

CITY OF ST. FRANCIS CITY  
COUNCIL AGENDA  
**October 19, 2015**

ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)  
4115 Ambassador Blvd. NW  
6:00 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
  - a. City Council Minutes – October 5, 2015
  - b. Pay Request No. 2 to Gridor Construction, Inc. for the Wastewater Treatment Facility Improvements
  - c. St. Francis Lions – Acknowledgment of Gambling Permit (Bingo) @ St. Francis American Legion 11-14-15
  - d. Payment of Claims
5. Meeting Open to the Public - *Open Forum is an opportunity for citizens to sign up before the Council meeting and present an issue or concern to City Council. Each presentation should be limited to no more than three minutes unless City Council grants more time.*
6. Petitions, Requests, Applications
  - a. Hearing on Proposed Assessments for the Kerry Street, 232<sup>nd</sup> Lane and Ivywood Street NW Improvement – Resolution 2015-54
7. Ordinances & Resolution
  - a. Resolution 2015-55: Summary of the Midcontinent Ordinance 204, Second Series
  - b. Ordinance 206, Second Series: Amending the I-1, I-2, B-2 & B-3 Zoning Districts Pertaining to the Expansion of permitted Uses within the B-3, Business Park District & Clarifying Purpose Statements – Second Reading
  - c. Resolution 2015-56: Summary Publication of Ordinance 206 Second Series
  - d. Ordinance 207, Second Series: Amending Chapter 5 of the City Code Regarding the Licensing for Alcohol Sales at Production Facilities – Second Reading
  - e. Resolution 2015-57: Summary Publication of Ordinance 207, Second Series
  - f. Ordinance 208, Second Series: Annexing land Located in Athens Township, Isanti County MN Pursuant to MN Statutes 414.033 subdivision 2(3), Permitting Annexation by Ordinance- Second Reading
  - g. Resolution 2015-58: Summary Publication of Ordinance 208, Second Series
  - h. Resolution 2015-59: Approving an Extension to the Filing Deadline for a Final Plat for Green Valley Preserve
  - i. Ordinance 209, Second Series: Flood Plain – First Reading
  - j. Ordinance 210, Second Series: Declaring City Owned Property as Surplus Property – First Reading
8. Reports of Consultants & Staff Members
  - a. Engineer:
  - b. Attorney:
  - c. Staff:
    - Fire Dept.:
    - Public Works:
    - Liquor Store:
    - Police:
    - City Administrator: City Hall Security
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
13. Adjournment

**Calendar of Events**

Oct 21: Planning Comm. Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm  
Nov 2: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm  
Nov 11: Veteran's Day – City Offices Closed  
Nov 16: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm

# MEMO

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

RE: Agenda Memorandum – October 19<sup>th</sup>, 2015 Meeting

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## Agenda Items:

### 4. Consent Agenda:

- a. City Council Minutes – October 5<sup>th</sup>, 2015
- b. Pay Request No. 2 to Gridor Construction, Inc- Wastewater Treatment Facility
- c. St. Francis Lions – acknowledgement of gambling permit (Bingo) – At American Legion on 11/14/15
- d. Payment of Claims –

### 6. Petitions, Requests, Applications:

- a. Public Hearing – Assessment Hearing on Kerry Street, 232<sup>nd</sup> Lane and Ivywood- Resolution 2015-54. Property owners can address the Council regarding their Assessment.

### 7. Ordinances & Resolutions:

- a. Resolution 2015-55– A resolution for summary publication of the Midcontinent Ordinance. This to authorize a summary of the ordinance to be published.
- b. Ordinance 206, Second Series: Amending the I-1, I-2, B-2, & B-3 Zoning Districts Pertaining to the expansion of permitted uses within the B-3, Business Park District, and clarifying purpose statements- second reading. Brewpubs/small breweries.
- c. Resolution 2015-56- Authorizing Summary Publication of the Ordinance above.
- d. Ordinance 207, Second Series: Amending Chapter 5 of the City Code Regarding the Licensing for Alcohol Sales at Production Facilities – Second Reading. Licensing for brew pubs/breweries/Sunday Sales.
- e. Resolution 2015-57- Authorizing Summary Publication of the Ordinance above.
- f. Ordinance 208, Second Series- Annexing landed located in Athens Township, Isanti County MN pursuant to MN Statute 414.033 subd. 2(3), Permitting Annexation Ordinance – Second Reading.
- g. Resolution 22015-58- Authorizing Summary Publication of the ordinance above.
- h. Resolution 2015-59 – Approving an extension to the filing deadline for a final plat for Green Valley Preserve. City Council approved a final plat for Green Valley on 5/4/15. The applicants are requesting an extension of the 90 days to file the final plat, as required by ordinance.

- i. Ordinance 209, Second Series- Floodplain – First Reading. The DNR has created a new model floodplain ordinance that corresponds to the new flood maps that are effective in December.
- j. Ordinance 210, Second Series- Declaring City Owned Property as Surplus Property – First Reading. This Ordinance declares the “east shop site” as surplus property.

8. **Reports:**

a. **Engineer:**

b. **Attorney:**

c. **Staff:**

**Building Official:**

**Fire:**

**Public Works:**

**Liquor Store:**

**Police:**

**City Administrator:** City Hall Security – Several options were reviewed for Reconfigurations to improve front desk security. These ranged from major Structural changes to minor aesthetic changes. Staff felt the most cost Solution was to make the aesthetic changes. A diagram is included in the Packet that adds a “fogged” window by the Administrative Assistant and a door to the hallway of City Hall. Total cost – approximately \$2955.32.

**Consider a motion to approve the alterations to City Hall**

11. **Old Business:**

12. **New Business:**

CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY

CITY COUNCIL MINUTES

OCTOBER 5, 2015

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Pro Tem Tim Brown at 6:00 pm.

2. **Roll Call:** Present were Mayor Pro Tem Tim Brown, Council members Richard Orpen and Rich Skordahl. Steve Kane and Chris McClish excused. Also present were City Planner Nate Sparks (Northwest Associated Consultants), City Attorney Scott Lepak (Barna, Guzy & Steffen), Police Chief Jeff Harapat, Public Works Director Paul Teicher, City Finance Director Darcy Mulvihill, City Administrator Joe Kohlmann, and City Clerk Barb Held.

3. **Adopt Agenda:** MOTION BY ORPEN SECOND SKORDAHL TO ADOPT THE OCTOBER 5, 2015 CITY COUNCIL AGENDA. Motion carried 3-0.

4. **Consent Agenda:** MOTION BY ORPEN SECOND SKORDAHL TO APPROVE THE OCTOBER 5, 2015, CITY COUNCIL CONSENT AGENDA A-F AS FOLLOWS: Orpen asked about the quote in regards to the St. Francis Fire Relief. Finance Director stated we have to do this with our audit (financial reporting) because of the new GASB Statement No. 67 & 68 requirement for our Fire Department Relief Association pension plan

- a. City Council Minutes – September 21, 2015
- b. Pay Request No. 1 for \$191,960.55 to North Valley Inc for the Kerry St, 232nd Lane and Ivywood Street Improvement
- c. Approve the 2015-2016 Safety Management Program Contract Renewal with MMUA
- d. Accept the quote from Hildi Inc. for the Actuarial of the St. Francis Fire Relief Pension Fund
- e. Acknowledge the Application for Exempt Gambling Permit for Rum River MDHA at Beef O'Bradys 10/13/15
- f. Payment of Claims \$475,895.44 (Checks 69662- 69740)

Motion carried 3-0.

5. **Meeting Open to the Public:** Jane Karpe, 24069 Rum River Blvd, I am requesting a stay for the future assessment to be able finish off the exterior of our house. It is not done because we were assessed previously \$4,200 and just recently another \$2,000. With the first assessment our house payment is \$400 more a month. We were hit during the recession and now trying to get back on our feet. We asked that you not assess us the \$2,000 and give us some time to finish our siding.

Steve Feldman, 22766 Poppy Street stated he did talk to City Administrator, Joe Kohlmann. City is looking at purchasing an electronic sign but believes it won't be here until spring. Has the city ever done a traffic count on Poppy Street? I would like to have a count done. Traffic

is students, buses and used as a short cut. I hope that the roundabouts will help along with an electronic speed limit sign. We don't have sidewalks along this street. Can we do a traffic count before we get an electronic sign? The through traffic is the worst from 4 pm to 7 pm.

6. **Petitions, Requests, Applications:**

a. **Northland Securities: Northland Securities:**

**General Obligation Bonds, Series 2015A: Resolution 2015-49**

**General Obligation Temporary Sewer Revenue Bonds, Series 2015B: Res 2015-50**

George Eilertson reported at the last City Council meeting I spoke on the two bonds the Kerry Street, 232<sup>nd</sup> and Ivywood Street Improvement and the Bridge Street Utilities Improvement. The second bond is a temporary bond for the Wastewater Treatment Facility. Happy to report the ratings with Standard and Poor's Investor's Service raised the bond rating from AA- to AA. The average interest rate for the 2015A bonds are 2.77% The average interest rate for the 2015B bonds are .95 – 1.00% The funds will be available to the City, November 2, 2015.

MOTION BY SKORDAHL SECOND ORPEN TO ADOPT RESOLUTION 2015-49 AWARDING THE SALE OF GENERAL OBLIGATION BONDS, SERIES 2015A IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$975,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVER; AND PROVIDING FOR THEIR PAYMENT. Motion carried 3-0

MOTION BY ORPEN SECOND SKORDAHL TO ADOPT RESOLUTION 2015-50 AWARDING THE SALE OF GENERAL OBLIGATION TEMPORARY SEWER REVENUE BONDS, SERIES 2015B; IN THE ORIGINAL AGGREGATE PRINCIPAL SPECIFICATIONS: DIRECTING THEIR EXECUTION AND DELIVERY: AND PROVIDING FOR THEIR PAYMENT. Motion carried 3-0.

b. **Kilpela Variance Request: Resolution 2015-51:** Greg and Cheryl Kilpela have made an application for a variance to allow them to exceed the maximum size and number of detached accessory structures. The property is located at 23525 Variolite Street NW and is zoned A2, Rural Estate Agriculture. Their property is a platted lot 9.6 acre in size. The Kilpelas recently received a Conditional Use Permit to operate a home based commercial horse stable business. In the Rural Service Area of the City, properties that are between 5 and 10 acres in size are limited to having two detached accessory structures that may total up to 4000 square feet in area. The applicant is seeking permission via a variance to have three detached accessory buildings that total 5,718 square feet in area. For comparison, parcels larger than 10 acres in the City are limited to 2 buildings that may total up to 5000 square feet in area. The memorandum from City Planner, Nate Sparks states the property owner built several additions on to their structure illegally which lead to this condition. Sparks also outlines the timeframe of the buildings on what was permitted and what was not. Sparks noted the criteria required by ordinance that needs to be met when considering a variance. Skordahl reported the Planning Commission voted 5-0 to recommend denial of the application citing the applicants request did not meet the variance criteria. MOTION BY SKORDAHL SECOND ORPEN TO ADOPT RESOLUTION 2015-51 A RESOLUTION DENYING A VARIANCE FROM THE SIZE AND NUMBER OF ACCESSARY BUILDING REQUIREMENTS FOR GREGG AND CHERYL KILPELA AT 23525 VARIOLITE STREET NW. Motion carried 3-0.

c. **Patriot Lanes Dance Permit: 2016 Pioneer Days:** Orpen asked do the police officers get additional pay for attending these types of events. Chief Harapat stated yes they do and currently the ordinance reads we need to be at this location for an outdoor dance. City Clerk Barb Held stated we are currently researching what surrounding communities do in regards to times and how security is handled. This will be coming to the council in the near future. MOTION BY BROWN SECOND SKORDAHL APPROVING THE DANCE PERMIT WITH NOTIFICATION THAT THE REQUIREMENTS MAY CHANGE. Motion carried 3-0.

7. **Ordinances & Resolution:**

a. **Resolution 2015-52: Requesting Anoka County HRA Funds for a YMCA**

**Market Study:** MOTION BY ORPEN SECOND SKORDAHL TO ADOPT RESOLUTION 2015-52 A RESOLUTION REQUESTING ANOKA COUNTY HRA FUNDS FOR A YMCA MARKET STUDY. Motion carried 3-0.

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney: Data Practices Procedures: Resolution 2015-53: Because of recent changes of the MN Data Practices Act we need to update to comply.** MOTION BY SKORDAHL SECOND ORPEN TO ADOPT RESOLUTION 2015-53 A RESOLUTION ADOPTING THE CITY OF ST. FRANCIS DATA PRACTICES PROCEDURES POLICY. Motion carried 3-0.

c. **Staff:**

**Bldg. Official:**

**Fire Dept.:**

**Public Works: Authorization to Replace the mower deck for the Belos:** Public Works Director asked if there were any questions from the City Council in regards to the agenda report he wrote. Brown asked what is the life expectancy of this mower. Teicher said about 15 years. MOTION BY BROWN SECOND SKORDAHL AUTHORIZING THE PUBLIC WORKS DEPARTMENT TO REPLACE THE MOWER DECK FOR THE BELOS. Motion carried 3-0.

**Liquor Store:**

**Police Dept: Speed Alert 18 Message Sign:** Police Chief stated about 15 years ago the City purchased an electronic speed limit sign. The ability to gather to information from the sign was not reliable and very heavy. We went back to the same company. Mr. Feldman is correct the traffic has increased on Poppy Street but it also heavy on Bridge Street, Arrowhead Street, Rum River Blvd and more. Speed Studies are not the answer. This machine collects a lot of different types of data. The speed, traffic counts and can also be a message board. We will now be able to collect that data and will be able to view it on our computers. In regards to the through traffic along Poppy Street, if I were a commuter I would go down Poppy Street to get to a signal light instead of the stop sign on County Road 9 too. It is hard to judge traffic speed from the side of the road. With this machine, you can also put messages on it from our office. Uses are not just for the speed and traffic count. I did forget to put in an extra set of batteries in my agenda report for you along with sales tax. Cost is approximately \$7,300. Brown asked how easy is it to move around. This devise is much easier than the previous one.

These signs are a great tool and unfortunately, some people do take out their frustrations on them. Harapat said we would have insurance coverage on this equipment. Brown asked when could we expect this. Harapat stated if approved I will order it tomorrow. Brown said how are we going to pay for it. Kohlmann said possibly Capital Equipment Fund. Skordahl asked if other communities use them. Harapat said yes. Skordahl said is there a way to budget for a tool like this every six or seven years. Harapat said during budget time it would be wise to start including a devise like this in the budget. MOTION BY BROWN SECOND ORPEN TO PURCHASE A SPEED ALET 18 MESSAGE SIGN. Motion carried 3-0.

Just a quick note, Harapat stated the State Patrol now has a substation in our office. We give them office space that is shared with our police reserves.

**City Administrator:**

9. **Reports from Council Members:** Brown stated Sgt. Rehling Benefit was well attended. Last night I was at the fire department meeting. They have a number of events coming up. French Toast Breakfast, new truck should be here Wednesday, recent graduates from the Fire Fighter Academy. Very nice to see the dental office support our police and firefighters with the sign in front of their business.

Skordahl also stated he was quite impressed how well the benefit for Sgt. Rehling was attended. Great to see a small community come together.

Orpen too said the benefit was a great turn out.

10. **Report from Mayor:**

11. **Old Business:**

12. **New Business:**

13. **Adjournment:** MOTION BY ORPEN SECOND SKORDAHL TO ADJOURN THE CITY COUNCIL MEETING AT 6:47 pm. Motion carried 3-0.

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Barbara I. Held, City Clerk



# BOLTON & MENK, INC.<sup>®</sup>

Consulting Engineers & Surveyors

7533 Sunwood Drive NW • Ramsey, MN 55303

Phone (763) 433-2851 • Fax (763) 427-0833

www.bolton-menk.com

August 31, 2015

City of St. Francis  
Attn: Joe Kohlmann  
City Administrator  
23340 Cree St. NW  
St. Francis, MN 55070-9390

RE: Pay Request No. 2  
Wastewater Treatment Improvements  
St. Francis, Minnesota  
BMI Project No.: R21.109015

Dear Mr. Kohlmann:

Please find enclosed three copies of Pay Request No. 2 for the above referenced project. This pay request is primarily for pile and reinforcing steel materials and earth work. The requested and certified amount is \$486,055.00.

If you have any questions do not hesitate to call me at 612-840-6068.

Sincerely,

BOLTON & MENK, INC.

Paul Saffert, P.E.  
Project Manager

PS/jo

Enclosures (3 copies, signed Pay Request No. 2)

**TRANSMITTAL FORM  
GRIDOR CONSTR., INC.**

3990 27th Street SE  
Buffalo, MN 55313



(763) 746-9075  
(Fax) 559-3736

To BOLTON & MENK, INC.  
7533 SUNWOOD DRIVE NW  
RAMSEY, MN 55303  
  
Attn PAUL SAFFERT

Date August 27, 2015  
Job W.T.F.I.  
Location ST. FRANCIS, MN  
Your Number \_\_\_\_\_  
Transmittal Number \_\_\_\_\_  
Spec Section \_\_\_\_\_

We are sending by:      Enclosed     Separate Cover   
For:      Approval     Fabrication     Field & Files     Other

Drawings as follows:

NO. PRINTS	SUBMITTAL NO.	DESCRIPTION
3		PAY ESTIMATE #2

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTICE:**      If for Approval, kindly have same checked and return   1   copies to us with your written approval or correction as soon as possible.

**GRIDOR CONSTR., INC.**

Gregg Schreiner

EQUAL OPPORTUNITY EMPLOYER

# APPLICATION AND CERTIFICATE FOR PAYMENT

O:\Gregg\Current Jobs\St. Francis, MN\Pay Estimates\Pay Estimate #2.xls\Summary Page

**TO OWNER:**  
 City of St. Francis  
 4058 St. Francis Blvd. NW  
 St. Francis, MN 55070

**PROJECT:**  
 Wastewater Treatment Facility Improvements

**APPLICATION NO.:** 1  
**PERIOD TO:** 7/9/15 TO 7/28/15  
**PROJECT NO.:** R21.109015  
**SUBSTANTIAL CONTRACT DATE:** 03/20/17  
**FINAL CONTRACT DATE:** 05/19/17

**CONTRACTOR:**  
 Gridor Constr., Inc.  
 3990 27th Street SE  
 Buffalo, MN 55313

**ENGINEER:**  
 Bolton & Menk, Inc.  
 7533 Sunwood Drive N.W.  
 Ramsey, MN 55303

**CONTACT:** Gregg Schreiner

**CONTACT:** Paul Saffert

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM.....		\$21,832,300.00
2. Net change by Change Orders.....		\$0.00
3. CONTRACT SUM TO DATE (Line 1 + Line 2).....		\$21,832,300.00
4. TOTAL COMPLETED & STORED TO DATE.....		\$829,005.00
5. RETAINAGE: Securities in Lieu of Retainage		
A. 0% of Completed to Date	\$0.00	
B. 0% of Stored Materials	\$0.00	
Total Retainage	\$0.00	
6. TOTAL EARNED LESS RETAINAGE.....		\$829,005.00
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....		\$342,950.00
(Line 6 from prior payment)		
8. CURRENT PAYMENT DUE.....		\$486,055.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE.....		\$21,003,295.00
(Line 3 less Line 6)		

### CHANGE ORDER SUMMARY

Total changes approved in previous months  
 by Owner: COS  
 Total approved this month:

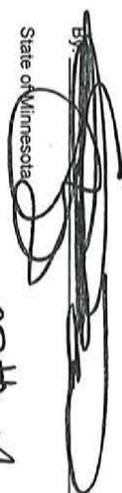
### ADDITIONS

### DEDUCTIONS

NET CHANGES by Change Order:	TOTALS:	\$0.00	\$0.00	\$0.00
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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

### CONTRACTOR:

By:   
 State of Minnesota



Subscribed and sworn to before me this 27th day of Aug, 2015  
 Notary Public:   
 Commission Expiration: 1/31/2020

### ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$486,055.00  
 ENGINEER: Bolton & Menk, Inc.

By:   
 Date: 8/31/15

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Item No.	B Description of Work	C Scheduled Value	D From Previous Application		E Work Completed		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			Application	Amount	Percent	Amount				
<b>Division 1</b>										
1000.000	Mobilization Insurance & Bonds	\$360,000		\$306,000		15%	\$64,000	\$0	100.0%	\$0
1020.001	General Construction - Allowance	\$250,000					\$0	\$0	0.0%	\$250,000
1020.002	Utility Service - Allowance	\$25,000					\$0	\$0	0.0%	\$25,000
1020.003	Building Permit - Allowance	\$150,000					\$0	\$0	0.0%	\$150,000
<b>Subtotal for Division 1</b>		<b>\$785,000</b>		<b>\$306,000</b>			<b>\$64,000</b>	<b>\$64,000</b>	<b>45.9%</b>	<b>\$425,000</b>
check \$360,000										

<b>Division 2</b>										
2020.000	Biosolids Site Reclamation	\$550,000		\$55,000		2.50%	\$13,750	\$0	12.5%	\$481,250
2060.000	Demolition of Existing Wastewater Treatment Facilities	\$40,000					\$0	\$0	0.0%	\$40,000
2100.000	Site Preparation	\$50,000				50.00%	\$25,000	\$0	50.0%	\$25,000
2110.000	Column Foundation Systems - Allowance	\$2,450,000				0.94%	\$23,000	\$159,030	7.4%	\$2,267,970
2120.000	Rammed Aggregate Pier Soils Reinforcement - Allowance	\$30,000					\$0	\$0	0.0%	\$30,000
2210.000	Finish Grading	\$30,000					\$0	\$0	0.0%	\$30,000
2220.000	Excavating & Backfill	\$1,100,000					\$0	\$0	0.0%	\$1,100,000
2221.000	Removing Pavement & Miscellaneous Structures	\$20,000					\$0	\$0	0.0%	\$20,000
2330.000	Excavation & Embankment - Roadway & Pavement	\$30,000					\$0	\$0	0.0%	\$30,000
2370.000	Storm Water Pollution Prevention Plan (SWPP)	\$30,000					\$0	\$0	0.0%	\$30,000
2560.000	Site Utilities	\$1,000,000					\$184,564	\$184,564	18.5%	\$815,436
2600.000	Roads, Walks & Curbs	\$150,000					\$0	\$0	0.0%	\$150,000
2813.000	Design Build Irrigation System - Allowance	\$150,000					\$0	\$0	0.0%	\$150,000
2830.000	Chain Link Fence & Gates	\$15,000					\$0	\$0	0.0%	\$15,000
2835.000	Modular Block Retaining Wall	\$10,000					\$0	\$0	0.0%	\$10,000
2920.000	Soil Preparation, Seeding & Sodding	\$40,000					\$0	\$0	0.0%	\$40,000
2921.000	Prairie Restoration	\$10,000					\$0	\$0	0.0%	\$10,000
<b>Subtotal for Division 2</b>		<b>\$5,675,000</b>		<b>\$55,000.00</b>			<b>\$61,750</b>	<b>\$343,594</b>	<b>8.1%</b>	<b>\$5,274,656</b>
check \$460,344										

<b>Division 3</b>										
3200.000	Concrete Reinforcement - 760 ton	\$1,520,000					\$0	\$0	0.0%	\$1,520,000
3300.000	Cast in Place Concrete - 8600 cy	\$3,440,000					\$0	\$0	0.0%	\$3,440,000
3400.000	Precast/ Prestressed Concrete - Ties/ Plank/ Wall Panels	\$1,400,000					\$0	\$0	0.0%	\$1,400,000
<b>Subtotal for Division 3</b>		<b>\$6,360,000</b>		<b>\$0.00</b>			<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$6,360,000</b>
check \$0										

Item No.	Description of Work	Scheduled Value	D		E		Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period	Percent	Amount				
<b>Division 4</b>										
4810.000	Unit Masonry Assemblies	\$230,000					\$0	\$0	0.0%	\$230,000
Subtotal for	Division 4	\$230,000	\$0.00			\$0	\$0	\$0	0.00%	\$230,000
	check						Check	\$0		
<b>Division 5</b>										
5100.000	Structural Metal	\$30,000					\$0	\$0	0.0%	\$30,000
5500.000	Miscellaneous Metal Work	\$140,000					\$0	\$0	0.0%	\$140,000
5520.000	Handrails & Railings	\$50,000					\$0	\$0	0.0%	\$50,000
5521.000	Roof Hatches	\$6,000					\$0	\$0	0.0%	\$6,000
Subtotal for	Division 5	\$226,000	\$0.00			\$0	\$0	\$0	0.00%	\$226,000
	check						Check	\$0		
<b>Division 6</b>										
6100.000	Rough Carpentry	\$10,000					\$0	\$0	0.0%	\$10,000
6200.000	Finish Carpentry	\$1,000					\$0	\$0	0.0%	\$1,000
6400.000	Interior Architectural Woodwork	\$1,000					\$0	\$0	0.0%	\$1,000
6410.000	Solids Surface Sills & Thresholds	\$3,000					\$0	\$0	0.0%	\$3,000
Subtotal for	Division 6	\$15,000	\$0.00			\$0	\$0	\$0	0.00%	\$15,000
	check						Check	\$0		
<b>Division 7</b>										
7150.000	Dampproofing	\$5,000					\$0	\$0	0.0%	\$5,000
7190.000	Vapor Barrier	\$5,000					\$0	\$0	0.0%	\$5,000
7210.000	Building Insulation	\$20,000					\$0	\$0	0.0%	\$20,000
7350.000	Fully Adhered Membrane Roof System	\$170,000					\$0	\$0	0.0%	\$170,000
7600.000	Flashing & Sheet Metal Work	\$30,000					\$0	\$0	0.0%	\$30,000
7900.000	Caulking & Sealants	\$20,000					\$0	\$0	0.0%	\$20,000
Subtotal for	Division 7	\$250,000	\$0.00			\$0	\$0	\$0	0.00%	\$250,000
	check						Check	\$0		
<b>Division 8</b>										
8110.000	Doors & Frames	\$50,000					\$0	\$0	0.0%	\$50,000
8360.000	Upward Acting Sectional Doors	\$15,000					\$0	\$0	0.0%	\$15,000
8700.000	Hardware	\$30,000					\$0	\$0	0.0%	\$30,000
8800.000	Glass & Glazing	\$6,000					\$0	\$0	0.0%	\$6,000
Subtotal for	Division 8	\$101,000	\$0.00			\$0	\$0	\$0	0.00%	\$101,000
	check						Check	\$0		

Item No.	Description of Work	C Scheduled Value	D From Previous Application		E Work Completed		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			Application	Percent	This Period	Amount				
<b>Division 9</b>										
9111.000	Non-Load Bearing Steel Framing	\$15,000					\$0	\$0	0.0%	\$15,000
9250.000	Gypsum Drywall	\$25,000					\$0	\$0	0.0%	\$25,000
9310.000	Ceramic Tile	\$8,000					\$0	\$0	0.0%	\$8,000
9500.000	Acoustical Ceiling System	\$6,000					\$0	\$0	0.0%	\$6,000
9900.000	Wastewater Treatment Facility Painting	\$350,000					\$0	\$0	0.0%	\$350,000
9930.000	Concrete Staining	\$15,000					\$0	\$0	0.0%	\$15,000
<b>Subtotal for</b>	<b>Division 9</b>	<b>\$419,000</b>		<b>\$0.00</b>			<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$419,000</b>
check										
<b>Division 10</b>										
10110.000	Marker Board	\$1,000					\$0	\$0	0.0%	\$1,000
10155.000	Toilet Compartment	\$2,300					\$0	\$0	0.0%	\$2,300
10250.000	Safety Devices	\$4,000					\$0	\$0	0.0%	\$4,000
10260.000	Wall Surface Protection	\$1,000					\$0	\$0	0.0%	\$1,000
10400.000	Identifying Devices	\$6,000					\$0	\$0	0.0%	\$6,000
10800.000	Toilet Accessories	\$2,000					\$0	\$0	0.0%	\$2,000
<b>Subtotal for</b>	<b>Division 10</b>	<b>\$16,300</b>		<b>\$0.00</b>			<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$16,300</b>
check										

Item No.	B Description of Work	C Scheduled Value	D From Previous Application		E Work Completed This Period		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			Application	Amount	Percent	Amount				
<b>Division 11 &amp; 12</b>										
11214.000	Vertical Turbine Pumps	\$160,000					\$0	\$0	0.0%	\$160,000
11245.000	Polymer Mix Feed System - Allowance	\$235,000					\$0	\$0	0.0%	\$235,000
11246.000	Carbon Feed System - Allowance						\$0	\$0	0.0%	\$0
11248.000	Ferri Chloride Feed System - Allowance						\$0	\$0	0.0%	\$0
11265.000	Ultraviolet Disinfection - Allowance	\$635,000					\$0	\$0	0.0%	\$635,000
11280.000	Hydraulic Gates	\$30,000					\$0	\$0	0.0%	\$30,000
11310.000	Centrifugal Wastewater Pumps	\$120,000					\$0	\$0	0.0%	\$120,000
11311.000	Submersible Centrifugal Pumps	\$110,000					\$0	\$0	0.0%	\$110,000
11312.000	Recessed Impeller Vortex Pump	\$25,000					\$0	\$0	0.0%	\$25,000
11318.000	Screw Impeller Centrifugal Pumps	\$25,000					\$0	\$0	0.0%	\$25,000
11320.000	Grit Removal System	\$54,000					\$0	\$0	0.0%	\$54,000
11321.000	Grit Separation System	\$36,000					\$0	\$0	0.0%	\$36,000
11335.000	Fine Screen	\$90,000					\$0	\$0	0.0%	\$90,000
11345.000	Chlorination/ Dechlorination Equipment - Allowance						\$0	\$0	0.0%	\$0
11351.000	Clarifier Equipment - Suction Type Clarifier	\$200,000					\$0	\$0	0.0%	\$200,000
11373.000	Blower System (FD w/ Enclosure)	\$290,000					\$0	\$0	0.0%	\$290,000
11374.000	Fine Pore Membrane Aeration Equipment	\$85,000					\$0	\$0	0.0%	\$85,000
11385.000	Coarse Bubble Aeration System	\$85,000					\$0	\$0	0.0%	\$85,000
11386.000	Rapid Mixers	\$13,000					\$0	\$0	0.0%	\$13,000
11387.000	Submersible Mixers	\$55,000					\$0	\$0	0.0%	\$55,000
11600.001	Laboratory Equipment	\$46,000					\$0	\$0	0.0%	\$46,000
11600.002	Laboratory Equipment - Allowance	\$25,000					\$0	\$0	0.0%	\$25,000
11630.000	Automatic Sampler	\$39,000					\$0	\$0	0.0%	\$39,000
12300.000	Furnishings - Allowance	\$25,000					\$0	\$0	0.0%	\$25,000
12346.000	Casework	\$30,000					\$0	\$0	0.0%	\$30,000
<b>Subtotal for</b>	<b>Division 11 &amp; 12</b>	<b>\$2,412,000</b>		<b>\$0.00</b>			<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$2,412,000</b>
check										
<b>Division 13</b>										
13126.000	Circular Tank Covers	\$290,000					\$0	\$0	0.0%	\$290,000
13211.000	Water Storage Tank Disinfection	\$1,000					\$0	\$0	0.0%	\$1,000
13222.000	Filter Underdrain System	\$90,000					\$0	\$0	0.0%	\$90,000
13226.000	Filter Media & Gravel	\$30,000					\$0	\$0	0.0%	\$30,000
13228.000	Filter Washwater Troughs	\$30,000					\$0	\$0	0.0%	\$30,000
13852.000	Grating	\$30,000					\$0	\$0	0.0%	\$30,000
<b>Subtotal for</b>	<b>Division 13</b>	<b>\$471,000</b>		<b>\$0.00</b>			<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$471,000</b>
check										

Item No.	Description of Work	Scheduled Value	D		E		Material Presently Stored (Not in D or E)	G	H	I	
			From Previous Application	Work Completed This Period	Percent	Amount					Total Completed and Stored To Date (D+E+G)
<b>Division 14</b>											
14300.000	Hoisting Equipment	\$12,000					\$0	\$0	0.0%	\$12,000	
14620.000	Portable Hoist	\$4,000					\$0	\$0	0.0%	\$4,000	
<b>Subtotal for</b>	<b>Division 14</b>	<b>\$16,000</b>	<b>\$0.00</b>				<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$16,000</b>	
	check										
<b>Division 15</b>											
15050.000	Industrial Hose & Fittings	\$6,000					\$0	\$0	0.0%	\$6,000	
15060.000	Process Pipe & Pipe Fittings	\$855,000					\$0	\$0	0.0%	\$855,000	
15100.000	Valves	\$400,000					\$0	\$0	0.0%	\$400,000	
15101.000	Electrical Valve Actuators						\$0	\$0	0.0%	\$0	
15102.000	Pneumatic Valve Actuators						\$0	\$0	0.0%	\$0	
15130.000	Gauges	\$20,000					\$0	\$0	0.0%	\$20,000	
15140.000	Supports & Anchors	\$90,000					\$0	\$0	0.0%	\$90,000	
15250.000	Mechanical Insulation	\$40,000					\$0	\$0	0.0%	\$40,000	
15400.000	Plumbing	\$440,000					\$0	\$0	0.0%	\$440,000	
15500.000	Heating/ Ventilating & Air Conditioning	\$530,000					\$0	\$0	0.0%	\$530,000	
15510.000	Hydronic Heating Systems	\$300,000					\$8,661	\$8,661	2.9%	\$291,339	
15950.000	HVAC Controls	\$50,000					\$0	\$0	0.0%	\$50,000	
15990.000	TAB	\$5,000					\$0	\$0	0.0%	\$5,000	
<b>Subtotal for</b>	<b>Division 15</b>	<b>\$2,736,000</b>	<b>\$0.00</b>				<b>\$8,661</b>	<b>\$8,661</b>	<b>0.32%</b>	<b>\$2,727,339</b>	
	check										
<b>Division 16</b>											
16010.000	Electrical General Provisions	\$50,000					\$0	\$0	0.0%	\$50,000	
16100.000	Basic Materials & Methods	\$250,000					\$0	\$0	0.0%	\$250,000	
16200.000	Power Generation System	\$200,000					\$0	\$0	0.0%	\$200,000	
16400.000	Electrical Distribution	\$250,000					\$0	\$0	0.0%	\$250,000	
16500.000	Lighting	\$50,000					\$0	\$0	0.0%	\$50,000	
16700.000	Special Systems	\$20,000					\$0	\$0	0.0%	\$20,000	
16900.000	Starters & Motor Control	\$250,000					\$0	\$0	0.0%	\$250,000	
16950.001	Instrumentation & Control	\$1,000,000					\$0	\$0	0.0%	\$1,000,000	
16950.002	Computer - Allowance	\$50,000					\$0	\$0	0.0%	\$50,000	
<b>Subtotal for</b>	<b>Division 16</b>	<b>\$2,120,000</b>	<b>\$0.00</b>				<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$2,120,000</b>	
	check										
<b>Grand Total</b>		<b>\$21,832,300</b>	<b>\$361,000</b>				<b>\$115,750</b>	<b>\$352,255</b>	<b>829.005</b>	<b>3.80%</b>	<b>\$21,003,295</b>

**W.T.F.I. - St. Francis, MN**  
**Stored Materials & Equipment Summary**

Order Const., Inc.  
 3840 77th Street SE  
 Burnsville, MN 55315



Pay Req. No. **2**  
 Period Ending: **8/28/2015**

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to date	Installed this month	Total installed to date	Amount Remaining in Storage
<b>Grand Totals</b>		<b>\$21,832,300</b>								
1000.000	Mobilization Insurance & Bonds	\$360,000								
1020.001	General Construction - Allowance	\$250,000								
1020.002	Utility Services - Allowance	\$25,000								
1020.003	Building Permit - Allowance	\$150,000								
<b>Subtotal for Division 1</b>		<b>\$785,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Division 2</b>										
2020.000	Biosolids Site Reclamation	\$550,000								
2020.000	Demolition of Existing Wastewater Treatment Facilities	\$40,000								
2100.000	Site Preparation	\$50,000								
2110.000	Column Foundation Systems - Allowance	\$2,450,000		\$159,090	Alloy Foundation	\$159,090				\$159,090
2120.000	Rammed Aggregate Pier Soils Reinforcement - Allowance									
2210.000	Finish Grading	\$30,000								
2220.000	Excavating & Backfill	\$1,100,000								
2221.000	Removing Pavement & Miscellaneous Structures	\$20,000								
2300.000	Excavation & Embankment - Roadway & Pavement	\$30,000								
2370.000	Storm Water Pollution Prevention Plan (SWPPP)	\$30,000								
2500.000	Site Utilities	\$1,000,000		\$184,564	HD Sump Waterwork	\$184,564				\$184,564
2600.000	Roads, Walks & Cuts	\$150,000								
2813.000	Design Build Irrigation System - Allowance	\$150,000								
2820.000	Chain Link Fences & Gates	\$15,000								
2835.000	Modular Block Retaining Wall	\$10,000								
2920.000	Soil Preparation, Seeding & Sodding	\$40,000								
2921.000	Prairie Restoration	\$10,000								
<b>Subtotal for Division 2</b>		<b>\$5,675,000</b>	<b>\$0</b>	<b>\$343,594</b>		<b>\$343,594</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$343,594</b>

<b>Division 3</b>										
3200.000	Concrete Reinforcement - 750 ton	\$1,320,000		\$23,274	Rebar Inc	\$23,274				\$23,274
3300.000	Cast in Place Concrete - 8800 cy	\$3,440,000								
3400.000	Precast/ Prestressed Concrete - Tees/ Plank/ Wall Panels	\$1,400,000		\$23,274		\$23,274	\$0	\$0	\$0	\$23,274
<b>Subtotal for Division 3</b>		<b>\$6,160,000</b>	<b>\$0</b>	<b>\$23,274</b>		<b>\$23,274</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,274</b>

<b>Division 4</b>										
4810.000	Unit Masonry Assemblies	\$230,000								
<b>Subtotal for Division 4</b>		<b>\$230,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Division 5</b>										
5100.000	Structural Metal	\$30,000								
5300.000	Miscellaneous Metal Work	\$140,000								
5520.000	Handrails & Railings	\$30,000								
5521.000	Roof Handrails	\$6,000								
<b>Subtotal for Division 5</b>		<b>\$226,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Division 6</b>										
6100.000	Rough Carpentry	\$10,000								
6200.000	Finish Carpentry	\$1,000								
6400.000	Interior Architectural Woodwork	\$1,000								
6410.000	Solid Surface Sills & Thresholds	\$3,000								
<b>Subtotal for Division 6</b>		<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**W.T.F.I. - St. Francis, MN**  
**Stored Materials & Equipment Summary**

Grida Center, Inc.  
 3960 27th Street SE  
 Burdick, MN 55313



Pay Req. No. **81262015**  
 Period Ending: **2**

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to date	Installed this month	Total Installed to date	Amount Remaining in Storage
<b>Division 7</b>										
7150.000	Dampproofing	\$5,000								
7190.000	Vapor Barrier	\$5,000								
7210.000	Building Insulation	\$20,000								
7636.000	Fluoropolymer Membrane Roof System	\$170,000								
7600.000	Flashing & Steel Metal Work	\$30,000								
7900.000	Coatings & Sealants	\$20,000								
<b>Subtotal for Division 7</b>		<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Division 8</b>										
8110.000	Doors & Frames	\$50,000								
8360.000	Upward Acting Sectional Doors	\$15,000								
8700.000	Hardware	\$30,000								
8800.000	Glass & Glazing	\$5,000								
<b>Subtotal for Division 8</b>		<b>\$101,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Division 9</b>										
9111.000	Non-Load Bearing Steel Framing	\$15,000								
9290.000	Gypsum Drywall	\$25,000								
9310.000	Ceramic Tile	\$8,000								
9500.000	Acoustical Ceiling System	\$8,000								
9900.000	Wastewater Treatment Facility Painting	\$350,000								
9990.000	Concrete Staining	\$15,000								
<b>Subtotal for Division 9</b>		<b>\$419,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Division 10</b>										
10110.000	Marker Board	\$1,000								
10155.000	Total Camerment	\$2,300								
10260.000	Safety Devices	\$4,000								
10280.000	Wall Surface Protection	\$1,000								
10400.000	Identifying Devices	\$8,000								
10800.000	Tool Accessories	\$2,000								
<b>Subtotal for Division 10</b>		<b>\$16,300</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Division 11 &amp; 12</b>										
11214.000	Vertical Turbine Pumps	\$180,000								
11245.000	Polymer Mix Feed System - Allowance	\$235,000								
11246.000	Carbon Feed System - Allowance									
11248.000	Ferroc Chloride Feed System - Allowance									
11268.000	Ultrasound Distillation - Allowance	\$635,000								
11280.000	Hydraulic Gates	\$30,000								
11310.000	Centrifugal Wastewater Pumps	\$120,000								
11311.000	Submersible Centrifugal Pumps	\$110,000								
11312.000	Recessed Impeller Vortex Pump	\$25,000								
11318.000	Screw Impeller Centrifugal Pumps	\$25,000								
11320.000	Gill Removal System	\$54,000								
11321.000	Gill Separation System	\$55,000								
11335.000	Fire Screen	\$90,000								
11345.000	Chlorination/Denitration Equipment - Allowance	\$200,000								
11351.000	Clarifier Equipment - Station Type Clarifier	\$290,000								
11373.000	Blower System (FD w/ Enclosure)	\$85,000								
11385.000	Fine Pore Membrane Aeration Equipment	\$85,000								
11386.000	Coarse Bubble Aeration System	\$13,000								
11387.000	Rapid Mixers	\$85,000								
11600.001	Submersible Mixers	\$55,000								
11600.002	Laboratory Equipment	\$46,000								
11600.003	Laboratory Equipment - Allowance	\$25,000								
11630.000	Automatic Sampler	\$39,000								
12300.000	Furnishings - Allowance	\$25,000								
12346.000	Casework	\$30,000								
<b>Subtotal for Division 11 &amp; 12</b>		<b>\$2,412,000</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



PAID EST. 422  
 KEY 2110.000

TO (OWNER): Gidor Construction Inc.  
 3990 27th Street SE  
 Buffalo, MN 55313

PROJECT: Wastewater Treatment Facility  
 4020 St. Francis Blvd NW  
 AF Job #15212  
 St. Francis, MN 55070

FROM (CONTRACTOR): Atlas Foundation Company, LLC  
 11730 Brockton Lane North  
 Osseo, MN 55369-9326

VIA (ARCHITECT):

APPLICATION NO: 2  
 INVOICE NO: 851921  
 PERIOD TO: 8/31/2015  
 ARCHITECT'S PROJECT NO:  
 DISTRIBUTION TO:  
 - OWNER  
 - ARCHITECT  
 - CONTRACTOR

CONTRACT FOR: CONTRACT DATE: 7/6/2015

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown below, in connection with the Contract.  
 Continuation Sheet, AIA Type Document is attached.

- 1. ORIGINAL CONTRACT SUM ..... \$ 839,530.00
- 2. Net Change by Change Orders ..... \$ 0.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 839,530.00
- 4. TOTAL COMPLETED AND STORED TO DATE ..... \$ 182,010.00
- 5. RETAINAGE:
  - a. 5.00 % of Completed Work ..... \$ 1,149.00
  - b. 5.00 % of Stored Material ..... \$ 7,951.50
  - Total retainage (Line 5a + 5b) ..... \$ 9,100.50
- 6. TOTAL EARNED LESS RETAINAGE ..... \$ 172,909.50  
 (Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
 (Line 6 from prior Certificate) ..... \$ 21,831.00
- 8. CURRENT PAYMENT DUE ..... \$ 151,078.50
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE  
 (Line 3 less Line 6) ..... \$ 666,620.50

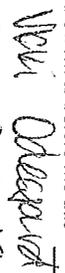
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
<b>TOTALS</b>	0.00	0.00
<b>NET CHANGES by Change Order</b>	0.00	0.00

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Atlas Foundation Company, LLC  
 11730 Brockton Lane North Osseo, MN 55369-9326

By:  Date: 8-25-15

State of: MN  
 County of: Hennepin  
 Subscribed and Sworn to before me this 25th day of August 2015

Notary Public:  25  
 My Commission Expires: 01-31-18  
  
 VICKI L ODEGARD  
 NOTARY PUBLIC - MINNESOTA  
 My Commission Expires Jan. 31, 2018

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Type Document  
Application and Certification for Payment

**TO (OWNER):** Gridor Construction Inc.  
3990 27th Street SE  
Buffalo, MN 55313

**PROJECT:** Wastewater Treatment Facility  
4020 St. Francis Blvd NW  
AF Job #15212  
St. Francis, MN 55070

**APPLICATION NO:** 2  
**PERIOD TO:** 8/31/2015

**DISTRIBUTION TO:**  
\_ OWNER  
\_ ARCHITECT  
\_ CONTRACTOR

**FROM (CONTRACTOR):** Atlas Foundation Company, LLC  
11730 Brockton Lane North  
Osseo, MN 55369-9326

**VIA (ARCHITECT):**

**ARCHITECT'S PROJECT NO:**

**CONTRACT FOR:**

**CONTRACT DATE:** 7/6/2015

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Test Pile Program	22,980.00	22,980.00	0.00	0.00	22,980.00	100.00	0.00	1,149.00
2	12.75" Steel Pipe Piling	816,550.00	0.00	0.00	159,030.00	159,030.00	19.48	657,520.00	7,951.50
<b>REPORT TOTALS</b>		<b>\$839,530.00</b>	<b>\$22,980.00</b>	<b>\$0.00</b>	<b>\$159,030.00</b>	<b>\$182,010.00</b>	<b>21.68</b>	<b>\$657,520.00</b>	<b>\$9,100.50</b>



**BARNES**  
**PIPE & STEEL**  
**SUPPLY**

737 PRAIRIE DUPONT DR., DUPO, IL 62239  
800-264-8840 \* (618)286-8608  
FAX 866-416-0869 \* (618) 286-8629  
[WWW.BARNESPIPE.COM](http://WWW.BARNESPIPE.COM)  
[WWW.BOLLARDSBYBARNES.COM](http://WWW.BOLLARDSBYBARNES.COM)

**Invoice**

Invoice Number:  
**824-28094**  
Invoice Date:  
**Aug 24, 2015**  
Page:  
**1**

15212  
*Gl*

Sold To:  
ATLAS FOUNDATION CO.  
11730 BROCKTON LANE NORTH  
OSSEO, MN 55369

Ship-To  
SAME:  
4020 ST. FRANCIS BLVD., N.W.  
ST. FRANCIS, MN 55070

Customer ID	Customer PO	Payment Terms	
ATLAS	15238	Net 30 Days	
Sales Rep	Shipping Method	Ship Date	Due Date
JCB	WALZON	8/18/15	9/23/15

Quantity	Item	Description	Unit Price	Extension
9,600.00	FT.	NEW STEEL PIPE PILING A.S.T.M. A-252 GRADE 3 12.750" O.D. X .250" WALL 320 PCS. 30'-0" LENGTHS W/PLATES ATTACHED	14.00	134,400.00
320.00	PC.	NEW END PLATES 13.250" O.D. X .750" THICK, ATTACHED	45.00	14,400.00
1.00	TAX	IF YOUR COMPANY IS TAX EXEMPT PLEASE FAX A COPY OF YOUR EXEMPTION CERTIFICATE TO 618-286-8629 - ATTN: ANGIE OR LISA		

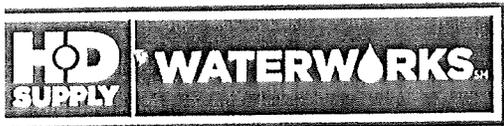
Thank you for your business!

Remit to: Barnes Pipe & Steel Supply  
737 Prairie Dupont Dr  
Dupo, IL 62239

Subtotal	148,800.00
Sales Tax	10,230.00
Total Invoice Amount	159,030.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>\$159,030.00</b>

Striving for excellence since 1990

14204  
ITEM 2550



# INVOICE

Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

Branch Address:  
MINNEAPOLIS-N MN  
Branch - 243  
16195 54th St NE  
St Michael MN 55376  
763/428-7473

INVOICE#	E306941
INVOICE DATE	8/19/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243
<b>Total Amount Due</b>	<b>79,510.95</b>

Remit To:  
HD SUPPLY WATERWORKS, LTD.  
PO BOX 28330  
ST LOUIS, MO  
63146

GRIDOR CONSTRUCTION (230)  
3990 27TH ST SE  
BUFFALO MN 55313-5045

Shipped to:  
000/0000 WWTP: 4020 St. Francis Blvd  
00000 (use 227th St NW entrance)Greg  
320-282-6860, Dave 612-987-1113  
St. Francis, MN

CUSTOMER JOB- 2015-09 St. Francis WWTF E306941

Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.

Return Top Portion With Payment For Faster Credit

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
8/04/15	8/17/15	SEE BELOW	St. Francis WWTF	2015-09		BEST WAY ALLOW	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
'20013799447	CUSTOMER PO#-15150C MJ FITTINGS 20 MJ 90 BEND C153 - USA BIT COATED	4	4		1492.50000	EA	5,970.00
'20013799452	20" MJ TEE - C153, USA/DOMESTI BIT COATED	3	3		1870.77000	EA	5,612.31
'20013799458	24" X 20" MJ REDUCER - USA BIT COATED	1	1		1266.28000	EA	1,266.28
'20013799465	24" X 20" MJ TEE C153 - USA BIT COATED	1	1		2705.16000	EA	2,705.16
'20013799468	24" X 8" MJ TEE C153 - USA BIT COATED	1	1		2174.00000	EA	2,174.00
<p>This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <a href="http://waterworks.hdsupply.com/TandC/">http://waterworks.hdsupply.com/TandC/</a>.</p>					<b>Terms</b>		<b>Subtotal</b>
					NET 30		74,222.59
					<b>Freight</b>		<b>INVOICE TOTAL</b>
					<b>Delivery</b>		
					<b>Handling</b>		79,510.95
					<b>Restock</b>		
					<b>Misc</b>		E306941
					<b>Tax</b>		
					5,288.36		
<b>INVOICE#</b>							E306941

Approved  
For 15-09  
Date Paid  
Check No

MINNEAPOLIS-N MN  
Branch - 243  
16195 54th St NE  
St Michael MN 55376

00000



# INVOICE

INVOICE#	E306941
INVOICE DATE	8/19/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243
<b>Total Amount Due</b>	<b>79,510.95</b>

Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, Ga 31799-1419

Branch Address:  
 MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376  
 763/428-7473

Remit To:  
 HD SUPPLY WATERWORKS, LTD.  
 PO BOX 28330  
 ST LOUIS, MO  
 63146

GRIDOR CONSTRUCTION (230)  
 3990 27TH ST SE  
 BUFFALO MN 55313-5045

Shipped to:  
 WWTP: 4020 St. Francis Blvd  
 (use 227th St NW entrance) Greg  
 320-282-6860, Dave 612-987-1113  
 St. Francis, MN

CUSTOMER JOB- 2015-09 St. Francis WWTF E306941

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
8/04/15	8/17/15	SEE BELOW	St. Francis WWTF	2015-09		BEST WAY ALLQW	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	CUSTOMER PO#-15150C MJ FITTINGS Ord by: GREGG SCHREINER HD SUPPLY WATERWORKS PO#-7179494						
11T044M	4 MJ 45 BEND USA CP DI C153	6	6		56.56000	EA	339.36
11T064M	6 MJ 45 BEND USA CP DI C153	20	20		92.21000	EA	1,844.20
11T069M	6 MJ 90 BEND USA CP DI C153	10	10		106.50000	EA	1,065.00
'20013799159	6" MJ 90 BEND-UNLINED DI C153 BIT COATED- USA/DOMESTIC	4	4		105.44000	EA	421.76
11T06S112T	6 MJ L/P SLEEVE USA CP DI C153	2	2		93.28000	EA	186.56
11T06T060M	6X6 MJ TEE USA CP DI C153	5	5		154.25000	EA	771.25
11T06T040M	6X4 MJ TEE USA CP DI C153	7	7		130.63000	EA	914.41
11T06W060M	6X6 MJ WYE USA CP DI C153	2	2		204.19000	EA	408.38
'20013799185	6" X 4" SEB REDUCER-UNLINED BIT COATED - USA / DOMESTIC	4		4	86.32000	EA	.00
11T084M	8 MJ 45 BEND USA CP DI C153	18	18		124.87000	EA	2,247.66
11T089M	8 MJ 90 BEND USA CP DI C153	5	5		156.45000	EA	782.25
11T08S112T	8 MJ L/P SLEEVE USA CP DI C153	2	2		121.93000	EA	243.86
11T08T080M	8X8 MJ TEE USA CP DI C153	2	2		229.90000	EA	459.80
11T08W080M	8X8 MJ WYE USA CP DI C153	2	2		407.65000	EA	815.30
11T104M	10 MJ 45 BEND USA CP DI C153	8	8		179.95000	EA	1,439.60
11T109M	10 MJ 90 BEND USA CP DI C153	7	7		271.77000	EA	1,902.39
11T124M	12 MJ 45 BEND USA CP DI C153	6	6		312.90000	EA	1,877.40



Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, Ga 31799-1419

# INVOICE

Branch Address:

MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376

763/428-7473

INVOICE#	E306941
INVOICE DATE	8/19/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243
<b>Total Amount Due</b>	<b>79,510.95</b>

Remit To:

HD SUPPLY WATERWORKS, LTD.  
 PO BOX 28330  
 ST LOUIS, MO

63146

GRIDOR CONSTRUCTION (230)  
 3990 27TH ST SE  
 BUFFALO MN 55313-5045

000/0000  
 00000

Shipped to:  
 WWTF: 4020 St. Francis Blvd  
 (use 227th St NW entrance) Greg  
 320-282-6860, Dave 612-987-1113  
 St. Francis, MN

CUSTOMER JOB- 2015-09 St. Francis WWTF E306941

Thank You For The Opportunity To Serve You.

We appreciate your prompt payment.

Return Top Portion With Payment For Faster Credit

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
8/04/15	8/17/15	SEE BELOW	St. Francis WWTF	2015-09		BEST WAY ALLOW	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	CUSTOMER PO#-15150C MJ FITTINGS						
11T129M	12 MJ 90 BEND USA CP DI C153	6	6		394.43000	EA	2,366.58
11T12T060M	12X6 MJ TEE USA CP DI C153	1	1		363.58000	EA	363.58
11T149M	14 MJ 90 BEND USA CP DI C153	3	3		711.73000	EA	2,135.19
'20013799232	14X6 SEMJ REDUCER CP DI C153 USA / DOMESTIC	1	1		552.43000	EA	552.43
11T14T140M	14X14 MJ TEE USA CP DI C153	1	1		987.17000	EA	987.17
11T164M	16 MJ 45 BEND USA CP DI C153	5	5		691.16000	EA	3,455.80
11T169M	16 MJ 90 BEND USA CP DI C153	6	6		899.03000	EA	5,394.18
'20013799256	16 MJ 90 BEND-UNLINED DI C153 BIT COATED- USA / DOMESTIC	7	7		890.04000	EA	6,230.28
'20013799268	16" MJ PLUG - UNLINED C153 BIT COATED - USA / DOMESTIC	2		2	493.01000	EA	.00
'20013799269	16" MJ TEE C153 - UNLINED BIT COATED - USA / DOMESTIC	1	1		1343.78000	EA	1,343.78
'20013799270	16" X 8" MJ TEE C153- UNLINED BIT COATED - USA / DOMESTIC	6	6		890.04000	EA	5,340.24
'20013799271	16" X 6" MJ TEE C153 - UNLINED BIT COATED - USA / DOMESTIC	3	3		890.04000	EA	2,670.12
11T16T160M	16X16 MJ TEE USA CP DI 153	2	2		1357.36000	EA	2,714.72
11T16W160M	16X16 MJ WYE USA CP DI C153	1	1		1921.45000	EA	1,921.45
11T18S115T	18 MJ L/P SLEEVE USA DI C153	1	1		822.64000	EA	822.64
'20013799383	20 MJ 45 BEND (I) CP DI C153 USA / BIT COATED	3	3		1492.50000	EA	4,477.50

318.27



Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, Ga 31799-1419

# INVOICE

Branch Address:  
 MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376  
 763/428-7473

INVOICE#	E386932
INVOICE DATE	8/21/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243
<b>Total Amount Due</b>	<b>5,440.13</b>

Backordered from:  
 8/21/15 E213806

Remit To:  
 HD SUPPLY WATERWORKS, LTD.  
 PO BOX 28330  
 ST LOUIS, MO 63146

GRIDOR CONSTRUCTION (230)  
 3990 27TH ST SE  
 BUFFALO MN 55313-5045

Shipped to:  
 000/0000 Wastewater Treatment Plant:  
 00000 4020 St. Francis Blvd  
 (use 227th St NW entrance)  
 St. Francis, MN

CUSTOMER JOB- 2015-09 St.Francis WWTF E386932

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
7/16/15	8/18/15	SEE BELOW	St.Francis WWTF	2015-09		BEST WAY ALLOW	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	CUSTOMER PO#-15150A DI ST.FRANCIS						

Approved \_\_\_\_\_  
 For 15-09 \_\_\_\_\_  
 Date Paid \_\_\_\_\_  
 Check No \_\_\_\_\_

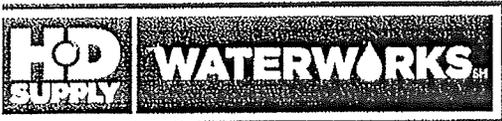
This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	Subtotal
NET 30	5,078.30
Freight	INVOICE TOTAL
Delivery	5,440.13
Handling	
Restock	
Misc	
Tax	
361.83	

MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376

**INVOICE:** E386932

00000



# INVOICE

INVOICE#	E386932
INVOICE DATE	8/21/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243
<b>Total Amount Due</b>	<b>5,440.13</b>

Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, Ga 31799-1419

Branch Address:  
 MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376  
 763/428-7473

Backordered from:  
 8/21/15 E213806

Remit To:  
 HD SUPPLY WATERWORKS, LTD.  
 PO BOX 28330  
 ST LOUIS, MO 63146

GRIDOR CONSTRUCTION (230)  
 3990 27TH ST SE  
 BUFFALO MN 55313-5045

000/0000  
 00000

Shipped to:  
 Wastewater Treatment Plant:  
 4020 St. Francis Blvd  
 (use 227th St NW entrance)  
 St. Francis, MN

CUSTOMER JOB- 2015-09 St. Francis WWTF E386932

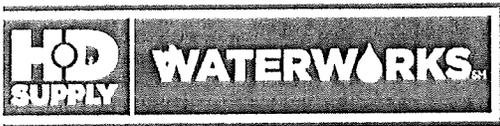
Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
7/16/15	8/18/15	SEE BELOW	St. Francis WWTF	2015-09		BEST WAY ALLOW	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	CUSTOMER PO#-15150A DI ST.FRANCIS Ord by: GREGG SCHREINER						
	HD SUPPLY WATERWORKS PO#-7148286						
010452T	4 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	360		360	16.71000	FT	.00
010652T	6 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	1362		1362	14.35000	FT	.00
9ATGR06EPDM	6 TYTON JT RUBBER EPDM GASKET	22		22	N/C	EA	
010852T	8 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	67	7	60	20.30000	FT	142.10
20013752795	8" TJ CL52 DI - UNLINED BIT COATED	120	120		21.23000	EA	2,547.60
9ATGR08EPDM	8 TYTON JT RUBBER EPDM GASKET	7		7	N/C	EA	
011052T	10 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	800	90	710	26.54000	FT	2,388.60
011252T	12 TJ CL52 DI PIPE C/L TYTON GSKTS & STRAPS	420		420	33.37000	FT	.00
011452T	14 TJ CL52 DI PIPE C/L TYTON GSKTS & STRAPS	120		120	44.22000	FT	.00
011652T	16 TJ CL52 DI PIPE C/L TYTON GSKTS & STRAPS	640		640	48.46000	FT	.00
20013752802	16" TJ CL52 DI - UNLINED BITUMINOUS COATED	560		560	51.56000	EA	.00
9ATGR16EPDM	16 TYTON JT RUBBER EPDM GASKET	32		32	N/C	EA	
012052T	20 TJ CL52 DI PIPE C/L TYTON GSKTS & STRAPS	520		520	63.29000	FT	.00

\*\*\*\*\*

Item 2550



# INVOICE

Local Service, Nationwide  
P.O. Box 1419  
Thomasville, Ga 31799-1419

Branch Address:  
MINNEAPOLIS-N MN  
Branch - 243  
16195 54th St NE  
St Michael MN 55376  
763/428-7473

INVOICE#	E386928
INVOICE DATE	8/21/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243
<b>Total Amount Due</b>	<b>45,708.15</b>

Backordered from:  
8/21/15 E213806

Remit To:  
HD SUPPLY WATERWORKS, LTD.  
PO BOX 28330  
ST LOUIS, MO  
63146

GRIDOR CONSTRUCTION (230)  
3990 27TH ST SE  
BUFFALO MN 55313-5045

Shipped to:  
000/0000 Wastewater Treatment Plant:  
00000 4020 St. Francis Blvd  
(use 227th St NW entrance)  
St. Francis, MN

CUSTOMER JOB- 2015-09 St. Francis WWTF E386928

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
7/16/15	8/18/15	SEE BELOW	St. Francis WWTF	2015-09		BEST WAY ALLOW	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
112052T	CUSTOMER PO#-15150A DI ST.FRANCIS 20 TJ CL52 DI PIPE C/L TYTON GSKTS & STRAPS	520		520	63.29000	FT	.00

Approved \_\_\_\_\_  
For 15-09 \_\_\_\_\_  
Date Paid \_\_\_\_\_  
Check No \_\_\_\_\_

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms					Subtotal
NET 30					42,668.05
Freight	Delivery	Handling	Restock	Misc	Tax
					3,040.10
<b>INVOICE TOTAL</b>					<b>45,708.15</b>

MINNEAPOLIS-N MN  
Branch - 243  
16195 54th St NE  
St Michael MN 55376

**INVOICE:** E386928



# INVOICE

INVOICE#	E386928
INVOICE DATE	8/21/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243

Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, Ga 31799-1419

Branch Address:  
 MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376  
 763/428-7473

<b>Total Amount Due</b>	<b>45,708.15</b>
-------------------------	------------------

Backordered from:  
 8/21/15 E213806

Remit To:  
 HD SUPPLY WATERWORKS, LTD.  
 PO BOX 28330  
 ST LOUIS, MO  
 63146

GRIDOR CONSTRUCTION (230)  
 3990 27TH ST SE  
 BUFFALO MN 55313-5045

000/0000  
 00000

Shipped to:  
 Wastewater Treatment Plant:  
 4020 St. Francis Blvd  
 (use 227th St NW entrance)  
 St. Francis, MN

CUSTOMER JOB- 2015-09 St. Francis WWTF E386928

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
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Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
7/16/15	8/18/15	SEE BELOW	St. Francis WWTF	2015-09		BEST WAY ALLC <sup>W</sup>	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	CUSTOMER PO#-15150A DI ST.FRANCIS Ord by:GREGG SCHREINER						
	HD SUPPLY WATERWORKS PO#-7148286						
010452T	4 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	360		360	16.71000	FT	.00
010652T	6 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	2507	1145	1362	14.35000	FT	16,430.75
'20013752792	6" TJ CL52 DI - UNLINED BIT COATED	380	380		14.93000	EA	5,673.40
.9ATGR06EPDM	6 TYTON JT RUBBER EPDM GASKET	22		22	N/C	EA	
010852T	8 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	1080	1013	67	20.30000	FT	20,563.90
'20013752795	8" TJ CL52 DI - UNLINED BIT COATED	120		120	21.23000	EA	.00
.9ATGR08EPDM	8 TYTON JT RUBBER EPDM GASKET	7		7	N/C	EA	
011052T	10 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	800		800	26.54000	FT	.00
011252T	12 TJ CL52 DI PIPE C/L TYTON GSKTS & STRAPS	420		420	33.37000	FT	.00
011452T	14 TJ CL52 DI PIPE C/L TYTON GSKTS & STRAPS	120		120	44.22000	FT	.00
011652T	16 TJ CL52 DI PIPE C/L TYTON GSKTS & STRAPS	640		640	48.46000	FT	.00
'20013752802	16" TJ CL52 DI - UNLINED BITUMINOUS COATED	560		560	51.56000	EA	.00
.9ATGR16EPDM	16 TYTON JT RUBBER EPDM GASKET	32		32	N/C	EA	

\*\*\*\*\*



# INVOICE

Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, Ga 31799-1419

Branch Address:  
 MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376  
 763/428-7473

INVOICE#	E213806
INVOICE DATE	8/21/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243
<b>Total Amount Due</b>	<b>29,100.02</b>

ITEM 2550

Remit To:

HD SUPPLY WATERWORKS, LTD.  
 PO BOX 28330  
 ST LOUIS, MO 63146

GRIDOR CONSTRUCTION (230)  
 3990 27TH ST SE  
 BUFFALO MN 55313-5045

Shipped to:  
 000/0000 Wastewater Treatment Plant:  
 00000 4020 St. Francis Blvd  
 (use 227th St NW entrance)  
 St. Francis, MN

CUSTOMER JOB- 2015-09 St. Francis WWTF E213806

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
7/16/15	8/18/15	SEE BELOW	St. Francis WWTF	2015-09		BEST WAY ALLOW	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	CUSTOMER PO#-15150A DI ST.FRANCIS						
111652T	16 TJ CL52 DI PIPE C/L TYTON GSKTS & STRAPS	640		640	48.46000	FT	.00
'20013752802	16" TJ CL52 DI - UNLINED BITUMINOUS COATED	560		560	51.56000	EA	.00
.9ATGR16EPDM	16 TYTON JT RUBBER EPDM GASKET	32		32	N/C	EA	
12052T	20 TJ CL52 DI PIPE C/L TYTON GSKTS & STRAPS	520		520	63.29000	FT	.00

Approved \_\_\_\_\_  
 For 15-09 \_\_\_\_\_  
 Date Paid \_\_\_\_\_  
 Check No \_\_\_\_\_

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	Subtotal
NET 30	27,164.55
Freight	1,935.47
<b>INVOICE TOTAL</b>	<b>29,100.02</b>

MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376

**INVOICE:** E213806



# INVOICE

INVOICE#	E213806
INVOICE DATE	8/21/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243
<b>Total Amount Due</b>	<b>29,100.02</b>

Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, Ga 31799-1419

Branch Address:  
 MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376  
 763/428-7473

Remit To:  
 HD SUPPLY WATERWORKS, LTD.  
 PO BOX 28330  
 ST LOUIS, MO 63146



GRIDOR CONSTRUCTION (230)  
 3990 27TH ST SE  
 BUFFALO MN 55313-5045

Shipped to:  
 Wastewater Treatment Plant:  
 4020 St. Francis Blvd  
 (use 227th St NW entrance)  
 St. Francis, MN

CUSTOMER JOB- 2015-09 St. Francis WWTF E213806

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
7/16/15	8/18/15	SEE BELOW	St. Francis WWTF	2015-09		BEST WAY ALLQW	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	CUSTOMER PO#-15150A DI ST.FRANCIS Ord by: GREGG SCHREINER						
	HD SUPPLY WATERWORKS PO#-7148286						
010452T	4 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	360		360	16.71000	FT	.00
010652T	6 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	4400	1893	2507	14.35000	FT	27,164.55
'20013752792	6" TJ CL52 DI - UNLINED BIT COATED	380		380	14.93000	EA	.00
.9ATGR06EPDM	6 TYTON JT RUBBER EPDM GASKET	22		22	N/C	EA	
010852T	8 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	1080		1080	20.30000	FT	.00
'20013752795	8" TJ CL52 DI - UNLINED BIT COATED	120		120	21.23000	EA	.00
.9ATGR08EPDM	8 TYTON JT RUBBER EPDM GASKET	7		7	N/C	EA	
011052T	10 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	800		800	26.54000	FT	.00
011252T	12 TJ CL52 DI PIPE C/L TYTON GSKTS & STRAPS	420		420	33.37000	FT	.00
011452T	14 TJ CL52 DI PIPE C/L TYTON GSKTS & STRAPS	120		120	44.22000	FT	.00

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# INVOICE

INVOICE#	E213761
INVOICE DATE	8/21/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243
<b>Total Amount Due</b>	<b>10,399.90</b>

Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, Ga 31799-1419

Branch Address:  
 MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376  
 763/428-7473

Remit To:  
 HD SUPPLY WATERWORKS, LTD.  
 PO BOX 28330  
 ST LOUIS, MO 63146

GRIDOR CONSTRUCTION (230)  
 3990 27TH ST SE  
 BUFFALO MN 55313-5045

Shipped to:  
 WWTF: 4020 St. Francis Blvd  
 use 227th ave NW for entrance  
 Greg L 320-282-6860  
 St. Francis, MN

CUSTOMER JOB- 201509E St. Francis-WWTF E213761

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
7/16/15	8/18/15	15150B TE D	St. Francis-WWTF	201509E		BEST WAY ALLOW	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	Ord by: GREGG SCHNREINER HD SUPPLY WATERWORKS PO#-7148203						
10852T	8 TJ CL52 DI PIPE C/L WITH TYTON GSKT & STRAPS	660	255	405	20.30000	FT	5,176.50
10652T	6 TJ CL52 DI PIPE C/L WITH TYTON GSKT & STRAPS	520	364	156	14.35000	FT	5,223.40

Approved  
 For 15-09  
 Date Paid  
 Check No

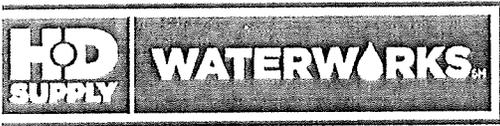
This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	Subtotal
NET 30	10,399.90

Freight	Delivery	Handling	Restock	Misc	Tax	<b>INVOICE TOTAL</b>	10,399.90
					Exempt		

MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376

**INVOICE:** E213761



# INVOICE

ITEM 2550

Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, Ga 31799-1419

Branch Address:  
 MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376  
 763/428-7473

INVOICE#	E307230
INVOICE DATE	8/21/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243

**Total Amount Due** 3,681.03

Remit To:

HD SUPPLY WATERWORKS, LTD.  
 PO BOX 28330  
 ST LOUIS, MO

63146



GRIDOR CONSTRUCTION (230)  
 3990 27TH ST SE  
 BUFFALO MN 55313-5045

000/0000  
 00000

Shipped to:  
 WWTF: 4020 St. Francis Blvd  
 (use 227th ave NW forentrance  
 Greg 320-282-6860  
 St. Francis, MN

CUSTOMER JOB- 201509E St. Francis-WWTF E307230

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
8/04/15	8/17/15	SEE BELOW	St. Francis-WWTF	201509E		BEST WAY ALLC	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	CUSTOMER PO#-15150D TE MJ FITTINGS Ord by: GREGG SCHREINER						
	HD SUPPLY WATERWORKS PO#-7179552						
1T069M	6 MJ 90 BEND USA CP DI C153	7	7		106.50000	EA	745.50
1T084M	8 MJ 45 BEND USA CP DI C153	7	7		124.87000	EA	874.09
20013800298	8 MJ 45 BEND - UNLINED C153 BIT COATED - USA / DOMESTIC	2	2		123.62000	EA	247.24
1T089M	8 MJ 90 BEND USA CP DI C153	4	4		156.45000	EA	625.80
20013800299	8 MJ 90 BEND - UNLINED C153 BIT COATED - USA / DOMESTIC	1	1		154.88000	EA	154.88
1T08T080M	8X8 MJ TEE USA CP DI C153	2	2		229.90000	EA	459.80
20013800301	8 X 6 MJ TEE - UNLINED C153 BIT COATED - USA / DOMESTIC	3	3		191.24000	EA	573.72
					Approved		
					For	15-09	
					Date Paid		
					Check No		
This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted.						Terms	Subtotal
To review these terms and conditions, please point your web browser to <a href="http://waterworks.hdsupply.com/TandC/">http://waterworks.hdsupply.com/TandC/</a> .						NET 30	3,681.03
Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL	
					Exempt	3,681.03	
						INVOICE:	E307230

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MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376

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Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, Ga 31799-1419

# INVOICE

Branch Address:

MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376  
 763/428-7473

INVOICE#	E386934
INVOICE DATE	8/21/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243

**Total Amount Due** 10,724.00

Backordered from:  
 8/21/15 E213761

Remit To:

HD SUPPLY WATERWORKS, LTD.  
 PO BOX 28330  
 ST LOUIS, MO 63146



GRIDOR CONSTRUCTION (230)  
 3990 27TH ST SE  
 BUFFALO MN 55313-5045

000/0000  
 00000

Shipped to:

WWTF: 4020 St. Francis Blvd  
 use 227th ave NW for entrance  
 Greg L 320-282-6860  
 St. Francis, MN

CUSTOMER JOB- 201509E St. Francis-WWTF E386934

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
7/16/15	8/18/15	15150B TE D	St. Francis-WWTF	201509E		BEST WAY ALLOW	
Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	Ord by: GREGG SCHNREINER						
	HD SUPPLY WATERWORKS PO#-7148203						
10852T	8 TJ CL52 DI PIPE C/L WITH TYTON GSKT & STRAPS	405	418		20.3000	FT	8,485.40
10652T	6 TJ CL52 DI PIPE C/L WITH TYTON GSKT & STRAPS	156	156		14.3500	FT	2,238.60

Approved \_\_\_\_\_  
 For 15.09 \_\_\_\_\_  
 Date Paid \_\_\_\_\_  
 Check No \_\_\_\_\_

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	Subtotal
NET 30	10,724.00

Freight	Delivery	Handling	Restock	Misc	Tax	<b>INVOICE TOTAL</b>	10,724.00
					Exempt		

MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376

**INVOICE:** E386934

00000

REAGAN, INC.

174221. 12  
11/13/2000

# Invoice

\*\*\*\*Reprint\*\*\*\*

Invoice No / Date: 0002974085 8/20/2015  
 Bill of Lading No / Date: 5082965 8/20/2015  
 Sales Order No: 5086183  
 Customer: GRICON  
 Job: 15176  
 Salesperson:  
 Contact: Sherri ext. 281  
 Phone: ((76) 3) -746-9070 Ext: \*181

**Sold To** \_\_\_\_\_ **Ship To** \_\_\_\_\_

GRIDOR CONSTRUCTION, INC.  
 3990 - 27th STREET S.E.  
 BUFFALO, MN 55313 USA

ST. FRANCIS WWTF- Improvements  
 4020 ST. FRANCIS BLVD.  
 @ Site: Greg Levinski 320.282.6860  
 and David Theisen 612.987.1113  
 (Taxable Portion)  
 SAINT FRANCIS, MN 55070-9701 USA

Customer P.O.  
 2015-09/3510

Ship Via  
 Our Truck

F.O.B.  
 Jobsite/PREPAID

Terms  
 NET 30 DAYS

Item	Description	Qty Shipped	Price	Amount
Reinforcing Steel Per Release CC K8F, Release 1, Drawing RI, OP. BLDG BASE SLAB WALL DWLS/VTS RB	Black Rebar	47,415 lbs		21,726.00

Total Weight: 47,415 Lbs

Subtotal	21,726.00
Freight	0.00
MN-6.875% 1493.66, TT-2.5% 54.31 Tax	1,547.98
Payment/Credit Amount	0.00
<b>Balance</b>	<b>23,273.98</b>



# INVOICE

Local Service, Nationwide  
 P.O. Box 1419  
 Thomasville, Ga 31799-1419

Branch Address:

MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376  
 763/428-7473

INVOICE#	E380700
INVOICE DATE	8/24/15
ACCOUNT #	099717
SALESPERSON	BRIAN STENSLAND
BRANCH#	243
<b>Total Amount Due</b>	<b>8,660.97</b>

Remit To:

HD SUPPLY WATERWORKS, LTD.  
 PO BOX 28330  
 ST LOUIS, MO 63146



GRIDOR CONSTRUCTION (230)  
 3990 27TH ST SE  
 BUFFALO MN 55313-5045

000/0000  
 00000

Shipped to:  
 Wastewater Treatment Plant:  
 4020 St. Francis Blvd  
 (use 227th St NW entrance)  
 St. Francis, MN

TRAY EST. #2  
 1201 15100

CUSTOMER JOB- 2015-09 St. Francis WWTF E380700

Return Top Portion With Payment For Faster Credit

Thank You For The Opportunity To Serve You.  
 We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO No.	Job Name	Job No.	Bill of Lading	Shipped Via	Order Number
8/19/15	8/20/15	SEE BELOW	St. Francis WWTF	2015-09		BEST WAY ALLOW	

Product Code	Description	Quantity Ordered	Quantity Shipped	Back-Ordered	Price	Per	Amount
	CUSTOMER PO#-15210 VLVS ST.FRANCIS Ord by: GREGG SCHREINER						
	HD SUPPLY WATERWORKS PO#-7204530						
106A236223	6 A2362-23 MJ RW GV OL L/ACC	7	7		564.73000	EA	3,953.11
108A236223	8 A2362-23 MJ RW GV OL L/ACC	3	3		867.27000	EA	2,601.81
120A236023	20 A2360-23 MJ RW GV OL L/ACC	5		5	13707.24000	EA	.00
110A23606	10 A2360-6 FLG RW GV OL HW # 10A236006LH	1	1		1530.00000	EA	1,530.00
116A236106LHW	16 A2361-6 FLG RW GT VLV OL HW # 16A236106LN	3		3	5405.00000	EA	.00
30013837408	24 A2361-6 FLG RW GATE VLV OL W/ HANDWHEEL #24DA236106LN	1		1	20900.00000	EA	.00

Approve \_\_\_\_\_  
 For 15-09 \_\_\_\_\_  
 Date Paid \_\_\_\_\_  
 Check No \_\_\_\_\_

This transaction is governed by and subject to HD Supply Waterworks standard terms and conditions, which are incorporated herein by this reference and accepted. To review these terms and conditions, please point your web browser to <http://waterworks.hdsupply.com/TandC/>.

Terms	Subtotal
NET 30	8,084.92

Freight	Delivery	Handling	Restock	Misc	Tax	INVOICE TOTAL
					576.05	8,660.97

MINNEAPOLIS-N MN  
 Branch - 243  
 16195 54th St NE  
 St Michael MN 55376

**INVOICE:** E380700

00000

MINNESOTA LAWFUL GAMBLING

LG240B Application to Conduct Excluded Bingo

No Fee

6/15 Page 1 of 2

ORGANIZATION INFORMATION

Organization Name: St. Francis Lions Previous Gambling Permit Number: X B-02688

Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: PO Box 173

City: St. Francis State: MN Zip: 55070 County: Anoka

Name of Chief Executive Officer (CEO): John Fraune

Daytime Phone: 763 607 3900 Email: Johnfraune@aol.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal  Religious  Veterans  Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**Current Certificate of Good Standing**  
 Don't have a copy? This certificate must be obtained each year from:  
 MN Secretary of State, Business Services Division  
 60 Empire Drive, Suite 100  
 St. Paul, MN 55103  
 Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
 651-296-2803, or toll free 1-877-551-6767

**Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**  
 Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

**Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year?  Yes  No

If yes, list the dates when bingo was conducted: 3/15

The proposed bingo event will be:

one of four or fewer bingo events held this year. Dates: 11-14-15

-OR-

conducted on up to 12 consecutive days in connection with a:

county fair Dates: \_\_\_\_\_

civic celebration Dates: \_\_\_\_\_

Minnesota State Fair Dates: \_\_\_\_\_

Person in charge of bingo event: Jim Nolan Daytime Phone: 763 753 1265

Name of premises where bingo will be conducted: St. Francis Am. Legion # 622

Premises street address: PO Box 236 [55070]

City: St. Francis If township, township name: \_\_\_\_\_ county: Anoka

## LG240B Application to Conduct Excluded Bingo

6/15  
Page 2 of 2**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)****CITY APPROVAL  
for a gambling premises  
located within city limits**

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: John Fraune Date: 10-13-15  
(Signature must be CEO's signature; designee may not sign)Print Name: John Fraune**MAIL OR FAX APPLICATION & ATTACHMENTS**

Mail or fax application and a copy of your proof of nonprofit status to:

Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113  
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

**Questions?**

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **LIST OF LICENSEES**, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

**Data privacy notice:** The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



PAYMENT BATCH AP 10-19-15

**ALEX AIR APPARATUS INC.**

10/13/2015	28368	E 101-42210-218	Equipment Repair & Maintenance	REPAIRS	682.80
					<u>\$682.80</u>

**ANOKA COUNTY CENTRAL COMM.**

09/25/2015	2015-334	E 101-42110-321	Telephone	AUGUST 2015	245.07
10/25/2015	2015-325.2	E 101-42110-321	Telephone	JULY 2015	245.07
					<u>\$490.14</u>

**ANOKA COUNTY TREASURY DEPT.**

10/05/2015	B151005M	E 101-42110-321	Telephone	BROADBAND	37.50
10/05/2015	B151005M	E 101-42210-321	Telephone	BROADBAND	37.50
10/05/2015	B151005M	E 101-43100-321	Telephone	BROADBAND	37.50
10/05/2015	B151005M	E 101-45200-321	Telephone	BROADBAND	37.50
10/05/2015	B151005M	E 601-49440-321	Telephone	BROADBAND	37.50
10/05/2015	B151005M	E 602-49490-321	Telephone	BROADBAND	37.50
					<u>\$225.00</u>

**ARTHUR J GALLAGHER**

10/05/2015	1503567	E 101-41110-360	Insurance	15-16 SERVICE FEE	11.66
10/05/2015	1503567	E 101-41400-360	Insurance	15-16 SERVICE FEE	194.14
10/05/2015	1503567	E 101-41410-360	Insurance	15-16 SERVICE FEE	2.12
10/05/2015	1503567	E 101-41500-360	Insurance	15-16 SERVICE FEE	46.67
10/05/2015	1503567	E 101-41540-360	Insurance	15-16 SERVICE FEE	1.06
10/05/2015	1503567	E 101-41550-360	Insurance	15-16 SERVICE FEE	2.12
10/05/2015	1503567	E 101-41600-360	Insurance	15-16 SERVICE FEE	5.30
10/05/2015	1503567	E 101-41910-360	Insurance	15-16 SERVICE FEE	9.54
10/05/2015	1503567	E 101-41940-360	Insurance	15-16 SERVICE FEE	181.41
10/05/2015	1503567	E 101-42110-360	Insurance	15-16 SERVICE FEE	769.15
10/05/2015	1503567	E 101-42210-360	Insurance	15-16 SERVICE FEE	775.51
10/05/2015	1503567	E 101-42400-360	Insurance	15-16 SERVICE FEE	4.24
10/05/2015	1503567	E 101-42700-360	Insurance	15-16 SERVICE FEE	3.18
10/05/2015	1503567	E 101-43100-360	Insurance	15-16 SERVICE FEE	577.12
10/05/2015	1503567	E 101-43210-360	Insurance	15-16 SERVICE FEE	18.03
10/05/2015	1503567	E 101-45200-360	Insurance	15-16 SERVICE FEE	1,218.97
10/05/2015	1503567	E 101-49200-360	Insurance	15-16 SERVICE FEE	6.36
10/05/2015	1503567	E 208-42110-360	Insurance	15-16 SERVICE FEE	8.48
10/05/2015	1503567	E 225-45100-360	Insurance	15-16 SERVICE FEE	2.12
10/05/2015	1503567	E 601-49440-360	Insurance	15-16 SERVICE FEE	866.87
10/05/2015	1503567	E 602-49490-360	Insurance	15-16 SERVICE FEE	338.42
10/05/2015	1503567	E 609-49750-360	Insurance	15-16 SERVICE FEE	262.03
					<u>\$5,304.50</u>

**ASPEN MILLS**

09/26/2015	170841	E 101-42110-437	Uniform Allowance	GREENE	116.85
09/26/2015	170842	E 101-42110-437	Uniform Allowance	SCHLENKER	35.00
10/06/2015	171252	E 101-42210-437	Uniform Allowance	KOHOUT	14.85
10/06/2015	171253	E 101-42210-437	Uniform Allowance	FAANES	41.95
					<u>\$208.65</u>

**BARNUM GATE SERVICES, INC**

10/12/2015	16962	E 101-42110-401	Repairs/Maint Buildings	REPAIRS	208.05
10/12/2015	16962	E 101-43100-401	Repairs/Maint Buildings	REPAIRS	208.05
10/12/2015	16962	E 101-45200-401	Repairs/Maint Buildings	REPAIRS	208.05
10/12/2015	16962	E 601-49440-401	Repairs/Maint Buildings	REPAIRS	208.05

10/12/2015	16962	E 602-49490-401	Repairs/Maint Buildings	REPAIRS	208.04
					<u>\$1,040.24</u>

**BAUER BUILT INC.**

10/13/2015	940032745	E 101-43100-221	Vehicle Repair & Maintenance	TIRES	2,000.48
					<u>\$2,000.48</u>

**BERNICK COMPANIES, THE**

10/05/2015	250892	E 609-49751-254	Miscellaneous Merchandise	MISC	14.00
10/05/2015	250893	E 609-49751-252	Beer For Resale	BEER	214.90
					<u>\$228.90</u>

**BGS (BARNA GUZY)**

09/30/2015	150427	E 101-41600-304	Civil Legal Fees	MUNICIPAL	1,850.00
09/30/2015	150428	E 101-41600-304	Civil Legal Fees	GENERAL LABOR	580.50
09/30/2015	150429	E 101-41600-304	Civil Legal Fees	FRANCHISES	837.00
09/30/2015	150430	E 101-41600-304	Civil Legal Fees	GENNARO	297.00
09/30/2015	150431	G 803-22135	NIH Homes Annexation	HERBST ANNEXATION	1,131.00
09/30/2015	150432	E 101-41600-312	Criminal Legal Fees	DANGEROUS DOG	1,354.95
09/30/2015	150435	E 101-41600-304	Civil Legal Fees	MEADOWS OF ST. FRANCIS	27.00
09/30/2015	150436	E 101-41600-304	Civil Legal Fees	COMMUNITY DEVELOPMENT DII	715.50
09/30/2015	150446	E 101-41600-312	Criminal Legal Fees	PROSECUTION/MISC	4,950.00
					<u>\$11,742.95</u>

**BJORKLUND COMPANIES**

09/30/2015	21803	E 101-45200-419	Turf/Fertilizer/Weed Control	AG LIME	390.00
					<u>\$390.00</u>

**BOLTON & MENK, INC.**

06/22/2015	179352	G 803-22102	Esc-Meridian Beh Health	MERIDIAN BEHAVIORAL HEALTH	210.00
09/22/2015	179351	E 101-41910-303	Engineering Fees	LGU	1,234.00
09/22/2015	182638	G 602-16500	Construction in Progress	2015 BRIDGE ST IMP	6,253.00
09/22/2015	182640	E 101-41910-303	Engineering Fees	2015 GEN ENGINEERING	70.00
09/22/2015	182642	E 101-43100-303	Engineering Fees	DOWNTON PARKING & ALLEY IM	10,144.00
09/22/2015	182644	E 416-43100-303	Engineering Fees	KERRY ST/232 LANE IMP	2,358.00
09/22/2015	182645	E 417-43100-303	Engineering Fees	PEDERSON DRIVE IMP 2015	700.00
					<u>\$20,969.00</u>

**BUREAU OF CRIM APPREHENSION**

09/30/2015	298291	E 101-42110-311	Contract	CONNECT FEE	270.00
					<u>\$270.00</u>

**CLASSIC CONSTRUCTION**

10/01/2015	17159	E 101-43100-406	Asphalt Repair & Maint	REPAIRS	60.00
					<u>\$60.00</u>

**COURIER, THE**

10/08/2015	74706	E 101-42210-441	Miscellaneous	STANDARD ADS	45.00
10/08/2015	74706	E 101-43210-439	Recycling Days	STANDARD ADS	118.00
					<u>\$163.00</u>

**CRYSTAL SPRINGS ICE**

09/28/2015	118289	E 609-49751-254	Miscellaneous Merchandise	MISC	119.72
10/06/2015	118332	E 609-49751-254	Miscellaneous Merchandise	MISC	137.96
					<u>\$257.68</u>

**DAHLHEIMER DIST. CO. INC.**

09/30/2015	115565	E 609-49751-252	Beer For Resale	BEER	6,105.15
09/30/2015	115565	E 609-49751-254	Miscellaneous Merchandise	MISC	264.00
09/30/2015	115565	E 609-49751-256	Tobacco Products For Resale	TOBACCO	50.40
10/07/2015	1173323	E 609-49751-252	Beer For Resale	BEER	6,223.95
10/07/2015	1173323	E 609-49751-254	Miscellaneous Merchandise	MISC	126.00
10/07/2015	1173323	E 609-49751-255	N/A Products	N/A	50.40
					<u>\$12,819.90</u>

**DAY DISTRIBUTING CO.**

09/28/2015	822180	E 609-49751-252	Beer For Resale	BEER	2,273.30
					<u>\$2,273.30</u>

**DE LAGE LANDEN**

10/10/2015	47506237	E 101-42110-200	Office Supplies	POLICE COPIER	237.00
					<u>\$237.00</u>

**DEX MEDIA EAST LLC**

10/05/2015	110097517.1015	E 609-49750-340	Advertising	ADVERTISING	75.50
					<u>\$75.50</u>

**FREEDOM SERVICES, INC.-FD**

10/06/2015	15660	G 101-21706	Flex Account	NOV 2015	100.00
					<u>\$100.00</u>

**FREEDOM SERVICES, INC.-MA**

10/06/2015	15661	E 101-41540-301	Auditing and Acct g Services	NOV 2015	71.60
					<u>\$71.60</u>

**G&K SERVICES, INC**

09/29/2015	1043296609	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.90
09/29/2015	1043296609	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.90
10/06/2015	1043302132	E 609-49750-219	Rug Maintenance	RUGS	11.23
10/06/2015	1043302133	E 101-41940-219	Rug Maintenance	RUGS	16.96
10/06/2015	1043302134	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.90
10/06/2015	1043302134	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.90
					<u>\$47.79</u>

**GERDIN AUTO SERVICE, INC.**

09/25/2023	78656	E 208-42110-436	Towing Charges	1996 GMC SAVANA	137.00
					<u>\$137.00</u>

**GILLUND ENTERPRISES**

10/01/2015	100115	E 101-43100-217	Other Operating Supplies	SUPPLIES	97.13
10/01/2015	100115	E 101-45200-217	Other Operating Supplies	SUPPLIES	97.13
10/01/2015	100115	E 601-49440-217	Other Operating Supplies	SUPPLIES	97.13
10/01/2015	100115	E 602-49490-217	Other Operating Supplies	SUPPLIES	97.13
					<u>\$388.52</u>

**GRANITE CITY JOBBING CO.**

09/29/2015	872918	E 609-49750-210	Operating Supplies	OPERATING	45.54
09/29/2015	872918	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
09/29/2015	872918	E 609-49751-256	Tobacco Products For Resale	TOBACCO	737.18
10/06/2015	873698	E 609-49750-210	Operating Supplies	OPERATING	86.84
10/06/2015	873698	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
10/06/2015	873698	E 609-49751-254	Miscellaneous Merchandise	MISC	90.80
10/06/2015	873698	E 609-49751-256	Tobacco Products For Resale	TOBACCO	1,386.95
10/06/2015	873698	G 101-20810	Sales Tax Payable	TAX	(0.88)
					<u>\$2,354.93</u>

**GRIDOR CONSTRUCTION, INC.**

08/31/2015	R21.109015	G 602-16500	Construction in Progress	PAYMENT #2-WWTP	486,055.00
					<u>\$486,055.00</u>

**INNOVATIVE OFFICE SOLUTIONS, L**

09/28/2015	924221	E 101-42110-200	Office Supplies	SUPPLIES	92.15
					<u>\$92.15</u>

**ISD #15**

10/02/2015	2193	E 101-42110-221	Vehicle Repair & Maintenance	2011 CHEVY TAHOE	339.78
10/02/2015	2194	E 101-42110-221	Vehicle Repair & Maintenance	2014 DODGE	168.93
10/02/2015	2195	E 101-42110-221	Vehicle Repair & Maintenance	2015 DODGE CHARGER	58.22
10/02/2015	2196	E 101-42110-221	Vehicle Repair & Maintenance	2013 DODGE CHARGER	58.22

\$625.15

**JJ TAYLOR DISTRIBUTING**

10/07/2015	2404641	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
10/07/2015	2404641	E 609-49751-252	Beer For Resale	BEER	169.90
					<u>\$172.90</u>

**JOHNSON BROS WHLSE LIQUOR**

09/30/2015	5270082	E 609-49751-206	Freight and Fuel Charges	FREIGHT	167.18
09/30/2015	5270082	E 609-49751-251	Liquor For Resale	LIQUOR	9,850.45
09/30/2015	8270083	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.42
09/30/2015	8270083	E 609-49751-253	Wine For Resale	WINE	68.00
10/07/2015	527360	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.08
10/07/2015	527360	E 609-49751-251	Liquor For Resale	LIQUOR	415.50
10/07/2015	527361	E 609-49751-206	Freight and Fuel Charges	FREIGHT	24.32
10/07/2015	527361	E 609-49751-253	Wine For Resale	WINE	933.15
					<u>\$11,468.10</u>

**KLUVER CONSULTING**

09/27/2015	1-15	E 101-43100-311	Contract	REVIEW PUBLIC WORKS OP	68.72
09/27/2015	1-15	E 101-45200-311	Contract	REVIEW PUBLIC WORKS OP	68.72
09/27/2015	1-15	E 601-49440-311	Contract	REVIEW PUBLIC WORKS OP	68.72
09/27/2015	1-15	E 602-49490-311	Contract	REVIEW PUBLIC WORKS OP	68.71
					<u>\$274.87</u>

**LABEAU, KARI**

	G 803-22000	Deposits	REFUND DRIVEWAY ESCROW	200.00
				<u>\$200.00</u>

**LEAGUE OF MN CITIES**

10/06/2015	C0040378	E 101-42110-160	Work Comp Insurance	ALGIERS	838.13
					<u>\$838.13</u>

**MBPTA**

	E 101-42400-208	Training and Instruction	DAHLHEIMER-SEMINAR	85.00
				<u>\$85.00</u>

**MCDONALD DIST CO.**

10/01/2015	213330	E 609-49751-252	Beer For Resale	BEER	60.00
10/01/2015	214868	E 609-49751-252	Beer For Resale	BEER	4,867.25
10/01/2015	214868	E 609-49751-255	N/A Products	N/A	75.00
10/08/2015	214958	E 609-49751-252	Beer For Resale	BEER	2,279.00
10/08/2015	214958	E 609-49751-255	N/A Products	N/A	144.00
					<u>\$7,425.25</u>

**MEDTOX LABORATORIES, INC.**

09/30/2015	9201595907	E 101-43100-441	Miscellaneous	TESTING	20.56
09/30/2015	9201595907	E 101-45200-441	Miscellaneous	TESTING	20.56
09/30/2015	9201595907	E 601-49440-441	Miscellaneous	TESTING	20.56
09/30/2015	9201595907	E 602-49490-441	Miscellaneous	TESTING	20.56
					<u>\$82.24</u>

**MES-MIDAM**

09/14/2015	668962-SNV	E 402-42210-550	C-O-L Motor Vehicles	NEW TRUCK	629.16
09/15/2015	669435-SNV	E 402-42210-550	C-O-L Motor Vehicles	NEW TRUCK	1,754.32
09/17/2015	670093-SNV	E 402-42210-550	C-O-L Motor Vehicles	NEW TRUCK	2,444.31
09/17/2015	670210-SNV	E 402-42210-550	C-O-L Motor Vehicles	NEW TRUCK	4,393.29
09/30/2015	675011-SNV	E 402-42210-550	C-O-L Motor Vehicles	NEW TRUCK	1,836.01
					<u>\$11,057.09</u>

**MIDCONTINENT COMMUNICATIONS**

	E 101-41940-321	Telephone	CITY HALL	35.44
	E 101-42110-321	Telephone	Police	50.96
	E 101-43100-321	Telephone	Public Works	50.96
	E 601-49440-321	Telephone	WATER PLANT	95.00

E 601-49440-321	Telephone	WELL HOUSE	95.00
E 609-49750-321	Telephone	LIQUOR STORE	150.00
			<u>\$477.36</u>

**MN BUREAU OF CRIMINAL APPREHEN**

09/25/2015	092515	E 101-42110-208	Training and Instruction	SCHWIEGER-TRAINING	240.00
					<u>\$240.00</u>

**MN DEPT OF COMMERCE**

E 101-41500-441	Miscellaneous	2015 UNCLAIMED CHECKS	100.24
			<u>\$100.24</u>

**MN DEPT OF HEALTH**

10/14/2015	101415	E 602-49490-434	Permit Fees	FEES	50.00
					<u>\$50.00</u>

**MN DEPT OF LABOR & INDUSTRY**

10/02/2015	ABR01270011	E 601-49440-233	Water Treatment Plant Maint	3921 STARK DR	10.00
					<u>\$10.00</u>

**MN SHERIFFS ASSOCIATION**

09/23/2015	95610	E 101-42110-208	Training and Instruction	SCHLENKER	120.00
					<u>\$120.00</u>

**NFPA**

09/23/2015	6537189Y	E 101-42210-209	Fire Prevention Supplies	SUPPLIES	213.17
					<u>\$213.17</u>

**NORTHERN AIR CORPORATION**

09/30/2015	119078	E 601-49440-233	Water Treatment Plant Maint	REPAIRS	848.22
09/30/2015	119078	E 602-49490-229	Project Repair & Maintenance	REPAIRS	848.22
					<u>\$1,696.44</u>

**NORTHWEST ASSOC. CONSULTANTS**

10/06/2015	22016	E 101-41910-311	Contract	2015 TECH ASSISTANCE-CITY P	7,651.70
10/06/2015	22017	E 101-41910-311	Contract	2015 TECH ASSISTANCE -MEETI	400.00
10/06/2015	22018	G 803-22133	ESC-Kipela 23525 Variolite St	2015 TECH ASSISTANCE	507.22
10/06/2015	22018	G 803-22136	Skogquist Subdivision Escrow	2015 TECH ASSISTANCE	167.40
10/06/2015	22018	G 803-22137	Esc-TCO-Assited Living Facility	2015 TECH ASSISTANCE	326.66
					<u>\$9,052.98</u>

**OPUS 21**

10/12/2015	150940	E 601-49440-382	Utility Billing	UTILITY BILLING	1,702.45
10/12/2015	150940	E 602-49490-382	Utility Billing	UTILITY BILLING	1,702.44
					<u>\$3,404.89</u>

**PACE ANALYTICAL SERVICES**

09/30/2015	151255304	E 602-49490-313	Sample Testing	TESTING	416.50
10/01/2015	151255459	E 602-49490-313	Sample Testing	TESTING	74.60
					<u>\$491.10</u>

**PHILLIPS WINE & SPIRITS CO.**

09/30/2015	2859724	E 609-49751-206	Freight and Fuel Charges	FREIGHT	106.63
09/30/2015	2859724	E 609-49751-251	Liquor For Resale	LIQUOR	5,554.26
09/30/2015	2859725	E 609-49751-206	Freight and Fuel Charges	FREIGHT	88.15
09/30/2015	2859725	E 609-49751-253	Wine For Resale	WINE	3,470.05
10/07/2015	2863342	E 609-49751-206	Freight and Fuel Charges	FREIGHT	12.16
10/07/2015	2863342	E 609-49751-251	Liquor For Resale	LIQUOR	912.11
10/07/2015	2863343	E 609-49751-206	Freight and Fuel Charges	FREIGHT	31.92
10/07/2015	2863343	E 609-49751-253	Wine For Resale	WINE	666.50
					<u>\$10,841.78</u>

**PHYSIO-CONTROL, INC**

09/14/2015	116038390	E 208-42110-441	Miscellaneous	AED	2,079.36
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\$2,079.36

**ROSEVILLE, CITY OF**

10/08/2015	220734	E 101-42110-311	Contract	IT EQUIPMENT	2,338.00
10/08/2015	220742	E 101-42110-237	Small Equipment	COMPUTER EQUIPMENT	3,150.00
					<u>\$5,488.00</u>

**SOUTHERN WINE & SPIRITS OF MN**

09/30/2015	1332393	E 609-49751-206	Freight and Fuel Charges	FREIGHT	2.50
09/30/2015	1332393	E 609-49751-251	Liquor For Resale	LIQUOR	148.90
09/30/2015	1332394	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.50
09/30/2015	1332394	E 609-49751-253	Wine For Resale	WINE	252.00
09/30/2015	1332395	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.75
09/30/2015	1332395	E 609-49751-251	Liquor For Resale	LIQUOR	680.91
10/08/2015	1334871	E 609-49751-206	Freight and Fuel Charges	FREIGHT	33.49
10/08/2015	1334871	E 609-49751-251	Liquor For Resale	LIQUOR	4,252.77
10/08/2015	1334872	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.29
					<u>\$5,383.11</u>

**ST. FRANCIS FIRE RELIEF ASSN.**

09/30/2015	2809597	E 101-42210-124	Fire Pension Contributions	2015 STATE AID	35,250.70
					<u>\$35,250.70</u>

**STERICYCLE, INC**

10/01/2015	4005841094	E 101-42110-311	Contract	SHARPS CONTAINERS	32.05
					<u>\$32.05</u>

**SYNOVIA SOLUTIONS**

10/01/2015	2847	E 101-43100-221	Vehicle Repair & Maintenance	GPS LEASE PAYMENTS	183.18
					<u>\$183.18</u>

**THE AMERICAN BOTTLING COMPANY**

10/01/2015	5449854605	E 609-49751-254	Miscellaneous Merchandise	MISC	215.52
					<u>\$215.52</u>

**THORPE DISTRIBUTING COMPANY**

10/02/2015	923061	E 609-49751-252	Beer For Resale	BEER	170.00
					<u>\$170.00</u>

**TOM LYNCH ELECTRIC**

10/10/2015	101015	E 101-42210-401	Repairs/Maint Buildings	REPAIRS	3,938.00
10/10/2015	101015.2	E 602-49490-229	Project Repair & Maintenance	REPAIRS	825.00
10/10/2015	101015.3	E 101-42210-401	Repairs/Maint Buildings	REPAIRS	410.00
10/12/2015	101215	E 101-42210-401	Repairs/Maint Buildings	REPAIRS	410.00
					<u>\$5,583.00</u>

**U S BANK EQUIPMENT FINANCE**

10/12/2015	289460982	E 101-41400-240	Office Equip	COPIER/SCANNER	576.07
10/12/2015	289460982	E 101-43100-240	Office Equip	COPIER/SCANNER	68.88
10/12/2015	289460982	E 101-43210-240	Office Equip	COPIER/SCANNER	68.88
10/12/2015	289460982	E 101-45200-240	Office Equip	COPIER/SCANNER	68.88
10/12/2015	289460982	E 601-49440-240	Office Equip	COPIER/SCANNER	68.88
10/12/2015	289460982	E 602-49490-240	Office Equip	COPIER/SCANNER	68.91
					<u>\$920.50</u>

**WIRTZ BEVERAGE MN**

09/09/2015	2080105449	E 609-49751-251	Liquor For Resale	LIQUOR	(117.51)
09/29/2015	1080378614	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.35
09/29/2015	1080378614	E 609-49751-251	Liquor For Resale	LIQUOR	450.00
09/29/2015	1080378699	E 609-49751-206	Freight and Fuel Charges	FREIGHT	0.84
09/29/2015	1080378699	E 609-49751-251	Liquor For Resale	LIQUOR	82.92
10/01/2015	1080379875	E 609-49751-206	Freight and Fuel Charges	FREIGHT	10.14
10/01/2015	1080379875	E 609-49751-251	Liquor For Resale	LIQUOR	695.83
10/08/2015	1080382810	E 609-49751-206	Freight and Fuel Charges	FREIGHT	11.84
10/08/2015	1080382810	E 609-49751-251	Liquor For Resale	LIQUOR	985.67

FUND SUMMARY

101 GENERAL FUND	\$88,720.79
208 POLICE FORFEITURE	\$2,224.84
225 PARK FUND	\$2.12
402 CAPITAL EQUIPMENT	\$11,057.09
416 2015-KERRY & 232ND	\$2,358.00
417 2015-PEDERSON DRIVE	\$700.00
601 WATER FUND	\$4,128.18
602 SEWER FUND	\$497,073.83
609 MUNICIPAL LIQUOR FUND	\$56,355.09
803 ESCROW	\$2,542.28
Total	<u><u>665,162.22</u></u>





# BOLTON & MENK, INC.<sup>®</sup>

## Consulting Engineers & Surveyors

7533 Sunwood Drive NW • Ramsey, MN 55303

Phone (763) 433-2851 • Fax (763) 427-0833

www.bolton-menk.com

### MEMORANDUM

**Date:** October 5, 2015

**To:** Honorable Mayor Kane  
Members of the City Council

**From:** Jared Voge, P.E.  
City Engineer

**Subject:** Kerry St. NW, 232<sup>nd</sup> Lane NW, and Ivywood Street NW Street Improvements  
St. Francis, Minnesota  
BMI Project No.: R18.106740

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#### **INTRODUCTION:**

At the August 3, 2015 City Council meeting, council awarded the Kerry Street NW, 232<sup>nd</sup> Lane NW, and Ivywood Street NW Street Improvements project to North Valley, Inc. Construction has been completed. Since a portion of the project costs will be assessed to the adjacent property owners, an assessment hearing is required to be held prior to certifying the assessments to the County.

#### **BACKGROUND:**

The City Council authorized the preparation of a Preliminary Engineering Report, called for a public hearing on the improvements to satisfy Minnesota Statute Chapter 429 requirements, held the public hearing, ordered the preparation of plans and specifications, awarded a contract, and called for an assessment hearing. Minnesota Statute Chapter 429 requires that an assessment hearing be held for the project to provide property owners to address the council regarding their assessment.

#### **RECOMMENDATION:**

We recommend that the City Council adopt the enclosed resolution Adopting Assessment.

#### **BUDGET IMPACT:**

A portion of the costs associated with the Kerry St. NW, 232<sup>nd</sup> Lane NW, and Ivywood Street NW Street Improvements will be assessed to the benefiting properties. The remaining portion of the project costs will be funded through bond proceeds. The total project cost is \$241,500 and the amount to be assessed is

If you have any questions on the above, please call.

JAV/kg

Enclosure

EXTRACT OF MINUTES OF MEETING OF THE  
CITY COUNCIL OF THE CITY OF  
ST. FRANCIS, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of St. Francis, Minnesota, was duly called and held at the St. Francis School District Office, 4115 Ambassador Boulevard NW in said City on the 19th day of October 2015, at 6:00 p.m.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION ADOPTING ASSESSMENT  
CITY OF ST. FRANCIS, MINNESOTA  
RESOLUTION NO. 2015-54**

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passes upon all objections to the proposed assessment for the improvement of Kerry Street NW between the south line of 231<sup>st</sup> Street NW and the north line of Kerry Street NW, and on 232<sup>nd</sup> Lane NW between the east line of Kerry Street NW and the west line of Ivywood Street NW, and on Ivywood Street NW between the east line of 232<sup>nd</sup> Lane NW and the south line of 235<sup>th</sup> Ave. NW.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ST. FRANCIS, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvements in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January, 2016 and shall bear interest at the rate of 3.77 percent annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2015. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk of the City of St. Francis, except that no interest shall be charged if the entire assessment is paid within 30 days from the

adoption of this resolution; and he may, at any time thereafter pay the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the proper tax lists of the county, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the city council this 19<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
Steve Kane, Mayor

\_\_\_\_\_  
Barbara I. Held, City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA  
CITY OF ST. FRANCIS  
COUNTY OF ANOKA

I, the undersigned, being the duly qualified and acting Clerk of the City of St. Francis, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes of a meeting of the City Council of said City held on the date therein indicated with the original thereof on file in my office, and the same is a full, true and complete transcript therefrom, insofar as the same related to adopting assessments of Aztec Street NW Improvements and that notice of said meeting was duly given in accordance with law.

WITNESS my hand the seal of said City this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Barbara I. Held, City Clerk

(SEAL)

NUMBER	PID	Property Owner	Property Owner for Mailing	Site Address	Mailing Address	Mailing City, State Zip	Corner Lot	Assessable Short Side Frontage (LF)	Long Side Frontage	Assessable Side Frontage (-150 f.) (LF)	Total Assessable Frontage (LF)	40% Total Cost/ Total Frontage	Total Assessment
1	33342420049	MEYER DEN LUCAS	LUCAS MEYER DEN	23154 KERRY ST NW	23154 KERRY ST NW	ST. FRANCIS, MN 55070		77			77	\$1,275.12	\$1,275.12
2	33342420048	HOLLAND, JULIE	JULIE HOLLAND	23186 KERRY ST NW	1100 VIRGINIA DR, PO BOX 6300	FORT WASHINGTON, PA 19004		83			83	\$1,357.92	\$1,357.92
3	33342420047	SWEENEY, DANIEL R	DANIEL R. SWEENEY	23198 KERRY ST NW	23198 KERRY ST NW	ST. FRANCIS, MN 55070		76			76	\$1,358.56	\$1,358.56
4	33342420046	OLSEN, KAREN E.	KAREN E OLSEN	23310 KERRY ST NW	23310 KERRY ST NW	ST. FRANCIS, MN 55070		74			74	\$1,252.44	\$1,252.44
5	33342420045	BATHE, FRANK	FRANK BATHE	23322 KERRY ST NW	23322 KERRY ST NW	ST. FRANCIS, MN 55070		79			79	\$1,308.24	\$1,308.24
6	33342420044	BOWEN, ANDREW & CLAREN MELISSA	ANDREW BOWEN & MELISSA CLAREN	23330 KERRY ST NW	23330 KERRY ST NW	ST. FRANCIS, MN 55070		78			78	\$1,291.68	\$1,291.68
7	33342420043	LAMANNIS, LOUIS	LOUIS LAMANNIS	23338 KERRY ST NW	23338 KERRY ST NW	ST. FRANCIS, MN 55070		78			78	\$1,291.68	\$1,291.68
8	33342420042	BAUER, ROBERT	ROBERT BAUER	23346 KERRY ST NW	23346 KERRY ST NW	ST. FRANCIS, MN 55070		83			83	\$1,374.48	\$1,374.48
9	33342420041	GAVI, AMY	AMY GAVI	23358 KERRY ST NW	23358 KERRY ST NW	ST. FRANCIS, MN 55070		88			88	\$1,457.28	\$1,457.28
10	33342420040	ZABASKE, RICHARD A	RICHARD A ZABASKE	23364 KERRY ST NW	23364 KERRY ST NW	ST. FRANCIS, MN 55070		91			91	\$1,506.96	\$1,506.96
11	33342420039	HOLLARAN, CATHERINE	CATHERINE HOLLARAN	23370 KERRY ST NW	10790 RANCHO BERNARDO RD.	SAN DIEGO, CA 92127		125			125	\$2,070.00	\$2,070.00
12	33342420038	WILBER, DAVID S & DEHN ANNETTE	DAVID WILBER & ANNETTE DEHN	23383 KERRY ST NW	23383 KERRY ST NW	ST. FRANCIS, MN 55070		126			126	\$2,119.68	\$2,119.68
13	33342420037	MOONEY, SARA	SARA MOONEY	23379 KERRY ST NW	23379 KERRY ST NW	ST. FRANCIS, MN 55070		125			125	\$2,070.00	\$2,070.00
14	33342420036	HOBERG, MICHAEL	MICHAEL HOBERG	23371 KERRY ST NW	23371 KERRY ST NW	ST. FRANCIS, MN 55070		110			110	\$1,321.60	\$1,321.60
15	33342420035	HERBERG TRUSTEE TERRY	TERRY HERBERG TRUSTEE	23355 KERRY ST NW	3331 44TH AVE. S	MINNEAPOLIS, MN 55406		79			79	\$1,308.24	\$1,308.24
16	33342420034	GACER, SCOTT	SCOTT GACER	23345 KERRY ST NW	23345 KERRY ST NW	ST. FRANCIS, MN 55070		73			73	\$1,208.68	\$1,208.68
17	33342420033	BETZ, CHRISTOPHER R & JACQUELYN	CHRISTOPHER R & JACQUELYN BETZ	23352 KERRY ST NW	23352 KERRY ST NW	ST. FRANCIS, MN 55070		82			82	\$1,357.92	\$1,357.92
18	33342420032	KYES, JENNIFER K	JENNIFER K KYES	23329 KERRY ST NW	23329 KERRY ST NW	ST. FRANCIS, MN 55070		94	134	0	94	\$1,536.64	\$1,536.64
19	33342420030	FISCHER, DERIK	DERIK FISCHER	23187 KERRY ST NW	23187 KERRY ST NW	ST. FRANCIS, MN 55070		127			127	\$2,103.12	\$2,103.12
20	33342420060	NEVALA, JOSHUA	JOSHUA NEVALA	23167 KERRY ST NW	23167 KERRY ST NW	ST. FRANCIS, MN 55070		132			132	\$2,185.92	\$2,185.92
21	33342420061	GEHRING, TED	TED GEHRING	23153 KERRY ST NW	23153 KERRY ST NW	ST. FRANCIS, MN 55070		91	147	0	91	\$1,306.96	\$1,306.96
22	33342420068	MCCLELLAND, TINA	TINA MCCLELLAND	2090 232ND LN NW	2090 232ND LN NW	ST. FRANCIS, MN 55070	YES	113	139	0	125	\$1,670.00	\$1,670.00
23	33342420067	JULES PROPERTIES LLC	JULES PROPERTIES LLC	3074 232ND LN NW	3074 232ND LN NW	ST. FRANCIS, MN 55070		113			113	\$1,670.00	\$1,670.00
24	33342420066	LOONEY, FELICIA	FELICIA LOONEY	3060 232ND LN NW	3060 232ND LN NW	ST. FRANCIS, MN 55070		114			114	\$1,687.84	\$1,687.84
25	33342420065	BJORKSON, JORDAN M	JORDAN M BJORKSON	3046 232ND LN NW	3046 232ND LN NW	ST. FRANCIS, MN 55070		83			83	\$1,134.48	\$1,134.48
26	33342420064	AGUIRRE, FRANCIS	FRANCIS AGUIRRE	3038 232ND LN NW	3038 232ND LN NW	ST. FRANCIS, MN 55070		117			117	\$1,917.52	\$1,917.52
27	33342420063	HANSEN, DAVID A & HEIDI J	DAVID A & HEIDI J HANSEN	3067 232ND LN NW	3067 232ND LN NW	ST. FRANCIS, MN 55070		85			85	\$1,407.60	\$1,407.60
28	33342420062	PROVOST, THOMAS M & CHRISTY B	THOMAS M & CHRISTY B PROVOST	3051 232ND LN NW	3051 232ND LN NW	ST. FRANCIS, MN 55070		92			92	\$1,523.52	\$1,523.52
29	33342420061	LESLIE, DOUGLAS & GAIL	DOUGLAS & GAIL LESLIE	23260 IVYWOOD ST NW	23260 IVYWOOD ST NW	ST. FRANCIS, MN 55070		74			74	\$1,235.44	\$1,235.44
30	33342420060	GAUZ, AMANDA	AMANDA GAUZ	23272 IVYWOOD ST NW	23272 IVYWOOD ST NW	ST. FRANCIS, MN 55070		75			75	\$1,242.00	\$1,242.00
31	33342420059	VIASYUK, PAVEL	PAVEL VIASYUK	23292 IVYWOOD ST NW	23292 IVYWOOD ST NW	ST. FRANCIS, MN 55070		76			76	\$1,258.56	\$1,258.56
32	33342420058	GAMBONI, JONATHAN	JONATHAN GAMBONI	23294 IVYWOOD ST NW	23294 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
33	33342420057	JENSEN III, KENNETH & JENSEN BONNIE	KENNETH JENSEN III & BONNIE JENSEN	23296 IVYWOOD ST NW	23296 IVYWOOD ST NW	ST. FRANCIS, MN 55070		78			78	\$1,291.68	\$1,291.68
34	33342420056	MATTHEW ENGEN	MATTHEW ENGEN	23298 IVYWOOD ST NW	23298 IVYWOOD ST NW	ST. FRANCIS, MN 55070		90	138	0	90	\$1,490.40	\$1,490.40
35	33342420046	GUENTHER, FREDERICK H & CLAUDIA	FREDERICK H & CLAUDIA GUENTHER	23299 IVYWOOD ST NW	21475 IBIS ST NW	CEDAR, MN 55011	YES	89	133	0	89	\$1,473.84	\$1,473.84
36	33342420047	MOLIN, JAMES & ROBIN L	JAMES J & ROBIN L MOLIN	23297 IVYWOOD ST NW	23297 IVYWOOD ST NW	ST. FRANCIS, MN 55070		79			79	\$1,308.24	\$1,308.24
37	33342420048	RAJDSYUK, VLADIMIR	VLADIMIR RAJDSYUK	23295 IVYWOOD ST NW	23295 IVYWOOD ST NW	ST. FRANCIS, MN 55070		79			79	\$1,308.24	\$1,308.24
38	33342420069	CONNOLLY, STEPHEN	STEPHEN CONNOLLY	23291 IVYWOOD ST NW	23291 ARBOURHEAD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
39	33342420061	WATTENHOEFER, WILLIAM	WILLIAM WATTENHOEFER	23283 IVYWOOD ST NW	23283 IVYWOOD ST NW	ST. FRANCIS, MN 55070		90			90	\$1,490.40	\$1,490.40
40	33342420062	WESTBROOK, CHRISTIAN E & ANGELA	CHRISTIAN E & ANGELA WESTBROOK	23271 IVYWOOD ST NW	23271 IVYWOOD ST NW	ST. FRANCIS, MN 55070		103			103	\$1,705.68	\$1,705.68
41	33342420063	FALKOWSKI, WILLIAM & LIBBY K J	WILLIAM & LIBBY K J FALKOWSKI	23259 IVYWOOD ST NW	23259 IVYWOOD ST NW	ST. FRANCIS, MN 55070		116			116	\$1,920.96	\$1,920.96
42	33342420062	ST FRANCIS CITY OF	CITY OF ST FRANCIS	2329D LN NW PARK	NO BOX 730	ST. FRANCIS, MN 55070		140			140	\$2,318.40	\$2,318.40
43	33342420063	ST FRANCIS CITY OF	CITY OF ST FRANCIS	KERRY ST NW PARK	PO BOX 730	ST. FRANCIS, MN 55070		141			141	\$2,334.96	\$2,334.96
44	33342420063	FARONE II, DALE & FARONE, JOYNA	DALE FARONE II & JOYNA FARONE	23431 IVYWOOD ST NW	23431 IVYWOOD ST NW	ST. FRANCIS, MN 55070	YES	95		0	95	\$1,400.20	\$1,400.20
45	33342420063	HEPP, RYAN & SHYRES-TERP, CHRISTINA	RYAN TERP & CHRISTINA SHYRES-TERP	23432 IVYWOOD ST NW	23432 IVYWOOD ST NW	ST. FRANCIS, MN 55070		96			96	\$1,407.20	\$1,407.20
46	33342420063	KELLER, DENISE	DENISE KELLER	23411 IVYWOOD ST NW	23411 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,134.88	\$1,134.88
47	33342420063	POWERS, BRANDON J & HARR, STEPHANIE	BRANDON J POWERS & STEPHANIE HARR	23393 IVYWOOD ST NW	23393 IVYWOOD ST NW	ST. FRANCIS, MN 55070		110			110	\$1,811.60	\$1,811.60
48	33342420067	RIVERA, DEANN M & MARTY	DEANN M & MARTY RIVERA	23377 IVYWOOD ST NW	23377 IVYWOOD ST NW	ST. FRANCIS, MN 55070		110			110	\$1,811.60	\$1,811.60

NUMBER	PID	Property Owner	Property Owner for Mailing	Site Address	Mailing Address	Mailing City, State Zip	Corner Lot	Assessable Short Side Frontage (LF)	Long Side Frontage	Assessable Side Frontage (-150 ft.) (LF)	Total Assessable Frontage (LF)	40% Total Cost/Total Frontage	Total Assessment
49	3132423008	BARBERA, ESTHER	ESTHER BARBERA	23367 IVYWOOD ST NW	23367 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
50	3132423009	PENICOFF, KEITH R & SARAL	KEITH R & SARAL L PENICOFF	23353 IVYWOOD ST NW	23353 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
51	3132423010	CHMIELEWSKI, SEVERIN	SEVERIN CHMIELEWSKI	23345 IVYWOOD ST NW	23345 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
52	3132423011	ESLER, DAVIDA & AMANDA J	DAVID W & AMANDA J ESLER	23333 IVYWOOD ST NW	23333 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
53	3132423012	BROWN, ROBERT T	ROBERT T BROWN	23321 IVYWOOD ST NW	23321 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
54	3132423013	RILEY, COREY & MELISSA	COREY & MELISSA RILEY	23309 IVYWOOD ST NW	23309 IVYWOOD ST NW	ST. FRANCIS, MN 55070		95		0	95	\$1,375.20	\$1,375.20
55	3132423014	LARSON, JESSE G & DUNN, KATY A	JESSE G LARSON & KATY A LINTNER	23274 IVYWOOD ST NW	23274 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
56	3132423015	KNOX, MARK & NICOLE L	MARK J & NICOLE L KNOX	23266 IVYWOOD ST NW	23266 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
57	3132423016	BARER, JOSH & LEBO, KARI	LAURA & NATHAN BARER	23252 IVYWOOD ST NW	23252 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
58	3132423017	SANDORN, MARK	MARK SANDORN	23244 IVYWOOD ST NW	23244 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
59	3132423018	BRISHTMAN, JEROME	JOSH LAHEAU & KARI LEBO	23232 IVYWOOD ST NW	23232 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
60	3132423019	BRISHTMAN, JEROME	JERRINE BRISHTMAN	23220 IVYWOOD ST NW	23220 IVYWOOD ST NW	ST. FRANCIS, MN 55070		80			80	\$1,324.80	\$1,324.80
61	3132423020	YOUNGQUIST, KENNETH J & DEBINA A	MATTHEW J & SHELIA YOUNGQUIST	23208 IVYWOOD ST NW	23208 IVYWOOD ST NW	ST. FRANCIS, MN 55070		92		0	92	\$1,639.44	\$1,639.44
62	3132423021	YOUNGQUIST, KENNETH & SHELIA	KENNETH & SHELIA YOUNGQUIST	23434 IVYWOOD ST NW	23434 IVYWOOD ST NW	ST. FRANCIS, MN 55070		93		0	93	\$1,659.48	\$1,659.48
63	3132423022	JOHNSON, MARTY	MARTY JOHNSON	23426 IVYWOOD ST NW	23426 IVYWOOD ST NW	ST. FRANCIS, MN 55070		90		0	90	\$1,490.40	\$1,490.40
64	3132423024	SWAGGERT, BRENT D & ANGE	BRENT D & ANGE SWAGGERT	3038 324TH ST NW	3038 324TH ST NW	ST. FRANCIS, MN 55070		0		0	0	\$0.00	\$0.00
							Totals	5,833	693	0.01	5,833.01	\$96,594.48	\$96,594.48

# Final Assessment Public Hearing

Presentation to the



Kerry Street NW, 232<sup>nd</sup> Lane NW &  
Ivywood Street NW Improvements

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Presented by:

Bolton & Menk, Inc.

October 19, 2015



## Kerry Street NW, 232<sup>nd</sup> Lane NW & Ivywood Street NW Improvements

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- Percent Assessed
  - Street Improvements
    - 40% assessed to benefiting properties

# Assessment Summary

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- Assessments based on the City's Assessment Policy

TOTAL PROJECT COST	ASSESSMENT PERCENTAGE	ASSESSED AMOUNT
\$241,500	40%	\$96,600

- Total Project Cost: \$241,500
- Assessment Term: 10 years

**Kerry Street NW, 232<sup>nd</sup> Lane NW &  
Ivywood Street NW Improvements**

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- **Percent Assessed**
  - **Street Improvements**
    - 40% assessed to benefiting properties

# Kerry Street NW, 232<sup>nd</sup> Lane NW & Ivywood Street NW Improvements

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- **ASSESSMENT PAYMENT POLICY**

- Assessments may be pre-paid in full by November 19, 2015 with no interest accrued
- A partial prepayment may be made prior to November 19, 2015 with no interest accrued
- After November 19, 2015, unpaid balances will be assessed and included on property taxes for a period of 10 years at a rate of 3.77%
- Assessments may be paid in full any time during the 10 year period with interest being paid for that year.
- The owner may at any future time, pay to the City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the succeeding year.

Kerry Street NW, 232<sup>nd</sup> Lane NW &  
Ivywood Street NW Improvements



QUESTIONS?









City of St. Francis  
2015 Street Assessments-Kerry & 232nd Lane

Name	Parcel ID	Address	Amount	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total			
BAKER, LAURA & NATHAN	33-34-24-23-0017	23352 IVYWOOD ST NW	\$1,324.80	Principal	\$ 111.53	\$ 115.73	\$ 120.09	\$ 124.62	\$ 129.32	\$ 134.19	\$ 139.25	\$ 144.50	\$ 149.95	\$ 155.60	\$ 1,324.78		
				Interest	\$ 49.94	\$ 45.74	\$ 41.38	\$ 36.85	\$ 32.15	\$ 27.28	\$ 22.22	\$ 16.97	\$ 11.52	\$ 5.87	\$ 289.92		
				2015 Interest	\$ 9.99												\$ 9.99
				Total	\$ 171.46	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 1,624.69
				Principal	\$ 111.53	\$ 115.73	\$ 120.09	\$ 124.62	\$ 129.32	\$ 134.19	\$ 139.25	\$ 144.50	\$ 149.95	\$ 155.60	\$ 161.47	\$ 161.47	\$ 1,624.69
SANBORN, MARK	33-34-24-23-0018	23344 IVYWOOD ST NW	\$1,324.80	Principal	\$ 111.53	\$ 115.73	\$ 120.09	\$ 124.62	\$ 129.32	\$ 134.19	\$ 139.25	\$ 144.50	\$ 149.95	\$ 155.60	\$ 1,324.78		
				Interest	\$ 49.94	\$ 45.74	\$ 41.38	\$ 36.85	\$ 32.15	\$ 27.28	\$ 22.22	\$ 16.97	\$ 11.52	\$ 5.87	\$ 289.92		
				2015 Interest	\$ 9.99												\$ 9.99
				Total	\$ 171.46	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 1,624.69
				Principal	\$ 111.53	\$ 115.73	\$ 120.09	\$ 124.62	\$ 129.32	\$ 134.19	\$ 139.25	\$ 144.50	\$ 149.95	\$ 155.60	\$ 161.47	\$ 161.47	\$ 1,624.69
LABEAU, JOSH & LEABO, KARI	33-34-24-23-0019	23332 IVYWOOD ST NW	\$1,324.80	Principal	\$ 111.53	\$ 115.73	\$ 120.09	\$ 124.62	\$ 129.32	\$ 134.19	\$ 139.25	\$ 144.50	\$ 149.95	\$ 155.60	\$ 1,324.78		
				Interest	\$ 49.94	\$ 45.74	\$ 41.38	\$ 36.85	\$ 32.15	\$ 27.28	\$ 22.22	\$ 16.97	\$ 11.52	\$ 5.87	\$ 289.92		
				2015 Interest	\$ 9.99												\$ 9.99
				Total	\$ 171.46	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 1,624.69
				Principal	\$ 111.53	\$ 115.73	\$ 120.09	\$ 124.62	\$ 129.32	\$ 134.19	\$ 139.25	\$ 144.50	\$ 149.95	\$ 155.60	\$ 161.47	\$ 161.47	\$ 1,624.69
BRIGHTMAN, JERRINE	33-34-24-23-0020	23320 IVYWOOD ST NW	\$1,324.80	Principal	\$ 111.53	\$ 115.73	\$ 120.09	\$ 124.62	\$ 129.32	\$ 134.19	\$ 139.25	\$ 144.50	\$ 149.95	\$ 155.60	\$ 1,324.78		
				Interest	\$ 49.94	\$ 45.74	\$ 41.38	\$ 36.85	\$ 32.15	\$ 27.28	\$ 22.22	\$ 16.97	\$ 11.52	\$ 5.87	\$ 289.92		
				2015 Interest	\$ 9.99												\$ 9.99
				Total	\$ 171.46	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 161.47	\$ 1,624.69
				Principal	\$ 111.53	\$ 115.73	\$ 120.09	\$ 124.62	\$ 129.32	\$ 134.19	\$ 139.25	\$ 144.50	\$ 149.95	\$ 155.60	\$ 161.47	\$ 161.47	\$ 1,624.69
MICHAELS, MATTHEW J & JERILYNA	33-34-24-23-0021	23308 IVYWOOD ST NW	\$1,639.44	Principal	\$ 138.01	\$ 143.22	\$ 148.82	\$ 154.22	\$ 160.03	\$ 166.07	\$ 172.33	\$ 178.82	\$ 185.56	\$ 192.56	\$ 1,639.44		
				Interest	\$ 61.81	\$ 56.60	\$ 51.20	\$ 45.60	\$ 39.79	\$ 33.75	\$ 27.49	\$ 21.00	\$ 14.26	\$ 7.26	\$ 3.68	\$ 12.36	
				2015 Interest	\$ 12.36												\$ 12.36
				Total	\$ 212.18	\$ 199.82	\$ 199.82	\$ 199.82	\$ 199.82	\$ 199.82	\$ 199.82	\$ 199.82	\$ 199.82	\$ 199.82	\$ 199.82	\$ 199.82	\$ 2,010.56
				Principal	\$ 138.01	\$ 143.22	\$ 148.82	\$ 154.22	\$ 160.03	\$ 166.07	\$ 172.33	\$ 178.82	\$ 185.56	\$ 192.56	\$ 199.82	\$ 199.82	\$ 2,010.56
YOUNGQUIST, KENNETH & SHEILA	33-34-24-23-0031	23434 IVYWOOD ST NW	\$1,540.08	Principal	\$ 129.65	\$ 134.54	\$ 139.61	\$ 144.87	\$ 150.33	\$ 156.00	\$ 161.88	\$ 167.99	\$ 174.32	\$ 180.89	\$ 1,540.08		
				Interest	\$ 58.06	\$ 53.17	\$ 48.10	\$ 42.84	\$ 37.38	\$ 31.71	\$ 25.83	\$ 19.72	\$ 13.39	\$ 6.82	\$ 3.07	\$ 11.51	
				2015 Interest	\$ 11.61												\$ 11.61
				Total	\$ 199.32	\$ 187.71	\$ 187.71	\$ 187.71	\$ 187.71	\$ 187.71	\$ 187.71	\$ 187.71	\$ 187.71	\$ 187.71	\$ 187.71	\$ 187.71	\$ 1,888.71
				Principal	\$ 129.65	\$ 134.54	\$ 139.61	\$ 144.87	\$ 150.33	\$ 156.00	\$ 161.88	\$ 167.99	\$ 174.32	\$ 180.89	\$ 187.71	\$ 187.71	\$ 1,888.71
JOHNSTON, MARTY	33-34-24-23-0032	23426 IVYWOOD ST NW	\$1,490.40	Principal	\$ 126.46	\$ 130.19	\$ 135.10	\$ 140.19	\$ 145.48	\$ 150.96	\$ 156.65	\$ 162.56	\$ 168.69	\$ 175.05	\$ 1,490.33		
				Interest	\$ 56.19	\$ 51.46	\$ 46.55	\$ 41.46	\$ 36.17	\$ 30.69	\$ 25.00	\$ 19.09	\$ 12.96	\$ 6.60	\$ 3.26	\$ 11.24	
				2015 Interest	\$ 11.24												\$ 11.24
				Total	\$ 192.89	\$ 181.65	\$ 181.65	\$ 181.65	\$ 181.65	\$ 181.65	\$ 181.65	\$ 181.65	\$ 181.65	\$ 181.65	\$ 181.65	\$ 181.65	\$ 1,827.74
				Principal	\$ 126.46	\$ 130.19	\$ 135.10	\$ 140.19	\$ 145.48	\$ 150.96	\$ 156.65	\$ 162.56	\$ 168.69	\$ 175.05	\$ 181.65	\$ 181.65	\$ 1,827.74

Principal	\$ 96,594.48
Interest	\$ 3,641.54
2015 Interest	\$ 728.32
Total	\$ 125,015.34

**CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY**

**RESOLUTION 2015-55**

**A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF  
ORDINANCE 204, SECOND SERIES GRANTING A FRANCHISE TO  
MIDCONTINENT COMMUNICATIONS TO MAINTAIN A CABLE  
COMMUNICATIONS SYSTEM IN THE CITY OF ST. FRANCIS, MINNESOTA;  
SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE  
FRANCHISE; PROVIDING FOR REGULATION AND USE OF THE SYSTEM; AND  
PRESCRIBING PENALTIES FOR THE VIOLATION OF ITS PROVISIONS**

**WHEREAS**, as authorized by Minnesota Statutes, Section 412.191, subd. 4, the City Council has determined that publication of the title and summary of Ordinance No. 204, Second Series will clearly inform the public of the intent and effect of the Ordinance; and

**WHEREAS**, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

**NOW THEREFORE, BE IT RESOLVED** that the following summary of Ordinance 204, Second Series is approved for publication:

**CITY OF ST. FRANCIS, MINNESOTA  
ORDINANCE 204, SECOND SERIES**

Section 1. The St. Francis City Code is hereby amended to include the following ordinance summarized below:

An ordinance granting a franchise to Midcontinent Communications to maintain a cable communications system in the city of St. Francis, Minnesota; setting forth conditions accompanying the grant of the franchise; providing for regulation and use of the system; and prescribing penalties for the violation of its provisions.

Section 2. The full ordinance will be in effect 30 days from this summary publication.

Section 3. The full ordinance is available for review during regular office hours in the office of the City Clerk.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 19<sup>th</sup> DAY OF October, 2015.

Attest:

APPROVED

\_\_\_\_\_  
Steve Kane, Mayor of St. Francis

\_\_\_\_\_  
Barbara I. Held, City Clerk



**NORTHWEST ASSOCIATED CONSULTANTS, INC.**

---

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422  
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

**MEMORANDUM**

TO: St. Francis Mayor and City Council

FROM: Nate Sparks

DATE: September 17, 2015 & October 19, 2015

RE: Ordinance Amendments Related to the B-3 District Review - Revised

**ORDINANCE REVISIONS**

The City Council recommended revisions to the ordinance reviewed at the September 8<sup>th</sup> meeting regarding changes to the City Code related to the B-3 District and liquor licensing. New categories of use for brewpubs and small breweries have been created and allowances for off-sale of growlers are permitted. Sunday sales for growlers are also included as an option. The use of brewpub was then placed within the B-1, Central Business and B-2, General Business Districts.

**RECOMMENDED ACTION**

The Planning Commission recommended approval of the attached ordinances. If the Council finds that the revisions meet the intent from the September 8<sup>th</sup> meeting, it would be recommended to approve the second reading of the ordinance.

CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY

ORDINANCE 206, SECOND SERIES

AN ORDINANCE AMENDING THE I-1, I-2, B-1, B-2 & B-3 ZONING DISTRICTS  
PERTAINING TO THE EXPANSION OF PERMITTED USES WITHIN THE B-3, BUSINESS  
PARK DISTRICT & CLARIFYING PURPOSE STATEMENTS

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Code Added. That Section 10-2-2 of the Zoning Ordinance shall hereby be amended to include the following definitions:

**BREWERY:** A facility that produces beer, ale or other beverages made from malt by fermentation and containing not less than one-half of one percent alcohol by volume.

**BREWERY TAP ROOM:** An area accessory to a brewery for the on-sale consumption of malt liquor produced by the brewer for consumption on the premises.

**BREW PUB.** A restaurant with an accessory small brewery as licensed in Section 5-8-3 in the City Code.

**COCKTAIL ROOM:** An accessory facility to a microdistillery for the on-sale consumption of distilled spirits produced on the premises as allowed by Minnesota Statutes as may be amended.

**DISTILLERY:** A facility that produces ethyl alcohol, hydrated oxide of ethyl, sprits of wine, whiskey, rum, brandy, gin, or other distilled spirits, including all dilutions and mixtures thereof for non-industrial use.

**MICRODISTILLERY:** A distillery defined by the State in Statute Section 340A.101 producing premium, distilled spirits in total quantity not to exceed 40,000 proof gallons in a calendar year.

**THEATER:** A building or part of a building devoted to the showing of motion pictures or theatrical or performing arts productions as a principal use.

Section 2. Code Amended. That Section 10-63-1 of the Zoning Ordinance shall hereby be amended to read as follows:

10-63-1: **PURPOSE.** The purpose of the B-2, General Business District is to provide for higher intensity commercial uses primarily consisting of retail and service oriented business together with other inherently complementary and compatible uses. The uses in this District shall be generally dependent upon access and proximity to higher classification roadways and similar commercial uses.

Section 3. Code Amended. That Sections 10-63-2-C and 10-63-2-Y of the Zoning Ordinance shall hereby be deleted.

Section 4. Code Amended. That Section 10-64-1 of the Zoning Ordinance shall hereby be amended to read as follows:

10-64-1: **PURPOSE.** The purpose of the B-3, Business Park District is to provide for a mix of compatible commercial, light industrial, and similar uses that are ideally situated near the periphery of primary commercial areas or in transitional areas. The uses in the District are limited to exclude the more intensive industrial uses and uses that require significant outdoor storage. The types of uses

contemplated by this District include office and meeting space, warehousing, wholesaling, destination retail, light manufacturing, and other uses compatible and complementary to the District.

Section 5. Code Added. That Sections 10-64-2-BB through 10-64-2-GG shall hereby be added to read as follows:

- BB. Clubs & Lodges
- CC. Hospitality Business
- DD. Religious Institution
- EE. Theater
- FF. Brewery with Taproom
- GG. Microdistillery with Cocktail Room

Section 6. Code Added. That Sections 10-71-2-Q and 10-71-2-R of the Zoning Ordinance shall hereby be added to read as follows:

- Q. Brewery
- R. Distillery

Section 7. Code Added. That Sections 10-72-2-T and 10-72-2-U of the Zoning Ordinance shall hereby be added to read as follows:

- T. Brewery
- U. Distillery

Section 8. Code Amended. That Section 6-11-7 shall hereby be amended to read as follows:

6-11-7: PERMITTED ZONING DISTRICTS. Adult Entertainment Uses will be allowed in the I-1, Light Industrial District and the B-3, Business Park District after issuance of a Conditional Use Permit. Adult Entertainment Uses will need to comply with all Conditional Use Permit Standards and Site Plan Requirements prior to operation.

Section 9. Code Added. That Section 10-62-2-T is hereby added to read as follows:

- T. Brewpub

Section 10. Code Added. That Section 10-63-2-AA is hereby added to read as follows:

- AA. Brewpub

Section 11. Effective Date. This Ordinance shall take effect 30 days after its publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 19<sup>th</sup> DAY OF OCTOBER, 2015.

ATTEST:

\_\_\_\_\_  
Barbara I. Held, City Clerk

APPROVED:

\_\_\_\_\_  
Steve Kane, Mayor of St. Francis

(seal)

**CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY**

**RESOLUTION 2015-56**

**A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 206,  
SECOND SERIES AMENDING THE I-1, I-2, B-1, B-2 & B-3 ZONING DISTRICTS  
PERTAINING TO THE EXPANSION OF PERMITTED USES WITHIN THE B-3, BUSINESS  
PARK DISTRICT & CLARIFYING PURPOSE STATEMENTS**

**WHEREAS**, as authorized by Minnesota Statutes, Section 412.191, subd. 4, the City Council has determined that publication of the title and summary of Ordinance 206, Second Series will clearly inform the public of the intent and effect of the Ordinance; and

**WHEREAS**, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

**NOW THEREFORE, BE IT RESOLVED** that the following summary of Ordinance 206, Second Series is approved for publication:

**CITY OF ST. FRANCIS, MINNESOTA  
ORDINANCE 206, SECOND SERIES**

Section 1. The St. Francis Zoning Ordinance is hereby amended to include the following ordinance summarized below:

The St. Francis Zoning Ordinance is hereby amended to amend the purpose statements of the B-2 and B-3 Districts and include the following uses in the B-3 District: breweries with taprooms, distilleries with cocktail rooms, theaters, clubs and lodges, hospitality businesses, and religious institutions. The I-1 and I-2 Districts are amended to include breweries and distilleries. The B-1 and B-2 Districts are amended to include brewpubs. Adult uses as a conditional use moved from the B-2 to the B-3 District.

Section 2. The full ordinance will be in effect 30 days from this summary publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 19<sup>TH</sup> DAY OF OCTOBER, 2015.

APPROVED

Attest:

\_\_\_\_\_  
Steve Kane, Mayor of St. Francis

\_\_\_\_\_  
Barbara I. Held, City Clerk

**CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY**

**ORDINANCE 207, SECOND SERIES**

**AN ORDINANCE AMENDING CHAPTER 5 OF THE CITY CODE REGARDING THE  
LICENSING FOR ALCOHOL SALES AT PRODUCTION FACILITIES**

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Code Added. That Sections 5-1-2-W through 5-1-2-AA shall hereby be added to include the following definitions:

W. “Brewery Tap Room” means an area accessory to a brewery for the on-sale consumption of malt liquor produced by the brewer for consumption on the premises.

X. “Brewery, Small” means a brewery that produces not more than twenty thousand (20,000) barrels of malt liquor in a calendar year as regulated by Minnesota Statutes, as may be amended.

Y. “Brewpub” means a restaurant with a small brewery on the same premises intended for the service of malt liquor to the patrons of the restaurant.

Z. “Cocktail Room” means an accessory facility to a microdistillery for the on-sale consumption of distilled spirits produced on the premises as allowed by Minnesota Statutes as may be amended.

AA. “Microdistillery means a distillery defined by the State in Statute Section 340A.101 producing premium, distilled spirits in total quantity not to exceed 40,000 proof gallons in a calendar year.

Section 2. Code Amended. That Section 5-1-3-H-2 shall hereby amended to read as follows:

2. No person holding a license from the Commissioner as a manufacturer, brewer, or wholesaler may have any ownership, in whole or in part, in a business holding an alcoholic beverage license from the City unless otherwise permitted.

Section 3. Code Added. That Section 5-8 entitled “Production Facility Sales” shall hereby be added to read as follows:

5-8-1: Taproom License: Taproom licenses may be granted only to a brewery licensed under Minn. Stat. 340A.601, subdivision 6, clause (c), (i) or (j) for on-sale of malt liquor produced by the brewer for consumption on the premises of or adjacent to one brewery location owned by the brewer. All relevant codes related to the serving of malt liquor shall be adhered to.

5-8-2: Cocktail Room License: Cocktail room licenses may be granted only to the holder of a microdistillery licensed under Minn. Stat. 340A.301, Subdivision 6c. A cocktail room license authorizes on-sale of distilled liquor produced by the distiller for consumption on the premises of or adjacent to one distillery location owned by the distiller. All relevant codes related to the serving of liquor shall be adhered to.

5-8-3: Brewpub License: Restaurants otherwise licensed within this code may receive a brewpub license for the on-sale provision of malt liquor or beer produced on the site consistent with Minnesota State Statutes 340A.24.

5-8-4: Small Brewer & Brewpub Off-Sale License: Small breweries and brewpubs may receive a license for the off-sale consistent with Minnesota State Statutes 340A.28 and 340A.24 Subd 2. Off-sale of malt liquor shall be limited to the legal hours for off-sale at exclusive liquor stores in the city. Malt liquor sold off-sale must be removed from the premises before the applicable off-sale closing time in Section 5-4-3. All malt liquor sold under this license shall be packaged in the manner required by Minnesota Statutes Section 340A.285 as may be amended. Sales under this license may not exceed 500 barrels per year. If a brewer licensed under this section possesses a license under Section 5-8-3, the brewer's total retail sales on-sale or off-sale may not exceed 3,500 barrels per year, provided that off-sales may not total more than 500 barrels.

5-8-5: Sunday Sales: Off-sale licenses granted pursuant to Section 5-8-4 may receive a Sunday sales license provided that the sales are limited to the legal hours for off-sale in the city for general weekday sales in Section 5-4-3 unless otherwise limited by holiday hours.

Section 4. Code Added. That Sections 2-9-1-F-9 through 2-9-1-F-13 of the Fee Schedule shall be added to read as follows:

- 9. Brewery taproom \$200
- 10. Microdistillery cocktail room \$200
- 11. Brewpub license \$200
- 12. Small brewer & Brewpub Off-Sale License \$200
- 13. Small brewer & Brewpub Sunday Off-Sale License \$200

Section 5. Effective Date. This Ordinance shall take effect 30 days after its publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 19<sup>th</sup> DAY OF OCTOBER, 2015.

APPROVED:

\_\_\_\_\_  
Steve Kane  
Mayor of St. Francis

ATTEST:

\_\_\_\_\_  
Barbara I. Held  
City Clerk

(seal)

**CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY**

**RESOLUTION 2015-57**

**A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 207,  
SECOND SERIES AMENDING CHAPTER 5 OF THE CITY CODE REGARDING THE  
LICENSING FOR ALCOHOL SALES AT PRODUCTION FACILITIES**

**WHEREAS**, as authorized by Minnesota Statutes, Section 412.191, subd. 4, the City Council has determined that publication of the title and summary of Ordinance 207, Second Series will clearly inform the public of the intent and effect of the Ordinance; and

**WHEREAS**, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

**NOW THEREFORE, BE IT RESOLVED** that the following summary of Ordinance 207, Second Series is approved for publication:

**CITY OF ST. FRANCIS, MINNESOTA  
ORDINANCE 207, SECOND SERIES**

Section 1. The St. Francis Zoning Ordinance is hereby amended to include the following ordinance summarized below:

St. Francis City Code Chapter 5 is hereby amended to allow for the licensing for the consumption of alcohol produced on-site at taprooms at qualifying breweries and cocktail rooms at micro-distilleries and off-sale at brewpubs and small breweries. The off-sale may include Sunday sales at specified hours. The ordinance also specifies licensing fees.

Section 2. The full ordinance will be in effect 30 days from this summary publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 19<sup>TH</sup> DAY OF OCTOBER, 2015.

APPROVED

Attest:

\_\_\_\_\_  
Steve Kane, Mayor of St. Francis

\_\_\_\_\_  
Barbara I. Held, City Clerk

**CITY OF ST. FRANCIS  
ANOKA COUNTY  
STATE OF MINNESOTA**

**ORDINANCE 208, SECOND SERIES**

**AN ORDINANCE OF THE CITY OF ST. FRANCIS, MINNESOTA ANNEXING  
LAND LOCATED IN ATHENS TOWNSHIP, ISANTI COUNTY, MINNESOTA  
PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISION 2(3),  
PERMITTING ANNEXATION BY ORDINANCE**

**WHEREAS**, a petition signed by all the property owners, requesting that property legally described on the attached exhibit be annexed to the City of St. Francis Minnesota, was duly presented to the Council of the City of St. Francis on the 18th day of August, 2015; and

**WHEREAS**, said property is unincorporated and abuts the City of St. Francis on its northern boundary; is less than 120 acres; is not presently served by public sewer facilities or public sewer facilities are not otherwise available; and

**WHEREAS**, said property is not located within a flood plain or shoreland area; and

**WHEREAS**, said property is currently rural vacant land and annexation is requested to facilitate the extension of city services for the residential development of the property; and

**WHEREAS**, the City of St. Francis held a public hearing pursuant to Minnesota Statutes § 414.033 Subd. 2b, on September 21, 2015, following thirty (30) days written notice by certified mail to the Town of Athens and to all landowners within and contiguous to the area legally described on the attached exhibit to be annexed; and

**WHEREAS**, provisions of Minnesota Statutes § 414.033 Subd. 13 are not applicable in that there will be no change in the electric utility service provider resulting from the annexation of the territory to the municipality.

**NOW, THEREFORE**, THE CITY COUNCIL OF THE CITY OF ST. FRANCIS HEREBY ORDAINS AS FOLLOWS:

1. The City Council hereby determines that the property as hereinafter described abuts the city limits and is or is about to become urban or suburban in nature in that a residential use is being proposed for said property the construction of which requires or will need city services, including public sewer facilities.
2. None of the property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statute § 414.0325.

3. The corporate limits of the City of St. Francis, Minnesota, are hereby extended to include the following described property, said land abutting the City of St. Francis and being 120 acres or less in area, and is not presently served by public sewer facilities or public sewer facilities are not otherwise available, and the City having received a petition for annexation from all the property owners of the land, to wit:

*See Exhibit A as Attached.*

The above described property consists of a total of 20 acres, more or less. Copies of the corporate boundary map showing the property to be annexed and its relationship to the corporate boundaries and all appropriate plat maps are attached hereto.

4. That the population of the area legally described on the attached exhibit and hereby annexed is zero.

5. The City of St. Francis, pursuant to Minnesota Statutes § 414.036, that with respect to the property taxes payable on the area legally described on the attached exhibit, hereby annexed, shall make a cash payment to the Town of Athens in accordance with the following schedule:

*OPTION A:*

- a. In the first year following the year in which the City of \_\_\_\_\_ could first levy on the annexed area, an amount equal to \$ \_\_\_\_\_; and
- b. In the second and final year, an amount equal to \$ \_\_\_\_\_.  
(Or payments can extend up to 8 years.)

*OPTION B:*

Reimbursement of the property taxes to the Town shall be based on the property taxes collected by the Town in the last year it collected taxes on the annexed area, in a total amount equivalent to that payable under the former law, but adjusted to be paid in substantially equal payments over two to eight years in accordance with the 2006 amendments to Minn. Stat. §414.036.

*OPTION C:*

Parties agree to other payment terms. Include written documentation of such an agreement.

6. That pursuant to Minnesota Statutes § 414.036 with respect to any special assessments assigned by the Town to the annexed property and any portion of debt incurred by the Town prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described on the attached exhibit there are no special assessments or debt incurred by the Town on the subject are for which reimbursement is required.

7. That the City Clerk of the City of St. Francis is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, the Minnesota Secretary of State, the Isanti County Auditor, and the Athens Township Clerk.

8. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings, but no earlier than thirty (30) days following its publication per the City Charter of the City of St. Francis.

PASSED AND ADOPTED by the City Council of the City of St. Francis, Minnesota, this 19<sup>th</sup> day of October, 2015.

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Steve Kane  
Mayor

ATTEST:

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Barbara I. Held  
City Clerk

EXHIBIT A

DESCRIPTION OF PROPERTY  
TO BE ANNEXED TO THE CITY OF ST. FRANCIS, MINNESOTA

The South 957.36 feet of the East 910 feet of the East Half of the Southeast Quarter of Section Twenty-two (22), Township Thirty-four (34) North, Range Twenty-four (24) West, Isanti County, Minnesota, as measured at right angles to the East line of said East Half of the Southeast Quarter.



**Annexation Exhibit**

**Legend**

- City Limits
- Railroads
- Parcels (5-1-2014)
- Parcels Isanti
- Ponds
- Lakes
- Rivers
- State Land
- City Parks
- County Parks

Disclaimer:



responsible for any inaccuracies herein contained.

**CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY**

**RESOLUTION 2015-58**

**A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF  
ORDINANCE 208, SECOND SERIES ANNEXING  
LAND LOCATED IN ATHENS TOWNSHIP, ISANTI COUNTY, MINNESOTA  
PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISION 2(3),  
PERMITTING ANNEXATION BY ORDINANCE**

**WHEREAS**, as authorized by Minnesota Statutes, Section 412.191, subd. 4, the City Council has determined that publication of the title and summary of Ordinance 208, Second Series will clearly inform the public of the intent and effect of the Ordinance; and

**WHEREAS**, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

**NOW THEREFORE, BE IT RESOLVED** that the following summary of Ordinance 208, Second Series is approved for publication:

**CITY OF ST. FRANCIS, MINNESOTA  
ORDINANCE 208, SECOND SERIES**

Section 1. The St. Francis City Code is hereby amended to include the following ordinance summarized below:

An ordinance annexing land located in Athens Township, Isanti County, Minnesota pursuant to Minnesota Statutes 414.033 subdivision 2(3), permitting annexation by ordinance.

Section 2. The full ordinance will be in effect 30 days from this summary publication.

Section 3. The full ordinance is available for review during regular office hours in the office of the City Clerk.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 19<sup>th</sup> DAY OF October, 2015.

APPROVED

Attest:

\_\_\_\_\_  
Steve Kane, Mayor of St. Francis

\_\_\_\_\_  
Barbara I. Held, City Clerk



**NORTHWEST ASSOCIATED CONSULTANTS, INC.**

---

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422  
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

**STAFF MEMO**

TO: St. Francis City Council  
FROM: Nate Sparks  
DATE: October 15, 2015  
RE: Green Valley Preserve Final Plat Extension

**BACKGROUND**

The City Council approved a Final Plat for Green Valley Preserve on May 4, 2015. The City's Subdivision Ordinance requires recording of a final plat within 90 days of approval. The applicants were unable to record the final plat within this 90 day period. The Ordinance allows for the City Council to extend the recording period. Attached is a resolution extending this recording period to the end of the year. The applicant has already submitted the final version of the plat for signatures.

**RECOMMENDATION**

Staff recommends the Council approve the extension.

**CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY**

**RESOLUTION 2015-59**

**A RESOLUTION APPROVING AN EXTENSION TO THE FILING DEADLINE FOR A  
FINAL PLAT FOR GREEN VALLEY PRESERVE**

WHEREAS, the City of St. Francis approved a request for a Final Plat from Green Valley Development LLLP (“the Applicant”) on May 4, 2015; and

WHEREAS, the legal description of the subject site (“the Property”) is:

The Northeast Quarter of the Southeast Quarter of Section 27, Township 34, Range 25, Anoka County, Minnesota

WHEREAS, the Property is to be platted as “Green Valley Preserve”; and

WHEREAS, the City’s subdivision ordinance requires recording of a final plat within 90 days of approval unless otherwise extended by the City Council; and

WHEREAS, the Applicant is seeking to have the time extended for recording the final plat; and

NOW, THEREFORE, BE IT RESOLVED that the City of St. Francis hereby extends the recording deadline for the Final Plat until December 31, 2015.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 19<sup>th</sup> DAY OF OCTOBER, 2015.

APPROVED

\_\_\_\_\_  
Steve Kane  
Mayor of St. Francis

Attest:

\_\_\_\_\_  
Barbara I. Held  
City Clerk



**NORTHWEST ASSOCIATED CONSULTANTS, INC.**

---

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422  
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

**MEMORANDUM**

TO: St. Francis Planning Commission  
FROM: Nate Sparks  
DATE: September 11, 2015  
RE: Floodplain Ordinance

**BACKGROUND**

The DNR has created a new model floodplain ordinance that is intended to correspond with the new flood maps that go into effect this December for the City. The ordinance is intended to replace the City's existing floodplain ordinance. The City is required to adopt this ordinance to continue participating in the flood insurance program.

**RECOMMENDED ACTION**

The Planning Commission should review the ordinance and forward a recommendation to the City Council.

**CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY**

**ORDINANCE 209, SECOND SERIES**

**AN ORDINANCE AMENDING SECTION 10-81 ADOPTING  
REVISED FLOODPLAIN ORDINANCE**

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Code Deleted. That all definitions listed under “Flood Related” in Section 10-2-2 shall hereby be deleted.

Section 2. Code Amended. That Section 10-81 shall hereby be amended to read as follows:

10-81-1: STATUTORY AUTHORIZATION, FINDINGS OF FACT AND PURPOSE

A. Statutory Authorization: The legislature of the State of Minnesota has, in Minnesota Statutes Chapter 103F and Chapter 462 delegated the responsibility to local government units to adopt regulations designed to minimize flood losses. Therefore, the City Council of St. Francis, Minnesota, does ordain as follows.

B. Purpose:

1. This ordinance regulates development in the flood hazard areas of St. Francis, Minnesota. These flood hazard areas are subject to periodic inundation, which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base. It is the purpose of this ordinance to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
2. National Flood Insurance Program Compliance. This ordinance is adopted to comply with the rules and regulations of the National Flood Insurance Program codified as 44 Code of Federal Regulations Parts 59 -78, as amended, so as to maintain the community’s eligibility in the National Flood Insurance Program.
3. This ordinance is also intended to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and Stormwater impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

10-81-2: GENERAL PROVISIONS

A. How to Use This Ordinance: This ordinance adopts the floodplain maps applicable to St. Francis and includes three floodplain districts: Floodway, Flood Fringe, and General Floodplain.

1. Where Floodway and Flood Fringe districts are delineated on the floodplain maps, the standards in Sections 10-81-4 or 10-81-5 will apply, depending on the location of a property.
2. Locations where Floodway and Flood Fringe districts are not delineated on the floodplain maps are considered to fall within the General Floodplain district. Within the General Floodplain district, the Floodway District standards in Section 10-81-4 apply unless the

floodway boundary is determined, according to the process outlined in Section 10-81-6. Once the floodway boundary is determined, the Flood Fringe District standards in Section 10-81-5 may apply outside the floodway.

- B. Lands to Which Ordinance Applies: This ordinance applies to all lands within the jurisdiction of the City of St. Francis shown on the Official Zoning Map and/or the attachments to the map as being located within the boundaries of the Floodway, Flood Fringe, or General Floodplain Districts.
1. The Floodway, Flood Fringe and General Floodplain Districts are overlay districts that are superimposed on all existing zoning districts. The standards imposed in the overlay districts are in addition to any other requirements in this ordinance. In case of a conflict, the more restrictive standards will apply.
- C. Incorporation of Maps by Reference: The following maps together with all attached material are hereby adopted by reference and declared to be a part of the Official Zoning Map and this ordinance. The attached material includes the Flood Insurance Study for Anoka County, Minnesota, and Incorporated Areas and the Flood Insurance Rate Map panels enumerated below, all dated December 16, 2015 and all prepared by the Federal Emergency Management Agency. These materials are on file in the Office of the City Clerk.
1. 27003C0020E
  2. 27003C0040E
  3. 27003C0045E
  4. 27003C0065E
  5. 27003C0070E
- D. Regulatory Flood Protection Elevation: The regulatory flood protection elevation (RFPE) is an elevation no lower than one foot above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the floodplain that result from designation of a floodway.
- E. Interpretation: The boundaries of the zoning districts are determined by scaling distances on the Flood Insurance Rate Map.
1. Where a conflict exists between the floodplain limits illustrated on the official zoning map and actual field conditions, the flood elevations shall be the governing factor. The Zoning Administrator must interpret the boundary location based on the ground elevations that existed on the site on the date of the first National Flood Insurance Program map showing the area within the regulatory floodplain, and other available technical data.
  2. Persons contesting the location of the district boundaries will be given a reasonable opportunity to present their case to the Board of Adjustment and to submit technical evidence.
- F. Abrogation and Greater Restrictions: It is not intended by this ordinance to repeal, abrogate, or impair any existing easements, covenants, or other private agreements. However, where this ordinance imposes greater restrictions, the provisions of this ordinance prevail. All other ordinances inconsistent with this ordinance are hereby repealed to the extent of the inconsistency only.
- G. Warning and Disclaimer of Liability: This ordinance does not imply that areas outside the floodplain districts or land uses permitted within such districts will be free from flooding or flood damages. This ordinance does not create liability on the part of the City of St. Francis or its officers or employees for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

H. Severability: If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of law, the remainder of this ordinance shall not be affected and shall remain in full force.

I. Definitions: Unless specifically defined below, words or phrases used in this ordinance must be interpreted according to common usage and so as to give this ordinance its most reasonable application.

1. Accessory Use or Structure – a use or structure on the same lot with, and of a nature customarily incidental and subordinate to, the principal use or structure.
2. Base Flood Elevation – The elevation of the “regional flood.” The term “base flood elevation” is used in the flood insurance survey.
3. Basement – any area of a structure, including crawl spaces, having its floor or base subgrade (below ground level) on all four sides, regardless of the depth of excavation below ground level.
4. Conditional Use – a specific type of structure or land use listed in the official control that may be allowed but only after an in-depth review procedure and with appropriate conditions or restrictions as provided in the official zoning controls or building codes and upon a finding that:
  - a. Certain conditions as detailed in the zoning ordinance exist.
  - b. The structure and/or land use conform to the comprehensive land use plan if one exists and are compatible with the existing neighborhood.
5. Critical Facilities – facilities necessary to a community’s public health and safety, those that store or produce highly volatile, toxic or water-reactive materials, and those that house occupants that may be insufficiently mobile to avoid loss of life or injury. Examples of critical facilities include hospitals, correctional facilities, schools, daycare facilities, nursing homes, fire and police stations, wastewater treatment facilities, public electric utilities, water plants, fuel storage facilities, and waste handling and storage facilities.
6. Development – any manmade change to improved or unimproved real estate, including buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials.
7. Equal Degree of Encroachment – a method of determining the location of floodway boundaries so that floodplain lands on both sides of a stream are capable of conveying a proportionate share of flood flows.
8. Farm Fence – A fence as defined by Minn. Statutes Section 344.02, Subd. 1(a)-(d). An open type fence of posts and wire is not considered to be a structure under this ordinance. Fences that have the potential to obstruct flood flows, such as chain link fences and rigid walls, are regulated as structures under this ordinance.
9. Flood – a temporary increase in the flow or stage of a stream or in the stage of a wetland or lake that results in the inundation of normally dry areas.
10. Flood Frequency – the frequency for which it is expected that a specific flood stage or discharge may be equaled or exceeded.
11. Flood Fringe – that portion of the floodplain outside of the floodway. Flood fringe is synonymous with the term “floodway fringe” used in the Flood Insurance Study for Anoka County, Minnesota.

12. Flood Prone Area – any land susceptible to being inundated by water from any source (see “Flood”).
13. Floodplain – the beds proper and the areas adjoining a wetland, lake or watercourse which have been or hereafter may be covered by the regional flood.
14. Flood proofing – a combination of structural provisions, changes, or adjustments to properties and structures subject to flooding, primarily for the reduction or elimination of flood damages.
15. Floodway – the bed of a wetland or lake and the channel of a watercourse and those portions of the adjoining floodplain which are reasonably required to carry or store the regional flood discharge.
16. Lowest Floor – the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, used solely for parking of vehicles, building access, or storage in an area other than a basement area, is not considered a building’s lowest floor.
17. Manufactured Home – a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term “manufactured home” does not include the term “recreational vehicle.”
18. Obstruction – any dam, wall, wharf, embankment, levee, dike, pile, abutment, projection, excavation, channel modification, culvert, building, wire, fence, stockpile, refuse, fill, structure, or matter in, along, across, or projecting into any channel, watercourse, or regulatory floodplain which may impede, retard, or change the direction of the flow of water, either in itself or by catching or collecting debris carried by such water.
19. One Hundred Year Floodplain – lands inundated by the “Regional Flood” (see definition).
20. Principal Use or Structure – all uses or structures that are not accessory uses or structures.
21. Reach – a hydraulic engineering term to describe a longitudinal segment of a stream or river influenced by a natural or man-made obstruction. In an urban area, the segment of a stream or river between two consecutive bridge crossings would most typically constitute a reach.
22. Recreational Vehicle – a vehicle that is built on a single chassis, is 400 square feet or less when measured at the largest horizontal projection, is designed to be self-propelled or permanently towable by a light duty truck, and is designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use. For the purposes of this ordinance, the term recreational vehicle is synonymous with the term “travel trailer/travel vehicle.”
23. Regional Flood – a flood which is representative of large floods known to have occurred generally in Minnesota and reasonably characteristic of what can be expected to occur on an average frequency in the magnitude of the 1% chance or 100-year recurrence interval. Regional flood is synonymous with the term "base flood" used in a flood insurance study.
24. Regulatory Flood Protection Elevation (RFPE) - an elevation not less than one foot above the elevation of the regional flood plus any increases in flood elevation caused by encroachments on the floodplain that result from designation of a floodway.
25. Repetitive Loss: Flood related damages sustained by a structure on two separate occasions during a ten year period for which the cost of repairs at the time of each such flood event on the average equals or exceeds 25% of the market value of the structure before the damage occurred.

26. Special Flood Hazard Area – a term used for flood insurance purposes synonymous with “One Hundred Year Floodplain.”
27. Structure - anything constructed or erected on the ground or attached to the ground or on-site utilities, including, but not limited to, buildings, factories, sheds, detached garages, cabins, manufactured homes, recreational vehicles not meeting the exemption criteria specified in Section 9.22 of this ordinance and other similar items.
28. Substantial Damage - means damage of any origin sustained by a structure where the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.
29. Substantial Improvement - within any consecutive 365-day period, any reconstruction, rehabilitation (including normal maintenance and repair), repair after damage, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. This term includes structures that have incurred “substantial damage,” regardless of the actual repair work performed. The term does not, however, include either:
  - a. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions.
  - b. Any alteration of a “historic structure,” provided that the alteration will not preclude the structure’s continued designation as a “historic structure.” For the purpose of this ordinance, “historic structure” is as defined in 44 Code of Federal Regulations, Part 59.1.

J. Annexations: The Flood Insurance Rate Map panels adopted by reference into Section 10-81-2C above may include floodplain areas that lie outside of the corporate boundaries of the City of St. Francis at the time of adoption of this ordinance. If any of these floodplain land areas are annexed into the City after the date of adoption of this ordinance, the newly annexed floodplain lands will be subject to the provisions of this ordinance immediately upon the date of annexation.

### 10-81-3: ESTABLISHMENT OF ZONING DISTRICTS

#### A. Districts:

1. Floodway District. The Floodway District includes those areas designated as floodway on the Flood Insurance Rate Map adopted in Section 10-81-2C. For lakes, wetlands and other basins (that do not have a floodway designated), the Floodway District includes those areas designated as Zone A on the Flood Insurance Rate Map that are at or below the ordinary high water level as defined in Minnesota Statutes, Section 103G.005, subdivision 14.
2. Flood Fringe District. The Flood Fringe District includes those areas designated as floodway fringe on the Flood Insurance Rate Map adopted in Section 10-81-2C, as being within Zone AE but being located outside of the floodway. For lakes, wetlands and other basins (that do not have a floodway designated), the Flood Fringe District includes those areas designated as Zone A on the Flood Insurance Rate Map panels adopted in Section 10-81-2C that are below the 1% annual chance (100-year) flood elevation but above the ordinary high water level as defined in Minnesota Statutes, Section 103G.005, subdivision 14.
3. General Floodplain District. The General Floodplain District includes those areas designated as Zone A on the Flood Insurance Rate Map adopted in Section 10-81-2C, but not subject to the criteria in sections 1 and 2 above.

B. Compliance: Within the floodplain districts established in this ordinance, the use of any land, the use, size, type and location of structures on lots, the installation and maintenance of transportation, utility,

water supply and waste treatment facilities, and the subdivision of land must comply with the terms of this ordinance and other applicable regulations. All uses not listed as permitted uses or conditional uses in Sections 10-81-4, 10-81-5 and 10-81-6, respectively, are prohibited.

In addition, a caution is provided here that:

1. New and replacement manufactured homes and certain recreational vehicles are subject to the general provisions of this ordinance and specifically Section 10-81-9.
2. Modifications, additions, structural alterations, normal maintenance and repair, or repair after damage to existing nonconforming structures and nonconforming uses of structures or land are regulated by the general provisions of this ordinance and specifically Section 10-81-11.
3. All structures must be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
4. As-built elevations for elevated or flood proofed structures must be certified by ground surveys and flood-proofing techniques must be designed and certified by a registered professional engineer or architect as specified in the general provisions of this ordinance and specifically as stated in Section 10-81-10 of this ordinance.
5. Critical facilities, as defined in Section 10-81-2-I-5, are prohibited in all floodplain districts.

#### 10-81-4: FLOODWAY DISTRICT (FW)

A. Permitted Uses: The following uses, subject to the standards set forth in Section 10-81-4-B, are permitted uses if otherwise allowed in the underlying zoning district or any applicable overlay district:

1. General farming, pasture, grazing, outdoor plant nurseries, horticulture, truck farming, forestry, sod farming, and wild crop harvesting.
2. Industrial-commercial loading areas, parking areas, and airport landing strips.
3. Open space uses, including but not limited to private and public golf courses, tennis courts, driving ranges, archery ranges, picnic grounds, boat launching ramps, swimming areas, parks, wildlife and nature preserves, game farms, fish hatcheries, shooting preserves, hunting and fishing areas, and single or multiple purpose recreational trails.
4. Residential lawns, gardens, parking areas, and play areas.
5. Railroads, streets, bridges, utility transmission lines and pipelines, provided that the Department of Natural Resources' Area Hydrologist is notified at least ten days prior to issuance of any permit, and that the standards in Sections 10-81-4-D-1, 10-81-4-D-3-a, and 10-81-4-D-6 of this ordinance are met.

B. Standards for Floodway Permitted Uses:

1. The use must have a low flood damage potential.
2. With the exception of the uses listed in Section 10-81-4-A-5, the use must not obstruct flood flows or increase flood elevations and must not involve structures, fill, obstructions, excavations or storage of materials or equipment.
3. Any facility that will be used by employees or the general public must be designed with a flood warning system that provides adequate time for evacuation if the area is inundated to a depth and velocity such that the depth (in feet) multiplied by the velocity (in feet per second) would exceed a product of four upon occurrence of the regional (1% chance) flood.

- C. Conditional Uses: The following uses may be allowed as conditional uses following the standards and procedures set forth in Section 10-81-4-D of this ordinance and further subject to the standards set forth in Section 10-81-4-D, if otherwise allowed in the underlying zoning district or any applicable overlay district.
1. Structures accessory to the uses listed in 10-81-4-A above and the uses listed in 10-81-4-C-2 through 10-81-4-C-7 below.
  2. Extraction and storage of sand, gravel, and other materials.
  3. Marinas, boat rentals, docks, piers, wharves, and water control structures.
  4. Storage yards for equipment, machinery, or materials.
  5. Placement of fill or construction of fences that obstruct flood flows. Farm fences, as defined in section 10-81-2-I-8, are permitted uses.
  6. Travel-ready recreational vehicles meeting the exception standards in Section 10-81-9-C.
  7. Levees or dikes intended to protect agricultural crops for a frequency flood event equal to or less than the 10-year frequency flood event.
- D. Standards for Floodway Conditional Uses:
1. All Uses. A conditional use must not cause any increase in the stage of the 1% chance or regional flood or cause an increase in flood damages in the reach or reaches affected.
  2. Fill; Storage of Materials and Equipment:
    - a. The storage or processing of materials that are, in time of flooding, flammable, explosive, or potentially injurious to human, animal, or plant life is prohibited.
    - b. Fill, dredge spoil, and other similar materials deposited or stored in the floodplain must be protected from erosion by vegetative cover, mulching, riprap or other acceptable method. Permanent sand and gravel operations and similar uses must be covered by a long-term site development plan.
    - c. Temporary placement of fill, other materials, or equipment which would cause an increase to the stage of the 1% percent chance or regional flood may only be allowed if the City Council has approved a plan that assures removal of the materials from the floodway based upon the flood warning time available.
  3. Accessory Structures:
    - a. Accessory structures must not be designed for human habitation.
    - b. Accessory structures, if permitted, must be constructed and placed on the building site so as to offer the minimum obstruction to the flow of flood waters:
      - (1) Whenever possible, structures must be constructed with the longitudinal axis parallel to the direction of flood flow; and
      - (2) So far as practicable, structures must be placed approximately on the same flood flow lines as those of adjoining structures.
    - c. Accessory structures must be elevated on fill or structurally dry flood proofed in accordance with the FP-1 or FP-2 flood proofing classifications in the State Building Code. All flood proofed accessory structures must meet the following additional standards:

- (1) The structure must be adequately anchored to prevent flotation, collapse or lateral movement and designed to equalize hydrostatic flood forces on exterior walls; and
  - (2) Any mechanical and utility equipment in the structure must be elevated to or above the regulatory flood protection elevation or properly flood proofed.
- d. As an alternative, an accessory structure may be internally/wet flood proofed to the FP-3 or FP-4 flood proofing classifications in the State Building Code, provided the accessory structure constitutes a minimal investment and does not exceed 576 square feet in size. A detached garage may only be used for parking of vehicles and limited storage. All structures must meet the following standards:
- (1) To allow for the equalization of hydrostatic pressure, there must be a minimum of two “automatic” openings in the outside walls of the structure, with a total net area of not less than one square inch for every square foot of enclosed area subject to flooding; and
  - (2) There must be openings on at least two sides of the structure and the bottom of all openings must be no higher than one foot above the lowest adjacent grade to the structure. Using human intervention to open a garage door prior to flooding will not satisfy this requirement for automatic openings.
4. Structural works for flood control that will change the course, current or cross section of protected wetlands or public waters are subject to the provisions of Minnesota Statutes, Section 103G.245.
  5. A levee, dike or floodwall constructed in the floodway must not cause an increase to the 1% chance or regional flood. The technical analysis must assume equal conveyance or storage loss on both sides of a stream.
  6. Floodway developments must not adversely affect the hydraulic capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system.

#### 10-81-5: FLOOD FRINGE DISTRICT (FF)

- A. Permitted Uses: Permitted uses are those uses of land or structures allowed in the underlying zoning district(s) that comply with the standards in Sections 10-81-5-B. If no pre-existing, underlying zoning districts exist, then any residential or nonresidential structure or use of a structure or land is a permitted use provided it does not constitute a public nuisance.
- B. Standards for Flood Fringe Permitted Uses:
1. All structures, including accessory structures, must be elevated on fill so that the lowest floor, as defined, is at or above the regulatory flood protection elevation. The finished fill elevation for structures must be no lower than one foot below the regulatory flood protection elevation and the fill must extend at the same elevation at least 15 feet beyond the outside limits of the structure.
    - a. All service utilities, including ductwork, must be elevated or water-tight to prevent infiltration of floodwaters.
    - b. As an alternative to elevation on fill, an accessory structure that constitutes a minimal investment and that does not exceed 576 square feet in size may be internally floodproofed in accordance with Section 10-81-4-D-3-a.
  2. The cumulative placement of fill or similar material on a parcel must not exceed 1,000 cubic yards, unless the fill is specifically intended to elevate a structure in accordance with Section

10-81-5-B-1 of this ordinance, or if allowed as a conditional use under Section 10-81-5-C-3 below.

3. The storage of any materials or equipment must be elevated on fill to the regulatory flood protection elevation.
4. The storage or processing of materials that are, in time of flooding, flammable, explosive, or potentially injurious to human, animal, or plant life is prohibited.
5. Fill must be properly compacted and the slopes must be properly protected by the use of riprap, vegetative cover or other acceptable method.
6. All new principal structures must have vehicular access at or above an elevation not more than two feet below the regulatory flood protection elevation, or must have a flood warning /emergency evacuation plan acceptable to the City Council.
7. Accessory uses such as yards, railroad tracks, and parking lots may be at an elevation lower than the regulatory flood protection elevation. However, any facilities used by employees or the general public must be designed with a flood warning system that provides adequate time for evacuation if the area is inundated to a depth and velocity such that the depth (in feet) multiplied by the velocity (in feet per second) would exceed a product of four upon occurrence of the regional (1% chance) flood.
8. Interference with normal manufacturing/industrial plant operations must be minimized, especially along streams having protracted flood durations. In considering permit applications, due consideration must be given to the needs of industries with operations that require a floodplain location.
9. Flood fringe developments must not adversely affect the hydraulic capacity of the channel and adjoining floodplain of any tributary watercourse or drainage system.
10. Manufactured homes and recreational vehicles must meet the standards of Section 10-81-9 of this ordinance.

C. Conditional Uses: The following uses and activities may be allowed as conditional uses, if allowed in the underlying zoning district(s) or any applicable overlay district, following the procedures in Section 10-81-4-D of this ordinance. Conditional uses must meet the standards in Sections 10-81-5-B-4 through 10-81-5-B-10 and Section 10-81-5-D.

1. Any structure that is not elevated on fill or flood proofed in accordance with Section 10-81-5-B-1 of this ordinance.
2. Storage of any material or equipment below the regulatory flood protection elevation.
3. The cumulative placement of more than 1,000 cubic yards of fill when the fill is not being used to elevate a structure in accordance with Section 10-81-5-B-1 of this ordinance.

D. Standards for Flood Fringe Conditional Uses:

1. The standards listed in Sections 10-81-5-B-4 through 10-81-5-B-10 apply to all conditional uses.
2. Basements, as defined by Section 10-81-2-I-3 of this ordinance, are subject to the following:
  - a. Residential basement construction is not allowed below the regulatory flood protection elevation.
  - b. Non-residential basements may be allowed below the regulatory flood protection elevation provided the basement is structurally dry flood proofed in accordance with Section 10-81-5-D-4 of this ordinance.

3. All areas of nonresidential structures, including basements, to be placed below the regulatory flood protection elevation must be flood proofed in accordance with the structurally dry flood proofing classifications in the State Building Code. Structurally dry flood proofing must meet the FP-1 or FP-2 flood proofing classification in the State Building Code, which requires making the structure watertight with the walls substantially impermeable to the passage of water and with structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy. Structures wet flood proofed to the FP-3 or FP-4 classification are not permitted.
4. The placement of more than 1,000 cubic yards of fill or other similar material on a parcel (other than for the purpose of elevating a structure to the regulatory flood protection elevation) must comply with an approved erosion/sedimentation control plan.
  - a. The plan must clearly specify methods to be used to stabilize the fill on site for a flood event at a minimum of the regional (1% chance) flood event.
  - b. The plan must be prepared and certified by a registered professional engineer or other qualified individual acceptable to the City Council.
  - c. The plan may incorporate alternative procedures for removal of the material from the floodplain if adequate flood warning time exists.
5. Storage of materials and equipment below the regulatory flood protection elevation must comply with an approved emergency plan providing for removal of such materials within the time available after a flood warning.
6. Alternative elevation methods other than the use of fill may be utilized to elevate a structure's lowest floor above the regulatory flood protection elevation. These alternative methods may include the use of stilts, pilings, parallel walls, etc., or above-grade, enclosed areas such as crawl spaces or tuck under garages. The base or floor of an enclosed area shall be considered above-grade and not a structure's basement or lowest floor if: 1) the enclosed area is above-grade on at least one side of the structure; 2) it is designed to internally flood and is constructed with flood resistant materials; and 3) it is used solely for parking of vehicles, building access or storage. The above-noted alternative elevation methods are subject to the following additional standards:
  - a. Design and Certification - The structure's design and as-built condition must be certified by a registered professional engineer or architect as being in compliance with the general design standards of the State Building Code and, specifically, that all electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities must be at or above the regulatory flood protection elevation or be designed to prevent flood water from entering or accumulating within these components during times of flooding.
  - b. Specific Standards for Above-grade, Enclosed Areas - Above-grade, fully enclosed areas such as crawl spaces or tuck under garages must be designed to internally flood and the design plans must stipulate:
    - (1) The minimum area of openings in the walls where internal flooding is to be used as a flood proofing technique. There shall be a minimum of two openings on at least two sides of the structure and the bottom of all openings shall be no higher than one foot above grade. The automatic openings shall have a minimum net area of not less than one square inch for every square foot of enclosed area subject to flooding unless a registered professional engineer or architect certifies that a smaller net area would suffice. The automatic openings may be equipped with screens, louvers, valves, or

other coverings or devices provided that they permit the automatic entry and exit of flood waters without any form of human intervention; and

- (2) That the enclosed area will be designed of flood resistant materials in accordance with the FP-3 or FP-4 classifications in the State Building Code and shall be used solely for building access, parking of vehicles or storage.

#### 10-81-6: GENERAL FLOODPLAIN DISTRICT (GF)

##### A. Permitted Uses:

1. The uses listed in Section 10-81-4-A of this ordinance, Floodway District Permitted Uses, are permitted uses.
2. All other uses are subject to the floodway/flood fringe evaluation criteria specified in Section 10-81-4-A. Section 10-81-4 applies if the proposed use is determined to be in the Floodway District. Section 10-81-5 applies if the proposed use is determined to be in the Flood Fringe District.

##### B. Procedures for Floodway and Flood Fringe Determinations:

1. Upon receipt of an application for a permit or other approval within the General Floodplain District, the Zoning Administrator must obtain, review and reasonably utilize any regional flood elevation and floodway data available from a federal, state, or other source.
2. If regional flood elevation and floodway data are not readily available, the applicant must furnish additional information, as needed, to determine the regulatory flood protection elevation and whether the proposed use would fall within the Floodway or Flood Fringe District. Information must be consistent with accepted hydrological and hydraulic engineering standards and the standards in 10-81-6-B-3 below.
3. The determination of floodway and flood fringe must include the following components, as applicable:
  - a. Estimate the peak discharge of the regional (1% chance) flood.
  - b. Calculate the water surface profile of the regional flood based upon a hydraulic analysis of the stream channel and overbank areas.
  - c. Compute the floodway necessary to convey or store the regional flood without increasing flood stages more than one-half (0.5) foot. A lesser stage increase than 0.5 foot is required if, as a result of the stage increase, increased flood damages would result. An equal degree of encroachment on both sides of the stream within the reach must be assumed in computing floodway boundaries.
4. The Zoning Administrator will review the submitted information and assess the technical evaluation and the recommended Floodway and/or Flood Fringe District boundary. The assessment must include the cumulative effects of previous floodway encroachments. The Zoning Administrator may seek technical assistance from a designated engineer or other expert person or agency, including the Department of Natural Resources. Based on this assessment, the Zoning Administrator may approve or deny the application.
5. Once the Floodway and Flood Fringe District boundaries have been determined, the Zoning Administrator must process the permit application consistent with the applicable provisions of Section 10-81-4 and 10-81-5 of this ordinance.

#### 10-81-7: LAND DEVELOPMENT STANDARDS

- A. In General: Recognizing that flood prone areas may exist outside of the designated floodplain districts, the requirements of this section apply to all land within the City of St. Francis.
- B. Subdivisions: No land may be subdivided which is unsuitable for reasons of flooding or inadequate drainage, water supply or sewage treatment facilities. Manufactured home parks and recreational vehicle parks or campgrounds are considered subdivisions under this ordinance.
  - 1. All lots within the floodplain districts must be able to contain a building site outside of the Floodway District at or above the regulatory flood protection elevation.
  - 2. All subdivisions must have road access both to the subdivision and to the individual building sites no lower than two feet below the regulatory flood protection elevation, unless a flood warning emergency plan for the safe evacuation of all vehicles and people during the regional (1% chance) flood has been approved by the City Council. The plan must be prepared by a registered engineer or other qualified individual, and must demonstrate that adequate time and personnel exist to carry out the evacuation.
  - 3. For all subdivisions in the floodplain, the Floodway and Flood Fringe District boundaries, the regulatory flood protection elevation and the required elevation of all access roads must be clearly labeled on all required subdivision drawings and platting documents.
  - 4. In the General Floodplain District, applicants must provide the information required in Section 10-81-6-B of this ordinance to determine the regional flood elevation, the Floodway and Flood Fringe District boundaries and the regulatory flood protection elevation for the subdivision site.
  - 5. If a subdivision proposal or other proposed new development is in a flood prone area, any such proposal must be reviewed to assure that:
    - a. All such proposals are consistent with the need to minimize flood damage within the flood prone area,
    - b. All public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damage, and
    - c. Adequate drainage is provided to reduce exposure of flood hazard.
- C. Building Sites: If a proposed building site is in a flood prone area, all new construction and substantial improvements (including the placement of manufactured homes) must be:
  - 1. Designed (or modified) and adequately anchored to prevent floatation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
  - 2. Constructed with materials and utility equipment resistant to flood damage;
  - 3. Constructed by methods and practices that minimize flood damage; and
  - 4. Constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

#### 10-81-8: PUBLIC UTILITIES, RAILROADS, ROADS, AND BRIDGES

- A. Public Utilities: All public utilities and facilities such as gas, electrical, sewer, and water supply systems to be located in the floodplain must be flood proofed in accordance with the State Building Code or elevated to the regulatory flood protection elevation.
- B. Public Transportation Facilities: Railroad tracks, roads, and bridges to be located within the floodplain must comply with Sections 10-81-4 and 10-81-5 of this ordinance. These transportation

facilities must be elevated to the regulatory flood protection elevation where failure or interruption of these facilities would result in danger to the public health or safety or where such facilities are essential to the orderly functioning of the area. Minor or auxiliary roads or railroads may be constructed at a lower elevation where failure or interruption of transportation services would not endanger the public health or safety.

- C. On-site Water Supply and Sewage Treatment Systems: Where public utilities are not provided: 1) On-site water supply systems must be designed to minimize or eliminate infiltration of flood waters into the systems; and 2) New or replacement on-site sewage treatment systems must be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters and they must not be subject to impairment or contamination during times of flooding. Any sewage treatment system designed in accordance with the state's current statewide standards for on-site sewage treatment systems is considered to be in compliance with this Section.

#### 10-81-9: MANUFACTURED HOMES, MANUFACTURED HOME PARKS, AND RECREATIONAL VEHICLES.

- A. Manufactured Homes: New manufactured home parks and expansions to existing manufactured home parks are prohibited in any floodplain district. For existing manufactured home parks or lots of record, the following requirements apply:
1. Placement or replacement of manufactured home units is prohibited in the Floodway District.
  2. If allowed in the Flood Fringe District, placement or replacement of manufactured home units is subject to the requirements of Section 10-81-5 of this ordinance and the following standards.
    - a. New and replacement manufactured homes must be elevated in compliance with Section 10-81-5 of this ordinance and must be securely anchored to an adequately anchored foundation system that resists flotation, collapse and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state or local anchoring requirements for resisting wind forces.
    - b. New or replacement manufactured homes in existing manufactured home parks must meet the vehicular access requirements for subdivisions in Section 10-81-7-B-2.
- B. Recreational Vehicles: New recreational vehicle parks or campgrounds and expansions to existing recreational vehicle parks or campgrounds are prohibited in any floodplain district. Placement of recreational vehicles in existing recreational vehicle parks or campgrounds in the floodplain must meet the exemption criteria below or be treated as new structures meeting the requirements of this ordinance.
1. Recreational vehicles are exempt from the provisions of this ordinance if they are placed in any of the following areas and meet the criteria listed in Section 10-81-9-B-2:
    - a. Individual lots or parcels of record.
    - b. Existing commercial recreational vehicle parks or campgrounds.
    - c. Existing condominium-type associations.
  2. Criteria for Exempt Recreational Vehicles:
    - a. The vehicle must have a current license required for highway use.
    - b. The vehicle must be highway ready, meaning on wheels or the internal jacking system, attached to the site only by quick disconnect type utilities commonly used in campgrounds and recreational vehicle parks.
    - c. No permanent structural type additions may be attached to the vehicle.
    - d. The vehicle and associated use must be permissible in any pre-existing, underlying zoning district.

- e. Accessory structures are not permitted within the Floodway District. Any accessory structure in the Flood Fringe District must be constructed of flood-resistant materials and be securely anchored, meeting the requirements applicable to manufactured homes in Section 10-81-9-B-2.
  - f. An accessory structure must constitute a minimal investment
3. Recreational vehicles that are exempt in Section 10-81-9-B-2 lose this exemption when development occurs on the site that exceeds a minimal investment for an accessory structure such as a garage or storage building. The recreational vehicle and all accessory structures will then be treated as new structures subject to the elevation and flood proofing requirements of Section 10-81-5 of this ordinance. No development or improvement on the parcel or attachment to the recreational vehicle is allowed that would hinder the removal of the vehicle should flooding occur.

#### 10-81-10: ADMINISTRATION

A. Zoning Administrator: A Zoning Administrator or other official designated by the City Council must administer and enforce this ordinance.

#### B. Permit Requirements:

1. Permit Required. A permit must be obtained from the Zoning Administrator prior to conducting the following activities:
  - a. The erection, addition, modification, rehabilitation, or alteration of any building, structure, or portion thereof. Normal maintenance and repair also requires a permit if such work, separately or in conjunction with other planned work, constitutes a substantial improvement as defined in this ordinance.
  - b. The use or change of use of a building, structure, or land.
  - c. The construction of a dam, fence, or on-site septic system, although a permit is not required for a farm fence as defined in this ordinance.
  - d. The change or extension of a nonconforming use.
  - e. The repair of a structure that has been damaged by flood, fire, tornado, or any other source.
  - f. The placement of fill, excavation of materials, or the storage of materials or equipment within the floodplain.
  - g. Relocation or alteration of a watercourse - including new or replacement culverts and bridges), unless a public waters work permit has been applied for.
  - h. Any other type of "development" as defined in this ordinance.
2. Application for Permit. Permit applications must be submitted to the Zoning Administrator on forms provided by the Zoning Administrator. The permit application must include the following as applicable:
  - a. A site plan showing all pertinent dimensions, existing or proposed buildings, structures, and significant natural features having an influence on the permit.
  - b. Location of fill or storage of materials in relation to the stream channel.
  - c. Copies of any required municipal, county, state or federal permits or approvals.
  - d. Other relevant information requested by the Zoning Administrator as necessary to properly evaluate the permit application.
3. Certificate of Zoning Compliance for a New, Altered, or Nonconforming Use. No building, land or structure may be occupied or used in any manner until a certificate of zoning compliance has been issued by the Zoning Administrator stating that the use of the building or land conforms to the requirements of this ordinance.
4. Certification. The applicant is required to submit certification by a registered professional engineer, registered architect, or registered land surveyor that the finished fill and building

elevations were accomplished in compliance with the provisions of this ordinance. Flood proofing measures must be certified by a registered professional engineer or registered architect.

5. Record of First Floor Elevation. The Zoning Administrator must maintain a record of the elevation of the lowest floor (including basement) of all new structures and alterations or additions to existing structures in the floodplain. The Zoning Administrator must also maintain a record of the elevation to which structures and alterations or additions to structures are flood proofed.
6. Notifications for Watercourse Alterations. Before authorizing any alteration or relocation of a river or stream, the Zoning Administrator must notify adjacent communities. If the applicant has applied for a permit to work in public waters pursuant to Minnesota Statutes, Section 103G.245, this will suffice as adequate notice. A copy of the notification must also be submitted to the Chicago Regional Office of the Federal Emergency Management Agency (FEMA).
7. Notification to FEMA When Physical Changes Increase or Decrease Base Flood Elevations. As soon as is practicable, but not later than six months after the date such supporting information becomes available, the Zoning Administrator must notify the Chicago Regional Office of FEMA of the changes by submitting a copy of the relevant technical or scientific data.

#### C. Variances:

1. Variance Applications. An application for a variance to the provisions of this ordinance will be processed and reviewed in accordance with applicable state statutes and Chapter 8 of the City Zoning Ordinance.
2. Adherence to State Floodplain Management Standards. A variance must not allow a use that is not allowed in that district, permit a lower degree of flood protection than the regulatory flood protection elevation for the particular area, or permit standards lower than those required by state law.
3. Additional Variance Criteria. The following additional variance criteria of the Federal Emergency Management Agency must be satisfied:
  - a. Variances must not be issued by a community within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.
  - b. Variances may only be issued by a community upon (i) a showing of good and sufficient cause, (ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant, and (iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
  - c. Variances may only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
4. Flood Insurance Notice. The Zoning Administrator must notify the applicant for a variance that: 1) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage; and 2) Such construction below the base or regional flood level increases risks to life and property. Such notification must be maintained with a record of all variance actions.

5. General Considerations. The community may consider the following factors in granting variances and imposing conditions on variances and conditional uses in floodplains:
  - a. The potential danger to life and property due to increased flood heights or velocities caused by encroachments;
  - b. The danger that materials may be swept onto other lands or downstream to the injury of others;
  - c. The proposed water supply and sanitation systems, if any, and the ability of these systems to minimize the potential for disease, contamination and unsanitary conditions;
  - d. The susceptibility of any proposed use and its contents to flood damage and the effect of such damage on the individual owner;
  - e. The importance of the services to be provided by the proposed use to the community;
  - f. The requirements of the facility for a waterfront location;
  - g. The availability of viable alternative locations for the proposed use that are not subject to flooding;
  - h. The compatibility of the proposed use with existing development and development anticipated in the foreseeable future;
  - i. The relationship of the proposed use to the Comprehensive Land Use Plan and flood plain management program for the area;
  - j. The safety of access to the property in times of flood for ordinary and emergency vehicles;
  - k. The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters expected at the site.
6. Submittal of Hearing Notices to the Department of Natural Resources (DNR). The Zoning Administrator must submit hearing notices for proposed variances to the DNR sufficiently in advance to provide at least ten days' notice of the hearing. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.
7. Submittal of Final Decisions to the DNR. A copy of all decisions granting variances must be forwarded to the DNR within ten days of such action. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.
8. Record-Keeping. The Zoning Administrator must maintain a record of all variance actions, including justification for their issuance, and must report such variances in an annual or biennial report to the Administrator of the National Flood Insurance Program, when requested by the Federal Emergency Management Agency.

#### D. Conditional Uses:

1. Administrative Review. An application for a conditional use permit under the provisions of this ordinance will be processed and reviewed in accordance with Chapter 6 of the City Zoning Ordinance.
2. Factors Used in Decision-Making. In passing upon conditional use applications, the City Council must consider all relevant factors specified in other sections of this ordinance, and those factors identified in Section 10-81-10-C-5 of this ordinance.
3. Conditions Attached to Conditional Use Permits. The City Council may attach such conditions to the granting of conditional use permits as it deems necessary to fulfill the purposes of this ordinance. Such conditions may include, but are not limited to, the following:
  - a. Modification of waste treatment and water supply facilities.
  - b. Limitations on period of use, occupancy, and operation.
  - c. Imposition of operational controls, sureties, and deed restrictions.

- d. Requirements for construction of channel modifications, compensatory storage, dikes, levees, and other protective measures.
  - e. Flood proofing measures, in accordance with the State Building Code and this ordinance. The applicant must submit a plan or document certified by a registered professional engineer or architect that the flood proofing measures are consistent with the regulatory flood protection elevation and associated flood factors for the particular area.
4. Submittal of Hearing Notices to the Department of Natural Resources (DNR). The Zoning Administrator must submit hearing notices for proposed conditional uses to the DNR sufficiently in advance to provide at least ten days' notice of the hearing. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.
  5. Submittal of Final Decisions to the DNR. A copy of all decisions granting conditional uses must be forwarded to the DNR within ten days of such action. The notice may be sent by electronic mail or U.S. Mail to the respective DNR area hydrologist.

#### 10-81-11: NONCONFORMITIES

- A. Continuance of Nonconformities: A use, structure, or occupancy of land which was lawful before the passage or amendment of this ordinance but which is not in conformity with the provisions of this ordinance may be continued subject to the following conditions. Historic structures, as defined in Section 10-81-2-I-29-b of this ordinance, are subject to the provisions of Sections 10-81-11-A-1 to 10-81-11-A-7 of this ordinance.
1. A nonconforming use, structure, or occupancy must not be expanded, changed, enlarged, or altered in a way that increases its flood damage potential or degree of obstruction to flood flows except as provided in 10-81-11-A-2 below. Expansion or enlargement of uses, structures or occupancies within the Floodway District is prohibited.
  2. Any addition or structural alteration to a nonconforming structure or nonconforming use that would result in increasing its flood damage potential must be protected to the regulatory flood protection elevation in accordance with any of the elevation on fill or flood proofing techniques (i.e., FP-1 thru FP-4 flood proofing classifications) allowable in the State Building Code, except as further restricted in 10-81-11-A-3 and 10-81-11-A-7 below.
  3. If the cost of all previous and proposed alterations and additions exceeds 50 percent of the market value of any nonconforming structure, then the entire structure must meet the standards of Section 10-81-4 or 10-81-5 of this ordinance for new structures depending upon whether the structure is in the Floodway or Flood Fringe District, respectively. The cost of all structural alterations and additions must include all costs such as construction materials and a reasonable cost placed on all manpower or labor.
  4. If any nonconforming use, or any use of a nonconforming structure, is discontinued for more than one year, any future use of the premises must conform to this ordinance. The Assessor must notify the Zoning Administrator in writing of instances of nonconformities that have been discontinued for a period of more than one year.
  5. If any nonconformity is substantially damaged, as defined in Section 10-81-2I28 of this ordinance, it may not be reconstructed except in conformity with the provisions of this ordinance. The applicable provisions for establishing new uses or new structures in Sections 10-81-4 or 10-81-5 will apply depending upon whether the use or structure is in the Floodway or Flood Fringe, respectively.
  6. If any nonconforming use or structure experiences a repetitive loss, as defined in Section 10-81-2-I-25 of this ordinance, it must not be reconstructed except in conformity with the provisions of this ordinance.

7. Any substantial improvement, as defined in Section 10-81-2-I-26 of this ordinance, to a nonconforming structure requires that the existing structure and any additions must meet the requirements of Section 10-81-4 or 10-81-5 of this ordinance for new structures, depending upon whether the structure is in the Floodway or Flood Fringe District.

#### 10-81-12: PENALTIES AND ENFORCEMENT

- A. Violation Constitutes a Misdemeanor: Violation of the provisions of this ordinance or failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with grants of variances or conditional uses) constitute a misdemeanor and will be punishable as defined by law.
- B. Other Lawful Action: Nothing in this ordinance restricts the City from taking such other lawful action as is necessary to prevent or remedy any violation. If the responsible party does not appropriately respond to the Zoning Administrator within the specified period of time, each additional day that lapses will constitute an additional violation of this ordinance and will be prosecuted accordingly.
- C. Enforcement: In responding to a suspected ordinance violation, the Zoning Administrator and City Council may utilize the full array of enforcement actions available to it including but not limited to prosecution and fines, injunctions, after-the-fact permits, orders for corrective measures or a request to the National Flood Insurance Program for denial of flood insurance availability to the guilty party. The City must act in good faith to enforce these official controls and to correct ordinance violations to the extent possible so as not to jeopardize its eligibility in the National Flood Insurance Program.
  1. When a violation is either discovered by or brought to the attention of the Zoning Administrator, the Zoning Administrator shall immediately investigate the situation and document the nature and extent of the violation of the official control. As soon as it is reasonably possible, this information will be submitted to the appropriate State Department of Natural Resources and Federal Emergency Management Agency regional office along with the city's plan of action to correct the violation to the degree possible.
  2. The Zoning Administrator shall notify the suspected party of the requirements of this chapter and all other official controls and the nature and extent of the suspected violation of these controls. If the structure and/or use is under construction or development, the Zoning Administrator may order the construction or development immediately halted until a proper permit or approval is granted by the city. If the construction or development is already completed, the Zoning Administrator may either: 1) issue an order identifying the corrective actions that must be made within a specified time period to bring the use or structure into compliance with the official controls; or 2) notify the responsible party to apply for an after the fact permit/development approval within a specified period of time not to exceed 30 days.

#### 10-81-13: AMENDMENTS

- A. Floodplain Designation – Restrictions on Removal: The floodplain designation on the Official Zoning Map must not be removed from floodplain areas unless it can be shown that the designation is in error or that the area has been filled to or above the elevation of the regulatory flood protection elevation and is contiguous to lands outside the floodplain. Special exceptions to this rule may be permitted by the Commissioner of the Department of Natural Resources (DNR) if the Commissioner determines that, through other measures, lands are adequately protected for the intended use.
- B. Amendments Require DNR Approval: All amendments to this ordinance must be submitted to and approved by the Commissioner of the Department of Natural Resources (DNR) prior to adoption. The Commissioner must approve the amendment prior to community approval.

- C. Map Revisions Require Ordinance Amendments. The floodplain district regulations must be amended to incorporate any revisions by the Federal Emergency Management Agency to the floodplain maps adopted in Section 10-81-2-C of this ordinance.

Section 3. Effective Date. This Ordinance shall take effect 30 days after its publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 19<sup>TH</sup>  
DAY OF OCTOBER, 2015.

APPROVED:

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Steve Kane  
Mayor of St. Francis

ATTEST:

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Barbara I. Held  
City Clerk

(seal)

**CITY OF ST. FRANCIS  
ANOKA COUNTY  
STATE OF MINNESOTA**

**ORDINANCE 210, SECOND SERIES**

**AN ORDINANCE APPROVING THE SALE OF CITY OWNED REAL ESTATE**

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. The City is hereby authorized and shall sell the following described real property at such time, under such terms and for amounts that the City Council deems appropriate at the time of sale:

**Vacant Parcels South of Bridge Street (Old East Shop and Water Tower Site)**

**1) 32-34-24-43-0003, 32-34-24-43-0004;**

E66\*935 and N66\*420

**2) 32-34-24-43-0005, 32-34-24-43-0006, 32-34-24-43-0008, and 32-34-24-43-0009;**

That part of the Southwest Quarter of the Southeast Quarter, Section 32, Township 34, Range 24, Anoka County, Minnesota, described as follows:

Commencing at the southeast corner of said Southwest Quarter of the Southeast Quarter; thence on an assumed bearing of North 00 degrees 15 minutes 14 seconds West, along the east line of said Southwest Quarter of the Southeast Quarter, a distance of 360.57 feet; thence South 89 degrees 52 minutes 05 seconds West, a distance of 175.99 feet to a point hereinafter referred to as Point "A"; thence North 00 degrees 22 minutes 12 seconds West, a distance of 289.41 feet; thence South 89 degrees 42 minutes 41 seconds West, a distance of 165.00 feet; thence North 00 degrees 22 minutes 12 seconds West, a distance of 132.00 feet; thence South 89 degrees 42 minutes 41 seconds West, a distance of 85.82 feet; thence South 00 degrees 24 minutes 08 seconds East, a distance of 170.00 feet; thence South 89 degrees 42 minutes 41 seconds West, a distance of 210.00 feet; thence South 00 degrees 24 minutes 08 seconds East, a distance of 94.00 feet to the point of beginning of the land to be described; thence South 89 degrees 42 minutes 41 seconds West, a distance of 165.00 feet; thence South 00 degrees 24 minutes 08 seconds East, a distance of 155.70 feet to the intersection with a line bearing South 89 degrees 52 minutes 05 seconds West from said Point "A"; thence South 89 degrees 52 minutes 05 seconds West, a distance of 100.00 feet; thence North 00 degrees 24 minutes 08 seconds West, a distance of 419.43 feet; thence North 89 degrees 42 minutes 41 seconds East, a distance of 265.00 feet to the intersection with a line drawn on a

bearing of North 00 degrees 24 minutes 08 seconds from the point of beginning; thence South 00 degrees 24 minutes 08 seconds East, a distance of 264.00 feet to the point of beginning.

(Said tract is also known as Lots 2, and 3, and part of Lot 4, Block 8, "Village of St. Francis".)

Subject to an easement for highway, utility, drainage, biking/walking, construction of slope purposes in favor of the County of Anoka over the north 40 feet of the west 165 feet of the above-described land, as set forth in quit claim deed dated January 12, 1999, and filed January 19, 1999, as Anoka County recorder document No. 1401133.

Section 2. The Mayor and the City Administrator are hereby authorized to execute the necessary documents to convey the interest of the City of St. Francis to said property.

Section 3. That pursuant to Section 12.03 of the City Charter, any net cash proceeds of the sale of said property shall be used to retire any outstanding indebtedness incurred by the City in the acquisition or improvement of the property. Any remaining proceeds shall be used to finance other improvements in the capital improvement budget or to retire any other bonded indebtedness.

Section 4. Effective Date. This Ordinance shall take effect thirty (30) days after its publication.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

APPROVED:

ATTEST:

\_\_\_\_\_  
Steve Kane, Mayor of St. Francis

\_\_\_\_\_  
Barbara I. Held, City Clerk



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PROJECT:  
CITY OF ST FRANCIS  
CITY HALL  
RECEPTION DESK

PROPOSAL NUMBER:  
10558

SHEET NAME:  
PRELIMINARY  
FURNITURE PLAN  
OPTION 1

SCALE:  
1/4" = 1'

DATE:  
07/28/15

DRAWN BY:  
ARIELLE ANDERSON

PHONE:  
763.417.3478

REVISED:

APPROVED BY:

DRAWING STAGE:  
PRELIMINARY

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SHEET NO:  
01 OF 03

