

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

May 2, 2016

1. **Call to Order:** The regular City Council meeting was called to order by Mayor Pro Tem Tim Brown at 6:00 pm.

2. **Roll Call:** Present were Mayor Pro Tem Tim Brown, Council members Richard Orpen and Chris McClish. Steve Kane and Rich Skordahl excused. Also present were City Engineer Jared Voge (Bolton & Menk, Inc.), City Attorney Scott Lepak (Barna, Guzy & Steffen), Fire Chief Matt Kohout, City Finance Director Darcy Mulvihill, Community Development Director Kate Thunstrom, City Administrator Joe Kohlmann, and City Clerk Barb Held.

Before we adopt the agenda, we the fire relief association discussion later on the agenda and I notice there are a few firefighters in the room. The last time we talked about this, I was not very proud of our fire department and we are not going to tolerate the outburst from the audience again. If the vote would have taken place that night I guess I would have known how it would have turned out and don't know tonight how it will go. I expect professionalism out of our fire department tonight.

3. **Adopt Agenda:** MOTION BY McCLISH SECOND ORPEN TO ADOPT THE MAY 2, 2016 CITY COUNCIL AGENDA. Motion carried 3-0.

4. **Consent Agenda:** MOTION BY ORPEN SECOND McCLISH TO APPROVE THE MAY 2, 2016, CITY COUNCIL CONSENT AGENDA A-E AS FOLLOWS:

- a. City Council Minutes –April 18, 2016
- b. Special City Council Minutes – April 20, 2016
- c. 2017-2019 Urban Requalification Agreement
- d. Approve Pay Grade 19, Step 5 effective May 2, 2016 adjustment for Chief Jake Rehling appointment
- e. Payment of Claims \$116,018.04 (Check #70612-70659)

5. **Meeting Open to the Public:** Steve Feldman, 22766 Poppy Street NW, questioned the purchase price of the 180 acres in Isanti County and questioned the thinking. In regards with the change order, I see there are unforeseen circumstances that come with projects. Questions on why we are paying for the extra for the project. How many bonds are we going to sell before we start paying something as we go.

Sarah Hunt, 23246 Kerry Street, I was at city hall asked to put a no outlet sign onto Kerry Street cul-de-sac and there was no sign put up. All the detour traffic is coming down the cul-de-sac. Saturday alone from 1- 2 pm eight flew around the cul-de-sac. There are probably 10 to 15 kids can be playing there on a Saturday afternoon. It becomes a very dangerous situation.

Just a temporary sign with an arrow, no outlet or some type of sign would be great. Just worried about the safety of our children.

Robert Bauer, 23246 Kerry Street, currently the St. Francis Relief Association president our previous president stepped down. Asking the St. Francis City Council approve what is before you tonight. I would like the city council to approve the move to PERA. We would be vested at five years instead of ten. I also asked for a municipal contribution of \$500 per year per firefighter. St. Francis Fire Relief Association agreed to move to PERA at a previous relief association meeting. I also ask for an increase per year benefit from \$2,100 to \$3,100. I want to apologize for the last meeting; it is my responsibility to get the fire fighters a good retirement.

6. **Petitions, Requests, Applications:**

a. **Alexandra House: Funding Request:** Connie Moore, Executive Director of Alexandra House was before the City Council requesting them to allocate funds to support services provided to St. Francis residents. We do provide community services, work with the local police department, schools, and the hospitals Mercy and Unity. Moore stated she did provide a report of their services provided in 2015 to residents in St. Francis. Alexandra House does receive funding from various county, state and federal programs. The unsecured revenue for the services provided to St. Francis residents is \$12,117. McClish said it is a very good program. Orpen asked how many use the shelter services. Moore said I believe more of your residents use the community services we provide but I can get the information to you. Orpen asked if there is a way to know if there are programs we are missing because we have not helped out with funding in recent years. Moore said we do not turn people away. We did receive a grant to help older adults. We see that area really starting to grow. Orpen said is there any way we can volunteer or hold events. Moore stated we do facility products that are always needed, food drives, volunteer, shopping at Christmas time. Looking for gifts at that time for the teen ages. Brown said thank you for the work you do. Brown asked if our liquor store had funds available. Finance Director said there were funds available. **MOTION BY BROWN SECOND McCLISH TO GIVE ALEXANDRA HOUSE, INC. \$12,117 FOR THE YEAR 2017.** Motion carried 3-0.

7. **Ordinances & Resolution:**

8. **Reports of Consultants & Staff Members:**

a. **Engineer: Change Order No. 1 for \$60,935.43 to LaTour Construction for the Bridge Street Utility Improvement:** Additional information was assembled as requested in regards to Change Order No. 1 for the Bridge Street Utility Improvement. **MOTION BY McCLISH SECOND ORPEN TO APPROVE THE CHANGE ORDER NO. 1 TO LaTOUR CONSTRUCTION OF MAPLE LAKE FOR \$60,935.43.** For the people have not read the packet there is a clause in there where took fourteen days and they anticipate four days. Motion carried 3-0.

b. **Attorney:**

c. **Staff:**

Economic Development:

Fire:

Public Works:

Liquor Store:

Police: Officer Position Vacancy: Chief Jake Rehling stated with the recent retirement of our police chief an officer vacancy occurred. Chief Rehling is recommending hiring off the recent applicant list. MOTION BY McCLISH SECOND ORPEN TO FILL THE VACANCY CREATED DUE TO THE RETIREMENT OF POLICE CHIEF JEFF HARAPAT. Motion carried 3-0. McClish said congratulations to Chief Rehling on your first day of work.

City Administrator: Fire Relief Association: City Staff is bringing back the requests from the Fire Relief Association. They are as follows:

- 1) Increase per year benefit from \$2,100 to \$3,100
- 2) Join PERA
- 3) A municipal contribution of \$500 per fire fighter per year

Orpen said I am a little leary of the increase to \$3,100 and would prefer leaning towards the \$2,900 and McClish agreed. We can revisit this in the future. Brown agreed with the \$2,900.

All three agree with the relief association to join PERA.

McClish said he would agree with the \$500. Orpen just a little concern with the full \$500 per year. Brown said we would build it in the 2017 Budget. Orpen asked are we tied to this \$500 per year. Kohlmann said he would get clarification but think this can be reviewed annually.

9. **Reports from Council Members:** McClish said in regards the Isanti County property. That happened way before my time, so I can't really answer why we needed to purchase the property.

Orpen would probably see an arrow pointing to 235th.

Brown agreed with some sort of outlet signage.

Brown said we have our pet clinic this weekend.

10. **Report from Mayor:** None.

11. **Old Business:** None.

12. **New Business:** None.

13. **Adjournment:** MOTION BY ORPEN SECOND McCLISH TO ADJOURN THE REGULAR CITY COUNCIL MEETING AT 6:30 pm. Motion carried.