

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
MAY 2, 2011
ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW

6:00 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. City Council Minutes- April 18, 2011
 - b. File the Amended City Council April 4, 2011 Minutes as requested by Council member Schaffer
 - c. Accept Catherine Okerstrom's Letter of Resignation from the Liquor Store
 - d. Approve the hiring of Bruce Olson and Nicole Dowell as Part Time Liquor Store Clerks
 - e. Approve the Appointment of Lan Tornes to the Upper Rum River Watershed Management Organization as the Resident appointee
 - f. Acknowledging the ISD #15 Wellness Program 5k Run/Walk Route-May 14, 2011
 - g. Pay Estimate No. 5 and Change Order No. 2 to Geislinger & Sons, Inc. for the Ambassador Trunk Utility Improvements.
 - h. Payment of Claims
5. Meeting Open to the Public
6. Petitions, Requests, Applications
 - a. Mystic Riders Lawful Gambling Premise Permit Application for Rum River Inn - Res 2011-11
 - b. St. Francis Area Jaycees: Temporary Liquor License and Dance Permit for Pioneer Days
 - c. St. Francis Patriot Lanes: Dance Permit for Pioneer Days
7. Ordinances & Resolutions:
 - a. Resolution 2011-12: Enabling Resolution Establishing an Economic Development Authority for the City of St. Francis, Minnesota
8. Reports of Consultants & Staff Members
 - a. Engineer:
 - b. Attorney:
 - c. Staff:
 - Fire Dept:
 - Public Works: Lawn Care Proposals
 Trail Lighting Update
 - Liquor Store:
 - Police:
 - City Administrator Report: Cleaning Proposals
 Joint Cooperation with Ramsey Fire Department
 Green Acres Legislative Update
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
 - a. Efficiency Report Card: Public Works
13. Adjournment

Calendar of Events

May 2nd: City Council Meeting @ ISD# 15 Central Services Center (District Offices) 6:00 pm
May 7th: Pet Clinic @ SF Fire Station 9-12 Noon
May 7th: Recycling Day @ SF Middle/Elementary Schools 8 am – 12 Noon
May 16th: City Council Meeting @ ISD# 15 Central Services Center (District Offices) 6:00 pm
May 18th: Planning Commission Meeting @ ISD# 15 Central Services Center (District Offices) 7:00 pm

TO: Mayor & City Council

FROM: Matthew L. Hylan, *Matt* 
City Administrator

RE: Agenda Memorandum – May 2, 2011 Meeting

Agenda Items:

4. Consent Agenda:

- d. Liquor Store Manager John Schmidt is recommending to Bruce Olson and Nicole Dowell as Part time Liquor Store Clerks.
- e. Lan Tornes applied for the URRWMO and would recommend appoint Mr. Tornes as the City of St. Francis Representative. Mr. Tornes will be at the meeting Monday night.
- f. ISD #15 has developed a Wellness Program and would like to have a 5k Run/Walk for their employees on May 14, Police and Public Works have been notified of this event and the course.
- g. Ambassador Trunk Utilities Project: Enclosed is Pay Estimate No. 5, in the amount of \$169,161.95 and Change Order No. 2 in the amount of \$3,616.67 for the Ambassador Trunk Utilities Project to Geislinger and Sons, Inc.

6. Petitions, Requests, Applications:

- a. Gambling Permit Approval: Rum River Inn would like to have Mystic Riders conduct their Charitable Gambling. Attached is their application.
- b. St. Francis Area Jaycees will before the City Council to ask for approval for a dance permit and a temporary liquor license during Pioneer Days, June 10-12th. The dance permit will be June 10th and 11th in Community Park and the temporary liquor license will be for June 10-12th in Community Park and June 11th at the Fire Station.
- c. Patriot Lanes will before the City Council to ask for approval for a dance permit during Pioneer Days, June 10-12th. The dance permit will be for June 10th and 11th.

7. Ordinances & Resolutions:

- a. EDA Enabling Resolution 2011-12: Based on the recent interest in the revolving loan fund as well as preparing St. Francis for Economic Recovery. The City Council should discuss an Enabling Resolution that was provided to create and Economic Development Authority. This document was presented three years ago.

8. Reports:

- a. **Engineer:**
- b. **City Attorney:**
- c. **Staff:**

Fire Dept:

Public Works:

Lawn care Proposals: The city received seven quotes ranging from \$30,000 to \$66,000. The amounts came in higher than expected and

budgeted for so therefore we are recommending rejecting all proposals due to the higher than expected costs.

Trail Lighting Update: Staff is recommending installing two lights along the path between Community Park and the Warming House. Currently there are no lights along the heavily used path. Cost of the two lights is \$1,199 per light with a \$7.67 per month energy and maintenance fee per light. Being there is no Park commission at the current time; staff is recommending to the City Council the release of \$2,398.00 from Park Dedication Funds.

Liquor Store:

Police:

City Administrator:

Cleaning Proposals: The City received three quotes ranging from \$370.00 to \$562 per week. These quotes also came in much higher than expected. We will need to discuss our options at the council meeting Monday evening.

Joint cooperation with Ramsey Fire Department: After consultation with our current Fire Chief Buddy Vangelof and discussions with the City of Ramsey's Fire Chief and City Manager, we are proposing to pursue a contract for the temporary Fire Chief duties from Ramsey. The City of Ramsey is currently preparing the cost associated with this contract. No action is needed by the City Council. I will be able to answer questions and seek any additional direction as the final contract is prepared.

Green Acres Legislative Update: In relation to council direction and Ray Jones concerns with Green Acres. A bipartisan reform act for the Minnesota's Green Acres program was signed by Governor Dayton on Friday, April 15 (the Friday before our Board of Review) and is intended to protect farmers from rising property taxes due to nearby commercial and residential development. No additional Green Acres legislation for 2011 will be acted on and that is the reason no letter was drafted for Council member Kane to take to our legislators.

11. Old Business

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

APRIL 18, 2011

5:30 pm: Board of Review: Anoka County Assessor's Office: Mayor Jerry Tveit opened the Board of Review and turned it over to the Anoka County Assessors Randy DeJong, John Leone and Mike Ducklow. Council present were LeRoy Schaffer, Steve Kane and Chris McClish. Jeff Sandoval absent. DeJong referenced the Anoka County 2010 Local Board of Appeal and Equalization-County Assessor's Report. Each year's assessment is based on arms-length transactions (sales that meet the criteria of an open market transaction that occurred the previous October through September. In accordance with current state law, Anoka County physically reviews all properties at least once every five years. Each year they also inspect all properties with new construction and at the property owner's request. During 2010 there were over 500 properties reviewed. This number included 9 new homes and townhomes, up from 5 new homes the previous year.

Gerald Palmer, 13538 Island View Drive, Elk River, MN (229th and Variolite Street, 33-34-25-33-0001) said he does not agree with the valuation of his land placed on by the Anoka County's assessors. Make my land value the average is all what Palmer said he wants. DeJong explained how they determined the valuation. Palmer said he went to the Anoka County Board of Equalization last year. DeJong said if the council decides not to change the value, he has the option to go before the Anoka County Board but the City Council can change it too. After some discussion, the City Council agreed not to change the value.

Sandoval arrived at 5:51 pm.

Jeff Titus, 4324-230th Avenue NW, (31-34-24-43-0034) read a statement to the City Council. Titus is asking that all properties in the City be dropped 10-15% in valuation. Titus stated DeJong came out this evening and did drop my valuation slightly. Titus said no one has ever showed him why you do not use foreclosed home sales when figuring out valuations. Mike Ducklow read MN State Statute 272.03 Subdivision 8; "Market value" means the usual selling price at the place where the property to which the term is applied shall be at the time of assessment; being the price which could be obtained at a private sale or an auction sale, if it is determined by the assessor that the price from the auction sale represents an arm's-length transaction. The price obtained at a forced sale shall not be considered. Titus again asked the City Council to lower his valuation by 10%. Titus said he will go to the Anoka County Board and also talk to his state representatives. Schaffer said he would vote for a 10% reduction on the valuation of his home. Motion by Schaffer to lower the valuation of his home 10%. Failed for a lack of second.

Kris Knutson, 24310 Riverbank Lane, (29-34-24-12-0023) gave his valuations over the past years and stated they have gone down compared to his taxes where they gone up, it has to stop. We do not get any services out there.

Ray Jones, 23725 Nacre Street, was here about agriculture land value and Green Acres. Ducklow gave the City Council a brief history on Green Acres. We understand what they are going through with the increase in Green Acre tax valuation. The Minnesota Department of Revenue is who has to answer this.

James Jones, 23725 Nacres Street, have a great empathy for you at this time. The only thing I have to say is that land is not valued equally.

Tveit asked if there was anyone else to speak, being none he closed the Board of Review at 6:15 pm.

6:00 pm: Regular City Council Meeting:

1. **Call to Order/Pledge of Allegiance:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:27 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members, Jeff Sandoval, LeRoy Schaffer, Steve Kane and Chris McClish. Also present were City Attorney Scott Lepak (Barna, Guzy & Steffen), City Engineer Jared Voge (Bolton & Menk, Inc.) Police Chief Jeff Harapat, Assistant Public Works Director Eric Peterson, Finance Director Darcy Mulvihill, City Administrator Matt Hysten, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY KANE SECOND SANDOVAL TO ADOPT THE APRIL 18, 2011 CITY COUNCIL AGENDA. Motion carried 4-1. Schaffer voting nay.
4. **Consent Agenda:** MOTION BY McCLISH SECOND KANE TO APPROVE THE APRIL 18, 2011 CITY COUNCIL CONSENT AGENDA A -E AS FOLLOWS: Schaffer questioned the minutes for the meeting open to the public section and wants to have more detail of what he said during that time.
 - a. Approve the City Council Minutes of April 4, 2011.
 - b. Accept Aaron Simonson's Letter of Resignation as a Fire Fighter.
 - c. Accept Mark Sorenson's Letter of Resignation as the Assistant Fire Chief.
 - d. Massage Therapy License Application-Absolute Tranquility @ Johnson Chiropractic
 - e. Approve the Payment of Claims for \$178,670.90.

Motion carried 5-0.

5. **Meeting Open to the Public:** No public.

6. **Petitions, Requests, Applications:**

- a. **Rachel Horn: Outreach Coordinator for Congresswoman Michele Bachmann:**
Ms. Horn introduced herself to the City Council. Horn stated she works for U.S. House of Representative, Sixth Congressional District Michele Bachmann as an Outreach Coordinator out of the Woodbury Office. Ms. Horn stated they also have an office in Waite Park. Ms. Horn stated if there is anything of concern please contact our office. Schaffer said he wants to make sure they know about the federal funding application we applied for on Bridge Street.

b. **Northern Anoka County River Crossing Study Presentation:** Gina Mitchell introduced herself to the City Council. Ms. Mitchell stated she works for Bolton & Menk, Inc. the company hired to conduct the Northern Anoka County River Crossing Study. Ms. Mitchell gave a power point presentation on what their study involves and reported on what they heard during the public open house.

c. **Northland Securities: discussion on financing Options for Council Consideration regarding the Public Works/Public Safety Facility:** Tveit explained financing in government is different then you or I can finance. Therefore, Northland Securities is here this evening to explain the different financing options if we choose to move forward. First we need to know how much can we borrow due to our current outstanding bonds and debt. George Eilertson of Northland Securities stated he was here because of the potential construction of a Public Works and possibly a Public Safety Facility. Mr. Eilertson stated in financing the construction of a new public works/public safety facility there are two common options to finance this type of project. One is a Lease Purchase Revenue Bond and the second one is a General Obligation Capital Improvement Plan Bond. Mr. Eilertson explained both options.

Lease Purchase Revenue Bonds - the City has the authority pursuant to Minnesota Statutes, Section 465.71 to construct the facilities pursuant to a lease with option to purchase agreement. The City must have the right to terminate the lease purchase agreement at the end of any fiscal year during its term. Unless terminated at the end of any fiscal year the lease is payable from any revenues available to the City. Under current law, if the City wants the ability to levy taxes outside of levy limits to make the lease payments, the bonds must be issued by the Economic Development Authority (EDA). The EDA has the authority to issue revenue bonds payable solely from lease payments to be made by the City pursuant to the lease purchase agreement entered into between the EDA and the City. Under current law, a financing of this type does not require a referendum. In addition, because the project cost will exceed \$1.0 million, the entire lease purchase bond-financing amount counts against the City's statutory debt limit.

General Obligation Capital Improvement Plan Bonds – The 2003 Minnesota Legislature enacted into law a program that allows home rule and statutory cities to establish a capital improvement program and issue bonds for certain capital improvements – including public lands, buildings or other improvements for the purpose of a City Hall, public safety facility and public works facility without an election. These bonds would be subject to the City's debt limit. In addition, there are other limitations and procedural requirements involved:

1) Under current law, the maximum annual principal and interest on the bonds may not exceed 0.16% of the taxable market value in the City. The City of St. Francis's 2010 taxable market value is $\$517,621,700 \times 0.16\% = \$828,194$. This provision will allow for a bond issue of approximately \$10.5 million based upon an issue maturing over 20 years at 4.00%.

2) A capital improvement plan must be developed and approved by the City after a public hearing. The capital improvement plan must cover various cost, needs and revenue considerations as outlined in Minnesota Statute 475.521 subdivision 3.

3) No voter referendum is required, however the bonds are subject to a reverse referendum if the City receives a petition calling for a vote on the issuance of the bonds. The petition must be signed by voters equal to 5% of the votes

cast in the City's last general election within 30 days after the public hearing.

Tonight is just information on my perspective. Schaffer said on the reverse referendum which option is to allow this. Schaffer said on one of the option the public is left out completely. Tveit said on the lease revenue bonds we make the recommendation to start on the General Obligation Bond there is a potential of a referendum. McClish said he had residents call him about information that is out there on the 20 Year Bonds and their taxes would go up \$1,000 per year. McClish than explained why that is not true. Tveit said as mayor I would like to pursue the lease revenue bonds to go on and move forward. It is going to take at least a couple years for the process. Kane said he concurs and likes the lease purchase option and it does several things for us. The difference of the percentage rate between the two options is minuet. Schaffer said so the lease thing can have a reverse referendum. Tveit said to Schaffer open your packet; you received the same information as everyone else did it outlines the two options. McClish said we all know that city personnel have some serious building issues that we need to address. I agree with the Mayor and Council member Kane so with that said I would like to make a motion. MOTION BY MCCLISH SECOND KANE TO GO WITH THE 20 YEAR LEASE PURCHASE REVENUE BOND OPTION TO CONSTRUCT A PUBLIC WORKS/PUBLIC SAFETY FACILITY. Sandoval asked where did the 9.5 million come from. First, you said there were no figures out there now I see 9.5 million in the memorandum. Is this an estimate of what we could borrow? I just want to make sure, where the figures came from. It does not mean I am opposed to it. Tveit said the numbers came from the 2009 Space Needs Study that we had the architect develop. This study was for a public works facility and the public safety building. I believe they presented this information to the City council last year. Tveit said that amount is the maximum number and I am not comfortable with that number. Sandoval said so this is not an exact dollar amount, this is just the maximum amount we could borrow up to 9.5 million. Not saying that is what we are going for. I know when I walk out this door I am going to be hit with questions. I am tired of misinformation out there. Tveit said correct. This gives us the idea of what the taxes could be if the full amount was borrowed. Sandoval said my last question is we are moving forward with the lease bond revenue purchase so we can move forward at this time with minimal delay. We are not trying to circumvent the citizens and force something down their throat. We are trying to create something so we do not come back in a couple years to say we need to buy equipment because none of our buildings are useful. We are looking out for the best interest of the citizens. Kane said the construction costs are now lower and the longer we wait we are just going to add additional construction cost. Tveit said I would like to put some of these problems to rest. Tveit said since I have been mayor we have torn down a pole barn because of mold problem and now we have another one that could be red tagged at any time. Something needs to be done. Even if we repaired them, we still have buildings that are too small for our needs. We are here not to waste the taxpayer's money and throw money at a building that does not meet our needs. Schaffer said so if it is a lease thing we do not go out for a referendum right. The motion is to go out for a 20-year lease purchase revenue bond. Tveit read a portion of the memorandum that was in the council packet explaining the difference of the two options. Sandoval asked to call the question. 4-1. Schaffer voting nay. Original motion was called with a vote. 4-1. Schaffer voting nay.

d. Public Hearing on Charter Commission Amendments: Tabled.

7. Ordinances & Resolution:

a. None.

8. Reports of Consultants & Staff Members:

a. Engineer: 2011 Seal Coating Improvements: Voge reported that final plans and specifications have been prepared for the 2011 Sealcoating Improvements. The City Council and Public Works staff has been proactively completing street maintenance with the community. Such maintenance practices as Sealcoating will extend the useful life of streets within the City and reduce long-term maintenance costs. MOTION BY KANE SECOND SANDOVAL AUTHORIZING ADVERTISEMENT FOR THE 2011 SEALCOATING IMPROVEMENTS. Motion carried 5-0.

b. Pederson Path Improvements: Plans and specifications have been prepared for the Pederson Path Improvements project. MOTION BY TVEIT SECOND SANDOVAL ADOPT RESOLUTION 2011-10 APPROVING THE PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT OF THE PEDERSON PATH IMPROVEMENTS PROJECT CONTINGENT ON APPROVAL FROM THE MINNESOTA DEPARTMENT OF TRANSPORTATION. Motion carried 5-0.

b. Attorney:

c. Staff: Fire Department: No report.

Public Works: 2011 Dust Control: Teicher reported in his memorandum to the City Council applying dust control to our high traffic volume gravel roads has been successful. Last year the City offered its residents the opportunity to have the gravel road in front of their property treated with dust control chemical. The resident would meet with someone from the City, we would mark off the area to be treated, measure, calculate cost, send bill, receive payment, authorize contractor to perform work and we would travel with contractor to make sure everybody got what they paid for. This takes up a lot of staff time and is inefficient. Hylen stated this year the City will provide the residents the phone number to the contractor selected and authorized by the City to perform the chemical application so they can make arrangements with the contractor and take advantage of the City pricing. MOTION BY KANE SECOND SANDOVAL TO APPLY DUST CONTROL CHEMICAL TO THE APPROXIMATELY FIVE MILES OF HIGH TRAFFIC VOLUME ROADS AS IDENTIFIED BY THE MAP PROVIDED. Motion carried 5-0.

Liquor Store: No report.

Police Dept: No report.

City Administrator Report: Police Chief Harapat is asking for authorizing to apply for a COPS Grant. We just received the email and there is a lot of information to gather in the 28-day window to get the application in. If awarded the City would hire a police officer and the grant would pay the base pay for three years. The only requirement is that after those three years you have to keep this officer for additional twelve months. All the council members agreed to move forward with the application except Schaffer.

Hylen said himself; the Public Works Director and the Police Chief toured a couple Public Works/Public Safety facilities this past week. Hylen asked the Council if they would like to set up some tours in May to tour of some facilities. Please check your calendars and give me some dates we could tour these facilities.

The Fire Chief and I have been in discussion of analyzing options of how to handle the short-term transitions due to the fact of the recent Fire Chief and Assistant Chief's resignation. The mayor, fire chief and I did already meet with one city on a joint cooperation. Tveit said one more city did contact him to look at the possibility of working together.

Efficiency Report Card: Hylan stated going back on the Work Session that we had at the end of February. Hylan wanted to talk about some of the comments that come out of the session.

Some of the *Strengths* were; Quality Services, Sense of Community, Efficient and Strong Team and Forward Thinking Leaders. Just some examples from each were good infrastructure, strong schools, family oriented, efficient management team and staff and the council's willingness. Council "Willingness" such as in allowing us to do pilot programs.

Weaknesses were; To Few Public/Private Amenities, Negative Perception, Mixed Message, Insufficient Resources, No good Access to St. Francis, Poor citizen Involvement, Negative Thinking and Development Planning.

Opportunities; Time, Low Cost/Rates, Grants, Shared Resources, New Energy and New Technology. Examples if these were building cost are now lower, Anoka County Fiber Optics and Share resources.

Challenges and Threats; State budget, weather, fuel costs and image control.

Hylan stated I will be referencing this report from time to time.

Tveit said we are getting calls from neighboring communities for potential joint cooperation, which helps build future partnerships.

9. **Reports from Council Members:** McClish wanted to thank the Mayor on how he handled the meeting a couple weeks ago during the open public forum. The new City website is being worked on and looks good. Qwest will be upgrading the internet service in the area to have available high-speed internet.

Sandoval said I was on vacation last meeting in Cancun, Mexico. I am on vacation and I have to defend my community. There were people from New York, Iowa and Minnesota stating oh you are from the city that is in the newspaper again. We try to network with people and they know what is going on in our city from the newspaper articles, how embarrassing. I had calls when I got home and the question that I was asked is, what is wrong with our council. So, that is my question tonight, what is wrong with our council.

Kane reported he had the pleasure of being nominated to the Metro Cities, Association of Metropolitan Municipalities board of directors and Thursday night I was appointed. We bring a voice from the Cities directly to the State Legislature and the Metropolitan Council.

Schaffer said sorry I embarrassed you. (inaudible) Schaffer read from a memorandum on the pole building structures. I don't believe we should go over a million dollars.

10. **Report from Mayor:** On behalf of myself and the rest of the City Council, I congratulate Steve Kane for being appointed to the Metro Cities board of directors.

The St. Francis Area Chamber Business EXPO was well attended. I walked around and talked to vendors and they did indicate that business is picking up, it is slow but picking up.

End of April, I will be attending the Mayor's Annual Conference in Owatonna.

I had another City contact us about joint cooperation. The City we already met with was Ramsey. We are looking at sharing cost.

11. **Old Business:** McClish would like to discuss the police department space shortage. McClish said his recommendation is to build a police facility and the current police department be turned over to the fire department to help with their space shortage. McClish explained some of the potential funding sources. I am asking to move forward. Sandoval agrees with one building for both public works and public safety. Tveit said I think that one of the options when we did a space needs study was for a joint building. Kane agrees and fully supports that the police need additional space. Schaffer said I have to commend you (McClish) that you did your research. Tveit said so are we in consensus that we move forward.

Tveit asked about the Pederson Path construction account and how much do we have in there. Hylen said he will check and put it in the off week memo.

12. **New Business:** Kane said after listening to both Ray and Jim Jones tonight, I am appalled on what the State is doing with Green Acres classification. MOTION BY KANE SECOND TVEIT TO DRAFT A LETTER ADDRESSING THE GREEN ACRES ISSUES AND HAVE KANE DELIVER THE LETTER TO OUR STATE REPRESENTATIVES. Motion carried 5-0.

A couple weeks ago, I was in County Market and they are supportive with the construction of the Pederson Path. I have been thinking of some fund raising ideas. Kane said I would like to help. Schaffer said if you have a silent auction, I have some things to donate.

13. **Adjournment:** The City Council meeting adjourned at 8:15 pm.

Council member LeRoy Schaffer requested his portion of the meeting open to the public section at the April 4, 2011 be more detailed. Here is the full conversation.

LeRoy Schaffer took the podium after he got up from the council bench and stated to the Mayor, I am a citizen. The Mayor said please state your name and address for the record.

Leroy T. Schaffer 4526-234th Avenue NW., there is a couple of things that I want to bring out; one is the bonding and the other thing is only reinvent because people have made it relevant, and that's a miss understanding. Rumor has it I will be censored again which is very believable, seems to go with standard procedure. The assumption that I am a leaper or have aids, been perpetuated so we have a regular paranoia based on imagination, assumption, speculation. My crime is asking a girl for a date (inaudible). I am 71 years old going on 17.

Mayor Tveit asked is this city business?

Schaffer said this is business when it deals with my personal life and you guys are involved in it.

Tveit stated from what I understand this is a personal problem, do you have anything that pertains to city business.

Schaffer stated this is city business; they made it city business, as in the past why should the precedent be changed now because it's inconvenient. I think I should be able to state my case, explain things and that to the council and citizens of St. Francis. If it's on the council and it seems a fair amount of things until the media wants to make something of it where they would not in a bar with a jealous boyfriend, or whatever with roses, tuxedos and whatever. And I think it's a matter of just a jealous boyfriend.

Lepak stated Mr. Mayor; the meeting open to the public is for citizens to address the city council on city business. We have had an incident in the past where we have had a councilmember who found it necessary to address the City Council on City business, not on personal business. Your line of inquiry is correct. If I may, Lepak asked, what relevance does this have on City business?

It does have relevance, the fact I am being gagged, Schaffer stated. My attorney approached you sir, to find out the transcripts and recordings you have made or was provided to you, you gave me a part of it, in light I'm sure it was by mistake I'm reasonably sure because I saw the police staff standing around and just about the time you, the word came down from the mount and he can't get that, using delaying tactics so I can defend myself in the public arena. (Inaudible.) I would like to at least have the benefit of doubt defending myself in public, since I am a public official. Now if you want don't want to provide that information I can take this to the streets.

Tveit gaveled Schaffer. I am not going to waste the City's time. If you have other things that pertains to the City about City business.

Schaffer said Ok you're not going to listen to me. I see you not going to listen to me, I see that right now. I would like Barb if she would be so kind, there are people that came in late that would like to speak and can they signed this to show bi-partisanship on your part Jerry (Tveit). I'm sure people signed

up that got an ax to grind and I should have some people to defend me and says what's positive about Leroy Schaffer not all the negative stuff you get, like they say you got aids and leopard, you know, it's just not right, this miss conceptions is totally unwarranted. OK I would like to give some history, she claims and this has to do with the city, she claims I'm hurting city business. Tveit said this is getting back to. (Inaudible) This is in defense of my history. This guy who was a car dealer went door to door and was on the recall committee, and handed out literature. With Sheila Rae Charles I spent \$3,300 of my own money. Tveit again said anything for City business.(Inaudible).

Schaffer said if I may for just a moment, I have another folder here. This has strictly to with city business and everybody involved in the city or should be is concerned about the citizens of St. Francis even me. I am gracious enough to praise people when they do a good job. Now I have here and I gave all the councilman a packet on this, with 4 estimates, one bid unofficial bidder, no advertisement and nothing official like that. Now we're talking about a bond issue of 6.5 million dollars and I have gotten estimates from 4 different companies and they range from \$75,000-\$85,000 for pole barns, two pole barns. Labor, install and materials and this was for the building number one, this had no floor, \$31,259 good enough to cover police cars or whatever. Schaffer went on explaining the buildings. So I don't know why we are talking 6.5 million dollars. Lepak said not to interrupt but shouldn't this be under old business. Schaffer said so now you are trying to find a way to stop me, do I have the floor or don't I sir. Tveit said you can bring this up under an agenda item. Schaffer said you want city business, it is my right to make my recommendations and advice as these other gentleman are. (Inaudible) Tveit said we have an item on the agenda where you can bring it up. Schaffer started talking again and tried to address someone in the audience. Tveit gaveled him. Well I'll tell you something what you like to hear you are worked..(inaudible)..... 27-28 hours.. Tveit stated Mr. Schaffer please don't interrupt me, as a council member you have an opportunity to partake in these discussions but you choose to go to the microphone. . Schaffer: Yes, because it's the only venue I have. I have more rights here, I don't know what rights I have or should have. You threw me out of two meetings. One because I got angry, that was right because things got out of control. The other time you did it, you gaged me when I had the podium. Now I know you work hard like the rest of these guys, I know you do. You're getting about \$100 per hour on what they do. I don't know about Chris, he hasn't been around. You're probably getting about \$50, so you're putting time and effort into it. That's to your credit Jerry. I don't think you realize it and I applaud you for it. We haven't always been the best of friends but I give created where credit is due. Is that enough.



St. Francis Municipal Bottle Shop - 23671 St. Francis Blvd. NW – St. Francis – MN - 55070

April 15, 2011

John Schmidt, Bottle Shop Manager, City of St. Francis

Crystal Buskey, Bottle Shop Assistant Manager, City of St. Francis

Dear John and Crystal:

I hereby tender my resignation from the Bottle Shop effective May 1, 2011. I have truly enjoyed my employment with the Bottle Shop. My time here has been a rewarding experience.

Leaving has been a very difficult decision for me.

I would like to take this opportunity to thank staff. You have empowered me and helped me, I thank you.

Respectfully,

A handwritten signature in black ink, appearing to read 'Cathy', with a long horizontal flourish extending to the right.

Catherine (Katy) M. Okerstrom



23340 Crow Street NW • PO Box 730
 St. Francis, Minnesota 55070
 763-753-2630
 FAX 763-753-9881

CITY OF ST. FRANCIS
 APPLICATION FOR COMMISSIONS

Planning Commission
 Charter Commission

Park Commission

Upper Rum River

1. Name Lan Ternes Home Phone 763-213-0621
 Work Phone _____
2. Address 24244 Hummingbird St NW, St. Francis, MN 55070
3. How long have you lived in the City? More than 7 years
4. Occupation Retired Employer US Geological Survey
5. Education (Please indicate highest grade completed or degree and course of study)
Bachelors in Biology
6. What skills do you have that you feel would benefit the City? Knowledge of hydrology, water chemistry, watershed management, and environmental science
7. Why do you want to serve on this Commission? Provide knowledge and expertise to help maintain and foster wise use of natural resources.
8. What experience do you have that you feel would be pertinent to this Commission?
Experience with watershed modelling, authorship of watershed management plans, knowledge of regulations involving natural resources.
9. What other civic activities are you involved in? Attended some ISD-15 board meetings
10. Do you participate in any activities that may be viewed as a Conflict of Interest in serving on this Commission? No
11. Have you attended a Commission meeting within the past year? No If yes, please indicate the reason for attending _____
12. Have you served on any City Commission or board in the past? No If yes, please indicate the Commission and the date of service _____

Signature Jal Ternes

Date Apr. 19, 2011

Google maps

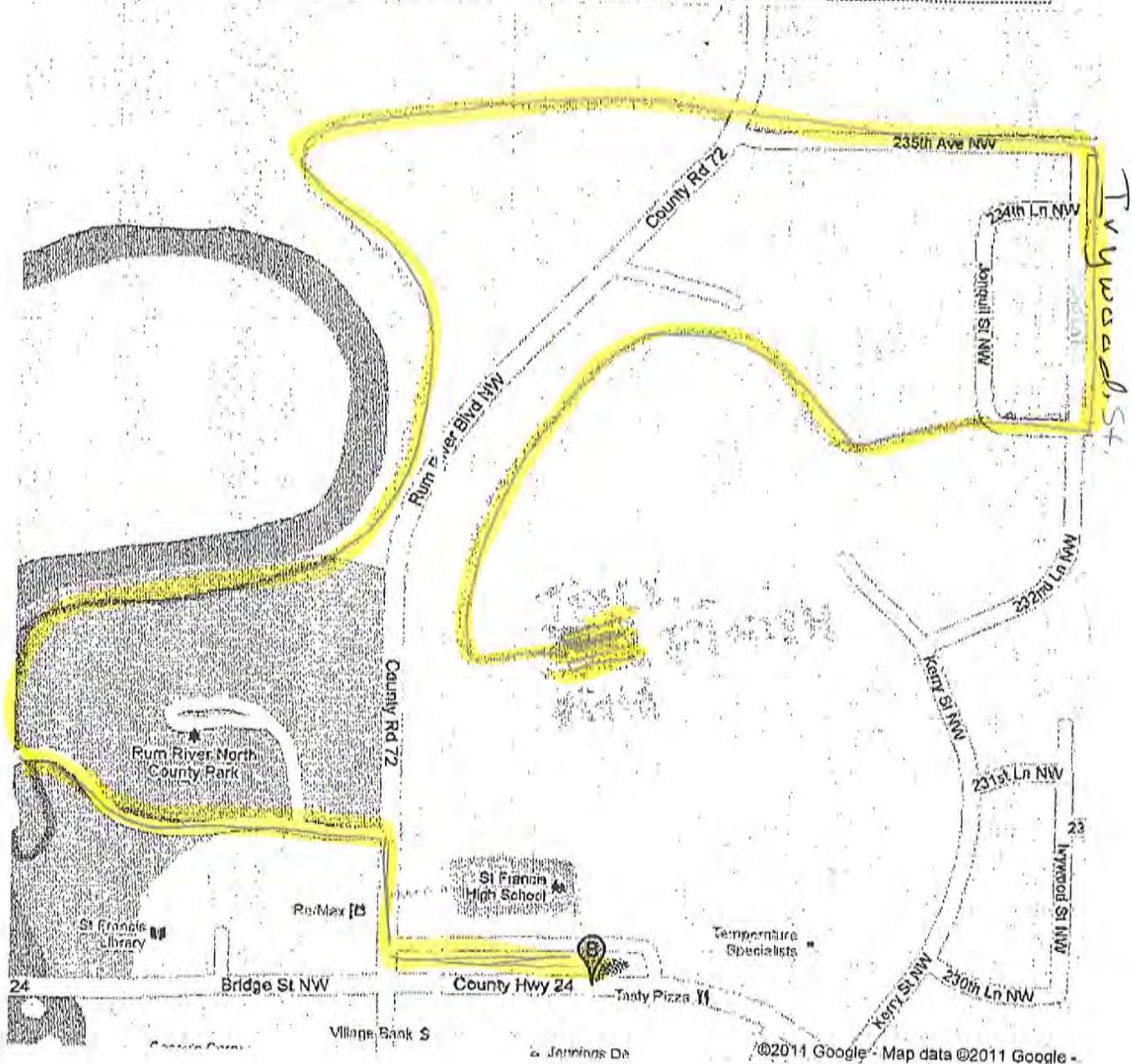
Directions to 3325 Bridge St NW, St Francis, MN 55070

Save trees. Go green!

Download Google Maps on your phone at google.com/gmm



Walking directions are in **be a**.
Use caution - This route may be missing sidewalks or pedestrian paths.





BOLTON & MENK, INC.

Consulting Engineers & Surveyors

7533 Sunwood Drive NW, Suite 206 • Ramsey, MN 55303

Phone (763) 433-2851 • Fax (763) 427-0833

www.bolton-menk.com

April 27, 2011

Mr. Matt Hylen
City of St. Francis
23340 Cree St. NW
St. Francis, MN 55070-0730

RE: Ambassador Trunk Utility Improvements
City of St. Francis, Minnesota
BMI Project No. R13.101124

Dear Matt:

Enclosed please find three copies of Pay Estimate No. 5 and Change Order No. 2 for the above referenced project. The estimate and change order include all work completed to date. The change order reflects the costs associated with the expansion of the Lift Station generator/control panel concrete slab. I recommend that the Pay Estimate and Change Order be approved as shown. If you agree, please sign all copies and return one each with payment to the contractor and one each to me for our files.

If you have any questions on the above, please call.

Sincerely,

BOLTON & MENK, INC.


Jared Vogt, P.E.
City Engineer

JAV/jd
Enclosure

DESIGNING FOR A BETTER TOMORROW

HASTFR\R13101124\Word\HylenPayApp4.C.O.2.ltr.doc
Bolton & Menk is an equal opportunity employer.

CONTRACTOR'S PAY REQUEST
 AMBASSADOR TRUNK UTILITY IMPROVEMENTS
 ST. FRANCIS, MINNESOTA
 BMI PROJECT NO. R13.101124

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS.....	\$ 1,349,339.34
TOTAL, COMPLETED WORK TO DATE.....	\$ 1,205,277.60
TOTAL, STORED MATERIALS TO DATE.....	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$ 1,205,277.60
RETAINED PERCENTAGE (5%).....	\$ 60,263.88
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS).....	\$ -
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$ 1,145,013.72
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES.....	\$ 975,851.77
PAY CONTRACTOR AS ESTIMATE NO. 5	\$ 169,161.95

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Geislinger and Sons, Inc.
 36854 654th Avenue
 Walkers, MN 55389

By *Jeff Geislinger* President 4/28/11
Name Title Date

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
 BOLTON & MENK, INC., ENGINEERS, 7533 SUNWOOD DR NW, RAMSEY, MN 55303

By *JAV* CITY ENGINEER 4/28/11
Name Title Date

APPROVED FOR PAYMENT:
 Owner: ST. FRANCIS, MINNESOTA

By _____ CITY ADMINISTRATOR _____
Name Title Date

PARTIAL PAY ESTIMATE NO. 5

AMBASSADOR TRUNK UTILITY IMPROVEMENTS
ST. FRANCIS, MINNESOTA
BIM PROJECT NO. R13.101124

WORK COMPLETED THROUGH APRIL 22, 2011

ITEM NO.	DESCRIPTION	UNIT PRICE	ESTIMATED		QUANTITY PREVIOUS ESTIMATE		QUANTITY COMPLETED TO DATE	
			QUANTITY	BID AMOUNT	ESTIMATE	COMPLETED TO DATE		
1	MOBILIZATION	\$45,000.00	1	LS \$ 45,000.00	0.85	LS \$ 38,250.00	1	LS \$ 45,000.00
2	TRAFFIC CONTROL	\$40,000.00	1	LS \$ 40,000.00	0.9	LS \$ 36,000.00	1	LS \$ 40,000.00
3	CLEAR AND GRUB	\$20,000.00	0.1	AC \$ 2,000.00	0.1	AC \$ 2,000.00	0.1	AC \$ 2,000.00
4	SALVAGE AND REINSTALL WOOD RETAINING WALL (FULL HGT.)	\$25.00	46	LF \$ 1,150.00	23	LF \$ 575.00	23	LF \$ 575.00
5	SALVAGE AND REINSTALL 15" CMP (INCL. END SECTIONS)	\$15.00	130	LF \$ 1,950.00				
6	REMOVE EXIST. LIFT STATION & SALVAGE COMPONENTS (SEE SPEC.)	\$5,000.00	2	LS \$ 10,000.00				
7	BULKHEAD EXIST. MH & ABANDON 4" FORCEMAIN	\$950.00	1	LS \$ 950.00				
8	PLUG EXIST. 6" FORCEMAIN AND ABANDON	\$1,250.00	1	LS \$ 1,250.00				
9	REMOVE & REPLACE CONC. PED. RAMP (INCL. TRUNC. DOWNS)	\$500.00	1	EA \$ 500.00				
10	REMOVE & REPLACE (3") BITUMINOUS TRAIL (SALV. & REINSTALL CL. 5)	\$19.00	1200	SY \$ 22,800.00	68	SY \$ 1,292.00	68	SY \$ 1,292.00
11	REMOVE & REPLACE 3.5" BITUMINOUS PAVEMENT (INCL. 8" CL. 5)	\$25.50	381	SY \$ 9,715.50				
12	REMOVE & REPLACE 3" BITUMINOUS DRIVEWAY (INCL. 8" CL. 5)	\$29.50	192	SY \$ 5,664.00	118	SY \$ 3,481.00	161	SY \$ 4,749.50
13	REMOVE & REPLACE 6" CONCRETE DRIVEWAY (INCL. 4" CL. 5)	\$50.00	101	SY \$ 5,050.00	96	SY \$ 4,800.00	96	SY \$ 4,800.00
14	COMMON BORROW (CV\LIFT STATION)	\$15.00	100	CY \$ 1,500.00	95	CY \$ 1,425.00	95	CY \$ 1,425.00
15	BITUMINOUS DRIVEWAY (3" BITUMINOUS WEAR WITH 8" CL. 5)	\$27.50	200	SY \$ 5,500.00				
16	15" RCP PIPE CULVERT	\$15.00	60	LF \$ 900.00			60	LF \$ 900.00
17	15" RCP PIPE APRON	\$300.00	2	EA \$ 600.00			2	EA \$ 600.00
18	CONNECT TO EXISTING SANITARY PIPE	\$500.00	5	EA \$ 2,500.00	5	EA \$ 2,500.00	5	EA \$ 2,500.00
19	CONNECT TO EX. SAN. MH (CORE AND BOOT)	\$750.00	1	EA \$ 750.00	1	EA \$ 750.00	1	EA \$ 750.00
20	SANITARY SEWER BY-PASS PUMPING	\$20,000.00	1	LS \$ 20,000.00	1	LS \$ 20,000.00	1	LS \$ 20,000.00
21	CONSTRUCT LIFT STATION	\$400,000.00	1	LS \$ 400,000.00	0.6	LS \$ 240,000.00	0.9	LS \$ 360,000.00
22	DEWATERING FOR SANITARY SEWER & LIFT STATION	\$40,000.00	1	LS \$ 40,000.00	1	LS \$ 40,000.00	1	LS \$ 40,000.00
23	SEAL RESIDENTIAL WELL (COMPLETE)	\$3,500.00	1	LS \$ 3,500.00				
24	8"x4" PVC WYE	\$100.00	9	EA \$ 900.00	9	EA \$ 900.00	10	EA \$ 1,000.00
25	4" PVC PIPE SEWER, SDR 26	\$28.00	190	LF \$ 5,320.00	124	LF \$ 3,472.00	133	LF \$ 3,724.00

PARTIAL PAY ESTIMATE NO. 5

AMBASSADOR TRUNK UTILITY IMPROVEMENTS
ST. FRANCIS, MINNESOTA
BIM PROJECT NO. R13.101124

WORK COMPLETED THROUGH APRIL 22, 2011

ITEM NO.	DESCRIPTION	UNIT PRICE	ESTIMATED		QUANTITY		QUANTITY	
			BID QUANTITY	BID AMOUNT	PREVIOUS ESTIMATE	COMPLETED TO DATE		
26	4" PVC RISER PIPE SEWER, SDR 26	\$30.00	96	LF \$ 2,865.00	95.5	LF \$ 2,865.00	95.5	LF \$ 2,865.00
27	8" PVC PIPE SEWER, SDR 26	\$54.00	1114	LF \$ 60,426.00	1119	LF \$ 60,426.00	1119	LF \$ 60,426.00
28	10" PVC PIPE SEWER, SDR 26	\$56.00	653	LF \$ 36,568.00	665	LF \$ 37,240.00	665	LF \$ 37,240.00
29	12" PVC PIPE SEWER, SDR 26	\$76.00	89	LF \$ 6,764.00	96	LF \$ 7,296.00	96	LF \$ 7,296.00
30	18" PVC PIPE SEWER, PS 115	\$75.00	294	LF \$ 22,050.00	294	LF \$ 22,050.00	294	LF \$ 22,050.00
31	24" PVC PIPE SEWER, PS 115	\$140.00	30	LF \$ 4,200.00	35	LF \$ 4,900.00	35	LF \$ 4,900.00
32	27" PVC PIPE SEWER, PS 115	\$145.00	23	LF \$ 3,335.00	19	LF \$ 2,755.00	19	LF \$ 2,755.00
33	8" TRENCHLESS GRAVITY SEWER	\$70.00	565	LF \$ 39,550.00	100	LF \$ 7,000.00	100	LF \$ 7,000.00
34	8" TRENCHLESS FORCEMAN	\$45.00	2736	LF \$ 123,120.00	2290	LF \$ 103,050.00	2737	LF \$ 123,165.00
35	10" TRENCHLESS GRAVITY SEWER	\$76.00	368	LF \$ 27,968.00	354	LF \$ 26,904.00	354	LF \$ 26,904.00
36	12" TRENCHLESS GRAVITY SEWER	\$100.00	447	LF \$ 44,700.00	447	LF \$ 44,700.00	447	LF \$ 44,700.00
37	DIRECTIONALLY DRILL 18" (MIN ID) CASING PIPE	\$280.00	300	LF \$ 84,000.00	295	LF \$ 82,600.00	295	LF \$ 82,600.00
38	JACK & AUGER 12" STEEL CASING PIPE	\$280.00	75	LF \$ 21,000.00	75	LF \$ 21,000.00	75	LF \$ 21,000.00
39	CONSTRUCT 48" SANITARY MH	\$234.00	215	LF \$ 50,310.00	166.5	LF \$ 38,961.00	174.96	LF \$ 40,940.64
40	CONSTRUCT 48" AIR RELEASE MH	\$2,500.00	1.0	EA \$ 2,500.00	1	EA \$ 2,500.00	1	EA \$ 2,500.00
41	FAI CASTING ASSEMBLY	\$450.00	16	EA \$ 7,200.00	14	EA \$ 6,300.00	14	EA \$ 6,300.00
42	CONSTRUCT 12" RAW DIP WATERMAIN OFFSET	\$5,500.00	1	EA \$ 5,500.00	1	EA \$ 5,500.00	1	EA \$ 5,500.00
43	CONSTRUCT 16" DIP WATERMAIN OFFSET	\$7,500.00	1	EA \$ 7,500.00	1	EA \$ 7,500.00	1	EA \$ 7,500.00
44	DEWATERING FOR WATER SERVICE CONSTRUCTION (AS REQD.)	\$500.00	1	LS \$ 500.00		LS \$ -		LS \$ -
45	CONNECT 1" WATER SERV. TO EX. 16" DIP W/IN (INCL. CORP.)	\$300.00	8	EA \$ 2,400.00	8	EA \$ 2,400.00	8	EA \$ 2,400.00
46	DIRECTIONALLY DRILL 1" WATERMAIN SERVICE	\$19.00	1010	LF \$ 19,190.00	853	LF \$ 16,207.00	853	LF \$ 16,207.00
47	1" CURB STOP & BOX	\$250.00	8	EA \$ 2,000.00	8	EA \$ 2,000.00	8	EA \$ 2,000.00
48	PREASSEMBLED SILT FENCE, MACHINE SLICED	\$1.45	5400	LF \$ 7,830.00	2463	LF \$ 3,571.35	2463	LF \$ 3,571.35
49	INLET PROTECTION DEVICE	\$250.00	10	EA \$ 2,500.00	5	EA \$ 1,250.00	5	EA \$ 1,250.00
50	RIP RAP, CL. III (INCL. RUBBER MEMBRANE)	\$100.00	12	CY \$ 1,200.00		CY \$ -		CY \$ -

PARTIAL PAY ESTIMATE NO. 5

AMBASSADOR TRUNK UTILITY IMPROVEMENTS
 ST. FRANCIS, MINNESOTA
 BML PROJECT NO. R13.101124

WORK COMPLETED THROUGH APRIL 22, 2011

ITEM NO.	DESCRIPTION	UNIT PRICE	ESTIMATED		QUANTITY PREVIOUS ESTIMATE		QUANTITY COMPLETED TO DATE	
			BID QUANTITY	BID AMOUNT	ESTIMATE	ESTIMATE	COMPLETED TO DATE	COMPLETED TO DATE
51	ROCK CONSTRUCTION ENTRANCE	\$800.00	1 EA	\$ 800.00	1 EA	\$ 800.00	1 EA	\$ 800.00
52	DITCH CHECK, TYPE 3	\$3.70	500 LF	1,850.00	36 LF	\$ 133.20	98 LF	\$ 362.60
53	TOPSOIL BORROW	\$16.00	300 CY	4,800.00	96 CY	\$ 1,536.00	96 CY	\$ 1,536.00
54	TEMPORARY SEEDING WITH TYPE 1 MULCH	\$955.00	3.8 AC	3,629.00	AC	\$ -	AC	\$ -
55	SEEDING TYPE ULTRA PRO, FERTILIZER AND CATEGORY 3 BLANKET	\$5,940.00	3 AC	17,820.00	AC	\$ -	AC	\$ -
56	SEEDING TYPE 250GR FERTILIZER AND CATEGORY 3 BLANKET	\$5,600.00	0.8 AC	4,480.00	2.15 AC	\$ 12,040.00	2.53 AC	\$ 14,168.00

SUBTOTAL = \$ 1,245,769.50 \$ 918,929.55 \$ 1,077,252.09

PARTIAL PAY ESTIMATE NO. 5

AMBASSADOR TRUNK UTILITY IMPROVEMENTS
 ST. FRANCIS, MINNESOTA
 BMM PROJECT NO. R13.101124

WORK COMPLETED THROUGH APRIL 22, 2011

ITEM NO.	DESCRIPTION	UNIT PRICE	ESTIMATED		QUANTITY PREVIOUS ESTIMATE	QUANTITY COMPLETED TO DATE
			BID QUANTITY	BID AMOUNT		

CHANGE ORDER NO. 2

1	EXPAND GENERATOR/CONTROL PANEL CONCRETE	\$ 3,616.67	1	LS \$	3,616.67	LS \$	-	1	LS \$	3,616.67
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SUBTOTAL = \$ 3,616.67 \$ 3,616.67

TOTAL = \$ 1,349,339.34 \$ 1,027,212.39 \$ 1,205,277.60

CHANGE ORDER

No. 2

PROJECT Ambassador Trunk Utility Improvements 2010
 DATE OF ISSUANCE April 22, 2011 EFFECTIVE DATE April 22, 2011

OWNER City of St. Francis, MN

OWNER's Contract No. R13.101124

CONTRACTOR Geislinger & Sons, Inc.

ENGINEER Bolton & Menk, Inc.

You are directed to make the following changes in the Contract Documents.

Description: Change Order No. 2 includes equipment, materials, and labor required to expand the generator and control panel concrete slab. The concrete slab was required to be expanded to accommodate the installation of Connexus Energy's pad mounted transformer power supply.

Cost: \$3,616.67

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price <u>\$1,245,769.50</u>	Original Contract Times Substantial Completion: <u>December 1, 2010</u> Ready for final payment: <u>June 17, 2011</u>
Net changes from previous Change Orders No. <u>0</u> to No. <u>1</u> <u>\$89,953.17</u>	Net changes from previous Change Orders No. <u>0</u> to No. <u>0</u>
Contract Price Prior to this Change Order <u>\$1,345,722.67</u>	Contract Times prior to this Change Order Substantial Completion: <u>December 1, 2010</u> Ready for final payment: <u>June 17, 2011</u>
Net Increase of this Change Order <u>\$3,616.67</u>	Net Increase of this Change Order
Contract Price with all approved Change Orders <u>\$1,349,339.34</u>	Contract Times with all approved Change Orders Substantial Completion: <u>December 1, 2010</u> Ready for final payment: <u>June 17, 2011</u>

RECOMMENDED
 By: [Signature]
 Engineer (Authorized Signature)
 Date: 4/28/11

APPROVED:
 By: _____
 Owner (Authorized Signature)
 Date: _____

ACCEPTED:
 By: [Signature]
 Contractor (Authorized Signature)
 Date: 4/28/2011



PAYMENT BATCH AP 05-02-11

ABDO, EICK & MEYERS, LLP

04/15/2011	277747	E 101-41540-301	Auditing and Acct'g Services	2010 AUDIT WORK	8,220.00
04/15/2011	277747	E 601-49440-301	Auditing and Acct'g Services	2010 AUDIT WORK	1,370.00
04/15/2011	277747	E 602-49490-301	Auditing and Acct'g Services	2010 AUDIT WORK	1,370.00
04/15/2011	277747	E 609-49750-301	Auditing and Acct'g Services	2010 AUDIT WORK	2,740.00
					\$13,700.00

AIRGAS NORTH CENTRAL

04/19/2011	105098695	E 101-42210-237	Small Equipment	GAS DETECTOR	214.16
04/19/2011	105098696	E 101-42210-237	Small Equipment	GAS DETECTOR	374.85
					\$589.01

ALLEN, DANIEL

04/25/2011	042511	E 101-42110-331	Travel Expenses	TRAVEL	15.30
					\$15.30

ALLIED BLACKTOP COMPANY

04/26/2011	15065	E 101-43100-403	Street Sweeping	SPRING SWEEPING	4,598.00
					\$4,598.00

AMERIPRIDE LINEN & APPAREL SER

04/14/2011	1000811055	E 609-49750-219	Rug Maintenance		46.23
04/21/2011	1000817395	E 101-41940-219	Rug Maintenance	MATS	48.74
					\$94.97

ANOKA COUNTY

03/31/2011	033111.2	E 101-41110-208	Training and Instruction	LOCAL OFFICIALS MEETING	25.00
					\$25.00

ANOKA COUNTY HWY DEPT.

04/08/2011	S11-21	E 230-49990-441	Miscellaneous	PIONEER DAYS PARADE PERMI	50.00
					\$50.00

ANOKA COUNTY PROPERTY RECORDS

04/25/2011	042511	E 101-41940-210	Operating Supplies	2011 TAXES TAX EXEMPT LAND	103.89
04/25/2011	042511	E 101-42210-441	Miscellaneous	2011 TAXES TAX EXEMPT LAND	103.89
04/25/2011	042511	E 101-43100-441	Miscellaneous	2011 TAXES TAX EXEMPT LAND	39.99
04/25/2011	042511	E 101-45200-441	Miscellaneous	2011 TAXES TAX EXEMPT LAND	79.97
04/25/2011	042511	E 101-45200-441	Miscellaneous	2011 TAXES TAX EXEMPT LAND	39.98
04/25/2011	042511	E 601-49440-441	Miscellaneous	2011 TAXES TAX EXEMPT LAND	819.08
04/25/2011	042511	E 601-49440-441	Miscellaneous	2011 TAXES TAX EXEMPT LAND	31.99
04/25/2011	042511	E 602-49490-441	Miscellaneous	2011 TAXES TAX EXEMPT LAND	31.99
04/25/2011	042511	E 609-49750-441	Miscellaneous	2011 TAXES TAX EXEMPT LAND	103.89
04/26/2011	042611	E 402-41940-520	C-O-L Building & Structures	4058 HWY 47 TAXES	4,149.03
					\$5,503.70

ANOKA COUNTY TREASURY DEPT.

04/21/2011	042111	E 101-41910-441	Miscellaneous	RECORD TEMP CONSTRUCTION	48.00
					<u>\$48.00</u>

ASSURANT EMPLOYEE BENEFITS

04/19/2011	5447229.0511	E 101-41400-130	Employer Paid Insurance	MAY 2011	101.84
04/19/2011	5447229.0511	E 101-41500-130	Employer Paid Insurance	MAY 2011	36.71
04/19/2011	5447229.0511	E 101-42110-130	Employer Paid Insurance	MAY 2011	409.70
04/19/2011	5447229.0511	E 101-43100-130	Employer Paid Insurance	MAY 2011	58.84
04/19/2011	5447229.0511	E 101-43210-130	Employer Paid Insurance	MAY 2011	13.08
04/19/2011	5447229.0511	E 101-45200-130	Employer Paid Insurance	MAY 2011	58.84
04/19/2011	5447229.0511	E 601-49440-130	Employer Paid Insurance	MAY 2011	65.82
04/19/2011	5447229.0511	E 602-49490-130	Employer Paid Insurance	MAY 2011	65.81
04/19/2011	5447229.0511	E 609-49750-130	Employer Paid Insurance	MAY 2011	66.04
					<u>\$876.68</u>

BJORKLUND TRUCKING

04/21/2011	12330	E 101-43100-407	Gravel Repair & Maint	SEWER ROCK	909.72
					<u>\$909.72</u>

BOLTON & MENK, INC.

03/23/2011	0138553	G 602-16500	Construction in Progress	AMBASSADOR TRUNK UTILITY II	2,750.00
03/23/2011	0138554	E 226-45100-303	Engineering Fees	PEDERSON PATH DESIGN	3,432.07
03/23/2011	0138555	E 101-43100-303	Engineering Fees	RIVER CROSSING STUDY	770.00
03/23/2011	0138556	E 101-41910-303	Engineering Fees	TH 47/PEDERSON DR INTERSEC	60.00
03/23/2011	0138557	E 602-49490-313	Sample Testing	WWTF CHEMICAL FEED STRUC	389.00
03/23/2011	0138558	E 101-43100-303	Engineering Fees	2011 GEN ENGINEERING	41.00
03/23/2011	0138558	E 101-43100-303	Engineering Fees	2011 GEN ENGINEERING	30.00
03/23/2011	0138558	E 602-49490-303	Engineering Fees	2011 GEN ENGINEERING	1,302.00
03/23/2011	0138559	E 101-43100-303	Engineering Fees	2011 STATE AID	1,427.50
					<u>\$10,201.57</u>

CENTERPOINT ENERGY

04/15/2011	5939160-7.0411	E 101-43100-383	Gas Utilities	PUBLIC WORKS 3518 BRIDGE	168.77
04/15/2011	5939160-7.0411	E 101-45200-101	Full-Time Employees Regular	PUBLIC WORKS 3518 BRIDGE	168.77
04/15/2011	5944643-5.0411	E 609-49750-383	Gas Utilities	LIQUOR	120.63
04/15/2011	5945449-6.0411	E 101-42110-383	Gas Utilities	POLICE/FIRE	211.20
04/15/2011	5945449-6.0411	E 101-42210-383	Gas Utilities	POLICE/FIRE	492.81
04/15/2011	5963820-5.0411	E 101-45200-383	Gas Utilities	WARMING HOUSE	97.74
04/15/2011	6002544-2.0411	E 601-49440-383	Gas Utilities	PUBLIC WORKS	45.40
04/15/2011	6002544-2.0411	E 602-49490-383	Gas Utilities	PUBLIC WORKS	45.41
04/15/2011	6002548-3.0411	E 602-49490-383	Gas Utilities	WWTP	686.51
04/15/2011	6886465-1.0411	E 101-41940-383	Gas Utilities	CITY HALL #1	28.95
04/15/2011	6886468-5.0411	E 101-41940-383	Gas Utilities	CITY HALL #2	14.59
04/15/2011	6886472-7.0411	E 101-41940-383	Gas Utilities	CITY HALL #3	27.49
04/15/2011	6886475-0.0411	E 101-41940-383	Gas Utilities	CITY HALL #4	26.32
04/15/2011	7900331-5.0411	E 601-49440-383	Gas Utilities	WATER STARK DRIVE	766.19
					<u>\$2,900.78</u>

CHETS SAFETY SALES, INC.

04/22/2011	8884	E 101-43100-417	Uniform Clothing & PPE	BOOTS	241.60
04/22/2011	8884	E 101-43210-417	Uniform Clothing & PPE	BOOTS	241.60
04/22/2011	8884	E 101-45200-417	Uniform Clothing & PPE	BOOTS	241.60

04/22/2011	8884	E 601-49440-417	Uniform Clothing & PPE	BOOTS	241.60
04/22/2011	8884	E 602-49490-417	Uniform Clothing & PPE	BOOTS	241.60
					\$1,208.00

CHISAGO LAKES DISTRIBUTING CO.

04/11/2011	442830	E 609-49751-252	Beer For Resale		503.20
04/11/2011	442831	E 609-49751-254	Miscellaneous Merchandise		20.50
04/25/2011	443973	E 609-49751-252	Beer For Resale		599.00
					\$1,122.70

COCA COLA REFRESHMENTS

04/12/2011	0168095529	E 609-49751-254	Miscellaneous Merchandise		273.30
04/12/2011	0168095530	E 609-49751-254	Miscellaneous Merchandise		(36.60)
					\$236.70

COMPLETE SECURITY SOLUTIONS

04/12/2011	1247	E 601-49440-233	Water Treatment Plant Maint	DOME CAMERAS @ WATER TRE	235.00
					\$235.00

CONNEXUS ENERGY

04/21/2011	178511.0411	E 609-49750-381	Electric Utilities	23307 St Francis Blvd	1,007.23
04/21/2011	178586.0411	E 101-43100-381	Electric Utilities	3518 BRIDGE ST	76.02
04/21/2011	178586.0411	E 101-45200-381	Electric Utilities	3518 BRIDGE ST	76.03
04/21/2011	178832.0411	E 601-49440-381	Electric Utilities	PUBLIC WORKS	203.80
04/21/2011	178832.0411	E 602-49490-381	Electric Utilities	PUBLIC WORKS	203.81
04/21/2011	178833.0411	E 101-43100-381	Electric Utilities	4058 ST FRANCIS BLVD	56.91
04/21/2011	237580.0411	E 101-42110-381	Electric Utilities	4681 AMBASSADOR SIREN	5.34
04/21/2011	237584.0411	E 101-42110-381	Electric Utilities	WOODBINE SIREN	5.34
04/21/2011	242519.0411	E 101-42110-381	Electric Utilities	3740 BRIDGE ST	185.30
04/21/2011	242519.0411	E 101-42210-381	Electric Utilities	3740 BRIDGE ST	432.38
04/21/2011	298392.0411	E 101-41940-381	Electric Utilities	CITY HALL	300.92
04/21/2011	298393.0411	E 602-49451-381	Electric Utilities	LIFT STATIONS	6,120.72
04/21/2011	298394.0411	E 101-45200-381	Electric Utilities	PARKS	241.06
04/21/2011	298395.0411	E 601-49440-380	Electric-System	WATER	3,808.08
04/21/2011	298396.0411	E 101-43100-386	Street Lighting	STREET LIGHTS	3,407.77
04/21/2011	301895.0411	E 101-41940-381	Electric Utilities	SIGN 22825 ST FRANCIS BLVD	72.82
					\$16,203.53

CONSTRUCTION & GENERAL

04/20/2011	042011	G 101-21707	Union Dues	MAINT DUES MAY 2011	216.00
					\$216.00

COUNTY MARKET - CITY ACCOUNT

04/01/2011	0224.0311	E 101-42210-212	Motor Fuels	FUEL	191.20
04/01/2011	0224.0311	E 101-43100-212	Motor Fuels	FUEL	116.98
					\$308.18

COUNTY MARKET - PUBLIC WORKS

04/01/2011	0227.0311	E 101-42210-212	Motor Fuels	FUEL	338.06
04/01/2011	0227.0311	E 101-43100-212	Motor Fuels	FUEL	338.07
					\$676.13

CUB SCOUT PACK #511

04/19/2011	041911	G 101-22000	Deposits	REPLACES CHECK #59283	100.00
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\$100.00

DAHLHEIMER DIST. CO. INC.

04/13/2011	44598	E 609-49751-252	Beer For Resale		6,649.01
04/14/2011	44769	E 609-49751-252	Beer For Resale		113.00
04/14/2011	44769	E 609-49751-254	Miscellaneous Merchandise		74.00
04/20/2011	45458	E 609-49751-252	Beer For Resale		4,488.40
04/20/2011	45458	E 609-49751-254	Miscellaneous Merchandise		220.00
					<hr/>
					\$11,544.41

DALMATION FIRE SUPPRESSION

03/28/2011	5160	E 101-41940-210	Operating Supplies	TAG FIRE EXTINGUISHERS	157.87
03/28/2011	5160	E 101-42110-217	Other Operating Supplies	TAG FIRE EXTINGUISHERS	157.87
03/28/2011	5160	E 101-42210-217	Other Operating Supplies	TAG FIRE EXTINGUISHERS	157.87
03/28/2011	5160	E 609-49750-210	Operating Supplies	TAG FIRE EXTINGUISHERS	157.86
04/18/2011	5195	E 101-43100-217	Other Operating Supplies	TAG FIRE EXTINGUISHERS	161.79
04/18/2011	5195	E 101-45200-217	Other Operating Supplies	TAG FIRE EXTINGUISHERS	161.79
04/18/2011	5195	E 601-49440-217	Other Operating Supplies	TAG FIRE EXTINGUISHERS	161.79
04/18/2011	5195	E 602-49490-217	Other Operating Supplies	TAG FIRE EXTINGUISHERS	161.79
					<hr/>
					\$1,278.63

DAY DISTRIBUTING CO.

04/15/2011	596724	E 609-49751-252	Beer For Resale		1,935.60
04/15/2011	596724	E 609-49751-255	N/A Products		36.80
					<hr/>
					\$1,972.40

F.I.R.E.

04/21/2011	08607	E 101-42210-208	Training and Instruction	FIREFIGHTER II - BAUER BICHLER	1,050.00
					<hr/>
					\$1,050.00

FERGUSON WATERWORKS

04/22/2011	S01299161.001	E 601-49440-228	Equipment Maintenance	PLATE ASSY	1,043.12
					<hr/>
					\$1,043.12

GRAINGER, INC.

04/12/2011	9509749421	E 601-49440-234	Water Tower Maintenance	PHOTOCONTROL SWIVEL	38.84
					<hr/>
					\$38.84

GRANITE CITY JOBBING CO.

04/12/2011	678076	E 609-49750-210	Operating Supplies		59.84
04/12/2011	678076	E 609-49751-206	Freight and Fuel Charges		4.25
04/12/2011	678076	E 609-49751-254	Miscellaneous Merchandise		103.04
04/12/2011	678076	E 609-49751-256	Tobacco Products For Resale		210.80
04/12/2011	678076	G 101-20810	Sales Tax Payable		(0.39)
04/19/2011	678897	E 609-49750-210	Operating Supplies		139.80
04/19/2011	678897	E 609-49751-206	Freight and Fuel Charges		4.25
04/19/2011	678897	E 609-49751-256	Tobacco Products For Resale		818.73
04/19/2011	678897	G 101-20810	Sales Tax Payable		(1.57)
					<hr/>
					\$1,338.75

GRAY, ROSALIE

		E 101-43210-331	Travel Expenses	MILEAGE RECYCLING	20.20
					<hr/>
					\$20.20

GRIEGO, EDWIN

04/20/2011	042011	E 101-42210-240	Office Equip	INTERNET EQUIPMENT	214.23
					<u>214.23</u>
INNOVATIVE OFFICE SOLUTIONS, L					
04/12/2011	WO-10555076-1	E 101-43100-200	Office Supplies	SUPPLIES	11.35
04/12/2011	WO-10555076-1	E 101-45200-200	Office Supplies	SUPPLIES	11.35
04/12/2011	WO-10555076-1	E 601-49440-200	Office Supplies	SUPPLIES	11.35
04/12/2011	WO-10555076-1	E 602-49490-200	Office Supplies	SUPPLIES	11.35
					<u>45.40</u>
ISANTI COUNTY TREASURER					
04/26/2011	042611	E 602-49490-441	Miscellaneous	WWTP LAND - 1ST HALF TAXES	6,215.00
					<u>6,215.00</u>
JJ TAYLOR DISTRIBUTING					
04/13/2011	1524318	E 609-49751-206	Freight and Fuel Charges		3.00
04/13/2011	1524318	E 609-49751-252	Beer For Resale		492.00
					<u>495.00</u>
JOHNSON BROS WHLSE LIQUOR					
04/13/2011	1036360	E 609-49751-206	Freight and Fuel Charges		18.14
04/13/2011	1036360	E 609-49751-251	Liquor For Resale		1,293.64
04/13/2011	1036361	E 609-49751-206	Freight and Fuel Charges		23.52
04/13/2011	1036361	E 609-49751-253	Wine For Resale		685.63
04/14/2011	493843	E 609-49751-206	Freight and Fuel Charges		(1.47)
04/14/2011	493843	E 609-49751-253	Wine For Resale		(32.00)
04/20/2011	1040744	E 609-49751-206	Freight and Fuel Charges		91.14
04/20/2011	1040744	E 609-49751-251	Liquor For Resale		4,169.96
04/20/2011	1040745	E 609-49751-206	Freight and Fuel Charges		23.52
04/20/2011	1040745	E 609-49751-253	Wine For Resale		951.90
					<u>7,223.98</u>
LAW ENFORCEMENT LABOR SVCS.					
04/20/2011	042011	G 101-21707	Union Dues	POLICE DUES - MAY 2011	323.82
					<u>323.82</u>
MCDONALD DIST CO.					
04/14/2011	269712	E 609-49751-254	Miscellaneous Merchandise		34.00
04/14/2011	269712	E 609-49751-255	N/A Products		32.50
04/14/2011	269713	E 609-49751-252	Beer For Resale		5,881.90
					<u>5,948.40</u>
NATIONAL FIRE PROTECTION ASSN					
04/20/2011	4113449	E 101-42210-433	Dues and Subscriptions	INTERNET	832.50
					<u>832.50</u>
PAUSTIS & SONS					
04/18/2011	8301672-IN	E 609-49751-206	Freight and Fuel Charges		10.00
04/18/2011	8301672-IN	E 609-49751-253	Wine For Resale		754.01
					<u>764.01</u>
PEPSI COLA					
04/14/2011	69025127	E 609-49751-254	Miscellaneous Merchandise		182.50
					<u>182.50</u>
PHILLIPS WINE & SPIRITS CO.					

04/13/2011	2054736	E 609-49751-206	Freight and Fuel Charges		38.22
04/13/2011	2054736	E 609-49751-251	Liquor For Resale		2,811.25
04/13/2011	2054737	E 609-49751-206	Freight and Fuel Charges		5.88
04/13/2011	2054737	E 609-49751-253	Wine For Resale		188.00
04/20/2011	2057847	E 609-49751-206	Freight and Fuel Charges		11.27
04/20/2011	2057847	E 609-49751-251	Liquor For Resale		592.80
04/20/2011	2057848	E 609-49751-206	Freight and Fuel Charges		80.85
04/20/2011	2057848	E 609-49751-253	Wine For Resale		2,325.50
					<hr/>
					\$6,053.77

PRINTING UNLIMITED

04/21/2011	00005818	E 101-41110-441	Miscellaneous	BUSINESS CARDS DOG LICENS	38.48
04/21/2011	00005818	E 101-42700-311	Contract	DOG LICENSE APPLICATIONS	75.29
					<hr/>
					\$113.77

Q3 CONTRACTING

04/09/2011	TMN0049060	E 101-43100-407	Gravel Repair & Maint	NACRE ST & HILL AND DALE DR	125.67
					<hr/>
					\$125.67

QUALITY WINE & SPIRITS

04/20/2011	447800-00	E 609-49751-206	Freight and Fuel Charges		41.40
04/20/2011	447800-00	E 609-49751-251	Liquor For Resale		597.60
04/20/2011	447800-00	E 609-49751-253	Wine For Resale		910.01
					<hr/>
					\$1,549.01

SCMA, INC

04/21/2011	24141	E 101-45200-229	Project Repair & Maintenance	SANDBLAST BENCH	1,020.00
					<hr/>
					\$1,020.00

SEELYE PLASTICS

04/06/2011	SI+0050788	E 601-49440-233	Water Treatment Plant Maint	WATERPLANT 2	34.93
					<hr/>
					\$34.93

SKINNER, MARLINE

04/30/2011		E 101-42700-311	Contract	APRIL	500.00
					<hr/>
					\$500.00

SMITH IRONWORKS

04/01/2011	9334	E 601-49440-217	Other Operating Supplies	HYDRANT LOCKS	256.50
04/27/2011	9354	E 101-45200-218	Equipment Repair & Maintenance	REPAIR HITCH MULE	140.00
					<hr/>
					\$396.50

SNEAKY PETES

04/21/2011	042111	E 230-49990-441	Miscellaneous	PIONEER DAYS @ AMERICAN LI	500.00
					<hr/>
					\$500.00

ST. CLOUD TRUCK SALES, INC

04/08/2011	642616E	E 602-49490-221	Vehicle Repair & Maintenance	BOOM TRUCK	482.52
					<hr/>
					\$482.52

ST. FRANCIS COLLISION & GLASS

04/22/2011	3611	E 101-43100-221	Vehicle Repair & Maintenance	INSURANCE WORK	657.75
04/22/2011	3612	E 101-43100-221	Vehicle Repair & Maintenance	INSURANCE WORK	860.51
					<hr/>
					\$1,518.26

STAPLES

04/06/2011	107908562	E 101-42110-200	Office Supplies	SUPPLIES	187.55
					<u>\$187.55</u>
STREICHER'S					
01/27/2011	1808153	E 101-42110-437	Uniform Allowance	UNIFORM STEMME	258.96
					<u>\$258.96</u>
THANE HAWKINS POLAR CHEVROLET					
04/18/2011	BR260920	E 101-42110-550	C-O-L Motor Vehicles	2011 CHEV TAHOE	28,577.65
					<u>\$28,577.65</u>
THE AMERICAN BOTTLING COMPANY					
04/15/2011	2449906639	E 609-49751-254	Miscellaneous Merchandise		166.50
					<u>\$166.50</u>
TOM LYNCH ELECTRIC					
04/06/2011	040611	E 602-49490-401	Repairs/Maint Buildings	WEST SHOP:BAR SCREEN BUIL	792.00
04/17/2011	041711	E 101-42110-401	Repairs/Maint Buildings	CHANGE BALLAST-POLICE DEP'	1,568.00
04/17/2011	041711	E 101-45200-401	Repairs/Maint Buildings	WARMING HOUSE	450.00
					<u>\$2,810.00</u>
U S CABLE					
04/25/2011	042511	E 101-41940-321	Telephone	MAY 2011	69.95
04/25/2011	042511	E 601-49440-321	Telephone	MAY 2011	69.95
04/25/2011	042511	E 601-49440-321	Telephone	MAY 2011	69.95
04/25/2011	042511	E 601-49440-321	Telephone	MAY 2011	34.97
04/25/2011	042511	E 602-49490-321	Telephone	MAY 2011	34.98
04/25/2011	042511	E 609-49750-321	Telephone	MAY 2011	69.95
					<u>\$349.75</u>
VESSCO, INC.					
04/08/2011	50498	E 602-49490-228	Equipment Maintenance	ROTOR ASSEMBLY	1,572.45
					<u>\$1,572.45</u>
WIRTZ BEVERAGE MN					
04/14/2011	557906	E 609-49751-206	Freight and Fuel Charges		10.00
04/14/2011	557906	E 609-49751-251	Liquor For Resale		223.93
04/14/2011	557907	E 609-49751-253	Wine For Resale		240.00
04/21/2011	561657	E 609-49751-206	Freight and Fuel Charges		42.05
04/21/2011	561657	E 609-49751-251	Liquor For Resale		2,761.56
04/21/2011	561657	E 609-49751-253	Wine For Resale		191.80
					<u>\$3,469.34</u>
ZIEGLER INC.					
04/16/2011	SW200019204	E 101-43100-218	Equipment Repair & Maintenance	HOIST CYLINDER	135.29
					<u>\$135.29</u>
					<u>\$150,172.08</u>

FUND SUMMARY

101 GENERAL FUND	\$63,874.42
226 PEDERSON PATH FUND	\$3,432.07
230 PIONEER DAYS	\$550.00
402 CAPITAL EQUIPMENT	\$4,149.03

601 WATER FUND	\$9,308.36
602 SEWER FUND	\$22,476.94
609 MUNICIPAL LIQUOR FUND	\$46,381.26
Total	<u>150,172.08</u>

CITY OF ST. FRANCIS
5/2/2011

Checks cut since last Council Meeting

<u>Check Date</u>	<u>Check Number</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
		TOTAL		<u>0.00</u>

Disbursements via Debits to Checking account

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
04/19/11	U.S. Treasurer	Federal Payroll Tax	1,133.97
04/19/11	MN State Treasurer	State Payroll Tax	129.69
04/28/11	U.S. Treasurer	Federal Payroll Tax	14,251.07
04/28/11	P.E.R.A.	P.E.R.A.	11,412.60
04/28/11	ING	Deferred Comp	770.00
04/28/11	ICMA	Deferred Comp	790.00
04/28/11	MN State Treasurer	State Payroll Tax	3,196.19
	TOTAL		<u>31,683.52</u>

FOR BOARD USE ONLY

Check # _____

\$ _____

Organization Information

1. Organization name Mystic Riders Snowmobile Club License number B-03988-009

2. Chief executive officer (CEO) David Horazuk Daytime phone _____

3. Gambling manager Jill Keeler Daytime phone _____

Gambling Premises Information

4. Current name of site where gambling will be conducted Rum River Inn

5. List any previous names for this location _____

6. Street address where premises is located 3631 Bridge St.
(Do not use a P.O. box number or mailing address)

7. City St. Francis OR Township _____ County Anoka Zip code 55070

8. Does your organization own the building where the gambling will be conducted?
 Yes No If no, attach LG215 Lease for Lawful Gambling Activity

9. Is any other organization conducting gambling at this site? Yes No Don't know Til May 31st 2011

10. Has your organization previously conducted gambling at this site? Yes No

Gambling Bank Account Information (must be in Minnesota)

11. Bank name Bremex Bank account number _____

12. Bank street address _____ City Princeton State MN Zip code 55371

All Temporary and Permanent Off-site Storage Spaces

(for gambling equipment and records related to this site - must be stored in Minnesota)

13. Address (Do not use a P.O. box number) _____ City _____ State MN Zip code _____

_____ State MN Zip code _____

Bingo Occasions (including bar bingo)

14. Enter day and beginning/ending hours of bingo occasions (A.M. or P.M.). An occasion may not exceed 8 hours.

Day	Beginning / Ending Hours	Day	Beginning/Ending Hours
<u>unknown</u>	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____
_____	_____ to _____	_____	_____ to _____

[Reset Form](#) [Print Form](#)

LG214 Premises Permit Application

Local Unit of Government Approval			
<p>CITY APPROVAL for a gambling premises located within city limits</p> <p>City name _____</p> <p>Date approved by city council ____/____/____</p> <p>Resolution number _____</p> <p>Signature of city personnel _____</p> <p>_____</p> <p>Title _____ Date ____/____/____</p>	<p>COUNTY APPROVAL for a gambling premises located in a township</p> <p>County name _____</p> <p>Date approved by county ____/____/____</p> <p>Resolution number _____</p> <p>Signature of county personnel _____</p> <p>_____</p> <p>Title _____ Date ____/____/____</p>		
Acknowledgment and Oath			
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: top;"> <ol style="list-style-type: none"> 1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter the premises to inspect it and enforce the law. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. </td> <td style="width: 50%; border: none; vertical-align: top;"> <ol style="list-style-type: none"> 5. I am the chief executive officer of the organization. 6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than 10 days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. </td> </tr> </table>		<ol style="list-style-type: none"> 1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter the premises to inspect it and enforce the law. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 	<ol style="list-style-type: none"> 5. I am the chief executive officer of the organization. 6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than 10 days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.
<ol style="list-style-type: none"> 1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter the premises to inspect it and enforce the law. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 	<ol style="list-style-type: none"> 5. I am the chief executive officer of the organization. 6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than 10 days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. 		
<p>Signature of Chief Executive Officer (designee may not sign) _____ Date _____</p> <p>Print name _____</p>			
<p>Required Attachments</p> <ol style="list-style-type: none"> 1. If the premises is leased, attach a copy of your lease. Use LG215 Lease for Lawful Gambling Activity. 2. \$150 annual premises permit fee, for each permit. Make check payable to "State of Minnesota." <p>Mail to: Gambling Control Board 1711 West County Road B Suite 300 South Roseville, MN 55113</p> <p>Questions? Call 651-639-4000 and ask for Licensing.</p>	<p>Monthly Regulatory Fee</p> <p>If you receive a premises permit for this site, there is a monthly regulatory fee of 0.1% (.001) of gross receipts from lawful gambling conducted at the site. The fee is reported on the G1 Lawful Gambling Monthly Summary and Tax Return and paid with the monthly tax report.</p> <hr/> <p>This form will be made available in alternative format (i.e. large print, Braille) upon request.</p>		
<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information requested; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p>			
<p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address that will remain public. Private data about your organization are available to: Board members; Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>			
<div style="display: flex; justify-content: space-between; width: 100%;"> <div style="border: 1px solid black; padding: 2px 10px;">Reset Form</div> <div style="border: 1px solid black; padding: 2px 10px;">Print Form</div> </div>			

To Whom It may Concern:
~~the~~

The Mystic Riders Sno-Club
organization keeps all of its
funds local to include + etc...

Food Sell to area counties
School scholarships
local benefits
to - other local area Sno-Clubs
School sports
School Proms
Trail Funding + equipment

Asst. Manager
Doug Remer

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2011-11

**A RESOLUTION APPROVING THE GAMBLING PERMIT FOR
MYSTIC RIDERS SNOWMOBILE CLUB AT THE RUM RIVER INN**

WHEREAS, pursuant to Minnesota Statutes 349.213, the City of St. Francis has in effect Section 6-5-3 of the St. Francis City Code which regulates lawful gambling with the City;

WHEREAS, Mystic Riders Snowmobile Club (the "Applicant") is an organization which conducts or proposes to conduct lawful gambling at the following described premises within the City of St. Francis, Anoka County, Minnesota;

Rum River Inn
3631 Bridge Street NW
St. Francis, MN 55070

AND WHEREAS, the Gambling Control Board has submitted a premise permit which the Applicant has requested to be issued or renewed;

AND WHEREAS, the City Council finds that the Applicant has complied with all requirements of the St. Francis City Code, Section 6-5-3, and said premises permit is hereby approved by a majority of the St. Francis City Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 2nd
DAY OF MAY, 2011.

APPROVED:

ATTEST:

Jerry Tveit, Mayor

Barbara I. Held, City Clerk



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 222, St. Paul MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>St Francis Jaycees</i>		DATE ORGANIZED <i>Nov. 2001</i>	TAX EXEMPT NUMBER <i>04-3611262</i>	
STREET ADDRESS <i>P.O. Box 721</i>		CITY <i>St Francis</i>	STATE <i>MN</i>	ZIP CODE <i>55070</i>
NAME OF PERSON MAKING APPLICATION <i>Angela Westbrook</i>		BUSINESS PHONE ()		
DATES LIQUOR WILL BE SOLD <i>June 10, 11+12</i>		TYPE OF ORGANIZATION CLUB CHARITABLE RELIGIOUS <u>OTHER NONPROFIT</u>		
ORGANIZATION OFFICER'S NAME <i>Michelle Duehn</i>		ADDRESS <i>23094 Guarani Str. NW.</i>		
ORGANIZATION OFFICER'S NAME <i>MIKE Duehn</i>		ADDRESS <i>23094 Guarani Str NW</i>		
ORGANIZATION OFFICER'S NAME <i>Angela Westbrook</i>		ADDRESS <i>23271 Tullywood Str NW</i>		
Location license will be used. If an outdoor area, describe <i>St Francis Comm. Park</i> <i>22825 St. Francis Blvd.</i> <i>St. Francis, MN 55070</i>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service. <i>NO</i>				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage. <i>Insurance By Design \$ 1,000,000.00</i>				
APPROVAL				
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT				
CITY/COUNTY _____		DATE APPROVED _____		
CITY FEE AMOUNT _____		LICENSE DATES _____		
DATE FEE PAID _____				
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____		

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



23340 Cree Street NW • PO Box 730
 St. Francis, Minnesota 55070
 763-753-2630
 FAX 763-753-9881

License Fee: \$ _____
 Investigation Fee: \$ _____
 Sunday Liquor Fee: \$ _____
 Date Rec'd: _____
 Receipt # _____
 License # _____
 Term of Insurance _____

APPLICATION FOR BEER, WINE, LIQUOR SALES

PART ONE: GENERAL INFORMATION

Type of License:

Beer-Off Sale	_____	Liquor-Club On Sale	_____	Wine-On Sale	_____
-On Sale	_____	-On Sale	_____		
-Temp. On Sale	<u>X</u>	-On Sale Limited	_____		
		-On Sale Sunday	_____		
		-On Sale Temporary	<u>X</u>		

ADDRESS FOR WHICH APPLICATION IS MADE:

P.O. BOX 721 Community Park June 10-12 +
St. Francis, MN 55070 Fire Station June 11

NAME OF OPERATION AT ABOVE ADDRESS:

St. Francis Jaycees

Is applicant an: Individual Partnership Corporation Other Organization

Name of individual, partnership, corporation or other form of organization making application:

St. Francis Jaycees - Angela Westbrook

Address: P.O. BOX 721, St. Francis, MN 55070

Phone Number: _____

If incorporated, state of incorporation: N/A

*Please attach a copy of Certificate of Incorporation or other documentation of legal status.

In case of a partnership, corporation or other form of organization, please provide names of each officer, director and partner: _____

List the nature of any other business to be operated in conjunction with the sale of beer, wine or liquor: N/A

Is applicant the owner/operator of such other business, and if so, the length of time in such business: N/A

Have all real estate taxes and local assessments, which are due and payable for the premises to be licensed been paid? YES NO; If no, list the years and amounts which are unpaid: N/A

Is applicant or any member of partnership, officer/directors of corporation or other organization a holder of a federal retail liquor dealer's special tax stamp? YES NO; If yes, name of holder: _____

In Case of a temporary license, please provide the following:

1. Date of Event: June 10, 11, & 12 2011
2. Include a site plan of the area where sales will occur indicating the size, location and nature of the premises planned to be used along with a description of its relationship to the adjacent premises.
3. A statement from property owner granting permission to applicant for use of the premises on which the stated activity is proposed.
4. Full legal name of person in charge of event, if not applicant. Include date of birth and full address and phone number: Angela Westbrook

In the case of an On Sale Club license, please provide the following:

1. Certified copy of By-Laws of the club, including a definition of the word "member".
2. List of membership.
3. Copy of Charter.
4. List of corporate officers, board of directors and manager.
5. Copy of lease agreement or statement of ownership of premises where license to be held.

An applicant for an on-sale wine or liquor license shall submit a floor plan of the dining room(s) which shall be open to the public, shall show dimensions, and shall indicate the number of persons intended to be served in each of said rooms.

SUNDAY LIQUOR SALES INFORMATION (NOT APPLICABLE TO BEER OR WINE).

Establishments to which on-sale liquor or on-sale Club Liquor licenses have been issued may serve intoxicating liquors in conjunction with the serving of food between the hours of 10:00 a.m. on Sundays to 1:00 am on Mondays, provided that such establishment is in conformance with the Minnesota Clean Air Act. Such license must coincide with the date of applicant's intoxicating liquor license.

APPLICATION ACKNOWLEDGEMENT:

If the application is by a natural person, it shall be signed and sworn to by such person, if by a corporation or other organization, by an authorized representative of the same.

All information presented with this application is true and correct and no other persons than those named in the application have any interest in the management and control of such business. I herein consent to any and all investigations the City deems appropriate in the processing of this application.

APPLICANTS SIGNATURE: Angela Westbrook DATE: 4-12-2011

Witnessed by: Bubba DATE: 4-12-11

*Liquor Liability Insurance must be provided by all applicants with this application in Certificate of Insurance form and must have a thirty (30) day written notification to the City prior to cancellation. Term of Insurance coverage must follow the license year of January 1 through December 31 of each year or state that the coverage is continuous until cancelled.

PART TWO: APPLICANT INFORMATION (to be completed by applicant, and each officer, director and partner):

Full Legal Name of applicant: Angela Marie Westbrook
(First) (Middle Name) (Last)

Has applicant ever used or been known by a name other than his true name? YES
 NO. If yes, what was such name or names and provide information concerning dates and places where used. _____

Is applicant a citizen of the United States? YES NO

Is applicant a resident alien? YES NO

Is applicant married? YES NO

If yes, provide full legal name of spouse: Christian Elton John Westbrook
(First) (Middle) (Maiden Last Name) (Last)

Applicant's resident street address: 23271 Eyewood Str NW

City: St Francis State: MN Zip: 55070

Phone Number: () _____ Place and Date of Birth _____

Length of time at above address: 13.4 years

Spouse's residence street address: same as above

City: _____ State: _____ Zip: _____

Phone Number: () _____ Place and Date of Birth _____

Length of time at above address: _____

Please list residence street addresses applicant and spouse have lived during the preceding ten years: _____

Please list business/occupation applicant has been engaged in during the preceding ten years: _____

Please list business/occupation spouse has been engaged in during the preceding ten years: _____

Name and address of applicant's employers and partners, if any, for the preceding ten years: _____

Name and address of spouse's employers and partners, if any, for the preceding ten years: _____

Has applicant ever been convicted of any felony, crime or violation of any ordinance other than traffic? Yes No

If yes, furnish information as to the time, place and offense for which convictions were had: _____

Has applicant's spouse ever been convicted of any felony, crime or violation of any ordinance other than traffic? ___ Yes No

If yes, furnish information as to the time, place and offense for which convictions were had:

Has applicant ever been engaged as an employee or in operating a bar, saloon, hotel, restaurant, café, tavern or other business of a similar nature? ___ Yes No

If yes, applicant shall furnish information as to the time, place and length of time:

Has applicant's spouse ever been engaged as an employee or in operating a bar, saloon, hotel, restaurant, café, tavern or other business of a similar nature? ___ Yes No

If yes, furnish information as to the time, place and length of time:

Has applicants ever been in military service? ___ Yes No

If yes, applicant shall attach DD/214 form.

Provide three character references located within the State of Minnesota (Name, address and telephone number):

1. Michelle Duehn 23094 Gudran Str NW 743-753-9789
2. GAIL LESLIN 23249 Ivywood Str NW 743-753-3425
3. Christian Westbrook 23271 Ivywood Str NW 743-213-0116

All information presented with this application is true and correct and no other persons than those named in the application have any interest in the management and control of such business. I herein consent to any and all investigations the City deems appropriate in the processing of this application.

APPLICANT'S SIGNATURE: Angela Westbrook DATE: 4-12-2011

WITNESSED BY: [Signature] DATE: 4-12-11

NOTICE

The data requested of you will be used in considering your application for said license and will be disseminated to the public. You are not legally required to allow the City of St. Francis to obtain the data, however, failure to supply said data may result in disapproval of your application. Further, the City of St. Francis may receive from other governmental agencies, including but not limited to the Bureau of Criminal Apprehension, Minnesota Department of Public Safety, data relating to the consideration of your application. Said data may be classified pursuant to Minnesota Statue #15.162 et. seq. as private and therefore, cannot be released to the public without your written consent.

WAIVER

I have read the above and understand that any data concerning my application which is classified as private pursuant to Minnesota Statue #15.162, et. seq. may be released to the public without my permission. I also understand that said data must be considered by the St. Francis City Council at a public meeting in considering my license application and, accordingly will be publicly disseminated. Therefore, I hereby authorize the release of all of said data by the St. Francis City Council or agents or employees thereof at any City Council meeting at which my license application is considered. Said information shall not be released if I withdraw my license application by personally serving written notice of said withdrawal upon the St. Francis City Clerk/Treasurer prior to said Council meeting.

SIGNATURE: Angela Westbrook DATE: 4-12-2011

WITNESS SIGNATURE: [Signature]

1. As per the new Minnesota's Freedom to Breathe Act of 2007, if applicable, please draw a diagram of where smoking is permitted on your premises.

Same as years prior

2. If your premises hold special events, during Pioneer Days or etc., please provide a diagram of where these events will take place.

Same as years prior



License #	_____
Receipt	_____
Date:	_____
Fee Paid:	_____

**PUBLIC DANCE LICENSE
INCLUDES OUTDOOR MUSIC**

Applicant Name: Angela Marie Westbrook
(First) (Middle) (Last)

Home address: 23271 Ivywood Street Date of Birth: _____
(Street, City, State, Zip Code)
St. Francis MN 55070

Driver's License # — Contact Telephone # _____

I hereby make application for a Public Dance License including outdoor music for the following establishment: St. Francis Jaycees
St. Francis Comm. Park 22825 St Francis Blvd.
(Name of Establishment) (Address)

Located in the City of St. Francis, Anoka County, Minnesota.

On-site Manager Angela Westbrook Location Telephone: _____

Dance Schedule (days and hours of event): June 10th - 11th 2011

Size of dance floor area: 50 x 30 ft. (Tent size is approx. 60 x 150)

I agree the dance/out door music shall be conducted in accordance with the provisions and regulations of the City of St. Francis pertaining thereto.

I (have) (have not) been convicted of a felony, gross misdemeanor or of violating any of the provisions of the Laws of Minnesota or of any ordinance regulating dances any place in the United States during the past five years. If so, please list the date, location and offense:

I have read the applicable ordinances and am familiar with the content. I will strictly comply with all of the provisions. I agree to waive my constitutional rights against search and seizure and will freely permit peace officers to inspect my premises and agree to the forfeiture of this license if found to have violated the provisions of the Ordinance for the granting of this license. I hereby solemnly swear that the foregoing statements are true and correct to the best of my knowledge.

I have contacted the St. Francis Police Department at 763-753-1264 and arranged to have the required number of officers at the dance. (Officers Expense not included in Permit Fee)

2011 4-12-2011
 (Date)

Angela Westbrook
 (Signature)

- * Certificate of Insurance attached
- * Driver's License or State Issued ID attached

License Fee: \$100.00 per year (or \$10.00 per dance)
License Period: January 1 - December 31

LICENSE APPLICANT INFORMATION

Under Minnesota Law (M.S. 270.72) the agency issuing you this license is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act, we must advise you:

- § This information may be used to deny the issuance, renewal or transfer of your license if you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest.
- § The licensing agency will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service.
- § Failing to supply this information may jeopardize or delay the issuance of your license or processing your renewal application.

Please print or type in the following information and return along with your application.

WESTBROOK ANGELA MARIE _____
Applicant's Last First Middle Name Social Security Number

23271 Ivywood Str NW St Francis MN 55070
Street Address City State Zip

Driver's License Number MN
State of Issue

Store Name Store Phone Number

Store Contact Title

Street Address City State Zip

Minnesota Tax ID Number Federal Tax ID Number

If a Minnesota tax identification number is not required, please explain: _____

4-12-2011
Date

Angela Westbrook
Signature

Secretary
Title

**CERTIFICATION OF COMPLIANCE
MINNESOTA WORKERS= COMPENSATION LAW**

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers= compensation insurance coverage requirement of Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name: * All our insurance info is the same
(NOT the insurance agent) as last year &

Policy Number: _____ Dates of Coverage: _____ to _____ or file
(OR) (Aw)

I am not required to have workers= compensation liability coverage because:

- * I have no employees.
- * I am self-insured (include permit to self insure).
- * I have no employees who are covered by the worker=s compensation law (these include: Spouse, Parents, Children and certain farm employees).

I certify that the information provided above is accurate and complete and that a valid workers= compensation policy will be kept in effect at all times as required by law.

Name: _____
(last, first, middle)

Doing Business As: _____
(business name if different than your name)

Business Address: _____

City, State, Zip: _____ Phone: _____

Signature: Angela Westhrook Date: 4-12-2011



License # _____
Receipt _____
Date: _____
Fee Paid: _____

**PUBLIC DANCE LICENSE
INCLUDES OUTDOOR MUSIC**

Applicant Name: Leo DELBERT ZACHER
(First) (Middle) (Last)

Home address: 28115 Lily St. ISANTI, Date of Birth: 1/28/44
(Street, City, State, Zip Code) MN 55040

Driver's License # H8880295824 Contact Telephone # 763-444-0281

I hereby make application for a Public Dance License including outdoor music for the following establishment:

PATRIOT LANES & Lounge 3085 Bridge St. NW
(Name of Establishment) (Address) ST. FRANCIS MN

Located in the City of St. Francis, Anoka County, Minnesota.

On-site Manager PETE Connolly Location Telephone: 763-753-4011

Dance Schedule (days and hours of event): June 10th, 2011 9pm to 1am

Size of dance floor area: 20x20

I agree the dance/out door music shall be conducted in accordance with the provisions and regulations of the City of St. Francis pertaining thereto.

I (have) (have not) been convicted of a felony, gross misdemeanor or of violating any of the provisions of the Laws of Minnesota or of any ordinance regulating dances any place in the United States during the past five years. If so, please list the date, location and offense:

I have read the applicable ordinances and am familiar with the content. I will strictly comply with all of the provisions. I agree to waive my constitutional rights against search and seizure and will freely permit peace officers to inspect my premises and agree to the forfeiture of this license if found to have violated the provisions of the Ordinance for the granting of this license. I hereby solemnly swear that the foregoing statements are true and correct to the best of my knowledge.

I have contacted the St. Francis Police Department at 763-753-1264 and arranged to have the required number of officers at the dance. (Officers Expense not included in Permit Fee)

April 9 - 2011
(Date)

[Signature]
(Signature)

- * Certificate of Insurance attached
- * Driver's License or State Issued ID attached

License Fee: \$100.00 per year (or \$10.00 per dance)

License Period: January 1 - December 31

LICENSE APPLICANT INFORMATION

Under Minnesota Law (M.S. 270.72) the agency issuing you this license is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act, we must advise you:

- § This information may be used to deny the issuance, renewal or transfer of your license if you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest.
§ The licensing agency will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service.
§ Failing to supply this information may jeopardize or delay the issuance of your license or processing your renewal application.

Please print or type in the following information and return along with your application.

Form with handwritten entries: Applicant's Last (Zacher), First (Leo), Middle Name (Delbert), Social Security Number (L), Street Address (3085 Bridge St. Francis, MN), City (Francis), State (MN), Zip (55070), Driver's License Number (H-), State of Issue (MN), Store Name (Patriot lanes @ Lounge), Store Phone Number (763-753-4011), Store Contact (Leo Zacher), Title (OWNER), Minnesota Tax ID Number (8830439), Federal Tax ID Number (20-8836122).

If a Minnesota tax identification number is not required, please explain:

Signature section with handwritten date (4/9/2011), signature, and title.

**CERTIFICATION OF COMPLIANCE
MINNESOTA WORKERS= COMPENSATION LAW**

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers= compensation insurance coverage requirement of Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name: Wilson Mutual
(NOT the insurance agent)

Policy Number: BR 234195 Dates of Coverage: 9/18/10 to 9/18/11
(OR)

I am not required to have workers= compensation liability coverage because:

- * I have no employees.
- * I am self-insured (include permit to self insure).
- * I have no employees who are covered by the worker=s compensation law (these include: Spouse, Parents, Children and certain farm employees).

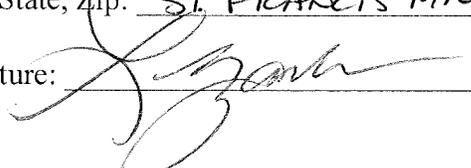
I certify that the information provided above is accurate and complete and that a valid workers= compensation policy will be kept in effect at all times as required by law.

Name: ZACHER LEO DELBERT
(last, first, middle)

Doing Business As: PATRIOT LANES & LOUNGE
(business name if different than your name)

Business Address: 3085 BRIDGE ST NW ~~ST FRANCIS MN~~

City, State, Zip: ST FRANCIS MN 55070 Phone: (763) 753-4011

Signature:  Date: 4/9/2011

RESOLUTION

Council Member _____ introduced the following Resolution and moved its adoption:

Council Member _____ seconded the following Resolution and moved its adoption:

Resolution 2011-12

ENABLING RESOLUTION ESTABLISHING AN ECONOMIC DEVELOPMENT
AUTHORITY FOR THE CITY OF ST. FRANCIS, MINNESOTA

WHEREAS,

1. The City of St. Francis, Minnesota (“City”), desires to encourage, attract, promote and develop economically sound industry and commerce within the City to both encourage job development and for the prevention of unemployment in the City;

2. To these ends and for these purposes, it is necessary that there be established within the City an entity which can undertake the activities necessary to encourage, attract, promote and develop economically sound industry and commerce within the City;

3. It is recognized that an economic development authority is a means to these ends and that the City is authorized and empowered to establish an Economic Development Authority under the provisions of Minn. Stat. § 469.090, et seq. (“Act”); and

4. The City Council for the City finds it is in the best interests of the City and its residents that the City establish an Economic Development Authority to encourage, attract, promote and develop economically sound industry and commerce within the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Francis, Minnesota, as follows:

1. Establish of Commission. There is hereby established an Economic Development Authority (hereinafter referred to as the “Authority”) serving as the authority pursuant to law.

2. Appointment, Term of Office and Vacancies in Office. The five members will be constituted as required by Minn. Stat. Sec. 469.095, Subd. 2 applicable to five member authorities. The commissioners, two of whom must be members of the City Council, shall be appointed by the Mayor with the approval of the City Council. Those initially appointed will be appointed for terms of two, three, four, five and six years respectively. Thereafter all commissioners shall be appointed for six year terms. These requirements will automatically be amended without further action of the Council to comply with any change to applicable state law. A member may not serve more than three terms of three years. A vacancy is created in the membership of the Authority when a City Council member of the Authority ends Council membership. A vacancy is also created when an individual dies, moves from the City of St.

Francis or is removed by the City Council as noted in Paragraph 3. A vacancy for this or another reason must be filled for the balance of the unexpired term in the manner established for the appointment.

3. Removal from Office. A member may be removed by the City Council for inefficiency, neglect of duty, or misconduct in office. A member shall be removed only after a hearing before the City Council and in accordance with the provisions of the Act.

4. Officers, Rules, Employees, Salaries and Expenses. The Authority shall elect a president, vice president, treasurer, secretary and an assistant treasurer, each of which shall perform the duties of said office in the manner specified in the Act. The Authority shall elect the president, treasurer, and secretary annually. A member may not serve as president and vice president at the same time. The other offices may be held by the same officer. The offices of the secretary and assistant treasurer need not be held by an Authority member.

5. Adoption of By-Laws and Rules. The Authority shall adopt by-laws and rules to govern its procedures and for the transaction of its business and shall keep a record of attendance at its meetings and of a resolution, transactions, findings and determinations showing the vote of each member on each question requiring a vote, or if absent or abstaining from voting, indicating such fact. The records of the Authority shall be a public record, except for those items classified by law as non-public data. The Authority shall adopt an official seal.

6. Employment of Staff. Subject to the approval of the City Council and within limits set by appropriations or other funds made available, the Authority may employ such staff, technicians, and experts as may be deemed proper, and may incur such other expenses as may be necessary and proper for the conduct of its affairs. Members of the Authority shall receive a salary or fee to be determined by the City Council for their services and may receive necessary travel, per diem, and other expenses while on official business of the Authority if funds are available for this purpose. The initial offices, structures and space, and stenographic, clerical, engineering or other assistance for the Authority will be provided by the City.

7. Appropriations, Fees, and other Income. The City Council shall make available to the Authority such appropriations as it deems fit for salaries, fees, and expenses necessary in the conduct of its work. The City Council may approve additional funds in each subsequent year up to an additional five percent (5%) each year. The City Council may approve additional funds in each subsequent year beyond five percent (5%) only upon a 4/5 vote of the City Council. The Authority shall have authority to expend all budgeted sums so appropriated and recommend the expenditures or other sums made available for its use from grants, gifts, and other sources for the purposes and activities authorized by this Resolution.

8. Functions, Powers and Duties. Except as specifically limited by this Resolution, the Authority shall have all the authority granted it pursuant to the Act including, in general, but not limited to the following:

- a. The Authority may create and define the boundaries of economic development districts as authorized by law.

- b. The Authority may acquire by lease, purchase, gift, devise, or condemnation proceedings the needed rights, title, and interest in property to facilitate its purposes as authorized by law.
- c. The Authority may sign options to purchase, sell or lease property.
- d. The Authority may exercise the right of eminent domain under Chapter 117, or under the City's Charter to acquire property it is authorized to acquire by condemnation only with prior approval of the City Council. The authority may take possession of property to be condemned after it files a petition in condemnation proceedings describing the property. The authority may abandon the condemnation before taking possession.
- e. The Authority may make contracts for the purpose of housing, economic development, redevelopment, municipal industrial development and tax increment financing within the powers given it by law.
- f. The Authority may be a limited partner in a partnership whose purpose is consistent with the Authority's purpose.
- g. The Authority may acquire rights or an easement for a term of years or perpetually for development of an economic development district.
- h. The Authority may buy the supplies and materials it needs to carry out its purpose.
- i. The Authority may accept land, money, or other assistance, whether by gift, loan, or otherwise in any form from the federal or state government or an agency of either or a local subdivision of state government.
- j. The Authority may sell or lease land held by it for economic development, housing, redevelopment, and municipal industrial development, as provided by law.
- k. The Authority may apply to the board defined in the United States Code, Title 19, Section 81(a), for the right to use the powers provided in United States Code, Title 19, Sections 81(a) and 81(u) (foreign trade zone).
- l. The Authority may exercise the powers and duties of a redevelopment agency as provided by law.
- m. The authority may operate and maintain a public parking facility or other public facility to promote development in an economic development district.

- n. The Authority may cooperate with or act as agent for the federal or state government, or a state public body, or an agency or instrumentality of a government or a public body.
- o. The Authority may study or analyze the needs of the City and ways to meet those needs consistent with its powers.
- p. The Authority may (i) join an official, industrial, commercial or trade association or another organization, (ii) have a reception of officials who may contribute to advancing the City in its economic development and area redevelopment, and (3) carry out other public relations activities to promote the goals of the Authority.
- q. The Authority may accept conveyances of land from all other public agencies, commissions, or other units of government, if the land can be properly used by the Authority.
- r. The Authority may carry out the law on economic development districts to develop and improve the lands in an economic development district to make it suitable and available for economic development uses and purposes.
- s. The Authority after receiving authorization for bonds as required by law may borrow to provide money immediately required for the bond purposes. The Authority may use proceeds from both revenue bonds and loans obtained in anticipation of bonds to make or purchase loans for economic development facilities that the Authority believes will require financing.
- t. The proceeds of obligations issued by the Authority and temporary loans may be used to make or purchase loans for economic development facilities that the authority believes will require financing as permitted by law.
- u. The Authority may sell, at private or public sale, at the price or prices determined by the authority, any note, mortgage, lease, sublease, lease purchase, or other instrument or obligation evidencing or securing a loan made for the purpose of economic development, job creation, redevelopment, or community revitalization by a public agency to a business, for-profit or nonprofit organization, or an individual.
- v. Notwithstanding any contrary law, the Authority may participate with public or private corporations or other entities, whose purpose is to provide seed or venture capital to small businesses that have facilities located or to be located in the district. For that purpose the authority may use not more than ten percent of available annual net income or \$1,000,000 annually, whichever is less, to invest in equities or acquire equity-type investments. These investments can be made directly in eligible corporations or entities or acquired through participation in a public or private seed or venture capital fund. The participation by the authority may not exceed in any year 25 percent

of the total amount of funds provided for venture or seed capital purposes by all of the participants. The corporation, entity, or fund shall report in writing each six months to the commissioners of the authority all investments and other action taken by it since the last report. Funds contributed to the corporation or entity must be invested pro rata with each contributor of capital taking proportional risks on each investment.

- w. The Authority may recommend to the City the initiation of municipal powers, against certain real properties, relating to repair, closing, condemnation or demolition of unsafe, unsanitary, hazardous and unfit buildings.
- x. The Authority may perform each other duties which may be lawfully assigned to it by the City.

All City employees shall, upon request and within a reasonable time, furnish to the Authority or its employees or agents such available records or information as may be required in its work. The Authority, or its employees or agents, may, in the performance of official duties enter upon lands and make examinations or surveys in the same manner as other authorized City agents or employees, and shall have such other powers as are required for the performance of official functions in carrying out the purposes of this Resolution.

- 9. Limitations of Power. The actions of the Authority shall be limited as follows:
 - a. The Authority may not exercise any specific powers contained in the Act, Minn. Stat. §§ 469.001 to 469.047, 469.090 to 469.1082 to 469.134 without the prior approval of the City Council.
 - b. Except when previously pledged by the Authority, the City Council may, by resolution, require the Authority to transfer any portion of the reserves generated by the activities of the Authority that the City Council determines are not necessary for the successful operation of the Authority, to the debt service funds of the City, to be used solely to reduce tax levies for bonded indebtedness of the City.
 - c. The sale of all bonds or obligations issued by the Authority shall be approved by the City Council before issuance.
 - d. The Authority shall follow the budget process for City developments as provided by the City and as implemented by the City Council and Mayor.
 - e. All official actions of the Authority must be consistent with the adopted comprehensive plan of the City and any official controls implementing the comprehensive plan.

- f. The Authority shall submit all planned activities for influencing the action or other government agencies, subdivisions, or bodies to the City Council for approval.
- g. The Authority shall submit its administrative structure and management practices to the City Council for approval.

10. Conflicts with Other Resolutions and Separability for Provisions. All resolutions or portions of resolutions in conflict herewith are repealed. Should any section of this Resolution be held unconstitutional or void, the remaining provisions shall nonetheless remain in full force and effect.

11. Effective Date. This Resolution shall take effect immediately upon its adoption as provided in the Act.

Adopted by the City Council of the City of St. Francis, Anoka County, Minnesota on _____

CITY OF ST. FRANCIS

By: _____
Its: Mayor

Attest:

City Clerk

411080_1

AGENDA REPORT

TO: City Administrator
FROM: Public Works Director
SUBJECT: 2011 Lawn Care Proposals
DATE: 5-2-2011

INTRODUCTION: Early this spring the Council guided staff to seek proposals for lawn care maintenance for approximately 29 acres of City Property. Generally speaking, The proposals for this service came in higher than expected.

BACKGROUND: City staff prepared specifications and advertised in the legal section of the Anoka Union, on the City website, on the City cable access channel and posted a notice at City Hall. We received 7 proposals from mostly local businesses. The proposal amounts from these private businesses ranged from approximately \$30,000.00 to \$66,000.00. This has been a very important learning exercise.

RECOMMENDATION: Motion to reject all proposals due to the higher than expected costs.

BUDGET IMPACT: None, but the Maintenance and Operation Budget for Parks should be adjusted so that we can have this option available to use in the event that we need it.

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Attachments:

1. None

AGENDA REPORT

TO: City Administrator
FROM: Eric Peterson, Assistant Public Works Director
SUBJECT: Installation of lights along path between Community Park and Warming House
DATE: 04-28-2011

INTRODUCTION

Installation of 2 lights along path between Community Park and Warming House.

BACKGROUND

Currently there are no lights along the path between Community Park and the Warming House. Community Park is heavily used year round and the path between the Warming House and the park is heavily travelled during events at the park (i.e. Youth baseball games and especially during Pioneer Days). The cost of the 2 lights (100 watt HPS Traditionaire style light on a 14' fiberglass pole) is \$1,199.00 per light with a \$7.67 per month energy and maintenance fee per light. These lights would be installed and maintained by Connexus Energy.

RECOMMENDATION

In the interest of the safety of our citizens, it is our recommendation that as the acting Parks commission that the City Council approve the release of \$2398.00 from Park Dedication Funds.

BUDGET IMPACT

None, there are adequate funds in the Park Dedication Funds

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Attachments:

1. None