

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

SEPTEMBER 21, 2015

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Steve Kane at 6:00 pm.
2. **Roll Call:** Present were Mayor Steve Kane, Council members Richard Orpen, Rich Skordahl, Chris McClish and Tim Brown. Also present were City Engineer Jared Voge (Bolton & Menk), City Attorney Scott Lepak (Barna, Guzy & Steffen), Police Chief Jeff Harapat, Public Works Director Paul Teicher, City Finance Director Darcy Mulvihill, City Administrator Joe Kohlmann, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY BROWN SECOND McCLISH TO ADOPT THE SEPTEMBER 21, 2015 CITY COUNCIL AGENDA. Motion carried 5-0.
4. **Consent Agenda:** MOTION BY McCLISH SECOND ORPEN TO APPROVE THE SEPTEMBER 21, 2015, CITY COUNCIL CONSENT AGENDA A-E AS FOLLOWS:
 - a. City Council Minutes – August 17, 2015
 - b. Securities Pledge in Lieu of Retainage- Waste Water Treatment Facility(WWTF)
 - c. Pay request No. 1 for \$342,950.00 to Gridor Construction, Inc. for the Waste Water Treatment Facility
 - d. Final Pay Request \$26,044.30 and Change Order No. 1 \$(-12,919,95) of contract amount to LaTour Construction, Maple Lake -Rum River Bluffs Phase 2
 - i. Approve the Payment of Claims for \$931,672.91 (ACH #125E-126E \$118,051.35 Checks 69602-69661 \$695,570.21)Motion carried 5-0.
5. **Meeting Open to the Public:** Steve Feldman 22766 Poppy Street NW, I brought it up last year and last meeting. The amount of traffic and speed is ridiculous along Poppy Street. What do I need to do to get some police out there for traffic control. Mayor Kane asked City Administrator Joe Kohlmann contact the police department regarding Mr. Feldman's request.
6. **Petitions, Requests, Applications:**
 - a. **ISD #15 Presentation on 5 Year Strategic Plan:** Troy Ferguson Superintendent of ISD #15 stated myself, along with Deb Parson, Local 1977 President and teacher and Scott Schwarz School Board member are with me tonight. I left material for you on the table, school calendar, Core Values, and the 5-year Strategic Plan Outline that includes the new mission statement. Ferguson gave a power point presentation on the background of the 5-year Strategic Plan. The Strategic Plan Outlines the Mission Statement, Core Values, Mission Outcomes, Strategies and Strategic Delimiters. Along with the implementation of this program, we look forward to continue to work with the City. Kane stated he is so grateful to be part of the plan.

There were different types of people in the group I was part of but in the end, we all agreed to support what direction we wanted to go.

b. St. Francis Youth Baseball Association Recognition of Donation: Mayor Kane presented two plaques to the St. Francis Youth Baseball Association for their donation to help complete the dug outs in Hidden Ponds Park. The plaques will be place on the dugouts in the park. Thank you St. Francis Youth Baseball Association for your donation.

c. Public Hearing: Herbst Annexation: City Attorney Scott Lepak reported this is a public hearing for the annexation. Mayor Kane opened the public hearing at 6:20 pm to speak on the Herbst annexation. Mayor Kane asked several times if anyone wanted to speak on the annexation and with no comments Mayor Kane closed the public hearing at 6:21 pm. Lepak stated further action will be taken later on in the meeting.

d. Northland Securities: PFA Authority Credit Enhancement Program Agreement and G.O. Temporary Sewer Revenue, Series 2015B - Resolution 2015-48: Two bonds are before you; the first is for the Kerry Street, 232nd and Ivywood Street Improvement and the Bridge Street Utilities Improvement. The second bond is a temporary bond for the Wastewater Treatment Facility. The need for this bond is actually good. If you wait until 2016 to bond for this project there is a possibility of receiving a four million bond bill. However, the City does need to pay the bills in the meantime. We had the ratings call today with Standard and Poor's. AA- is the current city rating. We anticipate that rating stay the same. We will know the interest rate by October 5. MOTION BY SKORDAHL SECOND McClish TO ADOPT RESOLUTION 2015-48 RELATING TO THE ISSUANCE OF GENERAL OBLIGATION TEMPORARY SEWER REVENUE BONDS, SERIES 2015B; COVENANTING AND OBLIGATION THE CITY TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS. Motion carried 5-0.

7. Ordinances & Resolution:

a. Ordinance 204, Second Series: Adopting Midcontinent Communications Franchise Agreement-Second Reading: MOTION BY BROWN SECOND ORPEN APPROVING THE SECOND READING OF ORDINANCE 204, SECOND SERIES ENTITLED "AN ORDINANCE GRANTING A FRANCHISE TO MIDCONTINENT COMMUNICATIONS TO MAINTAIN A CABLE COMMUNICATIONS SYSTEM IN THE CITY OF ST. FRANCIS, MINNESOTA; SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE; PROVIDING FOR REGULATION AND USE OF THE SYSTEMS; AND PRESCRIBING PENALTIES FOR THE VIOLATION OF ITS PROVISION". Roll Call: Ayes: Skordahl, Brown, McClish, Orpen, and Kane. Nays: None. Motion carried 5-0.

b. Ordinance 205, Second Series: Amending Section 1.02 Entitled "Definitions" and Further Adopting Section 2.37 of the City Code Entitled "Community/Economic Director" – First Reading: MOTION BY McCLISH SECOND ORPEN APPROVING THE SECOND READING OF ORDINANCE 205, SECOND SERIES AMENDING SECTION 1.02 ENTITLED "DEFINITIONS" AND FURTHER ADOPTING SECTION 2.37 OF THE CITY CODE ENTITLED "COMMUNITY/ECONOMIC DIRECTOR". Roll Call: Ayes: Orpen, McClish, Brown, Skordahl, and Kane. Nays: None. Motion carried 5-0.

c. Ordinance 206, Second Series: Amending the I-1, I-2, B-2 & B-3 Zoning Districts Pertaining to the Expansion of permitted Uses within the B-3, Business Park District & Clarifying Purpose Statements – First Reading: The City Council recommended revisions to the ordinance reviewed at the September 8, 2015 meeting regarding changes to the City Code related to the b-3 District and liquor licensing. New categories of use for brewpubs and small breweries have been created and allowances for off-sale of growlers are permitted. Sunday sales for growlers are also included as an option. The use of brewpub was then placed within the B-1, Central Business and B-2, General Business Districts. MOTION BY SKORDAHL SECOND McClish TABLING THE FIRST READING OF ORDINANCE 206, SECOND SERIES AMENDING THE I-1, I-2, B-2 & B-3 ZONING DISTRICTS PERTAINING TO THE EXPANSION OF PERMITTED USES WITHIN THE B-3, BUSINESS PARK DISTRICT & CLARIFYING PURPOSE STATEMENTS. Roll Call: Ayes: McClish, Skordahl, Orpen, Brown, and Kane. Nays: None. Motion carried 5 -0.

d. Ordinance 207, Second Series: Amending Chapter 5 of the City Code Regarding the Licensing for Alcohol Sales at Production Facilities: MOTION BY ORPEN SECOND SKORDAHL APPROVING THE FIRST READING OF ORDINANCE 207, SECOND SERIES AMENDING CHAPTER 5 OF THE CITY CODE REGARDING THE LICENSING FOR ALCOHOL SALES AT PRODUCTION FACILITIES. Roll Call: Ayes: Brown, McClish, Skordahl, Orpen, and Kane. Nays: None. Motion carried 5-0.

e. Ordinance 208, Second Series: Annexing land Located in Athens Township, Isanti County MN Pursuant to MN Statues 414.033 subdivision 2(3), Permitting Annexation by Ordinance: MOTION BY BROWN SECOND McCLISH APPROVING THE FIRST READING OF ORDINANCE 208, SECOND SERIES ANNEXING LAND LOCATED IN ATHENS TOWNSHIP, ISANTI COUNTY MINNESOTA PURSUANT TO MINNESOTA STATUTES 414.033 SUBDIVISION 2(3), PERMITTING ANNEXATION BY ORDINANCE. Roll Call: Ayes: Orpen, Skordahl, McClish, Brown, and Kane. Nays: None. Motion carried 5-0.

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney:**

c. **Staff:**

Bldg. Official:

Fire Dept.:

Public Works:

Liquor Store:

Police Dept:

City Administrator:

9. **Reports from Council Members:** Orpen reported he ran the 5k this past Saturday for the St. Francis Community Drug Awareness (SFCDA) fundraiser. There was a good turnout. At the last meeting, I did ask at one point if we did anything extra for October “Domestic Violence Month. I did contact the Alexandra House and they gave me some suggestions that I will pass on to staff.

Skordahl reported he had a citizen ask me about some graffiti on a house along Ambassador Blvd. Skordahl asked why didn't the city address it quicker. If someone could get back me on

how we can address is quicker that would be greatly appreciated. Kane said the house is owned by a bank and they needed to be contacted before we could do anything. Skordahl stated this citizen called on a Friday to city hall and said someone told him they were aware of it. The citizens concern was that we would be having a lot of people coming into town that weekend because of the city wide garage sale.

Brown said I attended a fire department meeting a couple weeks ago.

McClish want to thank staff to transfer the videoing of our city council meetings over to a YouTube channel. St. Francis Dental Care has a temporary sign out that says thank you to the Police and Fire Departments. I think that was very nice of them. Just a reminder that this Friday is homecoming. Also, I will not be at the October 5 meeting.

10. **Report from Mayor:** As most people may know Sgt. Rehling has been out on a medical leave. A group is meeting the next two Tuesdays at Beef O'Bradys to collect donations, silent auction items and sell t-shirts. The fundraiser is October 3 at Captains on Long Lake. Next week on September 30 we will be interviewing for the Community/Economic Development Director position. Tomorrow Mr. Kohlmann and I will be meeting with Anoka County HRA regarding the YMCA.

11. **Old Business:** McClish said he ran into an officer today that was working the Poppy Street enforcement. He also is working Rum River Blvd north of the school. McClish said they are working on the street. Discussion was held on the placement of a portable electronic sign.

12. **New Business:** Brown said we were looking at a date for a workshop and has a date been set. Kohlmann said October 18. Brown said he may not make it but will work on it.

13. **Adjournment:** Mayor Kane adjourned at 6:45 pm.

Barbara I. Held, City Clerk