

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

August 15, 2016

1. **Call to Order:** The regular City Council meeting was called to order by Mayor Steve Kane at 6:00 pm.
2. **Roll Call:** Present were Mayor Steve Kane, Council members Richard Orpen, Chris McClish, and Tim Brown. Rich Skordahl excused. Also present were City Engineer Jared Voge (Bolton & Menk, Inc.), City Attorney Scott Lepak (Barna, Guzy & Steffen), Fire Chief Matt Kohout, Public Works Director Paul Teicher, Liquor Store Manager John Schmidt, Police Sgt. Todd Schwieger, City Finance Director Darcy Mulvihill, Community Development Director Kate Thunstrom, City Administrator Joe Kohlmann, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY BROWN SECOND McCLISH TO ADOPT THE AUGUST 15, 2016 CITY COUNCIL AGENDA. Motion carried 4-0.
4. **Consent Agenda:** MOTION BY ORPEN SECOND McCLISH TO APPROVE THE AUGUST 15, 2016, CITY COUNCIL CONSENT AGENDA A-D AS FOLLOWS:
 - a. City Council Minutes –August 1, 2016
 - b. Pay Request No. 8 for \$128,950.06 to LaTour Construction Co. of for the Bridge Street Utility Improvement
 - c. Pay Request No. 13 for \$2,064,681.79 to Gridor Construction, Inc. for the Wastewater Treatment Facility Improvements
 - d. Resolution 2016-39 (Revised Legal Description): Declaring Surplus Property & Authorizing the Disposal of Said Property (32-34-24-22-0002)
 - e. Accept the Resignation of Police Officer Matt Schlenker
 - f. Approving the hiring of Police Officer Applicants Kurtis Greene and Amanda Hanson
 - g. Acknowledge the LG220 Application for Exempt Permit for the St. Francis Hockey Association 01/01/17
 - h. Appoint Julie Morin to the St. Francis Planning Commission
 - i. Payment of Claims \$2,859,991.54 (ACH #160E-162E \$112,866.45 Check #071168-71240 \$2,747,125.09) Motion carried 4-0.
5. **Meeting Open to the Public:** Amy Faanes 23318 Salish Street, requesting a speed limit sign on my street, Salish Street. Drivers use Salish Street to get to Ambassador Blvd. When they come around 232nd Avenue to go north they are driving too fast. I would like a 20 mph around the corner because of the sight problem with the trees. Faanes referenced a state statute regarding speed limits. You recently changed Pederson Drive and 235th Avenue thank you for that. Please consider 30 mph for 232nd and Salish Street. Kane asked staff to look into her request.
6. **Petitions, Requests, Applications:** None.
7. **Ordinances & Resolution:**
 - a. **Ordinance 221, Second Series: Establishing a Moratorium Regulating the Residency location of Predatory Offenders within the City (Second Reading):** MOTION BY BROWN SECOND McCLISH APPROVING THE SECOND READING OF

ORDINANCE 221, SECOND SERIES: ESTABLISHING A MORATORIUM REGULATING THE RESIDENCY LOCATION OF PREDATORY OFFENDERS WITHIN THE CITY. Roll Call: Ayes: Brown, McClish, Orpen and Kane Nays: None. Motion carried 4 -0.

b. Ordinance 222, Second Series: Temporary Family Health Care Dwellings Amendment (Second Reading): MOTION BY ORPEN SECOND BROWN APPROVING THE SECOND READING OF ORDINANCE 222, SECOND SERIES: TEMPORARY FAMILY HEALTH CARE DWELLINGS AMENDMENT. Roll Call: Ayes: Brown, McClish, Orpen, and Kane Nays: None. Motion carried 4-0.

c. Ordinance 223, Second Series: Amending the Zoning Ordinance Regarding Accessory Solar Energy Systems (Second Reading): MOTION BY McCLISH SECOND ORPEN TO APPROVE THE SECOND READING OF ORDINANCE 223, SECOND SERIES: AMENDING THE ZONING ORDINANCE REGARDING ACCESSORY SOLAR ENERGY SYSTEMS. Roll Call Ayes: Orpen, McClish, Brown, and Kane Nays: None. Motion carried 4-0.

d. Ordinance 224, Second Series: Authorizing the Sale of City Surplus Property to NSK Properties, LLC (32-34-24-22-0002) (First Reading): MOTION BY BROWN SECOND McCLISH TO APPROVE THE FIRST READING OF ORDINANCE 224, SECOND SERIES AUTHORIZING THE SALE OF CITY SURPLUS PROPERTY TO NSK PROPERTIES, LLC. Roll Call Ayes: Orpen, McClish, Brown, and Kane Nays: None. Motion carried 4-0.

e. Resolution 2016-40: Declaring Surplus Property & Authorizing the Disposal of Said Property (32-34-24-22-0002) has no Relationship to the City’s Comprehensive Plan: MOTION BY McCLISH SECOND ORPEN TO ADOPT RESOLUTION 2016-40 A RESOLUTION DECLARING SURPLUS PROPERTY & AUTHORIZING THE DISPOSAL OF SAID PROPERTY (32-34-24-22-0002). Motion carried 4-0.

f. Resolution 2016-41: Identifying the Need for Funding to Complete its 2040 Comprehensive Plan Update and Authorizing an Application for Planning Assistance Grant Funds: MOTION BY BROWN SECOND ORPEN TO ADOPT RESOLUTION 2016-41 A RESOLUTION IDENTIFYING THE NEED FOR FUNDING TO COMPLETE ITS 2040 COMPREHENSIVE PLAN UPDATE AND AUTHORIZING AN APPLICATION FOR PLANNING ASSISTANCE GRANT FUNDS. Brown said this is an expensive undertaking that we are required to complete. Orpen asked if there was funding like this for the wastewater facility. The funding for this is specific for the Comprehensive Plan. The funding run concurrently but are different. Brown asked what was the cost of the last Comp Plan Amendment. Staff will look into Brown’s request. Motion carried 4-0.

8. **Reports of Consultants & Staff Members:**

a. Engineer: Trail Maintenance: Last year crack filling was completed and approximately fifty percent of the city’s trails were maintained with RePlay. Quotes were obtained for the remaining fifty percent of the trails. Two quotes were received; Bargen Inc. \$57,940 and M.R. Paving & Excavating Inc. \$65,869.20. Kane asked if this is budgeted item. Voge stated the money will be coming from the Park Dedication fund. MOTION BROWN BY SECOND McCLISH TO ACCEPT THE TWO QUOTES. Motion carried 4-0. MOTION BY ORPEN SECOND McCLISH AWARD

THE BID TO BARGEN, INC. OF MOUNTAIN LAKE, MN IN THE AMOUNT OF \$57,940.50 AND AUTHORIZE THE USE OF PARK DEDICATION FUNDS.

Motion carried 4-0.

b. **Attorney:**

c. **Staff:**

Community Economic Development: Report-Month end and Year to Date: Kate Thunstrom, Community Development Director, gave an update on building and code enforcement activity. Thunstrom also stated the city was awarded its full request of Anoka County HRA/EDA funds for a redevelopment plan that will be done by HKGi. Rum River Bluffs 2nd Addition is proceeding.

Public Works:

Police: Second Quarter Update: Acting Police Chief Todd Schwieger provided a quarterly report from the police department. I hope that this gives the council and residents a better understanding of what the police officers do. Schwieger explained the training and continuing education hours the officers attended during the second quarter. The officers attend a lot of training, court and other events besides taking calls and patrolling. Schwieger explained the difference between Part 1 and 2 calls for service that include theft, fraud, damage to property, burglary, DWI and assaults. In addition, Part 3, 4, and 5 offenses, are the suspicious activity, vehicle lockouts, medicals, alarms, accident, domestic situations, etc. The report that I will be giving in October I will compare the numbers to this report. Exploring options of adding the type of calls to the website. McClish asked if you have seen the theft in vehicles increase. Schwieger said I think compared to last year I believe it may be down.

City Administrator: Mayor's Proclamation: The welcome home celebration for Kiana Eide, a member of the 2016 Olympic Rhythmic Gymnastics Team will be Friday, August 26 at 6:00 pm. A proclamation was drafted and completed depending on how she does in the Olympics. Kane stated this is a day to remember. Please try to make it to the park that evening. Like staff too if possible.

9. **Report from Councilmembers:** McClish said he would like to thank all the people who attended Night to Unite in Community Park.
10. **Report from Mayor:** I too would like to thank city staff for coming to Night to Unite.
11. **Old Business:** None.
12. **New Business:** None.
13. **Adjournment:** Mayor Kane adjourned the regular city council meeting at 6:23 pm.