

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA

JULY 18, 2011

ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW

6:00 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. City Council Minutes- July 5, 2011
 - b. Special City Council Minutes – July 12, 2011
 - c. Emergency Special City Council Minutes – July 12, 2011
 - d. Declare the Councilmember Vacancy on the URRWMO Board
 - e. Contract with Ted Hagfors for Electrical Inspections during the State Shutdown
 - f. Authorize Pay Estimate No. 1 to Pearson Bros. of Hanover the for 2011 Seal Coating
 - g. Receive and File the Fire Department General Meeting Minutes – July 10, 2011
 - h. Payment of Claims
5. Meeting Open to the Public
6. Petitions, Requests, Applications
 - a.
7. Ordinances & Resolutions:
 - a. Resolution 2011-19: Surplus Property
8. Reports of Consultants & Staff Members
 - a. Engineer: Pederson Path: Bid Results
 - b. Attorney:
 - c. Staff:
Fire Dept.:
Public Works:
Liquor Store:
Police:
City Administrator Report: Cleaning Contract:
9. Reports from Council Members
10. Report from Mayor
 - a. Music in the Park
11. Old Business
12. New Business
 - a. Efficiency Report Card: Police Department
 - b. Appointment of Councilmember to the URRWMO Board
13. Adjournment

Calendar of Events

July 20th: Planning Commission Meeting @ ISD #15 Central Services Center 7:00 pm
Aug. 1st: City Council Meeting @ ISD# 15 Central Services Center (District Offices) 6:00 pm
Aug. 2nd: Nite to Unite @ Comm. Park 6-8 pm hosted by the St. Francis Ambassador Program
Aug. 15th: City Council Meeting @ ISD# 15 Central Services Center (District Offices) 6:00 pm
Aug. 16th: St. Francis Area Chamber of Commerce Golf Tournament www.stfrancischamber.org
Aug. 17th: Planning Commission Meeting @ ISD #15 Central Services Center 7:00 pm

TO: Mayor & City Council
FROM: Matthew L. Hylen, 
City Administrator
RE: Agenda Memorandum – July 18, 2011 Meeting

Agenda Items:

4. Consent Agenda:

- f. *2011 Seal Coating Project*: Enclosed is Pay Estimate No. 1, in the amount of \$138,648.45 for the 2011 Seal Coating Project to Pearson Bros., Inc. of Hanover MN.

6. Petitions, Requests, Applications:

7. Ordinances & Resolutions:

- a. Resolution 2011-19: Resolution 2011-19 establishes the 2011 yearly rate for the disposal of excess personal property of the City. This resolution allows the city administrator to dispose of smaller value items in a more efficient method. A motion would be in order to approve Resolution 2011-19.

8. Reports:

- a. **Engineer: *Pederson Path-Bid Results***: Attached is a memorandum from City Engineer Jared Voge giving a summary of the Pederson Path Improvement project. A motion would be in order to accept the bids. The second motion would be in order to award the Pederson Path Improvement project to Peterson Company, Inc. of Chisago City, MN in the amount of \$308,301.62.

b. City Attorney:

c. Staff:

Fire Dept:

Public Works:

Liquor Store:

Police:

City Administrator: *Cleaning Contract*: over the past 60 days we completed a “test run” of Kim’s Kleaning from one of the original proposals received in April/May. Staff has been satisfied with the quality of cleaning of our public facilities. Attached is a cover letter from Kim’s Kleaning as well as a revised proposal (lower) based on their “trial period” with us as a client. Additionally attached is information relating to costs should the City choose to hire a part time employee to complete the work. After reviewing these two proposals, staff recommendation is to accept the contract with Kim’s Kleaning. A motion would be in order to approve Kim’s Kleaning as the City cleaning service.

11. Old Business

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

JULY 5, 2011

1. **Call to Order/Pledge of Allegiance:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members, Jeff Sandoval, Steve Kane and Chris McClish. LeRoy Schaffer absent. Also present were City Attorney Scott Lepak (Barna, Guzy & Steffen), City Engineer Jared Voge (Bolton & Menk, Inc.) Police Chief Jeff Harapat, Public Works Director Paul Teicher, Finance Director Darcy Mulvihill, City Administrator Matt Hysten, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY SANDOVAL SECOND KANE TO ADOPT THE JULY 5, 2011 CITY COUNCIL AGENDA. Tveit asked that 7c. be pulled from agenda. Motion carried 4-0. MOTION BY TVEIT SECOND KANE TO TABLE 7C. RESOLUTION 2011-17. Motion carried 4-0.
4. **Consent Agenda:** MOTION BY SANDOVAL SECOND McCLISH TO APPROVE THE JULY 5, 2011, CITY COUNCIL CONSENT AGENDA-C AS FOLLOWS:
 - a. Approve the City Council Minutes of June 20, 2011.
 - b. Approve Authorization for Sgt. Jake Rehling to attend Out of State FBI Training.
 - c. Approve the Payment of Claims for \$251,297.08.

Motion carried 4-0.

5. **Meeting Open to the Public:**

William Gardner, 5304 238th Avenue; thank Barb (Held) for sending the information I requested in a timely manner. Also thanked Steve Kane for his comment at the last meeting on the car show. I would like to address the information that Barb (Held) provided to me. First, I would like to say the City owns a lot of vacant land. Second, it looks like we are only being paid for rent of the Isanti property the amount of the taxes. Third I gave you at the last meeting the State Statute on EDA's. I was hoping you would have tabled it. Federal Law says you will not have any authority at all. Take another look, to see what you did at the last meeting.

Renee Strong-Lind, 23151 Dakotah Street NW; stated she is raising a teen son. Ms. Strong-Lind was concerned with the amount of drugs around. Why does this community do nothing about the drug problem? I am a single parent. I understand that children have less respect for adults. We need to make this place a safe place for kids to live. I personally do not understand why we are going to build a new public works building and police building when we could be using that money for other projects. Why not fund a neighborhood Community Crime Watch program, or build a skate park for these kids.

6. **Petitions, Requests, Applications:**

a. **Turtle Ridge Townhomes Snow Removal Appeal:** The Turtle Ridge Townhomes sent in a letter appealing the emergency snow removal bill they received. The invoice that was sent to them was for snow removal after the snow event on December 11 and 12 of 2010. City Planner Nate Sparks provided a memorandum to the City Council regarding the Snow Removal Policy and the procedure that was followed. This is currently the only appeal. If bills go unpaid, they will be assessed and assessments may also be appealed. Tveit stated they had nine days to remove it before the City sent a contractor out to remove the snow. MOTION BY KANE SECOND McCLISH TO REJECT THE APPEAL REQUEST FROM THE TURTLE RIDGE TOWNHOMES. Motion carried 4-0.

7. **Ordinances & Resolution:**

a. **Ordinance 155, Second Series: Amending Section 2-5-2 City Clerk/Treasurer, Various Sections of the City Code and Adding Section 2-5-9 Finance (Second Reading):** MOTION BY SANDOVAL SECOND McCLISH APPROVING THE SECOND READING OF ORDINANCE 155, SECOND SERIES AMENDING SECTION 2-5-2 CITY CLERK/TREASURER VARIOUS SECTIONS OF THE CITY CODE AND ADDING SECTION 2-5-9 FINANCE. Roll Call: Ayes: Sandoval, McClish, Kane, and Tveit. Nays: None. Motion carried 4-0.

b. **Ordinance 156, Second Series: Amending Section 10-23 of the Zoning Ordinance Regarding Signs (Second Reading):** MOTION BY KANE SECOND SANDOVAL APPROVING THE SECOND READING OF ORDINANCE 156, SECOND SERIES AMENDING SECTION 10-23 OF THE ZONING ORDINANCE REGARDING SIGNS. Roll Call: Ayes: McClish, Kane, Sandoval and Tveit. Nays: None. Motion carried 4-0.

c. **Resolution 2011-17: TABLED Censure of Council member LeRoy T. Schaffer.**

8. **Reports of Consultants & Staff Members:**

a. **Engineer:** No report.

b. **Attorney:** No report.

c. **Staff: Fire Department:** No report.

Public Works: No report.

Liquor Store: No report.

Police Dept: No report.

City Administrator Report: Still two vacancies on the Planning commission and will need new EDA members.

9. **Reports from Council Members:** McClish stated he would not be at the next council meeting unless he is able to get back soon enough.

10. **Report from Mayor:** Tveit said there was additional patchwork done on our streets because of the Lions donation of \$1,000. I would like to thank them again.

Earlier today, I received an email from a resident inquiring about a Community Watch program. I would like some assistance from the police department to see what type of interest there is in

the different neighborhoods about start up a program. Maybe we could have an informational meeting at the community center.

11. **Old Business:** Kane asked in regards with the current State shut down what is the status of Pederson Path. Voge said I did have discussion with MnDOT and they indicated that we should be able to continue with our bidding process.

12. **New Business:**

a. **Efficiency Report Card-City Hall:** City Clerk, Barb Held gave a quick overview of Pioneer Days. First, she thanked everyone for their help and support. Putting on a celebration takes more than one to five people; it takes a whole team effort. Last week staff got together for a re-cap of Pioneer Days. Discussing what went well and how we can improve in some areas. Everyone gave their input, which is greatly appreciated. The one area of concern is with donations, we were again down this year. Somehow, we need to start thinking of how we can generate more funding for the event. Overall, it was a success. Kane said I agree the groups work well together. Compliments to Public Works Director everyone just seems to know what to do and tasks were being done.

13. **Adjournment:** The City Council meeting adjourned at 6:25 pm.

Barbara I. Held, City Clerk

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

SPECIAL CITY COUNCIL MINUTES

JULY 12, 2011

Call to Order: Mayor Tveit called the Special City Council meeting to order at 5:00 pm at City Hall.

Roll Call: Present were Mayor Jerry Tveit, Council members, Steve Kane, Jeff Sandoval and Chris McClish. Also present were City Administrator Matt Hylan, and City Clerk Barb Held.

Mayor Tveit stated the reason we are here is to accept the resignation of LeRoy Schaffer from the City Council and declare a vacancy due to the resignation. MOTION BY SANDOVAL SECOND KANE TO ADOPT RESOLUTION 2011-18 A RESOLUTION ACCEPTING THE RESIGNATION OF LEROY SCHAFFER AND DECLARING A VACANCY. Motion carried 4-0. The notice of the vacancy will be published in the Anoka County Union this Friday and the city council will accept applications until 5:00 pm on Monday August 15, 2011.

Mayor Tveit adjourned the Special City Council Meeting at 5:01 pm.

Barbara I. Held
City Clerk

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

EMERGENCY SPECIAL CITY COUNCIL MINUTES

JULY 12, 2011

Call to Order: Mayor Tveit called the Special City Council meeting to order at 5:01 pm at City Hall.

Roll Call: Present were Mayor Jerry Tveit, Council members, Steve Kane, Jeff Sandoval and Chris McClish. Also present were City Administrator Matt Hylen, and City Clerk Barb Held.

Mayor Tveit stated the reason for the Emergency Special City Council Meeting was because of the circumstances with State Shut down and the need for electrical and plumbing inspections to continue. City Administrator stated we did have a builder who came into City Hall indicating he will need an electrical inspection soon in order to continue building. The League of MN Cities provided sample ordinances for cities to be adopted in order for builders to continue building during the State shutdown. These ordinances do have a Sunset Clause in them that state these ordinances shall be revoked without further action of the city council once the Department of Labor and Industry is funded for the 2011 fiscal year by legislative enactment of a state budget. MOTION BY KANE SECOND SANDOVAL TO ADOPT EMERGENCY ORDINANCE 157, SECOND SERIES AND EMERGENCY ORDINANCE AMENDING CHAPTER 4-1 BY ADDING THE MINNESOTA ELECTRICAL ACT TO SECTION 4-1-6 OF THE CITY CODE. Roll Call: Ayes: Kane , McClish, Sandoval and Tveit. Nays: None.

MOTION BY McCLISH SECOND KANE TO ADOPT EMERGENCY ORDINANCE 158, SECOND SERIES AND EMERGENCY ORDINANCE AMENDING CHAPTER 4-1 BY ADDING CHAPTER 4-1-7 RELATING TO PLUMBING PERMITS, PLAN AND SPECIFICATION REVIEW AND INSPECTIONS OF PLUMBING SYSTEMS. Roll Call: Ayes: Kane, Sandoval, McClish and Tveit. Nays: None.

Mayor Tveit adjourned the Special City Council Meeting at 5:07 pm.

Barbara I. Held
City Clerk

**PROPOSAL FOR TED HAGFORS
DBA TED HAGFORS INC.
400 N CHERRY
BRAHAM MN 55006**

**PROPOSAL FOR CITY OF ST. FRANCIS
PROVIDING ELECTRICAL INSPECTION SERVICES**

High school graduate 1972

2 - year community college graduate 1974

Class A journeyman's license AJ02873

I worked for family electrical contracting business, Hagfors Electric, from May 1976 until August 1986

On August 1986, I took the position of State Contract Electrical Inspector, and I am currently employed at that position.

I have previously taught code change classes to electricians for the MEA.

I have been a active member of the I.A.E.I since 1986.

Summary of skills and qualifications:

Over 35 years in the electrical trade

Contract Electrical Inspector for over 25 years, regulating the licensing of electricians, and performing inspections of electrical installations.

Experienced at working with electrical contractors, and homeowners.

I work very closely with building inspectors and fire inspectors

I have been inspecting in Anoka Co. since 1986, providing daily inspections

My goal is to continue to provide professional and thorough electrical inspections for the City of ST. FRANCIS in a timely manner.

COST OF SERVICES AND BILLING METHODS

I will provide professional electrical inspections for the city of ST. FRANCIS, at a compensation rate of 75% of fee's paid for electrical permits.

I will bill the city of ST FRANCIS twice a month for payment on inspections that have a final inspection completed.

**TED HAGFORS
DBA, TED G HAGFORS INC**



CERTIFICATE OF LIABILITY INSURANCE

OP ID: AW

DATE (MM/DD/YYYY)

07/14/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Business Insurance Brokers Affiliate of Northern Capital P.O. Box 9396 Minneapolis, MN 55440-9396 Dale Lachelt		952-996-8818 952-829-0482	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: TEDGH-1	FAX (A/C, No):
INSURED Ted G Hagfors, Inc Ted Hagfors 400 Cherry Ave N Braham, MN 55006		INSURER(S) AFFORDING COVERAGE		NAIC # 14184
INSURER A: ACUITY		INSURER B:		
INSURER C:		INSURER D:		
INSURER E:		INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			L85951	07/01/11	07/01/12	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 250,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 3,000,000
							PRODUCTS - COM/POP AGG	\$ 3,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			WC STATUTORY LIMITS	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER City of St. Francis 23340 Cree Street NW St Francis, MN 55070	CITY/STF	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Dale Lachelt
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121 East Park Square • P.O. Box 328 • Owatonna, Minnesota 55060
(507) 455-5200 • (800) 533-0472

Bond No. 1036423

Know All Men by These Presents:

That we as participants of the Minnesota Chapter of the International Association of Electrical Inspectors Master Bond Program as named on the named principal schedule attached hereto and by this reference made a part hereof as to do business in the State of Minnesota, are held and firmly bound to the State of Minnesota, in the sum of One Thousand Dollars (\$1,000.00) per principal for the benefit of persons injured or suffering financial loss by reason of failure of performance as herein specified for the payment of which, well and truly to be made, we bind ourselves, and each of us, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

This obligation is contingent upon the faithful performance of the duties of the principal under an agreement with the Minnesota Department of Labor and Industry to serve as contract electrical inspector evidenced by written contract.

Now, therefore, if said principals shall faithfully and lawfully perform all work entered into by them within the State of Minnesota, then this obligation to be void; otherwise to remain in full force and effect until July 1, 2012.

Signed this 1st day of July 2011.

Signed, sealed and delivered in the presence of:

(As to Principal)

Minnesota Chapter of the International Association of Electrical Inspectors

Principal

(As to Surety)

Jane Fisher
Sarah Winneel

Federated Mutual Insurance Company

Timothy L. Nothnagel
Timothy L. Nothnagel Attorney-in-fact

File With:

International Association of Electrical Inspectors
Minnesota Chapter
PO Box 131264
Roseville, Minnesota 55113

(Applicable acknowledgments on reverse side must be completed and power of attorney attached)



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

7533 Sunwood Drive NW, Suite 206 • Ramsey, MN 55303

Phone (763) 433-2851 • Fax (763) 427-0833

www.bolton-menk.com

July 14, 2011

Mr. Matt Hylan
City of St. Francis
23340 Cree St. NW
St. Francis, MN 55070-0730

RE: 2011 Seal Coating
City of St. Francis, Minnesota
BMI Project No. R13.103321

Dear Matt:

Enclosed please find three copies of Pay Estimate No.1 for the above referenced project. The estimate includes all work completed to date. I recommend that the Pay Estimate be approved as shown. If you agree, please sign all copies and return one each with payment to the contractor and one each to me for our files.

If you have any questions on the above, please call.

Sincerely,

BOLTON & MENK, INC.

Jared Voge, P.E.
City Engineer

JAV/jd
Enclosure

DESIGNING FOR A BETTER TOMORROW

CONTRACTOR'S PAY REQUEST
2011 SEAL COATING
CITY OF ST. FRANCIS
BMI PROJECT NO. R13.101984

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS.....	\$	132,218.00
TOTAL, COMPLETED WORK TO DATE.....	\$	145,945.74
TOTAL, STORED MATERIALS TO DATE.....	\$	-
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$	-
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	145,945.74
RETAINED PERCENTAGE (5%).....	\$	7,297.29
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS).....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	138,648.45
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES.....	\$	-
PAY CONTRACTOR AS ESTIMATE NO..... 1	\$	138,648.45

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Pearson Bros., Inc.
11079 Lamont Avenue NE
Hanover, MN 55341

By Jack E. Pearson Title President Date 7-14-11

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
BOLTON & MENK, INC., ENGINEERS, 7633 SUNWOOD DRIVE, SUITE 208, RAMSEY, MN 55303

By Jared A. Vogt Title CITY ENGINEER Date 7/14/11

APPROVED FOR PAYMENT:
Owner: CITY OF ST. FRANCIS

By Matthew Hylen Title CITY ADMINISTRATOR Date

PARTIAL PAY ESTIMATE NO.

1

2011 SEAL COATING
 CITY OF ST. FRANCIS
 BMI PROJECT NO. R13.101984

WORK COMPLETED THROUGH JULY 12, 2011

ITEM NO.	DESCRIPTION	UNIT PRICE	ESTIMATED		QUANTITY PREVIOUS ESTIMATE	QUANTITY COMPLETED TO DATE
			QUANTITY	BID AMOUNT		
1	ROUTE AND SEAL BITUMINOUS CRACK (STREETS)	\$3.00	1,250	\$3,750.00	\$ -	8,447 \$ 25,341.00
2	BITUMINOUS SEAL COATING	\$1.18	99,400	\$117,292.00	\$ -	101,493 \$ 119,761.74
3	CRACK SEAL - BITUMINOUS (TRAIL)	\$3.00	650	\$1,950.00	\$ -	281 \$ 843.00
4	4" SOLID WHITE LINE - EPOXY	\$0.52	5,375	\$2,795.00	\$ -	-
5	12" SOLID WHITE LINE - EPOXY	\$4.50	550	\$2,475.00	\$ -	-
6	4" DOUBLE SOLID YELLOW LINE -EPOXY	\$1.04	975	\$1,014.00	\$ -	-
7	4" SKIP YELLOW LINE - EPOXY (PAINT ONLY - 10:40 RATIO)	\$0.52	275	\$143.00	\$ -	-
8	WHITE LEFT TURN ARROW - EPOXY	\$150.00	6	\$900.00	\$ -	-
9	WHITE RIGHT TURN ARROW - EPOXY	\$150.00	6	\$900.00	\$ -	-
10	WHITE LEFT TURN/THRU ARROW - EPOXY	\$200.00	2	\$400.00	\$ -	-
11	WHITE RIGHT TURN/THRU ARROW - EPOXY	\$200.00	2	\$400.00	\$ -	-
12	HANDICAPPED SYMBOL - EPOXY	\$200.00	1	\$200.00	\$ -	-

TOTAL: \$132,219.00 \$ - \$ 145,945.74

General Meeting July 10, 2011

Dean Kapler, Bryant Loudon, Kelly Mortensen, Brian McDonough, John Fraune, Barry McDonough, Kim Swenson, Nick Berglund, Carl Johnson, Edwin Griego, Renee Griego, Buddy Vangelof, Jen McDonough, Jon Faanes, Angie Bauer, Chris Robinette, Dave Jorgenson, John Marshall

Kelly-33 total calls last month, 9 fire calls, 2 PI. Nothing to report on maps. Rescue scheduling good through September. Discussed lock boxes on trucks and how to access them. Edwin will verify that the code is correct on the trucks.

Brian- Fire station safety- have to work on getting up to OSHA standards: cords laying on the floor. Storage area is also a concern: getting up there, shelving, unused gear storage. Supplies seem to be in good order. We do need paper towels. We do not have any current new hires. Buddy stated that the safety guy from the city wrote a grant for the storage area and it was denied. Paul from the city knows about the storage and roof issues. Buddy stated that the roof is/is not budgeted for.

Dan (not present-reported by Dean)- 14 SCBA's in service, 3 good ones are still in the SCBA room, 5 units that are out of service. Dan will verify repair prices. Zip ties are needed. SCBA's will be gone through again this month. Will start to incorporate changing batteries 2x a year to correlate with day light savings time.

Edwin- Generator on Engine 2 is still out, new scene light is being ordered, alley light on chiefs truck doesn't work, door codes verified. Edwin will check for bolt cutters. Will not be drawing for rescue until September. Code will be verified that the code is 753. Located on officers seat on left hand side.

Dean- After the first of August the trucks will be cycling for maintenance in the bus garage. Possibly due for a new roof, and floor is chipped.

Carl-All radios are accounted for, he would like to order hand mics, ordered 4 helmets. Asked about what to do with old rescue gear it will be inventory and used for back up. Anything wrong with gear please let him know.

Barry- Ordered helmet and clip tags will be done by July 11th. Went through the rescue bags noticed that we do not have window punches in the medical bags.

Bryant- Would like to purchase a Fortuna. Will get a formal quote from Dan Bernardy on price. Would like to get wireless routed into the meeting room. Everything is purchased, just needs to be wired in. Training records are working on being up to date- 8 people have outstanding certifications that need to be up to date.

Fire Marshall- 2 investigations done; powerline down and an apt fire call due to cooking food on stove. No injuries, Brain and Edwin were officers and IC, they both did a great job. Carl and Kim are on the FIT Team and did an investigation at the Ham lake fire. Holiday fire calls need to be called out for mutual aid right away. City of St Francis does not require a key unless it is a sprinkled building. Kim checked into cameras for the trucks the camera is \$69, plus SD cards, and a charging station.

Payroll- John goes straight off of the Google Calendar for payroll. A new subject line needs to be created to say that you covered ½ a shift. Payroll will go in this week.

Response Guidelines

- Domestic/violence/weapons
 - Dean attended PD meeting. If there is a call(violent scenes) that comes across that has any type of violence we should stage one block away, and do not come upon the scene with sirens. Communication will be continued on 2800.
- Rescue slow to routine/cancel- PD may either be slow us to routine or cancel to coordinate with Allina. If you do not feel that something is right let Dean know about it. DO NOT call the Police Department. If it is a fire call that is cancelled, still proceed with one vehicle. If a car fire; make, model, and plate number. If a public building still go for a report.

Training Opportunities

FMO Training

- Phase 1 will be driving, one to one driving sessions as according to hand out.
- Phase 2 will be pumps on August 6th, as according to hand out.
- Pump Practice August 8th.
- Certification Test August 15th.
- ICS Training August 1st at 6pm-3hrs. Charlie Thompson will be teaching the class. It will be starting with NIMS and going all the way up. RSVP to Bryant. Everyone is welcome to attend that class. Not Mandatory.
- The home in Now Then is no longer available for burn training.

Duty Officer

- Trial Period
 - Day time is a struggle. Trial period would start during the evenings. Would be a week at a time. Do a scene size up and make decisions.
 - Will wait to discuss further at the next officers meeting.
 - Pay is a concern.

Truck Replacement

- Buddy found a company that does truck refurbishing. Met with Emergency Apparatus. Approx cost \$150, 000, they plan on coming out Wednesday around noon. In the idea gathering stage.

Pump Testing

- Edwin will coordinate the pump testing schedule. There will not be more than one truck out of service at one time.

Generator is still out on Engine 2. Dean talked to EAM, and a decision needs to be made on what will happen with the generator.

Newsletter

- Rescue schedule will be added. If you have anything that is needing to be shared with the department email Dean. Possibly add training pictures.

Night to Unite August 2, 2011

- Class A uniforms to be worn

Dean's Schedule

- Vacation July 16-24. Kelly will be the primary contact.

Booster Days is next weekend. 9:30 is line up, parade is at 11:00. Be here at 8:30.

Governors Day sign up is due by July 15, 2011 to Kim.

Picnic is August 6, 2011 at 2pm.

Pioneer Days \$3,278 profit. County Market donated \$1500. Kelly will order a plaque for a special thank you to County Market.



PAYMENT BATCH AP 07-18-11

ACE SOLID WASTE, INC.

07/01/2011	8601610	E 101-42110-384	Refuse/Garbage Disposal	7/1/11 - 7/31/11	14.24
07/01/2011	8601610	E 101-42210-384	Refuse/Garbage Disposal	7/1/11 - 7/31/11	14.23
07/01/2011	8601610	E 101-43100-384	Refuse/Garbage Disposal	7/1/11 - 7/31/11	41.11
07/01/2011	8601610	E 101-43210-384	Refuse/Garbage Disposal	7/1/11 - 7/31/11	46.58
07/01/2011	8601610	E 101-45200-384	Refuse/Garbage Disposal	7/1/11 - 7/31/11	41.11
07/01/2011	8601610	E 601-49440-384	Refuse/Garbage Disposal	7/1/11 - 7/31/11	78.74
07/01/2011	8601610	E 602-49490-384	Refuse/Garbage Disposal	7/1/11 - 7/31/11	78.74
07/01/2011	8601610	E 609-49750-384	Refuse/Garbage Disposal	7/1/11 - 7/31/11	131.64
07/01/2011	8603584	E 101-42210-384	Refuse/Garbage Disposal	SPECIAL EVENT	165.79
07/01/2011	8603584	E 230-49990-441	Miscellaneous	SPECIAL EVENT	441.18
					\$1,053.36

AIRGAS NORTH CENTRAL

06/30/2011	105403277	E 101-43100-217	Other Operating Supplies	METAL CUTTING/TORCH GAS	3.95
06/30/2011	105403277	E 101-43210-217	Other Operating Supplies	METAL CUTTING/TORCH GAS	3.95
06/30/2011	105403277	E 101-45200-217	Other Operating Supplies	METAL CUTTING/TORCH GAS	3.95
06/30/2011	105403277	E 601-49440-217	Other Operating Supplies	METAL CUTTING/TORCH GAS	3.94
06/30/2011	105403277	E 602-49490-217	Other Operating Supplies	METAL CUTTING/TORCH GAS	3.94
					\$19.73

AMERIPRIDE LINEN & APPAREL SER

07/07/2011	1000885746	E 609-49750-219	Rug Maintenance	RUG MAINT	46.23
					\$46.23

BERNICK COMPANIES, THE

07/01/2011	50571	E 609-49751-252	Beer For Resale	BEER	286.50
					\$286.50

BGS (BARNA GUZY)

06/30/2011	84554	E 101-41600-312	Criminal Legal Fees	PROSECUTION/MISC	4,864.00
06/30/2011	84584	E 101-41600-304	Civil Legal Fees	MUNICIPAL	1,800.00
06/30/2011	84585	E 101-41600-304	Civil Legal Fees	GENERAL LABOR	39.00
06/30/2011	84586	E 101-41600-312	Criminal Legal Fees	SCHAFFER	390.00
					\$7,093.00

BOLTON & MENK, INC.

06/20/2011	0140278	G 602-16500	Construction in Progress	AMBASSADOR TRUNK UTILITY II	3,607.50
06/20/2011	0140279	E 226-45100-303	Engineering Fees	PEDERSON PATH DESIGN	7,712.50
06/20/2011	0140280	E 101-43100-303	Engineering Fees	RIVER CROSSING STUDY	550.00
06/20/2011	0140281	E 602-49490-303	Engineering Fees	WWTF CHEMICAL FEED STRUC	139.50
06/20/2011	0140282	E 101-41910-303	Engineering Fees	2011 GEN ENGINEERING	1,452.00
06/20/2011	0140282	E 101-43100-303	Engineering Fees	2011 GEN ENGINEERING	910.00
06/20/2011	0140282	E 602-49490-303	Engineering Fees	2011 GEN ENGINEERING	139.50
06/20/2011	0140283	E 101-43100-303	Engineering Fees	2011 STATE AID	825.00

06/20/2011	0140284	E 101-43100-303	Engineering Fees	2011 SEAL COATING	2,285.00
06/20/2011	0140285	E 101-43100-303	Engineering Fees	2011 SAFE ROUTES TO SCHOOL	950.00
06/20/2011	0140286	G 803-22044	Esc-Rum River Bluffs	RUM RIVER BLUFFS	220.00
					\$18,791.00

BRAUN INTERTECCORPORATION

06/23/2011	335640	G 602-16500	Construction in Progress	230TH ST /IVYWOOD IMPS	370.00
					\$370.00

CHISAGO LAKES DISTRIBUTING CO.

07/04/2011	449404	E 609-49751-252	Beer For Resale	BEER	507.95
07/04/2011	449405	E 609-49751-254	Miscellaneous Merchandise	MISC	20.50
					\$528.45

COCA COLA REFRESHMENTS

07/11/2011	0178092616	E 609-49751-254	Miscellaneous Merchandise	MISC	225.40
					\$225.40

COLONIAL INSURANCE

06/25/2011	7129661-0705775	G 101-21710	Other Deductions	MONTHLY PREMIUM	297.08
					\$297.08

CONNEXUS ENERGY

06/24/2011	300505.0711	E 230-49990-441	Miscellaneous	4020 ST FRANCIS BLVD PARK C	89.76
					\$89.76

COUNTY MARKET - CITY ACCOUNT

06/30/2011	227-0611	E 101-45200-212	Motor Fuels	FUEL ACCT #227	140.08
					\$140.08

COURIER, THE

07/07/2011	35417	E 101-43210-441	Miscellaneous	RECYCLING	89.00
07/07/2011	35417	E 230-49990-441	Miscellaneous	PIONEER DAYS	157.50
					\$246.50

CRYSTAL SPRINGS ICE

06/28/2011	23865	E 609-49751-254	Miscellaneous Merchandise	ICE	211.70
07/02/2011	23959	E 609-49751-254	Miscellaneous Merchandise	ICE	228.00
07/05/2011	24022	E 609-49751-254	Miscellaneous Merchandise	ICE	101.70
07/09/2011	24108	E 609-49751-254	Miscellaneous Merchandise	ICE	128.80
					\$670.20

DAHLHEIMER DIST. CO. INC.

06/02/2011	50590	E 609-49751-252	Beer For Resale	CHANGE ON TOTAL	3.60
06/29/2011	54034	E 609-49751-252	Beer For Resale	BEER	11,965.96
06/29/2011	54034	E 609-49751-254	Miscellaneous Merchandise	MISC	178.00
07/07/2011	55059	E 609-49751-252	Beer For Resale	BEER	12,851.85
07/07/2011	55059	E 609-49751-254	Miscellaneous Merchandise	MISC	220.00
07/07/2011	55059	E 609-49751-255	N/A Products	N/A	31.00
					\$25,250.41

DAY DISTRIBUTING CO.

07/08/2011	608241	E 609-49751-252	Beer For Resale	BEER	3,784.40
					\$3,784.40

DEPT OF EMPLOYMENT AND

07/08/2011	07984331.0711	E 101-41400-441	Miscellaneous	UNEMPLOYMENT BENEFITS	4,356.00
					\$4,356.00

DEX MEDIA EAST LLC

07/05/2011	110097517.0711	E 609-49750-340	Advertising	AD	64.05
					\$64.05

DUSTCOATING, INC.

07/07/2011	CD201114921	E 101-43100-407	Gravel Repair & Maint	ROADSAVER	12,518.72
					\$12,518.72

ECM PUBLISHERS, INC.

07/08/2011	IQ 01757005	E 226-45100-441	Miscellaneous	LEGAL AD PEDERSON PATH	891.75
07/08/2011	IQ 01787083	E 101-41400-351	Legal Notices Publishing	LEGAL NOTICE OF PUBLIC HEAL	41.00
07/08/2011	IQ 01787084	E 101-41400-351	Legal Notices Publishing	LEGAL ORD 155	102.50
07/08/2011	IQ 01787085	E 101-41400-351	Legal Notices Publishing	LEGAL ORD 156	1,137.75
					\$2,173.00

ENVENTIS

07/01/2011	737705.0711	E 101-41940-210	Operating Supplies	PHONE	221.55
07/01/2011	737705.0711	E 101-42110-321	Telephone	PHONE	257.06
07/01/2011	737705.0711	E 101-42210-321	Telephone	PHONE	36.59
07/01/2011	737705.0711	E 101-43100-321	Telephone	PHONE	36.68
07/01/2011	737705.0711	E 101-45200-321	Telephone	PHONE	36.59
07/01/2011	737705.0711	E 601-49440-321	Telephone	PHONE	36.59
07/01/2011	737705.0711	E 602-49490-321	Telephone	PHONE	36.59
07/01/2011	737705.0711	E 609-49750-321	Telephone	PHONE	73.19
					\$734.84

EXTREME BEVERAGE

07/01/2011	W-390119	E 609-49751-254	Miscellaneous Merchandise	MISC	315.00
					\$315.00

FREEDOM SERVICES, INC.-FD

07/07/2011	14552	G 101-21706	Flex Account	MONTHLY PREMIUMS	692.06
07/07/2011	14552	G 101-21708	Health Premium	MONTHLY PREMIUMS	2,191.88
					\$2,883.94

FREEDOM SERVICES, INC.-MA

07/07/2011	14553	E 101-41540-301	Auditing and Acct'g Services	MONTHLY ADMIN FEE	105.20
					\$105.20

G&K SERVICES, INC

		E 601-49440-402	Janitorial Service	CREDIT TAKEN AS A CHECK	69.66
07/01/2011	1043754035	E 601-49440-402	Janitorial Service	MATS	85.09
					\$154.75

GERDIN AUTO SERVICE, INC.

06/13/2011	57543	E 230-49990-441	Miscellaneous	2008 TRAILER FLOAT	134.88
					\$134.88

GOPHER STATE ONE-CALL

07/01/2011	15967	E 601-49440-442	Gopher State	JUNE TICKETS	59.45
07/01/2011	15967	E 602-49490-442	Gopher State	JUNE TICKETS	59.45
					\$118.90

GRANITE CITY JOBBING CO.

06/28/2011	686697	E 609-49750-210	Operating Supplies	OPERATING	138.81
06/28/2011	686697	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
06/28/2011	686697	E 609-49751-255	N/A Products	N/A	766.16
06/28/2011	686697	G 101-20810	Sales Tax Payable	SALES TAX	(0.78)
07/06/2011	687555	E 609-49750-210	Operating Supplies	OPERATING	36.95
07/06/2011	687555	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
07/06/2011	687555	E 609-49751-254	Miscellaneous Merchandise	MISC	33.55
07/06/2011	687555	E 609-49751-256	Tobacco Products For Resale		691.28
07/06/2011	687555	G 101-20810	Sales Tax Payable	SALES TAX	(0.39)
					<u>\$1,674.08</u>

INNOVATIVE OFFICE SOLUTIONS, L

07/11/2011	WO-10661053-1	E 101-41400-200	Office Supplies	PAPER	74.08
					<u>\$74.08</u>

INTERNAT'L INST OF MUNI CLERKS

06/28/2011	4767.0711	E 101-41400-433	Dues and Subscriptions	ANNUAL MEMBERSHIP FEE	135.00
					<u>\$135.00</u>

ISD #15

07/07/2011	207	E 101-43100-221	Vehicle Repair & Maintenance	2002 CHEV SILVERADO 1550	17.94
07/07/2011	207	E 101-45200-221	Vehicle Repair & Maintenance	2002 CHEV SILVERADO 1550	17.94
07/07/2011	207	E 601-49440-221	Vehicle Repair & Maintenance	2002 CHEV SILVERADO 1550	17.94
07/07/2011	207	E 602-49490-221	Vehicle Repair & Maintenance	2002 CHEV SILVERADO 1550	17.93
07/07/2011	208	E 601-49440-221	Vehicle Repair & Maintenance	2011 DODGE	344.13
07/07/2011	209	E 101-45200-218	Equipment Repair & Maintenance	2007 BELLOWS - TRANS GIANT	37.75
					<u>\$453.63</u>

JJ TAYLOR DISTRIBUTING

06/29/2011	1556068	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
06/29/2011	1556068	E 609-49751-252	Beer For Resale	BEER	159.90
					<u>\$162.90</u>

JOHNSON BROS WHLSE LIQUOR

06/29/2011	1086039	E 609-49751-206	Freight and Fuel Charges	FREIGHT	108.05
06/29/2011	1086039	E 609-49751-251	Liquor For Resale	LIQUOR	4,806.88
06/29/2011	1086040	E 609-49751-206	Freight and Fuel Charges	FREIGHT	29.40
06/29/2011	1086040	E 609-49751-253	Wine For Resale	WINE	833.60
06/29/2011	1086041	E 609-49751-206	Freight and Fuel Charges	FREIGHT	11.76
06/29/2011	1086041	E 609-49751-253	Wine For Resale	WINE	167.92
07/06/2011	1090552	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.41
07/06/2011	1090552	E 609-49751-251	Liquor For Resale	LIQUOR	309.68
07/06/2011	1090553	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.23
07/06/2011	1090553	E 609-49751-253	Wine For Resale	WINE	314.75
07/07/2011	502292	E 609-49751-206	Freight and Fuel Charges	CREDIT	(1.47)
07/07/2011	502292	E 609-49751-253	Wine For Resale	CREDIT	(32.00)
					<u>\$6,566.21</u>

LEAGUE OF MN CITIES

06/21/2011	152283	E 101-41110-208	Training and Instruction	JERRY TVEIT - 2011 ANNUAL CC	350.00
07/01/2011	200051125.0711	E 101-43100-360	Insurance	NEWSTROM CLAIM	112.66
07/06/2011	37441	E 230-49990-441	Miscellaneous	QUARTERLY - FIREWORKS	250.00
07/12/2011	071211	E 101-41400-433	Dues and Subscriptions	DIRECTORY OF MN CITY OFFICI	54.60

\$767.26

MCDONALD DIST CO.

06/30/2011	276184	E 609-49751-254	Miscellaneous Merchandise	MISC	34.00
06/30/2011	276184	E 609-49751-255	N/A Products	N/A	63.00
06/30/2011	276185	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
06/30/2011	276185	E 609-49751-252	Beer For Resale	BEER	6,456.40
07/07/2011	276735	E 609-49751-254	Miscellaneous Merchandise	MISC	34.00
07/07/2011	276735	E 609-49751-255	N/A Products	N/A	31.50
07/07/2011	276736	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
07/07/2011	276736	E 609-49751-252	Beer For Resale	BEER	13,401.10
					<hr/>
					\$20,026.00

METRO WEST INSPECTIONS SERVICE

07/10/2011	071011	E 101-42400-311	Contract	JUNE 2011 BILLINIGS	1,790.24
					<hr/>
					\$1,790.24

MN GFOA

		E 101-41500-208	Training and Instruction	CONFERENCE-MULVIHILL	225.00
					<hr/>
					\$225.00

MN MUNICIPAL UTILITIES ASSOC.

07/01/2011	37536	E 101-41400-311	Contract	3RD QTR SAFETY	416.87
07/01/2011	37536	E 101-42110-311	Contract	3RD QTR SAFETY	416.87
07/01/2011	37536	E 101-42210-311	Contract	3RD QTR SAFETY	416.87
07/01/2011	37536	E 101-43100-311	Contract	3RD QTR SAFETY	625.31
07/01/2011	37536	E 101-45200-311	Contract	3RD QTR SAFETY	625.31
07/01/2011	37536	E 601-49440-311	Contract	3RD QTR SAFETY	625.31
07/01/2011	37536	E 602-49490-311	Contract	3RD QTR SAFETY	625.31
07/01/2011	37536	E 609-49750-311	Contract	3RD QTR SAFETY	416.90
					<hr/>
					\$4,168.75

NORTHLAND TRUST SERVICES, INC.

06/07/2011	STFR06A.0711	E 601-47000-611	Bond Interest	DEBT PAYMENT 2006A	19,782.00
06/07/2011	STFR06A.0711	E 602-47000-611	Bond Interest	DEBT PAYMENT 2006A	24,178.00
06/07/2011	STFR10A	E 602-47000-611	Bond Interest	DEBT PAYMENT 2010	41,186.99
06/07/2011	STFR10A	E 602-47000-620	Fiscal Agent's Fees	DEBT PAYMENT 2010	425.00
06/07/2011	STRA07A	E 311-47000-611	Bond Interest	DEBT PAYMENT 2007 A	19,541.25
06/07/2011	STRA07A	E 601-47000-611	Bond Interest	DEBT PAYMENT 2007 A	26,522.44
06/07/2011	STRA07A	E 602-47000-611	Bond Interest	DEBT PAYMENT 2007 A	32,416.31
					<hr/>
					\$164,051.99

NORTHWEST ASSOC. CONSULTANTS

07/06/2011	19839	E 101-41910-311	Contract	2011 TECH ASSISTANCE - CITY I	5,181.92
07/06/2011	19840	E 101-41910-311	Contract	2011 TECH ASSISTANCE-MEETII	200.00
					<hr/>
					\$5,381.92

OLSON POWER AND EQUIPMENT, INC

07/01/2011	68391	E 101-43100-218	Equipment Repair & Maintenance	68391 SERVICE TICKET	(120.22)
07/01/2011	72041	E 101-43100-218	Equipment Repair & Maintenance	PTO SHAFT	1,222.01
					<hr/>
					\$1,101.79

PAUSTIS & SONS

06/27/2011	8309741-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.25
06/27/2011	8309741-IN	E 609-49751-253	Wine For Resale	WINE	302.00

\$307.25

PHILLIPS WINE & SPIRITS CO.

06/29/2011	2089855	E 609-49751-206	Freight and Fuel Charges	FREIGHT	72.03
06/29/2011	2089855	E 609-49751-251	Liquor For Resale	LIQUOR	4,823.12
06/29/2011	2089856	E 609-49751-206	Freight and Fuel Charges	FREIGHT	94.08
06/29/2011	2089856	E 609-49751-253	Wine For Resale	WINE	2,543.25
06/29/2011	2089857	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.47
06/29/2011	2089857	E 609-49751-254	Miscellaneous Merchandise	MISC	33.99
06/30/2011	3461922	E 609-49751-206	Freight and Fuel Charges	CREDIT	(7.35)
06/30/2011	3461922	E 609-49751-254	Miscellaneous Merchandise	CREDIT	(172.00)
07/06/2011	2092879	E 609-49751-206	Freight and Fuel Charges	FREIGHT	14.70
07/06/2011	2092879	E 609-49751-251	Liquor For Resale	LIQUOR	848.53
07/06/2011	2092880	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.41
07/06/2011	2092880	E 609-49751-253	Wine For Resale	WINE	96.15
07/06/2011	2092881	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.47
07/06/2011	2092881	E 609-49751-254	Miscellaneous Merchandise	MISC	41.95
					<hr/>
					\$8,395.80

PREMIUM WATERS, INC.

06/30/2011	453056-06-11	E 101-42210-311	Contract	WATER	19.24
					<hr/>
					\$19.24

PROFESSIONAL DESIGN GROUP INC

06/30/2011	3993	E 402-41940-520	C-O-L Building & Structures	SCHEMATIC DESIGN PHASE DO	32,868.87
					<hr/>
					\$32,868.87

QUALITY WINE & SPIRITS

07/06/2011	478968-00	E 609-49751-206	Freight and Fuel Charges	FREIGHT	82.80
07/06/2011	478968-00	E 609-49751-251	Liquor For Resale	LIQUOR	4,899.55
					<hr/>
					\$4,982.35

QUILL CORPORATION

06/22/2011	5031476	E 101-41400-200	Office Supplies	OFFICE SUPPLIES	38.46
06/22/2011	5031476	E 230-49990-441	Miscellaneous	OFFICE SUPPLIES	17.83
					<hr/>
					\$56.29

QWEST

07/01/2011	8624 622.0711	E 101-41940-321	Telephone	07/01/11 - 07/31/11	90.02
07/01/2011	8624 622.0711	E 101-42110-321	Telephone	07/01/11 - 07/31/11	75.03
07/01/2011	8624 622.0711	E 101-42210-321	Telephone	07/01/11 - 07/31/11	75.03
07/01/2011	8624 622.0711	E 101-43100-321	Telephone	07/01/11 - 07/31/11	15.01
07/01/2011	8624 622.0711	E 101-45200-321	Telephone	07/01/11 - 07/31/11	15.01
07/01/2011	8624 622.0711	E 601-49440-321	Telephone	07/01/11 - 07/31/11	15.01
07/01/2011	8624 622.0711	E 602-49490-321	Telephone	07/01/11 - 07/31/11	15.01
					<hr/>
					\$300.12

RAMSEY, CITY OF

06/29/2011	19833	E 101-42110-217	Other Operating Supplies	LT KATERS COMPUTER WORK	167.50
					<hr/>
					\$167.50

SCHARBER & SONS

06/08/2011	1075062	E 101-45200-217	Other Operating Supplies	72 HL BLADE	76.92
					<hr/>
					\$76.92

SEELYE PLASTICS

07/01/2011	SI+0058855	E 601-49440-233	Water Treatment Plant Maint	PARTS	1,248.30
					<u>\$1,248.30</u>

SOUTHERN WINE & SPIRITS OF MN

06/29/2011	1494843	E 609-49751-206	Freight and Fuel Charges	FREIGHT	2.50
06/29/2011	1494843	E 609-49751-251	Liquor For Resale	LIQUOR	356.70
					<u>\$359.20</u>

THE AMERICAN BOTTLING COMPANY

07/01/2011	2449907548	E 609-49751-254	Miscellaneous Merchandise	MISC	311.55
					<u>\$311.55</u>

THORPE DISTRIBUTING COMPANY

07/01/2011	646085	E 609-49751-252	Beer For Resale	BEER	97.00
					<u>\$97.00</u>

TURTLE RIDGE TOWNHOMES

07/12/2011	071211	E 250-49200-444	Refund & Reimbursement	TIF 1ST HALF 2011 PMT	6,921.61
					<u>\$6,921.61</u>

UNIFORMS UNLIMITED

06/29/2011	82225	E 101-42110-217	Other Operating Supplies	TASER CARTRIDGES	267.38
					<u>\$267.38</u>

VAN PAPER COMPANY

06/13/2011	201128-00	E 101-43100-217	Other Operating Supplies	ROLL LINER	12.65
06/13/2011	201128-00	E 101-45200-217	Other Operating Supplies	ROLL LINER	12.64
06/13/2011	201128-00	E 601-49440-217	Other Operating Supplies	ROLL LINER	12.65
06/13/2011	201128-00	E 602-49490-217	Other Operating Supplies	ROLL LINER	12.65
					<u>\$50.59</u>

VINOCOPIA, INC.

06/28/2011	0041368-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	12.00
06/28/2011	0041368-IN	E 609-49751-254	Miscellaneous Merchandise	MISC	147.00
06/28/2011	0041369-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	20.00
06/28/2011	0041369-IN	E 609-49751-253	Wine For Resale	WINE	240.00
06/28/2011	0041369-IN	E 609-49751-254	Miscellaneous Merchandise	MISC	220.50
					<u>\$639.50</u>

VISI

06/30/2011	1894504.0711	E 101-42110-321	Telephone	EMAIL	40.00
07/07/2011	1900619	E 101-42110-321	Telephone	EMAIL 07/07/11 TO 08/07/11	40.00
					<u>\$80.00</u>

WATER LABORATORIES INC.

07/05/2011	2445	E 602-49490-313	Sample Testing	TESTS	264.00
					<u>\$264.00</u>

WIRTZ BEVERAGE MN

06/30/2011	594551	E 609-49751-206	Freight and Fuel Charges	FREIGHT	203.00
06/30/2011	594551	E 609-49751-251	Liquor For Resale	LIQUOR	7,901.45
06/30/2011	594551	E 609-49751-253	Wine For Resale	WINE	4,604.75
07/06/2011	835140	E 609-49751-206	Freight and Fuel Charges	CREDIT	(43.50)
07/06/2011	835140	E 609-49751-253	Wine For Resale	CREDIT	(3,118.50)
07/07/2011	597645	E 609-49751-206	Freight and Fuel Charges	FREIGHT	26.10

07/07/2011	597645	E 609-49751-251	Liquor For Resale	LIQUOR	1,696.95
07/07/2011	597645	E 609-49751-253	Wine For Resale	WINE	439.50
					<u>\$11,709.75</u>
					<u><u>\$358,153.45</u></u>

FUND SUMMARY

101 GENERAL FUND	\$49,403.52
226 PEDERSON PATH FUND	\$8,604.25
230 PIONEER DAYS	\$1,091.15
250 TURTLE RIDGE TIF	\$6,921.61
311 G.O. BONDS - 2007A	\$19,541.25
402 CAPITAL EQUIPMENT	\$32,868.87
601 WATER FUND	\$48,901.25
602 SEWER FUND	\$103,576.42
609 MUNICIPAL LIQUOR FUND	\$87,025.13
803 ESCROW	\$220.00
Total	<u><u>358,153.45</u></u>

CITY OF ST. FRANCIS
7/18/2011

Checks cut since last Council Meeting

<u>Check Date</u>	<u>Check Number</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
		TOTAL		<u>0.00</u>

Disbursements via Debits to Checking account

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
07/07/11	U.S. Treasurer	Federal Payroll Tax	14,896.59
07/07/11	P.E.R.A.	P.E.R.A.	11,557.19
07/07/11	ING	Deferred Comp	770.00
07/07/11	ICMA	Deferred Comp	790.00
07/07/11	MN State Treasurer	State Payroll Tax	3,303.25
	TOTAL		<u>31,317.03</u>

**CITY OF ST. FRANCIS
ST. FRANCIS, MN**

RESOLUTION 2011-19

**A RESOLUTION SETTING THE 2011
YEARLY RATE FOR THE DISPOSAL OF
EXCESS PERSONAL PROPERTY**

WHEREAS, Section 8-7-3 of the St. Francis City Code entitled "Disposal of Excess Property" outlines the procedure for disposal of City owned property having a total estimated value less than ten thousand dollars as follows:

8-7-3: DISPOSAL OF EXCESS PROPERTY. (Ord. 33, SS, 1-3-1995)

A. Declaration of Surplus and Authorizing Sale of Property. The City Administrator may, from time to time, inform the Council that certain personal property or real property owned by the City is no longer needed for a municipal purpose and should be sold or disposed of. By action of the Council, said property may be declared surplus, the value estimated and City Administrator authorized to dispose of said property in the manner stated herein. (Ord. 104, SS, 11-20-2006)

1. Surplus Personal Property with a Total Estimated Value of Less than Ten Thousand Dollars (\$10,000.00). If property is declared surplus by the Council and assigned an estimated value less than ten thousand (\$10,000.00), the City Administrator may sell or dispose of surplus property through negotiated sale, quotation, auction or other means as provided by the Council in a rate resolution establishing the procedure to apply surplus property based on the estimated surplus amount. (Ord. 104, SS, 11-20-2006)

WHEREAS, this Resolution is intended to serve as the "rate resolution establishing the procedure to apply surplus property based on the estimated surplus amount."

WHEREAS, this Resolution is intended to apply to the disposal of personal property and is not to be viewed as authorizing or applying to the disposal of real property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Francis that the approximate value of the rate resolution for the year 2011 is assigned as follows:

Surplus Personal Property Total Estimated Value

Less than Two Hundred
Fifty Dollars (\$250)The City Administrator may dispose of said surplus property through negotiated sale, quotation, electronic selling process, auction, newspaper ad indicating best offer or other means as determined by the City Administrator except to the extent that specific or other means are directed by Council.

Two Hundred Fifty-one Dollars
to Five Hundred Dollars (\$251-\$500) City Administrator will dispose of said surplus property through negotiated sale, quotation, electronic selling process, newspaper ad indicating estimated price or best offer or auction or any other means directed by Council.

Five Hundred One Dollars
to One Thousand Dollars (\$501-\$1,000) City Administrator will dispose of said surplus property through negotiated sale, quotation, electronic selling process, newspaper ad indicating estimated price or auction or any other means directed by Council.

BE IT FURTHER RESOLVED that the City Staff is hereby authorized to dispose of said property pursuant to City Code Requirements.

BE IT FURTHER RESOLVED that this Resolution shall continue in effect until superseded by a subsequent Resolution Setting the Rate Resolution For the Disposal of Excess Personal Property.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS
__ DAY OF _____, 2011.

APPROVED:

Jerry Tveit
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk/Treasurer

535876_1



BOLTON & MENK, INC.[®]

Consulting Engineers & Surveyors

7533 Sunwood Drive NW, Suite 206 • Ramsey, MN 55303

Phone (763) 433-2851 • Fax (763) 427-0833

www.bolton-menk.com

MEMORANDUM

Date: July 14, 2011
To: Honorable Mayor Tveit and Members of the City Council
City of St. Francis
From: *JAV* Jared Voge, P.E.
City Engineer
Subject: Pederson Path Improvements
St. Francis, Minnesota
BMI Project No: R13.102003

On Wednesday, July 13, 2011 two bids were received on the above referenced project. The bids range from a low bid in the amount of \$308,301.62 to a high bid in the amount of \$331,256.68. A Bid Abstract has been enclosed for your information. We recommend that the Pederson Path Improvements project be awarded to Peterson Company, Inc., Chisago City, MN in the amount of \$308,301.62.

If you have any questions on the above, please call.

JAV/jd

Enclosure

ABSTRACT OF BIDS
 PEDERSON PATH IMPROVEMENTS
 CITY OF ST. FRANCIS, MN
 S.P. 235-090-002
 BMI PROJECT NO.: R13.102003

DATE: 7/13/2011

ITEM NO.	MN/DOT SPEC.	ITEM	TOTAL QUANTITY	UNIT	Peterson Companies, Inc. Chicago City, MN		Knife River Corporation Sauk Rapids, MN		
					Unit Price	Amount	Unit Price	Amount	
SECTION A: PEDERSON PATH									
1	2021.501	MOBILIZATION	1.00	LUMP SUM	\$17,000.00	\$17,000.00	\$8,500.00	\$8,500.00	
2	2101.502	CLEARING	63	TREE	\$75.00	\$4,725.00	\$80.00	\$5,040.00	
3	2101.507	GRUBBING	63	TREE	\$30.00	\$1,890.00	\$60.00	\$3,780.00	
4	2104.501	REMOVE CURB AND GUTTER	20	LIN FT	\$7.00	\$140.00	\$9.00	\$180.00	
5	2104.505	REMOVE BITUMINOUS PAVEMENT	376	SQ YD	\$3.00	\$1,128.00	\$3.50	\$1,316.00	
6	2104.505	REMOVE CONCRETE PAVEMENT	22	SQ YD	\$18.00	\$396.00	\$8.00	\$176.00	
7	2104.509	REMOVE HYDRANT	1	EACH	\$20.00	\$20.00	\$350.00	\$350.00	
8	2104.511	SAWING CONCRETE PAVEMENT	16	LIN FT	\$5.00	\$80.00	\$6.00	\$96.00	
9	2104.513	SAWING BIT PAVEMENT (FULL DEPTH)	599	LIN FT	\$2.50	\$1,497.50	\$3.50	\$2,096.50	
10	2105.501	COMMON EXCAVATION (P)	1,188	CU YD	\$10.00	\$11,880.00	\$8.00	\$9,504.00	
11	2105.507	SUBGRADE EXCAVATION (EV)	400	CU YD	\$8.00	\$3,200.00	\$8.00	\$3,200.00	
12	2105.522	SELECT GRANULAR BORROW (CV)	725	CU YD	\$17.48	\$12,673.00	\$18.20	\$13,195.00	
13	2105.525	TOPSOIL BORROW (LVI)	533	CU YD	\$14.00	\$7,462.00	\$16.00	\$8,528.00	
14	2105.604	GEOTEXTILE FABRIC TYPE V	1,500	SO YD	\$1.50	\$2,250.00	\$2.00	\$3,000.00	
15	2118.501	AGGREGATE SURFACING CLASS 5	21	TON	\$15.00	\$315.00	\$44.75	\$939.75	
16	2123.501	COMMON LABORERS	12	HOUR	\$75.00	\$900.00	\$67.00	\$804.00	
17	2123.507	1.5 CU YD SHOVEL	8	HOUR	\$130.00	\$1,040.00	\$130.00	\$1,040.00	
18	2123.509	DOZER	8	HOUR	\$130.00	\$1,040.00	\$115.00	\$920.00	
19	2123.510	12 CU YD TRUCK	8	HOUR	\$80.00	\$640.00	\$82.00	\$656.00	
20	2123.610	SKID LOADER	8	HOUR	\$100.00	\$800.00	\$85.00	\$680.00	
21	2211.503	AGGREGATE BASE CLASS 5 (CV) (P)	941	CU YD	\$26.16	\$24,616.56	\$35.85	\$33,734.85	
22	2231.604	BITUMINOUS PATCH - DRIVEWAY RESTORATION	152	SO YD	\$18.50	\$2,827.20	\$21.50	\$3,268.00	
23	2231.604	BITUMINOUS PATCH - PARKING LOT RESTORATION	43	SO YD	\$18.75	\$806.25	\$33.45	\$1,438.35	
24	2231.604	BITUMINOUS PATCH - STREET RESTORATION	152	SO YD	\$16.45	\$2,500.40	\$30.50	\$4,636.00	
25	2360.501	TYPE SP 12.5 WEARING COURSE MIX (2 B)	566	TON	\$75.00	\$41,700.00	\$68.00	\$37,808.00	
26	2501.511	15" RC PIPE CULVERT CLASS V	31	LIN FT	\$54.13	\$1,678.03	\$51.00	\$1,581.00	
27	2501.511	18" CS PIPE CULVERT	8	LIN FT	\$96.82	\$774.56	\$88.00	\$304.00	
28	2501.511	24" CS PIPE CULVERT	32	LIN FT	\$40.69	\$1,302.08	\$42.00	\$1,344.00	
29	2501.515	15" RC PIPE APRON	1	EACH	\$1,815.37	\$1,815.37	\$975.00	\$975.00	
30	2501.515	18" CS PIPE APRON	1	EACH	\$270.49	\$270.49	\$275.00	\$275.00	
31	2501.515	24" CS PIPE APRON	2	EACH	\$301.31	\$602.62	\$350.00	\$700.00	
32	2501.602	12" PIPE APRON	1	EACH	\$254.40	\$254.40	\$260.00	\$260.00	
33	2501.602	15" PIPE APRON	4	EACH	\$263.56	\$1,054.24	\$260.00	\$1,040.00	
34	2501.602	TRASH GUARD FOR 18" PIPE APRON	1	EACH	\$362.83	\$362.83	\$325.00	\$325.00	
35	2501.602	TRASH GUARD FOR 24" PIPE APRON	2	EACH	\$326.03	\$652.06	\$375.00	\$750.00	
36	2501.603	15" PIPE CULVERT	68	LIN FT	\$30.68	\$2,086.24	\$38.00	\$2,584.00	
37	2502.541	15" PERF PVC PIPE DRAIN	32	LIN FT	\$70.30	\$2,249.60	\$141.00	\$4,512.00	
38	2503.602	CONNECT TO EXISTING STORM SEWER (CULVERT)	4	EACH	\$187.50	\$750.00	\$650.00	\$2,600.00	
39	2503.603	12" PIPE SEWER (STORM)	351	LIN FT	\$18.32	\$6,430.32	\$37.00	\$12,987.00	
40	2504.602	ADJUST GATE VALVE & BOX	2	EACH	\$150.00	\$300.00	\$300.00	\$600.00	
41	2504.602	CONNECT TO EXISTING WATERMAIN	1	EACH	\$800.00	\$800.00	\$1,950.00	\$1,950.00	
42	2504.602	HYDRANT	1	EACH	\$3,412.54	\$3,412.54	\$3,950.00	\$3,950.00	
43	2504.602	6" GATE VALVE & BOX	1	EACH	\$1,282.95	\$1,282.95	\$1,250.00	\$1,250.00	
44	2504.603	6" WATERMAIN	5	LIN FT	\$36.47	\$182.35	\$56.00	\$280.00	

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ITEM NO.	MN/DOT SPEC.	ITEM	TOTAL QUANTITY	UNIT	Peterson Companies, Inc. Chicago City, MN		Knife River Corporation Sauk Rapids, MN	
					Unit Price	Amount	Unit Price	Amount
45	2504.608	WATERMAIN FITTINGS (COMPACT)	72	POUND	\$7.45	\$536.40	\$3.00	\$216.00
46	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	9.00	LIN FT	\$400.00	\$3,600.00	\$360.00	\$3,240.00
47	2506.501	CONST DRAINAGE STRUCTURE DESIGN SPEC 1 (PVC)	9.00	LIN FT	\$639.02	\$5,751.18	\$390.00	\$3,420.00
48	2506.501	CONST DRAINAGE STRUCTURE DES 48-4020	8.60	LIN FT	\$348.84	\$3,000.02	\$550.00	\$4,730.00
49	2506.516	CASTING ASSEMBLY, STORM SEWER (GRATE FOR PVC STRUCTU	3	EACH	\$50.00	\$150.00	\$450.00	\$1,350.00
50	2506.516	CASTING ASSEMBLY, STORM SEWER	5	EACH	\$740.00	\$3,700.00	\$650.00	\$3,250.00
51	2506.522	ADJUST FRAME & RING CASTING (SANITARY)	2	EACH	\$330.00	\$660.00	\$350.00	\$700.00
52	2511.501	RANDOM RIPRAP CLASS III (GRANITE)	6	CU YD	\$133.33	\$799.98	\$120.00	\$720.00
53	2521.501	5" CONCRETE WALK	3.304	SQ FT	\$4.20	\$13.876.80	\$3.95	\$13,050.80
54	2531.501	CONCRETE CURB & GUTTER DESIGN B418	140	LIN FT	\$19.50	\$2,730.00	\$18.00	\$2,520.00
55	2531.501	CONCRETE CURB & GUTTER DESIGN B618	128	LIN FT	\$19.75	\$2,528.00	\$16.25	\$2,080.00
56	2531.507	7" CONCRETE DRIVEWAY PAVEMENT	46	SQ YD	\$50.00	\$2,300.00	\$45.00	\$2,070.00
57	2531.618	TRUNCATED DOWNS	132	SQ FT	\$35.00	\$4,620.00	\$30.00	\$3,960.00
58	2557.603	FENCE DESIGN SPECIAL (SAFETY RAIL)	195	LIN FT	\$71.79	\$13,999.05	\$72.00	\$14,040.00
59	2563.601	TRAFFIC CONTROL	1	LUMP SUM	\$1,000.00	\$1,000.00	\$2,400.00	\$2,400.00
60	2564.531	SIGN PANELS TYPE C (INCLUDES POST)	41.44	SQ FT	\$44.50	\$1,844.08	\$44.50	\$1,844.08
61	2564.602	RELOCATE SIGN	6	EACH	\$100.00	\$600.00	\$100.00	\$600.00
62	2573.502	SILT FENCE, TYPE MACHINE SLICED	1,210	LIN FT	\$2.00	\$2,420.00	\$1.70	\$2,057.00
63	2573.530	STORM DRAIN INLET PROTECTION	5	EACH	\$85.00	\$425.00	\$165.00	\$825.00
64	2573.540	FILTER LOG TYPE STRAW BIOROL (6'-7")	207	LIN FT	\$2.50	\$517.50	\$2.50	\$517.50
65	2573.550	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$200.00	\$200.00	\$1,600.00	\$1,600.00
66	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	11	EACH	\$300.00	\$3,300.00	\$500.00	\$5,500.00
67	2575.501	SEEDING	1.81	ACRE	\$1,200.00	\$2,172.00	\$390.00	\$705.90
68	2575.502	SEED MIXTURE 240	164	POUND	\$2.00	\$328.00	\$2.35	\$385.40
69	2575.502	SEED MIXTURE 260	71	POUND	\$2.25	\$159.75	\$1.80	\$127.80
70	2575.523	EROSION CONTROL BLANKETS CATEGORY 1	3,436	SQ YD	\$1.00	\$3,436.00	\$0.90	\$3,092.40
71	2575.532	FERTILIZER TYPE 1	363	POUND	\$0.50	\$181.50	\$0.50	\$181.50
72	2575.560	HYDRAULIC SOIL STABILIZER TYPE 8	3,850	POUND	\$1.10	\$4,235.00	\$0.50	\$2,310.00
73	2582.502	4" SOLID LINE WHITE- EPOXY	254	LIN FT	\$3.00	\$762.00	\$3.00	\$762.00
74	2582.503	CROSSWALK MARKING- EPOXY	720	SQ FT	\$4.20	\$3,024.00	\$4.20	\$3,024.00
TOTAL SECTION A:						\$250,443.85		\$264,352.83

SECTION B: SCHOOL SEGMENTS									
ITEM NO.	MN/DOT SPEC.	ITEM	TOTAL QUANTITY	UNIT	Unit Price	Amount	Unit Price	Amount	Amount
1	2021.501	MOBILIZATION	1.00	LUMP SUM	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00	\$5,000.00
2	2104.501	REMOVE FENCE (CHAIN LINK)	278	LIN FT	\$4.50	\$1,251.00	\$5.00	\$1,390.00	\$1,390.00
3	2104.501	REMOVE CONCRETE CURB (RIBBON)	69	LIN FT	\$7.00	\$483.00	\$7.00	\$483.00	\$483.00
4	2104.501	REMOVE CURB AND GUTTER	11	LIN FT	\$77.00	\$847.00	\$7.00	\$77.00	\$77.00
5	2104.505	REMOVE BITUMINOUS PAVEMENT	121	SQ YD	\$3.00	\$363.00	\$3.50	\$423.50	\$423.50
6	2104.513	SAWING BIT PAVEMENT (FULL DEPTH)	293	LIN FT	\$2.50	\$732.50	\$3.50	\$1,025.50	\$1,025.50
7	2104.602	RELOCATE STREET LIGHT	1	EACH	\$2,300.00	\$2,300.00	\$2,970.00	\$2,970.00	\$2,970.00
8	2105.501	COMMON EXCAVATION (P)	393	CU YD	\$10.00	\$3,930.00	\$8.00	\$3,144.00	\$3,144.00
9	2105.507	SUBGRADE EXCAVATION (EV)	40	CU YD	\$8.00	\$320.00	\$8.00	\$320.00	\$320.00
10	2105.522	SELECT GRANULAR BORROW (CV)	40	CU YD	\$17.48	\$699.20	\$18.20	\$728.00	\$728.00
11	2105.525	TOPSOIL BORROW (L.V.)	140	CU YD	\$14.00	\$1,960.00	\$16.00	\$2,240.00	\$2,240.00
12	2105.604	GEOTEXTILE FABRIC TYPE V	100	SQ YD	\$1.50	\$150.00	\$2.00	\$200.00	\$200.00
13	2123.501	COMMON LABORERS	6	HOURL	\$75.00	\$450.00	\$67.00	\$402.00	\$402.00
14	2123.507	1.5 CU YD SHOVEL	4	HOURL	\$130.00	\$520.00	\$130.00	\$520.00	\$520.00
15	2123.509	DOZER	4	HOURL	\$130.00	\$520.00	\$115.00	\$460.00	\$460.00
16	2123.610	12 CU YD TRUCK	4	HOURL	\$80.00	\$320.00	\$82.00	\$328.00	\$328.00
17	2123.610	SKID LOADER	4	HOURL	\$100.00	\$400.00	\$85.00	\$340.00	\$340.00
18	2211.503	AGGREGATE BASE CLASS 5 (CV) (P)	227	CU YD	\$26.16	\$5,938.32	\$42.00	\$9,534.00	\$9,534.00

ITEM NO.	NM/DOT SPEC.	ITEM	TOTAL QUANTITY	UNIT	Peterson Companies, Inc. Chisago City, MN		Knife River Corporation Sauk Rapids, MN	
					Unit Price	Amount	Unit Price	Amount
19	2231.604	BITUMINOUS PATCH -PARKING LOT RESTORATION	16	SQ YD	\$18.75	\$300.00	\$34.00	\$544.00
20	2360.501	TYPE SP 12.5 WEARING COURSE MIX (2.B)	162	TON	\$75.00	\$12,150.00	\$72.50	\$11,745.00
21	2521.501	5" CONCRETE WALK	327	SQ FT	\$4.20	\$1,373.40	\$3.95	\$1,291.65
22	2531.501	CONCRETE CURB & GUTTER DESIGN B618	20	LIN FT	\$19.75	\$395.00	\$16.25	\$325.00
23	2531.502	CONCRETE CURB DESIGN SPECIAL	67	LIN FT	\$25.00	\$1,675.00	\$19.50	\$1,306.50
24	2531.618	TRUNCATED DOMES	84	SQ FT	\$35.00	\$2,940.00	\$30.00	\$2,520.00
25	2545.523	2" NON-METALLIC CONDUIT (INCLUDES WIRING)	95	LIN FT	\$26.27	\$2,400.65	\$26.39	\$2,697.05
26	2545.553	HANDHOLE	1	EACH	\$850.00	\$850.00	\$1,281.00	\$1,281.00
27	2557.603	CHAIN LINK SAFETY FENCE (6-FOOT, ALUMINIZED)	207	LIN FT	\$25.63	\$5,305.41	\$25.63	\$5,305.41
28	2563.601	TRAFFIC CONTROL	1	LUMP SUM	\$500.00	\$500.00	\$1,900.00	\$1,900.00
29	2564.531	SIGN PANELS TYPE C (INCLUDES POST)	32.63	SQ FT	\$44.50	\$1,452.04	\$44.50	\$1,452.04
30	2584.602	RELOCATE SIGN	1	EACH	\$100.00	\$100.00	\$100.00	\$100.00
31	2573.502	SILT FENCE, TYPE MACHINE SLICED	325	LIN FT	\$2.00	\$650.00	\$1.70	\$552.50
32	2573.540	FILTER LOG, TYPE STRAW BIOROLL (6"-7")	24	LIN FT	\$2.50	\$60.00	\$2.50	\$60.00
33	2573.550	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$100.00	\$100.00	\$1,600.00	\$1,600.00
34	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	4	EACH	\$300.00	\$1,200.00	\$900.00	\$2,000.00
35	2575.501	SEEDING	0.53	ACRE	\$1,200.00	\$636.00	\$390.00	\$206.70
36	2575.502	SEED MIXTURE 260	81	POUND	\$2.25	\$182.25	\$1.80	\$145.80
37	2575.523	EROSION CONTROL BLANKETS CATEGORY 1	128	SQ YD	\$1.00	\$128.00	\$0.90	\$115.20
38	2575.532	FERTILIZER TYPE 1	106	POUND	\$0.50	\$53.00	\$0.50	\$53.00
39	2575.560	HYDRAULIC SOIL STABILIZER, TYPE 8	1,750	POUND	\$1.10	\$1,925.00	\$0.80	\$1,050.00
40	2582.502	8" SOLID LINE WHITE-EPOXY	115	LIN FT	\$6.00	\$690.00	\$6.00	\$690.00
41	2582.503	CROSSWALK MARKING - EPOXY	90	SQ FT	\$4.20	\$378.00	\$4.20	\$378.00
TOTAL SECTION B:						\$57,857.77		\$66,903.85

TOTAL SECTION A + SECTION B: \$308,301.62 \$331,256.68



Kims Kleaning
7243 550th St.
Rush City MN 55069
651-248-0021 Kim
651-248-0069 Paul

07/12/2011

CITY OF ST FRANCIS
23340 CREE ST NW
ST FRANCIS MN 55070

Dear Barb Held/Council members

We want to thank you for choosing to do business with us these past two months. We realize that in today's competitive marketplace you're faced with many choices, and we appreciate the fact that you chose us out of the crowd. We have always stressed that our customers come first. We are committed to helping your business and encourage you to let us know at any time how we can serve you better. We want this relationship to continue to work to our mutual advantage. We have been in business since 1990 and currently employ 8 people. We have multiple residential and commercial accounts that we have been servicing for many years. They range from car dealerships, banks, Allina medical system, office buildings, debt collection agency and manufacturing facilities. Our customers range from 1 to 5 days a week and 200 to 10,000 square feet. References have been provided to Barb Held if needed. We pride ourselves on being extremely reliable and thorough and we hope this is the impression we have left with all St. Francis employees. We carry workers comp and liability insurance of \$1,000,000.

On May 16th when we started we found all areas to be extremely neglected and did not upcharge for deep cleaning. We spent the last two months bringing things up to Kim's Kleaning standards and developing a routine that we feel would allow us to reduce our bid. What we propose is we reduce our fees by 20% from our original bid (specific numbers to follow) include cleaning exterior windows 2x per year, all cleaning products, equipment and garbage bags. Please see page two for new fee proposal. Please call us if there is anything we can do to assist you. Once again, we thank you for your patronage.

Sincerely,



Kims Kleaning
7243 550th St.
Rush City MN 55069
651-248-0021 Kim
651-248-0069 Paul

07/12/2011

CITY OF ST FRANCIS
23340 CREE ST NW
ST FRANCIS MN 55070

	CURRENT	Per Clean	PROPOSED
Fire Dept.	\$40		\$32
Police Dept	\$75		\$60
City Hall	\$75		\$60
Public Works	\$50		\$40
Treatment Plant	\$50		\$40
Community Center	\$25		\$20

Plus ^{6.75}~~6.88~~% Minnesota sales tax

Sincerely,

Cleaning Person

Hours Per Week		20
Hourly Rate		<u>\$ 15.15</u>
Total Weekly Salary		<u><u>\$ 303.00</u></u>
Benefits		
SS	6.20%	\$ 18.79
PERA	7.25%	\$ 21.97
Workers Comp	3.65%	\$ 11.06
Medicare	1.45%	<u>\$ 4.39</u>
Total Benefits		<u>\$ 56.21</u>
Total Weekly Cost		<u><u>\$ 359.21</u></u>
Monthly		<u><u>\$ 1,556.58</u></u>
Yearly Salary		<u><u>\$ 18,678.92</u></u>

Equipment and Supplies could range anywhere from \$300 to \$900 a year.
This would be an additional cost.