) Violation by the gambling organization of any state statute, state rule, or city ordinance relating to gambling within the last three (3) years.~~
- ~~(ii) Violation by the on-sale establishment or organization leasing its premises for gambling of any state statute, state rule, or city ordinance relating to the operation of the establishment, including, but not limited to, laws relating to alcoholic beverages, gambling, controlled substances, suppression of vice, and protection of public safety within the last three (3) years.~~
- ~~(iii) Lawful gambling would be conducted at premises other than those for which an on-sale liquor license has been issued.~~
- ~~(iv) An organization would be permitted to conduct lawful gambling activities at more than one (1) premises in the city.~~
- ~~(v) More than one licensed organization would be permitted to conduct lawful gambling activities at one (1) premises.~~
- ~~(vi) Failure of the applicant to pay the investigation fee provided by Subdivision 4 within the prescribed time limit.~~
- ~~(vii) Operation of gambling at the site would be detrimental to health, safety, and welfare of the community.~~

~~D. Limitations on Licenses. No organizations shall hold more than one license from the Board which authorizes lawful gambling at more than one location, whether such location be within or without the City.~~

~~E. Special Bingo Regulations. Bingo, shall only be conducted by an organization which has been in existence for at least three (3) years, has at least thirty (30) active members, and on premises which it owns.~~

~~E. This Section E6-5-3 does not apply to electronic linked bingo. Electronic linked bingo within the City shall comply with all applicable laws.~~

6-5-4: CITY APPROVAL OF APPLICATIONS. Unless it finds that the applicant can or had complied with all of the applicable regulations set forth in Section 6-5-3 of this Code, the Council shall, upon receipt from the Board of a notice of application for issuance or renewal of a license, take action to disapprove the same and inform the Board.

6-5-5: UNLAWFUL ACT. It is unlawful for any person to violate this Section.

Section 2. Effective Date. This Ordinance shall take effect 30 days after its publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 5th DAY OF NOVEMBER, 2012.

APPROVED:

Jerry Tveit
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk

577560-v1



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MEMORANDUM

Date: October 22, 2012

To: Honorable Mayor Tveit and Members of the City Council
City of St. Francis

From:  Jared Voge, P.E.
City Engineer

Subject: Trunk Highway 47 Pedestrian Improvements
MnDOT Agreement No. 02036M
St. Francis, Minnesota
BMI Project No: R18.105125

INTRODUCTION:

The Minnesota Department of Transportation requires that an agreement for the rectangular rapid flashing beacon system be executed by the City of St. Francis.

BACKGROUND:

During the plan review process, the Minnesota Department of Transportation informed us that an agreement would be required for the pedestrian improvements project. Please find enclosed a copy of the agreement prepared by MnDOT for your review. The agreement identifies the responsibilities of the Minnesota Department of Transportation and the City of St. Francis with respect to the rectangular rapid flashing beacon system.

RECOMMENDATION:

We recommend that the City Council authorize the Mayor and City Administrator to execute Agreement No. 02036M between the Minnesota Department of Transportation and the City of St. Francis by adopting the enclosed resolution. Following adoption of the enclosed resolution, three copies of the executed agreement and three certified resolutions will be forwarded to MnDOT. The agreement becomes effective upon receipt by the Minnesota Department of Transportation.

BUDGET IMPACT:

The agreement requires that the City of St. Francis shall be responsible for all maintenance associated with the rectangular rapid flashing beacon system. Maintenance costs for the first two years following start-up of the system will be the responsibility of the Contractor as required by the construction contract.

If you have any questions, on the above, please call.

JAV/kg

Enclosure

MINNESOTA TRANSPORTATION DEPARTMENT

FLASHING BEACON SYSTEM

AGREEMENT NO. 02036M

BETWEEN

THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION

AND

THE CITY OF ST. FRANCIS

TO

Provide Maintenance and Electrical Energy for the new Solar-Powered Rectangular Rapid Flashing Beacon System at the intersection of Trunk Highway No. 47 and Pederson Drive NW, in the City of St. Francis, Anoka County, Minnesota.

S.A.P. 235-010-002 (T.H. 47=110)

Prepared by Metropolitan District Traffic Engineering

ESTIMATED AMOUNT RECEIVABLE

None

AMOUNT ENCUMBERED

None
Otherwise Covered

PARTIES

THIS AGREEMENT is entered into by the Minnesota Department of Transportation, (State) and the City of St. Francis, (City).

RECITALS

Minnesota Statutes Section 161.20 authorizes the Commissioner of Transportation to enter into agreements with any governmental authority for the purposes of constructing, maintaining and improving the Trunk Highway system.

The parties have determined that there is justification and it is in the public's best interest to install a new solar-powered rectangular rapid flashing beacon system, (Flashing Beacon System) at the location set out in this Agreement.

The City will be responsible for the cost, maintenance, and electrical energy of the new Flashing Beacon System.

CONTRACT

1. The City, with its own resources or by contract, will install a new Flashing Beacon System on Trunk Highway No. 47 and Pederson Drive NW, pursuant to State Aid Project No. 235-010-002 (T.H. 47=110) all at the cost and expense of the City.

2. The City will perform all construction engineering and inspection functions (Construction Engineering) in connection with the contract construction and perform all other acts and functions necessary to cause the construction contract to be completed in a

satisfactory manner. The State reserves the right to periodically inspect the construction

3. The City will be responsible for all costs, permits and applications to ensure each solar-powered supply with associated battery complies with State and Local codes at each location within the Flashing Beacon System. Upon completion of this project, the City will thereafter monitor and maintain each solar-powered supply with associated battery, replace and dispose of any batteries, associated control and charging equipment necessary to operate the Flashing Beacon System, all at the cost and expense of the City.

4. Upon completion of this project, the City will own the Flashing Beacon System, maintain and keep in repair the Flashing Beacon System, perform all Gopher State One Call locating, and be responsible for future system replacement, all at the City's cost and expense. The maintenance includes, but is not limited to: snow, ice and debris removal of the pedestrian landings, associated signing, pavement markings, and lighting without cost or expense to the State. The City shall perform all system maintenance in a timely manner. The City will also be responsible for system replacement or upgrades to meet compliance of current ADA requirements without cost or expense to the State. A no-charge permit shall be required by the State for future work by the City on State right of way.

5. If the City fails to comply with the maintenance terms or ADA requirements, or if a safety issue develops, the State

may require the City to remove the Flashing Beacon System or the State may remove it.

6. Each party will be solely responsible for its own acts and omissions and the results thereof, to the extent authorized by law. The State's liability is governed by the Minnesota Tort Claims Act, Minnesota Statutes Section 3.736. The City's liability is governed by Minnesota Statutes Chapter 466. Each party will be solely responsible for its own employees for any Workers Compensation claims.

7. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

8. If any party fails to enforce any provisions of this Agreement, that failure does not waive the provision or its right to enforce it.

9. This Agreement contains all negotiations and agreements between the parties. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

10. Minnesota law governs this contract. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. This Agreement is effective on the date the State obtains all required signatures under Minnesota Statutes 16C.05, Subdivision 2, and will remain in effect until terminated by written agreement of the parties.

12. Authorized Agents

a. The State's Authorized Agent for the purpose of the administration of this Agreement is Allan Espinoza, Mn/DOT Metropolitan District Traffic Engineering, or his successor. His current address and phone number are 1500 West County Road B2, Roseville, MN 55113, (651) 234-7812.

b. The City's Authorized Agent for the purpose of the administration of this Agreement is Paul Teicher, St. Francis Public Works Director, or his successor. His current address and phone number are 23340 Cree St. NW Street, St. Francis, MN 55070, (763) 235-2304.

IN TESTIMONY WHEREOF the parties have executed this Agreement by their authorized officers.

CITY OF ST. FRANCIS

By: _____
Mayor

Date: _____

By: _____
Title

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for approval:

By _____
District Engineer

Approved:

By _____
State Design Engineer

Date _____

Approved as to form and execution:

By _____
Contract Management

Date _____

COMMISSIONER OF ADMINISTRATION

As delegated to Materials Management Division

By _____

Date _____

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2012-36

**ENTERING INTO Mn/DOT AGREEMENT NO. 02036M WITH THE STATE OF
MINNESOTA, DEPARTMENT OF TRANSPORTATION**

IT IS RESOLVED that the City of St. Francis enter into Mn/DOT Agreement No. 02036M with the State of Minnesota, Department of Transportation for the following purposes:

To provide Maintenance and Electrical Energy for the new Solar-Powered Rectangular Rapid Flashing Beacon System at the intersection of Trunk Highway No. 47 and Pederson Drive NW, pursuant to State Aid Project NO. 235-010-002 (T.H. 47=110), within the corporate City limits.

IT IS FURTHER RESOLVED that the Mayor and City Administrator are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of St. Francis at an authorized meeting held on _____ day of _____, 2012, as shown by the minutes of the meeting in my possession.

(Signature)

(Type or Print Name)

(Title)

Subscribed and sworn before me this
_____ day of _____, 2012

Notary Public _____

My Commission Expires: _____

AGENDA REPORT

TO: Mayor Tveit & City Council
FROM: Matthew Hylan, City Administrator
SUBJECT: Seelye Brook Park Meeting Recap
DATE: November 1, 2012



INTRODUCTION

The City was having frequent vandalism on our park equipment in Seelye Brook Park and forestry/property damage which is part of a Joint Powers Agreement with the City of Oak Grove in the Wickstrum Forest area south of Seelye Brook Park.

BACKGROUND

Council and staff agreed to host a neighborhood meeting with the residents surrounding Seelye Brook Park. This meeting occurred October 16, 2012. About 20 neighborhood residents attended this meeting. A few ideas were addressed in this meeting. Essentially there are four options for the city. Here they are with the associated costs:

1. Install "hidden" cameras and wirelessly send this back to a city building to monitor. The camera would cost about \$2,000. Our wireless internet provider would allow use of this bandwidth for free. We would set up a computer back at a city facility for monitoring and recording purposes (estimated cost \$500+ with IT support). The challenge would be identifying any perpetrators of damage they cause.
2. Install fencing around the perimeter of the park and close the parking lot off for any use. The estimate we received to complete this project is \$9,460. This would eliminate much of the motorized vehicle traffic in our park. This would also essentially abandon the parking lot adjacent to the park in the woods.
3. Remove all park equipment and only have a "green space" park. This would "solve" the problem with the playground equipment being damaged but would not necessarily take care of the unauthorized motor vehicle traffic. We are estimating this could cost about \$10,000 to \$20,000 to design, enlarge a playground area, move and reinstall the equipment. While this may make "other" park users happy, not all those who attended the meeting were in favor of this option.
4. Do Nothing. One option is always to do nothing. However, following the media coverage as well as the neighborhood meeting, there have been NO incidences of vandalism at Seelye Brook Park.

RECOMMENDATION

As the vandalism has stopped immediately after the media coverage and neighborhood meeting, I would recommend doing nothing at this time. Discussion can be held regarding Council preferences if the vandalism increases in the future.

BUDGET IMPACT

Zero at this time.

**City of St. Francis, Minnesota
 Refunding of the \$4,225,000 General Obligation Improvement and Utility
 Revenue Bonds, Series 2007A
 (Preliminary Information)**

**Issuance of \$2,735,000 General Obligation Refunding Bonds, Series 2013A
 (based upon preliminary interest rates)**

- The bonds will advance refund the 2018-2028 maturities of the \$4,225,000 General Obligation Improvement and Utility Revenue Bonds, Series 2007A. The Call Date on the 2007 Bonds is February 1, 2017.
- The Series 2013A Bonds will be callable on February 1, 2020 and any date thereafter.

Refunding Analysis

<i>Bond Size</i>	\$ 2,735,000
<i>Final Maturity 2007A Bonds</i>	2028
<i>Final Maturity NEW Bonds</i>	2028
<i>Average Coupon 2007A Bonds</i>	4.47%
<i>Average Coupon NEW Bonds</i>	1.57%
<i>Net Debt Service Reduction</i>	\$ 216,924
<i>Net Present Value Savings</i>	\$ 186,985
<i>Annual Debt Service Savings</i>	\$ 19,720
<i>Net Present Value Savings %</i>	6.77%

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**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

ORDINANCE 178, SECOND SERIES

**AN ORDINANCE ADDING SECTION 4-1-6
REGARDING TEMPORARY HABITATION**

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Code Amended. That Section 4-1-6, Second Series shall hereby be added to read as follows:

4-1-6: TEMPORARY HABITATION:

- A. **Purpose:** The purpose of this Section is to provide for the erection of and habitation in temporary structures (not including model homes/temporary real estate offices or temporary classroom structures for use by a public or private institution) needed for emergency purposes or for temporary use during the construction of a permanent structure.
- B. **Application.** The property owner and present or potential occupants of a single family property may apply for a permit allowing for habitation in a temporary structure during the construction or repair of a single family dwelling unit when a valid building permit has been issued for such work on the site by supplying the following information:
1. Properly filled out application form accompanied by the fee established in the fee schedule.
 2. Site and Building Plan that includes the following information:
 - a. Proposed Location of the temporary structure in relation to all existing buildings on the site, property lines, and right-of-ways.
 - b. Utility plan depicting the provision of water and sewer services to the proposed temporary dwelling unit.
 - c. Structural floor plan depicting the size and location of rooms and facilities within the temporary dwelling unit.
- C. **Special Requirements:**
1. **Site Plan Required:** No permit shall be issued for a temporary structure unless a site plan pursuant to Section 10-9 has also been approved if applicable, or unless a building permit has been issued for a new structure, addition or remodeling of an

existing structure on the property that includes a site plan depicting the location of the temporary dwelling unit.

2. Termination of Permit: The Council may grant temporary occupancy for a period not to exceed 90 days. Upon finding by the Building Official of substantial progress, the Building Official may administratively extend this period of time an additional 90 days. Any extensions beyond this time period may only be approved by Council action if sufficient conditions warrant such an extension.
 3. Setbacks: Temporary structures may not be placed in a required building setback area.
 4. State Building Code: All applicable requirements of the State Building Code shall be met.
 5. Water and Sewer: Provisions for water and sewer servicing the temporary structures shall be subject to the review and approval of the Building Official and City Council.
 6. Security Measures: Security measures such as lighting shall be implemented subject to the review and approval of the Zoning Administrator.
 7. Off-Street Parking. Off-street parking shall be provided subject to the provisions of Section 10-19.
 8. Signage. Any signage shall conform to the provisions of Section 10-23.
 9. Escrow. The property owner shall submit a financial guarantee to ensure the structure will be removed upon termination of the permit. The amount of the guarantee shall be established by the City's fee schedule and as may be modified by the City Council.
 10. Access. The temporary structure shall only be accessed through permitted access driveways.
- D. Review Procedure. Upon acceptance and review of the application by the Building Official and/or the Zoning Administrator, the application shall be placed on the agenda of the next available Council meeting for review. The Council shall review the application and review the request based on the following:
1. The applicant has the sufficient space available on site for locating the temporary structure.
 2. The applicant is providing adequate financial guarantees to ensure the removal of the temporary structure.

3. The temporary structure has adequate utilities and sanitary facilities.
4. The temporary structure is suitable for the purpose intended.
5. The structure will not negatively impact public health and safety on neighboring properties.

Section 2. Code Amended. Section 10-17-11 is hereby deleted.

Section 3. Code Amended. The Fee Schedule is hereby amended to include the following fee under "Division & Use of Property":

Temporary Habitation Permit: \$200 fee / \$5000 escrow

Section 4. Effective Date. This Ordinance shall take effect 30 days after its publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS
____ DAY OF _____, 2012.

APPROVED:

Jerry Tveit
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk

(seal)