

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA

OCTOBER 3, 2011

ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW
6:00 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. Approve City Council Minutes- September 19, 2011
 - b. Accept the Resignation of Liquor Store Clerk Bruce Olsen
 - c. Accept the Resignation of Fire Fighter John Fraune
 - d. Approve Pay Estimate No. 2 and Change Order No. 1 to Peterson Companies for the Pederson Path Improvement
 - e. Agreement between Minnesota Municipal Utilities Association (MMUA) and the City of St. Francis for the 2011-2012 Safety Management Program
 - f. Fireworks Application – Flashing Thunder for October 7th after SFHS Homecoming Football Game
 - g. Payment of Claims
5. Meeting Open to the Public
6. Petitions, Requests, Applications
 - a. 4020-233rd Avenue - Code Enforcement
 - b. South Highway 47 Industrial Park 2nd Addition Plat –Preliminary/Final Plat Amendment (Res. 2011-28)
 - c. Vacation of Cree Street Easement: Public Hearing (Res. 2011-29)
7. Ordinances & Resolutions:
 - a. Resolution 2011-30: Proclaiming November as “Homelessness Awareness Month”
8. Reports of Consultants & Staff Members
 - a. Engineer:
 - b. Attorney:
 - c. Staff:
 - Fire Dept.: Acknowledge October 9-15, 2011 as Fire Prevention Week
 - Public Works:
 - Liquor Store:
 - Police:
 - City Administrator: Building Inspection Discussion
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
 - a. Efficiency Report Card-
13. Adjournment

Calendar of Events

- Oct 3: City Council Meeting @ ISD# 15 Central Services Center (District Offices) 6:00 pm
Oct 7: SFHS Homecoming Football Game vs. North Branch 7:00 pm
Oct. 10: City Offices closed in observance of Columbus Day
Oct. 11: **Town Hall/Informational Meeting** @ Rum River North County Park, 23100 Rum River Blvd 6-8 pm with an Informational Question and Answer time set aside for 7 pm
Oct 15: Recycling Day 8-Noon
Oct 15: Fire Dept. French Toast Breakfast 8-Noon at Fire Station for Fire Prevention Week
Oct 17: City Council Meeting @ ISD# 15 Central Services Center (District Offices) 6:00 pm
Oct 19: Planning Commission Meeting @ ISD# 15 Central Services Center (District Offices) 7:00 pm

TO: Mayor & City Council

FROM: Matthew L. Hylan,
City Administrator 

RE: Agenda Memorandum – October 3, 2011 Meeting

Agenda Items:

4. Consent Agenda:

e. *MMUA Safety Contract:* Attached is the agreement between the Minnesota Municipal Utilities Association (MMUA) and the City for the 2011-2012 Safety Management Program. This contract reflects a \$275 increase over the previous contract year.

6. Petitions, Requests, Applications:

a. *2040 233rd Avenue NW Code Enforcement:* Attached is a memorandum from City Planner Nate Sparks regarding the next step to partner with MN Pollution Control Agency and get the petroleum tanks removed at 2040 233rd Avenue NW. A motion would be in order to direct the City Attorney and staff to proceed with the next step in remedying the environmental concern on the property.

b. *South Highway 47 Industrial Park 2nd Addition: Preliminary/Final Plat:* The City of St. Francis is proposing to amend the preliminary plat for the South Highway 47 Industrial Park to include additional land adjacent to the site and reduce the number of parcels proposed from 6 smaller industrial parcels to 1 larger site. The site is then proposed to be developed as a Public Services Facility for the City. In order to combine these parcels as part of this existing plat and to alter the layout, the Preliminary Plat needs to be revised. A motion would be in order to adopt Resolution 2011-28 Approving a Preliminary & Final Plat for the South Highway 47 Industrial Park Second Addition.

c. *Cree Street Easement Vacation: **Public Hearing:*** The City had previously acquired a road easement on part of the new property being incorporated into this plat. Since the property will be all one site, this easement is no longer necessary. If this access is to be shared, a new driveway easement would be appropriate to ensure the City has adequate control over the source of the users. A motion would be in order to adopt Resolution 2011-29 Providing for the Vacation of an Easement within the plat of the South Addition.

7. Ordinances & Resolutions:

a.

8. Reports:

- a. **Engineer:**
- b. **City Attorney:**
- c. **Staff:**
 - Fire Dept:**
 - Public Works:**

Liquor Store:

Police:

City Administrator: *Building Inspection Discussion:* I am researching an alternative to potentially increase customer service and efficiency relating to our Building Inspection Department. I will be prepared to discuss this topic more thoroughly Monday evening with the Council.

11. Old Business

12. New Business:

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

SEPTEMBER 19, 2011

1. **Call to Order/Pledge of Allegiance:** The regular City Council Meeting was called to order by Mayor Jerry Tveit at 6:00 pm.
2. **Roll Call:** Present were Mayor Jerry Tveit, Council members, Jeff Sandoval, Tim Brown, and Steve Kane. Councilmember Chris McClish excused. Also present were City Attorney Scott Lepak (Barna, Guzy & Steffen), City Engineer Jared Voge (Bolton & Menk, Inc.) Police Chief Jeff Harapat, Public Works Director Paul Teicher, Fire Chief Dean Kapler, Finance Director Darcy Mulvihill, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY SANDOVAL SECOND KANE TO ADOPT THE SEPTEMBER 19, 2011 CITY COUNCIL AGENDA. Motion carried 4-0.
4. **Consent Agenda:** MOTION BY BROWN SECOND KANE TO APPROVE THE SEPTEMBER 19, 2011, CITY COUNCIL CONSENT AGENDA-E AS FOLLOWS:
 - a. Approve the City Council Minutes of September 6, 2011.
 - b. Receive and File the St. Francis Fire and Rescue General Meeting Minutes of September 19, 2011.
 - c. Receive and File the URRWMO Minutes of July 5, 2011 and September 13, 2011.
 - d. Approve the Payment of Claims for \$215,547.86. Motion carried 4-0.
5. **Meeting Open to the Public:**

Ray Jones, 23547 Nacre Street NW, reason I am here is regards to 7b. I would like to make sure we know what all the expenditures we are talking about. When are we going to start, from what date will we be getting the funds back.
6. **Petitions, Requests, Applications:**
 - a. **Setting a Date for Council to Accept Bids on the Public Works/Police Safety Facility:** Hysten reported in his memorandum and Tveit explained it further that the City Council should consider holding a special City Council meeting near the end of October to accept and award the bids for the new a Public Works-Police Facility. The bids are due and will be opened October 20, 2011. They will be then reviewed by consulting staff to present a recommendation. By calling a special meeting, it would allow construction to begin about 7-10 days earlier in order to get site work further along before the snow season. MOTION BY TVEIT SECOND KANE TO CALL A SPECIAL CITY COUNCIL MEETING ON OCTOBER 24, 2011 AT 5:00 PM AT CITY HALL TO ACCEPT AND AWARD THE BIDS FOR THE NEW PUBLIC WORKS-POLICE FACILITY. Sandoval asked about the EDA reviewing the plans, we have not even had a meeting yet. Lepak said the EDA was established and will be dealing with the bonds issuance. This bid is in the control of what the City Council wants the building to look like and who will build it. It will then go to the EDA. Voge said there is a good possibility we will be

receiving a good number of bids coming in, so later in the week would be better. Sandoval asked why don't we place this on the next Council meeting if we are receiving bids on a Thursday. It was noted there is an additional week before the next regular city council meeting. The bids are going to be opened October 20, 2011 and the next regular City Council meeting is November 7, 2011. Motion failed 0-4. MOTION BY TVEIT SECOND KANE TO CALL A SPECIAL CITY COUNCIL MEETING ON OCTOBER 27, 2011 AT 5:00 PM AT CITY HALL TO ACCEPT AND AWARD THE BIDS FOR THE NEW PUBLIC WORKS-POLICE FACILITY. Motion carried 4-0.

7. Ordinances & Resolution:

a. Resolution 2011-26: Resolution Approving Plans and Specifications and Ordering Advertisement for Bids-Public Works/Police Facility: MOTION BY SANDOVAL SECOND BROWN TO ADOPT RESOLUTION 2011-26 A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE PUBLIC WORKS/POLICE FACILITY. Tveit asked if there was a lot of public interest in reviewing the plans at City Hall. Held said no, there has not been. Currently there is a set of plans at the back of the room, they will then be taken to City Hall for the public to review. Motion carried 4-0.

b. Resolution 2011-27: Declaring the Official Intent of the City of St. Francis to Reimburse Certain Expenditures from the Proceeds of Bonds to be issued by the City: MOTION BY SANDOVAL SECOND KANE DECLARING THE OFFICIAL INTENT OF THE CITY OF ST. FRANCIS TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY. Sandoval asked the questions Ray Jones had earlier and said he had the same questions. What fees will be reimburse and when will it start. Lepak said developing plans, bond council, engineering fees, all pay as you go invoices would be reimburse by the bond. Sandoval asked is there a start/finish date and how far are we going back. Voge said this resolution allows the fees incurred to date with that plan preparation process to be reimbursed. Sandoval said does that also cover the attorney fees that occurred during the process with the previous owner. Lepak said he does not know that answer tonight. Motion carried 3-1. Sandoval voting nay.

8. Reports of Consultants & Staff Members:

- a. Engineer:**
- b. Attorney:**
- c. Staff: Fire Department:**
- Public Works:**
- Liquor Store:**
- Police Dept:**
- City Administrator Report:**

9. Reports from Council Members: Sandoval said we have given staff authorization to dispose of properties up to \$10,000. It is a concern of mine and several people have called and approach him on this. We had a property that was valued at \$10,600 and was torn down and it was over \$10,000. Tveit said so you are referencing surplus property? The City Administrator did call me and kept me informed on the building that was torn down. It was something that

needed to be done on a very timely basis. Lepak said the City does have an ordinance that allows various levels of authority to be exercised and also has an enabling resolution stating the different thresholds. In this instance, the City was acquiring a parcel. The parcel had a building and there were some contaminations issues that needed to be addressed and identified. In order to identify the depth of contamination issues the building was removed in order to determine the level of contamination. That all did occur prior to any council discussion on that specific issue. Tveit said the reason it was being done so quickly there was another payment that was coming due on the contract for deed and we wanted to make sure we withheld any money for the cleanup. It had to be done on a very timely basis. Sandoval said I hope this is a lesson learned, before we move hastily on things. If we have a contract with someone we should contact the contract holder so they know what we are doing. We should have been better prepared but I understand time restraints. It looked like we were going to hide something. Lepak said that was less than ideal timing circumstance but to date, all the information I have is that the fee holder is satisfied with the outcome. Sandoval said I understand that. Sandoval said I was not informed that the structure was coming down.

10. **Report from Mayor:** Attended Oktoberfest, the Lions did a suburb job. I also attended a benefit at the Legion for a resident.

When council member Schaffer was here, he really wanted to have a public hearing on the public works building. I am willing to have a Town Hall meeting. We have not had a Town Hall meeting for a couple years. Brown said I am for it this year being it is not a campaign year. Tveit said maybe we can have a question and answer time at this meeting. Tveit asked the city clerk to schedule a time and location.

11. **Old Business:**

a. **Setting Budget Workshop date-September 26, 2011:** The date for a Budget Workshop has been set for Monday, September 26, 2011 starting at 4:00 pm in the Community Center.

12. **New Business:**

a. **Efficiency Report Card: Fire Department: Fire Chief** Dean Kapler at the last meeting you approved a Duty Officer; I do not have a report for you because we have not had to use the Duty Officer to date.

St. Francis and area fire departments are looking at implementing Regional Training. We all do the same type of training. I believe it is important to train with your own department but when situations come up you can attend area trainings to keep up your certifications.

13. **Adjournment:** The City Council adjourned at 6:30 pm.

received by: _____

SEP 22 2011

City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

I Bruce Olson resign my
position at St. Francis Bottle
Shop on 9/22/11.

Bruce Olson

Dean,

This letter is a written statement for your records and my file. As I stated at the September general meeting it is time for me to end my firefighting duties. There are medical concerns resulting from my back injury in June of 2009 that force this decision. I have limits placed on me that could result in further injury to me or the firefighters that I respond to calls with. I do not want that to happen. The thirty some years spent working and learning with the department have been very rewarding with experiences and events that only someone in the fire protection business could understand and appreciate. I consider myself very fortunate to have had that opportunity and it is now time to do other things.

John Frame
9-26-11



BOLTON & MENK, INC.[®]

Consulting Engineers & Surveyors

7533 Sunwood Drive NW, Suite 206 • Ramsey, MN 55303

Phone (763) 433-2851 • Fax (763) 427-0833

www.bolton-menk.com

September 27, 2011

Mr. Matt Hylan
City of St. Francis
23340 Cree St. NW
St. Francis, MN 55070-0730

RE: Pederson Path Improvements
City of St. Francis, Minnesota
BMI Project No. R13.102003

Dear Matt:

Enclosed please find three copies of Pay Estimate No. 2 and Change Order No. 1 for the above referenced project. The estimate includes all work completed to date. The Change Order reflects additional paving and concrete installation on the School property. I recommend that the Pay Estimate and Change Order be approved as shown. If you agree, please sign all copies and return one each with payment to the contractor and one each to me for our files.

If you have any questions on the above, please call.

Sincerely,

BOLTON & MENK, INC.

Jared Voge, P.E.
City Engineer

JAV/jd
Enclosure

CONTRACTOR'S PAY REQUEST
PEDERSON PATH IMPROVEMENTS- S.P. 235-090-002
ST. FRANCIS, MINNESOTA
BMI PROJECT NO. R13.102003

CONTRACTOR
OWNER
ENGINEER

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS.....	\$	315,629.67
TOTAL, COMPLETED WORK TO DATE.....	\$	285,003.61
TOTAL, STORED MATERIALS TO DATE.....		\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....		\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	285,003.61
RETAINED PERCENTAGE (5%).....	\$	14,250.18
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS).....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	270,753.43
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES.....	\$	188,744.88
PAY CONTRACTOR AS ESTIMATE NO. 2	\$	82,008.55

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Peterson Companies, Inc.
8326 Wyoming Trail
Chisago City, MN 55013

By Wade Kowalski Vp of Ext. Ops 9-29-11
Name Title Date

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
BOLTON & MENK, INC., ENGINEERS, 7533 SUNWOOD DRIVE NW, SUITE 206, RAMSEY, MN 55303

By Jared Voigt City Engineer 9/29/11
Name Title Date

APPROVED FOR PAYMENT:
Owner: ST. FRANCIS, MINNESOTA

By Matt Hylen City Administrator _____
Name Title Date

PARTIAL PAY ESTIMATE NO.

PEDERSON PATH IMPROVEMENTS- S.P. 235-090-002
 ST. FRANCIS, MINNESOTA
 BAI PROJECT NO. R13.102003

WORK COMPLETED THROUGH SEPTEMBER 26, 2011

ITEM NO.	MWDOT SPEC.	DESCRIPTION	UNIT PRICE	ESTIMATED		QUANTITY PREVIOUS ESTIMATE		QUANTITY COMPLETED TO DATE	
				BID QUANTITY	BID AMOUNT	ESTIMATE QUANTITY	ESTIMATE AMOUNT	COMPLETED QUANTITY	COMPLETED AMOUNT
SECTION A: PEDERSON PATH IMPROVEMENTS									
1	2021.501	MOBILIZATION	\$ 17,000.00	1.00	LUMP SUM \$ 17,000.00	0.75	LUMP SUM \$ 12,750.00	1.00	LUMP SUM \$ 17,000.00
2	2101.502	CLEARING	\$ 75.00	63	TREE \$ 4,725.00	63.00	TREE \$ 4,725.00	63	TREE \$ 4,725.00
3	2101.507	GRUBBING	\$ 30.00	63	TREE \$ 1,890.00	63	TREE \$ 1,890.00	63	TREE \$ 1,890.00
4	2104.501	REMOVE CURB AND GUTTER	\$ 7.00	20	LN FT \$ 140.00	20	LN FT \$ 140.00	20	LN FT \$ 140.00
5	2104.505	REMOVE BITUMINOUS PAVEMENT	\$ 3.00	376	SQ YD \$ 1,128.00	190.00	SQ YD \$ 570.00	411	SQ YD \$ 1,233.00
6	2104.505	REMOVE CONCRETE PAVEMENT	\$ 18.00	22	SQ YD \$ 396.00	11	SQ YD \$ 198.00	24	SQ YD \$ 432.00
7	2104.509	REMOVE HYDRANT	\$ 20.00	1	EACH \$ 20.00	1	EACH \$ 20.00	1	EACH \$ 20.00
8	2104.511	SAWING CONCRETE PAVEMENT	\$ 5.00	16	LN FT \$ 80.00	16	LN FT \$ 80.00	16	LN FT \$ 80.00
9	2104.513	SAWING BIT PAVEMENT (FULL DEPTH)	\$ 2.50	599	LN FT \$ 1,497.50	300	LN FT \$ 750.00	567	LN FT \$ 1,417.50
10	2105.501	COMMON EXCAVATION (P)	\$ 10.00	1188	CU YD \$ 11,880.00	1,188	CU YD \$ 11,880.00	1,188	CU YD \$ 11,880.00
11	2105.507	SUBGRADE EXCAVATION (EV)	\$ 8.00	400	CU YD \$ 3,200.00	200	CU YD \$ 1,600.00	770	CU YD \$ 6,160.00
12	2105.522	SELECT GRANULAR BORROW (CV)	\$ 17.48	725	CU YD \$ 12,673.00	200	CU YD \$ 3,496.00	32	CU YD \$ 558.40
13	2105.525	TOPSOIL BORROW (LV)	\$ 14.00	533	CU YD \$ 7,462.00	200	CU YD \$ 2,800.00	32	CU YD \$ 448.00
14	2105.604	GEOTEXTILE FABRIC TYPE V	\$ 1.50	1500	SQ YD \$ 2,250.00	1500	TON \$ 2,250.00	102.42	TON \$ 1,536.30
15	2118.501	AGGREGATE SURFACING CLASS 5	\$ 15.00	21	TON \$ 315.00	21	TON \$ 315.00	6	TON \$ 90.00
16	2123.501	COMMON LABORERS	\$ 75.00	12	HOUR \$ 900.00	12	HOUR \$ 900.00	4	HOUR \$ 300.00
17	2123.507	1.5 CU YD SHOVEL	\$ 130.00	8	HOUR \$ 1,040.00	8	HOUR \$ 1,040.00	4	HOUR \$ 520.00
18	2123.509	DOZER	\$ 190.00	8	HOUR \$ 1,520.00	8	HOUR \$ 1,520.00	0.75	HOUR \$ 142.50
19	2123.51	12 CU YD TRUCK	\$ 80.00	8	HOUR \$ 640.00	8	HOUR \$ 640.00	2	HOUR \$ 160.00
20	2123.61	SKID LOADER	\$ 100.00	8	HOUR \$ 800.00	8	HOUR \$ 800.00	2	HOUR \$ 200.00
21	2211.503	AGGREGATE BASE CLASS 5 (CV) (P)	\$ 26.16	152	CU YD \$ 3,976.32	941	CU YD \$ 24,616.56	941	CU YD \$ 24,616.56
22	2231.804	BITUMINOUS PATCH - DRIVEWAY RESTORATION	\$ 18.60	152	SQ YD \$ 2,827.20	152	SQ YD \$ 2,827.20	152	SQ YD \$ 2,827.20
23	2231.804	BITUMINOUS PATCH - PARKING LOT RESTORATION	\$ 18.75	43	SQ YD \$ 806.25	43	SQ YD \$ 806.25	47	SQ YD \$ 881.25
24	2231.804	BITUMINOUS PATCH - STREET RESTORATION	\$ 16.45	152	SQ YD \$ 2,500.40	152	SQ YD \$ 2,500.40	152	SQ YD \$ 2,500.40
25	2360.501	TYPE SP 12.5 WEARING COURSE MIX (2/B)	\$ 75.00	556	TON \$ 41,700.00	535	TON \$ 40,125.00	537	TON \$ 40,275.00
26	2501.511	15" RC PIPE CULVERT CLASS V	\$ 54.13	31	LN FT \$ 1,678.03	31	LN FT \$ 1,678.03	31	LN FT \$ 1,678.03
27	2501.511	18" CS PIPE CULVERT	\$ 96.82	8	LN FT \$ 774.56	8	LN FT \$ 774.56	8	LN FT \$ 774.56
28	2501.511	24" CS PIPE CULVERT	\$ 40.89	32	LN FT \$ 1,308.24	40	LN FT \$ 1,627.60	40	LN FT \$ 1,627.60
29	2501.515	15" RC PIPE APRON	\$ 1,815.37	1	EACH \$ 1,815.37	1	EACH \$ 1,815.37	1	EACH \$ 1,815.37
30	2501.515	18" CS PIPE APRON	\$ 270.49	1	EACH \$ 270.49	1	EACH \$ 270.49	1	EACH \$ 270.49
31	2501.515	24" CS PIPE APRON	\$ 301.31	2	EACH \$ 602.62	1	EACH \$ 301.31	2	EACH \$ 602.62
32	2501.602	12" PIPE APRON	\$ 254.40	1	EACH \$ 254.40	1	EACH \$ 254.40	1	EACH \$ 254.40
33	2501.602	15" PIPE APRON	\$ 283.83	4	EACH \$ 1,154.24	4	EACH \$ 1,154.24	4	EACH \$ 1,154.24
34	2501.602	TRASH GUARD FOR 18" PIPE APRON	\$ 362.83	1	EACH \$ 362.83	1	EACH \$ 362.83	1	EACH \$ 362.83
35	2501.603	TRASH GUARD FOR 24" PIPE APRON	\$ 326.03	2	EACH \$ 652.06	2	EACH \$ 652.06	2	EACH \$ 652.06
36	2501.603	15" PIPE CULVERT	\$ 30.88	88	LN FT \$ 2,698.24	91.5	LN FT \$ 2,807.22	91.5	LN FT \$ 2,807.22
37	2502.541	15" PERF PVC PIPE DRAIN	\$ 70.30	32	LN FT \$ 2,249.60	32	LN FT \$ 2,249.60	32	LN FT \$ 2,249.60
38	2503.602	CONNECT TO EXISTING STORM SEWER (CULVERT)	\$ 187.50	4	EACH \$ 750.00	4	EACH \$ 750.00	4	EACH \$ 750.00
39	2503.603	12" PIPE SEWER (STORM)	\$ 18.32	351	LN FT \$ 6,430.32	356.0	LN FT \$ 6,521.92	356	LN FT \$ 6,521.92
40	2504.602	ADJUST GATE VALVE & BOX	\$ 150.00	2	EACH \$ 300.00	1.0	EACH \$ 150.00	2	EACH \$ 300.00
41	2504.602	CONNECT TO EXISTING WATERMAIN	\$ 600.00	1	EACH \$ 600.00	1.0	EACH \$ 600.00	1	EACH \$ 600.00
42	2504.602	HYDRANT	\$ 3,412.54	1	EACH \$ 3,412.54	1.0	EACH \$ 3,412.54	1	EACH \$ 3,412.54
43	2504.603	6" GATE VALVE & BOX	\$ 1,282.95	1	EACH \$ 1,282.95	1.0	EACH \$ 1,282.95	1	EACH \$ 1,282.95
44	2504.603	WATERMAIN FITTINGS (COMPACT)	\$ 36.47	5	LN FT \$ 182.35	5.0	LN FT \$ 182.35	5	LN FT \$ 182.35
45	2504.608	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	\$ 7.45	72	POUND \$ 536.40	72	POUND \$ 536.40	72	POUND \$ 536.40
46	2506.501	CONST DRAINAGE STRUCTURE DESIGN SPEC 1 (PVC)	\$ 400.00	9	LN FT \$ 3,600.00	9	LN FT \$ 3,600.00	10.9	LN FT \$ 6,965.32
47	2506.501	CONST DRAINAGE STRUCTURE DES 48-4020	\$ 639.02	9	LN FT \$ 5,751.18	8	LN FT \$ 5,112.16	10.9	LN FT \$ 6,965.32
48	2506.501	CASTING ASSEMBLY, STORM SEWER (GRATE FOR PVC STRUCTURE)	\$ 348.84	8.6	LN FT \$ 3,000.02	7	LN FT \$ 2,441.88	8.6	LN FT \$ 3,000.02
49	2506.516	CASTING ASSEMBLY, STORM SEWER	\$ 50.00	3	EACH \$ 150.00	3	EACH \$ 150.00	3	EACH \$ 150.00
50	2506.516	ADJUST FRAME & RING CASTING (SANITARY)	\$ 740.00	5	EACH \$ 3,700.00	2	EACH \$ 1,480.00	3	EACH \$ 1,480.00
51	2506.522	RANDOM RIPRAP CLASS III (GRANITE)	\$ 330.00	2	CU YD \$ 660.00	3	CU YD \$ 990.00	2	CU YD \$ 660.00
52	2511.501	5" CONCRETE WALK	\$ 133.33	6	CU YD \$ 799.98	6	CU YD \$ 799.98	6	CU YD \$ 799.98
53	2521.501	CONCRETE CURB & GUTTER DESIGN B418	\$ 4.20	3304	LN FT \$ 13,876.80	469	LN FT \$ 1,969.80	3176	LN FT \$ 13,339.20
54	2531.501	CONCRETE CURB & GUTTER DESIGN B618	\$ 19.50	140	LN FT \$ 2,730.00	101	LN FT \$ 1,969.50	104	LN FT \$ 2,028.00
55	2531.501	CONCRETE CURB & GUTTER DESIGN B618	\$ 19.75	128	LN FT \$ 2,528.00	115	LN FT \$ 2,271.25	115	LN FT \$ 2,271.25

ITEM NO.	MNDOT SPEC.	DESCRIPTION	UNIT PRICE	ESTIMATED		PREVIOUS ESTIMATE		QUANTITY COMPLETED TO DATE	
				QUANTITY	BID AMOUNT	QUANTITY	ESTIMATE	QUANTITY	COMPLETED TO DATE
56	2531.507	7" CONCRETE DRIVEWAY PAVEMENT	\$ 50.00	46	\$ 2,300.00	46	\$ 2,300.00	47	\$ 2,350.00
57	2531.618	TRUNCATED DOMES	\$ 35.00	132	\$ 4,620.00	24	\$ 840.00	124	\$ 4,340.00
58	2557.603	FENCE DESIGN SPECIAL (SAFETY RAIL)	\$ 71.79	195	\$ 13,999.05	195	\$ -	202	\$ 14,501.58
59	2563.601	TRAFFIC CONTROL	\$ 1,000.00	1	\$ 1,000.00	0.75	\$ 750.00	1	\$ 1,000.00
60	2564.531	SIGN PANELS TYPE C (INCLUDES POST)	\$ 44.50	41.44	\$ 1,844.08	41.44	\$ -	41.44	\$ 1,844.08
61	2564.602	RELOCATE SIGN	\$ 100.00	6	\$ 600.00	6	\$ -	7	\$ 700.00
62	2573.502	SILT FENCE, TYPE MACHINE SLICED	\$ 2.00	1210	\$ 2,420.00	1320.0	\$ 2,640.00	1320.00	\$ 2,640.00
63	2573.53	STORM DRAIN INLET PROTECTION	\$ 85.00	5	\$ 425.00	5	\$ -	5	\$ -
64	2573.54	FILTER LOG TYPE STRAW BIRROLL (5'-7')	\$ 2.50	207	\$ 517.50	34	\$ 85.00	164	\$ 410.00
65	2573.55	EROSION CONTROL SUPERVISOR	\$ 200.00	1	\$ 200.00	1	\$ 200.00	1	\$ 200.00
66	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE SEEDING	\$ 300.00	11	\$ 3,300.00	11	\$ -	11	\$ -
67	2575.501	SEED MIXTURE 240	\$ 1,200.00	1.81	\$ 2,172.00	1.81	\$ -	1.71	\$ 2,052.00
68	2575.502	SEED MIXTURE 280	\$ 2.00	164	\$ 328.00	164	\$ -	171	\$ 342.00
69	2575.502	EROSION CONTROL BLANKETS CATEGORY 1	\$ 2.25	71	\$ 159.75	71	\$ -	100	\$ 225.00
70	2575.523	FERTILIZER TYPE 1	\$ 1.00	3436	\$ 3,436.00	3436	\$ -	3379	\$ 3,379.00
71	2575.532	HYDRAULIC SOIL STABILIZER, TYPE 1	\$ 0.50	363	\$ 181.50	363	\$ -	342	\$ 171.00
72	2575.56	HYDRAULIC SOIL STABILIZER, TYPE 8	\$ 1.10	3850	\$ 4,235.00	3850	\$ -	1350	\$ 1,485.00
73	2582.502	4" SOLID LINE WHITE- EPOXY	\$ 3.00	254	\$ 762.00	254	\$ -	161	\$ 483.00
74	2582.503	CROSSWALK MARKING- EPOXY	\$ 4.20	720	\$ 3,024.00	720	\$ -	522	\$ 2,192.40
SUBTOTAL (SECTION A) =				\$	250,443.85	\$	157,570.96	\$	222,576.43

ITEM NO.	MNDOT SPEC.	DESCRIPTION	UNIT PRICE	ESTIMATED		QUANTITY PREVIOUS ESTIMATE		QUANTITY COMPLETED TO DATE				
				BID AMOUNT	QUANTITY	BID AMOUNT	QUANTITY	BID AMOUNT	QUANTITY			
1	2021.501	MOBILIZATION	\$ 2,000.00	1	LUMP SUM	\$ 2,000.00	0.75	LUMP SUM	\$ 1,500.00	1.00	LUMP SUM	\$ 2,000.00
2	2104.501	REMOVE FENCE (CHAIN LINK)	\$ 4.50	278	LN FT	\$ 1,251.00	291.00	LN FT	\$ 1,309.50	314.00	LN FT	\$ 1,413.00
3	2104.501	REMOVE CONCRETE CURB (RIBBON)	\$ 7.00	69	LN FT	\$ 483.00	70.00	LN FT	\$ 490.00	73.00	LN FT	\$ 511.00
4	2104.501	REMOVE CURB AND GUTTER	\$ 7.00	11	LN FT	\$ 77.00	6.00	LN FT	\$ 42.00	67.00	LN FT	\$ 469.00
5	2104.505	REMOVE BITUMINOUS PAVEMENT	\$ 3.00	121	SQ YD	\$ 363.00	70.00	SQ YD	\$ 210.00	106.00	SQ YD	\$ 318.00
6	2104.513	SAVING BIT PAVEMENT (FULL DEPTH)	\$ 2.50	293	LN FT	\$ 732.50	145.00	LN FT	\$ 362.50	309.00	LN FT	\$ 772.50
7	2104.602	RELOCATE STREET LIGHT	\$ 2,300.00	1	EACH	\$ 2,300.00	1.00	EACH	\$ 2,300.00	1.00	EACH	\$ 2,300.00
8	2105.501	COMMON EXCAVATION (P)	\$ 10.00	393	CU YD	\$ 3,930.00	393.00	CU YD	\$ 3,930.00	393.00	CU YD	\$ 3,930.00
9	2105.507	SUBGRADE EXCAVATION (EV)	\$ 8.00	40	CU YD	\$ 320.00	320.00	CU YD	\$ 320.00	320.00	CU YD	\$ 320.00
10	2105.522	SELECT GRANULAR BORROW (CV)	\$ 17.48	40	CU YD	\$ 699.20	320.00	CU YD	\$ 558.40	32.00	CU YD	\$ 560.40
11	2105.525	TOPSOIL BORROW (LV)	\$ 14.00	140	CU YD	\$ 1,960.00	6.00	LN FT	\$ 84.00	32.00	CU YD	\$ 448.00
12	2105.604	GEOTEXTILE FABRIC TYPE V	\$ 1.50	100	SQ YD	\$ 150.00	40.00	LN FT	\$ 60.00	32.00	CU YD	\$ 448.00
13	2123.501	COMMON LABORERS	\$ 75.00	6	HOUR	\$ 450.00	4.00	HOUR	\$ 300.00	32.00	CU YD	\$ 448.00
14	2123.507	1.5 CU YD SHOVEL	\$ 130.00	4	HOUR	\$ 520.00	4.00	HOUR	\$ 320.00	32.00	CU YD	\$ 448.00
15	2123.509	DOZER	\$ 80.00	4	HOUR	\$ 320.00	4.00	HOUR	\$ 320.00	32.00	CU YD	\$ 448.00
16	2123.51	12 CU YD TRUCK	\$ 100.00	4	HOUR	\$ 400.00	4.00	HOUR	\$ 320.00	32.00	CU YD	\$ 448.00
17	2123.51	SKID LOADER	\$ 100.00	4	HOUR	\$ 400.00	4.00	HOUR	\$ 320.00	32.00	CU YD	\$ 448.00
18	221.1.503	AGGREGATE BASE CLASS 5 (CV) (P)	\$ 26.16	227	CU YD	\$ 5,938.32	289.00	CU YD	\$ 7,580.24	227	CU YD	\$ 5,938.32
19	2231.604	BITUMINOUS PATCH - PARKING LOT RESTORATION	\$ 18.75	16	SQ YD	\$ 300.00	199.00	TON	\$ 14,175.00	16.00	SQ YD	\$ 300.00
20	2360.501	TYPE SP 12.5 WEARING COURSE MIX (2 B)	\$ 75.00	162	TON	\$ 12,150.00	643.00	SQ FT	\$ 2,700.60	192	TON	\$ 14,400.00
21	2521.501	5" CONCRETE WALK	\$ 4.20	327	SQ FT	\$ 1,373.40	36.00	LN FT	\$ 2,700.60	808	LN FT	\$ 3,393.60
22	2531.501	CONCRETE CURB & GUTTER DESIGN B618	\$ 19.75	20	LN FT	\$ 395.00	70.00	LN FT	\$ 1,375.00	36	LN FT	\$ 711.00
23	2531.502	CONCRETE CURB DESIGN SPECIAL	\$ 25.00	67	LN FT	\$ 1,675.00	40.00	LN FT	\$ 1,400.00	70	LN FT	\$ 1,750.00
24	2531.618	TRUNCATED DOWNS	\$ 35.00	84	SQ FT	\$ 2,940.00	26.00	LN FT	\$ 657.02	88	LN FT	\$ 3,080.00
25	2545.523	2" NON-METALLIC CONDUIT (INCLUDES WIRING)	\$ 25.27	95	LN FT	\$ 2,400.65	26.00	LN FT	\$ 657.02	80	LN FT	\$ 2,021.60
26	2545.553	HANDHOLE	\$ 850.00	1	EACH	\$ 850.00	1.00	EACH	\$ 850.00	1	EACH	\$ 850.00
27	2557.603	CHAIN LINK SAFETY FENCE (6-FOOT, ALUMINIZED)	\$ 25.63	207	LN FT	\$ 5,305.41	1.00	LN FT	\$ 214.00	1.00	LN FT	\$ 214.00
28	2563.601	TRAFFIC CONTROL	\$ 500.00	1	LUMP SUM	\$ 500.00	1.00	LUMP SUM	\$ 500.00	1.00	LUMP SUM	\$ 500.00
29	2564.531	SIGN PANELS TYPE C (INCLUDES POST)	\$ 44.50	32.63	SO FT	\$ 1,452.04	32.63	SO FT	\$ 1,452.04	32.63	SO FT	\$ 1,452.04
30	2573.502	RELOCATE SIGN	\$ 100.00	1	EACH	\$ 100.00	1.00	EACH	\$ 100.00	1.00	EACH	\$ 100.00
31	2573.502	SILT FENCE, TYPE MACHINE SLICED	\$ 2.00	325	LN FT	\$ 650.00	280.00	LN FT	\$ 560.00	280	LN FT	\$ 560.00
32	2573.54	FILTER LOG TYPE STRAW BIOROLL (6"-7")	\$ 2.50	24	LN FT	\$ 60.00	1.00	LN FT	\$ 2.50	1.00	LN FT	\$ 2.50
33	2573.55	EROSION CONTROL SUPERVISOR	\$ 100.00	1	LUMP SUM	\$ 100.00	1.00	LUMP SUM	\$ 100.00	1.00	LUMP SUM	\$ 100.00
34	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	\$ 300.00	4	EACH	\$ 1,200.00	1.00	EACH	\$ 300.00	0.47	EACH	\$ 141.00
35	2575.501	SEEDING	\$ 1,200.00	0.53	ACRE	\$ 636.00	1.00	ACRE	\$ 1,200.00	0.47	ACRE	\$ 564.00
36	2575.502	SEED MIXTURE 260	\$ 2.25	81	POUND	\$ 182.25	182.25	POUND	\$ 182.25	71	POUND	\$ 159.75
37	2575.523	EROSION CONTROL BLANKETS CATEGORY 1	\$ 1.00	128	SQ YD	\$ 128.00	94.00	POUND	\$ 94.00	94	POUND	\$ 94.00
38	2575.532	FERTILIZER TYPE 1	\$ 0.50	106	POUND	\$ 53.00	405	POUND	\$ 202.50	405	POUND	\$ 202.50
39	2575.56	HYDRAULIC SOIL STABILIZER, TYPE 8	\$ 1.10	1750	LN FT	\$ 1,925.00	117	LN FT	\$ 128.70	117	LN FT	\$ 128.70
40	2582.502	8" SOLID LINE WHITE-EPOXY	\$ 6.00	115	LN FT	\$ 690.00	90	LN FT	\$ 540.00	90	LN FT	\$ 540.00
41	2582.503	CROSSWALK MARKING - EPOXY	\$ 4.20	90	SQ FT	\$ 378.00	90	SQ FT	\$ 378.00	90	SQ FT	\$ 378.00
SUBTOTAL (SECTION B) =				\$	57,857.77	\$	41,107.36	\$	55,099.13			

ITEM NO.	MNDOT SPEC.	DESCRIPTION	UNIT PRICE	ESTIMATED		QUANTITY PREVIOUS ESTIMATE		QUANTITY COMPLETED TO DATE	
				BID AMOUNT	QUANTITY	BID AMOUNT	QUANTITY	BID AMOUNT	QUANTITY
SECTION B - SCHOOL SEGMENTS									
8	2105.501	COMMON EXCAVATION (P)	\$ 10.00	99	CU YD	\$ 990.00	99	CU YD	\$ 990.00
18	2211.503	AGGREGATE BASE CLASS 5 (CV) (P)	\$ 26.16	74	CU YD	\$ 1,935.84	74	CU YD	\$ 1,935.84
42	NA	CONCRETE MAINTENANCE CURB	\$ 4,402.21	1	LUMP SUM	\$ 4,402.21	1	LUMP SUM	\$ 4,402.21
SUBTOTAL (CHANGE ORDER NO. 1) =				\$	7,328.05	\$	-	\$	7,328.05

TOTAL (SECTION A + SECTION B + CHANGE ORDER NO. 1) = \$ 315,629.67 \$ 198,678.82 \$ 285,003.61

CHANGE ORDER

No. 1

PROJECT Pederson Path Improvements- S.P. 235-090-002

DATE OF ISSUANCE September 29, 2011

EFFECTIVE DATE August 24, 2011

OWNER City of St. Francis

OWNER's Contract No. R13.102003

CONTRACTOR Peterson Companies, Inc.

ENGINEER Bolton & Menk, Inc.

You are directed to make the following changes in the Contract Documents.

Description: The School District requested additional paving in the southwest corner of the parking lot as part of the easement agreement. The change order includes additional quantities for Items 8 and 18 of Section B.

Concrete was installed under the chain link fence on the ISD #15 School property for maintenance purposes.

See the attached Exhibit A for a breakdown of costs.

Attachments: Exhibit A

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price <u>\$308,301.62</u>	Original Contract Times Substantial Completion: <u>September 1, 2011</u> Ready for final payment: <u>October 14, 2011</u>
Net changes from previous Change Orders No. <u>0</u> to No. <u>0</u> <u>\$0.00</u>	Net changes from previous Change Orders No. <u>0</u> to No. <u>0</u> <u>0 (zero)</u>
Contract Price Prior to this Change Order <u>\$308,301.62</u>	Contract Times prior to this Change Order Substantial Completion: <u>September 1, 2011</u> Ready for final payment: <u>October 14, 2011</u>
Net Increase of this Change Order <u>\$7328.05</u>	Net Increase of this Change Order <u>0 (zero)</u>
Contract Price with all approved Change Orders <u>\$315,629.67</u>	Contract Times with all approved Change Orders Substantial Completion: <u>September 1, 2011</u> Ready for final payment: <u>October 14, 2011</u>

RECOMMENDED

By: [Signature]
Engineer (Authorized Signature)

Date: 9/29/11

APPROVED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED

By: [Signature]
Contractor (Authorized Signature)

Date: 9-29-11

EJCDC No. 1910—8-B (1990 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America.

NAME\FORMS\CHANGE.EJC

EXHIBIT A
CHANGE ORDER NO. 1
PEDERSON PATH IMPROVEMENTS- S.P. 235-090-002
 ST. FRANCIS, MINNESOTA
 BMI PROJECT NO. R13.102003

ITEM NO.	DESCRIPTION	UNIT PRICE	ESTIMATED	
			BID QUANTITY	BID AMOUNT
CHANGE ORDER NO. 1				
SECTION B: SCHOOL SEGMENTS				
8	COMMON EXCAVATION (P)	\$ 10.00	99 CU YD	\$ 990.00
18	AGGREGATE BASE CL 5 (CV) (P)	\$ 26.16	74 CU YD	\$ 1,935.84
42	CONCRETE MAINTENANCE CURB	\$ 4,402.21	1 LUMP SUM	\$ 4,402.21

SUBTOTAL (CHANGE ORDER NO. 1) = \$ 7,328.05



Minnesota Municipal Utilities Association

September 9, 2011

MEMORANDUM

To: Safety Management Participants
From: Mike Willetts, Director of Job Training and Safety
Subject: 2011-12 Safety Management Program Contract

It is time to renew your safety management program contract. Since our group meeting, all requested changes have been made. There has been very little change from the budgets delivered at the earlier meeting. The contract amendments will cover October 1, 2011 through September 30, 2012, to coincide with MMUA's fiscal year.

Two copies of your contract amendment are enclosed. Please sign both contracts keeping one for your records and mailing the other to the address shown below. Please do not send payment at this time. You will be billed October 1. Mail your signed contract to:

Larry Pederson, Director of Finance
Minnesota Municipal Utilities Association
3025 Harbor Lane North, Suite 400
Plymouth, MN 55447-5142

If you have any concerns with the new contract, please contact me or Larry as follows:

Mike Willetts: phone 763-746-0705 or e-mail mwilletts@mmua.org
Larry Pederson: phone 763-746-0704 or e-mail lpederson@mmua.org

Thank you for being part of MMUA's safety management groups. With this program and your support we have proven that working together as a group we can develop a safety program that is affordable and at the same time works.

Minnesota Municipal Utilities Association
AMENDMENT TO SERVICES AGREEMENT

Safety Management Program

Contract Date: August 30, 2011

Contract Number: 171-2012

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and City of Saint Francis (Saint Francis), dated August 13, 2010, contract number 171-2011, is amended as follows:

PART II, Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2011 until September 30, 2012 (the "expiration date").

PART III, Section 1.

1. COMPENSATION: For the services covered by this Agreement, Saint Francis shall pay MMUA an annual fee of sixteen thousand nine hundred fifty dollars and 00 cents (\$ 16,950.00) for the 2011-12 annual period. Such compensation shall be due and payable according to the selected payment terms below.

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Annual Payment (\$16,950.00)
- Quarterly Payments (\$ 4,237.50 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

City of Saint Francis
By _____
Title _____
Date _____
Purchase Order # _____

Minnesota Municipal Utilities Association
By 
Title Executive Director
Date August 30, 2011

Minnesota Municipal Utilities Association
 Safety Management Program
Central Group Fee Calculation
 October 1, 2011 - September 30, 2012

City	Population	2011-12 Annual Charge	2011-12 Quarterly Charge	2010-11 Annual Charge	Difference	Total 2011-12 with JTS	# of days
Buffalo	13,251	\$12,400.00	\$3,100.00	\$12,400.00	\$0.00	\$16,250.00	1
Cambridge (city)	7,057	\$9,950.00	\$2,487.50	\$9,675.00	\$275.00	\$9,950.00	1
Circle Pines	5,072	\$14,950.00	\$3,737.50	\$14,675.00	\$275.00	\$14,950.00	2
Elk River	21,548	\$16,950.00	\$4,237.50	\$16,675.00	\$275.00	\$22,950.00	2
Hutchinson (util)	13,817	\$19,950.00	\$4,987.50	\$19,675.00	\$275.00	\$24,350.00	2
Hutchinson (city)	13,817	\$0.00	\$0.00	\$11,675.00	(\$11,675.00)	\$0.00	0
Breckenridge	3,496	\$14,950.00	\$3,737.50	\$12,675.00	\$2,275.00	\$16,600.00	2
Monticello	10,662	\$7,732.00	\$1,933.00	\$5,525.00	\$2,207.00	\$7,732.00	0.8
Osego	10,584	\$8,950.00	\$2,237.50	\$8,675.00	\$275.00	\$8,950.00	1
Sauk Centre	4,111	\$8,950.00	\$2,237.50	\$8,675.00	\$275.00	\$11,150.00	1
St. Francis	7,163	\$16,950.00	\$4,237.50	\$16,675.00	\$275.00	\$16,950.00	2
Willmar	18,709	\$22,950.00	\$5,737.50	\$22,675.00	\$275.00	\$27,900.00	2
Totals:		\$154,682.00	\$38,670.50	\$159,675.00	(\$4,993.00)	\$177,732.00	16.8

Annual JTS (Electric) \$550.00	per lineman	2011-12	2010-11
Buffalo	7	\$3,850.00	\$3,850.00
Breckenridge	3	\$1,650.00	\$1,650.00
Elk River	11	\$6,000.00	\$6,000.00
Hutchinson	8	\$4,400.00	\$4,400.00
Sauk Centre	4	\$2,200.00	\$2,200.00
Willmar	9	\$4,950.00	\$4,950.00
Totals:	42	\$23,050.00	\$23,050.00

Please notify Larry Pederson of changes to your city.
 Call 763-746-0704; fax 763-551-0459 or e-mail to lpederson@mmua.org.



City of
St. Francis

23340 Cree Street NW, St. Francis, MN 55070
763-753-2630

LICENSE APPLICATION FOR MANUFACTURE, STORAGE, DISPLAY OR SALE OF CONSUMER FIREWORKS

APPLICANT

First Name ROB		Middle Name Anthony	Last Name Dubnecy		
Date of Birth	Driver License Number	Home Address 20475 Baugh Street		City Nowthen	State Zip MN 55330
Home Phone		Pager	Business Phone		
List address(es) & phone numbers where applicant can be reached if different than above:					
Address			Address		
Phone			Phone		

List most recent locations where applicant has conducted business:

Has applicant been convicted within the last three (3) years of any felony, misdemeanor, or gross misdemeanor for any state or federal statute (other than traffic offenses). If yes, explain:

--

BUSINESS THAT WILL MANUFACTURE/STORE/DISPLAY/SELL CONSUMER FOREWORKS

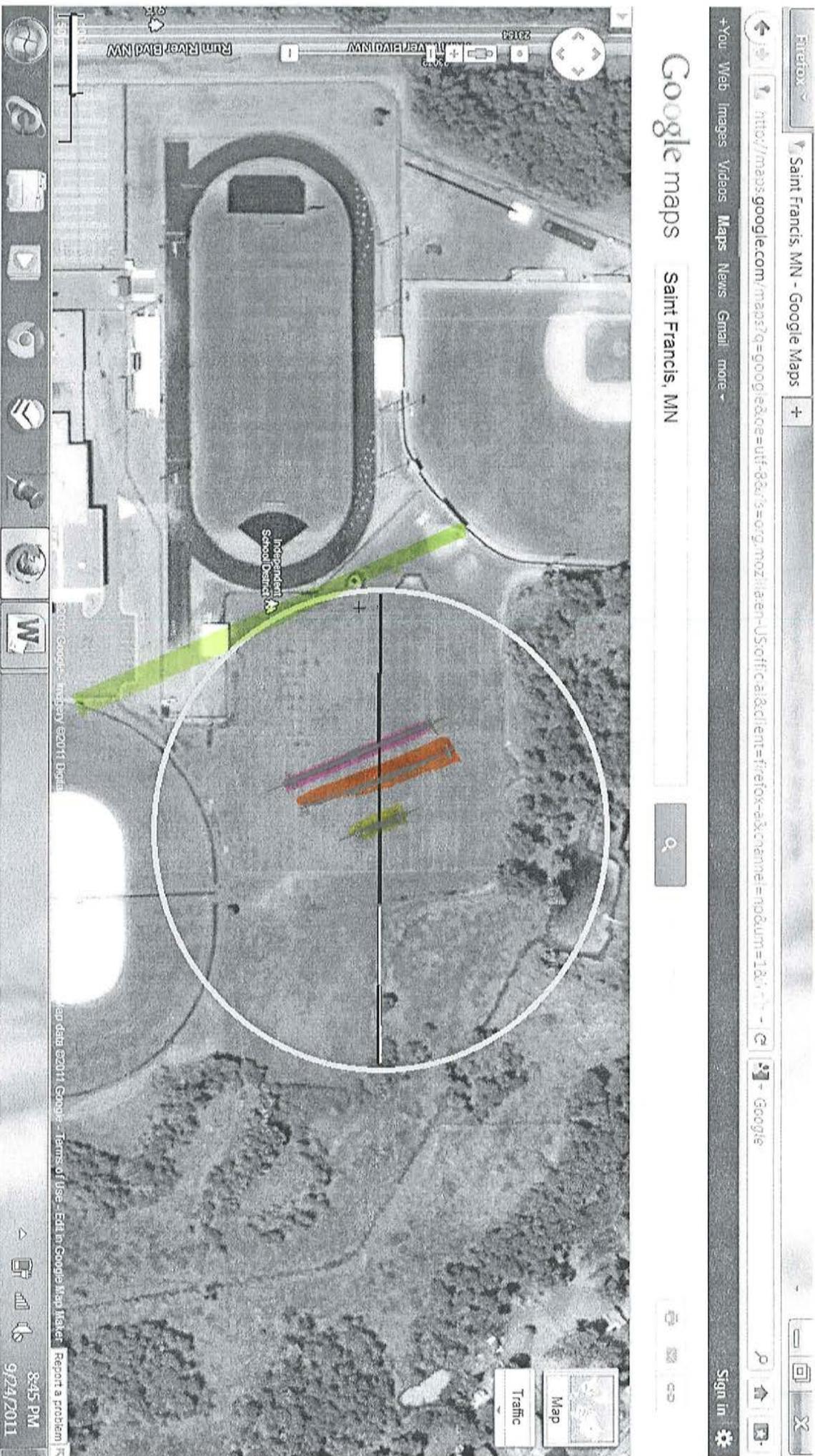
Name of Business FLASHING THUNDER		Address 700 East Van Buren		City Mitchell	State Zip IA 50461
Phone Number 641-732-5558	Fax Number	Email Address Jeremy_Mostek@Yahoo.com		Zoning	
List kind of business to be conducted; general description of merchandise to be sold or service to be provided: Small Display Show					
Duration of business operation:					

OTHER BUSINESSES

List all other business(es) owned or managed by the applicant in the City of St. Francis (if more than two, please attach separate sheet)

Business Name	Address	City	State	Zip	phone
Business Name	Address	City	State	Zip	phone

8 minute display after Homecoming Football Game. Oct 7th.



Audience Line

1.3g 4" shell line @ 300'

1.2g 3" shell line @ 250'

1.3g 1.5" shell line @ 200'



St. Francis High School ♦ Activities Department

3325 Bridge Street, St. Francis, MN 55070
Independent School District 15 ♦ www.stfrancis.k12.mn.us



Home of the Fighting Saints

Jeff Fink

Activities Director

763-213-1504 fax: 763-213-1710
email: jeffin@stfrancis.k12.mn.us

Heidi Antinozzi

Activities Administrative Assistant

763-213-1508 fax: 763-213-1710
email: heiant@stfrancis.k12.mn.us

Dear Ms. Held,

This letter is in regards to St. Francis High School acknowledging that we give permission for the St. Francis Football Boosters and/or the fireworks provider to acquire a permit for the fireworks on October 7th. The St. Francis Football Booster Club has coordinated this event with the fireworks provider and the St. Francis Fire Department. The fireworks will occur after the completion of the homecoming game (approximately 10:00PM). If you have any questions or concerns, please contact me at one of the numbers listed below.

Jeff Fink

Activities Director

St. Francis High School

School: 763-213-1504 ext. 1504

jeffin@stfrancis.k12.mn.us

Cell: 763-458-4722



PAYMENT BATCH AP 10-03-11

ADVANCED AUTOMOTIVE CARE, INC.

07/25/2011	32345	E 101-42110-221	Vehicle Repair & Maintenance	08 CHARGER	58.25
08/10/2011	32572	E 101-42110-221	Vehicle Repair & Maintenance	08 CHARGER	465.65
08/15/2011	32593	E 101-42110-221	Vehicle Repair & Maintenance	2010 CHARGER	706.41
09/08/2011	32697	E 101-42110-221	Vehicle Repair & Maintenance	2010 CHARGER	28.75
09/09/2011	32698	E 101-42110-221	Vehicle Repair & Maintenance	2010 CHARGER	995.63
					\$2,254.69

AMERIPRIDE LINEN & APPAREL SER

09/15/2011	1000945393	E 609-49750-219	Rug Maintenance	RUGS @ LIQUOR	46.23
09/22/2011	1000951471	E 101-41940-219	Rug Maintenance	RUGS @ CITY HALL	48.74
					\$94.97

ANOKA COUNTY CENTRAL COMM.

09/09/2011	2011-047	E 101-42110-311	Contract	BATTERY	318.00
09/14/2011	2011-277	E 101-42110-321	Telephone	INTERNET	156.12
					\$474.12

ASSURANT EMPLOYEE BENEFITS

09/20/2011	5447229.1011	E 101-41400-130	Employer Paid Insurance	10/1/11 - 10/31/11	126.72
09/20/2011	5447229.1011	E 101-41500-130	Employer Paid Insurance	10/1/11 - 10/31/11	45.97
09/20/2011	5447229.1011	E 101-42110-130	Employer Paid Insurance	10/1/11 - 10/31/11	504.20
09/20/2011	5447229.1011	E 101-43100-130	Employer Paid Insurance	10/1/11 - 10/31/11	71.52
09/20/2011	5447229.1011	E 101-43210-130	Employer Paid Insurance	10/1/11 - 10/31/11	15.89
09/20/2011	5447229.1011	E 101-45200-130	Employer Paid Insurance	10/1/11 - 10/31/11	71.52
09/20/2011	5447229.1011	E 601-49440-130	Employer Paid Insurance	10/1/11 - 10/31/11	80.16
09/20/2011	5447229.1011	E 602-49490-130	Employer Paid Insurance	10/1/11 - 10/31/11	80.16
09/20/2011	5447229.1011	E 609-49750-130	Employer Paid Insurance	10/1/11 - 10/31/11	80.63
					\$1,076.77

B&B PRODUCTS / RIGS & SQUADS

08/23/2011	3580	E 101-42110-550	C-O-L Motor Vehicles	REMOVE CAGES, ETC	300.00
					\$300.00

BERNICK COMPANIES, THE

09/23/2011	81732	E 609-49751-252	Beer For Resale	BEER	192.50
09/23/2011	81732	E 609-49751-255	N/A Products	N/A	41.00
					\$233.50

BOLTON & MENK, INC.

08/23/2011	0141636	E 507-00000-303	Engineering Fees	230TH/IVYWOOD IMPROVEMEN	60.00
08/23/2011	0141637	G 602-15600	Unamortized Bond Costs	AMBASSADOR TRUCK UTILITY I	3,838.50
08/23/2011	0141638	E 226-45100-303	Engineering Fees	PEDERSON PATH DESIGN	2,025.00
08/23/2011	0141639	E 602-49490-303	Engineering Fees	WWTF CHEMICAL FEED STRUC	1,388.60
08/23/2011	0141641	E 101-43100-303	Engineering Fees	2011 SEAL COATING	4,160.00

08/23/2011	0141642	E 402-41940-520	C-O-L Building & Structures	PUBLIC SERVICES FACILITY	25,718.50
08/23/2011	141640	E 101-41910-303	Engineering Fees	TAXYPAYER SPREADSHEET	186.00
08/23/2011	141640	E 101-41910-303	Engineering Fees	THEIS DRIVEWAY	110.00
08/23/2011	141640	E 101-43100-303	Engineering Fees	239TH SOIL BORING MAPS	255.00
08/23/2011	141640	E 601-49440-303	Engineering Fees	WEB GIS SUPPORT	46.50
08/23/2011	141640	E 601-49440-313	Sample Testing	WATER PLANT	209.25
					\$37,997.35

CENTERPOINT ENERGY

09/16/2011	5939160-7.1011	E 101-43100-383	Gas Utilities	3518 BRIDGE ST NW	18.50
09/16/2011	5939160-7.1011	E 101-45200-383	Gas Utilities	3518 BRIDGE ST	18.50
09/16/2011	5944643-5.0911	E 609-49750-383	Gas Utilities	23307 ST. FRANCIS BLVD	19.28
09/16/2011	5945449-6.1011	E 101-42110-383	Gas Utilities	3740 BRIDGE ST	17.24
09/16/2011	5945449-6.1011	E 101-42210-383	Gas Utilities	3740 BRIDGE ST	40.24
09/16/2011	5963820-5.1011	E 101-45200-383	Gas Utilities	2948 229TH AVE	19.28
09/16/2011	6002544-2.1011	E 601-49440-383	Gas Utilities	4020 ST FRANCIS BLVD	6.43
09/16/2011	6002544-2.1011	E 602-49490-383	Gas Utilities	4020 ST FRANCIS BLVD	6.43
09/16/2011	6002548-3.1011	E 602-49490-383	Gas Utilities	4020 ST FRANCIS BLVD WWTP	46.77
09/16/2011	6886465-1.1011	E 101-41940-383	Gas Utilities	23340 CREE ST #1	12.86
09/16/2011	6886468-5.1011	E 101-41940-383	Gas Utilities	23340 CREE ST #2	12.86
09/16/2011	6886472-7.1011	E 101-41940-383	Gas Utilities	23340 CREE ST #3	12.86
09/16/2011	6886475-0.1011	E 101-41940-383	Gas Utilities	23340 CREES ST #4	12.86
09/16/2011	79003315-5.1011	E 601-49440-383	Gas Utilities	3921 STARK DRIVE	46.06
09/16/2011	8964221-9.1011	E 602-49490-383	Gas Utilities	23699 AMBASSADOR	58.91
					\$349.08

CHISAGO LAKES DISTRIBUTING CO.

09/26/2011	455623	E 609-49751-252	Beer For Resale	BEER	194.20
					\$194.20

COCA COLA REFRESHMENTS

09/26/2011	0178098019	E 609-49751-254	Miscellaneous Merchandise	MISC	405.96
					\$405.96

CONNEXUS ENERGY

		E 101-41940-381	Electric Utilities	CITY HALL	422.41
		E 101-42110-381	Electric Utilities	SIRENS	10.68
		E 101-42110-381	Electric Utilities	POLICE	226.84
		E 101-42210-381	Electric Utilities	FIRE	529.29
		E 101-43100-381	Electric Utilities	3518 BRIDGE ST	13.99
		E 101-43100-386	Street Lighting	STREET LIGHTS	3,440.99
		E 101-45200-381	Electric Utilities	PARKS	307.89
		E 101-45200-381	Electric Utilities	3518 BRIDGE ST	13.99
		E 601-49440-380	Electric-System	WATER	5,374.44
		E 602-49451-381	Electric Utilities	LIFT STATIONS	5,736.72
		E 609-49750-381	Electric Utilities	LIQUOR	1,282.90
					\$17,360.14

CONSTRUCTION & GENERAL

09/27/2011	092711	G 101-21707	Union Dues	MAINT UNION DUES OCTOBER :	216.00
					\$216.00

CORPORATE CONNECTION

09/15/2011	4135	E 101-43100-217	Other Operating Supplies	SAFETY VEST	35.12
09/15/2011	4135	E 101-45200-217	Other Operating Supplies	SAFETY VEST	35.11
09/15/2011	4135	E 601-49440-417	Uniform Clothing & PPE	SAFETY VEST	35.12
09/15/2011	4135	E 602-49490-417	Uniform Clothing & PPE	SAFETY VEST	35.12
					\$140.47

CRYSTAL SPRINGS ICE

09/20/2011	25233	E 609-49751-254	Miscellaneous Merchandise	ICE	100.20
09/26/2011	25274	E 609-49751-254	Miscellaneous Merchandise	ICE	56.00
					\$156.20

DAHLHEIMER DIST. CO. INC.

09/21/2011	64401	E 609-49751-252	Beer For Resale	BEER	10,158.85
09/21/2011	64401	E 609-49751-254	Miscellaneous Merchandise	MISC	84.00
					\$10,242.85

DAY DISTRIBUTING CO.

09/16/2011	618258	E 609-49751-252	Beer For Resale	BEER	903.85
09/16/2011	618258	E 609-49751-255	N/A Products	N/A	36.80
09/16/2011	618259	E 609-49751-252	Beer For Resale	BEER	0.00
					\$940.65

DE LAGE LANDEN

09/10/2011	10750511	E 101-41400-240	Office Equip	SEPTEMBER	366.58
					\$366.58

DELTA DENTAL

09/15/2011	4694753	G 101-21710	Other Deductions	10/01/11 - 10/31/11 PREMIUM	215.73
					\$215.73

ECM PUBLISHERS, INC.

09/16/2011	IQ001789499	E 101-41400-351	Legal Notices Publishing	LEGAL/NATE SPARKS	41.00
09/21/2011	IP 800613	E 609-49750-441	Miscellaneous	PART TIME AD	67.50
09/23/2011	IQ 1789616	E 609-49750-441	Miscellaneous	PART TIME AD	54.00
					\$162.50

ERCHEDI, CRISTIAN

		R 101-32180	Cigs,Refuse,etc.Permits	KENNEL LICENSE REFUND	75.00
					\$75.00

EXTREME BEVERAGE

09/16/2011	W-427314	E 609-49751-254	Miscellaneous Merchandise	MISC	360.00
					\$360.00

G&K SERVICES, INC

09/16/2011	1043806578	E 101-43100-402	Janitorial Service	TOWEL	13.53
09/16/2011	1043806578	E 101-45200-402	Janitorial Service	TOWEL	13.53
09/16/2011	1043806578	E 601-49440-402	Janitorial Service	TOWEL	13.53
09/16/2011	1043806578	E 602-49490-402	Janitorial Service	TOWEL	13.52
					\$54.11

GE CAPITAL INFORMATION

09/07/2011	56191653	E 101-42110-218	Equipment Repair & Maintenance	COPIER	249.82
					\$249.82

GEO CUSTOM IRRIGATION

09/27/2011	100102	E 101-42110-401	Repairs/Maint Buildings	WINTERIZE SPRINKLER	55.00
					<u>55.00</u>
GERDIN AUTO SERVICE, INC.					
09/13/2011	58924	E 208-42110-436	Towing Charges	TOW DORON VEHICLE	128.98
					<u>128.98</u>
GRANITE CITY JOBBING CO.					
09/20/2011	696188	E 609-49750-210	Operating Supplies	OPERATING	12.18
09/20/2011	696188	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
09/20/2011	696188	E 609-49751-254	Miscellaneous Merchandise	MISC	14.00
09/20/2011	696188	E 609-49751-256	Tobacco Products For Resale	TOBACCO	636.31
09/20/2011	696188	G 101-20810	Sales Tax Payable	SALES TAX	(0.78)
					<u>\$665.96</u>
HEBERT, DUANE					
		E 101-41400-331	Travel Expenses	1/2 HOTEL-HYLEN	381.93
					<u>\$381.93</u>
INFRASTRUCTURE TECHNOLOGIES					
08/25/2011	PR11675	E 101-43100-414	Storm Sewers	STORM SEWERS	840.00
08/25/2011	PR11676	E 101-43100-414	Storm Sewers	STROM SEWER REHAB	840.00
08/25/2011	PR11677	E 602-49451-400	System Jetting	JET/VAC CLEANING	3,360.00
08/25/2011	PR11678	E 602-49451-400	System Jetting	BRIDGE LIFT STATION	1,155.00
					<u>\$6,195.00</u>
INNOVATIVE OFFICE SOLUTIONS, L					
09/13/2011	WO-10789489-1	E 601-49440-200	Office Supplies	OFFICE SUPPLIES	23.07
					<u>\$23.07</u>
ISANTI COUNTY TREASURER					
		E 602-49490-441	Miscellaneous	2ND HALF TAXES	6,215.00
					<u>\$6,215.00</u>
JADIN PAINTING INC.					
09/20/2011	09	E 602-49490-229	Project Repair & Maintenance	WASTE TREATMENT BUILDING/	4,600.00
09/20/2011	10	E 602-49490-229	Project Repair & Maintenance	WASTE TREATMENT BUILDING//	1,900.00
					<u>\$6,500.00</u>
JOHNSON BROS WHLSE LIQUOR					
09/15/2011	509962	E 609-49751-251	Liquor For Resale	CREDIT	(13.42)
09/15/2011	509963	E 609-49751-251	Liquor For Resale	CREDIT	(5.46)
09/15/2011	509964	E 609-49751-251	Liquor For Resale	CREDIT	(6.26)
09/15/2011	509965	E 609-49751-251	Liquor For Resale	CREDIT	(9.25)
09/15/2011	509966	E 609-49751-253	Wine For Resale	CREDIT	(6.67)
09/15/2011	509967	E 609-49751-251	Liquor For Resale	CREDIT	(4.12)
09/15/2011	509968	E 609-49751-251	Liquor For Resale	CREDIT	(10.75)
09/21/2011	1140205	E 609-49751-206	Freight and Fuel Charges	LIQUOR	1.47
09/21/2011	1140205	E 609-49751-251	Liquor For Resale	LIQUOR	110.99
09/21/2011	1140206	E 609-49751-206	Freight and Fuel Charges	WINE	11.76
09/21/2011	1140206	E 609-49751-253	Wine For Resale	WINE	261.49
					<u>\$329.78</u>
KIMS KLEANING					
09/26/2011	1869	E 101-42110-402	Janitorial Service	POLICE DEPARAT	577.16

09/26/2011	1870	E 101-42210-402	Janitorial Service	FIRE DEPARTMENT	136.81
09/26/2011	1871	E 101-41940-402	Janitorial Service	CITY HALL	256.52
09/26/2011	1872	E 101-43100-402	Janitorial Service	PUBLIC WORKS	171.01
09/26/2011	1873	E 601-49440-402	Janitorial Service	WATER TREATMENT PLAN	171.01
09/26/2011	1874	E 101-45000-402	Janitorial Service	COMMUNITY CENTER	106.88
					\$1,419.39

KOESTER, ALLAN

		G 803-22000	Deposits	REIMBURSE PERMIT & ESCROW	200.00
		R 101-34103	Zoning and Subdivision Fees	REIMBURSE PERMIT & ESCROW	50.00
					\$250.00

KUECHLE UNDERGROUND

09/20/2011	1104-C	E 101-43100-414	Storm Sewers	REPAIRING CATCH BASINS	11,826.00
					\$11,826.00

LAW ENFORCEMENT LABOR SVCS.

09/27/2011	092711	G 101-21707	Union Dues	POLICE UNION DUES OCTOBER	323.82
					\$323.82

MCDONALD DIST CO.

09/15/2011	282575	E 609-49751-206	Freight and Fuel Charges	BEER	3.00
09/15/2011	282575	E 609-49751-252	Beer For Resale	BEER	4,132.09
09/15/2011	282576	E 609-49751-255	N/A Products	N/A	30.50
09/22/2011	283153	E 609-49751-254	Miscellaneous Merchandise	MISC	34.00
09/22/2011	283154	E 609-49751-206	Freight and Fuel Charges	BEER	3.00
09/22/2011	283154	E 609-49751-252	Beer For Resale	BEER	6,647.65
					\$10,850.24

METRO SALES, INC.

09/22/2011	425697	E 101-42110-311	Contract	COPIER	256.80
					\$256.80

MMBA

		E 609-49750-208	Training and Instruction	ROSEVILLE 10/5/11 JOHNS SCH	15.00
					\$15.00

MN DEPT OF HEALTH

09/27/2011	761587.0911	E 602-49490-313	Sample Testing	MAINT PERMIT	50.00
					\$50.00

MN RURAL WATER ASSOCIATION

09/14/2011	091411	E 601-49440-433	Dues and Subscriptions	MEMBERSHIP 8/11 - 8/12	100.00
09/14/2011	091411	E 602-49490-433	Dues and Subscriptions	MEMBERSHIP 8/11 - 8/12	100.00
					\$200.00

MULVIHILL, DARCY

09/26/2011	092611	E 101-41500-331	Travel Expenses	GFOA CONFERENCE	127.65
					\$127.65

MY ALARM CENTER

10/01/2011	00419136	E 609-49750-445	Security	MONITORING 10/1 - 10/31	27.79
					\$27.79

PACE ANALYTICAL SERVICES

09/14/2011	VM118890	E 602-49490-313	Sample Testing	REPORTS	122.50
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09/15/2011	VM119185	E 601-49440-313	Sample Testing	COLIFORM REPORT	120.00
					\$242.50
PAUSTIS & SONS					
09/19/2011	8319633-IN	E 609-49751-206	Freight and Fuel Charges	WINE	10.50
09/19/2011	8319633-IN	E 609-49751-253	Wine For Resale	WINE	475.48
					\$485.98
PHILLIPS WINE & SPIRITS CO.					
09/21/2011	2128372	E 609-49751-206	Freight and Fuel Charges	LIQUOR	13.23
09/21/2011	2128372	E 609-49751-251	Liquor For Resale	LIQUOR	866.09
09/21/2011	2128373	E 609-49751-206	Freight and Fuel Charges	WINE	4.41
09/21/2011	2128373	E 609-49751-253	Wine For Resale	WINE	276.00
					\$1,159.73
PREMIUM WATERS, INC.					
08/31/2011	453056-08-11	E 101-42110-311	Contract	WATER	19.24
					\$19.24
PRINTING UNLIMITED					
09/26/2011	00005989	E 101-41400-200	Office Supplies	LABELS	12.18
09/26/2011	00005989	E 101-42110-200	Office Supplies	LABELS	4.06
09/26/2011	00005989	E 101-42210-200	Office Supplies	LABELS	4.06
09/26/2011	00005989	E 101-43100-200	Office Supplies	LABELS	4.06
09/26/2011	00005989	E 101-45200-200	Office Supplies	LABELS	4.06
09/26/2011	00005989	E 601-49440-200	Office Supplies	LABELS	4.06
09/26/2011	00005989	E 602-49490-200	Office Supplies	LABELS	4.06
09/26/2011	00005989	E 609-49750-200	Office Supplies	LABELS	4.07
09/26/2011	00005990	E 101-45000-217	Other Operating Supplies	COMMUNITY CENTER DOOR LE	42.75
09/26/2011	00005992	E 101-41400-441	Miscellaneous	NEWSLETTER	169.27
09/26/2011	00005992	E 101-41500-441	Miscellaneous	NEWSLETTER	48.36
09/26/2011	00005992	E 101-42110-441	Miscellaneous	NEWSLETTER	48.36
09/26/2011	00005992	E 101-42210-441	Miscellaneous	NEWSLETTER	24.18
09/26/2011	00005992	E 101-43100-441	Miscellaneous	NEWSLETTER	72.54
09/26/2011	00005992	E 101-43210-439	Recycling Days	NEWSLETTER	48.36
09/26/2011	00005992	E 601-49440-352	General Notices and Pub Info	NEWSLETTER	0.00
09/26/2011	00005992	E 601-49440-441	Miscellaneous	NEWSLETTER	48.36
09/26/2011	00005992	E 609-49750-441	Miscellaneous	NEWSLETTER	24.18
					\$566.97
QUALITY WINE & SPIRITS					
09/15/2011	508792-00	E 609-49751-251	Liquor For Resale	LIQUOR	1,155.16
					\$1,155.16
RAMSEY, CITY OF					
09/26/2011		E 101-42210-311	Contract	CHIEF KAPLER'S SERVICES-SEI	666.00
					\$666.00
SKINNER, MARLINE					
		E 101-42700-311	Contract		500.00
					\$500.00
SMITH IRONWORKS					
09/20/2011	9613	E 602-49490-229	Project Repair & Maintenance	STEEL COVERS FOR SEWER &	374.06

					\$374.06
STAPLES					
09/16/2011	110318047	E 101-42110-200	Office Supplies	SUPPLIES	134.16
					\$134.16
STREICHER'S					
09/12/2011	1866121	E 101-42110-437	Uniform Allowance	GENNARO BOOTS	84.99
					\$84.99
TELECIDE (TWIN CITIES EMEDIA)					
09/20/2011	20041023	E 101-41400-200	Office Supplies	CALENDAR PROGRAM	85.20
09/20/2011	20041023	E 101-43100-200	Office Supplies	CALENDAR PROGRAM	85.20
					\$170.40
THE AMERICAN BOTTLING COMPANY					
09/16/2011	2449908514	E 609-49751-254	Miscellaneous Merchandise	MISC	234.30
					\$234.30
THORPE DISTRIBUTING COMPANY					
09/23/2011	657358	E 609-49751-252	Beer For Resale	BEER	54.00
					\$54.00
TWIN CITIES FLAG SOURCE, INC					
09/26/2011	16743	E 101-42210-217	Other Operating Supplies	FLAG-FIRE	41.68
					\$41.68
U S CABLE					
09/27/2011	092711	E 101-41940-321	Telephone	OCTOBER 2011 BILLS	69.95
09/27/2011	092711	E 601-49440-321	Telephone	OCTOBER 2011 BILLS	69.95
09/27/2011	092711	E 601-49440-321	Telephone	OCTOBER 2011 BILLS	34.97
09/27/2011	092711	E 601-49440-321	Telephone	OCTOBER 2011 BILLS	69.95
09/27/2011	092711	E 602-49490-321	Telephone	OCTOBER 2011 BILLS	34.98
09/27/2011	092711	E 609-49750-321	Telephone	OCTOBER 2011 BILLS	69.95
					\$349.75
WIRTZ BEVERAGE MN					
09/21/2011	841763	E 609-49751-206	Freight and Fuel Charges	LIQUOR	(1.45)
09/21/2011	841763	E 609-49751-251	Liquor For Resale	LIQUOR	(26.95)
09/22/2011	633141	E 609-49751-206	Freight and Fuel Charges	LIQUOR	26.10
09/22/2011	633141	E 609-49751-251	Liquor For Resale	LIQUOR	1,925.34
09/22/2011	633729	E 609-49751-206	Freight and Fuel Charges	LIQUOR	46.40
09/22/2011	633729	E 609-49751-251	Liquor For Resale	LIQUOR	2,441.20
09/22/2011	633729	E 609-49751-253	Wine For Resale	LIQUOR	159.90
09/22/2011	633729	E 609-49751-254	Miscellaneous Merchandise	LIQUOR	92.49
					\$4,663.03
					\$130,664.05

FUND SUMMARY

101 GENERAL FUND	\$33,134.53
208 POLICE FORFEITURE	\$128.98
226 PEDERSON PATH FUND	\$2,025.00
402 CAPITAL EQUIPMENT	\$25,718.50

507 IVYWOOD ST & 230TH LANE	\$60.00
601 WATER FUND	\$6,452.86
602 SEWER FUND	\$29,120.33
609 MUNICIPAL LIQUOR FUND	\$33,823.85
803 ESCROW	\$200.00
Total	<u>130,664.05</u>

CITY OF ST. FRANCIS
10/3/2011

Checks cut since last Council Meeting

<u>Check Date</u>	<u>Check Number</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
09/28/11	62542	Postmaster	Recycling Newsletter	\$ 343.71
09/28/11	62543	Postmaster	Recycling Newsletter	220.85
TOTAL				<u><u>564.56</u></u>

Disbursements via Debits to Checking account

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>	
09/20/11	U.S. Treasurer	Federal Payroll Tax	1,456.11	
09/20/11	P.E.R.A.	P.E.R.A.	320.16	
09/20/11	MN State Treasurer	State Payroll Tax	173.37	
09/29/11	U.S. Treasurer	Federal Payroll Tax	13,103.14	
09/29/11	P.E.R.A.	P.E.R.A.	11,797.37	
09/29/11	ING	Deferred Comp	770.00	
09/29/11	ICMA	Deferred Comp	790.00	
09/29/11	MN State Treasurer	State Payroll Tax	2,981.43	
TOTAL				<u><u>31,391.58</u></u>



MEMORANDUM

TO: St. Francis Mayor & City Council
Matt Hylan, City Administrator

FROM: Nate Sparks

DATE: September 27, 2011

MEETING DATE: October 3, 2011

RE: Code Enforcement - 4020 233rd Ave NW

BACKGROUND

The City of St. Francis has received complaints regarding the property appearance of 4020 233rd Ave NW. The site is occupied by an abandoned gas station and car wash on the corner of 233rd and Highway 47. The code enforcement case requires Council direction on one remaining issue regarding four abandoned underground tanks prior to being closed.

JULY COMPLAINT

Upon receipt of a complaint this past summer, the property owner was served notice that the property was not in compliance with the nuisance code in regard to tall grass, graffiti, and the building was not properly secured. The notice was served on July 14, 2011 and the property owner responded and corrected the violations.

While the building was unsecured, City Staff inquired whether or not the site was in violation of the State's hazardous building code. The City's building official investigated but found that as long as the building were to be re-secured, it would not qualify as a hazardous structure. The building was subsequently re-secured within the timeframe requested by the City.

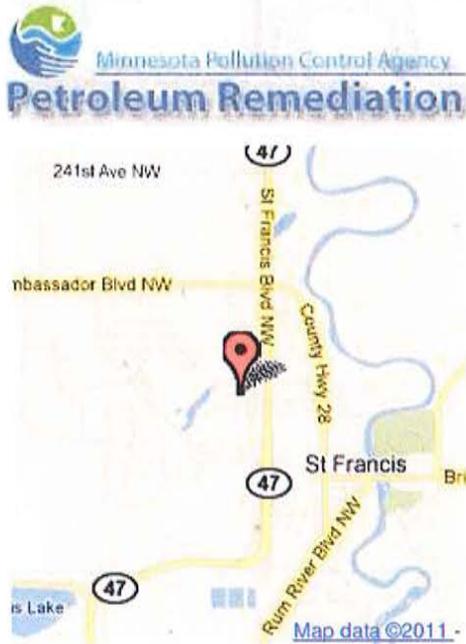
Also as part of this investigation, City Staff became aware that there were four abandoned underground tanks on site. The Minnesota Pollution Control Agency was contacted to check on the status of the tanks. Upon a review of the situation, the PCA Staff has notified the City that the tanks have been ordered to be removed but that order has gone without response from the property owner. The PCA states that in this situation, the local governmental unit may declare the site an official hazardous site and order the removal of the tanks. If the property owner fails to respond to an order to remove the tanks, the City may have the tanks removed and assess the costs to the property owner. This process may be contested by the property owner and result in a civil court case with an outcome determined by a judge.

In discussions with the PCA, they stated that they would assist the City in establishing the hazardous site condition and monitoring the removal of the tanks. They have also informed us that a nearby city is considering taking action on the same property owner for the same reason using a similar timeline, which they feel may result in the property owner more likely complying with the orders.

REQUESTED ACTION

The code enforcement case file from the July complaint is still open on this property pending Council direction regarding the abandoned tanks. If the Council wishes to pursue the issue with the tanks further, authorization for the City Attorney's Office to take the next step would be warranted. If the Council chooses not to take action at this time, the case will be closed pending further complaints.

Attached:
PCA Order
PCA Tank Status



Site information:
 Gec Exxon St. Francis
 4020 233rd Ave NW
 St. Francis, Minnesota 550709310
 Anoka

4 tanks are (or were) located at this site.

To find out full information on the tank, click on the tank number.

Tank Number	Install Date	Registration Date	Tank Capacity	Tank Status	Stored Product	Above or Underground
001	May 15, 84	Jan 31, 86	8000	Out of Service	Gasoline	Under Ground
002	May 15, 84	Jan 31, 86	8000	Out of Service	Alcohol Blend	Under Ground
003	May 15, 84	Jan 31, 86	2000	Out of Service	Diesel	Under Ground
004	Nov 06, 97	Nov 11, 97	4000	Out of Service	Gasoline	Under Ground

This page was last updated September 27, 2011

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If you have technical questions or problems with this site, contact webmaster@pca.state.mn.us

Minnesota Pollution Control Agency, 520 Lafayette Road, St. Paul, MN 55155-4194

Phone: 651-296-6300, 800-657-3864; 24-hour emergency number: 651-649-5451 or 800-422-0798; TTY: 651-282-5332, TTY 24-hour emergency number: 651-297-5353 or 800-627-3529

dione



Minnesota Pollution Control Agency

520 Lafayette Road North | St. Paul, Minnesota 55155-4194 | 651-296-6300

800-657-3864 | 651-282-5332 TTY | www.pca.state.mn.us | Equal Opportunity Employer

September 25, 2009

**CERTIFIED MAIL NO. 7003 3110 0004 8294 2495
RETURN RECEIPT REQUESTED**

Ms. Sara Vines
General Energy Corporation
2760 North University Drive
Hollywood, FL 33024-2546

RE: Notice of Requirements for Out of Service Underground Storage Tanks – Gec Exxon
St. Francis, 4020 233rd Avenue Northwest, Minnesota - Minnesota Pollution Control
Agency - Identification No.129

Dear Ms. Vines:

The purpose of the letter is to notify the owner of the tanks, at the above referenced site, of the requirements for out of service underground storage tanks (UST). The Minnesota Pollution Control Agency (MPCA) has documentation that the USTs, at the above referenced facility, have been out of service for **one year or longer**. Minnesota Rule Chapter 7150 and the most current Minnesota Fire Code, specifies the requirements pertaining to out of service tanks with which owners/operators must comply. The following regulations apply to tanks out of service one year or longer:

1. Minn. R. 7150.0400, Temporary Closure

Subp. 1. Requirements. In addition to the requirements of the most current Minnesota Fire Code, owners and operators must comply with the provisions...relating to temporary closure.

Subp. 4. Tanks out of service one year. When an underground storage tank system is out of service for one year or more, owners and operators must permanently close the underground storage tank system according to part 7150.0410, unless the owner requests an extension of the closure period by submitting an application for an extension on a form approved by the commissioner and the commissioner approves the extension in writing based on compliance with this part. Conditions of extension shall include record keeping requirements according to part 7150.0450 and the continued operation and maintenance of cathodic protection according to part 7150.0215. The underground storage tank system may not be returned to service without the written approval of the commissioner, based on compliance with the applicable requirements of this chapter.

Ms. Sara Vines
Page 2
September 25, 2009

Subp. 5. Tank out of service five years. All underground storage tank systems must be permanently closed if the tank system is out of service for five years or more.

In order to address out of service tank systems, the MPCA has developed forms and procedures to assist you in complying with the regulations. Stated below are two options for USTs, which are out of service for more than one year, but less than five years. Please decide which course of action you plan to take and complete the corresponding actions within the specified timelines:

Option 1: Permanently close tanks

Actions: Within 90 days of the receipt of this letter permanently close the USTs by removing them from the ground or closing them in place. Closure must be performed by a MPCA certified contractor. At the time of permanent closure, a site assessment must be completed to determine if contamination is present on the site.

Option 2: Request an extension of temporary closure.

Actions: Within 60 days of the receipt of this letter complete the "Underground Storage Tank Application for Extension of Temporary Closure" and submit the application with all required documentation. All conditions of temporary closure must be implemented including cathodic protection operation and maintenance requirements. An extension for temporary closure may be valid for a maximum of five years from when the tanks were taken out of service, if approved by the MPCA. At the end of that time, the tanks must be permanently closed.

Failure to respond in one of the manners prescribed above may result in high level enforcement actions which may include fines.

To help better understand tank closure requirements, please see the following fact sheets which are enclosed for your convenience: "Permanent and Temporary Closure of Underground Storage Tanks", "Planning Ahead for an Underground Storage Tank Removal", and "Site Assessment for Underground Storage Tanks with No Apparent Contamination."

If you have any further questions, please do not hesitate to call me at 651-757-2321.

Sincerely,



Bob Dullinger
Supervisor, Tanks Compliance and Enforcement Unit
St. Paul Office
Industrial Division

BD:map

Enclosures

Ms. Sara Vines
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September 25, 2009

cc: File



MEMORANDUM

TO: St. Francis City Council
Matt Hylen, City Administrator

FROM: Nate Sparks

DATE: September 28, 2011

MEETING DATE: October 3, 2011

RE: South Highway 47 Industrial Park 2nd Addition Plat
Cree Street Easement Vacation

BACKGROUND

In order to construct the Public Works & Public Safety Facility as proposed the City needs to take the following actions:

1. Approve an amendment to the preliminary plat of the South Highway 47 Industrial Park to combine the multiple parcels involved into one and to include two additional parcels not originally involved in the plat.
2. Approve a final plat for the South Highway 47 Industrial Park 2nd Addition. This creates the parcel where the facility will be located. This plat must be recorded prior to the issuance of the building permit.
3. Vacate the easement for the extension of Cree Street south of Highway 47. This easement will be replaced by a dedicated right-of-way on the final plat.

PRELIMINARY PLAT AMENDMENT / FINAL PLAT

In order to combine these parcels as part of this existing plat and to alter the layout, the Preliminary Plat needs to be revised. The site was previously preliminary platted for 6 industrial parcels and 1 commercial parcel. The first addition final plat was for the commercial parcel with the industrial portion being platted as an outlot to be final platted later. The revised preliminary plat is for the remaining 6 industrial parcels to be replatted as just 1 industrial parcel. Then 2 parcels of land adjacent to the site are being added to the plat and incorporated into the 1 industrial parcel. A final plat then must be recorded based on the amended preliminary plat.

EASEMENT VACATION

The City had previously acquired a road easement on part of the new property being incorporated into this plat. This easement extends further into the site than necessary and is six feet wider than current City street standards. On the final plat, the easement is replaced by an appropriately sized right-of-way. The right-of-way terminates at the

location where a frontage road may be extended to the west if the neighboring property were to re-develop. On the preliminary plat, there is shown a temporary cul-de-sac easement to meet the City's subdivision standards. A public hearing is necessary prior to the vacation of the easement.

RECOMMENDED ACTION

The Planning Commission recommended approval of the revised preliminary plat after holding a public hearing at their July meeting. To plat the property as described the Council needs to pass the attached Preliminary & Final Plat Resolution and the Easement Vacation Resolution.

Attached:

Preliminary & Final Plat Resolution
Easement Vacation Resolution

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2011-28

A RESOLUTION APPROVING A PRELIMINARY & FINAL PLAT
FOR THE SOUTH HIGHWAY 47 INDUSTRIAL PARK SECOND ADDITION

WHEREAS, the City of St. Francis is requesting an amended preliminary plat attached as Exhibit A to include additional land and to revise the configuration of the South Highway 47 Industrial Park; and

WHEREAS, the subject site is legally described as:

Outlot A, South Highway 47 Industrial Park; and Tract A, RLS No. 230; and That part of the Southeast Quarter of the Northeast Quarter of Section 6, Township 33, Range 24, Anoka County, Minnesota described as follows: Beginning at the northeast corner of Outlot A, South Highway 47 Industrial Park, according to the recorded plat thereof, Anoka County, Minnesota, thence south 01 degrees 58 minutes 38 seconds West, along the easterly line of said Outlot A, a distance of 449.71 feet; thence South 88 degrees 54 minutes 57 seconds East, a distance of 100.01 feet; thence North 01 degrees 58 minutes 38 seconds East, a distance of 396.69 feet; thence North 42 degrees 36 minutes 15 seconds West, a distance of 71.23 feet to the easterly extension of the northerly line of said Outlot A; thence North 01 seconds West, a distance of 71.23 feet to the easterly extension of the northerly line of said Outlot A; thence North 01 degrees 11 minutes 22 seconds West, along said easterly extension, a distance of 50.01 feet to the point of the beginning.

WHEREAS, the preliminary plat will now result in one large parcel instead of six smaller parcels; and

WHEREAS, the City of St. Francis is requesting a final plat attached as Exhibit B to be known as the "South Highway 47 Industrial Park Second Addition"; and

WHEREAS, the St. Francis Planning Commission held a public hearing during the July 20, 2011 meeting and recommended approval of the preliminary plat; and

WHEREAS, the proposed revised plat meets or exceeds all standards in the I-1, Light Industrial District; and

WHEREAS, the proposed plat is consistent with the Comprehensive Plan; and

WHEREAS, the proposed plat is compatible with both present and future land uses in the area; and

WHEREAS, the proposed plat is consistent with all requirements of the subdivision and zoning ordinance; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of St. Francis hereby approves the amended preliminary plat of the South Highway 47 Industrial Park and the final plat of the South Highway 47 Industrial Park Second Addition.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 3rd DAY OF OCTOBER 2011.

APPROVED

Jerry Tveit
Mayor of St. Francis

Attest:

Barbara I. Held
City Clerk

Attachments:
Exhibit A – Preliminary Plat
Exhibit B – Final Plat

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2011-29

RESOLUTION PROVIDING FOR THE VACATION OF AN EASEMENT WITHIN
TRACT A OF REGISTERED LAND SURVEY NO. 230

WHEREAS, the revised plat of the South Highway 47 Industrial Park Second Addition no longer necessitates an extension of Cree Street south of Highway 47 thus an easement for said purpose is no longer necessary; and

WHEREAS, the legal description of the easement to be vacated is as follows:

The west 66 feet of Tract A, Registered Land Survey No. 230, Anoka County, Minnesota; and

WHEREAS, the easement described above to be vacated is depicted on Exhibit A; and

WHEREAS, the notice of the public hearing on said vacation has been duly published and posted in accordance with the applicable Minnesota Statutes; and

WHEREAS, the St. Francis City Council conducted said public hearing on the 15th day of August 2011; and

WHEREAS, the City Council proceeded to hear all persons interested in said petition and persons interested were afforded the opportunity to present their views and objections to the granting of said petition; and

WHEREAS, the City Council determined that there is no current and/or anticipated future public need to retain said drainage, utility, and road easement and therefore vacation of said easement would be in the public interest.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Francis that pursuant to Minnesota Statutes 412.851, the public drainage, utility, and roadway easement across the west 66 feet of Tract A, Registered Land Survey No. 230, situated in the City of St. Francis, Anoka County, Minnesota is hereby vacated.

BE IT FURTHER RESOLVED that this Resolution will be forwarded to the office of the County Recorder, Anoka County for appropriate action.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 3rd DAY OF
OCTOBER 2011.

APPROVED

Jerry Tveit
Mayor of St. Francis

Attest:

Barbara I. Held
City Clerk

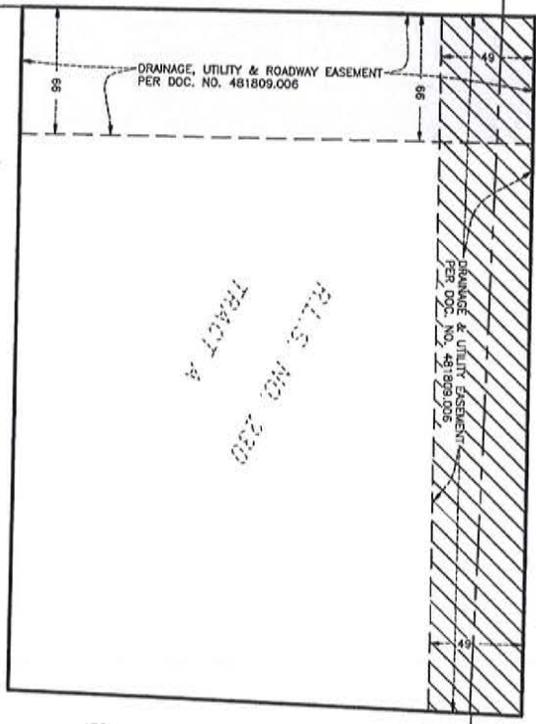
Attachments:
Exhibit A – Vacation Exhibit

538691_1

CREE STREET NW

MEADOWS OF ST. FRANCIS

STATE TRUNK HIGHWAY NO. 47
(ST. FRANCIS BLVD. NW)



SOUTH HIGHWAY

OUTLOT A

INDUSTRIAL PARK

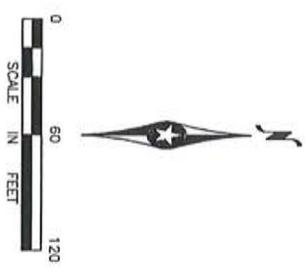
PROPOSED EASEMENT VACATION DESCRIPTION:
 Vacate the permanent easement for drainage, utility and public road right-of-way purposes over the west 66 feet of Tract A, Registered Land Survey No. 230, Anoka County, Minnesota, as described in Document No. 481809.006, files of the Registrar of Titles, said Anoka County.

CERTIFICATION:
 On behalf of Bolton & Menk, Inc.:

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Craig E. Johnson
 Craig E. Johnson
 Minnesota License Number 44530

August 27th 2011



PROPOSED EASEMENT VACATION
 EASEMENT DESCRIBED IN DOC. NO. 481809.006 (NOT VACATED)

EASEMENT VACATION EXHIBIT ST. FRANCIS, MN 55070	
 BOLTON & MENK, INC. Consulting Engineers & Surveyors 12224 NICOLLET AVENUE S., BURNSVILLE, MN 55337 (952) 890-0509 MANWATO, MN FARMINGTON, MN SLEEPY EYE, MN BURNSVILLE, MN WILLMAR, MN CHASKA, MN RAMSEY, MN AWES, IA	
JOB NUMBER: R13.103604 FIELD BOOK: N/A	DRAWN BY: ERW
EASEMENT VACATION OF PART OF DOC. NO. 481809.006	FOR CITY OF ST. FRANCIS



**A RESOLUTION PROCLAIMING NOVEMBER AS
"HOMELESSNESS AWARENESS MONTH"**

RESOLUTION 2011 - 30

WHEREAS, the Anoka County Community Continuum-of-Care, along with the Heading Home Anoka Committee is sponsoring a unique county-wide education and awareness campaign to help end homeless in our communities. The month of November will mark "Homeless Awareness Month"; and,

WHEREAS, the Art Expo, "Homelessness.... The Journey" provides a unique opportunity for local, creative individuals to join forces with communities across Anoka County in an effort to promote awareness of homelessness and to help end homelessness; and,

WHEREAS, the Anoka County Community Continuum of Care and the Heading Home Anoka committees play a vital role in bringing together the community and establishing needed partnerships to support preventing and ending homelessness; and,

WHEREAS, it is essential that all citizens of the City of St. Francis be aware of the importance of preventing and ending homelessness and the impact their participation can have on ensuring that all individuals and families have access to a warm, safe place to call home in our community; and,

NOW, THEREFORE, I Jerry Tveit, Mayor of the City of St. Francis, on behalf of the St. Francis City Council, do hereby call upon all citizens of the City of St. Francis to join the Anoka County Community Continuum-of-Care and Heading Home Anoka Committees in supporting Homelessness Awareness during the month of November.

BE IT FURTHER RESOLVED that the month of November is hereby proclaimed "Homelessness Awareness Month" in the City of St. Francis.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 3rd DAY OF OCTOBER, 2011.

APPROVED:

ATTEST:

Jerry Tveit, Mayor

Barbara I. Held, City Clerk



COUNTY OF ANOKA

Governmental Services Division
Office of Community Development

GOVERNMENT CENTER, Suite 700
2100 3rd Avenue • Anoka, Minnesota 55303-5024
(763) 323-5700

September 22, 2011

Matthew L. Hylan
City Administrator, City of St. Francis
23340 Cree St NW
St. Francis, MN 55070

Dear Matthew L. Hylan,

*One night in January this year, **1,461** persons in Anoka County were **homeless**.*

*Of those, **576** were **children** in families, **132** were **unaccompanied youth** under age 21.*

461** households were **doubled-up**; meaning shared housing situations in which the house or apartment is crowded with people. **Being doubled-up is being homeless.

Persons who are homeless lack a safe, stable, permanent place to live. Without stable housing, persons often struggle in other areas of basic living, such as mental health, holding a steady job, or looking for a job. Homelessness is a growing trend in Anoka County. From 2009 to 2011, the number of homeless persons in Anoka County grew by 45%, with a startling increase of almost 100% homeless youth.

“Heading Home Anoka: Sharing the Solution”

Heading Home Anoka is a local group of community, non-profit, and government agencies working together to end homelessness. Community partnerships, increasing homelessness awareness, and the desire to provide warm, safe housing are important goals for ending homelessness in Anoka County. It is essential that all community members are aware of homelessness and the impact community participation can have on ensuring that everyone has a safe, permanent home.

At the end of October, the Anoka County Board of Commissioners will be proclaiming November as Homelessness Awareness Month. **Our goal is to have each city in Anoka County join the effort to promote public awareness of homelessness and have their city also proclaim November as Homelessness Awareness Month.**



"FIRE PREVENTION"

French Toast BREAKFAST

(FREE WILL DONATIONS)

OPEN HOUSE & BLOODMOBILE



ST. FRANCIS FIRE DEPARTMENT

(3740 BRIDGE STREET, ACROSS FROM SUBWAY)

SATURDAY OCTOBER 15th, 2011
8:00 AM TO 12:00 PM



Practice in the "Safe House"

SPECIAL GUESTS TO INCLUDE:

AN DNR * CONNEXUS ENERGY * CENTERPOINT ENERGY * ST. FRANCIS POLICE * ALLIN/ & MANY MORE...



PRIZE AWARDS TO
POSTER CONTEST WINNERS



FREE PRIZE RAFFLE



TOUR THE FIRE TRUCKS AND
FIRE STATION



**Memorial
BLOOD CENTERS**

GIVE BLOOD
8:00 am - Noon

Blood Drive will be through
Memorial Blood Centers



FREE FIRE
PREVENTION MATERIALS



BOUNCE AROUND WITH THE
ST. FRANCIS FIREFIGHTERS



MEET THE ST. FRANCIS
FIRE AND RESCUE TEAM

DONATED BY THE ST. FRANCIS & OAK GROVE LIONS

CONTACT THE ST. FRANCIS FIRE DEPARTMENT WITH ANY QUESTIONS YOU MAY HAVE @ 763.753.2334



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530

COPS

F Y I

September 28, 2011

Administrator Matthew Hylen
St. Francis Police Department
23340 Cree St. N.W.
St. Francis, MN 55070

RE: COPS Hiring Program Grant Application
ORI#: MN00215

Dear Administrator Hylen:

I would like to thank you for your grant application under the COPS Hiring Program (CHP). The COPS Office received an overwhelming response to this year's CHP grant application solicitation. The COPS Office received 2,712 CHP applications requesting over 9,000 officers and \$2 billion in funds, while \$240 million was available for the program.

As you may know, the COPS Office CHP award announcement occurred on September 28, 2011. With an abundance of high-quality grant applications and a limited amount of funding available, COPS was faced with many difficult funding decisions. Many applicant requests were reduced due to the high demand relative to the amount of funding available, with the goal of distributing CHP officers to a greater number of jurisdictions. Ultimately, however, COPS was able to fund only 238 (9%) of the 2,712 CHP requests received during the 2011 solicitation. Unfortunately, your CHP proposal was not selected for the September 28, 2011 announcement.

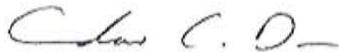
Although your agency was not among those announced, please note that your CHP funding request ***has not*** been denied. Currently, your CHP application remains under a "pending" status within the COPS Office, which means that the proposal is still under consideration. Once the COPS Office receives our Fiscal Year 2012 appropriations, we will know whether additional hiring funds are available and can then determine how best to proceed with all pending requests. There is no action required of your agency at this time. The COPS Office will contact you if additional information is needed.

Please note that funding selections for this announcement were based upon a variety of factors, including (but not limited to) statutory mandates which govern how

CHP and other COPS hiring funds are to be allocated, as well as each applicant's community policing strategy and community need. For more information on the CHP announcement, please visit our dedicated CHP applicant web page at <http://cops.usdoj.gov/Default.asp?Item=2367>. On this site, you will find additional information about the CHP program, and a more detailed description of how applications were evaluated.

We thank you for your continued interest in CHP grant funding. If you have any questions or concerns regarding this letter or about your pending grant application, please feel free to contact the COPS Office Response Center at 800.421.6770.

Sincerely,

A handwritten signature in blue ink, appearing to read "Andrew A. Dorr".

Andrew A. Dorr
Assistant Director for Grants Administration