

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

OCTOBER 19, 2015

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Steve Kane at 6:00 pm.
2. **Roll Call:** Present were Mayor Steve Kane, Council members Richard Orpen, Rich Skordahl, Chris McClish and Tim Brown. Also present were City Engineer Jared Voge (Bolton & Menk, Inc.), City Attorney Scott Lepak (Barna, Guzy & Steffen), City Finance Director Darcy Mulvihill, City Administrator Joe Kohlmann, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY BROWN SECOND McCLISH TO ADOPT THE OCTOBER 19, 2015 CITY COUNCIL AGENDA. Motion carried 5-0.
4. **Consent Agenda:** MOTION BY McCLISH SECOND SKORDAHL TO APPROVE THE OCTOBER 19, 2015, CITY COUNCIL CONSENT AGENDA A-D AS FOLLOWS:
 - a. City Council Minutes – October 5, 2015
 - b. Pay Request No. 2 to Gridor Construction, Inc. for the Wastewater Treatment Facility Improvements
 - c. St. Francis Lions – Acknowledgment of Gambling Permit (Bingo) @ St. Francis American Legion 11-14-15
 - d. Payment of Claims \$809,635-13 (127E & 128E \$117,651.25 and Check #69741-69813 \$691,983.88). Motion carried 5-0.
5. **Meeting Open to the Public:** Steve Feldman, 22766 Poppy Street, with the wastewater treatment facility (WWTF) upgrade and the increase of the water and sewer rates, my bill it goes mid-month to mid-month. When will you start with the increase, will it be pro-rated? Council stated he should talk to the finance director after the meeting to get his questions answered. In regards to the new speed detector, I can't emphasize enough to have police presence makes a big difference. Feldman stated I know Round Lake Blvd is a county road, is Poppy Street was a city street. Staff stated yes. Is it possible to have another stop sign half way from 225th to Bridge Street? That would help the police as well to slow the traffic down. Is that possible? The amount of traffic is ridiculous, times are steady from 7-7:30 am, 2:30-3:30 pm and then again at 4:00 pm -7:00 pm every weekday night. Kane stated in regards to a stop sign we would contact staff. Feldman stated you will see the amount of traffic when you get the sign. It marked as residential but not being used as a residential street. Random police stops and the sign will help. I keep coming for one reason it is not a matter of if an accident happens but when an accident happens. Thank you.

Joseph Muehlbauer, 3459 – 228th Avenue NW, as if the City ran the Facebook page of St. Francis Community page. Staff stated no we do not. Muehlbauer thought some of the comments should not have be made on there if it was run by the City.

6. Petitions, Requests, Applications:

a. Hearing on Proposed Assessments for the Kerry Street, 232nd Lane and Ivywood Street NW Improvement – Resolution 2015-54: City Engineer Jared Voge reported the City Council at the August 3, 2015 meeting awarded the Kerry Street NW, 232nd Lane NW and Ivywood Street NW Street Improvements project to North Valley, Inc. Construction has been completed. Since a portion of the project costs will be assessed to the adjacent property owners, an assessment hearing is required to be held prior to certifying the assessments to the County. Voge then gave a brief power point presentation on the project. Orpen asked if the assessment policy was changed from 10 years to 15 years. Kohlmann stated it was not changed. Voge explained briefly why the assessment was determined at 10 years instead of 15. Mayor Kane then opened the hearing at 6:11 pm for public comment.

Robert Bauer, 23246 Kerry Street, oppose the assessments. Special Assessment Statutes states that the improvement must significantly increase your property. The project was late, what was the savings to the city. This street repair needs to be paid by the city in full.

Richard Zabaske, 23264 Kerry Street, asked why did they even tear up Kerry Street. He used the diagram from the engineer. Why wasn't Jonquil Street improved, they use Ivywood Street every day. Why was the Kerry Street cul-de-sac improved it didn't need it. You should get more than 14 years in a road. Why didn't you go back after the initial contractor that put the road in? Do you know? I have to pay for the road that wasn't needed. It is not fair.

Sarah Hunt, 23246 Kerry Street, why didn't the rest of Kerry Street get done? Our cul-de-sac get rarely gets used. It is asinine why I have to pay on this. I didn't get anything sent to me.

With no more public comment, Mayor Kane closed the public hearing at 6:18 pm.

Voge stated originally, when we discuss this project at the first public hearing, it was addressed that the southern portion of the street will be torn up during the county project in 2016. The cul-de-sac was done at the same vintage as the rest of this project. Jonquil Street will be done at another time.

The amounts identified were sent out to every property owner. Voge stated I can help her get her amount. Every tax payer was sent a letter with the assessment amount. Hunt asked what kind of savings did the city receive being it was not done on time? Voge stated there are substantial and completion dates.

MOTION BY SKORDAHL SECOND McCLISH TO ADOPT RESOLUTION 2015-54 A RESOLUTION ADOPTING ASSESSMENT FOR THE IMPROVEMENT OF KERRY STREET NW BETWEEN THE SOUTH LINE OF 231st STREET NW AND THE NORTH LINE OF KERRY STREET NW, AND ON 232nd LANE NW BETWEEN THE EAST LINE

OF KERRY STREET NW AND THE WEST LINE OF IVYWOOD STREET NW, AND ON IVYWOOD STREET NW BETWEEN THE EAST LINE OF 232nd LANE NW AND THE SOUTH LINE OF 235TH AVENUE NW. Motion carried 5-0.

7. **Ordinances & Resolution:**

a. Resolution 2015-55: Summary Publication of the Midcontinent Ordinance 204, Second Series: MOTION BY BROWN SECOND ORPEN TO ADOPT RESOLUTION 2015-54 A RESOLUTION AUTHORIZING THE SUMMARY PUBLICATION OF ORDINANCE 204, SECOND SERIES. Motion carried 5-0.

b. Ordinance 206, Second Series: Amending the I-1, I-2, B-2 & B-3 Zoning Districts Pertaining to the Expansion of permitted Uses within the B-3, Business Park District & Clarifying Purpose Statements – Second Reading: The City Council recommended revisions to the ordinance reviewed at the September 8, 2015 meeting regarding changes to the City Code related to the B-3 District and liquor licensing. New categories of use for brewpubs and small breweries have been created and allowances for off-sale of growlers are permitted. Sunday sales for growlers are also included as an option. The use of brewpub was then placed within the B-1, Central Business and B-2, General Business Districts. MOTION BY ORPEN SECOND BROWN APPROVING THE SECOND READING OF ORDINANCE 206, SECOND SERIES AMENDING THE I-1, I-2, B-2 & B-3 ZONING DISTRICTS PERTAINING TO THE EXPANSION OF PERMITTED USES WITHIN THE B-3, BUSINESS PARK DISTRICT & CLARIFYING PURPOSE STATEMENTS. Roll Call: Ayes: Skordahl, Orpen, McClish, Brown, and Kane. Nays: None. Motion carried 5 -0.

c. Resolution 2015-56: Summary Publication of Ordinance 206 Second Series: MOTION BY SKORDAHL SECOND BROWN TO ADOPT RESOLUTION 2015-56 A RESOLUTION AUTHORIZING THE SUMMARY PUBLICATION OF ORDINANCE 206, SECOND SERIES. Motion carried 5-0.

d. Ordinance 207, Second Series: Amending Chapter 5 of the City Code Regarding the Licensing for Alcohol Sales at Production Facilities: MOTION BY ORPEN SECOND McCLISH APPROVING THE SECOND READING OF ORDINANCE 207, SECOND SERIES AMENDING CHAPTER 5 OF THE CITY CODE REGARDING THE LICENSING FOR ALCOHOL SALES AT PRODUCTION FACILITIES. Roll Call: Ayes: Brown, McClish, Orpen, Skordahl, and Kane. Nays: None. Motion carried 5-0.

e. Resolution 2015-57: Summary Publication of Ordinance 207, Second Series: MOTION BY BROWN SECOND McCLISH TO ADOPT RESOLUTION 2015-57 A RESOLUTION AUTHORIZING THE SUMMARY PUBLICATION OF ORDINANCE 207, SECOND SERIES. Motion carried 5-0.

f. Ordinance 208, Second Series: Annexing land Located in Athens Township, Isanti County MN Pursuant to MN Statues 414.033 subdivision 2(3), Permitting Annexation by Ordinance: MOTION BY McCLISH SECOND ORPEN APPROVING THE SECOND READING OF ORDINANCE 208, SECOND SERIES ANNEXING LAND LOCATED IN ATHENS TOWNSHIP, ISANTI COUNTY MINNESOTA PURSUANT TO

MINNESOTA STATUTES 414.033 SUBDIVISION 2(3), PERMITTING ANNEXATION BY ORDINANCE. Roll Call: McClish, Brown, Orpen, Skordahl, and Kane. Nays: None. Motion carried 5-0.

g. Resolution 2015-58: Summary Publication of Ordinance 208, Second Series: MOTION BY McCLISH SECOND BROWN TO ADOPT RESOLUTION 2015-58 A RESOLUTION AUTHORIZING THE SUMMARY PUBLICATION OF ORDINANCE 208, SECOND SERIES. Motion carried 5-0.

h. Resolution 2015-59: Approving an Extension to the Filing Deadline for a Final Plat for Green Valley Preserve: MOTION BY BROWN SECOND SKORDAHL ADOPTING RESOLUTION 2015-59 A RESOLUTION APPROVING AN EXTENSION TO THE FILING DEADLINE FOR A FINAL PLAT FOR GREEN VALLEY PRESERVE. Motion carried 5-0.

i. Ordinance 209, Second Series: Amending Section 10-81 Adopting Revised Flood Plain Ordinance – First Reading: MOTION BY SKORDAHL SECOND McCLISH APPROVING THE FIRST READING OF ORDINANCE 209, SECOND SERIES AMENDING SECTION 10-81 ADOPTING THE REVISED FLOOD PLAIN ORDINANCE. Motion carried Ayes: Orpen, Skordahl, McClish, Brown, and Kane. Nays: None. Motion carried 5-0.

j. Ordinance 210, Second Series: Declaring City Owned Property as Surplus Property – First Reading: This ordinance declares the “east shop site” as surplus property. Includes the properties of 32-34-24-43-0003, 32-34-24-43-0004, 32-34-24-43-0005, 32-34-24-43-0006, 32-34-24-43-0008, and 32-34-24-43-0009. MOTION BY ORPEN SECOND McCLISH APPROVING THE FIRST READING OF ORDINANCE 210, SECOND SERIES DECLARING CITY OWNED PROPERTY AS SURPLUS PROPERTY. Ayes: Brown, McClish, Skordahl, Orpen, and Kane. Nays: None. Motion carried 5-0.

8. Reports of Consultants & Staff Members:

a. Engineer:

b. Attorney:

c. Staff:

Bldg. Official:

Fire Dept.:

Public Works:

Liquor Store:

Police Dept:

City Administrator: City Hall Security: Kohlmann reported that several options were reviewed for the reconfigurations to improve the front desk security. The improvement includes a door to the hallway of city hall and adds a “fogged” window by the Administrative Assistant area. The quote received was \$2,955. 32. Other options were cost prohibitive and felt this would be a good alternative. MOTION BY McCLISH SECOND BROWN AUTHORIZING THE CITY HALL IMPROVEMENTS TO THE FRONT DESK AREA. Motion carried 5-0.

9. **Reports from Council Members:** McClish attended the fire department Open House/French Toast breakfast, huge success . Recently met with Kurt Daudt and Tom Hackbarth. EDA meeting tonight we approve the sale of the townhome lots, south on Hwy 47. McClish asked if we could go back to department updates.

Skordahl would like to hear from departments too. Read some things in the off week memo but hear more about the city on social media.

Orpen stated he went to the fire department open house also and saw the new fire truck.

10. **Report from Mayor:** Attended the open house with Senator Michelle Benson.

On October 30, 2015, we interviewed applicants for a Community/Economic Development Director.

The City will start implementing our new website soon. Administrative Assistant Anna Anderson did it in house. Next time you see her, say thank you.

11. **Old Business:** Orpen stated we previously talked about October as Domestic Violence Month. The St. Francis Ambassadors would like to help next year.

12. **New Business:** None.

13. **Adjournment:** Mayor Kane adjourned the regular City Council meeting at 6:41 pm.

Barbara I. Held, City Clerk