

CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY

CHARTER COMMISSION MINUTES

JANUARY 29, 2015

Call to Order: The Charter Commission meeting was called to order at 6:00 pm by Randy Dressen.

Roll Call: Present were Randy Dressen, Gary Zimmerman, Steve Kane, Rich Skordahl and Tim Brown. Also present was Malcolm Beck, Acting City Administrator Paul Teicher and City Clerk Barb Held.

Approve Minutes of February 12, 2014: Motion by Brown second Zimmerman to approve the February 12, 2014 Charter Commission Minutes. Motion carried unanimously.

Appointment of Chair and Vice Chair: Skordahl nominated Randy Dressen as Chair. Nominations closed after three times of calling for nominations. Motion by Skordahl second Zimmerman to appoint Randy Dressen as the Chair for the Charter Commission. Motion carried unanimously.

Brown nominated Steve Kane as Vice Chair. Nominations closed after three times of calling for nominations. Motion by Brown second Skordahl to appoint Steve Kane as the Vice Chair for the Charter Commission. Motion carried unanimously.

Charter Discussion: Dressen stated I have heard comments and questions on city administrator versus a city manager. A city manager has hiring and firing power whereas the city administrator does not. There would need to be a Charter Amendment to change it. Held said she too received a call on it and they have the two mixed up. After discussion the commission agreed not to change it.

Other Items of Discussion: Dressen said one other discussion item was the possibility of amending the Charter on having the option to cancel a meeting if a holiday such as the fourth of July falls on a Monday and the second council meeting in December . Held did state that a concern is payment of invoices. City Attorney Scott Lepak did respond by saying another community amended their charter to have the ability to set their council meetings by resolution. In regards to invoices, the City does have 30 days to pay and if essential invoices such as utilities, they can be paid and place on the next payment of claims list. Motion by Kane second Brown to research the options of canceling meetings due to certain holidays.

Adjournment: Motion by Kane second Skordahl to adjourn the Charter Commission meeting at 6:17 pm. Motion carried 4-1. Brown voting nay.