

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

April 18, 2016

1. **Call to Order:** The regular City Council meeting was called to order by Mayor Pro Tem Tim Brown at 6:00 pm.

2. **Roll Call:** Present were Mayor Pro Tem Tim Brown, Council members Richard Orpen and Chris McClish. Steve Kane and Rich Skordahl excused. Also present were City Engineer Jared Voge (Bolton & Menk, Inc.), Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), Fire Chief Matt Kohout, City Finance Director Darcy Mulvihill, Community Development Director Kate Thunstrom, City Administrator Joe Kohlmann, and City Clerk Barb Held.

3. **Adopt Agenda:** Orpen asked that item 4f be removed from the consent agenda, I have questions on the change order. MOTION BY ORPEN SECOND McCLISH TO ADOPT THE APRIL 18, 2016 CITY COUNCIL AGENDA AS AMENDED. Motion carried 3-0.

4. **Consent Agenda:** MOTION BY McCLISH SECOND ORPEN TO APPROVE THE APRIL 18, 2016, CITY COUNCIL CONSENT AGENDA A-F AS FOLLOWS:

- a. City Council Minutes – April 4, 2016
- b. Special City Council Minutes – April 5, 2016
- c. Accept the Resignation of Fire Fighter Tom Gagnon
- d. Accept the Resignation of Temporary Employee Bob Polgreen
- e. Pay Request No. 9 for \$1,228,580 to Gridor Construction, Inc. for the Wastewater Treatment Facility Improvements
- f. ~~Pay Request No. 4 for \$53,308.23 and Change Order No. 1 for \$60,935.43 to LaTour Construction for the Bridge Street Utility Improvement~~
- g. Payment of Claims \$1,648,726.42 (ACH #146E-149A \$1,426,648.22 Check #70540-70611 \$222,078.20)

5. **Meeting Open to the Public:** Liz Fairbanks, 24360 Yukon Street NW, couple things I have come across last week. There are a lot of people that have not received the storm water deal notice. A lot of people don't know what this is, you should be concerned with that. The six o'clock meeting time seems too early. People can't home from work in time to attend the meeting. We are trying to building a deck and we were denied for no reason what so ever. I will contact him (building inspector) again. They wanted a blue print and it does not say that on the handout.

Joseph Muehlbauer, 3459-228th, would like the amount to Gridor be read out loud, the amount is not on agenda. In regarding going out for bonds, did we start the project before we had the money and did someone make an error? Also regarding the 4M Fund, the authorizing or

reauthorizing it. How could you send out the cards already for that already? I didn't get a chance to read the packet. City Administrator Joe Kohlmann stated this is not in regards to the MS4 permit; the 4M Fund is a money market fund for investments.

Mary Johnson, 4010 DeGardner Circle NW, I was listening to WCCO and they were talking about being a Free Range City. The reason I want to bring this up my grandson came here from Nevada two years ago. He was walking around and ended up at the trailer park not knowing where he was and wasn't lost. Later a policeman brought him home and they asked why we didn't know where he was. I don't want to live in that type of community. In Connecticut there was a kid who got up and walked to school because his mother overslept. While walking to school and someone picked him up and took him to school. Later the cops came to this woman's home and arrested her because she was noted as an unfit parent.

4f. Pay Request No. 4 for \$53,308.23 and Change Order No. 1 for \$60,935.43 to LaTour Construction for the Bridge Street Utility Improvement: Orpen said I am concerned that the change order is for something they ran into during the boring. I don't think we should have to pay the change order when they should have bid it out. Voge said they did bid the project to drill under the bridge. The contract does allow for so many attempts. Their argument was concrete and other debris they did not anticipate encountering. Voge stated the number you see tonight is considerably less than what they submitted. The good news is the pipe is under the river and your concerns are valid. This price reflects the over and above the number of attempts anticipated in the bid. Voge said we can definitely get you more information for you. Voge said you could wait on the change order request. **MOTION BY ORPEN SECOND McCLISH TO APPROVE PAY REQUEST NUMBER 4 TO LaTOUR CONSTRUCTION OF MAPLE LAKE FOR \$53,308.23.** Motion carried 3-0.

6. Petitions, Requests, Applications:

a. Northland Securities: Bonding Summary: George Eilertson of Northland Securities gave a brief overview of the \$1,955,000 General Obligation Water and Sewer Revenue Bonds, Series 2016A. The issuing of these bonds is to finance water and sewer utility improvement related to the City's Bridge Street project. The Bonds would mature annually each February 1, 2018-2037. Interest will be payable February 1, 2017 and semiannually thereafter on February 1 and August 1. Proposals will be received on Monday, June 6, 2016 and will be brought to council that same evening for council consideration. In addition, this evening I have the Municipal Advisory Service Agreement and two resolutions. The first phase was bonded for in late of 2015. You may have notice the two different interest rates. Orpen asked what would be the savings if the City paid the \$500 application fee for the lower interest rate. Eilertson stated approximately \$13,000 in interest savings you will receive for the lower interest rate.

Municipal Advisory Service Agreement: **MOTION BY McCLISH SECOND ORPEN TO ENTER INTO A MUNICIPAL ADVISORY SERVICE AGREEMENT BY AND BETWEEN THE CITY OF ST. FRANCIS, MINNESOTA AND NORTHLAND SECURITIES, INC.** Motion carried 3-0.

Resolution 2016-11: Providing for the Issuance and Sale of GO Water/Sewer Revenue Bonds, Series 2016A, in the proposed Aggregate Principal amount of \$1,955,000: MOTION BY ORPEN SECOND McCLISH TO ADOPT RESOLUTION 2016-11 A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF GO WATER/SEWER REVENUE BONDS, SERIES 2016A, IN THE PROPOSED AGGREGATE PRINCIPAL AMOUNT OF \$1,955,000. Motion carried 3-0.

Resolution 2016-15: Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations under the Internal Revenue Code: MOTION BY McCLISH SECOND ORPEN TO ADOPT RESOLUTION 2016-15 A RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE. Motion carried 3-0.

Resolution 2016-16: Relating to the Issuance of General Obligation Water and Sewer Revenue Bonds, series 2016A; Covenanting and Obligating the City to be bound by and to use the Provisions of Minnesota Statutes, Section 446A.086 to Guarantee the Payment of the Principal and Interest on the Bonds: MOTION BY ORPEN SECOND McCLISH TO ADOPT RESOLUTION 2016-16 A RESOLUTION RELATING TO THE ISSUANCE OF GENERAL OBLIGATION WATER AND SEWER REVENUE BONDS, SERIES 2016A; CONVENANTING AND OBLIGATING THE CITY TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS. Motion carried 3-0.

b. Presentation on Roundabouts-Bridge Street Improvements: City Engineer Jared Voge gave a power point presentation on the outline/history of the Bridge Street Improvement that is part of an Anoka County project which includes two roundabouts. Due to some questions raised from students in civics class, we are going to give an update on this project. Anoka County received Federal Funding for this project. Voge briefly went over the timeline, project purpose, map, funding, and the schedule of this project.

7. Ordinances & Resolution:

a. Resolution 2016-12: Authorizing or Reauthorizing Membership in the 4M Fund: Finance Director Darcy Mulvihill stated the City invests money in the 4M Fund and recently had a name change. MOTION BY ORPEN SECOND McCLISH TO ADOPT RESOLUTION 2016-12 A RESOLUTION AUTHORIZING OR REAUTHORIZING MEMBERSHIP IN THE 4M FUND. Motion carried 3-0.

8. Reports of Consultants & Staff Members:

a. Engineer: Pederson Drive Improvement Bid Results – Resolution 2016-13: Voge reported the Pederson Drive Improvement project has been in development since November 2014. On Tuesday, April 5, 2016, seven bids were received for the project. The bids ranged from a low bid in the amount of \$646,152.72 to a high bid in the amount of \$729,650.91. The low bid was submitted by Park Construction Company, Minneapolis, MN.

A memo outlining the background of this project and bid results were included in the council packet. Majority of the funding will be coming from the Municipal State Aid Fund (MSA Fund). McClish asked about the speed limit, will it still be 50 mph. Voge stated after the project it will be re-evaluated. MOTION McCLISH BY SECOND ORPEN TO ADOPT RESOLUTION 2016-13 A RESOLUTION RECEIVING BIDS AND AWARDDING CONTRACT FOR THE PEDERSON DRIVE IMPROVEMENT TO PARK CONSTRUCTION COMPANY , MINNEAPOLIS WITH A LOW BID OF \$646,152.72. Motion carried 3-0.

b. Attorney:

c. Staff:

Economic Development: Land Lease Bid Results – Resolution 2016-14:

Community Development Director Kate Thunstrom gave a brief overview of the process for leasing out the 183 acres the city owns in Isanti County. Three bids were received at the bid opening on April 13, 2016. The highest bidder was Scott LaRowe with an annual bid amount of \$18,075. McClish asked if was enough the cover the taxes and expenses. Thunstrom stated it would cover the taxes but not all of the expenses. MOTION BY ORPEN SECOND McCLISH TO ADOPT RESOLUTION 2016-14 A RESOLUTION ACCEPTING BIDS AND ENTERING INTO A ONE YEAR LEASE WITH A CLAUSE THAT ALLOWS THE LEASE TERM TO MEET THE NEEDS OF THE CITY. Motion carried 3-0.

Fire:

Public Works:

Liquor Store:

Police:

City Administrator: The special meeting set for Wednesday may be postponed for one hour due to scheduling conflict. We will keep everyone informed when we know more.

9. **Reports from Council Members:** McClish thank Police Chief Harapat for his years of service, almost thirty years with the City of St. Francis. He has done a great job.

10. **Report from Mayor:** None.

11. **Old Business:** McClish stated in regards to the speed issue on Poppy between 2:30 pm and 6:00 pm want to make staff aware of it and asking for extra patrol. Couple residents reported to him the speed sign is not displaying the speed. Orpen said sometimes it does not display for a reason. McClish asked if it was solar powered. Kohlmann said he is not aware if the sign is not working or just not displaying the speed. I will forward your concerns unto the police chief.

12. **New Business:** None.

13. **Adjournment:** MOTION BY ORPEN SECOND McCLISH TO ADJOURN THE REGULAR CITY COUNCIL MEETING AT 6:42 pm.