

CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY

CHARTER COMMISSION MINUTES

JANUARY 25, 2012

**Call to Order:** The Charter Commission meeting was called to order at 6:00 pm by Malcolm Beck.

**Roll Call:** Present were Malcolm Beck, Randy Dressen, Gary Zimmerman and Tim Brown. Rebecca Thull arrived at 6:02 pm. Absent was Tim Vogt. Also present was City Administrator Matt Hysten and City Clerk Barb Held.

**Approve Minutes of May 3, 2011:** Motion by Dressen second Brown to approve the May 3, 2011 Charter Commission Minutes. Motion carried unanimously.

**Appointment of Chair and Vice Chair:** Dressen nominated Malcolm Beck as Chair. Nominations closed after three times of calling for nominations. Motion by Dressen second Brown to appoint Malcolm Beck as the Chair for the Charter Commission. Motion carried unanimously.

Brown nominated Randy Dressen as Vice Chair. Nominations closed after three times of calling for nominations. Motion by Brown second Beck to appoint Randy Dressen as the Vice Chair for the Charter Commission. Motion carried unanimously.

**Review Proposed Changes to the Charter:** Board agreed to bring the two Charter amendments as separate items.

- 1) **Capital Improvement Program Section 7.16:** Motion by Zimmerman second Dressen to ask the City Council to reconsider changing the submission date of the CIP from June 1<sup>st</sup> to July 1<sup>st</sup> in Section 7.16 of the City Charter. Motion carried unanimously.
- 2) **Primary Elections:** Members discussed the need and cost of a primary election. Also noted was potentially raising the cost of the filing fee for the mayor/council seats. Motion by Brown second Zimmerman to ask the City Council to reconsider amending Section 5.01 by adding a Primary Election. Motion carried unanimously.

Motion by Dressen second Brown to adjourn the Charter Commission meeting at 6:35 pm.

Submitted by,

Barb Held, City Clerk