

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

DECEMBER 21, 2015

1. **Call to Order:** The regular City Council Meeting was called to order by Mayor Steve Kane at 6:00 pm.

2. **Roll Call:** Present were Mayor Steve Kane, Council members Richard Orpen, Rich Skordahl, Chris McClish, and Tim Brown. Also present were City Engineer Jared Voge (Bolton & Menk, Inc.), City Attorney Scott Lepak (Barna, Guzy & Steffen), Public Works Director Paul Teicher, Police Chief Jeff Harapat, Fire Chief Matt Kohout, Building Official Andy Schreder, City Finance Director Darcy Mulvihill, Community Development Director Kate Thunstrom, City Administrator Joe Kohlmann, and City Clerk Barb Held.

3. **Adopt Agenda:** MOTION BY McCLISH SECOND BROWN TO ADOPT THE DECEMBER 21, 2015 CITY COUNCIL AGENDA. Motion carried 5-0.

4. **Consent Agenda:** MOTION BY ORPEN SECOND McCLISH TO APPROVE THE DECEMBER 21, 2015, CITY COUNCIL CONSENT AGENDA A-E AS FOLLOWS:

- a. City Council Minutes – December 7, 2015
- b. Acknowledge the URRWMO Unapproved Minutes – December 8, 2015
- c. Pay Request No. 2 for \$232,330.62 to LaTour Construction, Inc. 2015 Bridge Street Sewer Improvement
- d. Pay Request No. 5 for \$1,575,625 to Gridor Construction, Inc. for the Wastewater Treatment Facility Improvements
- e. Payment of Claims \$2,254,150.53 (ACH 132E-133E \$119,513.37 and Checks 70031-70101 \$2,134,637.16) Motion carried 5-0.

5. **Meeting Open to the Public:** Steve Feldman, 22766 Poppy Street, I just want to take some time to tell you that without random police enforcement it doesn't do any good to have the speed sign out there for four weeks. The longer the sign stays out without enforcement the less effective it is. I did contact neighbors about the traffic in the area. I still think a stop sign on Silverod will help along with police enforcement.

6. **Petitions, Requests, Applications:**

a.

7. **Ordinances & Resolution:**

a. **Ordinance 213, Second Series: Amending Ordinance 208, Second Series Annexing Land Located in Athens Township, Isanti County, Minnesota (First Reading):** A correction needed to be made to Ordinance 208, Second Series. The portion missing was the amount of taxes St. Francis would need to reimburse Athens Township.

MOTION BY BROWN SECOND SKORDAHL TO APPROVE THE FIRST READING OF ORDINANCE 213, SECOND SERIES ANNEXING LAND LOCATED IN ATHENS TOWNSHIP, ISANTI COUNTY, MINNESOTA PURSUANT TO MINNESOTA STATUTES 414.033 SUBDIVISION 2(3), PERMITTING ANNEXATION BY ORDINANCE. Roll Call: Ayes: Brown, Skordahl, Orpen, McClish and Kane. Nays: None Motion carried 5-0.

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney:**

c. **Staff:**

Finance: GFOA Budget Award: Mayor Kane presented Finance Director Darcy Mulvihill the GFOA Certificate of Achievement for Excellence in Financial Reporting for the 2014. Mulvihill stated she would like to recognize our auditors, Abdo, Eick & Meyers for all their help.

Fire:

Public Works:

Liquor Store:

Police Dept: Authorization to order a 2016 Squad Car: Police Chief Jeff Harapat briefly explained his agenda report that was in the council packet. Chief Harapat is asking for authorization to purchase a 2016 Dodge Charger squad car. By ordering it now you can be put on the top of the list when they come in. We do not pay for the squad until we get it probably sometime next spring. MOTION BY BROWN SECOND McCLISH AUTHORIZING THE POLICE DEPARTMENT TO PURCHASE OF A 2016 DODGE CHARGER FROM BURNSVILLE DODGE. Motion carried 5-0.

City Administrator: Kohlmann as you may know our current Police Chief will be retiring the end of April, 2016. We should schedule a work session to discuss the process. The council indicated they would contact Kohlmann with dates that would work for them.

9. **Reports from Council Members:** McClish thank the fire fighters and volunteers with collecting the food for the food shelf during the Santa on the Fire Truck event.

Brown said have a safe and happy holidays.

10. **Report from Mayor:** Kane said I had the opportunity to ride in the fire truck as they collected the food for the food shelves. I want to thank all the volunteers that made it a successful evening. Around 1400 pounds of food was collected that night alone.

Received an email from a person who would like a contact name or number to the new transitional facility that will be built in the spring. The person is looking for a place for his parents.

Wish all city staff, residents and council a very Merry Christmas.

11. **Old Business:** None.

12. **New Business:** Skordahl I would like to have a report, not urgent to know that we have a plan if a disaster of some type happens. Who should people call if a tornado, fire or any other type of disaster happen. I would like to see some type of plan in place. I want to make sure we have our act together if something ever happens. Hopefully nothing happens. Brown said I believe we have a disaster plan in place. Kohlmann stated staff will come back with a report.

13. **Adjournment:** Mayor Kane adjourned the City Council meeting at 6:17 pm

Barbara I. Held, City Clerk