

CITY OF ST. FRANCIS CITY
COUNCIL AGENDA

April 18, 2016

ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW
6:00 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. City Council Minutes – April 4, 2016
 - b. Special City Council Minutes – April 5, 2016
 - c. Accept the Resignation of Fire Fighter Tom Gagnon
 - d. Accept the Resignation of Temporary Employee Bob Polgreen
 - e. Pay Request No. 9 to Gridor Construction, Inc. for the Wastewater Treatment Facility Improvements
 - f. Pay Request No. 4 and Change Order No. 1 to LaTour Construction for the Bridge Street Utility Improvement
 - g. Payment of Claims
5. Meeting Open to the Public - *Open Forum is an opportunity for citizens to sign up before the Council meeting and present an issue or concern to City Council. Each presentation should be limited to no more than three minutes unless City Council grants more time.*
6. Petitions, Requests, Applications
 - a. Northland Securities: Bonding Summary
 - Municipal Advisory Service Agreement
 - Res. 2016-11 Providing for the Issuance and Sale of GO Water/Sewer Rev Bonds
 - Res. 2016-15 Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations under the Internal Revenue Code
 - Res. 2016-16 Covenanting and Obligating the City to be bound by and to use the Provisions of Minnesota Statutes, Section 446A.086 to Guarantee the Payment of the Principal and Interest on the Bonds
 - b. Presentation on Roundabouts-Bridge Street Improvements
7. Ordinances & Resolution
 - a. Resolution 2016-12: Authorizing or Reauthorizing Membership in the 4M Fund
8. Reports of Consultants & Staff Members
 - a. Engineer: Pederson Drive Improvement Bid Results – Resolution 2016-13
 - b. Attorney:
 - c. Staff:
 - Economic Development: Land Lease Bid Results – Resolution 2016-14
 - Fire:
 - Public Works:
 - Liquor Store:
 - Police:
 - City Administrator:
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
13. Adjournment

Calendar of Events

- Apr 20: Special City Council Meeting @ St. Francis City Hall 6:00 pm
Apr 20: Planning Comm. Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm
Apr 30: Recycling Day 8 am to 2 pm @ 4020 St. Francis Blvd.
May 2: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
May 7: Pet Clinic 9 am to noon @ St. Francis Fire Station 3740 Bridge Street
May 17: Filings open for local city council races

MEMO

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

RE: Agenda Memorandum – April 18th, 2016 Council Meeting

Agenda Items:

4. Consent Agenda:

- a. City Council Minutes – April 4th, 2016
- b. Special City Council Minutes - April 5th, 2016
- c. Accept the Resignation of fire fighter Tom Gagnon
- d. Accept the Resignation of Temporary Employee Bob Polgreen
- e. Pay Request No. 9 to Gridor Construction - WWTF
- f. Pay Request No.4 and Change Order No. 1 to LaTour – Bridge Street Utility Improvement
- g. Payment of Claims

6. Petitions, Requests, Applications:

- a. Northland Securities: Bonding Summary – Agreement and Resolution 2016-11.

This bonding package is for the improvements on Bridge Street. A presentation from Northland Securities George Eilertson. There will be two requests:

- 1) A motion to enter into the Municipal Advisory Service Agreement by and between the City of St. Francis and Northland Securities, Inc.
 - 2) Adopt Resolution No. 2016-11 "Resolution Providing for the Issuance and Sale of General Obligation Water and Sewer Revenue Bonds, Series 2016A, in the proposed Aggregate Principal Amount of \$1,955,000".
 - 3) Adopt Resolution No. 2016-15 "Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations under the internal Revenue Code"
- b. Presentation on the Roundabouts – A presentation regarding the Roundabout project.

7. Ordinances & Resolutions:

- a. Resolution 2016-12: Resolution Authorizing or Reauthorizing Membership in the 4M Fund.

8. Reports:

- a. **Engineer:** Pederson Drive Improvement Bid Results – Seven bids were received for the project. The low bid was **\$646,152.72** and the high bid was **\$729,650.91**. Low Bid was submitted by Park Construction Company (Minneapolis).

Action Requested is to Adopt Resolution 2016-13 - Resolution Receiving Bids and Awarding Contract for Improvement.

b. **Attorney:**

c. **Staff:**

Economic Development: Staff has received a high bid of **\$18,075** to lease out The 183 Acres in Isanti County. There are two requests:

- 1) Motion to accept bids as received.
- 2) Adopt Resolution 2016-14 Entering into a One Year Lease with a Clause that Allows the Lease Term to Meet the Needs of the City. (Draft lease will be available at the meeting).

Fire:

Public Works:

Liquor Store:

Police:

City Administrator:

11. **Old Business:**

12. **New Business:**

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

April 4, 2016

1. **Call to Order:** The regular City Council meeting was called to order by Mayor Steve Kane at 6:00 pm.
2. **Roll Call:** Present were Mayor Steve Kane, Council members Richard Orpen, Rich Skordahl, Chris McClish and Tim Brown. Also present were City Engineer Jared Voge (Bolton & Menk, Inc.), City Attorney Scott Lepak (Barna, Guzy & Steffen), Public Works Director Paul Teicher, Police Chief Jeff Harapat, Fire Chief Matt Kohout, City Finance Director Darcy Mulvihill, Community Development Director Kate Thunstrom, City Administrator Joe Kohlmann, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY BROWN SECOND McCLISH TO ADOPT THE APRIL 4, 2016 CITY COUNCIL AGENDA. Motion carried 5-0.
4. **Consent Agenda:** MOTION BY McCLISH SECOND ORPEN TO APPROVE THE APRIL 4, 2016, CITY COUNCIL CONSENT AGENDA A-F AS FOLLOWS:
 - a. City Council Minutes – March 21, 2016
 - b. Accept the Resignation of Police Records/Public Works Clerk Britny Schmitz
 - c. St. Francis Lions 3.2 Permit for Pioneer Days June 3-5 in Community Park and St. Francis Fire Station
 - d. St. Francis Physical Therapy 3rd Annual 5k Walk/Run October 15
 - e. Accept the \$2,000 donation from Blaine's Blazin 4th Inc. for Pioneer Days
 - f. Payment of Claims \$ 166,413.55 (Check # 70483-70539)
5. **Meeting Open to the Public:** Robert Bauer, 23826 Kerry Street coming to you as the Vice President of the St. Francis Relief Association. We are asking the council to consider increasing the benefit from \$2,100 to \$3,100 per year of service; enroll into PERA and be vested after five years, plus request a \$500 annual contribution from the city, per fire fighter.

Steve Feldman 22766 Poppy Street, engineer asked for a change order tonight for on the Bridge Street project. Who is going to pay for that? In regards to the change of meetings dates how will be people be notified if and what is the reason for the change of the meeting date. If it is only the intention to cancel the second meeting in December just change the ordinance to make that change.
6. **Petitions, Requests, Applications:**
7. **Ordinances & Resolution:**

a. **Ordinance 218, Second Series: Amending City Code Chapter 2 Section 2 Entitled “Council Meeting-Time and Place (Second Reading):** Lepak said may I take this one. This change came from the Charter Commission. This amendment gives the City Council the authority to cancel a meeting if it deems necessary. Two different instances is it tough get a quorum for the second meeting in December and the meeting around the fourth of July. The council would meet regularly for the other meetings. If a change is needed a it would be done by resolution. Currently if you want to change a meeting date it had to be done by ordinance, with two readings and not in effect until thirty days after publication. Brown said this would stream line the process. Lepak stated yes, again stated an ordinance would need two readings and be publish. Brown stated this was spear headed by the Charter Commission. Lepak said yes, it was initiated by the Charter Commission. Orpen asked do other cities do this by ordinance. Lepak stated Champlin is a statutory city and can do it by resolution. Is there a way to put more restrictions that residents are not taken by surprise. We will deal with the regular holidays. The two holidays that are primary holidays of concern are the fourth of July and the second meeting in December. Orpen said I think Steve (Feldman) made some good points on notification to the residents. Could we make it that it has to be done three meetings in advance? Skordahl said he would be comfortable to have them posted as we are doing now. People are paying attention to the website. **MOTION BY SKORDAHL SECOND BROWN TO APPROVE THE SECOND READING OF ORDINANCE 218, SECOND SERIES AMENDING CITY CODE CHAPTER 2, SECTION 2 ENTITLED “COUNCIL MEETING-TIME AND PLACE.** Roll Call: Ayes: Brown, McClish, Skordahl, and Kane Nays: Orpen. Motion carried 4-1.

8. **Reports of Consultants & Staff Members:**

a. **Engineer: Bridge Street Utility Improvements:** Voge stated city staff has identified water system maintenance needs along the Bridge Street corridor. Anoka County obtained federal funds for improvement to Bridge Street and started last fall with their contractor. However, city utilities existing outside of the project limits could not be included in the Anoka County project. Council did authorize a separate City project that began by the city’s contractor last fall. While directionally drilling force main beneath an existing watermain, watermain fittings failed. The failure resulted in a significant leak that was repaired by the contractor. While repairing the failure, it was noted that the construction methods utilized during the original installation do not meet today’s standards. Staff conducted additional investigations and recommend that existing valves, hydrants, and appurtenances be replaced to meet existing standards as part of the project during 2016 before the new pavement is put in place. Since excavation will be completed near the intersection of Poppy Street and Bridge Street and Poppy Street is being considered for reconstruction in 2017, it is recommended that a section of the watermain be replaced and extended south, outside of the Bridge Street project limits. Replacement during the project will reduce the risk of the water system failing after the new roadway has been constructed. Kane asked if this could have been found when we went out for the original bids. It is a little disturbing. Orpen asked didn’t we have someone televise this. Voge said that was for the sanitary sewer. You really can’t televise to see how the fitting are. Orpen asked how many do we have to replace. Orpen asked if this is part of old bond or a new bond issue. Voge said that would be part of the new bond issue. This section of waterline was put in, in the 70’s and they tried to do it the cheapest way.

Skordahl asked do we put this out for bid. Voge said this is not a change order. We have talked to some contractors to get an estimate and the tough situation with this project is the water and sewer areas are open at the same time. Brown asked if we just band aid it now and we have problem in a couple years what would be a guess cost. Voge said significantly more, could be 1 to 2 times as expensive. Voge stated during the design process, maintenance records were reviewed and no deficiencies were noted with the water system and as a result, improvements associated with the water system were not included in the initial project documents. The financing will be part of the bond proceeding. General consensus of the city council was to move forward due to the cost in the future.

b. Attorney:

c. Staff:

Finance:

Fire:

Public Works:

Liquor Store:

Police:

City Administrator: Fire Relief Association: Kohlmann stated staff is bringing back this item at the council's request from December 2015. The St. Francis Fire Relief Association is requesting an increase per year benefit from \$2,100 to \$3,100; to join PERA which would trigger an earlier vested time frame into PERA and a municipal contribution of \$500 per fire fighter per year. A cost analysis was provided for the council for their consideration. Fire Fighter Robert Bauer stated if it falls to 90% vested the city has ten years to pay it back. That is what was stated in the presentation from Nyle Zikmund. Kohlmann stated he believes it is 100%. McClish asked if we have to act on it tonight. The council said the 90% versus the 100% was new to the council. Motion by Orpen to recommend waiting to give the firefighters a fair assessment. Bauer said it would have been nice to be included in your workshop when this was discussed. A PERA representative could have come in to answer your questions. Bauer stated we asked for a workshop with you. Kohlmann said these numbers came from PERA. Firefighters in the audience asked why didn't we get the numbers. Kohlmann said a representative from the fire department was given the information. Kane stated we will be two short at the next meeting. Fire Fighter Renee Greigo asked why does it keep being put off. Kane said we want to take care of this but want the facts first. Skordahl said it is being put off only because we need to get a clarification on the 90% versus the 100%. Brown said it has been six months but we have to look at the whole picture of the city. Bauer said the fund is over 100% vested why can't you move on. Brown said the economy could go bad and the city council is responsible for any shortage. Audience member said there is no support for the fire department like there is for the police department. Fire Fighter Faanes said they are not in the business for you to lose money. Orpen withdrew his motion. **MOTION BY SKORDAHL SECOND BROWN TO FINISH THIS DISCUSSION BY THE END OF MAY AFTER ALL THE FACT FINDING IS COMPLETE.** Brown asked what about the first meeting in May? **SKORDAHL SECOND BROWN TO AMEND THE MOTION BRINGING THIS BACK THE FIRST MEETING IN MAY.** Motion carried 5-0.

9. **Reports from Council Members:**

10. **Report from Mayor:** Kane stated just a reminder that April 30 is recycling day from 8 am to 2 pm.
11. **Old Business:**
12. **New Business:**
13. **Adjournment:** Mayor Kane adjourned the City Council meeting at 6:45 pm.

Barb Held, City Clerk

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

SPECIAL CITY COUNCIL MINUTES

April 5, 2016

1. **Call to Order:** The Special City Council meeting was called to order by Mayor Steve Kane at 5:00 pm.
2. **Roll Call:** Present were Mayor Steve Kane, Council members Richard Orpen, Rich Skordahl, Chris McClish and Tim Brown. Also present were City Attorney Scott Lepak (Barna, Guzy & Steffen) and City Administrator Joe Kohlmann.
3. **Police Chief Interviews:** The purpose of the meeting was to interview two candidates for police chief. Sgt. Todd Schwieger interviewed at 5:00 p.m. and left the meeting at 5:25 p.m. Sgt. Jake Rehling interviewed at 5:30 p.m. and left the meeting at 6:05. Council asked uniform questions of each candidate. Each candidate answered the questions and presented on their experience, qualifications and perspectives. Candidates were given the opportunity to ask council their own questions.

Discussion ensued beginning at 6:05 p.m.

Council consensus was that both candidates were good choices to consider as the St. Francis police chief. The discussion focused on which candidate should be selected. Due to the close nature of the consideration of the two candidates, the consensus of the Council was to direct both candidates to a leadership assessment. Said leadership assessments are to be coordinated by the City Administrator with results submitted to the individual council members.

A special meeting was called for April 20, 2016 beginning at 6:00 p.m. at the St. Francis City Hall to consider the results of the leadership assessment and appointment of St. Francis Police Chief.

Meeting adjourned at 6:45 p.m.

Submitted by,

Scott Lepak

Dear Chief Kohout;

This email is my official resignation letter from the Saint Francis Fire Department. Many things have changed at my full time career that will not allow me to attend the Anoka County Fire Academy. We are having a retirement from our agency which means we are in the process of hiring two new police officers. I am going to be very involved in putting together the training manuals and Field Training Process for the new Officers. Several of my SWAT training days have been changed to different days which are in conflict with the Fire Academy as well. I am now also preparing myself for a Sergeants exam which is going to require a lot of time and attention.

With that being said since I will not be able to complete Fire Fighter 1, 2 and Hazmat training, I am resigning as a probationary Fire Fighter. I do not think it is fair to you or the City if I am not able to give the time and attention the community deserves. I would like to thank you for the opportunity to join your department and the professionalism you showed to myself and all the probation members who joined the same time I did. In my very short time with your department I was able to gain a good understanding as to what it takes to be a fire fighter. You are very knowledgeable in your field and from one trainer to another it was a pleasure to learn from you. I am sorry I was not able to meet the time commitment to complete school and stay on as a member of your team.

Sincerely

Officer Tom Gagnon

Robert Polgreen
20885 Engen Blvd NW
Nowthen, MN 55330

April 12, 2016

Andy Schreder
City of St Francis
23340 Cree St.
St Francis, MN 55070

Andy,

It had been a great pleasure working for you as a seasonal septic inspector. I have learned a great deal from the contractors on the jobs, as well as about the municipal inspections process from you and Phil. More valuable has been the opportunity to watch and communicate with both of you on professional and personal levels. Your positive, fair comprehensive attitudes towards work and craft have been quite instructional, especially your constant concern with doing the right thing for all parties involved in a building project.

Unfortunately, my work with Steinbrecher Companies has overwhelmed my schedule. The private residential inspection and design demand is large and growing, leaving no time to continue municipal inspections. So I will need to give up the seasonal municipal inspection job, hopefully without damaging professional and personal relationships that I value.

I will be available to help with resources and information as might be needed, or the occasional special project, especially in the wintertime. If you have any such need, please call on me.

Sincerely,



Robert Polgreen



BOLTON & MENK, INC.[®]

Consulting Engineers & Surveyors

7533 Sunwood Drive NW • Ramsey, MN 55303
Phone (763) 433-2851 • Fax (763) 427-0833
www.bolton-menk.com

March 30, 2016

City of St. Francis
Attn: Joe Kohlmann
City Administrator
23340 Cree St. NW
St. Francis, MN 55070-9390

RE: Pay Request No. 9
Wastewater Treatment Improvements
St. Francis, Minnesota
BMI Project No.: R21.109015

Dear Mr. Kohlmann:

Please find enclosed three copies of Pay Request No. 9 for the above referenced project. This pay request is primarily for concrete, site piping, biosolids removal and precast building materials. The requested and certified amount is \$1,228,580.00

If you have any questions do not hesitate to call me at 612-840-6068.

Sincerely,

BOLTON & MENK, INC.

Paul Saffert, P. E.
Project Manager

PS/jo

cc: Paul Teicher, City of St. Francis

Enclosures (3 copies, signed Pay Request No. 9)

APPLICATION AND CERTIFICATE FOR PAYMENT

O:\Gregg\Current Jobs\St. Francis, MN\Pay Estimates\Pay Estimate #9.Xls\SjSummary Page

TO OWNER: City of St. Francis
4058 St. Francis Blvd. NW
St. Francis, MN 55070

PROJECT: Wastewater Treatment Facility Improvements APPLICATION NO.: 9
PERIOD TO: 2/26/16 TO 3/25/16
PROJECT NO.: R21-109015
SUBSTANTIAL CONTRACT DATE: 03/20/17
FINAL CONTRACT DATE: 05/19/17

CONTRACTOR: Gridor Constr., Inc.
3990 27th Street SE
Buffalo, MN 55313

ENGINEER: Bolton & Menk, Inc.
7533 Sunwood Drive N.W.
Ramsey, MN 55303

CONTACT: Gregg Schreiner

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1.	ORIGINAL CONTRACT SUM.....	\$21,832,300.00	
2.	Net change by Change Orders.....	\$0.00	
3.	CONTRACT SUM TO DATE (Line 1 + Line 2).....	\$21,832,300.00	
4.	TOTAL COMPLETED & STORED TO DATE.....	\$10,535,015.00	
5.	RETAINAGE: Securities in Lieu of Retainage		
	A. 0% of Completed to Date	\$0.00	
	B. 0% of Stored Materials	\$0.00	
	Total Retainage	\$0.00	
6.	TOTAL EARNED LESS RETAINAGE.....	\$10,535,015.00	
	(Line 4 less Line 5 Total)		
7.	LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$9,306,435.00	
	(Line 6 from prior payment)		
8.	CURRENT PAYMENT DUE.....	\$1,228,580.00	
9.	BALANCE TO FINISH, INCLUDING RETAINAGE.....	\$11,297,285.00	
	(Line 3 less Line 6)		

CHANGE ORDER SUMMARY

Total changes approved in previous months by Owner: CO\$

Total approved this month:

ADDITIONS	\$0.00	DEDUCTIONS	\$0.00
TOTALS:	\$0.00	TOTALS:	\$0.00

NET CHANGES by Change Order:

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: 
State of Minnesota
Subscribed and sworn to before me this 28th day of March, 2016

Notary Public:



1/31/2020
Commission Expiration

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the quality of the Work in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$1,228,580.00
ENGINEER: Bolton & Menk, Inc.

By:  Date: 3/30/16

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Item No.	Description of Work	C Scheduled Value	D Work Completed		E This Period	F Material Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Percent					
Division 1									
1000.000	Mobilization Insurance & Bonds	\$360,000	\$360,000			\$0	\$360,000	100.0%	\$0
1020.001	General Construction - Allowance	\$250,000	\$15,000	1%	\$3,000	\$30,205	\$48,205	19.3%	\$201,795
1020.002	Utility Service - Allowance	\$25,000				\$0	\$0	0.0%	\$25,000
1020.003	Building Permit - Allowance	\$150,000	\$16,162			\$0	\$16,162	10.8%	\$133,838
Subtotal for	Division 1	\$785,000	\$331,162		\$3,000	\$30,205	\$424,367	54.1%	\$360,633
		check \$424,367							
Division 2									
2020.000	Biosolids Site Reclamation	\$550,000	\$92,500	15.00%	\$92,500	\$0	\$165,000	30.0%	\$385,000
2060.000	Demolition of Existing Wastewater Treatment Facilities	\$40,000				\$0	\$0	0.0%	\$40,000
2100.000	Site Preparation	\$50,000	\$50,000			\$0	\$50,000	100.0%	\$0
2110.000	Column Foundation Systems - Allowance	\$2,450,000	\$1,965,000			\$0	\$1,965,000	80.2%	\$485,000
2120.000	Rammed Aggregate Pier Soils Reinforcement - Allowance					\$0	\$0	0.0%	\$0
2210.000	Finish Grading	\$30,000				\$0	\$0	0.0%	\$30,000
2220.000	Excavating & Backfill	\$1,100,000	\$775,000	9.50%	\$104,500	\$0	\$879,500	80.0%	\$220,500
2221.000	Removing Pavement & Miscellaneous Structures	\$20,000				\$0	\$0	0.0%	\$20,000
2330.000	Excavation & Embankment - Roadway & Pavement	\$30,000				\$0	\$0	0.0%	\$30,000
2370.000	Storm Water Pollution Prevention Plan (SWPPP)	\$30,000	\$25,000			\$0	\$25,000	83.3%	\$5,000
2550.000	Site Utilities	\$1,000,000	\$115,000	5.00%	\$50,000	\$461,091	\$626,091	62.6%	\$373,909
2600.000	Roads, Walks & Curbs	\$160,000				\$0	\$0	0.0%	\$160,000
2813.000	Design Build Irrigation System - Allowance	\$150,000				\$0	\$0	0.0%	\$150,000
2830.000	Chain Link Fence & Gates	\$15,000				\$0	\$0	0.0%	\$15,000
2835.000	Modular Block Retaining Wall	\$10,000				\$0	\$0	0.0%	\$10,000
2920.000	Soil Preparation, Seeding & Sodding	\$40,000				\$0	\$0	0.0%	\$40,000
2921.000	Prairie Restoration	\$10,000				\$0	\$0	0.0%	\$10,000
Subtotal for	Division 2	\$5,675,000	\$3,072,500.00		\$237,000	\$461,091	\$3,710,591	65.38%	\$1,964,409
		check \$3,710,591							
Division 3									
3200.000	Concrete Reinforcement - 760 ton	\$1,520,000	\$636,000	8.10%	\$123,120	\$28,332	\$987,462	65.0%	\$532,538
3300.000	Cast in Place Concrete - 8600 cy	\$3,440,000	\$1,922,000	8.10%	\$278,640	\$0	\$2,200,640	64.0%	\$1,239,360
3400.000	Precast/ Prestressed Concrete - Tees/ Plank/ Wall/Panels	\$1,630,000	\$50,000			\$1,030,530	\$1,052,530	64.6%	\$577,470
Subtotal for	Division 3	\$6,590,000	\$2,808,000.00		\$401,760	\$1,030,862	\$4,240,622	64.35%	\$2,349,378
		check \$4,240,622							

Item No.	B Description of Work	C Scheduled Value	D From Previous Application		E Work Completed This Period		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			Percent	Amount	Percent	Amount				
Division 4										
4810.000	Unit Masonry Assemblies	\$0					\$0	\$0	0.0%	\$0
Subtotal for	Division 4	\$0	\$0.00				\$0	\$0	0.00%	\$0
check \$0										
Division 5										
5100.000	Structural Metal	\$30,000	\$15,000	33.33%	\$10,000		\$0	\$25,000	83.3%	\$5,000
5500.000	Miscellaneous Metal Work	\$140,000	\$15,000	3.57%	\$5,000		\$70,634	\$90,634	64.7%	\$49,366
5520.000	Handrails & Railings	\$50,000	\$20,000				\$0	\$20,000	40.0%	\$30,000
5521.000	Roof Hatches	\$6,000					\$5,140	\$5,140	85.7%	\$660
Subtotal for	Division 5	\$226,000	\$50,000.00		\$15,000		\$75,774	\$140,774	62.26%	\$85,226
check \$140,774										
Division 6										
6100.000	Rough Carpentry	\$10,000					\$0	\$0	0.0%	\$10,000
6200.000	Finish Carpentry	\$1,000					\$0	\$0	0.0%	\$1,000
6400.000	Interior Architectural Woodwork	\$1,000					\$0	\$0	0.0%	\$1,000
6410.000	Solids Surface Sills & Thresholds	\$3,000					\$0	\$0	0.0%	\$3,000
Subtotal for	Division 6	\$15,000	\$0.00		\$0		\$0	\$0	0.00%	\$15,000
check \$0										
Division 7										
7150.000	Dampproofing	\$5,000				60.00%	\$3,000	\$3,000	60.0%	\$2,000
7190.000	Vapor Barrier	\$5,000					\$0	\$0	0.0%	\$5,000
7210.000	Building Insulation	\$20,000				25.00%	\$5,000	\$5,000	25.0%	\$15,000
7535.000	Fully Adhered Membrane Roof System	\$170,000					\$0	\$0	0.0%	\$170,000
7600.000	Flashing & Sheet Metal Work	\$30,000					\$0	\$0	0.0%	\$30,000
7900.000	Caulking & Sealants	\$20,000					\$0	\$0	0.0%	\$20,000
Subtotal for	Division 7	\$250,000	\$0.00		\$8,000		\$0	\$8,000	3.20%	\$242,000
check \$8,000										
Division 8										
8110.000	Doors & Frames	\$50,000					\$0	\$0	0.0%	\$50,000
8360.000	Upward Acting Sectional Doors	\$15,000					\$0	\$0	0.0%	\$15,000
8700.000	Hardware	\$30,000					\$0	\$0	0.0%	\$30,000
8800.000	Glass & Glazing	\$6,000					\$0	\$0	0.0%	\$6,000
Subtotal for	Division 8	\$101,000	\$0.00		\$0		\$0	\$0	0.00%	\$101,000
check \$0										

Item No.	B Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period	Percent	Amount				
Division 9										
9111.000	Non-Load Bearing Steel Framing	\$15,000					\$0	\$0	0.0%	\$15,000
9250.000	Gypsum Drywall	\$25,000					\$0	\$0	0.0%	\$25,000
9310.000	Ceramic Tile	\$8,000					\$0	\$0	0.0%	\$8,000
9500.000	Acoustical Ceiling System	\$6,000					\$0	\$0	0.0%	\$6,000
9900.000	Wastewater Treatment Facility Painting	\$360,000			4.00%		\$0	\$14,000	4.0%	\$336,000
9930.000	Concrete Staining	\$15,000					\$0	\$0	0.0%	\$15,000
Subtotal for	Division 9	\$419,000	\$0.00				\$0	\$14,000	3.34%	\$405,000
							Check	\$14,000		
Division 10										
10110.000	Marker Board	\$1,000					\$0	\$0	0.0%	\$1,000
10155.000	Toilet Compartment	\$2,300					\$0	\$0	0.0%	\$2,300
10260.000	Safety Devices	\$4,000					\$0	\$0	0.0%	\$4,000
10260.000	Well Surface Protection	\$1,000					\$0	\$0	0.0%	\$1,000
10400.000	Identifying Devices	\$6,000					\$0	\$0	0.0%	\$6,000
10900.000	Toilet Accessories	\$2,000					\$0	\$0	0.0%	\$2,000
Subtotal for	Division 10	\$16,300	\$0.00				\$0	\$0	0.00%	\$16,300
							Check	\$0		

Item No.	B Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period	Percent	Amount				
Division 11 & 12										
11214.000	Vertical Turbine Pumps	\$160,000					\$0	\$0	0.0%	\$160,000
11245.000	Polymer Mix/ Feed System - Allowance	\$235,000					\$0	\$0	0.0%	\$235,000
11246.000	Carbon Feed System - Allowance						\$0	\$0	0.0%	\$0
11248.000	Ferric Chloride Feed System - Allowance						\$0	\$0	0.0%	\$0
11265.000	Ultraviolet Disinfection - Allowance	\$635,000					\$0	\$0	0.0%	\$635,000
11280.000	Hydraulic Gates	\$30,000		100.00%		\$30,000	\$0	\$30,000	100.0%	\$0
11310.000	Centrifugal Wastewater Pumps	\$120,000	\$110,000				\$0	\$110,000	91.7%	\$10,000
11311.000	Submersible Centrifugal Pumps	\$110,000					\$3,284	\$3,284	3.0%	\$106,716
11312.000	Recessed Impeller Vortex Pump	\$25,000					\$21,792	\$21,792	87.2%	\$3,208
11318.000	Screw Impeller Centrifugal Pumps	\$25,000	\$24,000				\$0	\$24,000	96.0%	\$1,000
11320.000	Grit Removal System	\$54,000					\$37,406	\$37,406	69.3%	\$16,594
11321.000	Grit Separation System	\$35,000					\$20,000	\$20,000	57.1%	\$15,000
11335.000	Fine Screen	\$90,000					\$78,469	\$78,469	87.2%	\$11,531
11345.000	Chlorination/ Dechlorination Equipment - Allowance						\$0	\$0	0.0%	\$0
11351.000	Clarifier Equipment - Suction Type Clarifier	\$200,000		87.50%		\$175,000	\$17,535	\$192,535	96.3%	\$7,465
11373.000	Blower System (PD w/ Enclosure)	\$290,000					\$0	\$0	0.0%	\$290,000
11374.000	Fine Pore Membrane Aeration Equipment	\$85,000					\$50,000	\$50,000	58.8%	\$35,000
11385.000	Coarse Bubble Aeration System	\$85,000					\$45,000	\$45,000	52.9%	\$40,000
11386.000	Rapid Mixers	\$13,000					\$0	\$0	0.0%	\$13,000
11387.000	Submersible Mixers	\$55,000					\$0	\$0	0.0%	\$55,000
11600.001	Laboratory Equipment	\$46,000					\$0	\$0	0.0%	\$46,000
11600.002	Laboratory Equipment - Allowance	\$25,000					\$0	\$0	0.0%	\$25,000
11630.000	Automatic Sampler	\$39,000					\$0	\$0	0.0%	\$39,000
12300.000	Furnishings - Allowance	\$25,000					\$0	\$0	0.0%	\$25,000
12346.000	Casework	\$30,000					\$0	\$0	0.0%	\$30,000
Subtotal for	Division 11 & 12	\$2,412,000	\$134,000.00			\$205,000	\$273,486	\$612,486	25.39%	\$1,799,514
check										
Division 13										
13125.000	Circular Tank Covers	\$290,000					\$0	\$0	0.0%	\$290,000
13211.000	Water Storage Tank Disinfection	\$1,000					\$0	\$0	0.0%	\$1,000
13222.000	Filter Underdrain System	\$90,000					\$0	\$0	0.0%	\$90,000
13225.000	Filter Media & Gravel	\$30,000					\$0	\$0	0.0%	\$30,000
13228.000	Filter Wastewater Troughs	\$30,000					\$0	\$0	0.0%	\$30,000
13852.000	Grating	\$30,000					\$0	\$0	0.0%	\$30,000
Subtotal for	Division 13	\$471,000	\$0.00			\$0	\$0	\$0	0.00%	\$471,000
check										
Subtotal for										
Division 11 & 12										
Division 13										
check										
Subtotal for										
\$0										
check										
\$0										

Item No.	B Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period	Percent	Amount				
Division 14										
14300.000	Hoisting Equipment	\$12,000					\$0	\$0	0.0%	\$12,000
14620.000	Portable Hoist	\$4,000					\$0	\$0	0.0%	\$4,000
Subtotal for Division 14		\$16,000	\$0.00				\$0	\$0	0.00%	\$16,000
check										
Division 15										
15050.000	Industrial Hose & Fittings	\$6,000					\$0	\$0	0.0%	\$6,000
15060.000	Process Pipe & Pipe Fittings	\$655,000	\$160,000		7.02%	\$60,000	\$373,194	\$593,194	69.4%	\$261,806
15100.000	Valves	\$400,000			18.75%	\$75,000	\$289,180	\$364,180	91.0%	\$35,820
15101.000	Electrical Valve Actuators						\$0	\$0	0.0%	\$0
15102.000	Pneumatic Valve Actuators						\$0	\$0	0.0%	\$0
15130.000	Gauges	\$20,000					\$0	\$0	0.0%	\$20,000
15140.000	Supports & Anchors	\$90,000			5.66%	\$5,000	\$3,723	\$8,723	9.7%	\$81,277
15250.000	Mechanical Insulation	\$40,000					\$0	\$0	0.0%	\$40,000
15400.000	Plumbing	\$440,000	\$120,600		5.68%	\$25,000	\$15,000	\$160,600	36.5%	\$279,400
15500.000	Heating/ Ventilating & Air Conditioning	\$530,000	\$3,700				\$69,663	\$73,363	13.8%	\$456,637
15510.000	Hydronic Heating Systems	\$300,000					\$0	\$0	0.0%	\$300,000
15950.000	HVAC Controls	\$50,000					\$0	\$0	0.0%	\$50,000
15990.000	TAB	\$5,000					\$0	\$0	0.0%	\$5,000
Subtotal for Division 15		\$2,735,000	\$284,300.00			\$165,000	\$750,760	\$1,200,060	43.86%	\$1,535,940
check										
Division 16										
16010.000	Electrical General Provisions	\$50,000	\$27,000				\$0	\$27,000	54.0%	\$23,000
16100.000	Basic Materials & Methods	\$220,000	\$21,800		1.36%	\$3,000	\$0	\$24,800	11.3%	\$195,200
16200.000	Power Generation System	\$200,000					\$0	\$0	0.0%	\$200,000
16400.000	Electrical Distribution	\$250,000	\$1,000				\$0	\$1,000	0.4%	\$249,000
16500.000	Lighting	\$80,000	\$0,600				\$70,715	\$71,315	89.1%	\$8,685
16700.000	Special Systems	\$20,000					\$0	\$0	0.0%	\$20,000
16900.000	Starters & Motor Control	\$250,000					\$0	\$0	0.0%	\$250,000
16950.001	Instrumentation & Control	\$1,000,000					\$60,000	\$60,000	6.0%	\$940,000
16950.002	Computer - Allowance	\$50,000					\$0	\$0	0.0%	\$50,000
Subtotal for Division 16		\$2,120,000	\$50,400.00			\$5,000	\$130,715	\$184,115	8.66%	\$1,935,885
check										
Grand Total		\$21,832,300	\$6,730,362			\$1,051,760	\$2,752,893	\$10,535,015	48.25%	\$11,297,285

W.T.F.I. - St. Francis, MN
Stored Materials & Equipment Summary



Golder Constr., Inc.
3990 27th Street SE
Buffalo, MN 55213

Pay Rec. No. 9
Period Ending: 3/25/2016

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
	Grand Totals	\$21,832,300								
1000.000	Mobilization Insurance & Bonds	\$80,000								\$30,205
1020.001	General Construction - Allowance	\$250,000		\$30,205	HD Supply/Walworths	\$30,205				
1020.002	Utility Services - Allowance	\$25,000								
1020.003	Building Permit - Allowance	\$150,000								
Subtotal for Division 1		\$785,000	\$0	\$30,205		\$30,205	\$0	\$0	\$0	\$30,205

Division 2	Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
	2020.000	Biosolids Site Reclamation	\$550,000								
	2050.000	Demolition of Existing Wastewater Treatment Facilities	\$40,000								
	2100.000	Site Preparation	\$50,000								
	2110.000	Column Foundation Systems - Allowance	\$2,450,000	\$159,030			\$159,030			\$159,030	
	2120.000	Rammed Aggregate Pier Soils Reinforcement - Allowance	\$30,000								
	2210.000	Finish Grading	\$1,100,000								
	2220.000	Excavating & Backfill	\$20,000								
	2221.000	Removing Pavement & Miscellaneous Structures	\$30,000								
	2330.000	Excavation & Embankment - Roadway & Pavement	\$30,000								
	2370.000	Silt/Water Pollution Prevention Plan (SWPPP)	\$1,000,000	\$549,091			\$549,091			\$549,091	\$461,091
	2550.000	Roads, Walks & Curbs	\$150,000								
	2813.000	Design Build Irrigation System - Allowance	\$150,000								
	2830.000	Chain Link Fence & Gates	\$15,000								
	2835.000	Modular Block Retaining Wall	\$10,000								
	2920.000	Soil Preparation, Seeding & Sodding	\$40,000								
	2921.000	Prairie Restoration	\$10,000								
Subtotal for Division 2		\$5,675,000	\$707,121	\$0		\$216,030	\$707,121	\$30,000	\$246,030	\$461,091	

Division 3	Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
	3200.000	Concrete Reinforcement - 760 ton	\$1,520,000	\$574,332	\$65,915	Rebar/bs	\$640,247	\$546,000	\$65,915	\$611,915	\$28,332
	3300.000	Cast in Place Concrete - 8600 cy	\$3,440,000								
	3400.000	Precast/Prestressed Concrete - Tees/Plank/Wall Panels	\$1,630,000	\$675,623	\$373,904	Walls/Concrete	\$1,049,527	\$46,997	\$46,997	\$1,096,524	\$1,002,630
Subtotal for Division 3		\$6,590,000	\$1,249,955	\$439,919		\$1,689,774	\$592,997	\$65,915	\$658,912	\$1,030,862	

Division 4	Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
	4810.000	Unit Masonry Assemblies	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Subtotal for Division 4		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Division 5	Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
	5100.000	Structural Metal	\$30,000								
	5500.000	Miscellaneous Metal Work	\$140,000	\$70,634			\$70,634			\$70,634	\$70,634
	5520.000	Handrails & Railings	\$50,000	\$19,828			\$19,828			\$19,828	\$19,828
	5521.000	Roof Hatches	\$6,000	\$5,140			\$5,140			\$5,140	\$5,140
Subtotal for Division 5		\$226,000	\$95,602	\$0		\$19,828	\$95,602	\$0	\$19,828	\$75,774	

Division 6	Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
	6100.000	Rough Carpentry	\$10,000								
	6200.000	Finish Carpentry	\$1,000								
	6400.000	Interior Architectural Woodwork	\$1,000								
	6410.000	Soffit Surfaces Sills & Thresholds	\$3,000								
Subtotal for Division 6		\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

W.T.F.I. - St. Francis, MN
Stored Materials & Equipment Summary



Gider Constr., Inc.
 3995 27th Street SE
 Buffalo, MN 55913

Pay Req. No. 9
 Performed Ending: 3/25/2016

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
Division 7									
7150.000	Dampproofing	\$5,000							
7160.000	Vapor Barrier	\$5,000							
7210.000	Building Insulation	\$20,000							
7355.000	Fully Adherent Membrane Roof System	\$170,000							
7600.000	Flashing & Sheet Metal Work	\$30,000							
7900.000	Caulking & Sealants	\$20,000							
	Subtotal for Division 7	\$250,000	\$0	\$0		\$0	\$0	\$0	\$0
Division 8									
8110.000	Doors & Frames	\$50,000							
8360.000	Upward Acting Sectional Doors	\$15,000							
8700.000	Hardware	\$30,000							
8800.000	Glass & Glazing	\$5,000							
	Subtotal for Division 8	\$100,000	\$0	\$0		\$0	\$0	\$0	\$0
Division 9									
9111.000	Non-Load Bearing Steel Framing	\$15,000							
9250.000	Gypsum Drywall	\$25,000							
9310.000	Ceramic Tile	\$9,000							
9500.000	Acoustical Ceiling System	\$6,000							
9900.000	Wastewater Treatment Facility Painting	\$350,000							
9930.000	Concrete Staining	\$15,000							
	Subtotal for Division 9	\$419,000	\$0	\$0		\$0	\$0	\$0	\$0
Division 10									
1010.000	Marker Board	\$1,000							
1015.000	Toilet Compartment	\$2,300							
1025.000	Safety Devices	\$4,000							
1026.000	Wall Surface Protection	\$1,000							
1040.000	Identifying Devices	\$6,000							
1080.000	Toilet Accessories	\$2,000							
	Subtotal for Division 10	\$16,300	\$0	\$0		\$0	\$0	\$0	\$0
Division 11 & 12									
1124.000	Vertical Turbine Pumps	\$160,000							
1125.000	Polymer Mix Feed System - Allowance	\$235,000							
1126.000	Carbon Feed System - Allowance								
1128.000	Ferric Chloride Feed System - Allowance	\$635,000							
1129.000	UltraViolet Disinfection - Allowance								
1129.000	Hydraulic Gates	\$30,000	\$21,457			\$21,457	\$21,457	\$21,457	
1130.000	Centrifugal Wastewater Pumps	\$120,000							
1131.000	Submersible Centrifugal Pumps	\$110,000	\$3,284			\$3,284	\$3,284	\$3,284	
1132.000	Recessed Impeller Vertical Pump	\$25,000	\$21,792			\$21,792	\$21,792	\$21,792	
1138.000	Screw Impeller Centrifugal Pumps	\$25,000							
1132.000	Grit Removal System	\$54,000	\$37,406			\$37,406	\$37,406	\$37,406	
1132.000	Grit Separation System	\$35,000	\$20,000			\$20,000	\$20,000	\$20,000	
1135.000	Fine Screen	\$90,000	\$78,469			\$78,469	\$78,469	\$78,469	
1134.000	Chlorinated Dichlorination Equipment - Allowance								
1135.000	Clarifier Equipment - Substation Type Clarifier	\$200,000	\$167,535			\$167,535	\$167,535	\$167,535	
1137.000	Blower System (P-D w/ Encasing)	\$290,000							
1137.000	Fine Pore Membrane Aeration Equipment	\$95,000	\$50,000			\$50,000	\$50,000	\$50,000	
1138.000	Coarse Bubble Aeration System	\$95,000	\$45,000			\$45,000	\$45,000	\$45,000	
1138.000	Rapid Mixers	\$13,000							
1138.000	Submersible Mixers	\$55,000							
11600.001	Laboratory Equipment	\$48,000							
11600.002	Laboratory Equipment - Allowance	\$25,000							
11630.000	Automatic Sampler	\$39,000							
12300.000	Furnishings - Allowance	\$25,000							
12346.000	Casework	\$30,000							
	Subtotal for Division 11 & 12	\$2,412,000	\$407,537	\$37,406		\$444,943	\$171,457	\$171,457	\$273,466

W.T.F.I. - St. Francis, MN
 Stored Materials & Equipment Summary



Golder Constr., Inc.
 3990 27th Street SE
 Buffalo, MN 55913

Pay Req. No. 9
 Period Ending: 3/25/2016

Pay Item No.	Pay Application / Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to date	Installed this month	Total Installed to date	Amount Remaining in Storage
Division 13										
13126.000	Circular Tank Covers	\$230,000								
13211.000	Water Storage Tank Disinfection	\$1,000								
13222.000	Filter Underdrain System	\$90,000								
13226.000	Filter Media & Gravel	\$30,000								
13228.000	Filter Washwater Troughs	\$30,000								
13852.000	Grating	\$30,000								
Subtotal for Division 13		\$471,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Division 14										
14900.000	Hoisting Equipment	\$12,000								
14920.000	Portable Hoist	\$4,000								
Subtotal for Division 14		\$16,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Division 15										
15050.000	Industrial Hose & Fittings	\$6,000								
15060.000	Process Pipe & Pipe Fittings	\$855,000	\$498,432	\$16,762	HD Supply Weldworks	\$515,194	\$112,000	\$30,000	\$142,000	\$373,194
15100.000	Valves	\$400,000	\$339,180			\$339,180	\$50,000	\$50,000	\$50,000	\$289,180
15101.000	Electrical Valve Actuators									
15102.000	Pneumatic Valve Actuators	\$20,000								
15130.000	Gauges	\$90,000	\$3,723			\$3,723				\$3,723
15140.000	Supports & Anchors	\$40,000								
15250.000	Mechanical Insulation	\$440,000	\$15,000			\$15,000				\$15,000
15400.000	Plumbing	\$530,000	\$69,663			\$69,663				\$69,663
15510.000	Heating/Ventilating & Air Conditioning	\$300,000								
15510.000	Hydronic Heating Systems	\$50,000								
15550.000	HVAC Controls	\$5,000								
15990.000	TAB	\$2,736,000	\$925,998	\$16,762		\$942,760	\$112,000	\$60,000	\$192,000	\$750,760
Subtotal for Division 15		\$2,736,000	\$925,998	\$16,762		\$942,760	\$112,000	\$60,000	\$192,000	\$750,760
Division 16										
16010.000	Electrical General Provisions	\$50,000								
16100.000	Basic Materials & Methods	\$720,000								
16200.000	Power Generation System	\$200,000								
16400.000	Electrical Distribution	\$250,000								
16500.000	Lighting	\$60,000	\$70,715			\$70,715				\$70,715
16700.000	Special Systems	\$20,000								
16900.000	Starters & Motor Control	\$250,000								
16950.001	Instrumentation & Control	\$1,000,000	\$50,000			\$50,000				\$50,000
16950.002	Computer - Allowance	\$50,000								
Subtotal for Division 16		\$2,720,000	\$56,000	\$0		\$56,000	\$0	\$0	\$0	\$130,715
Grand Totals										
		\$21,832,300	\$3,446,213	\$524,192		\$3,970,405	\$840,855	\$347,372	\$1,288,227	\$2,752,893

SUPPLY

WATERWORKS

INVOICE

1830 Craig Park Court
St. Louis, MO 63146

TAN EST. #9
TRM 1020.001

Invoice # F140432
Invoice Date 2/25/16
Account # 099717
Sales Rep BRIAN STENSLAND
Phone # 763-428-7473
Branch #243- St Michael, MN
Total Amount Due \$21,549.16

Remit To:
HD SUPPLY WATERWORKS, LTD.
PO BOX 28330
ST LOUIS, MO 63146

GRIDOR CONSTRUCTION (230) 000/0000
3990 27TH ST SE 00000
BUFFALO MN 55313-5045

Shipped To:
WWTP: 4020 St. Francis Blvd
(use 227th St NW entrance)
David 612-987-1113
St. Francis, MN

CUSTOMER JOB- 2015-09 St.Francis WWTF

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
2/17/16	2/19/16	SEE BELOW	St.Francis WWTF	2015-09		BEST WAY	F140432

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				

CUSTOMER PO#- 2015-09 ST.FRANCIS

HD SUPPLY WATERWORKS PO#-7461188

010852T	8 TJ CL52 DI PIPE C/L WITH TYTON GSKTS & STRAPS	927	927		21.70000	FT	20,115.90
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Approved [Signature]
For 15-09 1455
Date Paid _____
Check No _____

Freight Delivery Handling Restock Misc

Subtotal: 20,115.90
Other: .00
Tax: 1,433.26

Terms: NET 30

Ordered By: GREGG

Invoice Total: \$21,549.16

This transaction is governed by and subject to HD Supply Waterworks' standard terms and conditions, which are incorporated by reference and accepted.
To review these terms and conditions, please visit: www.waterworks.hdsupply.com/TandC.

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SUPPLY WATERWORKS

INVOICE

1830 Craig Park Court
St. Louis, MO 63146

PAY EST. # 9
HEX 1020.00

Invoice # F141164
Invoice Date 2/25/16
Account # 099717
Sales Rep BRIAN STENSLAND
Phone # 763-428-7473
Branch #243 St Michael, MN
Total Amount Due \$8,656.48

Remit To:
HD SUPPLY WATERWORKS, LTD.
PO BOX 28330
ST LOUIS, MO 63146

GRIDOR CONSTRUCTION (230) 000/0000
3990 27TH ST SE 00000
BUFFALO MN 55313-5045

Shipped To:
WWTP: 4020 St. Francis Blvd
(use 227th St NW entrance)
David 612-987-1113
St. Francis, MN

CUSTOMER JOB- 2015-09 St.Francis WWTF

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered 2/17/16 Date Shipped 2/24/16 Customer PO # SEE BELOW Job Name St.Francis WWTF Job # 2015-09 Bill of Lading Shipped Via BETR CARE-11908 Invoice# F141164

Product Code	Description	Quantity		Price	UM	Extended Price
		Ordered	Shipped			
CUSTOMER PO#- 2015-09 ST.FRANCIS						
21T089M	8 MJ 90 BEND USA CP DI C153	1	1	179.00000	EA	179.00
21T08S112T	8 MJ L/P SLEEVE USA CP DI C153	1	1	140.00000	EA	140.00
21T08T080M	8X8 MJ TEE USA CP DI C153	3	3	257.00000	EA	771.00
21T08R06S	8X6 SEMJ REDUCER USA CP C153	1	1	106.00000	EA	106.00
21T08T040M	8X4 MJ TEE USA CP DI C153	2	2	181.00000	EA	362.00
21T08T060M	8X6 MJ TEE USA CP DI C153	1	1	223.00000	EA	223.00
21T08C20T	8X2 MJ TAPT CAP T/C USA C153	1	1	108.00000	EA	108.00
21T08CT	8 MJ CAP T/C USA CP DI C153	1	1	78.00000	EA	78.00
59VBGA	"G" VALVE BOX ASSEMBLY DOM	3	3	295.00000	EA	885.00
590416GVADPT6B	VALVE BOX ADAPTER #6 BASE DOGDISH STYLE	3	3	61.15000	EA	183.45
59E72PC	7' ADJ VALVE EXT STEM 2PC	3	3	91.00000	EA	273.00
5108MMRWL	8 MJ RW GATE VLV OL IN LIEU OF 5108A236223	3	3	867.27000	EA	2,601.81
21AMB10740CTB	3/4X4 T-HEAD B&N COR BLUE	160	160	2.65000	EA	424.00
21AMG108	8 MJ REGULAR GASKET F/DI	25	25	3.09000	EA	77.25
21AMF8081108	8 EBAA MEGALUG MJ DI 1108 RSTR F/DI PIPE , BLACK	25	25	34.54000	EA	863.50
3120B15D	2X1-1/2 GALV HEX BUSHING DOM	1	1	5.60000	EA	5.60
9607LZAC	3/4 LARGE ZINC ANODE CAP	50	50	3.13000	EA	156.50
09PE01.511TFS	1-1/2" SDR11 TRANS FTG-SS	2	2	20.64000	EA	41.28

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SUPPLY WATERWORKS

INVOICE

PAID #9
HEB 1020.00

1830 Craig Park Court
St. Louis, MO 63146

Invoice # F141164
Invoice Date 2/25/16
Account # 099717
Sales Rep BRIAN STENSLAND
Phone # 763-428-7473
Branch #243 St Michael, MN
Total Amount Due \$8,656.48

Remit To:
HD SUPPLY WATERWORKS, LTD.
PO BOX 28330
ST LOUIS, MO 63146

GRIDOR CONSTRUCTION (230) 000/0000
3990 27TH ST SE 00000
BUFFALO MN 55313-5045

Shipped To:
WWTP: 4020 St. Francis Blvd
(use 227th St NW entrance)
David 612-987-1113
St. Francis, MN

CUSTOMER JOB- 2015-09 St.Francis WWTF

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
2/17/16	2/24/16	SEE BELOW	St.Francis WWTF	2015-09		BETR CARE-11908	F141164

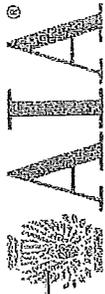
Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
CUSTOMER PO#- 2015-09 ST.FRANCIS							
0941P01.511C	4100 1-1/2"SDR11 IPS HDPE PIPE 500' COIL	500	500		.84000	FT	420.00
0910M01.51190	1-1/2 1000 SDR11 IPS PE 90 MOLDED	2	2		7.17000	EA	14.34
/50014241691	31700101014000D 8X2IP D/S SDL	2	2		84.00000	EA	168.00

Approved	
Feb 15-09	1455
Date Paid	
Check No	

Freight	Delivery	Handling	Restock	Misc	Subtotal:	8,080.73
Other:						.00
					Tax:	575.75
Terms: NET 30					Invoice Total:	\$8,656.48
Ordered By: GREGG						

This transaction is governed by and subject to HD Supply Waterworks' standard terms and conditions, which are incorporated by reference and accepted. To review these terms and conditions, please visit: www.waterworks.hdsupply.com/TandC.

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AIA Document G702TH - 1992

Application and Certificate for Payment

TO OWNER: GRIDOR CONSTRUCTION
3990 27TH ST. SE
BUFFALO MN 55313

PROJECT: ST. FRANCIS WWTP
4020 ST. FRANCIS BLVD NW
ST. FRANCIS, MN 55070

FROM: WELLS CONCRETE
CONTRACTOR: 9060 ZACHARY LANE N. STE. 101
MAPLE GROVE MN 55369

VIA ARCHITECT: 15-09 3689-S
Date Paid

APPLICATION NO: THREE
PERIOD TO: 3/15/16
CONTRACT FOR: PRECAST CONCRETE
CONTRACT DATE:
PROJECT NOS: / /
DISTRIBUTION TO: OWNER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

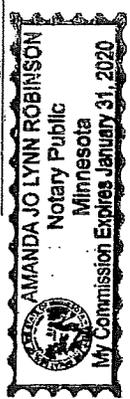
PAY EST. # 9
104 2400.
FOR REFERENCE

CONTRACTOR'S APPLICATION FOR PAYMENT
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents; that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 1,559,553.00
 2. NET CHANGE BY CHANGE ORDERS \$.00
 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 1,559,553.00
 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 986,529.65
 5. RETAINAGE:
 a. 5% of Completed Work 373,901.91
 b. % of Stored Material 18,185.25 Ret
 (Column D + E on G703) 355,809.16
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 11,983.70
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 49,826.48

CONTRACTOR: Corwin Johnson Date: 3/15/16
 By: Amanda Jo Lynn Robinson
 State of: MINNESOTA
 County of: HENNEPIN
 Subscribed and sworn to before me this 16 day of MARCH 2016

Notary Public: Amanda Jo Lynn Robinson
 My Commission expires: January 31, 2020



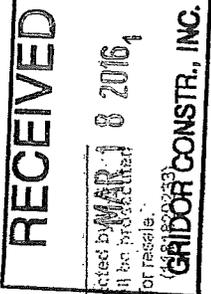
ARCHITECT'S CERTIFICATE FOR PAYMENT
 In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this Month	\$	\$
TOTALS	\$	\$
NET CHANGES by Change Order		

ARCHITECT: _____
 By: _____
 Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



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Invoice

PAY EST. #9
 ITEM 3200.00

Plant: 720 First Street Southwest Phone: (651) 633-3337
 Mailing: P.O. Box 120267 Fax: (651) 633-2332
 New Brighton, MN 55112-0015

Invoice No / Date: 0000419026 2/23/2016
 Bill of Lading No / Date: 6020370 2/23/2016
 Sales Order No: 6028499
 Customer: GRICON
 Job: 15176
 Salesperson:
 Contact: Sherri ext. 281
 Phone: (763) 746-9070 Ext: *181

Sold To:	Ship To:
GRIDOR CONSTRUCTION, INC. 3990 - 27th STREET S.E. BUFFALO, MN 55313 USA	WWTF Improvements 4020 St. Francis Blvd. @ Site: Greg Levinski 320.282.6860 and David Theisen 612.987.1113 (Taxable Portion) SAINT FRANCIS, MN 55070-9701 USA

Customer P.O. 2015-09/3510	Ship Via Our Truck	F.O.B. Jobsite/PREPAID	Terms NET 30 DAYS
--------------------------------------	------------------------------	----------------------------------	-----------------------------

Item	Description	Qty Shipped	Price	Amount
Reinforcing Steel Per Release CC MIJ, Release 31, Drawing R5-R5.1, TERTIARY CHLRNE CNTCT BSN BASE SLAB RB	Black Rebar	48,009lbs		22,000.00

Total Weight: 48,009 Lbs

Subtotal	22,000.00
Freight	0.00
MN-6.875% 1512.50, TT-.25% 55.00 Tax	1,567.50
Payment/Credit Amount	0.00
Balance	23,567.50

NO RETAINAGE ALLOWED
 NET 30 DAYS

PLEASE PAY FROM THIS INVOICE
 NO STATEMENT WILL BE SENT



Invoice

FAVEST. #9
MEM 3200.000

Plant: 720 First Street Southwest Phone: (651) 633-3337
 Mailing: P.O. Box 120267 Fax: (651) 633-2332
 New Brighton, MN 55112-0015

Invoice No / Date: 0000493036 3/2/2016
 Bill of Lading No / Date: 6030440 3/2/2016
 Sales Order No: 6028572
 Customer: GRICON
 Job: 15176
 Salesperson:
 Contact: Sherri ext. 281
 Phone: (763) 746-9070 Ext: *181

Sold To	Ship To
GRIDOR CONSTRUCTION, INC. 3990 - 27th STREET S.E. BUFFALO, MN 55313 USA	WWTF Improvements 4020 St. Francis Blvd. @ Site: Greg Levinski 320.282.6860 and David Theisen 612.987.1113 (Taxable Portion) SAINT FRANCIS, MN 55070-9701 USA

Customer P.O.	Ship Via	F.O.B.	Terms
2015-09/3510	Our Truck	Jobsite/PREPAID	NET 30 DAYS

Item	Description	Qty Shipped	Price	Amount
Reinforcing Steel Per Release CC MKX, Release 34, Drawing R5-R5.1, BAL TERTIARY CHLRNE CNTCT BSN WALLS RB	Black Rebar	42,252lbs		20,700.00

Total Weight: 42,252 Lbs

Subtotal	20,700.00
Freight	0.00
MN-6.875% 1423.12, TT-.25% 51.75 Tax	1,474.87
Payment/Credit Amount	0.00
Balance	22,174.87

NO RETAINAGE ALLOWED
NET 30 DAYS

PLEASE PAY FROM THIS INVOICE
NO STATEMENT WILL BE SENT



Invoice

PAY EST. # 9
 NET 3200.000

Plant: 720 First Street Southwest Phone: (651) 633-3337
 Mailing: P.O. Box 120267 Fax: (651) 633-2332
 New Brighton, MN 55112-0015

Invoice No / Date: 0000567036 3/9/2016
 Bill of Lading No / Date: 6030444 3/9/2016
 Sales Order No: 6028575
 Customer: GRICON
 Job: 15176
 Salesperson:
 Contact: Sherri ext. 281
 Phone: (763) 746-9070 Ext: *181

Sold To:	Ship To:
GRIDOR CONSTRUCTION, INC. 3990 - 27th STREET S.E. BUFFALO, MN 55313 USA	WWTF Improvements 4020 St. Francis Blvd. @ Site: Greg Levinski 320.282.6860 and David Theisen 612.987.1113 (Taxable Portion) SAINT FRANCIS. MN 55070-9701 USA

Customer P.O.	Ship Via	F.O.B.	Terms
2015-09/3510	Our Truck	Jobsite/PREPAID	NET 30 DAYS

Item	Description	Qty Shipped	Price	Amount
Reinforcing Steel Per Release CC ML4, Release 35, Drawing R5.3, BALANCE TERTIARY BLDG FILTER WALLS				
RB	Black Rebar	38,335lbs		18,780.00
SB72	L.F. SB 2" ALL PLASTIC	190LF		50.00

Total Weight: 38,383 Lbs

	Subtotal	18,830.00
	Freight	0.00
MN-6.875% 1294.56, TT-.25% 47.08	Tax	1,341.64
	Payment/Credit Amount	0.00
	Balance	20,171.64

NO RETAINAGE ALLOWED
 NET 30 DAYS

PLEASE PAY FROM THIS INVOICE
 NO STATEMENT WILL BE SENT

PAID EST. #9
ITEM 15060.000

SUPPLY WATERWORKS

INVOICE

1830 Craig Park Court
St. Louis, MO 63146

Invoice # F240479
Invoice Date 3/21/16
Account # 099717
Sales Rep BRIAN STENSLAND
Phone # 763-428-7473
Branch #243 St Michael, MN
Total Amount Due \$10,463.05

Remit To:
HD SUPPLY WATERWORKS, LTD.
PO BOX 28330
ST LOUIS, MO 63146

GRIDOR CONSTRUCTION (230) 000/0000
3990 27TH ST SE 00000
BUFFALO MN 55313-5045

Shipped To:
WWTP: 4020 St. Francis Blvd
(use 227th St NW entrance)
David 612-987-1113
St. Francis, MN

CUSTOMER JOB- 2015-09 St.Francis WWTF

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered 3/11/16 Date Shipped 3/17/16 Customer PO # SEE BELOW Job Name St.Francis WWTF Job # 2015-09 Bill of Lading Shipped Via BEST WAY Invoice# F240479

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				

CUSTOMER PO#- 2015-09 ST.FRANCIS

HD SUPPLY WATERWORKS PO#-7497257

/19214293788	16"X4'8 11/16" FLXFL DIP PC MARK 70-202	1	1		1382.50000	EA	1,382.50
/19214293789	16"X3'9 5/8" FLXFL DIP PC MARK 70-203	1	1		1336.53000	EA	1,336.53
/19214293790	16"X0'5 3/4" FLXFL DIP PC MARK 70-204	1	1		1060.72000	EA	1,060.72
/19214293791	16"X4'9 7/8" FLXFL DIP PC MARK 70-205	1	1		1428.47000	EA	1,428.47
/19214293792	8"X5'0 5/8" FLXFL DIP PC MARK 70-206	1	1		501.06000	EA	501.06
/19214293793	16"X0'5 3/4" FLXFL DIP PC MARK 70-207	1	1		1060.72000	EA	1,060.72
/19214293794	16"X8'4 5/8" FLXFL DIP PC MARK 70-208	1	1		1751.40000	EA	1,751.40
/19214293795	16"X1'3" FLXPE DIP PC MARK 70-209	1	1		622.87000	EA	622.87
/19214293796	16"X1'6" FLXPE DIP PC MARK 70-210 ALL TO MEET AIS REQUIREMENTS	1	1		622.87000	EA	622.87

Approved 
For 15-09 15120
Date Paid _____
Check No _____

Freight Delivery Handling Restock Misc

Subtotal: 9,767.14
Other: .00
Tax: 695.91

Terms: NET 30

Ordered By: GREGG

Invoice Total: \$10,463.05

This transaction is governed by and subject to HD Supply Waterworks' standard terms and conditions, which are incorporated by reference and accepted. To review these terms and conditions, please visit: www.waterworks.hdsupply.com/TandC.

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SUPPLY WATERWORKS

INVOICE

1830 Craig Park Court
St. Louis, MO 63146

TAX EST. #9
ITEM 15060.000

Invoice # F038645
Invoice Date 2/25/16
Account # 099717
Sales Rep BRIAN STENSLAND
Phone # 763-428-7473
Branch #243 St Michael, MN
Total Amount Due \$6,001.87

Remit To:
HD SUPPLY WATERWORKS, LTD.
PO BOX 28330
ST LOUIS, MO 63146

GRIDOR CONSTRUCTION (230) 000/0000
3990 27TH ST SE 00000
BUFFALO MN 55313-5045

Shipped To:
WWTF: 4020 St. Francis Blvd
use 227th ave NW for entrance
Greg L 320-282-6860
St. Francis, MN

CUSTOMER JOB- 201509E St.Francis-WWTF

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
1/20/16	2/19/16	SEE BELOW	St.Francis-WWTF	201509E		BEST WAY	F038645

Product Code	Description	Quantity		Price	UM	Extended Price
		Ordered	Shipped			

CUSTOMER PO#- 2015-09-TAX EX 15150 0

Approval 
For 1509 15120
Date Paid _____
Check No _____

Freight	Delivery	Handling	Restock	Misc	Subtotal:	6,001.87
mmmmmm					Other:	.00
					Tax: Exempt	.00
Terms: NET 30					Invoice Total:	\$6,001.87
Ordered By: GREGG						

This transaction is governed by and subject to HD Supply Waterworks' standard terms and conditions, which are incorporated by reference and accepted. To review these terms and conditions, please visit: www.waterworks.hdsupply.com/TandC.

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SUPPLY WATERWORKS

INVOICE

1830 Craig Park Court
St. Louis, MO 63146

Invoice # F038645
Invoice Date 2/25/16
Account # 099717
Sales Rep BRIAN STENSLAND
Phone # 763-428-7473
Branch #243 St Michael, MN
Total Amount Due \$6,001.87

Remit To:
HD SUPPLY WATERWORKS, LTD.
PO BOX 28330
ST. LOUIS, MO 63146

GRIDOR CONSTRUCTION (230) 000/0000
3990 27TH ST SE 00000
BUFFALO MN 55313-5045

Shipped To:
WWTF: 4020 St. Francis Blvd
use 227th ave NW for entrance
Greg L 320-282-6860
St. Francis, MN

CUSTOMER JOB- 201509E St.Francis-WWTF

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
1/20/16	2/19/16	SEE BELOW	St.Francis-WWTF	201509E		BEST WAY	F038645

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
CUSTOMER PO#- 2015-09-TAX EX 15150 O							
HD SUPPLY WATERWORKS PO#-7424307							
/19214177680	6"X13'10 3/8" FLXPE DIP PC TAG# 60-101	1	1		693.65000	EA	693.65
/19214177681	6"X3'0" FLXFL DIP PC TAG# 60-102	1	1		260.87000	EA	260.87
/19214177682	6"X1'6" FLXFL DIP PC TAG# 60-103	1	1		218.35000	EA	218.35
/19214177800	8"X1'5 3/8" FLXPE DIP PC TAG# 60-104	3	3		196.51000	EA	589.53
/19214177801	8"X0'5" FLXFL DIP PC TAG# 60-105	3	3		309.14000	EA	927.42
/19214177802	8"X1'0" FLXPE DIP PC TAG# 60-106	3	3		178.13000	EA	534.39
/19214177803	6"X5'4 1/4" FLXPE DIP PC TAG# 60-107	1	1		235.59000	EA	235.59
/19214177804	6"X6'6 1/4" FLXPE DIP PC TAG# 60-108	1		1	296.50000	EA	.00
/19214177805	6"X7'8 1/4" FLXPE DIP PC TAG# 60-109	1	1		328.67000	EA	328.67
/19214177806	8"X2'5 3/8" FLXPE DIP PC TAG# 60-201	3	3		236.74000	EA	710.22
/19214177807	8"X6'1 7/8" FLXFL DIP PC TAG# 60-202 ALL AIS/USA	3	3		501.06000	EA	1,503.18

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RAY EST. #9
REV 15060.000

SUPPLY WATERWORKS

INVOICE

1830 Craig Park Court
St. Louis, MO 63146

Invoice # F179657
Invoice Date 2/26/16
Account # 099717
Sales Rep BRIAN STENSLAND
Phone # 763-428-7473
Branch #243 St Michael, MN
Total Amount Due \$296.50

Backordered from:
2/25/16 F038645

Remit To:
HD SUPPLY WATERWORKS, LTD.
PO BOX 28330
ST. LOUIS, MO 63146

GRIDOR CONSTRUCTION (230) 000/0000
3990 27TH ST SE 00000
BUFFALO MN 55313-5045

Shipped To:
WWTF: 4020 St. Francis Blvd
use 227th ave NW for entrance
Greg L 320-282-6860
St. Francis, MN

CUSTOMER JOB- 201509E St.Francis-WWTF

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
1/20/16	2/25/16	SEE BELOW	St.Francis-WWTF	201509E		BEST WAY	F179657

Product Code	Description	Quantity		E/O	Price	UM	Extended Price
		Ordered	Shipped				

CUSTOMER PO#- 2015-09-TAX EX 15150 O
HD SUPPLY WATERWORKS PO#-7424307

/19214177804	6"X6'6 1/4" FLXPE DIP PC TAG# 60-108	1	1		296.50000 EA		296.50
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Approved: [Signature]
 For: 1500 1520
 Date Paid: _____
 Check No: _____

Freight	Delivery	Handling	Restock	Misc	Subtotal:	296.50
mmmmmm					Other:	.00
					Tax: Exempt	.00
Terms: NET 30	Ordered By: GREGG				Invoice Total:	\$296.50

This transaction is governed by and subject to HD Supply Waterworks' standard terms and conditions, which are incorporated by reference and accepted. To review these terms and conditions, please visit: www.waterworks.hdsupply.com/TandC.

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BOLTON & MENK, INC.

Consulting Engineers & Surveyors

7533 Sunwood Drive NW • Ramsey, MN 55303
Phone (763) 433-2851 • Fax (763) 427-0833
www.bolton-menk.com

April 12, 2016

Mr. Paul Teicher, Public Works Director
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: 2015 – Bridge Street Utility Improvements
St. Francis, Minnesota
BMI Project No: R18.107257

Dear Paul,

Enclosed please find three signed copies of Payment Estimate No. 4 and Change Order No. 1 for the above referenced project. The estimate and change order includes all work completed through March 25, 2016. We have reviewed the estimate and change order and recommend approval as submitted. Please review the estimate and change order, and if acceptable, sign and date all copies of the documents and forward one copy each to LaTour Construction, Inc. with payment, one copy each to myself, and keep one copy each for your records.

If you have any questions, please call.

Sincerely,

BOLTON & MENK, INC.

Jared Voge, P.E.
City Engineer

JAV/kg

Enclosures

CONTRACTOR'S PAY REQUEST
2015 BRIDGE STREET UTILITY IMPROVEMENTS
ST. FRANCIS, MINNESOTA
BMI PROJECT NO. R18.107257

CONTRACTOR
OWNER
ENGINEER

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS.....	\$	1,264,546.73
TOTAL, COMPLETED WORK TO DATE.....	\$	397,670.38
TOTAL, STORED MATERIALS TO DATE.....	\$	5,474.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....		\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	403,144.38
RETAINED PERCENTAGE (5%).....	\$	20,157.22
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS).....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	382,987.16
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES.....	\$	329,678.93
PAY CONTRACTOR AS ESTIMATE NO. 4	\$	53,308.23

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: LaTour Construction, Inc.
2134 County Road 8 NW
Maple Lake, MN 55358

By [Signature] PROJECT MANAGER 4/12/16
Name Title Date

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
BOLTON & MENK, INC. ENGINEERS, 7533 SUNWOOD DRIVE NW, SUITE 206, RAMSEY, MN 55303

By [Signature] City Engineer 4/12/16
Jared Voge, P.E. Title Date

APPROVED FOR PAYMENT:
Owner: ST. FRANCIS, MINNESOTA

By [Signature] City Administrator 4/13/16
Joe Kohlmann Title Date

PARTIAL PAY ESTIMATE NO.
2015 BRIDGE STREET UTILITY IMPROVEMENTS
ST. FRANCIS, MINNESOTA
BMI PROJECT NO. R18.107257

4

WORK COMPLETED THROUGH MARCH 25, 2016

ITEM NO.	DESCRIPTION	UNIT PRICE		CONTRACT		PREVIOUS ESTIMATE		COMPLETED TO DATE	
		QUANTITY	AMOUNT	BID QUANTITY	BID AMOUNT	QUANT	AMOUNT	QUANT	AMOUNT
1	MOBILIZATION	LUMP SUM	\$ 172,000.00	1	\$ 172,000.00	0.45	\$ 77,400.00	0.45	\$ 77,400.00
2	CLEARING AND GRUBBING	LUMP SUM	\$ 16,000.00	1	\$ 16,000.00	0.45	\$ 7,200.00	0.45	\$ 7,200.00
3	REMOVE CONCRETE CURB & GUTTER	LIN FT	\$ 4.00	580	\$ 2,320.00				
4	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$ 3.25	4001	\$ 13,003.25				
5	REMOVE CONCRETE PAVEMENT	SQ YD	\$ 6.40	200	\$ 1,280.00				
6	REMOVE SANITARY SEWER PIPE	LIN FT	\$ 4.50	2025	\$ 9,112.50	23	\$ 103.50	23	\$ 103.50
7	REMOVE SANITARY SEWER STRUCTURE	EACH	\$ 420.00	13	\$ 5,460.00				
8	ABANDON SANITARY SEWER PIPE	LIN FT	\$ 3.45	706	\$ 2,435.70				
9	REMOVE LIFT STATION	LIN FT	\$ 8,600.00	1	\$ 8,600.00				
10	COMMON EXCAVATION (P) (EV)	CU YD	\$ 9.75	2675	\$ 26,081.25				
11	SELECT GRANULAR BORROW	CU YD	\$ 16.45	1735	\$ 28,540.75				
12	AGGREGATE SURFACING CLASS 5	TON	\$ 20.00	50	\$ 1,000.00				
13	AGGREGATE BASE CLASS 5 (CV)	CU YD	\$ 29.65	875	\$ 25,943.75				
14	TYPE SP 12.5 WEARING COURSE (3.C) (SPWEB340C) (2360)	TON	\$ 97.15	645	\$ 62,661.75				
15	TYPE SP 12.5 NON-WEARING COURSE (3.B) (SPNWB330B) (2360)	TON	\$ 86.35	670	\$ 57,854.50				
16	8" X 6" PVC SDR 26 WYE	EACH	\$ 725.00	7	\$ 5,075.00				
17	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	\$ 140.00	7	\$ 980.00				
18	AIR RELIEF MANHOLE	EACH	\$ 3,830.00	4	\$ 15,320.00	3	\$ 11,490.00	3	\$ 11,490.00
19	AIR RELIEF VALVE ASSEMBLY	EACH	\$ 2,845.00	4	\$ 11,380.00	1	\$ 2,845.00	1	\$ 2,845.00
20	CONNECT TO EXISTING FORCEMAIN	EACH	\$ 1,630.00	4	\$ 6,520.00	3	\$ 4,890.00	4	\$ 6,520.00
21	20" STEEL CASING PIPE (JACKED)	LIN FT	\$ 754.00	38	\$ 28,652.00	42	\$ 31,668.00	42	\$ 31,668.00
22	30" STEEL CASING PIPE (JACKED)	LIN FT	\$ 709.00	65	\$ 46,085.00				
23	8" PVC SANITARY SEWER PIPE SDR 35	LIN FT	\$ 42.60	784.00	\$ 33,398.40				
24	12" PVC SANITARY SEWER PIPE SDR 26	LIN FT	\$ 57.00	29.00	\$ 1,653.00				
25	18" PVC SANITARY SEWER PIPE SDR 26	LIN FT	\$ 82.65	2303.00	\$ 190,342.95				
26	10" ID FORCEMAIN TRENCHLESS INSTALLATION	LIN FT	\$ 65.00	2512	\$ 163,280.00	2,070	\$ 134,550.00	2,070.0	\$ 134,550.00
27	10" ID HDPE DR 11 FORCEMAIN TRENCHLESS INSTALLATION	LIN FT	\$ 79.00	700	\$ 55,300.00	577	\$ 45,583.00	577	\$ 45,583.00
28	6" PVC SANITARY SEWER PIPE SDR 26	LIN FT	\$ 29.75	110	\$ 3,272.50				
29	CASTING ASSEMBLY (SANITARY)	EACH	\$ 761.00	11	\$ 8,371.00				
30	CONNECT TO EXISTING WATERMAIN	EACH	\$ 1,300.00	1	\$ 1,300.00				
31	6" GATE VALVE & BOX	EACH	\$ 1,525.00	2	\$ 3,050.00	1	\$ 1,525.00	1	\$ 1,525.00
32	8" GATE VALVE & BOX	EACH	\$ 2,020.00	1	\$ 2,020.00				
33	10" GATE VALVE & BOX	EACH	\$ 2,700.00	1	\$ 2,700.00	1	\$ 2,700.00	1	\$ 2,700.00
34	HYDRANT	EACH	\$ 3,950.00	1	\$ 3,950.00				
35	6" PVC C-900 DR 18 WATERMAIN	LIN FT	\$ 37.00	5	\$ 185.00				
36	8" PVC C-900 DR 18 WATERMAIN	LIN FT	\$ 24.50	240.0	\$ 5,880.00				
37	CONNECT TO EXISTING SANITARY SEWER	EACH	\$ 2,700.00	5	\$ 13,500.00				
38	CONSTRUCT SANITARY MANHOLE, DES. 4007	LIN FT	\$ 1,178.00	154	\$ 27,412.00				
39	SANITARY SEWER BYPASS	LUMP SUM	\$ 13,900.00	1	\$ 13,900.00				
40	PIPE FITTINGS	POUND	\$ 7.25	367	\$ 2,660.75	835	\$ 6,053.75	835	\$ 6,053.75

ITEM NO.	DESCRIPTION	UNIT PRICE	CONTRACT		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			BID QUANTITY	BID AMOUNT	QUANT	AMOUNT	QUANT	AMOUNT
41	5" CONCRETE SIDEWALK	\$ 7.00	755	\$ 5,285.00	-	\$ -	-	\$ -
42	B618 CONCRETE CURB & GUTTER	\$ 24.55	580	\$ 14,239.00	-	\$ -	-	\$ -
43	7" CONCRETE DRIVEWAY PAVEMENT	\$ 72.25	165	\$ 11,921.25	-	\$ -	-	\$ -
44	TRAFFIC CONTROL	\$ 11,700.00	1	\$ 11,700.00	-	\$ -	-	\$ -
45	SILT FENCE, TYPE MACHINE SLICED	\$ 1.95	2630	\$ 5,128.50	0.45	\$ 5,285.00	0.45	\$ 5,285.00
46	STORM DRAIN INLET PROTECTION	\$ 100.00	13	\$ 1,300.00	156	\$ 304.20	156	\$ 304.20
47	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$ 4.50	850	\$ 3,825.00	595	\$ 2,677.50	595	\$ 2,677.50
48	STABILIZED CONSTRUCTION ENTRANCE	\$ 850.00	1	\$ 850.00	1	\$ 850.00	1	\$ 850.00
49	EROSION CONTROL BLANKET CATEGORY 3, SEED MIX 25-131, FERTILIZER TYPE 3 (22-5-10)	\$ 2.65	760	\$ 2,014.00	-	\$ -	-	\$ -
50	HYDRAULIC MATRIX TYPE BONDED FIBER, SEED MIX 25-131, FERTILIZER TYPE 3 (22-5-10)	\$ 1.05	8180	\$ 8,589.00	-	\$ -	-	\$ -
51	4" SOLID LINE WHITE - EPOXY	\$ 0.70	2175	\$ 1,522.50	-	\$ -	-	\$ -
52	4" SOLID DOUBLE LINE YELLOW - EPOXY	\$ 1.40	2,540	\$ 3,556.00	-	\$ -	-	\$ -
53	FLOW METER REPLACEMENT	\$ 27,600.00	2	\$ 55,200.00	-	\$ -	-	\$ -
			SUBTOTAL = \$ 1,203,611.30		\$ 335,104.95		\$ 336,734.95	
CHANGE ORDER NO. 1								
1	RIVERS EDGE LIFT STATION CONNECTION/RUM RIVER FORCEMAIN CROSSING	LUMP SUM	1	\$ 60,935.43		\$ -	1	\$ 60,935.43
			SUBTOTAL = \$ 60,935.43		\$ -		\$ 60,935.43	
TOTAL =			\$ 1,264,546.73		\$ 335,104.95		\$ 397,670.38	

Change Order

No. 1

Date of Issuance: 3/25/2016

Effective Date: _____

Project: 2015 57 th Bridge Street Utility Improvements	Owner: City of St. Francis	Owner's Contract No.:
Contract: 2015 Bridge Street Utility Improvements		Date of Contract: 10/02/2015
Contractor: LaTour Construction, Inc.		Engineer's Project No.: R18.107257

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Rivers Edge Lift Station Connection: While connecting the forcemain to the Rivers Edge lift station additional communication utilities were encountered. This change order reflects additional time, equipment, and labor necessary to complete the lift station connection.

Rum River Forcemain Crossing: While directionally drilling the 10" forcemain under the Rum River, debris, rubble, and/or rock was encountered. This change order reflects additional time, equipment, and labor necessary to complete the river crossing.

Attachments (list documents supporting change):

None

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$1,203,611.30

[Increase] [Decrease] from previously approved Change Orders No. N/A to No. N/A :

\$0.00

Contract Price prior to this Change Order:

\$1,203,611.30

Increase of this Change Order:

\$60,935.43

Contract Price incorporating this Change Order:

\$1,264,546.73

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working days Calendar days

Substantial completion (date): August 23, 2016

Ready for final payment (date): August 30, 2016

[Increase] [Decrease] from previously approved Change Orders No. N/A to No. N/A:

Substantial completion (days): 0

Ready for final payment (days): 0

Contract Times prior to this Change Order:

Substantial completion (date): August 23, 2016

Ready for final payment (date): August 30, 2016

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): 0

Ready for final payment (days or date): 0

Contract Times with all approved Change Orders:

Substantial completion (date): August 23, 2016

Ready for final payment (date): August 30, 2016

RECOMMENDED: Bolton & Menk. Inc,
By: [Signature]
Engineer (Authorized Signature)

Date: 4/12/16

ACCEPTED:
By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:
By: [Signature]
Contractor (Authorized Signature)

Date: 4/12/16

Approved by Funding Agency (if applicable): _____

Date: _____

CHANGE ORDER NO. 1

2015 BRIDGE STREET UTILITY IMPROVEMENTS
ST. FRANCIS, MINNESOTA
BMI PROJECT NO. R18.107257

WORK COMPLETED THROUGH MARCH 25, 2016

CHANGE ORDER NO. 1	UNIT	UNIT PRICE	QUANTITY	AMOUNT
1 RIVERS EDGE LIFT STATION CONNECTION	LUMP SUM	\$ 7,374.33	1	\$ 7,374.33
2 RUM RIVER FORCEMAIN CROSSING	LUMP SUM	\$ 48,634.50	1	\$ 48,634.50
3 10" REAMER HEAD	LUMP SUM	\$ 4,926.60	1	\$ 4,926.60
	TOTAL =			\$ 60,935.43



PAYMENT BATCH AP 04-18-16

ACE SOLID WASTE, INC.

04/01/2016	1673889	E 101-42110-384	Refuse/Garbage Disposal	GARBAGE	66.11
04/01/2016	1673889	E 101-42210-384	Refuse/Garbage Disposal	GARBAGE	36.38
04/01/2016	1673889	E 101-43100-384	Refuse/Garbage Disposal	GARBAGE	16.52
04/01/2016	1673889	E 101-43100-384	Refuse/Garbage Disposal	GARBAGE	47.14
04/01/2016	1673889	E 101-43210-384	Refuse/Garbage Disposal	GARBAGE	44.42
04/01/2016	1673889	E 101-45200-384	Refuse/Garbage Disposal	GARBAGE	47.14
04/01/2016	1673889	E 101-45200-384	Refuse/Garbage Disposal	GARBAGE	16.53
04/01/2016	1673889	E 601-49440-384	Refuse/Garbage Disposal	GARBAGE	16.53
04/01/2016	1673889	E 601-49440-384	Refuse/Garbage Disposal	GARBAGE	67.35
04/01/2016	1673889	E 602-49490-384	Refuse/Garbage Disposal	GARBAGE	16.53
04/01/2016	1673889	E 602-49490-384	Refuse/Garbage Disposal	GARBAGE	67.34
04/01/2016	1673889	E 609-49750-384	Refuse/Garbage Disposal	GARBAGE	144.67
					\$586.66

AIRGAS NORTH CENTRAL

03/31/2016	9934918232	E 101-43100-217	Other Operating Supplies	RENTAL	10.55
03/31/2016	9934918232	E 101-43210-217	Other Operating Supplies	RENTAL	10.55
03/31/2016	9934918232	E 101-45200-217	Other Operating Supplies	RENTAL	10.55
03/31/2016	9934918232	E 601-49440-217	Other Operating Supplies	RENTAL	10.55
03/31/2016	9934918232	E 602-49490-217	Other Operating Supplies	RENTAL	10.59
					\$52.79

ALLIED BLACKTOP COMPANY

04/08/2016	21760	E 603-49490-403	Street Sweeping	MARCH 2016	7,501.00
					\$7,501.00

ANOKA COUNTY TREASURY DEPT.

04/04/2016	B160402P	E 101-42110-321	Telephone	BROADBAND	37.50
04/04/2016	B160402P	E 101-42210-321	Telephone	BROADBAND	37.50
04/04/2016	B160402P	E 101-43100-321	Telephone	BROADBAND	37.50
04/04/2016	B160402P	E 101-45200-321	Telephone	BROADBAND	37.50
04/04/2016	B160402P	E 601-49440-321	Telephone	BROADBAND	37.50
04/04/2016	B160402P	E 602-49490-321	Telephone	BROADBAND	37.50
					\$225.00

ANOKA COUNTY-GIS

04/07/2016	5756	E 101-43100-303	Engineering Fees	MAPS	30.37
04/07/2016	5756	E 101-45200-303	Engineering Fees	MAPS	30.37
04/07/2016	5756	E 601-49440-303	Engineering Fees	MAPS	30.37
04/07/2016	5756	E 602-49490-303	Engineering Fees	MAPS	30.37
					\$121.48

ARTISAN BEER COMPANY

03/30/2016	3090873	E 609-49751-252	Beer For Resale	BEER	168.00
					\$168.00

ASPEN MILLS

04/08/2016	179738	E 101-42210-437	Uniform Allowance	NAME TAG - EVAN S.	14.85
					\$14.85

BERNICK COMPANIES, THE

04/08/2016	109387	E 609-49751-252	Beer For Resale	BEER	290.00
					\$290.00

BOLTON & MENK, INC.

03/21/2016	0188609	G 602-16500	Construction in Progress	2015 BRIDGE ST IMP	2,828.50
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03/21/2016	0188610	E 101-43100-303	Engineering Fees	2016 STATE AID	765.00
03/21/2016	0188611	E 416-43100-303	Engineering Fees	KERRY ST/232ND LN IMP	125.00
03/21/2016	0188612	E 603-49490-303	Engineering Fees	ST.FRANCIS/LGU	186.00
03/21/2016	0188613	E 417-43100-303	Engineering Fees	PEDERSON DRIVE IMP	12,018.50
03/21/2016	0188614	E 603-49490-303	Engineering Fees	STORMWATER RETROFIT ANAL	292.00
03/21/2016	0188615	E 101-41910-303	Engineering Fees	2016 GENERAL ENGINEERING	1,025.50
03/21/2016	0188615	E 101-43100-303	Engineering Fees	2016 GENERAL ENGINEERING	110.00
03/21/2016	0188615	E 601-49440-303	Engineering Fees	2016 GENERAL ENGINEERING	110.00
					\$17,460.50

BREAKTHRU BEVERAGE

03/23/2016	2080131109	E 609-49751-253	Wine For Resale	WINE	(43.33)
03/31/2016	1080453149	E 609-49751-206	Freight and Fuel Charges	FREIGHT	15.95
03/31/2016	1080453149	E 609-49751-251	Liquor For Resale	LIQUOR	1,337.81
03/31/2016	1080453149	E 609-49751-253	Wine For Resale	WINE	60.00
04/07/2016	1080455164	E 609-49751-206	Freight and Fuel Charges	FREIGHT	21.14
04/07/2016	1080455164	E 609-49751-251	Liquor For Resale	LIQUOR	1,203.32
04/07/2016	1080455164	E 609-49751-253	Wine For Resale	WINE	403.33
					\$2,998.22

BUREAU OF CRIM APPREHENSION

03/17/2016	28796-OLDMT16B	E 101-42110-208	Training and Instruction	STEMME - DMT ONLINE	75.00
03/31/2016	00000298293	E 101-42110-311	Contract	3 MONTH CJDN	270.00
					\$345.00

BUSINESS FORMS AND ACCOUNTING

04/11/2016	051135	E 101-41400-200	Office Supplies	CHECKS	67.86
04/11/2016	051135	E 601-49440-200	Office Supplies	CHECKS	67.86
04/11/2016	051135	E 602-49490-200	Office Supplies	CHECKS	67.86
04/11/2016	051135	E 609-49750-200	Office Supplies	CHECKS	67.87
					\$271.45

CENTENNIAL FIRE DISTRICT

03/30/2016	10-149	E 101-42210-208	Training and Instruction	TRAINING	325.00
					\$325.00

CHANKASKA CREEK

03/28/2016	158851	E 609-49751-251	Liquor For Resale	BEER	181.44
03/28/2016	158851	E 609-49751-253	Wine For Resale	WINE	1,194.48
					\$1,375.92

COCA COLA REFRESHMENTS

03/29/2016	01082016196	E 609-49751-254	Miscellaneous Merchandise	MISC	613.22
					\$613.22

COUNTY MARKET - CITY ACCOUNT

04/01/2016	.0416	E 101-42210-212	Motor Fuels	FUEL	190.08
					\$190.08

COURIER, THE

04/06/2016	81981	E 101-41400-352	General Notices and Pub Info	AD	72.00
04/06/2016	81981	E 101-41400-352	General Notices and Pub Info	AD	72.00
04/06/2016	81981	E 101-41910-352	General Notices and Pub Info	AD	63.00
04/06/2016	81981	E 101-43210-439	Recycling Days	RECYCLING AD	118.00
04/06/2016	81981	E 101-43210-439	Recycling Days	RECYCLING AD	301.00
					\$626.00

CRYSTAL SPRINGS ICE

03/29/2016	001.B001965	E 609-49751-254	Miscellaneous Merchandise	MISC	72.20
					\$72.20

DAHLHEIMER DIST. CO. INC.

03/30/2016	124072	E 609-49751-252	Beer For Resale	BEER	11,689.65
03/30/2016	124072	E 609-49751-254	Miscellaneous Merchandise	MISC	42.00
03/30/2016	124072	E 609-49751-255	N/A Products	NA	24.30
04/06/2016	1194521	E 609-49751-252	Beer For Resale	BEER	3,239.25
					\$14,995.20

DE LAGE LANDEN

04/09/2016	49627967	E 101-42110-200	Office Supplies	COPIER	237.00
					<u>\$237.00</u>

ECM PUBLISHERS, INC.

04/01/2016	331369	E 101-41910-351	Legal Notices Publishing	2016 LAND LEASE BID	43.00
					<u>\$43.00</u>

ELITE SANITATION

04/03/2016	23054	E 101-45200-402	Janitorial Service	PORTABLE TOILET RENTAL	146.50
					<u>\$146.50</u>

G&K SERVICES, INC

04/05/2016	1043446110	E 609-49750-219	Rug Maintenance	RUGS	11.23
04/05/2016	1043446111	E 601-49440-402	Janitorial Service	RUGS	23.04
04/05/2016	1043446112	E 101-42110-402	Janitorial Service	RUGS	8.52
04/05/2016	1043446112	E 101-43100-402	Janitorial Service	RUGS	8.52
04/05/2016	1043446112	E 101-45200-402	Janitorial Service	RUGS	8.52
04/05/2016	1043446112	E 601-49440-402	Janitorial Service	RUGS	8.52
04/05/2016	1043446112	E 602-49490-402	Janitorial Service	RUGS	8.52
04/05/2016	1043446113	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.90
04/05/2016	1043446113	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.90
04/12/2016	1043451627	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.90
04/12/2016	1043451627	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.90
					<u>\$96.47</u>

GOPHER STATE ONE-CALL

03/31/2016	6030730	E 601-49440-442	Gopher State	MARCH TICKETS	31.90
03/31/2016	6030730	E 602-49490-442	Gopher State	MARCH TICKETS	31.90
					<u>\$63.80</u>

GRANITE CITY JOBBING CO.

03/29/2016	2321	E 609-49750-210	Operating Supplies	OPERATING	42.43
03/29/2016	2321	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
03/29/2016	2321	E 609-49751-256	Tobacco Products For Resale	TOBACCO	702.30
03/29/2016	2321	G 101-20810	Sales Tax Payable	TOOTSIE ROLLS	(0.48)
04/05/2016	2972	E 609-49750-210	Operating Supplies	OPERATING	35.50
04/05/2016	2972	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
04/05/2016	2972	E 609-49751-254	Miscellaneous Merchandise	MISC	50.99
04/05/2016	2972	E 609-49751-256	Tobacco Products For Resale	TOBACCO	959.10
04/05/2016	2972	G 101-20810	Sales Tax Payable	TOOTSIE ROLLS	(0.48)
					<u>\$1,797.86</u>

INNOVATIVE OFFICE SOLUTIONS, L

04/01/2016	IN1135741	E 101-42110-200	Office Supplies	OFFICE SUPPLIES	62.81
					<u>\$62.81</u>

JJ TAYLOR DISTRIBUTING

03/30/2016	1186687	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
03/30/2016	1186687	E 609-49751-252	Beer For Resale	BEER	(172.00)
03/30/2016	2495936	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
03/30/2016	2495936	E 609-49751-252	Beer For Resale	BEER	1,442.60
04/06/2016	2495982	E 609-49751-206	Freight and Fuel Charges	FREIGHT	0.00
04/06/2016	2495982	E 609-49751-252	Beer For Resale	BEER	1,060.95
					<u>\$2,337.55</u>

JOHNSON BROS WHLSE LIQUOR

03/30/2016	5405648	E 609-49751-206	Freight and Fuel Charges	FREIGHT	127.68
03/30/2016	5405648	E 609-49751-251	Liquor For Resale	LIQUOR	5,217.50
03/30/2016	5405649	E 609-49751-206	Freight and Fuel Charges	FREIGHT	72.96
03/30/2016	5405649	E 609-49751-253	Wine For Resale	WINE	2,436.20
04/01/2016	569259	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.52)
04/01/2016	569259	E 609-49751-251	Liquor For Resale	LIQUOR	(64.50)
04/06/2016	5411126	E 609-49751-206	Freight and Fuel Charges	FREIGHT	9.12
04/06/2016	5411126	E 609-49751-251	Liquor For Resale	LIQUOR	673.50
04/06/2016	5411127	E 609-49751-206	Freight and Fuel Charges	FREIGHT	44.84
04/06/2016	5411127	E 609-49751-253	Wine For Resale	WINE	1,932.30
04/06/2016	5411128	E 609-49751-252	Beer For Resale	BEER	615.00

					\$11,063.08
LATOUR CONSTRUCTION, INC					
04/12/2016	.0416	G 602-16500	Construction in Progress	2015 BRIDGE ST UTILITY IMP	53,308.23
					\$53,308.23
LEAGUE OF MN CITIES					
03/30/2016	234451	E 101-41400-433	Dues and Subscriptions	JOE KOHLMANN	20.00
03/31/2016	0200051130	E 101-41400-433	Dues and Subscriptions	ANNUAL MEMBERSHIP	903.31
					\$923.31
MCDONALD DIST CO.					
03/31/2016	255862	E 609-49751-252	Beer For Resale	BEER	6,019.70
03/31/2016	255862	E 609-49751-255	N/A Products	NA	19.50
04/07/2016	258293	E 609-49751-252	Beer For Resale	BEER	4,149.20
					\$10,188.40
MCDOWALL COMPANY					
04/07/2016	6953	E 101-42210-401	Repairs/Maint Buildings	ROOF MANAGEMENT/REPAIRS	778.00
					\$778.00
MIDCONTINENT COMMUNICATIONS					
04/21/2016	1333509017955	E 101-41940-321	Telephone	CITY HALL	36.30
04/21/2016	1333509017955	E 101-42110-321	Telephone	POLICE	53.16
04/21/2016	1333509017955	E 101-43100-321	Telephone	PUBLIC WORKS	53.17
04/21/2016	1333509017955	E 601-49440-321	Telephone	WATER PLANT	150.00
04/21/2016	1333509017955	E 601-49440-321	Telephone	WELL HOUSE	150.00
04/21/2016	1333509017955	E 609-49750-321	Telephone	LIQUOR STORE	150.00
					\$592.63
MN DEPT OF HEALTH WELL MGMT					
		E 602-49490-434	Permit Fees	PERMITS-WELLS	250.00
					\$250.00
MN MUNICIPAL UTILITIES ASSOC.					
04/11/2016	47049	E 101-41400-311	Contract	SAFTEY MANAGEMENT PROGR,	462.50
04/11/2016	47049	E 101-42110-311	Contract	SAFTEY MANAGEMENT PROGR,	462.50
04/11/2016	47049	E 101-42210-311	Contract	SAFTEY MANAGEMENT PROGR,	462.50
04/11/2016	47049	E 101-43100-311	Contract	SAFTEY MANAGEMENT PROGR,	693.75
04/11/2016	47049	E 101-45200-311	Contract	SAFTEY MANAGEMENT PROGR,	693.75
04/11/2016	47049	E 601-49440-311	Contract	SAFTEY MANAGEMENT PROGR,	693.75
04/11/2016	47049	E 602-49490-311	Contract	SAFTEY MANAGEMENT PROGR,	693.75
04/11/2016	47049	E 609-49750-311	Contract	SAFTEY MANAGEMENT PROGR,	462.50
					\$4,625.00
MN STATE FIRE CHIEFS ASSN.					
03/21/2016	300000916	E 101-42210-433	Dues and Subscriptions	MEMBERSHIP	57.00
					\$57.00
NORTHWEST ASSOC. CONSULTANTS					
04/05/2016	22291	E 101-41910-311	Contract	CITY PROJECTS	2,804.12
04/05/2016	22292	E 101-41910-311	Contract	RUM RIVER TERRACE PUD AME	97.50
					\$2,901.62
OFFICE OF ADMINISTRATIVE					
04/04/2016	.0416	E 101-41400-441	Miscellaneous	HERBST ANNEXATION	100.00
					\$100.00
OPUS 21					
04/04/2016	160318	E 601-49440-382	Utility Billing	UTILITY BILLING	1,489.51
04/04/2016	160318	E 602-49490-382	Utility Billing	UTILITY BILLING	1,489.50
					\$2,979.01
OREILLY AUTO PARTS					
04/06/2016	1539-442786	E 101-42210-217	Other Operating Supplies	SUPPLIES	29.98
					\$29.98
PAUSTIS & SONS					

04/04/2016	8542101-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	11.25
04/04/2016	8542101-IN	E 609-49751-253	Wine For Resale	WINE	906.17
					<hr/>
					\$917.42

PHILLIPS WINE & SPIRITS CO.

03/30/2016	2952239	E 609-49751-206	Freight and Fuel Charges	FREIGHT	72.96
03/30/2016	2952239	E 609-49751-251	Liquor For Resale	LIQUOR	6,193.10
03/30/2016	2952240	E 609-49751-206	Freight and Fuel Charges	FREIGHT	36.48
03/30/2016	2952240	E 609-49751-253	Wine For Resale	WINE	2,090.40
04/01/2016	234477	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.52)
04/01/2016	234477	E 609-49751-251	Liquor For Resale	LIQUOR	(49.00)
04/06/2016	2955950	E 609-49751-206	Freight and Fuel Charges	FREIGHT	44.08
04/06/2016	2955950	E 609-49751-251	Liquor For Resale	LIQUOR	2,477.00
04/06/2016	2955951	E 609-49751-206	Freight and Fuel Charges	FREIGHT	21.28
04/06/2016	2955951	E 609-49751-253	Wine For Resale	WINE	952.00
					<hr/>
					\$11,836.78

PONDS GOLF COURSE, THE

04/06/2016	.0416	E 609-49750-447	Donations	SPONSOR	75.00
					<hr/>
					\$75.00

POST BOARD

04/06/2016	.0416	E 101-42110-433	Dues and Subscriptions	TRAINING-SCHLENKER & ALLEN	180.00
					<hr/>
					\$180.00

ROSEVILLE, CITY OF

04/04/2016	0221316	E 101-41110-310	Computer Consulting Fees	IT SERVICES	325.94
04/04/2016	0221316	E 101-41400-310	Computer Consulting Fees	IT SERVICES	1,195.14
04/04/2016	0221316	E 101-42110-310	Computer Consulting Fees	IT SERVICES	1,466.76
04/04/2016	0221316	E 101-42210-310	Computer Consulting Fees	IT SERVICES	260.75
04/04/2016	0221316	E 101-42400-310	Computer Consulting Fees	IT SERVICES	54.40
04/04/2016	0221316	E 101-43100-310	Computer Consulting Fees	IT SERVICES	347.67
04/04/2016	0221316	E 101-45200-310	Computer Consulting Fees	IT SERVICES	456.32
04/04/2016	0221316	E 601-49440-310	Computer Consulting Fees	IT SERVICES	434.59
04/04/2016	0221316	E 602-49490-310	Computer Consulting Fees	IT SERVICES	434.59
04/04/2016	0221316	E 609-49750-310	Computer Consulting Fees	IT SERVICES	434.59
04/04/2016	0221355	E 101-41940-321	Telephone	PHONE	79.39
04/04/2016	0221355	E 101-42110-321	Telephone	PHONE	79.39
04/04/2016	0221355	E 101-42210-321	Telephone	PHONE	79.39
04/04/2016	0221355	E 101-43100-321	Telephone	PHONE	79.39
04/04/2016	0221355	E 101-45200-321	Telephone	PHONE	79.39
04/04/2016	0221355	E 601-49440-321	Telephone	PHONE	79.39
04/04/2016	0221355	E 602-49490-321	Telephone	PHONE	79.39
04/04/2016	0221355	E 609-49750-321	Telephone	PHONE	79.44
					<hr/>
					\$6,045.92

RUSSELL SECURITY RESOURCE INC.

03/23/2016	A27212	E 101-41940-223	Building Repair Supplies	REKEY CHARGE	171.50
					<hr/>
					\$171.50

SOUTHERN WINE & SPIRITS OF MN

03/30/2016	1392486	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.12
03/30/2016	1392486	E 609-49751-251	Liquor For Resale	LIQUOR	454.24
03/31/2016	1392487	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.28
03/31/2016	1392487	E 609-49751-253	Wine For Resale	WINE	104.00
04/07/2016	1394858	E 609-49751-206	Freight and Fuel Charges	FREIGHT	0.64
04/07/2016	1394858	E 609-49751-251	Liquor For Resale	LIQUOR	0.00
04/07/2016	1394859	E 609-49751-206	Freight and Fuel Charges	FREIGHT	47.68
04/07/2016	1394859	E 609-49751-251	Liquor For Resale	LIQUOR	5,846.99
					<hr/>
					\$6,459.95

STERICYCLE, INC

04/01/2016	4006217672	E 101-42110-311	Contract	MEDICAL WASTE	37.22
					<hr/>
					\$37.22

THE AMERICAN BOTTLING COMPANY

04/07/2016	7421219417	E 609-49751-254	Miscellaneous Merchandise	MISC	294.28
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\$294.28

THORPE DISTRIBUTING COMPANY

04/08/2016	1063389	E 609-49751-252	Beer For Resale	BEER	163.02
					<u>163.02</u>

TWIN CITIES FLAG SOURCE, INC

04/05/2016	29140	E 101-45200-217	Other Operating Supplies	FLAG	43.00
					<u>43.00</u>

U S BANK EQUIPMENT FINANCE

04/08/2016	302288378	E 101-41400-240	Office Equip	COPIER LEASE	362.35
04/08/2016	302288378	E 101-43100-240	Office Equip	COPIER LEASE	43.37
04/08/2016	302288378	E 101-43210-240	Office Equip	COPIER LEASE	43.32
04/08/2016	302288378	E 101-45200-240	Office Equip	COPIER LEASE	43.32
04/08/2016	302288378	E 601-49440-240	Office Equip	COPIER LEASE	43.32
04/08/2016	302288378	E 602-49490-240	Office Equip	COPIER LEASE	43.32
					<u>\$579.00</u>

WINE MERCHANTS

03/30/2016	7074986	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.52
03/30/2016	7074986	E 609-49751-253	Wine For Resale	WINE	216.00
					<u>\$217.52</u>

\$167,834.43

FUND SUMMARY

101 GENERAL FUND	\$17,635.38
416 2015-KERRY & 232ND	\$125.00
417 2015-PEDERSON DRIVE	\$12,018.50
601 WATER FUND	\$3,453.98
602 SEWER FUND	\$59,407.69
603 STORM WATER	\$7,979.00
609 MUNICIPAL LIQUOR FUND	\$67,214.88
Total	<u>167,834.43</u>

FINANCE PLAN SUMMARY

FOR

CITY OF ST. FRANCIS, MINNESOTA

\$1,955,000

**GENERAL OBLIGATION WATER AND SEWER
REVENUE BONDS, SERIES 2016A**



45 South 7th Street
Suite 2000
Minneapolis, MN 55402
612-851-5900 800-851-2920

April 18, 2016

City of St. Francis, Minnesota
\$1,955,000 General Obligation Water and Sewer Revenue Bonds,
Series 2016A

Financing Overview:

The City anticipates issuing bonds to finance water and sewer utility improvements related to the City's Bridge Street project.

Summary of Recommended Terms:

1. Type of Sale Public Sale.
2. Proposals Received Monday, June 6, 2016 @ 10:30 A.M.
3. Board Consideration Monday, June 6, 2016 @ 6:00 P.M.
4. Repayment Term The Bonds will mature annually each February 1, 2018-2037. Interest will be payable February 1, 2017 and semiannually thereafter on February 1 and August 1.
5. Security General Obligation pledge of the City. In addition, the City will pledge net revenues from its water and sewer utilities.
6. Prepayment Option Bonds maturing on February 1, 2025 and any day thereafter are subject to prepayment on February 1, 2024 and any date thereafter at a price of par plus accrued interest.
7. Bond Counsel Kennedy & Graven, Chartered, Minneapolis, Minnesota, will provide a tax-exempt legal opinion on the Bonds.
8. Credit Rating We believe a credit rating will be cost beneficial. The City's general obligation debt is currently rated AA by Standard & Poor's Corporation. The Minnesota Public Facilities Authority Credit Enhancement Program is currently rated AA+ by Standard & Poor's Corporation.
9. Paying Agent Northland Trust Services, Inc.

Related Considerations:

- *Not Bank Qualified* - The City expects to issue more than \$10,000,000 in total tax-exempt debt in calendar year 2016, when taking into account an anticipated PFA loan in 2016. For this reason, the Bonds will not be designated as "bank qualified" obligations pursuant to Federal Tax Law. The impact of this designation may result in slightly higher interest rates. We have adjusted the estimated interest rates accordingly.

- *Arbitrage Compliance* –
 - Construction Fund – All tax-exempt issues are subject to federal rebate requirements which require all arbitrage earned to be rebated to the U.S. Treasury. A rebate exemption the City expects to qualify for is the "18-month exception."

 - Debt Service Fund – The City must maintain a bona fide debt service fund for the bonds or be subject to yield restriction in the debt service fund. A bona fide debt service fund involves an equal matching of revenues to debt service expense with a balance forward permitted equal to the greater of the investment earnings in the fund during that year or 1/12 of the debt service of that year.

- *Book Entry* - The Bonds will be global book entry with Northland Trust Services Inc. designated as the paying agent. The Paying Agent will invoice you for the interest semiannually and on an annual basis for the principal coming due.

- *Continuing Disclosure* - The Series 2016A Bonds are subject to the Securities and Exchange Commission's full continuing disclosure requirements related to annual reporting and material events notification.

EXHIBIT A – Estimated Sources and Uses of Funds

	Water Utility	Sewer Utility	Issue Summary
Sources Of Funds			
Par Amount of Bonds	\$240,000.00	\$1,715,000.00	\$1,955,000.00
2015A Bond Proceeds	-	674,000.00	674,000.00
Total Sources	\$240,000.00	\$2,389,000.00	\$2,629,000.00
Uses Of Funds			
Total Underwriter's Discount (1.000%)	2,400.00	17,150.00	19,550.00
Costs of Issuance	3,879.28	27,720.72	31,600.00
Deposit to Project Construction Fund	202,500.00	1,924,012.05	2,126,512.05
Engineering	30,780.86	418,893.80	449,674.66
Rounding Amount	439.86	1,223.43	1,663.29
Total Uses	\$240,000.00	\$2,389,000.00	\$2,629,000.00

EXHIBIT B – Preliminary Consolidated Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/15/2016	-	-	-	-	-
02/01/2017	-	-	28,124.44	28,124.44	28,124.44
08/01/2017	-	-	22,400.00	22,400.00	-
02/01/2018	80,000.00	0.800%	22,400.00	102,400.00	124,800.00
08/01/2018	-	-	22,080.00	22,080.00	-
02/01/2019	85,000.00	0.950%	22,080.00	107,080.00	129,160.00
08/01/2019	-	-	21,676.25	21,676.25	-
02/01/2020	85,000.00	1.100%	21,676.25	106,676.25	128,352.50
08/01/2020	-	-	21,208.75	21,208.75	-
02/01/2021	85,000.00	1.250%	21,208.75	106,208.75	127,417.50
08/01/2021	-	-	20,677.50	20,677.50	-
02/01/2022	85,000.00	1.400%	20,677.50	105,677.50	126,355.00
08/01/2022	-	-	20,082.50	20,082.50	-
02/01/2023	85,000.00	1.550%	20,082.50	105,082.50	125,165.00
08/01/2023	-	-	19,423.75	19,423.75	-
02/01/2024	85,000.00	1.700%	19,423.75	104,423.75	123,847.50
08/01/2024	-	-	18,701.25	18,701.25	-
02/01/2025	90,000.00	1.850%	18,701.25	108,701.25	127,402.50
08/01/2025	-	-	17,868.75	17,868.75	-
02/01/2026	90,000.00	2.050%	17,868.75	107,868.75	125,737.50
08/01/2026	-	-	16,946.25	16,946.25	-
02/01/2027	90,000.00	2.300%	16,946.25	106,946.25	123,892.50
08/01/2027	-	-	15,911.25	15,911.25	-
02/01/2028	95,000.00	2.500%	15,911.25	110,911.25	126,822.50
08/01/2028	-	-	14,723.75	14,723.75	-
02/01/2029	95,000.00	2.650%	14,723.75	109,723.75	124,447.50
08/01/2029	-	-	13,465.00	13,465.00	-
02/01/2030	105,000.00	2.750%	13,465.00	118,465.00	131,930.00
08/01/2030	-	-	12,021.25	12,021.25	-
02/01/2031	105,000.00	2.850%	12,021.25	117,021.25	129,042.50
08/01/2031	-	-	10,525.00	10,525.00	-
02/01/2032	110,000.00	2.900%	10,525.00	120,525.00	131,050.00
08/01/2032	-	-	8,930.00	8,930.00	-
02/01/2033	110,000.00	2.950%	8,930.00	118,930.00	127,860.00
08/01/2033	-	-	7,307.50	7,307.50	-
02/01/2034	115,000.00	3.000%	7,307.50	122,307.50	129,615.00
08/01/2034	-	-	5,582.50	5,582.50	-
02/01/2035	115,000.00	3.050%	5,582.50	120,582.50	126,165.00
08/01/2035	-	-	3,828.75	3,828.75	-
02/01/2036	120,000.00	3.100%	3,828.75	123,828.75	127,657.50
08/01/2036	-	-	1,968.75	1,968.75	-
02/01/2037	125,000.00	3.150%	1,968.75	126,968.75	128,937.50
Total	\$1,955,000.00	-	\$618,781.94	\$2,573,781.94	-

Date And Term Structure

Dated	6/15/2016
Delivery Date	6/30/2016
First Coupon Date	2/01/2017
First available call date	2/01/2024
Average Coupon	2.6594482%
Net Interest Cost (NIC)	2.7434717%
True Interest Cost (TIC)	2.7268245%

EXHIBIT C – Preliminary Debt Service Schedule
(Water Utility Portion)

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/15/2016	-	-	-	-	-
02/01/2017	-	-	3,498.29	3,498.29	3,498.29
08/01/2017	-	-	2,786.25	2,786.25	-
02/01/2018	10,000.00	0.800%	2,786.25	12,786.25	15,572.50
08/01/2018	-	-	2,746.25	2,746.25	-
02/01/2019	10,000.00	0.950%	2,746.25	12,746.25	15,492.50
08/01/2019	-	-	2,698.75	2,698.75	-
02/01/2020	10,000.00	1.100%	2,698.75	12,698.75	15,397.50
08/01/2020	-	-	2,643.75	2,643.75	-
02/01/2021	10,000.00	1.250%	2,643.75	12,643.75	15,287.50
08/01/2021	-	-	2,581.25	2,581.25	-
02/01/2022	10,000.00	1.400%	2,581.25	12,581.25	15,162.50
08/01/2022	-	-	2,511.25	2,511.25	-
02/01/2023	10,000.00	1.550%	2,511.25	12,511.25	15,022.50
08/01/2023	-	-	2,433.75	2,433.75	-
02/01/2024	10,000.00	1.700%	2,433.75	12,433.75	14,867.50
08/01/2024	-	-	2,348.75	2,348.75	-
02/01/2025	10,000.00	1.850%	2,348.75	12,348.75	14,697.50
08/01/2025	-	-	2,256.25	2,256.25	-
02/01/2026	10,000.00	2.050%	2,256.25	12,256.25	14,512.50
08/01/2026	-	-	2,153.75	2,153.75	-
02/01/2027	10,000.00	2.300%	2,153.75	12,153.75	14,307.50
08/01/2027	-	-	2,038.75	2,038.75	-
02/01/2028	10,000.00	2.500%	2,038.75	12,038.75	14,077.50
08/01/2028	-	-	1,913.75	1,913.75	-
02/01/2029	10,000.00	2.650%	1,913.75	11,913.75	13,827.50
08/01/2029	-	-	1,781.25	1,781.25	-
02/01/2030	15,000.00	2.750%	1,781.25	16,781.25	18,562.50
08/01/2030	-	-	1,575.00	1,575.00	-
02/01/2031	15,000.00	2.850%	1,575.00	16,575.00	18,150.00
08/01/2031	-	-	1,361.25	1,361.25	-
02/01/2032	15,000.00	2.900%	1,361.25	16,361.25	17,722.50
08/01/2032	-	-	1,143.75	1,143.75	-
02/01/2033	15,000.00	2.950%	1,143.75	16,143.75	17,287.50
08/01/2033	-	-	922.50	922.50	-
02/01/2034	15,000.00	3.000%	922.50	15,922.50	16,845.00
08/01/2034	-	-	697.50	697.50	-
02/01/2035	15,000.00	3.050%	697.50	15,697.50	16,395.00
08/01/2035	-	-	468.75	468.75	-
02/01/2036	15,000.00	3.100%	468.75	15,468.75	15,937.50
08/01/2036	-	-	236.25	236.25	-
02/01/2037	15,000.00	3.150%	236.25	15,236.25	15,472.50
Total	\$240,000.00	-	\$78,095.79	\$318,095.79	-

EXHIBIT D – Preliminary Debt Service Schedule
(Sewer Utility Portion)

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/15/2016	-	-	-	-	-
02/01/2017	-	-	24,626.15	24,626.15	24,626.15
08/01/2017	-	-	19,613.75	19,613.75	-
02/01/2018	70,000.00	0.800%	19,613.75	89,613.75	109,227.50
08/01/2018	-	-	19,333.75	19,333.75	-
02/01/2019	75,000.00	0.950%	19,333.75	94,333.75	113,667.50
08/01/2019	-	-	18,977.50	18,977.50	-
02/01/2020	75,000.00	1.100%	18,977.50	93,977.50	112,955.00
08/01/2020	-	-	18,565.00	18,565.00	-
02/01/2021	75,000.00	1.250%	18,565.00	93,565.00	112,130.00
08/01/2021	-	-	18,096.25	18,096.25	-
02/01/2022	75,000.00	1.400%	18,096.25	93,096.25	111,192.50
08/01/2022	-	-	17,571.25	17,571.25	-
02/01/2023	75,000.00	1.550%	17,571.25	92,571.25	110,142.50
08/01/2023	-	-	16,990.00	16,990.00	-
02/01/2024	75,000.00	1.700%	16,990.00	91,990.00	108,980.00
08/01/2024	-	-	16,352.50	16,352.50	-
02/01/2025	80,000.00	1.850%	16,352.50	96,352.50	112,705.00
08/01/2025	-	-	15,612.50	15,612.50	-
02/01/2026	80,000.00	2.050%	15,612.50	95,612.50	111,225.00
08/01/2026	-	-	14,792.50	14,792.50	-
02/01/2027	80,000.00	2.300%	14,792.50	94,792.50	109,585.00
08/01/2027	-	-	13,872.50	13,872.50	-
02/01/2028	85,000.00	2.500%	13,872.50	98,872.50	112,745.00
08/01/2028	-	-	12,810.00	12,810.00	-
02/01/2029	85,000.00	2.650%	12,810.00	97,810.00	110,620.00
08/01/2029	-	-	11,683.75	11,683.75	-
02/01/2030	90,000.00	2.750%	11,683.75	101,683.75	113,367.50
08/01/2030	-	-	10,446.25	10,446.25	-
02/01/2031	90,000.00	2.850%	10,446.25	100,446.25	110,892.50
08/01/2031	-	-	9,163.75	9,163.75	-
02/01/2032	95,000.00	2.900%	9,163.75	104,163.75	113,327.50
08/01/2032	-	-	7,786.25	7,786.25	-
02/01/2033	95,000.00	2.950%	7,786.25	102,786.25	110,572.50
08/01/2033	-	-	6,385.00	6,385.00	-
02/01/2034	100,000.00	3.000%	6,385.00	106,385.00	112,770.00
08/01/2034	-	-	4,885.00	4,885.00	-
02/01/2035	100,000.00	3.050%	4,885.00	104,885.00	109,770.00
08/01/2035	-	-	3,360.00	3,360.00	-
02/01/2036	105,000.00	3.100%	3,360.00	108,360.00	111,720.00
08/01/2036	-	-	1,732.50	1,732.50	-
02/01/2037	110,000.00	3.150%	1,732.50	111,732.50	113,465.00
Total	\$1,715,000.00	-	\$540,686.15	\$2,255,686.15	-

EXHIBIT E – Calendar

The following checklist of items denotes each milestone activity as well as the members of the finance team who will have the responsibility to complete it. *Please note this proposed timetable assumes regularly scheduled City Council meetings.*

<i>April 2016</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

<i>May 2016</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

<i>June 2016</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

<i>July 2016</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Date	Action	Responsible Party
April 13 th	Set Sale Resolution sent to City	Northland, Bond Counsel
April 18 th	Set Sale Resolution Adopted by City	City Council Action, Northland
May 2 nd	Preliminary Official Statement Sent to City for Sign Off and to Rating Agency	Northland, City
Week of May16 th	Rating Conference Call	Northland, City, Rating Agency
May 26 th	Rating Received	Rating Agency, City, Northland
May 30 th	Awarding Resolution sent to the City	Northland, Bond Counsel
June 6 th	Bond Sale - 10:30 AM	Northland, City Council
	Awarding Resolution Adopted by City - 6:00 PM	
June 30 th	Closing on the Bonds (Proceeds available)	Northland, City Staff, Bond Counsel

**MUNICIPAL ADVISORY SERVICE AGREEMENT
BY AND BETWEEN
THE CITY OF ST. FRANCIS, MINNESOTA
AND
NORTHLAND SECURITIES, INC.**

This Agreement made and entered into by and between the City of St. Francis, Minnesota (hereinafter "City") and Northland Securities, Inc., of Minneapolis, Minnesota (hereinafter "NSI").

WITNESSETH

WHEREAS, the City desires to have NSI provide it with advice on the structure, terms, timing and other matters related to the issuance of the General Obligation Water and Sewer Revenue Bonds, Series 2016A (the "Debt") serving in the role of municipal (financial) advisor, and

WHEREAS, NSI is a registered municipal advisor (registration # 866-00082-00), and

WHEREAS, the City and NSI are entering into this Agreement to define the municipal advisory relationship at the earliest opportunity related to the Debt, and

WHEREAS, NSI desires to furnish services to the City as hereinafter described,

NOW, THEREFORE, it is agreed by and between the parties as follows:

SERVICES TO BE PROVIDED BY NSI

NSI shall provide the City with services necessary to analyze, structure, offer for sale and close the Debt as follows:

Planning and Development

1. Meet with City officials and others as directed to define the scope and the objectives for the Debt.
2. Investigate and consider reasonably feasible financing alternatives.
3. Prepare materials needed to evaluate the material risks, potential benefits, structure and other characteristics of the recommended plan for the Debt, including issue structure, estimated debt service payments, projected revenues, method of issuance, bond rating, sale timing, and call provisions.
4. Prepare a schedule of events related to the issuance process.
5. Coordinate with bond counsel any actions needed to authorize the issuance of the Debt.
6. Attend meetings of the City Council and other project and bond issue related meetings as needed and as requested.

Bond Sale

1. Collect data and prepare preliminary official statement (POS).
2. Provide POS for review and approval by City.
3. Distribute the POS and bid form to prospective bidders.

4. Cause to be published the Official Notice of Sale if required by law.
5. Prepare and submit application for bond rating(s) and assist City with furnishing the rating agency(s) with any additional information required to conduct the rating review. Assist City with preparing and conducting rating call or other presentation.
6. Distribute offering materials to underwriters most likely to serve as syndicate managers to assure that bidding interest is established.
7. Assist the City in receiving the bids, compute the accuracy of the bids received, and recommend to the City the most favorable bid for award.
8. Coordinate with bond counsel the preparation of required contracts and resolutions.

Post Sale Support

1. Prepare final official statement and provide to underwriter for posting on EMMA.
2. Coordinate the bond issue closing including making all arrangements for bond printing, registration, and delivery.
3. Furnish to the City a complete transcript of the transaction, if not provided by bond counsel.
4. Assist, as requested by the City, with the investment of bond issue proceeds.

COMPENSATION

For providing these services with respect to the Debt, NSI shall be paid a lump sum of \$13,100.00. The fee due to NSI shall be payable by the City upon the closing of the Bonds.

NSI agrees to pay the following expenses from its fee:

- Out-of-pocket expenses such as travel, long distance phone, and copy costs.
- Production and distribution of material to rating agencies and/or bond insurance companies.
- Preparation of the bond transcript.

The City agrees to pay for all other expenses related to the processing of the bond issue(s) including, but not limited to, the following:

- Engineering and/or architectural fees.
- Publication of legal notices.
- Bond counsel and local attorney fees.
- Fees for various debt certificates.
- The cost of printing Official Statements, if any.
- City staff expenses.
- Airfare and lodging expenses of one NSI official and City officials when and if traveling for rating agency presentations.
- Rating agency fees, if any.
- Bond insurance fees, if any.
- Accounting and other related fees.

It is expressly understood that there is no obligation on the part of the City under the terms of this Agreement to issue the Debt. If the Debt is not issued, NSI agrees to pay its own expenses and receive no fee for any services it has rendered.

SUCCESSORS OR ASSIGNS

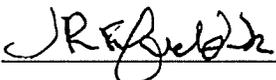
The terms and provisions of this Agreement are binding upon and inure to the benefit of the City and NSI and their successors or assigns.

TERM OF THIS AGREEMENT

This Agreement may be terminated by thirty (30) days written notice by either the City or NSI and it shall terminate sixty (60) days following the closing date related to the issuance of the Debt.

Dated this 18th day of April, 2016.

Northland Securities, Inc.

By: 
John R. Fifield, Jr. - Senior Vice President

City of St. Francis, Minnesota

By: _____

Its: _____

SUCCESSORS OR ASSIGNS

The terms and provisions of this Agreement are binding upon and inure to the benefit of the City and NSI and their successors or assigns.

TERM OF THIS AGREEMENT

This Agreement may be terminated by thirty (30) days written notice by either the City or NSI and it shall terminate sixty (60) days following the closing date related to the issuance of the Debt.

Dated this 18th day of April, 2016.

Northland Securities, Inc.

By: _____

John R. Fifield, Jr. - Senior Vice President

City of St. Francis, Minnesota

By: _____

Its: _____

Extract of Minutes of Meeting
of the City Council of the City of
St. Francis, Anoka County, Minnesota

Pursuant to due call and notice thereof a regular meeting of the City Council of the City of St. Francis, Minnesota, was held at the City Hall in the City on Monday, April 18, 2016, commencing at 6:00 P.M.

The following members of the Council were present:

and the following were absent:

* * *

* * *

* * *

Member _____ introduced the following written resolution, the reading of which was dispensed with by unanimous consent, and moved its adoption:

RESOLUTION NO. 2016-11

**RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE
OF GENERAL OBLIGATION WATER AND SEWER REVENUE
BONDS, SERIES 2016A, IN THE PROPOSED AGGREGATE
PRINCIPAL AMOUNT OF \$1,955,000**

BE IT RESOLVED By the City Council of the City of St. Francis, Minnesota (the "City"), as follows:

1. Authorization.

(a) The City has previously undertaken various improvements to the City's sewer system designated as the Bridge Street Sewer Utility Project (the "Project"), a portion of the costs of which were financed with a portion of the proceeds of the General Obligation Bonds, Series 2015A (the "Series 2015A Bonds"), issued by the City on November 2, 2015, in the original aggregate principal amount of \$955,000, all in accordance with Minnesota Statutes, Chapters 444 and 475, as amended (the "Act").

(b) In order to finance the costs of the Project not financed with the proceeds of the Series 2015A Bonds, the City Council finds it necessary and expedient to the sound financial management of the affairs of the City to issue its General Obligation Water and Sewer Revenue Bonds, Series 2016A (the "Bonds"), in the proposed aggregate principal amount of \$1,955,000, pursuant to the Act.

(c) The City is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the City has retained an independent financial advisor in connection with such sale. The actions of the City staff and the City's municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all respects.

2. Sale of Bonds. It is necessary and expedient to the sound financial management of the affairs of the City to issue the Bonds in the proposed aggregate principal amount of \$1,955,000, pursuant to the Act, to provide additional financing for the Project, as herein provided. The Bonds will be issued, sold and delivered in accordance with the terms of the Notice of Sale attached hereto as EXHIBIT A (the "Notice of Sale").

3. Authority of Municipal Advisor. Northland Securities, Inc. is authorized and directed to advertise the Bonds for sale in accordance with the Notice of Sale. The City Council will meet at 6:00 P.M. on Monday, June 6, 2016, to consider proposals on the Bonds and take any other appropriate action with respect to the Bonds.

4. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, as bond counsel for the City, is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates and instruments relating to the Bonds. The officers, employees and agents of the City are hereby authorized to assist Kennedy & Graven, Chartered in the preparation of such documents, certificates, and instruments.

5. Covenants. In the resolution awarding the sale of the Bonds the City Council will set forth the covenants and undertakings required by the Act.

6. Official Statement. In connection with the sale of the Bonds, the officers or employees of the City are authorized and directed to cooperate with Northland Securities, Inc., and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon the following members voted in favor of the motion:

and the following voted against:

Whereupon the resolution was declared duly passed and adopted.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 18TH DAY OF APRIL, 2016.

APPROVED:

Steve Kane, Mayor

ATTEST:

Barbara Held, City Clerk

ADD ROLL CALL VOTE Yeah or Nay

EXHIBIT A
NOTICE OF SALE

NOTICE OF SALE

\$1,955,000*

GENERAL OBLIGATION WATER AND SEWER REVENUE BONDS, SERIES 2016A

CITY OF ST. FRANCIS, MINNESOTA
(Book-Entry Only)

NOTICE IS HEREBY GIVEN that these Bonds will be offered for sale according to the following terms:

TIME AND PLACE

Proposals will be opened by the City Administrator, or designee, on Monday, June 6, 2016, at 10:30 A.M., CT, at the offices of Northland Securities, Inc., 45 South 7th Street, Suite 2000, Minneapolis, Minnesota 55402. Consideration of the Proposals for award of the sale will be by the City Council at its meeting at the City Offices beginning Monday, June 6, 2016, at 6:00 P.M., CT.

SUBMISSION OF PROPOSALS

Proposals may be:

- a) submitted to the office of Northland Securities, Inc.,
- b) faxed to Northland Securities, Inc. at 612-851-5918,
- c) for proposals submitted prior to the sale, the final price and coupon rates may be submitted to Northland Securities, Inc. by telephone at 612-851-5900 or 612-851-4920, or
- d) submitted electronically.

Notice is hereby given that electronic proposals will be received via PARITY™, or its successor, in the manner described below, until 10:30 A.M., CT, on Monday, June 6, 2016. Proposals may be submitted electronically via PARITY™ or its successor, pursuant to this Notice until 10:30 A.M., CT, but no Proposal will be received after the time for receiving Proposals specified above. To the extent any instructions or directions set forth in PARITY™, or its successor, conflict with this Notice, the terms of this Notice shall control. For further information about PARITY™, or its successor, potential bidders may contact Northland Securities, Inc. or i-Deal® at 1359 Broadway, 2nd floor, New York, NY 10018, telephone 212-849-5021.

Neither the City nor Northland Securities, Inc. assumes any liability if there is a malfunction of PARITY™ or its successor. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner in which the Proposal is submitted.

BOOK-ENTRY SYSTEM

The Bonds will be issued by means of a book-entry system with no physical distribution of bond certificates made to the public. The Bonds will be issued in fully registered form and one bond certificate, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds.

* The City reserves the right to increase or decrease the principal amount of the Bonds. Any such increase or decrease will be made in multiples of \$5,000 and may be made in any maturity. If any maturity is adjusted, the purchase price will also be adjusted to maintain the same gross spread.

Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the City through Northland Trust Services, Inc. Minneapolis, Minnesota (the “Paying Agent/Registrar”), to DTC, or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The successful bidder, as a condition of delivery of the Bonds, will be required to deposit the bond certificates with DTC. The City will pay reasonable and customary charges for the services of the Paying Agent/Registrar.

DATE OF ORIGINAL ISSUE OF BONDS

June 15, 2016.

AUTHORITY/PURPOSE/SECURITY

The Bonds are being issued pursuant to Minnesota Statutes, Chapters 444 and 475. Proceeds will be used to finance water and sewer utility improvements related to the City’s Bridge Street project. The Bonds are payable from net revenues of the municipal water and sewer utility systems. The full faith and credit of the City is pledged to their payment and the City has validly obligated itself to levy ad valorem taxes in the event of any deficiency in the debt service account established for this issue. In addition, the City has covenanted and obligated itself to be bound by the provisions of Minnesota Statutes, Section 446A.086 (the “Credit Enhancement Act”), which provides for payment by the State of Minnesota, in the event of a potential default of certain city and county debt obligations, of principal and interest on the Bonds when due.

INTEREST PAYMENTS

Interest is due semiannually on each February 1 and August 1, commencing February 1, 2017, to registered owners of the Bonds appearing of record in the Bond Register as of the close of business on the fifteenth day (whether or not a business day) of the calendar month preceding such interest payment date.

MATURITIES

Principal is due annually on February 1, inclusive, in each of the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2018	\$80,000	2023	\$85,000	2028	\$95,000	2033	\$110,000
2019	85,000	2024	85,000	2029	95,000	2034	115,000
2020	85,000	2025	90,000	2030	105,000	2035	115,000
2021	85,000	2026	90,000	2031	105,000	2036	120,000
2022	85,000	2027	90,000	2032	110,000	2037	125,000

Proposals for the Bonds may contain a maturity schedule providing for any combination of serial bonds and term bonds, subject to mandatory redemption, so long as the amount of principal maturing or subject to mandatory redemption in each year conforms to the maturity schedule set forth above.

INTEREST RATES

All rates must be in integral multiples of 1/20th or 1/8th of 1%. Rates must be in level or ascending order. All Bonds of the same maturity must bear a single uniform rate from date of issue to maturity.

ADJUSTMENTS TO PRINCIPAL AMOUNT AFTER PROPOSALS

The City reserves the right to increase or decrease the principal amount of the Bonds. Any such increase or decrease will be made in multiples of \$5,000 and may be made in any maturity. If any maturity is adjusted, the purchase price will also be adjusted to maintain the same gross spread. Such adjustments shall be made promptly after the sale and prior to the award of Proposals by the City and shall be at the sole discretion of the City. The successful bidder may not withdraw or modify its Proposal once submitted to the City for any reason, including post-sale adjustment. Any adjustment shall be conclusive and shall be binding upon the successful bidder.

OPTIONAL REDEMPTION

Bonds maturing on February 1, 2025 through 2037 are subject to redemption and prepayment at the option of the City on February 1, 2024 and any date thereafter, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and principal amounts within each maturity to be redeemed shall be determined by the City and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto shall constitute cause for a failure or refusal by the successful bidder thereof to accept delivery of and pay for the Bonds in accordance with terms of the purchase contract. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the successful bidder.

DELIVERY

Delivery of the Bonds will be within forty days after award, subject to an approving legal opinion by Kennedy & Graven, Chartered, Bond Counsel. The legal opinion will be paid by the City and delivery will be anywhere in the continental United States without cost to the successful bidder at DTC.

TYPE OF PROPOSAL

Proposals of not less than \$1,935,450 (99.00%) and accrued interest on the principal sum of \$1,955,000 must be filed with the undersigned prior to the time of sale. Proposals must be unconditional except as to legality. Proposals for the Bonds should be delivered to Northland Securities, Inc. and addressed to:

Joe Kohlmann, Administrator
St. Francis City Hall
23340 Cree Street
St. Francis, Minnesota 55070

A good faith deposit (the "Deposit") in the amount of \$39,100 in the form of a federal wire transfer (payable to the order of the City) is only required from the apparent winning bidder, and must be received

within two hours after the time stated for the receipt of Proposals. The apparent winning bidder will receive notification of the wire instructions from the Municipal Advisor promptly after the sale. If the Deposit is not received from the apparent winning bidder in the time allotted, the City may choose to reject their Proposal and then proceed to offer the Bonds to the next lowest bidder based on the terms of their original proposal, so long as said bidder wires funds for the Deposit amount within two hours of said offer.

The City will retain the Deposit of the successful bidder, the amount of which will be deducted at settlement and no interest will accrue to the successful bidder. In the event the successful bidder fails to comply with the accepted Proposal, said amount will be retained by the City. No Proposal can be withdrawn after the time set for receiving Proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis. The City's computation of the interest rate of each Proposal, in accordance with customary practice, will be controlling. In the event of a tie, the sale of the Bonds will be awarded by lot. The City will reserve the right to: (i) waive non-substantive informalities of any Proposal or of matters relating to the receipt of Proposals and award of the Bonds, (ii) reject all Proposals without cause, and (iii) reject any Proposal which the City determines to have failed to comply with the terms herein.

INFORMATION FROM SUCCESSFUL BIDDER

The successful bidder will be required to provide, in a timely manner, certain information relating to the initial offering price of the Bonds necessary to compute the yield on the Bonds pursuant to the provisions of the Internal Revenue Code of 1986, as amended.

OFFICIAL STATEMENT

By awarding the Bonds to any underwriter or underwriting syndicate submitting a Proposal therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide to the senior managing underwriter of the syndicate to which the Bonds are awarded, the Final Official Statement in an electronic format as prescribed by the Municipal Securities Rulemaking Board (MSRB).

FULL CONTINUING DISCLOSURE

The City will covenant in the resolution awarding the sale of the Bonds and in a Continuing Disclosure Certificate to provide, or cause to be provided, certain financial and operating data, and notices of certain material events, as required by SEC Rule 15c2-12.

NOT BANK QUALIFIED

The City will NOT designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BOND INSURANCE AT UNDERWRITER'S OPTION

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the successful bidder, the purchase of any such insurance policy or the issuance of any such

commitment shall be at the sole option and expense of the successful bidder of the Bonds. Any increase in the costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the successful bidder, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the successful bidder. Failure of the municipal bond insurer to issue the policy after the Bonds have been awarded to the successful bidder shall not constitute cause for failure or refusal by the successful bidder to accept delivery on the Bonds.

The City reserves the right to reject any and all Proposals, to waive informalities and to adjourn the sale.

Dated: April 18, 2016

BY ORDER OF THE ST. FRANCIS CITY COUNCIL

/s/ Joe Kohlmann
Administrator

Additional information may be obtained from:
Northland Securities, Inc.
45 South 7th Street, Suite 2000
Minneapolis, Minnesota 55402
Telephone No.: 612-851-5900

STATE OF MINNESOTA)
)
COUNTY OF ANOKA)
)
CITY OF ST. FRANCIS)

I, the undersigned, being the duly qualified and acting City Clerk of the City of St. Francis, Minnesota (the "City"), hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on Monday, April 18, 2016, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes, insofar as they relate to the issuance and sale of the City's General Obligation Water and Sewer Revenue Bonds, Series 2016A, to be issued in the proposed aggregate principal amount of \$1,955,000.

WITNESS My hand as City Clerk and the corporate seal of the City this ____ day of _____, 2016.

(SEAL)

City Clerk
City of St. Francis, Minnesota

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2016-15

**RESOLUTION ESTABLISHING PROCEDURES
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE**

BE IT RESOLVED by the City Council (the "Council") of the City of St. Francis, Minnesota (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City (as the issuer of or the primary obligor under the bonds) make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

(c) The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

(d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the Administrator to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

(b) Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

(c) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City doesn't reasonably expect that reimbursement bonds will be issued to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

(d) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. If the City is acting as the issuer of the reimbursement bonds, the designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

Adopted this 18th day of April, 2016, by the St. Francis City Council.

Steve Kane, Mayor of St. Francis

CERTIFICATION

The undersigned, being the duly qualified and acting Clerk of the City of St. Francis, Minnesota, hereby certifies the following:

The foregoing is true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution 2015-42 relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City (the "Council") at a regular city council meeting of the Council held on April 18, 2016. Said meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held. Councilmember _____ moved the adoption of the Resolution, which motion was seconded by Councilmember _____. A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution:

and the following voted against the same:

and the follow were absent:

Whereupon said Resolution 2016- was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the Clerk of the City of St. Francis, Minnesota, this 18th day of April, 2016.

Barbara I. Held, City Clerk
City of St. Francis, Minnesota

EXHIBIT A

Declaration of Official Intent

The undersigned, being the duly appointed and acting Clerk of the City of St. Francis, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the St. Francis City Council to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed:

2016 Bridge Street Utility Improvements-\$1,600,000

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued after the date of payment of such costs. As of the date hereof, the City reasonably expects that \$2,000,000 is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: April 18, 2016

Barbara I. Held, City Clerk
City of St. Francis, Minnesota

**CERTIFICATION OF MINUTES
RELATING TO GENERAL OBLIGATION WATER AND SEWER REVENUE BONDS,
SERIES 2016A; COVENANTING AND OBLIGATING
THE CITY TO BE BOUND BY AND TO USE THE PROVISIONS OF
MINNESOTA STATUTES, SECTION 446A.086 TO GUARANTEE THE
PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS**

ISSUER: City of St. Francis, Minnesota

BODY: City Council

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held on Monday, April 18, 2016, at 6:00 p.m., in the City Offices

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

RESOLUTION 2016-16

**RELATING TO THE ISSUANCE OF
GENERAL OBLIGATION WATER AND SEWER REVENUE BONDS, SERIES 2016A;
COVENANTING AND OBLIGATING THE CITY
TO BE BOUND BY AND TO USE THE
PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086
TO GUARANTEE THE PAYMENT OF THE PRINCIPAL
AND INTEREST ON THE BONDS**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer on April 18, 2016.

City Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL OF THE
CITY OF ST. FRANCIS,
STATE OF MINNESOTA

HELD: Monday, April 18, 2016

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of St. Francis, State of Minnesota, was duly held on Monday, April 18, 2016 at 6:00 p.m.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION 2016-16

**RELATING TO THE ISSUANCE OF
GENERAL OBLIGATION WATER AND SEWER REVENUE BONDS, SERIES 2016A;
COVENANTING AND OBLIGATING THE CITY
TO BE BOUND BY AND TO USE THE
PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086
TO GUARANTEE THE PAYMENT OF THE PRINCIPAL
AND INTEREST ON THE BONDS**

BE IT RESOLVED by the City Council of the City of St. Francis, State of Minnesota (herein, the “City”), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation bonds in the total aggregate principal amount of approximately \$2,000,000 (herein, the “Bonds”). The proceeds of the Bonds will be used, together with any additional funds of the City which might be required, to finance the construction of water and sewer utility improvements related to the Bridge Street project and (ii) to pay the costs associated with issuing the Series 2016A Bonds.
2. Minnesota Public Facilities Authority Credit Enhancement Program
The following documents have been submitted to the Council and are on file in the office of the City Clerk:
 - A. Form of Minnesota Public Facilities Authority (the “PFA”) Credit Enhancement Program Agreement (the “Agreement”); and
 - B. Application for Participation in the PFA Credit Enhancement Program (the “Application”).

The Agreement and the Application are authorized and approved in substantially the forms presented to the Council. Submission of the Application to the PFA and payment of related fees are approved. The Agreement shall be prepared for execution in

accordance with the approved forms and shall be signed by the manual signature of the Mayor and attested by the manual signature of the City Clerk.

The City hereby covenants and obligates itself to be bound by the provisions of Minnesota Statutes, Section 446A.086, as it may be amended from time to time (the "Credit Enhancement Act"). The City understands that as a result of its covenant to be bound by the provisions of the Credit Enhancement Act, the provisions of the Credit Enhancement Act shall be binding as long as any Bonds of this issue remain outstanding.

The City further covenants to comply with all procedures now or hereafter established pursuant to the Credit Enhancement Act by the PFA and otherwise to take such actions as necessary to comply with the Credit Enhancement Act. The Mayor or City Clerk is authorized to execute any applicable PFA forms and to provide for the payment of the City's application fee of \$500.00 payable to the Authority, which fee is required to be submitted with the executed forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 18th DAY OF APRIL, 2016

ATTEST:

Steve Kane, Mayor

Barbara I. Held, City Clerk



Bridge Street Improvements

April 18, 2016

Project Background/History

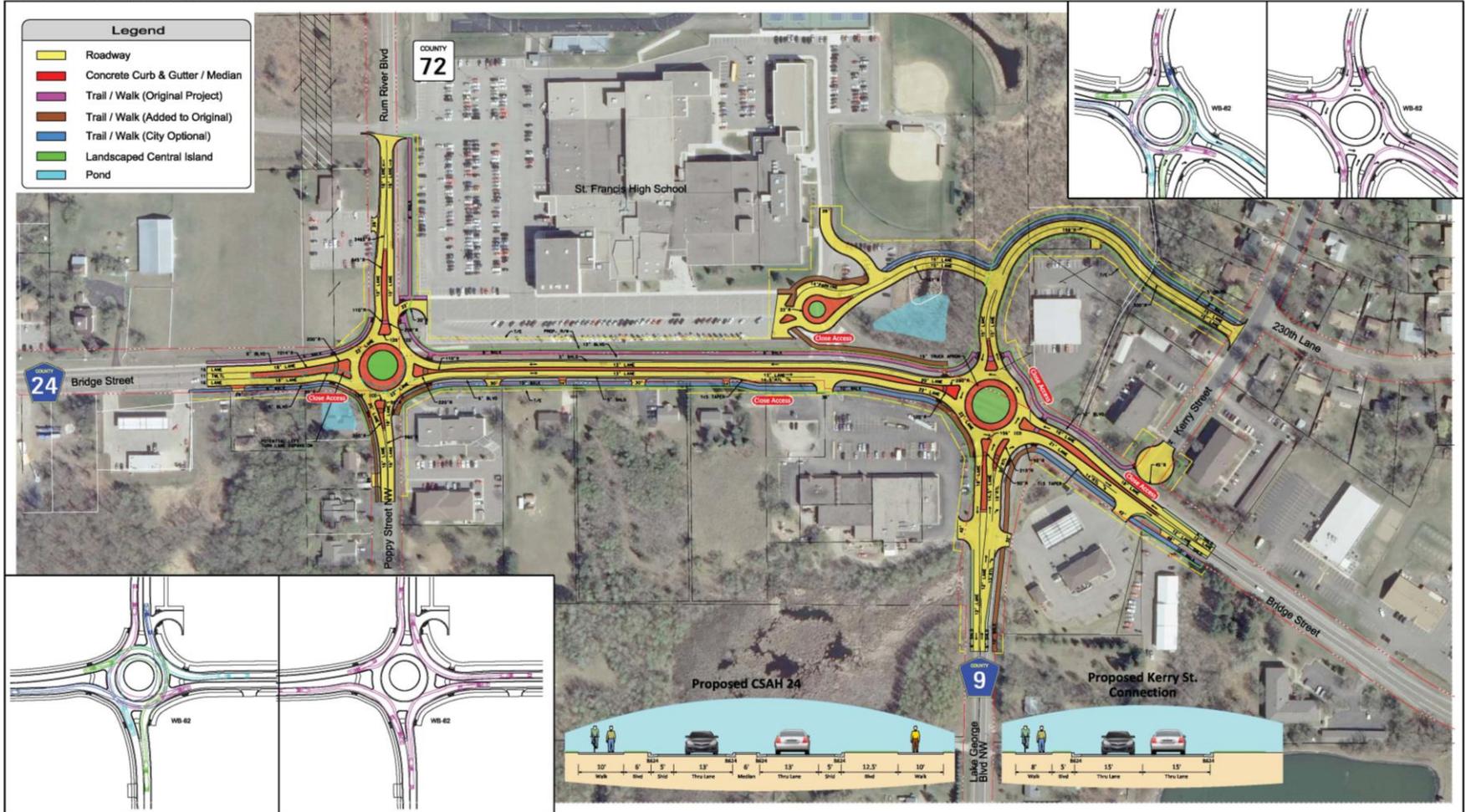
July 2007	Federal funding application submitted
July 2009	Federal funding application submitted
July 2010	River Crossing Study initiated
July 2011	Federal funding application submitted, project selected
August 2012	River Crossing Study complete
October 2013	Project presented to City of St. Francis, mailings to property owners
November 2013	Project open house, Chamber of Commerce presentation
February 2014	Project presented to School Board
March 2014	Project presented to City of St. Francis
April 2014	Second Project Open House
July 2014	Council authorized plans & specs (City utilities)
August 2014	Joint Powers Agreement signed
October 2014	Joint Powers Agreement fully executed
July 2014	Council authorized plans & specs (City utilities)
July 2015	Council approval plans & specs (City utilities)
September 2015	Council awards contract (City utilities)

Project Purpose

- Improve pedestrian and vehicle safety
- Reduce traffic delay/improve circulation
- Complete utility improvements
- Reconstruct roadway surface

Project Layout

Site Printed: 5/27/2014
 File Name: K:\0668-220\Cad\Exhibits\668-22 Project Layout2.dwg



Funding

- \$1.3 Million Federal Funds
- County Funds
- City Funds

Schedule

- Utility Construction began Fall 2015
- April 18, 2016 utility construction to resume
- June 2016, Roadway Construction
- November 2016, project completion

**CITY OF ST. FRANCIS
ST. FRANCIS MN
ANOKA COUNTY**

RESOLUTION 2016-12

Resolution Authorizing or Reauthorizing Membership in the 4M Fund

WHEREAS, Minnesota Statutes (the Joint Powers Act) provides that governmental units may jointly exercise any power common to the contracting parties; and

WHEREAS, the Minnesota Municipal Money Market Fund (the 4M Fund) was formed in 1987, pursuant to the Joint Powers Act and in accordance with Minnesota Investment Statutes, by the adoption of a joint powers agreement in the form of a Declaration of Trust; and

WHEREAS, the Declaration of Trust, which has been presented to this Council, authorizes municipalities of the State of Minnesota to become Participants of the Fund and make use from time to time including the 4M Liquid Asset Fund, the 4M Plus Fund, the Term Series, the Fixed Rate Programs, and other Fund services offered by the Fund; and

WHEREAS, this Council deems it to be in the best interest for the municipality to make use of, from time to time, the approved services provided by the 4M Fund's service providers including the Investment Advisor (Prudent Man Advisors, Inc.) or Sub-Advisor (RBC Global Asset Management (U.S.) Inc.), the Administrator (PMA Financial Network, Inc.), the Distributor (PMA Securities, Inc.) or the Fixed Rate Program Providers, PMA Financial Network, Inc. and PMA Securities, Inc., and the Custodian, U.S. Bank National Association, ("Service Providers") and/or their successors.

WHEREAS, this Council deems it advisable for this municipality to enter into the Declaration of Trust and become a Participant of the Fund for the purpose of joint investment with other municipalities so as to enhance the investment earnings accruing to each; now, therefore BE IT RESOLVED AS FOLLOWS:

Section 1. This municipality shall become (or renew its membership as) a Participant of the Fund and adopt and enter into the Declaration of Trust, a copy of which shall be filed in the minutes of this meeting. The appropriate officials are hereby authorized to execute those documents necessary to effectuate entry into the Declaration of Trust and the participation of all Fund programs.

Section 2. This municipality is authorized to invest monies from time to time and to withdraw such monies from time to time in accordance with the provisions of the Declaration of Trust. The following officers of the municipality or their successors are

designated as “Authorized Officials” with authority to effectuate investments and withdrawals in accordance with the Declaration of Trust:

Darcy Mulvihill/Finance Director Signature

Barbara I. Held/City Clerk Signature

(Additional names may be added on a separate list. The treasurer shall advise the Fund of any changes in Authorized Officials in accordance with Fund procedures.)

Section 3. The Trustees of the Fund are designated as having official custody of those monies invested in accordance with the Declaration of Trust.

Section 4. That the municipality may open depository and other accounts, enter into wire transfer agreements, safekeeping agreements, third party surety agreements securing deposits, collateral agreements, letters of credit, lockbox agreements, or other applicable or related documents with institutions participating in Fund programs including U.S. Bank National Association, or its successor, or programs of PMA Financial Network, Inc. or PMA Securities, Inc. for the purpose of transaction clearing and safekeeping, or the purchase of certificates of deposit (“CDs”) or other deposit products and that these institutions shall be deemed eligible depositories for the municipality. PMA Financial Network, Inc. and PMA Securities, Inc. and their successors are authorized to act on behalf of this municipality as its agent with respect to such accounts and agreements. Monies of this entity may be deposited in such depositories, from time to time in the discretion of the Authorized Officials, pursuant to the Fund’s Programs available through its Services Providers.

It is hereby certified that the Council of St. Francis adopted this Resolution at a duly convened meeting of the Council held on the 18th day of April, 2016, and that such Resolution is in full force and effect on this date, and that such Resolution has not been modified, amended, or rescinded since its adoption.

APPROVED:

ATTEST”

Steve Kane, Mayor

Barbara I. Held, City Clerk



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

7533 Sunwood Drive NW • Ramsey, MN 55303
Phone (763) 433-2851 • Fax (763) 427-0833
www.bolton-menk.com

MEMORANDUM

Date: April 8, 2016
To: Paul Teicher, Public Works Director
From: Jared Voge, P.E.
City Engineer
Subject: Pederson Drive Improvements
St. Francis, Minnesota
BMI Project No.: R18.109331

INTRODUCTION:

Bids have been received for the Pederson Drive Improvements project.

BACKGROUND:

The Pederson Drive Improvements project has been in development since November 2014.

Council action previously taken regarding the project:

1. December 1, 2014 – Authorized Feasibility Report
2. July 6, 2015 – Approved Feasibility, Authorized Plans and Specifications
3. March 7, 2016 – Approved plans and specifications and authorized advertisement for bids.

The project consists of the installation of concrete curb and gutter, storm sewer, and pedestrian improvements between TH 47 and Guarani Street NW. West and north of Guarani Street, the existing bituminous pavement will be milled and overlaid. In addition, limited utility system maintenance will also be completed.

On Tuesday April 5, 2016, seven bids were received for the project. The bids ranged from a low bid in the amount of \$646,152.72 to a high bid in the amount of \$729,650.91. The low bid was submitted by Park Construction Company, Minneapolis, MN.

RECOMMENDATION:

1. Present Resolution Accepting Bids and Awarding Contract to Council for adoption. A copy has been enclosed.

BUDGET IMPACT:

The total estimated project cost breakdown by funding source is as follows:

MSA Funds - \$820,000 (includes construction, Preliminary Engineering Report, topography, contract administration, construction observation, construction staking, legal, administration, and crosswalk lighting)

City Funds - \$17,000 (includes manhole and gate valve adjustments/replacement, testing, permitting)

If you have any questions on the above, please call.

JAV/kg

Enclosures

ABSTRACT OF BIDS
 S#P 216-127-001
 PEDERSON DRIVE IMPROVEMENTS 2016
 CITY OF ST. FRANCIS, MINNESOTA
 ENR PROJECT #18-10931

ITEM NO.	MAY/DOT SPEC NO.	ITEM	UNIT	APPROX. QUANTITY	PARK CONSTRUCTION COMPANY MINNEAPOLIS, MN		VALLEY SURFACE TECHNOLOGIES, INC. SHAKOPEE, MN		ASPHALT SURFACE TECHNOLOGIES CORP. ST. CLOUD, MN		NORTH VALLEY, INC. NORTHWEL, MN		HARDROES INC. ROGERS, MN		RUM RIVER CONTRACTING PRINCETON, MN		KREFF RIVER CORPORATION SAUK RAPIDS, MN					
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT		
1	2071.501	MORNING PATCH	LUMP SUM	1	\$19,000.00	\$19,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,100.58	\$14,100.58	\$14,100.58	\$14,100.58	\$14,100.58	\$14,100.58	\$14,100.58	\$14,100.58	\$14,100.58			
2	2101.501	CLEARING	ACRE	0.2	\$12,500.00	\$2,500.00	\$50,000.00	\$10,000.00	\$2,500.00	\$5,000.00	\$13,352.15	\$2,670.43	\$12,855.88	\$2,571.11	\$12,500.00	\$2,500.00	\$10,000.00	\$2,500.00	\$2,500.00			
3	2101.506	GRUBBING	ACRE	0.2	\$12,500.00	\$2,500.00	\$50,000.00	\$10,000.00	\$2,500.00	\$5,000.00	\$13,352.15	\$2,670.43	\$12,855.88	\$2,571.11	\$12,500.00	\$2,500.00	\$10,000.00	\$2,500.00	\$2,500.00			
4	2104.501	REMOVE SEWER PIPE (18" DIA)	LN FT	143	\$12.80	\$1,829.60	\$9.60	\$1,372.80	\$11.00	\$1,551.00	\$11.00	\$1,551.00	\$11.61	\$1,640.23	\$6.00	\$858.00	\$6.00	\$858.00	\$6.00	\$858.00		
5	2104.505	REMOVE CONCRETE WALK	SQ YD	27	\$4.50	\$121.50	\$12.30	\$332.10	\$9.00	\$243.00	\$11.00	\$297.00	\$11.00	\$297.00	\$11.00	\$297.00	\$11.00	\$297.00	\$11.00	\$297.00		
6	2104.505	REMOVE BITUMINOUS PAVEMENT - STREET	SQ YD	6022	\$1.75	\$10,538.50	\$9.87	\$59,366.74	\$7.22	\$43,458.44	\$11,322.44	\$72,222.22	\$14,218.11	\$24,958.60	\$11.58	\$69,527.64	\$11.58	\$69,527.64	\$11.58	\$69,527.64		
7	2104.505	REMOVE BITUMINOUS PAVEMENT - DRIVEWAY OR PATH	SQ YD	521	\$1.75	\$911.75	\$9.87	\$5,132.07	\$7.22	\$3,755.82	\$11,322.44	\$5,935.35	\$17,745.35	\$11.58	\$5,935.35	\$11.58	\$5,935.35	\$11.58	\$5,935.35	\$11.58	\$5,935.35	
8	2104.509	REMOVE SKIN	EACH	2	\$50.00	\$100.00	\$50.00	\$100.00	\$75.00	\$150.00	\$55.00	\$110.00	\$106.87	\$213.74	\$51.00	\$102.00	\$51.00	\$102.00	\$51.00	\$102.00		
9	2104.511	SAVING CONCRETE PAVEMENT (FULL DEPTH)	LN FT	5	\$5.35	\$26.75	\$10.00	\$50.00	\$5.00	\$25.00	\$12.00	\$60.00	\$5.00	\$25.00	\$12.00	\$60.00	\$12.00	\$60.00	\$12.00	\$60.00		
10	2104.511	SAVING BIT PAVEMENT (FULL DEPTH)	LN FT	454	\$2.50	\$1,135.00	\$3.13	\$1,411.82	\$3.50	\$1,587.50	\$3.74	\$1,697.96	\$3.09	\$1,492.86	\$3.65	\$1,653.10	\$3.65	\$1,310.10	\$3.65	\$1,310.10		
11	2106.501	COMMON EXCAVATION (F)	CU YD	4352	\$14.00	\$60,928.00	\$18.30	\$79,539.60	\$16.00	\$69,632.00	\$17,832.02	\$77,414.42	\$16,583.84	\$61,255.28	\$17,354.00	\$61,255.28	\$17,354.00	\$61,255.28	\$17,354.00	\$61,255.28		
12	2106.507	SUBGRADE EXCAVATION (EVI)	CU YD	300	\$16.20	\$4,860.00	\$17.30	\$5,190.00	\$14.00	\$4,200.00	\$16,000.00	\$4,800.00	\$4,800.00	\$4,800.00	\$16.50	\$4,950.00	\$16.50	\$4,950.00	\$16.50	\$4,950.00		
13	2118.501	AGGREGATE SURFACE CLASS 5 (SHOULDERING)	TON	150	\$11.00	\$1,650.00	\$9.33	\$1,399.50	\$9.00	\$1,350.00	\$10,000.00	\$1,500.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00		
14	2123.501	COMMON LABORER	HR	15	\$74.40	\$1,116.00	\$67.00	\$1,005.00	\$69.00	\$1,035.00	\$11,000.00	\$1,650.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00		
15	2123.510	1.5 CU YD BACKFILL	HR	15	\$113.60	\$1,704.00	\$106.00	\$1,590.00	\$105.00	\$1,575.00	\$19,000.00	\$2,850.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00		
16	2123.509	DOZER	HR	15	\$113.00	\$1,695.00	\$106.00	\$1,590.00	\$105.00	\$1,575.00	\$19,000.00	\$2,850.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00		
17	2123.510	12 CU YD TRUCK	HR	15	\$107.00	\$1,605.00	\$100.00	\$1,500.00	\$110.00	\$1,650.00	\$12,000.00	\$1,800.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00		
18	2123.510	3.0 CU YD FRONT END LOADER	HR	15	\$90.00	\$1,350.00	\$85.00	\$1,275.00	\$155.00	\$2,325.00	\$17,000.00	\$2,550.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00		
19	2123.510	SKID LOADER	HR	15	\$84.00	\$1,260.00	\$80.00	\$1,200.00	\$130.00	\$1,950.00	\$14,000.00	\$2,100.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00		
20	2123.510	TRUCK (500 GALLON WATER TRUCK)	HR	20	\$84.00	\$1,680.00	\$80.00	\$1,600.00	\$130.00	\$1,950.00	\$14,000.00	\$2,100.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00		
21	2211.501	AGGREGATE BASE (CV) CLASS 5	CU YD	2948	\$20.70	\$61,023.60	\$18.00	\$53,064.00	\$18.00	\$53,064.00	\$18,000.00	\$52,200.00	\$18,000.00	\$52,200.00	\$18,000.00	\$52,200.00	\$18,000.00	\$52,200.00	\$18,000.00	\$52,200.00		
22	2231.604	BITUMINOUS PATCH (DRAINWAYS & PATH) (SPWBR230B)	SQ YD	314	\$21.30	\$6,688.20	\$22.30	\$7,002.30	\$28.61	\$8,983.54	\$5,219.27	\$16,488.27	\$5,219.27	\$16,488.27	\$5,219.27	\$16,488.27	\$5,219.27	\$16,488.27	\$5,219.27	\$16,488.27		
23	2231.604	BITUMINOUS PATCH (STREET)	SQ YD	13	\$22.70	\$295.10	\$22.00	\$286.00	\$28.16	\$366.08	\$2,783.88	\$362.10	\$3,546.08	\$2,783.88	\$3,546.08	\$2,783.88	\$3,546.08	\$2,783.88	\$3,546.08	\$2,783.88	\$3,546.08	
24	2232.501	MEL & TYPHOON SURFACE (D/O)	SQ YD	12183	\$1.00	\$12,183.00	\$0.92	\$11,208.36	\$1.00	\$12,183.00	\$1,000.00	\$12,183.00	\$1,000.00	\$12,183.00	\$1.00	\$12,183.00	\$1.00	\$12,183.00	\$1.00	\$12,183.00		
25	2303.501	TYPE SP 9.5 WEARING COURSE (LQ) (SPWBR310C)	TON	2492	\$61.50	\$152,148.00	\$61.60	\$153,325.20	\$65.78	\$163,923.76	\$60.15	\$144,893.80	\$60.91	\$156,821.56	\$59.55	\$148,988.60	\$59.00	\$147,948.00	\$59.00	\$147,948.00		
26	2303.502	TYPE SP 12.5 WORN WEARING COURSE MIXTURE (LQ) (SPWBR310C)	TON	118	\$63.60	\$7,503.60	\$60.65	\$7,165.70	\$59.27	\$6,992.26	\$65,000.00	\$7,650.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00		
27	2501.515	18" FC PIPE AFFON	EACH	1	\$695.00	\$695.00	\$700.00	\$700.00	\$800.00	\$800.00	\$900.00	\$900.00	\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	\$1,200.00	\$1,200.00	\$1,300.00	\$1,300.00		
28	2501.515	24" FC PIPE AFFON	EACH	3	\$819.00	\$2,457.00	\$1,240.00	\$3,720.00	\$800.00	\$2,400.00	\$1,800.00	\$5,400.00	\$1,600.00	\$4,800.00	\$1,600.00	\$4,800.00	\$1,600.00	\$4,800.00	\$1,600.00	\$4,800.00	\$1,600.00	\$4,800.00
29	2501.601	TRASH GUARD FOR 18" AFFON	EACH	1	\$395.00	\$395.00	\$435.00	\$435.00	\$500.00	\$500.00	\$600.00	\$600.00	\$700.00	\$700.00	\$800.00	\$800.00	\$900.00	\$900.00	\$1,000.00	\$1,000.00		
30	2501.601	TRASH GUARD FOR 24" AFFON	EACH	3	\$469.00	\$1,407.00	\$515.00	\$1,545.00	\$550.00	\$1,650.00	\$1,700.00	\$5,100.00	\$1,800.00	\$5,400.00	\$1,800.00	\$5,400.00	\$1,800.00	\$5,400.00	\$1,800.00	\$5,400.00	\$1,800.00	\$5,400.00
31	2503.511	12" FC PIPE SEWER CLASS V	LN FT	562	\$26.90	\$15,018.20	\$25.00	\$14,050.00	\$28.00	\$15,696.00	\$21,360.00	\$11,952.00	\$21,360.00	\$21,360.00	\$21,360.00	\$21,360.00	\$21,360.00	\$21,360.00	\$21,360.00	\$21,360.00		
32	2503.511	18" FC PIPE SEWER CLASS VI	LN FT	16	\$66.10	\$1,057.60	\$68.15	\$1,090.40	\$70.00	\$1,120.00	\$60.00	\$960.00	\$60.00	\$960.00	\$60.00	\$960.00	\$60.00	\$960.00	\$60.00	\$960.00	\$60.00	\$960.00
33	2503.511	24" FC PIPE SEWER CLASS II	LN FT	113	\$84.20	\$9,513.60	\$84.20	\$9,513.60	\$84.20	\$9,513.60	\$84.20	\$9,513.60	\$84.20	\$9,513.60	\$84.20	\$9,513.60	\$84.20	\$9,513.60	\$84.20	\$9,513.60	\$84.20	\$9,513.60
34	2503.601	CONCRETE TO EXISTING STORM SEWER (PIPE)	EACH	2	\$658.00	\$1,316.00	\$1,175.00	\$2,350.00	\$1,100.00	\$2,200.00	\$1,300.00	\$2,600.00	\$1,300.00	\$2,600.00	\$1,300.00	\$2,600.00	\$1,300.00	\$2,600.00	\$1,300.00	\$2,600.00	\$1,300.00	\$2,600.00
35	2504.602	ADJUST VALVE BOX - WATER	EACH	3	\$389.00	\$1,167.00	\$350.00	\$1,050.00	\$350.00	\$1,050.00	\$950.00	\$2,850.00	\$1,050.00	\$3,150.00	\$1,050.00	\$3,150.00	\$1,050.00	\$3,150.00	\$1,050.00	\$3,150.00	\$1,050.00	\$3,150.00
36	2504.602	VALVE BOX REMOVAL AND REPAIR	EACH	10	\$507.00	\$5,070.00	\$500.00	\$5,000.00	\$515.00	\$5,150.00	\$5,200.00	\$52,000.00	\$5,200.00	\$52,000.00	\$5,200.00	\$52,000.00	\$5,200.00	\$52,000.00	\$5,200.00	\$52,000.00	\$5,200.00	\$52,000.00
37	2504.511	ADJUST FRAME & RING CASTING	EACH	3	\$444.00	\$1,332.00	\$400.00	\$1,200.00	\$450.00	\$1,350.00	\$450.00	\$1,350.00	\$450.00	\$1,350.00	\$450.00	\$1,350.00	\$450.00	\$1,350.00	\$450.00	\$1,350.00	\$450.00	\$1,350.00
38	2505.501	CONST DRAINAGE STRUCTURE DESIGN G	LN FT	28.4	\$338.00	\$9,579.20	\$300.00	\$8,520.00	\$315.00	\$8,927.00	\$4,100.00	\$11,670.00	\$4,100.00	\$11,670.00	\$4,100.00	\$11,670.00	\$4,100.00	\$11,670.00	\$4,100.00	\$11,670.00	\$4,100.00	\$11,670.00
39	2505.501	CONST DRAINAGE STRUCTURE DESIGN 4E-4020	LN FT	13.6	\$255.00	\$3,468.00	\$230.00	\$3,118.00	\$235.00	\$3,195.00	\$4,100.00	\$5,570.00	\$4,100.00	\$5,570.00	\$4,100.00	\$5,570.00	\$4,100.00	\$5,570.00	\$4,100.00	\$5,570.00	\$4,100.00	\$5,570.00
40	2506.516	CASTING ASSEMBLY	EACH	10	\$709.00	\$7,090.00	\$650.00	\$6,500.00	\$685.00	\$6,850.00	\$6,900.00	\$69,000.00	\$6,900.00	\$69,000.00	\$6,900.00	\$69,000.00	\$6,900.00	\$69,000.00	\$6,900.00	\$69,000.00	\$6,900.00	\$69,000.00
41	2521.501	5" CONCRETE WALK	SQ FT	544	\$4.50	\$2,448.00	\$4.00	\$2,176.00	\$4.00	\$2,176.00	\$4.00	\$2,176.00	\$4.00	\$2,176.00	\$4.00	\$2,176.00	\$4.00	\$2,176.00	\$4.00	\$2,176.00	\$4.00	\$2,176.00
42	2521.501	6" CONCRETE WALK	SQ FT	851	\$5.50	\$4,680.50	\$5.00	\$4,255.00	\$5.00	\$4,255.00	\$5.00	\$4,255.00	\$5.00	\$4,255.00	\$5.00	\$4,255.00	\$5.00	\$4,255.00	\$5.00	\$4,255.00	\$5.00	\$4,255.00
43	2531.501	CONCRETE CURB & GUTTER DESIGN #																				

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ST. FRANCIS, MINNESOTA

HELD: April 18, 2016

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of St. Francis, Minnesota, was duly called and held in the Council Chambers in said City on the 18th day of April 2016, at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

The Council received bids on the construction of the Pederson Drive NW Improvements project in the City, and after publicly opening, tabulating and analyzing said bids, proceeded to consider said bids. The following bids were received:

Bidder	Address	Amount of Bid
1. Park Construction Company	Minneapolis, MN	\$646,152.72
2. Valley Paving, Inc.	Shakopee, MN	\$662,491.65
3. Asphalt Surface Technologies Corp.	St. Cloud, MN	\$666,851.33
4. North Valley Inc.	Nowthen, MN	\$683,085.50
5. Hardrives, Inc.	Rogers, MN	\$683,217.56
6. Rum River Contracting Co.	Princeton, MN	\$684,054.62
7. Knife River Corporation	Sauk Rapids, MN	\$729,650.91

After discussion, Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RECEIVING BIDS AND
AWARDING CONTRACT FOR IMPROVEMENT
CITY OF ST. FRANCIS MINNESOTA
RESOLUTION NO. 2016-13**

WHEREAS, pursuant to an advertisement for bids for the Pederson Drive NW Improvements project for construction of street improvements, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

see attached bid abstract

AND WHEREAS, it appears that Park Construction Company of Minneapolis, MN is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ST. FRANCIS MINNESOTA:

1. The mayor and clerk are hereby authorized and directed to enter into a contract with Park Construction Company, Minneapolis, MN in the name of the City of St. Francis for the Pederson Drive NW Improvements project according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposit made with their bids, except that the deposits of the successful bidder and the next two (2) lowest bidders shall be retained until a contract has been signed.

Adopted by the City Council this 18th day of April, 2016.

Steve Kane, Mayor

Barbara I. Held, City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
CITY OF ST. FRANCIS
COUNTY OF ANOKA

I, the undersigned, being the duly qualified and acting Clerk of the City of St. Francis, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes of a meeting of the City Council of said City held on the date therein indicated with the original thereof on file in my office, and the same is a full, true and complete transcript therefrom, insofar as the same relates to the resolution awarding a contract on the Pederson Drive NW Improvements project.

WITNESS my hand and the seal of said City this _____ day of April 2016.

Barbara I. Held, City Clerk

(SEAL)

AGENDA REPORT

April 18, 2016 CITY COUNCIL MEETING

TO: City Council
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Isanti County 183 Acre Land Lease
DATE: April 13, 2016

INTRODUCTION

On March 7, 2016 staff was directed to lease the Isanti property for the 2016 growing season. The city would enter into a one year lease with a clause that allows the lease term to meet the needs of the city in the event of a sale or development opportunity occurs. This property had been leased in the past. Extensive work had been completed on the wells/irrigation system making the property sufficient for continuing to lease. The lease of the property must be no less than the property taxes of the current year of the lease.

BACKGROUND

- A formal bid form was created and posted on the City webpage March 25, 2016
- The bid announcement was released April 1, 2016 in the Anoka Union
- A list of interested parties was contacted and make aware of the bid opportunity
- Bids were opened April 13, 2016 at 3:00 p.m.
- Three bids were received in the following amounts:
 - \$18,075.00
 - \$ 8,956.00
 - \$13,066.25
- Each bid was submitted on time and included a Cashier's Check to identify financial capacity

RECOMMENDATION

1. To accept the bids as received
2. To approve the City Administrator or Mayor to enter into a Lease Agreement with the highest most responsible bid of \$18,075, Scott LaRowe

BUDGET IMPLICATION

Lease amount will meet the needs of the annual taxes and expenses of this property.

Attachments:

1. Bid tabulation form
2. Resolution with attachments

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF
ST. FRANCIS, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of St. Francis, Minnesota, was duly called and held in the Council Chambers of St. Francis Independent School District 15 District Office in said city on the 18th day of April, 2016 at 6:00 o'clock p.m.

The following members were present:

The Council received bids for leasing the Isanti County property for the 2016 growing season, and after publicly opening, and analyzing said bids, proceeded to consider said bids. The following bids were received:

****See Attached Abstract of Bids****

After discussion, Council member introduced the following resolution and moved its adoption:

**RESOLUTION ACCEPTING BIDS AND
ENTERING INTO A ONE YEAR LEASE WITH A CLAUSE THAT ALLOWS
THE LEASE TERM TO MEET THE NEEDS OF THE CITY**

**CITY OF ST. FRANCIS MINNESOTA
RESOLUTION 2016-14**

WHEREAS, pursuant to an advertisement for bids for the leasing of the Isanti County property, bids were received, opened and tabulated according to law, and following bids were received complying with the advertisement:

**** See Attached Abstract of Bids****

AND WHEREAS, it appears that Scott LaRowe of Cambridge, MN is the highest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ST. FRANCIS MINNESOTA:

1. The mayor or city administrator are hereby authorized and directed to enter into the attached lease agreement with Scott LaRowe of Cambridge, MN in the name of the City of St. Francis for the lease of Isanti County property for one year with an automatic renewal up to three years with a clause that allows the lease term to meet the needs of the city in the event of a sale or development opportunity occurs.
2. The community development director is hereby authorized and directed to return forthwith to all bidders the deposit made with their bids, except that the deposits of the successful bidder and the next two (2) lowest bidders shall be retained until a contract has been signed.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 18th DAY OF APRIL, 2016

ATTEST:

Steve Kane, Mayor

Barbara I. Held, City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
CITY OF ST. FRANCIS
COUNTY OF ANOKA

I, the undersigned, being the duly qualified and acting Clerk of the City of St. Francis, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes of a meeting of the City Council of said City held on the date therein indicated with the original thereof on file in my office, and the same is a full, true and complete transcript therefrom, insofar as the same relates to the resolution awarding agreement on leasing the Isanti County property.

WITNESS my hand the seal of said City this _____ day of _____, 20__.

City Clerk

(SEAL)

CITY OF ST. FRANCIS
23340 CREE STREET NW
ST. FRANCIS, MN 55070



COMMUNITY CENTER BID OPENING

APRIL 13, 2016 3:00 PM

LAND LEASE – 183.55 ACRES

ISANTI COUNTY

Description: 183.55 Acres in Isanti County
Minimum bid: \$8,956

Name	Address	Phone Number	Bid Amount
1. Scott LaRowe	31925 Lakeway Drive NE Cambridge MN 55008		\$18,075
2. Carpenter Farm Partnership, LLP	25230 Zion Street NW Isanti, MN 55040		\$ Property Taxes
3. Bjorklund Farms	27072 Polk Street NE Isanti, MN 55040		\$13,766.25
4.			
5.			
6.			
7.			
8.			
9.			

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA) ss
COUNTY OF ANOKA

Charlene Vold being duly sworn on an oath, states or affirms that he/she is the Publisher's Designated Agent of the newspaper(s) known as:

Anoka County Union Herald

with the known office of issue being located in the county of:

ANOKA

with additional circulation in the counties of:

ANOKA

and has full knowledge of the facts stated below:

- (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.
- (B) This Public Notice was printed and published in said newspaper(s) once each week, for 1 successive week(s); the first insertion being on 04/01/2016 and the last insertion being on 04/01/2016.

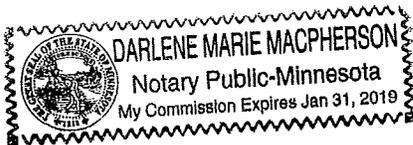
MORTGAGE FORECLOSURE NOTICES

Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: Charlene Vold
Designated Agent

Subscribed and sworn to or affirmed before me on 04/01/2016 by Charlene Vold.

Darlene M MacPherson
Notary Public



Rate Information:

(1) Lowest classified rate paid by commercial users for comparable space:

\$20.00 per column inch

Ad ID 528374

CITY OF ST. FRANCIS ST. FRANCIS, MN ANOKA COUNTY

The City of St. Francis will consider bids to lease 183.55 acres of City owned land located at

Sect-22 Twp-034 Range-024 SE/4 FCT & E/2 of SW/4, St Francis, Isanti County for agricultural purposes for a one (1) year lease automatically renewable up to three years. Sealed bids will be opened and read publically at 3:00 p.m. April 13, 2016 at the St. Francis Community Center, located at 23340 Cree Street N.W.

Individuals or entities interested in providing a bid will be required to complete and submit to the city by the identified time and date a Bid Form and submit required financial support. Bid form may be located at <http://stfrancismn.org/> The City will then present the highest responsible bidder to the City Council for consideration. The City may reject all bids at any time.

In the event you have any questions, please contact Kate Thunstrom at 763-267-6191 or kthunstrom@stfrancismn.org

Published in the
Anoka County UnionHerald
April 1, 2016
528374

2016

City of St Francis, MN

183.55 Acre – BID PROPOSAL FORM

Bid Submission. Bids are due **Wednesday, APRIL 13, 2016**, at 3:00 PM local time, and must be addressed to Kate Thunstrom, Community Development, City of St. Francis, Minnesota, 55070 and clearly marked on the outside of the envelope, "Bid for Land Lease". The name and address of the bidder must also be included.

The Bid will be opened and read publically on Wednesday April 13, 2016 at 3:00 PM at the St. Francis Community Center, 23340 Cree Street NW, St Francis, MN 55070.

Parcel to be leased: Sect-22 Twp-034 Range-024 SE/4 FCT & E/2 of SW/4, St Francis, Isanti County

Required use of Land: Agricultural

Minimum bid amount for annual 1st year lease: \$ 8,956.00

Bidder Information - MUST BE COMPLETE

Name	
Company Address	
Telephone	
Authorized Contact Person (Name and Title)	
Email Address	
Number of Years' Experience in same/similar	
Bid Amount for 183.55 acre annual lease	\$

1. The following Bid proposal is for the lease of 183.55 acres of agricultural land owned by the City of St Francis. Includes working irrigation system. Property leased as-is. Plat and Aerial photo attached.
2. The successful application will be required to enter into a written lease agreement that must include payment of an amount equal to one-half of the annual lease amount prior to the City permitting the land to be used for agricultural purposes, identify the agricultural use (crop), provide evidence of insurance and sign a release of claims, waiver of rights for the individual or entity leasing the parcel.

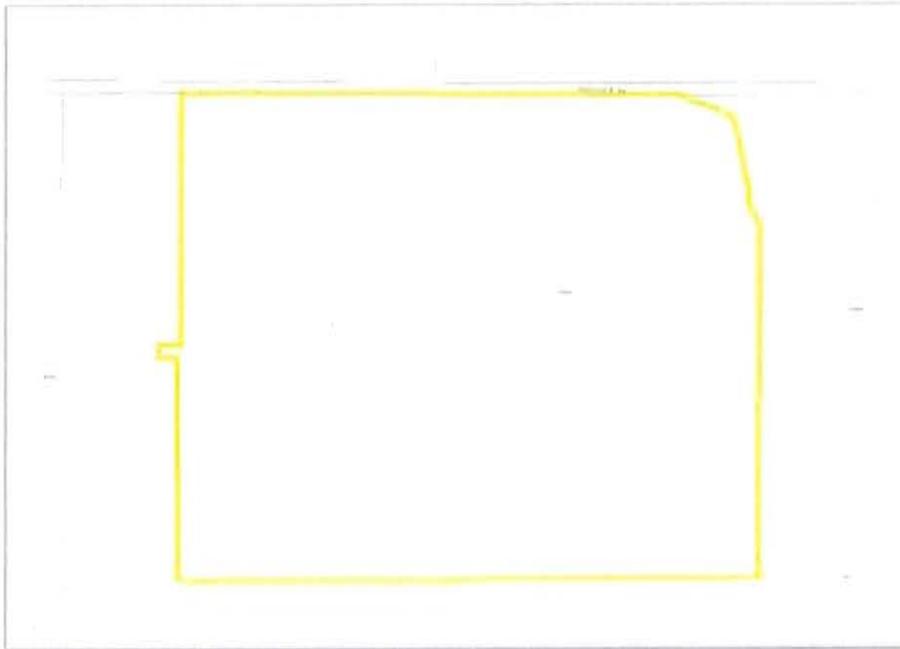
3. The bidder hereby understands that the bid is a one (1) year lease – with an automatic renewal clause not to exceed a total of three (3) years. Annual lease amount for years two (2) and three (3) cannot be less than the expected property taxes and may be adjusted accordingly.
4. The undersigned, having carefully examined the Bid Document and having examined the site and being familiar with the local conditions, hereby proposes to enter into a lease with the city through the agreement of Contract Documents and insurance
5. No claim for services or supplies furnished by the selected Contractor not specifically provided for in this bid and subsequent contract will be honored by the City.
6. Cashier's Check of Ten Thousand dollars and no/100 (\$10,000.00) must be attached to bid form at the time of submission. A Ten thousand dollar cashier's check to the City as identification of financial capability to meet the lease terms submitted with this bid. Cashier's checks will be returned to all unsuccessful bidders following the bid opening process. The cashier's check of the successful bidder will be returned upon execution of the lease.

Submitted By: _____
Signature

Date

Bids to be submitted to: City of St Francis, City Hall
Kate Thunstrom
Community Development
23340 Cree Street NW
St. Francis, MN 55070

Plat Map & Aerial Photograph



AGRICULTURAL LEASE AGREEMENT

THIS AGRICULTURAL LEASE AGREEMENT (the "Lease") is made and entered into this 18 day of April 2016, by and between the City of St. Francis, 23340 Cree Street NW St. Francis, MN 55070 (hereinafter referred to as "Landlord") and Scott LaRowe 31925 Lakeway Drive NE, Cambridge, MN 55008 (hereinafter referred to as "Tenant").

Section 1. DESCRIPTION OF LEASED PREMISES. Landlord, in consideration of the Rent hereinafter specified to be paid by the Tenant, and the covenants and agreements herein contained, does hereby lease, demise, and let unto Tenant that certain real property located in the County of Anoka, State of Minnesota, and legally described as set forth on Exhibit "A" attached hereto and incorporated by reference as though fully set forth herein, together with all the buildings and improvements located thereon, which property consists of approximately 177.5 acres of crop land (the "Leased Premises").

Section 2. TERM. The term of this Lease shall commence as of the 1st day of April, 2016, and continue until the 31st day of December, 2016 (the "Initial Term"), at which time this Lease will automatically renew for an additional two years (the "Additional Term").

Section 3. RENT. Tenant agrees to pay Landlord as annual rent for the Initial Term and Additional Term of this Lease is the greater of Eighteen Thousand Seventy-Five dollars (\$18,075.00) per year or the taxes and assessments due and payable by the Landlord for the Leased Premises for that year. Landlord will provide Tenant with documentary evidence of the amount of taxes or assessments due. This annual amount will be paid at the time and place as specified below:

By Mail to: City of St. Francis, 23340 Cree Street NW St. Francis, MN 55070.

Due: First ½ May 1, 2016, Second ½ November 1, 2016.

Payment of Rent shall be considered delinquent if not paid by the fifth (5th) day after which it is due. A delinquent payment shall be subject to a late payment penalty of five percent (5%) of the delinquent amount, said late payment penalty fee being payable with in and addition to the Rent and shall be paid directly to Landlord. In addition to the Rent, Tenant shall maintain adequate insurance coverage on the Leased Premises during the Term of this Lease.

Section 4. COVENANTS OF TENANT. The Tenant hereby covenants and agrees as follows:

- (a) The Leased Premises shall be used only for agricultural purposes.
- (b) Tenant shall cultivate, irrigate, fertilize, prune and otherwise farm the Leased Premises in accordance with approved practices of good husbandry and in accordance with the standard farming practices of the vicinity.
- (c) Tenant shall comply with all applicable State and Federal laws, local ordinances, or other governmental regulations in connection with the Leased Premises, the farming of the Leased Premises, pest and weed control, and land use on the Leased Premises. Tenant agrees to

use only chemicals and pesticides in accordance with labeled directions and not use any chemicals or pesticides which are banned or determined to be hazardous in nature.

(d) Tenant shall keep the Leased Premises, together with any buildings, fences, irrigation systems or other structures on the Leased Premises in good repair at the sole cost of the Tenant. Tenant hereby affirmatively acknowledges that Tenant is solely responsible for maintaining the existing Landlord owned irrigation systems in good repair.

(e) Tenant shall maintain a record identifying the name, date, and quantity of all chemicals and pesticides used on the Leased Premises and shall use such chemicals and pesticides in accordance with labeled directions and shall take all necessary measures to prevent drift or overspray during application.

(f) Tenant shall keep the Leased Premises free of the accumulation of any waste material, debris, refuse, garbage, or similar items.

(g) Tenant further agrees to comply with any requirement of any governmental agency regarding the mowing of weeds and the maintenance of the Leased Premises during the term of this Lease.

(h) Tenant agrees to pay for the cleanup of any hazardous chemical spill occurring on the Leased Premises when the spill is the direct or indirect result of the Tenant's farming activities and operations. The Tenant shall keep the Landlord safe, harmless, and indemnified as to any losses, claims, fees, damages, legal fees, causes of action, including all costs of cleanup, and other costs and expenses resulting from any such spill or contamination.

(i) Tenant shall protect and preserve established watercourses or ditches on the Leased Premises.

(j) Tenant shall protect and preserve all forms of ingress and egress on the Leased Premises.

(k) Tenant shall not commit, suffer, or permit any waste on the Leased Premises.

(l) Tenant shall be solely responsible for obtaining and paying for adequate insurance coverage for the Tenant's personal property, machinery, and equipment located on the Leased Premises. Said insurance shall specifically cover the existing irrigation system located on the Leased Premises. Tenant shall obtain and provide Landlord with an insurance certificate naming Landlord as additional insured under such coverage in an amount reasonably determined by Landlord and Tenant. Tenant agrees to reimburse Landlord for any amounts (including deductible) incurred by the City related to damage/theft against the irrigation system.

(m) Tenant shall also obtain general liability insurance for the Leased Premises providing coverage of no less than \$1,500,000.00 per occurrence and identifying Landlord as an additional insured party under such policies.

(n) Tenant agrees that they will, upon the expiration or termination of this Lease, quietly yield and surrender the Leased Premises and existing Irrigation System to Landlord in as good condition and repair as when taken, reasonable wear and tear and damage by the elements excepted.

(o) Tenant shall pay Landlord all costs and expenses, including attorneys' fees, in a reasonable sum, in any action brought by the Landlord to recover any rent due and unpaid hereunder, or for the breach of any of the covenants or agreements contained in this Lease, whether such action progresses to judgment or not.

(p) If any rent shall be due and unpaid, or if default shall be made in any of the covenants or agreements on the part of the Tenant contained in this Lease, Landlord may, at its option at any time after such default or breach, and without any demand on or notice to Tenant or to any other person, of any kind whatsoever, re-enter and take possession of the Leased Premises and remove all persons therefrom, without such actions working a forfeiture of the rents to be paid by the Tenant.

(q) Tenant assumes by this Lease all risk of personal injury or, or death to, themselves, their employees, customers, invitees, licensees, family or guests while on or about the Leased Premises, and agree to indemnify, defend and hold harmless the Landlord for any and all claims, suits, costs, losses, damage and expenses arising out of such injury or death. Tenant hereby acknowledges that Landlord has not made any representations about the condition of the Leased Premises or the safety of the activities associated with the use of the land pursuant to the this Agreement. Therefore, while Tenant is on the Leased Premises Tenant, for Tenant, Tenant's executors, administrators and assigns, that neither the Landlord nor any of its council members, officers, employees or representatives shall be held responsible or liable for any negligence implied or otherwise, or personal injury, or death, or property loss, or damage suffered or sustained by Tenant or others so named arising out of use of the Leased Premises associated with this Agreement.

Further, Tenant, for Tenant, Tenant's executors, and assigns, release and assume all risk whatsoever of personal injury or death or property damage or loss in connection with or arising out of or resulting from any or all activities Tenant may engage in arising out of the use of the Leased Premises and absolve and release Landlord, its council members, officers, employees or representatives of and from all liability thereof, and further, Tenant does hereby consent and agree for Tenant, Tenant's executors, and assigns, not to sue, arrest, attach, or prosecute the Landlord nor any of its council members, officers, employees or representatives on account of any such personal injury or death or property damage or loss, it being Tenant's express intent and purpose to bind Tenant, Tenant's executors, administrators, and assigns hereby.

(r) Tenant agrees to allow Landlord to apply biosolids produced at the St. Francis Wastewater Treatment Facility to the Leased Premises in accordance with all applicable local, state and federal regulation subject to the following:

Application will be conducted by the Landlord's employees or the Landlord's contractor;
and

Landlord will coordinate with the Tenant to schedule application periods with reasonable notice which may be subject to adjustment due to weather or other unforeseen circumstances. The parties recognize that current bio-solid application rules limit the application rates in accordance with agronomic rates as related to crop type and crop yield.

(s) Tenant agrees to comply with any requirement of any governmental agency to

properly maintain all wells in accordance with any and all well design standards and setbacks. This will include but not be limited to the requirements of Exhibit “B” attached hereto and incorporated by reference as though fully set forth herein. Tenant shall also properly record all well status information with all appropriate State agencies.

(t) Tenant shall provide and maintain a Power Take Off “PTO” engine for the well at its sole cost and expense. Tenant shall also provide and maintain fuel storage to supply engine at its sole cost and expense. All equipment shall meet all applicable well code standards as determined by State agencies.

(u) Tenant agrees to pay Landlord all amounts for Department of Natural Resources water appropriation permit fees. Well meter readings must be submitted by Tenant to Landlord no later than January 1 of the applicable year. Upon Landlord’s receipt of the amount as determined by the DNR, such information will be forwarded to Tenant. Tenant will promptly pay such amount to Landlord. Failure of Tenant to submit meter readings by January 1 or timely payment of the water appropriate permit fee will result in a penalty to Tenant in the amount of the DNR late fee.

Section 5. RESTRICTED ACTIVITIES. Tenant hereby expressly agrees that, absent the prior written consent of Landlord, Tenant will not undertake any of the following restricted activities upon the Leased Premises:

(a) Tenant shall not keep livestock.

(b) Tenant shall not erect or permit to be erected any structure or building.

(c) Tenant shall not alter or improve any structure or building, except as reasonably necessary to repair or maintain such structure or building.

(d) Tenant shall not permit, encourage, or invite any person to use any or all of the Leased Premises for any purpose or activity that is not directly related to the agricultural use permitted hereunder.

(e) Tenant shall not erect or permit to be erected any sign, commercial or otherwise, of a nature and type other than the customary signs used to denote the type of seed that has been planted and its origin.

(f) Tenant shall not store motor vehicles, tractors, machinery, equipment, fuel, chemicals, or other similar items in a manner that is unsafe or esthetically unpleasing, as determined by Landlord in its sole discretion.

(g) Tenant shall not service any personal equipment on the premises, and there shall not be any dumping of any liquids such as used oil or oil filters.

Section 6. TERMINATION. This Lease will terminate automatically at the end of the Additional Term. Furthermore, Landlord may terminate this Lease at any time, upon no less than thirty (30) days written notice, in the event the St. Francis City Council determines the Leased Premises are required for City purposes including but not limited to City use or sale. In such event, Tenant shall be reimbursed for (i) any pre-paid and unearned Rent, and (ii) if crops have been planted but not yet harvested upon Tenant’s receipt of notice of termination, and if Tenant

is unable to harvest such crops prior to the effective date of termination, the reasonable value of labor and materials supplied by Tenant in connection with the preparation for and planting of said crops, which amount shall not include any amount for lost profits. All personal equipment of Tenant shall be removed upon termination of the lease or upon the date of the expiration of the lease agreement.

Section 7. MISCELLANEOUS.

(a) Successors and Assigns. The covenants and conditions contained in this Lease shall apply to and bind the heirs, legal representatives and assigns of the parties, and all covenants are to be construed as material conditions of this Lease.

(b) Assignment. Tenant agrees that it shall not sell, assign, sublet, mortgage, pledge, or in any manner transfer this Lease, or any estate or interest hereunder, without the prior written consent of Landlord.

(c) Recording. Tenant agrees that it shall not record this Lease without the prior written consent of Landlord.

(d) Choice of Law. It is agreed that this Lease shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota and all claims and causes of actions arising from or related to this Lease shall be venued in Anoka County, Minnesota.

(e) Time of the Essence. It is specifically declared and agreed that time is of the essence of this Lease.

(f) Amendment. Any modification or amendment of this Lease or additional obligation assumed by either party in connection with this Lease shall be binding only if evidenced in a writing signed by each party.

IN WITNESS WHEREOF, each party to this Lease has caused it to be executed as of the date first above written.

LANDLORD:

CITY OF ST. FRANCIS, MINNESOTA

By: _____

Its: _____

TENANT:

Exhibit A

Legal Description of Leased Premises

Section 22 of Athens Township, Isanti County, State of Minnesota and consisting of approximately 177.5 acres of cropland.

R01.122.1100 Sect-22 Twp-034 Range-024 SE/4 FCT & E/2of SW/4

Exhibit B MDH Code References

Subp. 11. **Casing height.** A casing or casing extension must extend vertically at least 12 inches above the established ground surface, the floor of a building (well house) as specified in part 4725.2175, or a concrete slab, except that the casing for a hand pump may terminate a minimum of 6 inches above a concrete slab in accordance with part 4725.3250, item A, if the concrete slab is at least 6 inches above the established ground surface. The established ground surface, slab, or floor immediately adjacent to the casing must be graded to divert water away from the casing. Termination of the top of the casing below the established ground surface, such as in a well pit, is prohibited except that an outer casing may terminate immediately below a pitless adapter installed on an inner casing.

4725.4450 WATER-SUPPLY WELL DISTANCES FROM CONTAMINATION SOURCE.

The rules contain minimum “isolation,” or “setback” distances between sources of contamination and a water-supply well. The distances apply to all water-supply wells, including irrigation or other “nonpotable” water-supply wells, industrial supply wells, and sandpoints. The distances are designed to protect the well by providing distance and time for contaminants to attenuate or dilute before reaching the well.

The rules regulate the location of a well near a source of contamination and the placement of a contamination source near a well. This latter requirement is a provision of Minnesota Statutes, section 103I.205, subdivision 6.

The rules require that the isolation distance to a sensitive well is doubled where a contaminant is (actively) entering the soil. A “sensitive well” is a well with less than 50 feet of watertight casing which is not cased through 10 feet of confining materials. The distance between a sensitive well and a drainfield is doubled from 50 feet to 100 feet since the partially treated sewage is entering the soil. The distance is not doubled to a septic tank since sewage should not be leaking from the tank under normal operation.

The rules establish the isolation numbers based on the potential threat. Sources that routinely leak, sources with more dangerous chemicals, or sources with larger volumes have greater distances. In some cases, the rules contain a **tiered** system, such as the 300-foot distance to a soil dispersal system (drainfield) receiving more than 10,000 gallons per day of sewage, a 150-foot distance to a system receiving infection or pathological wastes, such as from a hospital, and a 50-foot distance to the remaining small systems.

Subpart 1. **Isolation distances.** A water-supply well must be located where there is optimum surface drainage and at the highest practical elevation. Whenever possible, water-supply wells should not be located down slope or down gradient of a contamination source. **A water-supply well must be constructed as far as practical from a contamination source, but no less than the distances in this part.**

The isolation distances in this part are minimum distances measured horizontally from the closest part of the upper termination of the water-supply well casing to the closest part of the contamination source, or the vertical projection of the contamination source on the established ground surface, whichever is closer. The isolation distances are minimum standards. Whenever

possible, greater distances are recommended.

Where the rule establishes a minimum regulatory volume of a liquid, the volume of multiple tanks, each below the minimum, are not additive, unless the tanks are interconnected without backflow protection.

The minimum isolation distances must be maintained between a new well and a source of contamination no longer in use, unless all contaminants have been removed from the source, and visibly contaminated soils have been removed. A contamination source must not be placed, constructed, or installed any closer to a water-supply well than the distances in this part.

Ideally, a well should be placed **upgradient** of all nearby contamination sources. Practically, the best location should be chosen to minimize the contamination potential for the well. In most cases on lakeshore lots, groundwater flows toward the lake. The well should be placed on the high side of the property, upslope of the septic system.

This rule requires that drainage be away from the well and that surface water not pond around the well. It also requires the well to be placed on the highest practical elevation on the property while maintaining the required isolation distances. The well must be placed at the highest location on the property that meets all isolation distances, provides for proper drainage, and allows for installation and service of the well.

Local government units cannot regulate the construction or location of wells unless the program has been delegated from the MDH. However, they can regulate land use and other activities such as the placement of septic systems. Some local programs require greater separation distances than required in these rules when a contamination source is added near an existing well.

An alphabetical list of the isolation distances is contained at the end of this rule part.

(3) an underground storage tank holding 56 or more gallons, or 100 pounds dry weight, of a hazardous substance, or with more than 1100 gallons of petroleum, if protected with safeguards as defined in chapter 7150;

MPCA Rules, Chapter 7150, establishes the safeguarding standards for underground storage tanks. The rules are relatively detailed and should be referenced. In general, the rules establish standards for new tanks, upgrading existing tanks, operating requirements, corrosion protection, and release detection. The standards for new tanks and existing tank upgrades include: tank corrosion protection requirements, piping corrosion protection requirements, and spill and overflow prevention requirements. Underground petroleum tanks must be monitored at least every 30 days for releases. Hazardous-material underground tanks must be equipped with leak detection and secondary containment such as double walled-tanks or external liners.

“**Safeguard**” is defined in MPCA Rules, part 7100.0010, subpart 2, to mean a facility or device or any system or combination thereof designed to prevent the escape or movement of any substance or solution thereof from the place of storage or keeping thereof under such conditions that pollution of any waters of the state might result therefrom.

MPCA Rules, Chapter 7100 requires safeguards to include a continuous dike or wall surrounding the tanks or containment facility which will hold all of the tank contents in case of failure, and which has a bottom which will prevent seepage of the contaminant into the ground.

Information concerning underground and aboveground storage tanks, including safeguarding requirements, may be found at:

www.pca.state.mn.us/index.php/waste/waste-and-cleanup/wastemanagement/tank-compliance-and-assistance/storage-tank-publications.html

(4) an aboveground storage tank with 56 or more gallons, or 100 pounds dry weight, of a hazardous substance, or with more than 1100 gallons of petroleum, if protected with safeguards as defined in chapter 7151;

To summarize the petroleum tank isolation distance requirements:

PETROLEUM TANK ISOLATION DISTANCE SUMMARY

<u>PETROLEUM TANK SIZE</u>	<u>ISOLATION DISTANCE</u>
● Tanks over 1,100 gallons	150 feet without MPCA safeguards 100 feet with safeguards
● Tanks 56 to 1,100 gallons	50 feet for below-ground tanks 20 feet for above-ground tanks
● Tanks 56 gallons or less	No required distance, but 50 feet recommended