

CITY OF ST. FRANCIS CITY
COUNCIL AGENDA

SEPTEMBER 19, 2016

ISD #15 CENTRAL SERVICES CENTER (DISTRICT OFFICES)
4115 Ambassador Blvd. NW
6:00 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. City Council Minutes –September 6, 2016
 - b. Acknowledge the gift donation from Blaines’s Blazin 4th Inc for Pioneer Days
 - c. Pay Request No. 14 to Gridor Construction, Inc. for the Wastewater Treatment Facility Improvements
 - d. MMUA Safety Management Program Contract: October 1, 2016 – September 30, 2017
 - e. Broker Agreement Effective Date changed
 - f. Payment of Claims
5. Meeting Open to the Public - *Open Forum is an opportunity for citizens to sign up before the Council meeting and present an issue or concern to City Council. Each presentation should be limited to no more than three minutes unless City Council grants more time.*
6. Petitions, Requests, Applications
 - a. Northland Securities: PFA Loan 2016B and Presentation of Finance Plan related to the Issuance of General Obligation Grant Anticipation Bonds, Series 2016C.
 1. Resolution 2016-46: Declaring the Official intent of the City of St. Francis to reimburse certain expenditures from the Proceeds of Bonds to be issued by the City
 2. Resolution 2016-47: Accepting the Offer of the Minnesota Public Facilities Authority to purchase a Taxable General Obligation Sewer Revenue Note, Series 2016B, in the Original Aggregate principal amount of \$21,982,915; providing for its issuance and authorizing the execution of a project loan agreement and other related documents
 3. Resolution 2016-48: Relating to the Issuance of G.O. Obligation Grant Anticipation Bonds, Series 2016C; Covenanting & Obligating the City to be bound by and to use the provisions of MN Statutes, Section 446A.086 to Guarantee the payment of the principal & interest on the Bonds.
 4. Authorizing the City to enter into the State of Minnesota Credit Enhancement Program relating to the Issuance of General Obligation Grant Anticipation Bonds, Series 2016C
 5. Authorizing the City to enter into the Minnesota Public Facilities Authority Project Grant Agreement Point Source Implementation Grant
7. Ordinances & Resolution
8. Reports of Consultants & Staff Members
 - a. Engineer:
 - b. Attorney:
 - c. Staff:
 - Community Economic Development: Tax Increment Finance for Redevelopment
 1. Resolution 2016-49: Finding that parcels are Occupied by Structurally Substandard Buildings Therefore Preserving the Ability of the City to Establish a Redevelop Tax Increment Financing District
 2. Resolution 2016-50: Authorizing Interfund Loan for Advance of Certain Costs in Connection with Proposed Tax Increment Financing (Re-Development) District
 3. August Update Report
 - Public Works: July/August Update Report
 - City Administrator:
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
13. Adjournment

Calendar of Events

- Sept 21: ~~Planning Commission Meeting @ ISD #15 Central Services Center (District Offices) 7:00 pm~~ CANCELLED
- Oct 3: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
- Oct 10: City Offices Closed for Columbus Day Holiday
- Oct 15: Fire Prevention Open House @ Fire Station – French Toast Breakfast 8 am to Noon
- Oct 17: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
- Oct 19: St. Francis Forward Meeting @ SFHS 6-8 pm

MEMO

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

RE: Agenda Memorandum – September 19th, 2016 Council Meeting

Agenda Items:

4. Consent Agenda:

- a. City Council Minutes – September 6th, 2016
- b. Acknowledge Donation from Blaine's Blazin 4th Inc. for Pioneer Days - \$2,000
- c. Pay Request No. 14 – WWTF
- d. MMUA Safety Management Program Contract – Contract extension for October 1, 2016 to September 30, 2016. Safety Program for employees, OSHA Compliance, and safety policy creation.
- e. Broker Agreement – Allow the administrator to change the effective date of the broker agreements approved on 9/6/16 to a later date in September. Staff anticipates having the full agreements executed next week. The term will still be for six months from the effective date.
- f. Payment of Claims

6. Petitions, Requests, Applications:

- a. Northland Securities: PFA Loan 2016B – George Eilertson will make a Presentation related to the Issuance of General Obligation Grant Anticipation Bonds, Series 2016C. **Three Resolutions and Two Motions.**
 - (1) **Resolution 2016-46** - Declaring the Official intent of the City of St. Francis to Reimburse certain expenditures from the Proceeds of Bonds to be issued by the City.
 - (2) **Resolution 2016-47** – Accepting the Offer of the Minnesota Public Facilities Authority to purchase a Taxable General Obligation Sewer Revenue Note, Series 2016B, in the Original Aggregate principal amount of \$21,982,915; providing for its issuance and authorizing the execution of a project loan agreement and other related documents.
 - (3) **Resolution 2016-48** – relating to the Issuance of G.O. Obligation Grant Anticipation Bonds, Series 2016C; Covenanted & Obligating the City to be bound by and to use the provisions of MN Statutes, Section 446A.086 to Guarantee the payment of the principle & interest on the Bonds.
 - (4) **Motion to Authorize the City to enter into the State of Minnesota Credit Enhancement Program relating to the Issuance of General Obligation Grant**

Anticipation Bonds, Series 2016C.

(5) Motion to Authorize the City to enter into the Minnesota Public Facilities Authority Project Grant Agreement Point Source Implementation Grant

7. Ordinances & Resolutions:

8. Reports:

a. Engineer:

b. Attorney:

c. Staff:

Community Development: As discussed at the Work Session held on August 7th, the direction for the pursuit of redevelopment at 4020 233rd Avenue include all possibilities. The building on the site is considered to meet the Statutory threshold of 70% structurally substandard. In order to preserve the possibility of the use of Tax Increment Financing for this site in the future (no commitment but just to preserve the ability), the City must pass resolution to “preserve the ability” to create a T.I.F. district. If the City preserves the ability, it could have two potential options for use. 1) Assist a private business in the redevelopment by by using T.I.F. or 2) Use T.I.F. to finance the acquisition, demolition and preparation of the site for redevelopment. Financing would occur with an interfund loan from the Liquor Fund- to be repaid through T.I.F.

1) Resolution 2016-49 – Resolution of finding that parcels are occupied by structurally substandard buildings therefore preserving the ability of the city to establish a redevelopment tax increment financing district.

2) Resolution 2016-50 – Resolution authorizing interfund loan for advance of certain costs in connection with proposed tax increment financing district.

3) Community Development Monthly Report – August 2016

Fire:

Public Works:

1) Streets and Parks Report – July and August

2) Water/Sewer Report – July and August

Liquor Store:

Police:

City Administrator:

11. Old Business:

12. New Business:

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

September 6, 2016

1. **Call to Order:** The regular City Council meeting was called to order by Mayor Steve Kane at 6:00 pm.
2. **Roll Call:** Present were Mayor Steve Kane, Council members Richard Orpen, Rich Skordahl, and Chris McClish. Tim Brown excused. Also present were City Engineer Jared Voge (Bolton & Menk, Inc.), City Attorney Scott Lepak (Barna, Guzy & Steffen), Fire Chief Matt Kohout, Public Works Director Paul Teicher, Liquor Store Manager John Schmidt, Police Sgt. Todd Schwieger, City Finance Director Darcy Mulvihill, Community Development Director Kate Thunstrom, City Administrator Joe Kohlmann, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY McCLISH SECOND SKORDAHL TO ADOPT THE SEPTEMBER 6, 2016 CITY COUNCIL AGENDA. Motion carried 4-0.
4. **Consent Agenda:** MOTION BY ORPEN SECOND McCLISH TO APPROVE THE SEPTEMBER 6, 2016, CITY COUNCIL CONSENT AGENDA A-G AS FOLLOWS:
 - a. City Council Minutes – August 15, 2016
 - b. Special City Council Minutes – August 12, 2016
 - c. Work Session Notes – August 7, 2016
 - d. Authorization Not to Waive the Statutory Tort Liability Limits to the extent of the coverage purchased with LMCIT
 - e. Authorize Mayor to send a letter to Oak Grove on Water Agreement
 - f. Pay Request No. 9 and Change Order No. 2 for \$253,260.15 to LaTour Construction for the Bridge Street Utility Improvement
 - g. Payment of Claims \$ 520,677.29 (Check #71241-71321) Motion carried 4-0.
5. **Meeting Open to the Public:** None.
6. **Petitions, Requests, Applications:**
 - a. **Fire Fighter Tim Kizer: Badge Presentation:** Fire Chief Matt Kohout reported Tim Kizer joined the St. Francis Fire Department on May 18, 2015. Kizer attended the Anoka County Fire Academy spending over 300 hours for his initial training. This training included his fire, medical training and internal training. Fire fighters have a little over one year to complete their training. Mayor Steve Kane presented Tim Kizer's wife Kristina the fire fighter badge that she pinned on Tim. Congratulations to Tim Kizer.
7. **Ordinances & Resolution:**
 - a. **Ordinance 224, Second Series: Authorizing the Sale of City Surplus Property to NSK Properties, LLC (32-34-24-22-0002) (Second Reading):** MOTION BY SKORDAHL SECOND McCLISH TO APPROVE THE SECOND READING OF ORDINANCE 224, SECOND SERIES AUTHORIZING THE SALE OF CITY SURPLUS PROPERTY TO NSK PROPERTIES, LLC. Roll Call Ayes: Skordahl, Orpen, McClish, and Kane. Nays: None. Motion carried 4 -0.
 - b. **Resolution 2016-43: Adjusting the Tax Levy for Bond Indebtedness:** MOTION BY ORPEN SECOND McCLISH TO ADOPT RESOLUTION 2016-43 A RESOLUTION ADJUSTING THE TAX LEVY FOR BONDED INDEBTEDNESS. Motion carried 4-0.

c. Resolution 2016-44: Providing Preliminary Approval of a Proposed 2016 Tax Levy, Collectible in 2017 and Setting Budget Hearing Date: Zero percent increase AND balanced budget. The public hearing has been set for December 5, 2016. MOTION BY McCLISH SECOND ORPEN TO ADOPT RESOLUTION 2016-44 A RESOLUTION PROVIDING PRELIMINARY APPROVAL OF A PROPOSED 2017 TAX LEVY AND SETTING BUDGET PUBLIC HEARING DATE FOR MONDAY, DECEMBER 5, 2016. Motion carried 4-0.

d. Resolution 2016-45: Proclaiming October as “ Domestic Violence Awareness Month”: MOTION BY KANE SECOND SKORDAHL TO ADOPT RESOLUTION 2016-45 A RESOLUTION PROCLAIMING OCTOBER AS “DOMESTIC VIOLENCE AWARENESS MONTH”. Motion carried 4-0.

8. **Reports of Consultants & Staff Members:**

a. Engineer: Salish Street Area Speed Limits-Resolution 2016-46:
Establishing a Speed Limits: At the August 15, 2016 City Council meeting the City Council requested the speed limits of Salish Street area south of Ambassador Blvd. and west of Pederson Drive/Navajo Street be reviewed. This requested was based on the concern of a resident in this area. Evaluation the street with the 300 foot spacing requirement. Based on the analysis conducted a resolution is presented before you changing the speed limits on the streets mentions. A map was part of the council packet with recommendation of placement and the speed limits in this area. The cost of these signs would be from the city's street maintenance budget. Skordahl asked if the neighborhood he lives would qualify for a lower speed limit. Could you (Voge) do a speed analysis or inventory on each development or do we want to wait for residents to come in. Yes absolutely, Voge stated yes we can do that. Kohlmann said staff can come back with a report. McClish asked what is the cost of a speed limit sign. Teicher said \$47 per sign. MOTION BY McCLISH SECOND ORPEN TO ADOPT RESOLUTION 2016-46 A RESOLUTION ESTABLISHING SPEED LIMIT ON SALISH STREET NW BETWEEN AMBASSADOR BLVD NW AND 232nd AVENUE NW, 232nd AVENUE NW BETWEEN NAVAJO STREET AVENUE NW AND 235th AVENUE NW, 235th AVENUE NW BETWEEN SALISH STREET NW AND ONEIDA STREET NW, 234th COURT NW, 233rd COURTS NW, AND 233rd LANE NW BETWEEN ONEIDA STREET NW AND PEDERSON DRIVE NW. Motion carried 4-0. MOTION BY ORPEN SECOND SKORDAHL TO PLACE A CURVE WARNING SIGNS AND 25 MPH ADVISORY SIGNS IN ADVANCE OF THE CURVE AT SALISH STREET NW AND 232nd AVENUE NW FOR EACH DIRECTION. Motion carried 4-0.

b. Attorney:

c. Staff:

Community Economic Development:

Public Works:

Police:

City Administrator: Real Estate Broker Engagement: Staff received a proposal from Lakes Area Realty Inc. to be the City's exclusive real estate broker for the following properties: 4201 St. Francis Blvd. NW; Crown 2nd Addition (North of the Bottle Shop); and Village East (East shop site). Lakes Area Realty has a history of working with governmental land. The contract would be in place for a period of six months, beginning on September 7, 2016. The broker fee is 7% of the selling price, if the City Council approves the sale. Staff created promotional materials and contacted dozens of potentially interested parties regarding

these properties with little or no interest. Staff believes engaging with a real estate broker will allow for greater exposure to the properties. Kane said if I am not mistaken this broker has a significant amount of experience working with other governmental agencies. Orpen asked did we go out for RFP's. No, they have done a lot with other communities. MOTION BY SKORDAHL SECOND ORPEN TO APPROVE THE LISTING CONTRACTS FOR THE PREVIOUSLY STATED PROPERTIES. Motion carried 4-0.

City Administrator Joe Kohlmann stated he and the finance director have been working with the PFA and talking it through with them on regarding funding for the wastewater treatment plant. In order to remain eligible to receive the six million dollars in grants, we will have to borrow the money and pay it back after the monies are received. There are a number of scenarios that have developed with in the last couple weeks. McClish said this is our only option in order to receive the six million dollar grant. Kane and Kohlmann have been in contact with Senator Benson, Speaker Daudt and Governor Dayton's staff. McClish said if everything works out good I would like to see our water and sewer rates looked at again. Skordahl said I wouldn't mind sitting down to see what we have learned through this whole process. Orpen asked would we be borrowing at a 20 or 30 year loan? Kohlmann said we will look at the options and come back to the city council with some recommendations.

9. **Report from Councilmembers:** Skordahl stated be patient with the roundabouts, they are almost done. Skordahl said this is late but I did stop at the water rescue the fire department training and enjoyed it.

McClish said in regards about the lighting on the roundabouts, will there be some. Public Works Director Paul Teicher stated yes there will be lighting in each of the roundabout and on both sides of the street.

McClish and Orpen attended the swearing in of the two new officers last week. Also congratulations to Fire Fighter Tim Kizer on receiving his badge tonight.

10. **Report from Mayor:** Kane stated of course I attended the Welcome Home Celebration of Kiana Eide. A very humble young athlete and according to her father she is still amazed of the whole event. I would also like to say nice job on the Pederson Drive upgrade, very nice and much safer.

11. **Old Business:** None.

12. **New Business:** Kane said I received a letter from a group of 45 different mayors to look at pedestrian and bike safety. We are being asked if we would like to join this group. McClish asked if there is a cost. Kane does not believe so but he would check. Council agrees to proceed if no cost.

13. **Adjournment:** Mayor Kane adjourned the regular city council meeting at 6:28 pm.

LG555 Government Approval or Acknowledgment for Use of Gambling Funds

Keep this completed form attached to the LG100C in your organization's records. You do not need to submit this form to the Gambling Control Board or the Department of Revenue.

ORGANIZATION AND EXPENDITURE INFORMATION (attach additional sheets if necessary)

Organization Name: BLAINE'S BLAZIN 4TH INC DBA BLAINE FESTIVAL	License Number: 92932
Address: 10801 TOWN SQ DR NE BLAINE, MINNESOTA 55449	City/State/Zip:

1. Amount of proposed lawful purpose expenditure: \$ 2000 -
2. Check one expenditure category:
- A. **Contribution to a unit of government**—United States, state of Minnesota, or any of its subdivisions, agencies, or instrumentalities.
 - B. **Wildlife management project or activity** that benefits the public at large, with approval by the Minnesota Department of Natural Resources (DNR).
 - C. **Grooming and maintaining snowmobile or all-terrain vehicle trails** established under Minnesota Statutes, Sections 84.83 and 84.927, including purchase or lease of equipment, with approval by the DNR. All trails must be open to public use.
 - D. **Supplies and materials for safety training and educational programs** coordinated by the DNR, including the Enforcement Division.
 - E. **Citizen monitoring of surface water quality testing** for public waters by individuals or nongovernmental organizations, with Minnesota Pollution Control Agency (MPCA) guidance on monitoring procedures, quality assurance protocols, and data management, providing that data is submitted to the MPCA.

3. Describe the proposed expenditure, including vendors:

Pioneer Days

- **NO FINANCIAL OR OTHER BENEFIT:** I affirm that the contribution or expenditure does not result in any monetary, economic, financial, or material benefit to our organization, in compliance with Minn. Rule 7861.0320, subp. 17, para. C.
- **FOR DNR-RELATED PROJECTS:** I affirm that when lawful gambling funds are used for grooming and maintaining snowmobile or all-terrain vehicle trails or for any wildlife management project for which reimbursement is received from a unit of government, the reimbursement funds must be deposited in our lawful gambling account and recorded on form LG100C.
- **FOR SURFACE WATER QUALITY TESTING:** I affirm that the MPCA has been consulted in developing the monitoring plan and that the data collected will be submitted to the MPCA. Send form for signature to: Manager, Water Monitoring Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN 55155. Website: www.pca.state.mn.us

Chief Executive Officer's Signature: <u><i>John P. Mariani</i></u>	Date: <u>8/24/16</u>
Print Name: <u>John P Mariani</u>	Daytime Phone: <u>763-755-0101</u>

GOVERNMENT APPROVAL/ACKNOWLEDGMENT

Contribution amount: \$ 2000. Government use of contribution (check one):

- Wildlife**—DNR approves the wildlife management project or activity.
- Trails**—DNR approves the grooming/maintaining of snowmobile and/or all-terrain vehicle trails.
- Safety training**—DNR approves the supplies/materials for DNR safety training and educational programs.
- Water quality testing**—MPCA approves the surface water quality testing project.
- Donation to other unit of government** (city, county, state, federal, or any of their subdivisions) provided the funds will not be used for a pension or retirement fund.

Unit of Government: <u>City of St. Francis</u>	Phone: <u>763-753-2630</u>
Address: <u>23340 Cree St. NW</u>	City/State/Zip: <u>St. Francis, MN 55070</u>

By signature below, the representative of the unit of government acknowledges and approves the contribution amount for the use as listed above.

Signature: _____	Date: _____
Print Name: _____	Title: _____

Questions? Contact the Minnesota Gambling Control Board at 651-539-1900. This form will be made available in alternative format (i.e. large print, braille) upon request. The information requested on this form will become public information, when requested by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.



Blaine's Blazin 4th Inc.
DBA Blaine Festival
10801 Town Square Dr NE
Blaine MN 55449
www.blainefestival.org

August 22, 2016

The Blaine Festival was fortunate enough this year to have extra funds available to give back to our community. We'd like to recognize the work you do with an additional donation this year.

Thank you,

A handwritten signature in black ink that reads "John P. Marinan". The signature is written in a cursive style with a large, looped initial "J".

John Marinan
President



BOLTON & MENK, INC.[®]

Consulting Engineers & Surveyors

7533 Sunwood Drive NW • Ramsey, MN 55303
Phone (763) 433-2851 • Fax (763) 427-0833
www.bolton-menk.com

August 31, 2016

City of St. Francis
Attn: Joe Kohlmann
City Administrator
23340 Cree St. NW
St. Francis, MN 55070-9390

RE: Pay Request No. 14
Wastewater Treatment Improvements
St. Francis, Minnesota
BMI Project No.: R21.109015

Dear Mr. Kohlmann:

Please find enclosed three copies of Pay Request No. 14 for the above referenced project. This pay request is primarily for the site utilities, concrete, pretreatment building, and control work. The requested and certified amount is \$531,201.21.

If you have any questions do not hesitate to call me at 612-840-6068.
Sincerely,

BOLTON & MENK, INC.

Paul Saffert, P. E.
Project Manager

PS/jo

cc: Paul Teicher, City of St. Francis

Enclosures (3 copies, signed Pay Request No. 14)

APPLICATION AND CERTIFICATE FOR PAYMENT

O:\Gregg\Current Jobs\St. Francis, MN\Pay Estimates\Pay Estimate #14.xls\Summary Page

TO OWNER: City of St. Francis
4058 St. Francis Blvd. NW
St. Francis, MN 55070

PROJECT: Wastewater Treatment Facility Improvements APPLICATION NO.: 14
PERIOD TO: 7/27/16 TO 8/25/16
PROJECT NO.: R21.109015
SUBSTANTIAL CONTRACT DATE: 03/20/17
FINAL CONTRACT DATE: 05/19/17

CONTRACTOR: Gridor Constr., Inc.
3990 27th Street SE
Buffalo, MN 55313

ENGINEER: Bolton & Menk, Inc.
7533 Sunwood Drive N.W.
Ramsey, MN 55303

CONTACT: Gregg Schreiner

CONTACT: Paul Saffert

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM.....	\$21,832,300.00
2. Net change by Change Orders.....	\$0.00
3. CONTRACT SUM TO DATE (Line 1 + Line 2).....	\$21,832,300.00
4. TOTAL COMPLETED & STORED TO DATE.....	\$17,846,733.00
5. RETAINAGE: Securities in Lieu of Retainage	
A. 0% of Completed to Date	\$0.00
B. 0% of Stored Materials	\$0.00
Total Retainage	\$0.00
6. TOTAL EARNED LESS RETAINAGE.....	\$17,846,733.00
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$17,315,531.79
(Line 6 from prior payment)	\$531,201.21
8. CURRENT PAYMENT DUE.....	\$3,985,567.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE.....	
(Line 3 less Line 6)	

CHANGE ORDER SUMMARY

Total changes approved in previous months
by Owner: COs
Total approved this month:

TOTALS: \$0.00

NET CHANGES by Change Order: \$0.00

DEDUCTIONS

\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: 
State of Minnesota



Subscribed and sworn to before me this 25th day of August, 2016

Notary Public: 
1/31/2020
Commission Expiration

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the quality of the Work in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$531,201.21

ENGINEER: Bolton & Menk, Inc.

By: 
Date: 8/25/16

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Item No.	Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period	Percent	Amount				
Division 1										
1000.000	Mobilization Insurance & Bonds	\$360,000	\$360,000				\$0	\$360,000	100.0%	\$0
1020.001	General Construction - Allowance	\$250,000	\$83,000				\$29,427	\$112,427	45.0%	\$137,573
1020.002	Utility Service - Allowance	\$25,000	\$1,296				\$0	\$1,296	5.2%	\$23,704
1020.003	Building Permit - Allowance	\$150,000	\$16,162				\$0	\$16,162	10.8%	\$133,838
Subtotal for	Division 1	\$785,000	\$460,458				\$29,427	\$489,885	62.4%	\$295,115
							check	\$489,885		

Division 2										
2020.000	Biosolids Site Reclamation	\$550,000	\$181,500				\$0	\$181,500	33.0%	\$368,500
2050.000	Demolition of Existing Wastewater Treatment Facilities	\$40,000	\$5,000				\$0	\$5,000	12.5%	\$35,000
2100.000	Site Preparation	\$50,000	\$50,000				\$0	\$50,000	100.0%	\$0
2110.000	Column Foundation Systems - Allowance	\$2,450,000	\$1,975,000				\$0	\$1,975,000	80.6%	\$475,000
2120.000	Rammed Aggregate Pier Soils Reinforcement - Allowance	\$30,000					\$0	\$0	0.0%	\$30,000
2210.000	Finish Grading	\$30,000					\$0	\$0	0.0%	\$30,000
2220.000	Excavating & Backfill	\$1,100,000	\$1,017,000	2.50%	\$27,500		\$0	\$1,044,500	95.0%	\$55,500
2221.000	Removing Pavement & Miscellaneous Structures	\$20,000	\$0,500				\$0	\$500	2.5%	\$19,500
2330.000	Excavation & Embankment - Roadway & Pavement	\$30,000	\$3,000	10.00%	\$3,000		\$0	\$6,000	20.0%	\$24,000
2370.000	Storm Water Pollution Prevention Plan (SWPP)	\$30,000	\$28,500				\$0	\$28,500	95.0%	\$1,500
2550.000	Site Utilities	\$1,000,000	\$665,000	10.00%	\$100,000		\$150,000	\$915,000	91.5%	\$85,000
2600.000	Roads, Walks & Curbs	\$150,000					\$0	\$0	0.0%	\$150,000
2813.000	Design Build Irrigation System - Allowance	\$150,000	\$8,000				\$0	\$8,000	5.3%	\$142,000
2830.000	Chain Link Fence & Gates	\$15,000					\$0	\$0	0.0%	\$15,000
2835.000	Modular Block Retaining Wall	\$10,000					\$0	\$0	0.0%	\$10,000
2920.000	Soil Preparation, Seeding & Sodding	\$40,000					\$0	\$0	0.0%	\$40,000
2921.000	Prairie Restoration	\$10,000					\$0	\$0	0.0%	\$10,000
Subtotal for	Division 2	\$5,675,000	\$3,933,500.00		\$130,500		\$150,000	\$4,214,000	74.26%	\$1,461,000
							check	\$4,214,000		

Division 3										
3200.000	Concrete Reinforcement - 760 ton	\$1,520,000	\$1,422,720	3.29%	\$50,000		\$20,000	\$1,482,720	98.2%	\$27,280
3300.000	Cast in Place Concrete - 8600 cy	\$3,440,000	\$3,267,040	3.49%	\$120,000		\$0	\$3,387,040	98.5%	\$52,960
3400.000	Precast/Prestressed Concrete - Tees/Plank/Wall Panels	\$1,630,000	\$1,380,000				\$100,000	\$1,480,000	90.8%	\$150,000
Subtotal for	Division 3	\$6,590,000	\$6,069,760.00		\$170,000		\$120,000	\$6,359,760	96.51%	\$230,240
							check	\$6,359,760		

Item No.	Description of Work	C Scheduled Value	D From Previous Application		E Work Completed This Period		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			Percent	Amount	Percent	Amount				
Division 4										
4810.000	Unit Masonry Assemblies	\$0					\$0	\$0	0.0%	\$0
Subtotal for Division 4		\$0	\$0.00				\$0	\$0	0.00%	\$0
check \$0										
Division 5										
5100.000	Structural Metal	\$30,000	\$25,000				\$5,000	\$30,000	100.0%	\$0
5500.000	Miscellaneous Metal Work	\$140,000	\$60,000		\$40,655		\$37,000	\$137,655	98.3%	\$2,345
5520.000	Handrails & Railings	\$50,000	\$30,000				\$20,000	\$50,000	100.0%	\$0
5521.000	Roof Hatches	\$6,000	\$6,000				\$0	\$6,000	100.0%	\$0
Subtotal for Division 5		\$226,000	\$121,000.00		\$40,655		\$62,000	\$223,655	98.96%	\$2,345
check \$223,655										
Division 6										
6100.000	Rough Carpentry	\$10,000	\$9,000				\$0	\$9,000	90.0%	\$1,000
6200.000	Finish Carpentry	\$1,000					\$0	\$0	0.0%	\$1,000
6400.000	Interior Architectural Woodwork	\$1,000					\$500	\$500	50.0%	\$500
6410.000	Solids Surface Sills & Thresholds	\$3,000					\$2,500	\$2,500	83.3%	\$500
Subtotal for Division 6		\$15,000	\$9,000.00		\$0		\$3,000	\$12,000	80.00%	\$3,000
check \$12,000										
Division 7										
7150.000	Dampproofing	\$5,000	\$4,000			20.00%	\$1,000	\$5,000	100.0%	\$0
7190.000	Vapor Barrier	\$5,000	\$5,000				\$0	\$5,000	100.0%	\$0
7210.000	Building Insulation	\$20,000	\$12,000				\$0	\$12,000	60.0%	\$8,000
7535.000	Fully Adhered Membrane Roof System	\$170,000	\$124,000		\$26,000	15.29%	\$0	\$150,000	88.2%	\$20,000
7600.000	Flashing & Sheet Metal Work	\$30,000	\$18,000				\$0	\$18,000	60.0%	\$12,000
7900.000	Caulking & Sealants	\$20,000	\$10,000				\$0	\$10,000	50.0%	\$10,000
Subtotal for Division 7		\$250,000	\$173,000.00		\$27,000		\$0	\$200,000	80.00%	\$50,000
check \$200,000										
Division 8										
8110.000	Doors & Frames	\$50,000	\$12,000				\$35,000	\$47,000	94.0%	\$3,000
8360.000	Upward Acting Sectional Doors	\$15,000	\$13,000				\$0	\$13,000	86.7%	\$2,000
8700.000	Hardware	\$30,000	\$10,000				\$16,900	\$26,900	89.7%	\$3,100
8800.000	Glass & Glazing	\$6,000					\$0	\$0	0.0%	\$6,000
Subtotal for Division 8		\$101,000	\$35,000.00		\$0		\$51,900	\$86,900	86.04%	\$14,100
check \$86,900										

Item No.	B Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-5)
			From Previous Application	Work Completed This Period	Percent	Amount				
Division 9										
8111.000	Non-Load Bearing Steel Framing	\$15,000	\$15,000				\$0	\$15,000	100.0%	\$0
9250.000	Gypsum Drywall	\$25,000	\$25,000				\$0	\$25,000	100.0%	\$0
9310.000	Ceramic Tile	\$8,000					\$0	\$0	0.0%	\$8,000
9500.000	Acoustical Ceiling System	\$6,000			66.67%	\$4,000	\$0	\$4,000	66.7%	\$2,000
9900.000	Wastewater Treatment Facility Painting	\$350,000	\$110,000				\$0	\$110,000	31.4%	\$240,000
9930.000	Concrete Staining	\$15,000					\$0	\$0	0.0%	\$15,000
Subtotal for	Division 9	\$419,000	\$150,000.00			\$4,000	\$0	\$154,000	36.75%	\$265,000
							Check	\$154,000		
Division 10										
10110.000	Marker Board	\$1,000					\$0	\$0	0.0%	\$1,000
10155.000	Toilet Compartment	\$2,300					\$1,329	\$1,329	57.8%	\$971
10250.000	Safety Devices	\$4,000					\$0	\$0	0.0%	\$4,000
10280.000	Wall Surface Protection	\$1,000					\$0	\$0	0.0%	\$1,000
10400.000	Identifying Devices	\$6,000					\$0	\$0	0.0%	\$6,000
10800.000	Toilet Accessories	\$2,000					\$0	\$0	0.0%	\$2,000
Subtotal for	Division 10	\$16,300	\$0.00			\$0	\$1,329	\$1,329	8.15%	\$14,971
							Check	\$1,329		

Item No.	B Description of Work	C Scheduled Value	D		E Work Completed This Period	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Amount					
Division 11 & 12									
11214.000	Vertical Turbine Pumps	\$160,000	\$157,000			\$0	\$167,000	98.1%	\$3,000
11245.000	Polymer Mix/ Feed System - Allowance	\$235,000				\$235,000	\$235,000	100.0%	\$0
11246.000	Carbon Feed System - Allowance					\$0	\$0	0.0%	\$0
11248.000	Ferric Chloride Feed System - Allowance					\$0	\$0	0.0%	\$0
11265.000	Ultraviolet Disinfection - Allowance	\$635,000				\$632,052	\$632,052	99.5%	\$2,948
11280.000	Hydraulic Gates	\$30,000	\$30,000			\$0	\$30,000	100.0%	\$0
11310.000	Centrifugal Wastewater Pumps	\$120,000	\$118,000			\$0	\$118,000	98.3%	\$2,000
11311.000	Submersible Centrifugal Pumps	\$110,000				\$103,284	\$103,284	93.9%	\$6,716
11312.000	Recessed Impeller Vortex Pump	\$25,000				\$21,792	\$21,792	87.2%	\$3,208
11318.000	Screw Impeller Centrifugal Pumps	\$25,000	\$24,000			\$0	\$24,000	96.0%	\$1,000
11320.000	Grit Removal System	\$54,000				\$37,406	\$37,406	69.3%	\$16,594
11331.000	Grit Separation System	\$35,000				\$20,000	\$20,000	57.1%	\$15,000
11335.000	Fine Screen	\$90,000				\$78,469	\$78,469	87.2%	\$11,531
11345.000	Chlorination/ Dechlorination Equipment - Allowance					\$0	\$0	0.0%	\$0
11351.000	Clarifier Equipment - Suction Type Clarifier	\$200,000	\$198,000			\$0	\$198,000	99.0%	\$2,000
11373.000	Blower System (PD w/ Enclosure)	\$390,000				\$285,000	\$285,000	96.3%	\$5,000
11374.000	Fine Pore Membrane Aeration Equipment	\$85,000	\$80,000		3.53%	\$0	\$83,000	97.6%	\$2,000
11385.000	Coarse Bubble Aeration System	\$85,000				\$61,407	\$61,407	72.2%	\$23,593
11386.000	Rapid Mixers	\$13,000				\$12,000	\$12,000	92.3%	\$1,000
11387.000	Submersible Mixers	\$55,000	\$53,000			\$0	\$53,000	96.4%	\$2,000
11600.001	Laboratory Equipment	\$46,000				\$0	\$0	0.0%	\$46,000
11600.002	Laboratory Equipment - Allowance	\$25,000				\$0	\$0	0.0%	\$25,000
11630.000	Automatic Sampler	\$39,000				\$0	\$0	0.0%	\$39,000
12300.000	Furnishings - Allowance	\$25,000				\$0	\$0	0.0%	\$25,000
12346.000	Casework	\$30,000			93.33%	\$0	\$28,000	93.3%	\$2,000
Subtotal for Division 11 & 12		\$2,412,000	\$660,000.00			\$1,486,410	\$2,177,410	90.27%	\$234,590
check									
Division 13									
13126.000	Circular Tank Covers	\$290,000	\$150,000		27.59%	\$0	\$268,516	92.6%	\$21,484
13211.000	Water Storage Tank Disinfection	\$1,000				\$0	\$0	0.0%	\$1,000
13222.000	Filter Underdrain System	\$90,000			7.78%	\$0	\$87,000	96.7%	\$3,000
13226.000	Filter Media & Gravel	\$30,000				\$0	\$0	0.0%	\$30,000
13228.000	Filter Washwater Troughs	\$30,000	\$30,000			\$0	\$30,000	100.0%	\$0
13852.000	Grading	\$30,000	\$10,000		33.33%	\$0	\$20,000	66.7%	\$10,000
Subtotal for Division 13		\$471,000	\$190,000.00			\$118,516	\$405,516	86.10%	\$65,484
check									

Item No.	B Description of Work	C Scheduled Value	D From Previous Application		E Work Completed This Period		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			Percent	Amount	Percent	Amount				
Division 14										
14300.000	Hoisting Equipment	\$12,000					\$0	\$0	0.0%	\$12,000
14620.000	Portable Hoist	\$4,000					\$0	\$0	0.0%	\$4,000
Subtotal for Division 14		\$16,000	\$0.00		\$0		\$0	\$0	0.00%	\$16,000
check										
Division 15										
15050.000	Industrial Hose & Fittings	\$6,000					\$0	\$0	0.0%	\$6,000
15080.000	Process Pipe & Pipe Fittings	\$655,000	\$220,000	14.04%	\$120,000		\$150,000	\$790,000	92.4%	\$65,000
15100.000	Valves	\$400,000	\$297,000				\$100,000	\$397,000	99.3%	\$3,000
15101.000	Electrical Valve Actuators						\$0	\$0	0.0%	\$0
15102.000	Pneumatic Valve Actuators						\$0	\$0	0.0%	\$0
15130.000	Gauges	\$20,000					\$0	\$0	0.0%	\$20,000
15140.000	Supports & Anchors	\$90,000	\$63,000	17.31%	\$15,562		\$8,418	\$77,000	85.6%	\$13,000
16250.000	Mechanical Insulation	\$40,000					\$0	\$0	0.0%	\$40,000
15400.000	Plumbing	\$440,000	\$323,600				\$15,000	\$338,600	77.0%	\$101,400
15500.000	Heating/Ventilating & Air Conditioning	\$530,000	\$77,700	6.04%	\$32,000		\$171,663	\$281,363	53.1%	\$248,637
15510.000	Hydronic Heating Systems	\$300,000	\$90,000	11.33%	\$34,000		\$0	\$124,000	41.3%	\$176,000
16950.000	HVAC Controls	\$50,000					\$0	\$0	0.0%	\$50,000
15990.000	TAB	\$5,000					\$0	\$0	0.0%	\$5,000
Subtotal for Division 15		\$2,736,000	\$1,361,300.00		\$201,582		\$445,081	\$2,007,963	73.99%	\$728,037
check										
Division 16										
16010.000	Electrical General Provisions	\$50,000	\$42,000		\$3,000		\$0	\$45,000	90.0%	\$5,000
16100.000	Basic Materials & Methods	\$220,000	\$65,800		\$6,500		\$0	\$72,300	32.9%	\$147,700
16200.000	Power Generation System	\$200,000					\$0	\$185,000	92.5%	\$15,000
16400.000	Electrical Distribution	\$250,000	\$114,000		\$600		\$0	\$114,600	45.8%	\$135,400
16500.000	Lighting	\$80,000	\$6,700		\$1,800		\$70,715	\$79,215	99.0%	\$785
16700.000	Special Systems	\$20,000	\$5,000		\$1,200		\$0	\$6,200	31.0%	\$13,800
16900.000	Starters & Motor Control	\$250,000	\$192,000		\$6,000		\$0	\$198,000	79.2%	\$52,000
16950.001	Instrumentation & Control	\$1,000,000	\$754,000				\$60,000	\$814,000	81.4%	\$186,000
16950.002	Computer - Allowance	\$50,000					\$0	\$0	0.0%	\$50,000
Subtotal for Division 16		\$2,120,000	\$1,364,500.00		\$19,100		\$130,715	\$1,514,315	71.43%	\$605,685
check										
Grand Total										
		\$21,832,300	\$14,527,518		\$720,837		\$2,598,378	17,846,733	81.74%	\$3,985,567

W.T.F.I. - St. Francis, MN
Stored Materials & Equipment Summary



Gider Constr., Inc.
3890 27th Street SE
Buffalo, MN 55913

Pay Req. No. 14
Period Ending: 8/25/2016

Pay/Item No.	Pay/Application Work Item	Scheduled Value	Previous Stored To Dates	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
	Grand Totals	\$21,832,300								
1000.000	Mobilization Insurance & Bonds	\$860,000								
1020.001	General Construction - Allowance	\$250,000	\$39,427			\$39,427			\$10,000	\$29,427
1020.002	Utility Service - Allowance	\$25,000					\$10,000			
1020.003	Building Permit - Allowance	\$150,000								
Subtotal for Division 1		\$785,000	\$39,427	\$0		\$39,427	\$10,000	\$0	\$10,000	\$29,427

Pay/Item No.	Pay/Application Work Item	Scheduled Value	Previous Stored To Dates	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
Division 2										
2020.000	Blissville Site Remediation	\$550,000								
2060.000	Demolition of Existing Wastewater Treatment Facilities	\$40,000								
2100.000	Site Preparation	\$50,000								
2110.000	Column Foundation Systems - Allowance	\$2,450,000	\$159,030			\$159,030	\$159,030		\$159,030	
2120.000	Remixed Aggregate Pler Soils Reinforcement - Allowance	\$30,000								
2210.000	Finish Grading	\$1,100,000								
2220.000	Excavating & Backfill	\$20,000								
2221.000	Removing Pavement & Miscellaneous Structures	\$30,000								
2330.000	Excavation & Embankment - Roadway & Pavement	\$30,000								
2370.000	Storm Water Pollution Prevention Plan (SWPPP)	\$30,000								
2550.000	Site Utilities	\$1,000,000	\$560,675			\$560,675	\$353,635	\$57,040	\$410,675	\$150,000
2600.000	Roads, Walks & Cuts	\$150,000								
2615.000	Design Build Infiltration System - Allowance	\$150,000	\$280			\$280	\$280		\$280	
2630.000	Chain Link Fence & Gates	\$15,000								
2635.000	Modular Block Retaining Wall	\$10,000								
2920.000	Soil Preparation, Seeding & Sodding	\$40,000								
2921.000	Prairie Restoration	\$10,000								
Subtotal for Division 2		\$5,675,000	\$719,985	\$0		\$719,985	\$512,945	\$57,040	\$569,985	\$150,000

Pay/Item No.	Pay/Application Work Item	Scheduled Value	Previous Stored To Dates	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
Division 3										
3200.000	Concrete Reinforcement - 760 ton	\$1,520,000	\$636,494			\$636,494	\$798,956	\$17,638	\$816,494	\$20,000
3300.000	Cast in Place Concrete - 660 cy	\$3,440,000								
3400.000	Precast/Prestressed Concrete - Tees/Plank/Wall Panels	\$1,630,000	\$1,289,056			\$1,289,056	\$1,199,056		\$1,199,056	\$100,000
Subtotal for Division 3		\$6,590,000	\$2,135,550	\$0		\$2,135,550	\$1,997,912	\$17,638	\$2,015,550	\$120,000

Pay/Item No.	Pay/Application Work Item	Scheduled Value	Previous Stored To Dates	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
Division 4										
4810.000	Unit Masonry Assemblies	\$0								
Subtotal for Division 4		\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Pay/Item No.	Pay/Application Work Item	Scheduled Value	Previous Stored To Dates	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
Division 5										
5100.000	Structural Metal	\$30,000	\$5,000			\$5,000				\$5,000
5500.000	Miscellaneous Metal Work	\$140,000	\$147,655			\$147,655	\$40,000	\$40,655	\$80,655	\$57,000
5520.000	Handrails & Railings	\$50,000	\$49,828			\$49,828	\$29,828		\$29,828	\$20,000
5521.000	Roof Hatches	\$6,000	\$5,140			\$5,140	\$5,140		\$5,140	\$20,000
Subtotal for Division 5		\$226,000	\$177,623	\$0		\$177,623	\$74,968	\$40,655	\$115,623	\$62,000

Pay/Item No.	Pay/Application Work Item	Scheduled Value	Previous Stored To Dates	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
Division 6										
6100.000	Rough Carpentry	\$10,000								
6200.000	Finish Carpentry	\$1,000								
6400.000	Interior Architectural Woodwork	\$3,000	\$2,500			\$2,500	\$500		\$500	\$500
6410.000	Solid Surface Sills & Thresholds	\$3,000	\$2,500			\$2,500	\$2,500		\$2,500	\$500
Subtotal for Division 6		\$15,000	\$5,000	\$0		\$5,000	\$3,000	\$0	\$3,000	\$3,000

W.T.F.L. - St. Francis, MN

Stored Materials & Equipment Summary



Golder Constr., Inc.
3890 27th Street SE
Burrito, MN 55913

Pay Req. No. 14
Period Ending: 8/25/2016

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to Date	Amount Remaining in Storage
Division 7										
7150.000	Dampproofing	\$5,000								
7190.000	Vapor Barrier	\$5,000								
7210.000	Building Insulation	\$20,000								
7638.000	Fully Adhered Membrane Roof System	\$170,000								
7690.000	Flashing & Sheet Metal Work	\$30,000								
7900.000	Caulking & Sealants	\$29,000								
Subtotal for Division 7		\$250,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Division 8										
8110.000	Doors & Frames	\$50,000	\$11,000	\$30,000	David Hardware	\$41,000	\$6,000	\$6,000	\$6,000	\$35,000
8960.000	Upward Acting Sectional Doors	\$15,000								
8700.000	Hardware	\$30,000		\$16,900	David Hardware	\$16,900				\$16,900
8900.000	Glass & Glazing	\$6,000								
Subtotal for Division 8		\$101,000	\$11,000	\$46,900		\$57,900	\$6,000	\$6,000	\$6,000	\$51,900
Division 9										
9111.000	Non-Lead Bearing Steel Framing	\$15,000								
9250.000	Gypsum Drywall	\$25,000								
9310.000	Ceramic Tile	\$8,000								
9500.000	Acoustical Ceiling System	\$8,000								
9800.000	Wastewater Treatment Facility Painting	\$350,000								
9930.000	Concrete Staining	\$15,000								
Subtotal for Division 9		\$449,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Division 10										
10110.000	Marker Board	\$1,000	\$1,329			\$1,329				\$1,329
10155.000	Toilet Compartment	\$2,300								
10250.000	Safety Devices	\$4,000								
10260.000	Wall Surface Protection	\$1,000								
10400.000	Identifying Devices	\$6,000								
10800.000	Total Accessories	\$2,000								
Subtotal for Division 10		\$16,300	\$1,329	\$0		\$1,329	\$0	\$0	\$0	\$1,329
Division 11 & 12										
1124.000	Vertical Turbine Pumps	\$160,000	\$149,975			\$149,975			\$149,975	\$235,000
11245.000	Polymet. Mix Feed System - Allowance	\$235,000	\$235,000			\$235,000			\$235,000	\$235,000
11246.000	Carbon Feed System - Allowance	\$235,000								
11246.000	Ferric Chloride Feed System - Allowance	\$632,052	\$632,052			\$632,052			\$632,052	\$632,052
11260.000	Hydraulic Gates	\$30,000	\$21,457			\$21,457			\$21,457	\$103,284
11310.000	Centrifugal Wastewater Pumps	\$120,000	\$103,284			\$103,284			\$103,284	\$103,284
11312.000	Recessed Impeller Vortex Pump	\$65,000	\$21,792			\$21,792			\$21,792	\$103,284
11316.000	Screw Impeller Centrifugal Pumps	\$24,000	\$37,406			\$37,406			\$37,406	\$37,406
11320.000	Grit Removal System	\$35,000	\$20,000			\$20,000			\$20,000	\$20,000
11335.000	Fine Screen	\$90,000	\$78,469			\$78,469			\$78,469	\$78,469
11345.000	Chlorination/Dechlorination Equipment - Allowance	\$200,000	\$167,535			\$167,535			\$167,535	\$285,000
11373.000	Blower System (FD w/ Enclosure)	\$265,000	\$66,407			\$66,407			\$66,407	\$66,407
11374.000	Fine Pore Membrane Aeration Equipment	\$65,000	\$61,407			\$61,407			\$61,407	\$61,407
11385.000	Coarse Bubble Aeration System	\$12,000	\$12,000			\$12,000			\$12,000	\$12,000
11387.000	Submersible Mixers	\$55,000	\$48,581			\$48,581			\$48,581	\$5,419
11600.000	Laboratory Equipment	\$25,000								
11630.000	Automatic Sampler	\$39,000								
12300.000	Furnishings - Allowance	\$30,000								
12346.000	Crewwork	\$25,000								
Subtotal for Division 11 & 12		\$2,412,000	\$1,940,365	\$0		\$1,940,365	\$453,955	\$0	\$453,955	\$1,466,410

W.T.F.I. - St. Francis, MN
Stored Materials & Equipment Summary

Older Constr., Inc.
3800 27th Street SE
Buffalo, MN 55513



Pay Req. No. 14
Period Ending: 8/25/2016

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Started to Date	New Starts This Month	Vendor Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this month	Total Installed to date	Amount Remaining in Storage
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Division 13										
13178.000	Circular Tank Covers	\$290,000	\$178,516			\$178,516	\$80,000	\$50,000	\$140,000	\$38,516
13211.000	Water Storage Tank Disinfection	\$1,000								
13222.000	Filter Underdrain System	\$90,000	\$60,000			\$60,000				\$90,000
13228.000	Filter Media & Gravel	\$30,000								
13228.000	Filter Washwater Troughs	\$30,000	\$27,359			\$27,359			\$27,359	
13852.000	Grating	\$30,000								
Subtotal for Division 13		\$471,000	\$285,875	\$0		\$285,875	\$117,359	\$50,000	\$167,359	\$118,516

Division 14										
14500.000	Lifting Equipment	\$12,000								
14820.000	Portable Hoist	\$4,000								
Subtotal for Division 14		\$16,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0

Division 15										
15050.000	Industrial Hose & Fittings	\$6,000								
15060.000	Process Pipe & Pipe Fittings	\$955,000	\$600,072			\$600,072	\$375,869	\$74,203	\$450,072	\$150,000
15100.000	Valves	\$200,000	\$399,180			\$399,180	\$239,180		\$239,180	\$100,000
15101.000	Electrical Valve Actuators									
15102.000	Pneumatic Valve Actuators									
15130.000	Gauges	\$20,000								
15140.000	Supports & Anchors	\$90,000	\$11,771			\$11,771	\$9,353		\$9,353	\$8,418
15250.000	Mechanical Insulation	\$40,000								
15400.000	Plumbing	\$440,000	\$15,000			\$15,000			\$15,000	\$15,000
15500.000	Heating/Ventilating & Air Conditioning	\$530,000	\$171,663			\$171,663			\$171,663	\$171,663
15510.000	Hydraulic Heating Systems	\$300,000								
15650.000	HVAC Controls	\$50,000								
15900.000	ITAB	\$5,000								
Subtotal for Division 15		\$2,735,000	\$1,137,686	\$0		\$1,137,686	\$518,402	\$74,203	\$692,605	\$445,081

Division 16										
16010.000	Electrical General Provisions	\$50,000								
16100.000	Basic Materials & Methods	\$200,000								
16200.000	Power Generation System	\$200,000								
16400.000	Electrical Distribution	\$250,000								
16500.000	Lighting	\$80,000	\$70,715			\$70,715				\$70,715
16700.000	Special Systems	\$200,000								
16900.000	Starters & Motor Control	\$250,000								
16950.001	Instrumentation & Control	\$1,000,000	\$60,000			\$60,000				\$60,000
16950.002	Computer - Allowance	\$50,000								
Subtotal for Division 16		\$2,120,000	\$60,000	\$0		\$60,000	\$0	\$0	\$0	\$130,715

Grand Totals		\$21,832,300	\$6,508,840	\$49,900		\$6,558,740	\$3,791,541	\$239,536	\$4,031,077	\$2,598,378
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16030 Central Ave. NE • Ham Lake, MN 55304
763-434-9090 • FAX 763-434-9007

PAY EST. #1A

ITEM 6A00.000

" 6A10.000

Invoice

#500.00

Date	Invoice #
8/19/2016	14698

Bill To
Gridor Construction, Inc. 3990 27th Street S.E. Buffalo, MN 55313

Ship To
St. Francis Water Treatment 4020 St. Francis Blvd St. Francis, MN

P.O. No.	Terms	Project
	Due on receipt	

Description	Amount
Men's, Women's, and Training Installed	6,520.00
Solid Surface Window Sills - Installed	2,400.00

It's a pleasure doing business with you.	Subtotal	\$8,920.00
	Sales Tax	\$0.00
	Total	\$8,920.00
	Payments/Credits	\$0.00
	Balance Due	\$8,920.00



A CORNERSTONE IN COMMERCIAL HARDWARE

DAVIDHARDWARE INC.

5350 Highway 61 North, Suite 1
White Bear Lake, MN 55110
Phone: 651-429-8421
Fax: 651-207-6366
Web: davidhardware.net

PALEST. INVOICE #16017

8110.000 30,000
8700.000 46,900

S
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T O
Order

S
H I P
T O
WTP
St. Francis, MN 55070

SAME AS SOLD TO UNLESS NOTED

DATE 8-16-16	DATE SHIPPED 8-16-16	MARK FOR	
TERMS: NET 30	SHIP VIA Courier	CUSTOMER P.O. 2015-09/8110	DATE ORDERED

ORDER	BACK ORDER	DESCRIPTION	SHIP	UNIT PRICE	AMOUNT
1		Lot Finish Hardware PRETREATMENT 1 BLDG			
20		Hollow metal doors	20		
20		Hollow metal Frames	20		
		(5 doors for Tertiary to be on-site end of week 8-15-16)			
					43780.63

NOTES:

Approved: [Signature]
For 15-09 8110
Date Paid _____
Check No _____

EX: NON-PROFIT LABOR OUTSTATE RESALE

7-125

SHIPPING	INC
SALES TAX	3119 37
TOTAL \$	46,900 00



AIA Document G702™ - 1992

Application and Certificate for Payment

PAH EST. #14
15500
FOR REFERENCE ONLY.

TO OWNER: Attn: Accounts Payable
Gridor Construction
3990 27th Street SE
Buffalo, MN 55313

PROJECT: St Francis WWTF
St. Francis Wastewater Treatment Facility
St. Francis, MN

APPLICATION NO: 7
PERIOD TO: 08/31/2016

Distribution to:
OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

FROM CONTRACTOR:

Sentra-Sota Sheet Metal, Inc.
3075 3rd Street South PO Box 400
Waite Park, MN 56387

VIA ARCHITECT:

Approved For Date Paid
15500-5

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM: \$ 578,300.00
2. Net change by Change Orders: \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2): \$ 578,300.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703): \$ 304,726.90
5. RETAINAGE:
 - a. 5.00 % of Completed Work (Column D + E on G703) 31,728.55 15,236.35
 - b. 5.00 % of Stored Material (Column F on G703) 30,142.12 0.00

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total): \$ 289,490.55
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate): \$ 259,348.43
8. CURRENT PAYMENT DUE: \$ 30,142.12
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6): \$ 288,809.45

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this Month	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	\$

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: *[Signature]* Sentra-Sota Sheet Metal, Inc.

Date: 8-16-16

By: *[Signature]* State of: MINNESOTA

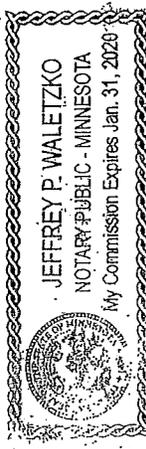
County of: STROMS

Subscribed and sworn to before

me this 16 day of AUGUST 2016

Notary Public: *[Signature]*

My Commission expires: 1-31-20



ARCHITECT'S CERTIFICATE FOR PAYMENT

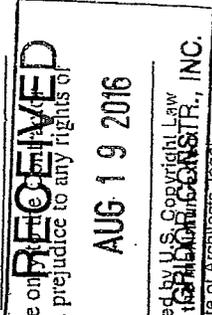
In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed, as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable on _____ to the named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

7

APPLICATION NO.:

08/16/2016

PROJECT: St Francis WWTF

08/31/2016

St. Francis Wastewater Treatment Facility

PERIOD TO:

ARCHITECT'S PROJECT NO.:

A	B	C	D		E	F	G		H	I
			FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD			MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		
1	General Conditions-labor	\$36,110.00	\$10,833.00	\$7,222.00	\$0.00	\$0.00	\$18,055.00	50%	\$18,055.00	\$902.75
2	Insulation	\$28,438.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	18%	\$23,438.00	\$250.00
3	Controls	\$123,497.00	\$31,000.00	\$5,000.00	\$0.00	\$0.00	\$36,000.00	29%	\$87,497.00	\$1,800.00
4	Refrigeration Piping	\$15,684.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$15,684.00	\$0.00
5	Test and Balance	\$9,993.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$9,993.00	\$0.00
6	Ductwork-labor	\$64,321.00	\$19,296.30	\$6,432.10	\$0.00	\$0.00	\$25,728.40	40%	\$38,592.60	\$1,286.42
7	Ductwork-mat'l	\$46,520.00	\$13,956.00	\$4,652.00	\$0.00	\$0.00	\$18,608.00	40%	\$27,912.00	\$930.40
8	FRP Duct-labor	\$2,974.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,974.00	\$0.00
9	FRP Duct-mat'l	\$17,802.00	\$17,802.00	\$0.00	\$0.00	\$0.00	\$17,802.00	100%	\$0.00	\$890.10
10	Louvers,Dampers, Fire/Smoke Dampers-labor	\$8,105.00	\$5,358.00	\$0.00	\$0.00	\$0.00	\$5,358.00	66%	\$2,747.00	\$267.90
11	Louvers,Dampers, Fire/Smoke Dampers-mat'l	\$5,841.00	\$4,088.70	\$0.00	\$0.00	\$0.00	\$4,088.70	70%	\$1,752.30	\$204.44
12	Gas Fired Unit Heaters-labor	\$2,120.00	\$212.00	\$424.00	\$0.00	\$0.00	\$636.00	30%	\$1,484.00	\$31.80
13	Gas Fired Unit Heaters-mat'l	\$5,033.00	\$4,617.00	\$0.00	\$0.00	\$0.00	\$4,617.00	92%	\$416.00	\$230.85
14	Make Up Air Units-labor	\$8,403.00	\$2,520.90	\$1,680.60	\$0.00	\$0.00	\$4,201.50	50%	\$4,201.50	\$210.08
15	Make Up Air Units-mat'l	\$121,192.00	\$115,816.00	\$0.00	\$0.00	\$0.00	\$115,816.00	96%	\$5,376.00	\$5,790.80
16	Energy Recovery Units-labor	\$2,801.00	\$0.00	\$560.20	\$0.00	\$0.00	\$560.20	20%	\$2,240.80	\$28.01
17	Energy Recovery Units-mat'l	\$6,344.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	95%	\$344.00	\$300.00
18	Fan Coil Units, Mini-Splits, Cond Unit-labor	\$3,650.00	\$0.00	\$365.00	\$0.00	\$0.00	\$365.00	10%	\$3,285.00	\$18.25
19	Fan Coil Units, Mini-Splits, Cond Unit-mat'l	\$23,701.00	\$21,563.00	\$0.00	\$0.00	\$0.00	\$21,563.00	91%	\$2,138.00	\$1,078.15
20	Exhaust Fans-labor	\$6,169.00	\$1,542.25	\$308.45	\$0.00	\$0.00	\$1,850.70	30%	\$4,318.30	\$92.54
21	Exhaust Fans-mat'l	\$15,801.00	\$14,497.00	\$0.00	\$0.00	\$0.00	\$14,497.00	92%	\$1,304.00	\$724.85
22	Gravity Hood-labor	\$842.00	\$84.20	\$84.20	\$0.00	\$0.00	\$168.40	20%	\$673.60	\$8.42
23	Gravity Hood-mat'l	\$1,112.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$1,020.00	92%	\$92.00	\$51.00
	SUB-TOTALS	\$556,453.00	\$270,206.35	\$31,728.55	\$0.00	\$0.00	\$301,934.90	54%	\$254,518.10	\$15,096.76



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CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE 3 OF 3 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

PROJECT: St Francis WWTF
St. Francis Wastewater Treatment Facility

APPLICATION NO.: 7
APPLICATION DATE: 08/16/2016
PERIOD TO: 08/31/2016
ARCHITECT'S PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
24	Dehumidifiers-labor	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	\$0.00
25	Dehumidifiers-mat'l	\$14,982.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,982.00	\$0.00
26	Grilles, Registers, Diffusers-labor	\$3,122.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,122.00	\$0.00
27	Grilles, Registers, Diffusers-mat'l	\$3,043.00	\$2,792.00	\$0.00	\$0.00	\$0.00	\$2,792.00	\$251.00	\$139.60
TOTALS		\$578,300.00	\$272,998.35	\$31,728.55	\$0.00	\$304,726.90	\$273,573.10	\$15,236.35	



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G703-1992

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WARRANTY
ITEM ISSIO
FOR REFERENCE ONLY

SUN MECHANICAL INC
10834 178TH CIRCLE NW
ELK RIVER MN 55330
763-274-2866

License: 0596364-PM

Owner: Gridor Construction Company
3990 27th Street SE
Buffalo MN 55313

Job Location: ST. FRANCIS WWTF
4020 St. Francis Blvd. NW
St. Francis MN 55070

Progress Billing

Application: 10
Period: 08/13/2016

Application For Payment On Contract

Original Contract.....	764,950.00
Net Change by Change Orders.....	13,493.94
Contract Sum to Date.....	778,443.94
Total Complete to Date.....	459,343.94
Total Retained.....	0.00
Total Earned Less Retained.....	459,343.94
Less Previous Billings.....	425,343.94
Current Payment Due.....	34,000.00
Balance on Contract.....	319,100.00

Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: *Jung M. Gratz* Date: _____
* Digitally signed by Kelly M. Grate
 DN: cn=Kelly M. Grate, o=SUN
 Mechanical Inc, email=kellygr@summech.com-us
 c=us, postalCode=55070

Terms: Invoices are due and payable 30DY from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per annum. Please make checks payable to: SUN MECHANICAL INC

Thank you for your prompt payment.

PROGRESS BILLING

Application: 10

Period: 08/13/2016

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Total Comp.	%	Balance	Retained
San GW Mat'l	37,000.00		37,000.00	37,000.00		37,000.00	100.00		
San GW Labor	36,000.00		36,000.00	36,000.00		36,000.00	100.00		
W&V Mat's	26,400.00		26,400.00	22,000.00	500.00	22,500.00	85.23	3,900.00	
W&V Labor	25,500.00		25,500.00	20,000.00	500.00	20,500.00	80.39	5,000.00	
Water Mat'l	59,400.00		59,400.00	39,000.00	5,000.00	44,000.00	74.07	15,400.00	
Water Labor	57,600.00		57,600.00	29,500.00	6,000.00	35,500.00	61.63	22,100.00	
Fixtures Mat'l	90,000.00		90,000.00	38,000.00		38,000.00	42.22	52,000.00	
Fixtures Labor	40,700.00		40,700.00	5,000.00		5,000.00	12.29	35,700.00	
Gas Mat'l	22,000.00		22,000.00	3,000.00	3,000.00	6,000.00	27.27	16,000.00	
Gas Labor	52,400.00		52,400.00	4,000.00	4,000.00	8,000.00	15.27	44,400.00	
Air Mat'l	31,000.00		31,000.00	19,000.00		19,000.00	61.29	12,000.00	
Air Labor	17,500.00		17,500.00	4,500.00		4,500.00	25.71	13,000.00	
HWHT Mat'l	27,000.00		27,000.00	14,000.00	3,000.00	17,000.00	62.96	10,000.00	
HWHT Labor	43,000.00		43,000.00	17,000.00	7,000.00	24,000.00	55.81	19,000.00	
Term. Units Mat'l	20,500.00		20,500.00	18,000.00		18,000.00	87.80	2,500.00	
Term. Units Labor	18,100.00		18,100.00	4,000.00		4,000.00	22.10	14,100.00	
Equipment Mat'l	66,000.00		66,000.00	66,000.00		66,000.00	100.00		
Equipment Labor	33,000.00		33,000.00	6,000.00		6,000.00	18.18	27,000.00	
Insulation Mat'l	21,500.00		21,500.00	5,000.00	1,500.00	6,500.00	30.23	15,000.00	
Insulation Labor	21,500.00		21,500.00	6,000.00	3,500.00	9,500.00	44.19	12,000.00	
Tools	3,850.00		3,850.00	3,850.00		3,850.00	100.00		
Mobilization	15,000.00		15,000.00	15,000.00		15,000.00	100.00		
Change Order# 2		8,323.00	8,323.00	8,323.00		8,323.00	100.00		
Change Order# 3		5,170.94	5,170.94	5,170.94		5,170.94	100.00		
Totals:	764,950.00	13,493.94	778,443.94	425,343.94	34,000.00	459,343.94	59.01	319,100.00	

TAYESSA, T. VA
 HET - DN. IL
 FOR REFERENCE ONLY.

AIA Document Page: 1 OF 2
 APPLICATION NO: TEN: 8-19-16
 APPLICATION DATE: 8-31-16
 PERIOD TO:
 CONTRACT DATE: 7-13-19
 KILLMER JOB #: 23405

PROJECT: ST FRANCIS: WWTP
 VIA ARCHITECT:

TO OWNER: GRIDOR CONSTR, INC.
 3990 27TH STREET SE
 BUFFALO, MN 55313
 FROM: KILLMER ELECTRIC CO, INC.
 5141 LAKELAND AVE. NO.
 CRYSTAL, MN 55429
 CONTRACT FOR: BID CATEGORY - ELECTRICAL

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for payment, as shown below, in connection with the contract. Continuation Sheet G703, is attached.

1. ORIGINAL CONTRACT SUM	\$2,068,000.00
2. Net change by Change Orders	\$10,480.76
3. CONTRACT SUM TO DATE	\$2,078,480.76
4. TOTAL COMPLETED & STORED TO DATE	\$1,496,985.09
5. RETAINAGE: 5%	
a. % of Completed Work	\$74,849.25
b. % of Stored Material	\$0.00
Total Retainage	\$74,849.25
6. TOTAL EARNED LESS RETAINAGE	\$1,422,135.84
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$1,404,560.84
8. CURRENT PAYMENT DUE	\$17,575.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$10,480.76	\$0
Total approved this Month	\$0	\$0
TOTALS	\$10,480.76	\$0
NET CHANGES by Change Order		\$10,480.76

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to this Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this contract.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: KILLMER ELECTRIC CO., INC.
 By: *[Signature]* Date: *8/26/16*
 State of: Minnesota
 County of: Hennepin
 Subscribed and sworn to before me this *19th* day of *August*, 2016
 Notary Public: *[Signature]*
 My Commission expires: 1-31-20



ARCHITECT'S CERTIFICATE FOR PAYMENT
 In accordance with the Contract Documents, based on on-site observations and the date comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
 By: _____ Date: _____

APPLICATION AND CERTIFICATE FOR PAYMENT

APPLICATION NUMBER: TEN
 APPLICATION DATE: 8-19-16
 PERIOD TO: 8-31-16

ST FRANCIS WWTP

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE		D Work Completed		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETE & STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
		PREVIOUS APPLICATIONS (D-E)	PREVIOUS APPLICATIONS (D-E)	THIS PERIOD	% (G/C)					
	BASE BID									
	GENERAL CONDITIONS	68,000.00	18,750.00	2,800.00				21,550.00	46,450.00	
	BASIC MATERIALS AND METHODS	215,000.00	58,900.00	6,200.00				65,100.00	149,900.00	
	MOTORS	24,100.00	3,280.00					3,280.00	20,820.00	
	POWER GENERATION SYSTEM	215,000.00	185,000.00					185,000.00	30,000.00	
	ELECTRIC DISTRIBUTION	146,400.00	125,000.00	600.00				125,600.00	20,800.00	
	LIGHTING	124,600.00	76,955.00	1,800.00				78,755.00	45,845.00	
	SPECIAL SYSTEMS	16,900.00	3,900.00	1,200.00				5,100.00	11,800.00	
	STARTERS AND MOTOR CONTROL	722,000.00	599,172.00	5,900.00				605,072.00	116,928.00	
	INSTRUMENTATION AND CONTROL	536,000.00	404,428.09					404,428.09	131,571.91	
CO #1	CHANGE ORDER NO. 1	5,860.00	3,100.00					3,100.00	2,760.00	
CO #2	CHANGE ORDER NO. 2	4,620.76						-	4,620.76	
	TOTALS	2,078,480.76	1,478,485.09	18,500.00			-	1,496,985.09	581,496.67	0



**CITY COUNCIL
AGENDA REPORT**
Agenda Item #:

TO: Joe Kohlmann, City Administrator
FROM: Paul Teicher, Public Works Director 
SUBJECT: **MMUA Safety Management Program Contract**
DATE: 9-19-2016

ITEM FOR CONSIDERATION: Contract for Minnesota Municipal Utilities Association Safety Program.

BACKGROUND: This program provides coordination and leadership to our monthly safety program for the City. MMUA is always available if we would have an OSHA inspection or any serious accident with employees or our subcontractor(s). In partnership with MMUA, we have a very good safety record.

ACTION BE TO CONSIDERED: Authorize Mayor to sign 2016-17 Safety Management Program Contract.

BUDGET IMPLICATION: None, This is a budgeted item in the yearly operation and maintenance budgets for ALL city departments.

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Attachments: Contract memo, contract amendment.



Minnesota Municipal Utilities Association

3025 Harbor Lane N | Suite 400
Plymouth, MN 55447-5142
Phone 763.551.1230 | Toll Free 800.422.0119 (MN)
Fax 763.551.0459
www.mmua.org

July 14, 2016

MEMORANDUM

To: Safety Management Participants

From: Mike Willetts, Director of Job Training and Safety

Subject: 2016-17 Safety Management Program Contract

It is time to renew your safety management program contract. If we held a regional group meeting earlier this year, please note that the budgets have not changed since then, unless to make specific corrections. For those where we did not hold a group meeting this year, please note that the budgets have been created with the goal of having minimal price increases while covering MMUA's costs in providing your service. The contract amendments will cover October 1, 2016 through September 30, 2017, to coincide with MMUA's fiscal year.

Two copies of your contract amendment are enclosed. Please sign both contracts keeping one for your records and mailing the other to the address shown below. Please do not send payment at this time. You will be billed October 1. Mail your signed contract to:

Larry Pederson, Director of Finance
Minnesota Municipal Utilities Association
3025 Harbor Lane North, Suite 400
Plymouth, MN 55447-5142

If you have any concerns with the new contract, please contact me or Larry as follows:

Mike Willetts: phone 763-746-0705 or e-mail mwilletts@mmua.org
Larry Pederson: phone 763-746-0704 or e-mail lpederson@mmua.org

Thank you for being part of MMUA's safety management groups. With this program and your support we have proven that working together as a group we can develop a safety program that is affordable and at the same time works.

Minnesota Municipal Utilities Association

AMENDMENT TO SERVICES AGREEMENT

Safety Management Program

Contract Date: July 14, 2016

Contract Number: 171-2017

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and City of Saint Francis (Saint Francis), dated July 7, 2015, contract number 171-2016, is amended as follows:

PART II, Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2016 until September 30, 2017 (the "expiration date").

PART III, Section 1.

1. COMPENSATION: For the services covered by this Agreement, Saint Francis shall pay MMUA an annual fee of nineteen thousand dollars and 00 cents (\$19,000.00) for the 2016-17 annual period. Such compensation shall be due and payable according to the selected payment terms below.

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Annual Payment (\$19,000.00)
- Quarterly Payments (\$4,750.00 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

City of Saint Francis
By _____
Title _____
Date _____
Purchase Order # _____

Minnesota Municipal Utilities Association
By  _____
Title Executive Director
Date July 14, 2016

Minnesota Municipal Utilities Association
 Safety Management Program
East Central Group Fee Calculation (Julie Jelen)
 October 1, 2016 - September 30, 2017

City	Population	2016-17	2016-17	2015-16	Difference	Total	# of Days
		Annual Charge	Quarterly Charge	Annual Charge		2016-17 with JTS	
Cannon Falls	3,973	\$16,500.00	\$4,125.00	\$16,000.00	\$500.00	\$16,500.00	2
Delano	4,114	\$16,000.00	\$4,000.00	\$15,400.00	\$600.00	\$16,000.00	2
Elk River (City)	23,730	\$15,800.00	\$3,950.00	\$15,200.00	\$600.00	\$15,800.00	1
LeSueur	4,207	\$15,200.00	\$3,800.00	\$14,600.00	\$600.00	\$15,200.00	2
New Prague	5,391	\$18,000.00	\$4,500.00	\$17,400.00	\$600.00	\$18,000.00	2
North Branch	9,399	\$10,800.00	\$2,700.00	\$10,000.00	\$800.00	\$10,800.00	1
Shakopee	29,335	\$22,000.00	\$5,500.00	\$21,000.00	\$1,000.00	\$22,000.00	2
Shakopee (City)	29,335	\$27,400.00	\$6,850.00	\$26,400.00	\$1,000.00	\$27,400.00	2
St. Francis	7,163	\$19,000.00	\$4,750.00	\$18,500.00	\$500.00	\$19,000.00	2
RSG - SE Metro		\$12,000.00	\$3,000.00	\$12,000.00	\$0.00	\$12,000.00	1
Totals:	116,647	\$172,700.00	\$43,175.00	\$166,500.00	\$6,200.00	\$187,700.00	17

Annual JTS (Electric)
 \$600.00 per lineman

	2016-17	2015-16
Delano	\$2,400.00	\$2,200.00
LeSueur	\$3,000.00	\$2,750.00
New Prague	\$2,400.00	\$2,200.00
North Branch	\$1,800.00	\$1,650.00
Shakopee	\$4,800.00	\$4,400.00
Totals:	24	\$14,400.00
		\$13,200.00

Please notify Larry Pederson of changes to your city.
 Call 763-746-0704; fax 763-551-0459 or e-mail to lpederson@mmua.org.

MEMO

To: Mayor and Council

From: City Administrator

Date: 9/19/16

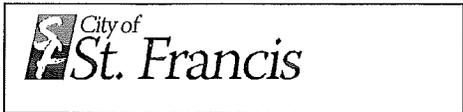
RE: Broker Agreement – Effective Date

Staff reported at the City Council Meeting on 9/6/16 that the agreement with Lake State Realty Services would be effective on September 7th, for a term of six months. Staff had to fill out some additional property reports and is expecting to have the agreements fully executed next week.

The agreements will still be effective for the six month term, however they will likely become effective next week.

Requested Action:

Motion to allow the City Administrator to determine the effective date for the agreements with Lake State Realty, with a date no later than September 30th, 2016.



**CITY COUNCIL
AGENDA REPORT**
Agenda Item #: 4 f

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: **Bill List to be considered by Council**
DATE: 09-14-2016

ITEM FOR CONSIDERATION:

Attached are the bills received since the last council meeting. Total checks to be written is \$145,348.61 plus any additional bills that are handed out on Monday night. There is one disbursement to be paid by direct transfers, that being to Gridor Construction for \$531,201.21. Also to be approved are the ACH Transfer from August totaling \$119,796.76.

BACKGROUND:

City's accounts payable bill listing is approved at each council meeting. Payroll and ACH transfers are approved after month end.

ACTION BE TO CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

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Attachments:

1. Bill List 09-19-2016
2. Other Checks 09-19-2016

Note: Additional bills will be handed out at the meeting.

CITY OF ST. FRANCIS
9/19/2016

Checks cut since last Council Meeting

Check Number	Check Date	Payee	Description	Amount
TOTAL				<u>0.00</u>
Disbursements via Debits to 4M Account				
TOTAL				<u>0.00</u>

Disbursements via Debits to Checking Account				
	Payee	Description	Amount	
08/03/16	Cayan	Liquor CC Fee	3,017.11	
08/10/16	VISA	CC Bill	8,267.89	
08/11/16	Federal Tax	Payroll	20,979.28	
	PERA	Payroll	15,037.28	
	VOYA	Payroll	1,435.00	
	ICMA	Payroll	568.40	
	State Tax	Payroll	4,094.06	
	MSRS	Payroll	687.83	
08/15/16	Cayan	Liquor CC Fee	39.90	
08/16/16	Federal Tax	Payroll	1,139.70	
	PERA	Payroll	540.00	
	State Tax	Payroll	114.24	
	Child support	Payroll	66.49	
08/22/16	State of MN	Sales Tax	20,073.00	
	Village Bank	Returned Check	54.00	
08/25/16	Federal Tax	Payroll	21,150.10	
	PERA	Payroll	14,792.77	
	VOYA	Payroll	1,435.00	
	ICMA	Payroll	557.26	
	State Tax	Payroll	4,142.38	
	MSRS	Payroll	676.39	
	Wage Levy	Payroll	596.18	
08/31/16	Village Bank	Bank fees	94.30	
	PSN	CC Fees	238.20	
TOTAL				<u>119,796.76</u>



PAYMENT BATCH AP 09-19-16

ACE SOLID WASTE, INC.

09/01/2016	2084256	E 101-42110-384	Refuse/Garbage Disposal	GARBAGE	67.27
09/01/2016	2084256	E 101-42210-384	Refuse/Garbage Disposal	GARBAGE	36.38
09/01/2016	2084256	E 101-43100-384	Refuse/Garbage Disposal	GARBAGE	16.81
09/01/2016	2084256	E 101-43100-384	Refuse/Garbage Disposal	GARBAGE	47.14
09/01/2016	2084256	E 101-43210-384	Refuse/Garbage Disposal	GARBAGE	44.42
09/01/2016	2084256	E 101-45200-384	Refuse/Garbage Disposal	GARBAGE	47.14
09/01/2016	2084256	E 101-45200-384	Refuse/Garbage Disposal	GARBAGE	16.82
09/01/2016	2084256	E 601-49440-384	Refuse/Garbage Disposal	GARBAGE	16.82
09/01/2016	2084256	E 601-49440-384	Refuse/Garbage Disposal	GARBAGE	67.35
09/01/2016	2084256	E 602-49490-384	Refuse/Garbage Disposal	GARBAGE	67.34
09/01/2016	2084256	E 602-49490-384	Refuse/Garbage Disposal	GARBAGE	16.82
09/01/2016	2084256	E 609-49750-384	Refuse/Garbage Disposal	GARBAGE	144.67
					\$588.98

AIRGAS NORTH CENTRAL

08/31/2016	9938516001	E 101-43100-217	Other Operating Supplies	RENTAL	11.46
08/31/2016	9938516001	E 101-43210-217	Other Operating Supplies	RENTAL	11.46
08/31/2016	9938516001	E 101-45200-217	Other Operating Supplies	RENTAL	11.46
08/31/2016	9938516001	E 601-49440-217	Other Operating Supplies	RENTAL	11.46
08/31/2016	9938516001	E 602-49490-217	Other Operating Supplies	RENTAL	11.48
					\$57.32

ALLINA HEALTH

09/03/2016	303438600	E 101-42210-305	Medical & Testing Fees	MEDICAL SCREENING - GREENE	827.00
					\$827.00

ALLINA HOSPITALS

04/29/2016	II10020679	E 101-42210-305	Medical & Testing Fees	2ND QTR BILLING	315.00
07/31/2016	II10021024	E 101-42210-305	Medical & Testing Fees	3 QTR BILLING	315.00
					\$630.00

AMERICAN WATER WORKS ASSN.

07/30/2016	7001227064	E 601-49440-433	Dues and Subscriptions	MEMBERSHIP DUES	157.50
07/30/2016	7001227064	E 602-49490-433	Dues and Subscriptions	MEMBERSHIP DUES	157.50
					\$315.00

ANCOM TECHNICAL CENTER

09/07/2016	62707	E 101-42210-218	Equipment Repair & Maintenance	SHOP SUPPLIES	130.00
					\$130.00

ANOKA COUNTY ELECTIONS

09/06/2016	2016-60	E 101-41410-203	Printed Forms	PRIMARY BALLOTS	75.34
					\$75.34

ANOKA COUNTY PROPERTY RECORDS

09/12/2016	.0916	E 101-41400-441	Miscellaneous	RECORDING 28-34-24-43-0005	46.00
					\$46.00

ANOKA COUNTY TREASURY DEPT.

09/01/2016	B160901P	E 101-42110-321	Telephone	BROADBAND	37.50
09/01/2016	B160901P	E 101-42210-321	Telephone	BROADBAND	37.50
09/01/2016	B160901P	E 101-43100-321	Telephone	BROADBAND	37.50
09/01/2016	B160901P	E 101-45200-321	Telephone	BROADBAND	37.50
09/01/2016	B160901P	E 601-49440-321	Telephone	BROADBAND	37.50
09/01/2016	B160901P	E 602-49490-321	Telephone	BROADBAND	37.50

\$225.00

BERNICK COMPANIES, THE

09/09/2016	172704	E 609-49751-254	Miscellaneous Merchandise	MISC	40.00
09/09/2016	172705	E 609-49751-252	Beer For Resale	BEER	151.02
					<u>\$191.02</u>

BGS (BARNA GUZY)

08/31/2016	162403	E 101-41600-312	Criminal Legal Fees	PROSECUTION	5,000.00
08/31/2016	162441	G 803-22139	Esc-Rum River Terrace	RUM RIVER TERRACE	378.00
08/31/2016	162442	G 803-22141	Emmerich-Tamarack subdivision	TAMMARACK SUBDIVISION	686.00
08/31/2016	162443	G 803-22142	ESC-BL Holdings-Rum River 2	RUM RIVER BLUFFS	210.00
08/31/2016	162444	G 803-22143	Lee Subdivision	LEE SUBDIVISION	506.00
08/31/2016	162545	E 101-41600-304	Civil Legal Fees	MISC FORFEITURES	169.00
08/31/2016	162655	E 101-41600-304	Civil Legal Fees	SALE OF REMNANT PARCEL	1,200.00
08/31/2016	162716	E 101-41600-304	Civil Legal Fees	MEADOWS OF ST FRANCIS	5,354.00
					<u>\$13,503.00</u>

BREAKTHRU BEVERAGE

08/25/2016	1080517448	E 609-49751-206	Freight and Fuel Charges	FREIGHT	59.81
08/25/2016	1080517448	E 609-49751-251	Liquor For Resale	LIQUOR	4,685.60
08/25/2016	1080517448	E 609-49751-254	Miscellaneous Merchandise	MISC	37.50
09/01/2016	1080520638	E 609-49751-206	Freight and Fuel Charges	FREIGHT	61.05
09/01/2016	1080520638	E 609-49751-251	Liquor For Resale	LIQUOR	4,280.51
09/01/2016	1080520638	E 609-49751-253	Wine For Resale	WINE	120.00
09/01/2016	1080520638	E 609-49751-254	Miscellaneous Merchandise	MISC	297.75
09/08/2016	1080524154	E 609-49751-206	Freight and Fuel Charges	FREIGHT	26.81
09/08/2016	1080524154	E 609-49751-251	Liquor For Resale	LIQUOR	1,929.73
					<u>\$11,498.76</u>

BROCK WHITE CO. LLC

08/24/2016	12699083-00	E 410-45203-232	Site Prep for Events	4X8 PAVER	19.25
					<u>\$19.25</u>

BROOKLYN PARK POLICE DEPT

		E 101-42110-208	Training and Instruction	TRAINING-URBANO	75.00
					<u>\$75.00</u>

BROWN, TIM

09/13/2016	.0916	E 101-41110-441	Miscellaneous	REPAIR IPAD	166.03
					<u>\$166.03</u>

BUKOWSKI, JORDAN

		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #4007	191.75
					<u>\$191.75</u>

CORPORATE CONNECTION

09/09/2016	43343	E 609-49750-441	Miscellaneous	UNIFORMS/SHIRTS	1,650.45
					<u>\$1,650.45</u>

COUNTY MARKET - CITY ACCOUNT

09/01/2016	.0916	E 101-42210-212	Motor Fuels	FUEL	279.68
09/01/2016	.0916	E 101-42210-402	Janitorial Service	CLEANER	17.86
					<u>\$297.54</u>

COURIER, THE

09/08/2016	87355	E 101-43210-439	Recycling Days	RECYCLE AD	80.00
					<u>\$80.00</u>

CRYSTAL SPRINGS ICE

08/30/2016	003.B001098	E 609-49751-254	Miscellaneous Merchandise	MISC	50.18
09/03/2016	1418	E 609-49751-254	Miscellaneous Merchandise	MISC	165.40
09/06/2016	001.B004168	E 609-49751-254	Miscellaneous Merchandise	MISC	62.90
					<u>\$278.48</u>

DAHLHEIMER DIST. CO. INC.

08/30/2016	131562	E 609-49751-252	Beer For Resale	BEER	(70.80)
08/31/2016	131407	E 609-49751-252	Beer For Resale	BEER	12,960.25

09/08/2016	1216216	E 609-49751-252	Beer For Resale	BEER	3,054.10
					\$15,943.55

ECM PUBLISHERS, INC.

09/09/2016	405155	E 101-41400-351	Legal Notices Publishing	ORDINANCE #224	129.00
					\$129.00

FERGUSON WATERWORKS

08/26/2016	0212718	E 601-49440-259	Water Meters	SUPPLIES	72.00
08/30/2016	0213415	E 601-49440-259	Water Meters	SUPPLIES	170.20
					\$242.20

FREEDOM SERVICES, INC.-FD

09/08/2016	9705	G 101-21706	Flex Account	PLAN FUNDING	675.00
					\$675.00

FREEDOM SERVICES, INC.-MA

09/08/2016	9706	E 101-41540-301	Auditing and Acct g Services	Admin Fee	73.60
					\$73.60

G&K SERVICES, INC

08/30/2016	1043561861	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.90
08/30/2016	1043561861	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.90
09/06/2016	1043567419	E 609-49750-219	Rug Maintenance	RUGS	11.23
09/06/2016	1043567420	E 101-41940-219	Rug Maintenance	RUGS	16.16
09/06/2016	1043567421	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.90
09/06/2016	1043567421	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.90
					\$46.99

GERDIN AUTO SERVICE, INC.

09/06/2016	83196	E 208-42110-436	Towing Charges	FORFEITURE TOW	293.00
					\$293.00

GRANITE CITY JOBBING CO.

08/30/2016	20188	E 609-49750-210	Operating Supplies	OP SUPPLIES	14.78
08/30/2016	20188	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
08/30/2016	20188	E 609-49751-254	Miscellaneous Merchandise	MISC	41.15
08/30/2016	20188	E 609-49751-256	Tobacco Products For Resale	TOBACCO	854.46
08/30/2016	20188	G 101-20810	Sales Tax Payable	USE TAX	(0.96)
09/07/2016	21083	E 609-49750-210	Operating Supplies	OP SUPPLIES	14.78
09/07/2016	21083	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
09/07/2016	21083	E 609-49751-254	Miscellaneous Merchandise	MISC	8.61
09/07/2016	21083	E 609-49751-256	Tobacco Products For Resale	TOBACCO	179.25
09/07/2016	21083	G 101-20810	Sales Tax Payable	USE TAX	(0.96)
					\$1,119.61

HD SUPPLY WATERWORKS, LTD

09/01/2016	G007060	E 601-49440-259	Water Meters	PARTS	86.10
					\$86.10

HOISINGTON KOEGLER GROUP, INC

09/11/2016	016-043-2	E 101-41910-318	Economic Development	DOWNTOWN PLANNING	5,702.50
					\$5,702.50

INNOVATIVE OFFICE SOLUTIONS, L

08/30/2016	IN1299217	E 101-42110-200	Office Supplies	OFFICE SUPPLIES-POLICE	62.13
09/07/2016	IN1307670	E 101-42110-200	Office Supplies	OFFICE SUPPLIES POLICE	60.57
09/08/2016	IN1309353	E 101-41400-200	Office Supplies	OFFICE SUPPLIES CITY HALL	35.29
					\$157.99

ISD #15

09/12/2016	2694	E 101-42110-221	Vehicle Repair & Maintenance	2014 DODGE CHARGER	58.22
09/12/2016	2695	E 101-42110-221	Vehicle Repair & Maintenance	2016 DODGE CHARGER	58.74
09/12/2016	2696	E 101-42110-221	Vehicle Repair & Maintenance	2015 DODGE CHARGER	58.22
					\$175.18

JJ TAYLOR DISTRIBUTING

08/31/2016	2560978	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
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08/31/2016	2560978	E 609-49751-252	Beer For Resale	BEER	1,542.70
08/31/2016	2560978	E 609-49751-255	N/A Products	N/A	43.80
09/07/2016	2578611	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
09/07/2016	2578611	E 609-49751-252	Beer For Resale	BEER	1,071.60
					\$2,664.10

JOHNSON BROS WHLSE LIQUOR

08/05/2016	586453	E 609-49751-206	Freight and Fuel Charges	FREIGHT	(1.52)
08/05/2016	586453	E 609-49751-254	Miscellaneous Merchandise	MISC	(32.25)
08/24/2016	5522945	E 609-49751-206	Freight and Fuel Charges	FREIGHT	50.16
08/24/2016	5522945	E 609-49751-251	Liquor For Resale	LIQUOR	2,910.00
08/24/2016	5522946	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.08
08/24/2016	5522946	E 609-49751-253	Wine For Resale	WINE	165.00
08/31/2016	5528563	E 609-49751-206	Freight and Fuel Charges	FREIGHT	104.88
08/31/2016	5528563	E 609-49751-251	Liquor For Resale	LIQUOR	5,678.08
08/31/2016	5528564	E 609-49751-206	Freight and Fuel Charges	FREIGHT	24.32
08/31/2016	5528564	E 609-49751-253	Wine For Resale	WINE	750.95
09/08/2016	5534466	E 609-49751-206	Freight and Fuel Charges	FREIGHT	38.00
09/08/2016	5534466	E 609-49751-251	Liquor For Resale	LIQUOR	2,693.00
09/08/2016	5534467	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.60
09/08/2016	5534467	E 609-49751-253	Wine For Resale	WINE	219.80
					\$12,614.10

KODIAK POWER SYSTEMS

09/01/2016	KPS0033	E 602-49490-228	Equipment Maintenance	GENSET REPAIR	340.25
					\$340.25

KOSTUCHOWSKI, CORY

09/08/2016	1475	E 101-42110-218	Equipment Repair & Maintenance	FIX GUN	35.00
					\$35.00

LEAGUE OF MN CITIES

08/25/2016	238194	E 101-41400-208	Training and Instruction	TRAINING	31.04
08/25/2016	238194	E 101-41910-208	Training and Instruction	TRAINING	31.04
08/25/2016	238194	E 101-42210-208	Training and Instruction	TRAINING	713.76
08/25/2016	238194	E 601-49440-208	Training and Instruction	TRAINING	15.52
08/25/2016	238194	E 602-49490-208	Training and Instruction	TRAINING	15.52
08/25/2016	238194	E 609-49750-208	Training and Instruction	TRAINING	93.12
09/01/2016	.0916	E 101-41400-433	Dues and Subscriptions	Annual membership	30.00
09/01/2016	238466	E 101-41400-433	Dues and Subscriptions	Annual membership	7,354.00
					\$8,284.00

MARTIN-MCALLISTER

08/31/2016	10643	E 101-42110-305	Medical & Testing Fees	ASSESSMENT-HANSON & GREE	1,000.00
					\$1,000.00

MCDONALD DIST CO.

08/25/2016	299527	E 609-49751-252	Beer For Resale	BEER	15,336.90
08/25/2016	299527	E 609-49751-254	Miscellaneous Merchandise	MISC	36.00
09/01/2016	301588	E 609-49751-252	Beer For Resale	BEER	3,999.99
09/01/2016	301588	E 609-49751-254	Miscellaneous Merchandise	MISC	36.00
09/07/2016	305290	E 609-49751-252	Beer For Resale	BEER	4,571.05
					\$23,979.94

MIDCONTINENT COMMUNICATIONS

E 101-41940-321	Telephone	CITY HALL	36.20
E 101-42110-321	Telephone	Police	53.01
E 101-43100-321	Telephone	Public Works	53.01
E 601-49440-321	Telephone	WATER PLANT & WELL	300.00
E 609-49750-321	Telephone	LIQUOR STORE	150.00
			\$592.22

MINE SAFETY APPLIANCES CO, LLC

09/07/2016	98610360	E 602-49490-417	Uniform Clothing & PPE	SPIDER GASKET & VALVE	23.50
					\$23.50

MN DEPT OF HEALTH

09/01/2016	.0916	E 601-49440-313	Sample Testing	WATER TEST FEE	2,504.00
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\$2,504.00

MN DEPT OF TRANSPORTATION

08/22/2016	P00006230	E 417-43100-314	Construction	PEDERSON DRIVE IMPROVEME	291.55
					<hr/>
					\$291.55

MN PFA

		E 602-49490-441	Miscellaneous	CREDIT ENHANCEMENT	500.00
					<hr/>
					\$500.00

NORTHWEST ASSOC. CONSULTANTS

09/01/2016	22525	E 101-41910-311	Contract	GENERAL	1,275.00
09/01/2016	22525	E 101-43100-303	Engineering Fees	GENERAL	607.00
09/01/2016	22526	E 101-41910-311	Contract	TECH ASSISTANCE -MEETINGS	200.00
09/01/2016	22527	G 803-22129	Jordan Mines-Erosion Control	JORDAN MINING PERMIT	146.25
09/01/2016	22527	G 803-22137	Esc-TCO-Assited Living Facilty	ST. FRANCIS TRANSITIONAL C/	234.00
09/01/2016	22527	G 803-22141	Emmerich-Tamarack subdivision	TAMARACK MINOR SUB	214.50
09/01/2016	22527	G 803-22142	ESC-BL Holdings-Rum River 2	RUM RIVER BLUFFS	1,140.75
09/01/2016	22527	G 803-22143	Lee Subdivision	JOHNSON & LEE MINOR SUBDIV	176.25
					<hr/>
					\$3,993.75

PACE ANALYTICAL SERVICES

08/31/2016	161269780	E 602-49490-313	Sample Testing	SAMPLE TESTING	124.60
					<hr/>
					\$124.60

PACER CENTER

09/08/2016	99355	E 101-42110-308	Drug Education	KAB UNITY DAY POSTERS	20.00
					<hr/>
					\$20.00

PHILLIPS WINE & SPIRITS CO.

08/24/2016	2030743	E 609-49751-206	Freight and Fuel Charges	FREIGHT	21.28
08/24/2016	2030743	E 609-49751-251	Liquor For Resale	LIQUOR	2,182.99
08/24/2016	2030744	E 609-49751-206	Freight and Fuel Charges	FREIGHT	12.16
08/24/2016	2030744	E 609-49751-253	Wine For Resale	WINE	429.80
08/31/2016	2034489	E 609-49751-206	Freight and Fuel Charges	FREIGHT	138.32
08/31/2016	2034489	E 609-49751-251	Liquor For Resale	LIQUOR	11,163.58
08/31/2016	2034490	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.56
08/31/2016	2034490	E 609-49751-253	Wine For Resale	WINE	139.00
09/08/2016	2038353	E 609-49751-206	Freight and Fuel Charges	FREIGHT	50.16
09/08/2016	2038353	E 609-49751-251	Liquor For Resale	LIQUOR	3,949.24
09/08/2016	2038354	E 609-49751-206	Freight and Fuel Charges	FREIGHT	1.52
09/08/2016	2038354	E 609-49751-253	Wine For Resale	WINE	75.90
					<hr/>
					\$18,168.51

REEDER, BRIAN

09/13/2016	.0916	E 601-49440-208	Training and Instruction	TRAINING & LIC-REEDER	37.00
09/13/2016	.0916	E 602-49490-208	Training and Instruction	TRAINING & LIC-REEDER	37.00
					<hr/>
					\$74.00

SOUTHERN GLAZERS OF MN

08/25/2016	1445526	E 609-49751-206	Freight and Fuel Charges	FREIGHT	55.04
08/25/2016	1445526	E 609-49751-251	Liquor For Resale	LIQUOR	4,162.25
08/31/2016	1448253	E 609-49751-206	Freight and Fuel Charges	FREIGHT	23.04
08/31/2016	1448253	E 609-49751-251	Liquor For Resale	LIQUOR	2,366.98
09/08/2016	1450572	E 609-49751-206	Freight and Fuel Charges	FREIGHT	0.32
09/08/2016	1450572	E 609-49751-251	Liquor For Resale	LIQUOR	78.54
09/08/2016	1450573	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.51
09/08/2016	1450573	E 609-49751-251	Liquor For Resale	LIQUOR	1,198.70
					<hr/>
					\$7,891.38

ST. FRANCIS TRUE VALUE HARDWAR

08/01/2016	34259	E 601-49440-229	Project Repair & Maintenance	TRIM FOR WELL HOUSE	2.75
08/01/2016	34261	E 101-45200-217	Other Operating Supplies	LINE CHALK	18.90
08/09/2016	34315	E 101-45200-217	Other Operating Supplies	SUPPLIES	118.62
08/11/2016	34336	E 602-49490-217	Other Operating Supplies	GASKET	3.79
08/11/2016	34337	E 101-45200-217	Other Operating Supplies	SANDPAPER	5.65
08/24/2016	35379	E 601-49440-233	Water Treatment Plant Maint	BRASS FITTINGS	4.15

\$153.86

THORPE DISTRIBUTING COMPANY

08/26/2016	1131687	E 609-49751-252	Beer For Resale	BEER	248.00
					<u>248.00</u>

TOM LYNCH ELECTRIC

08/01/2016	.0916	E 601-49440-233	Water Treatment Plant Maint	GAS LINE PIPING	915.00
08/03/2016	.0916-1	E 101-45200-401	Repairs/Maint Buildings	LAMP BULBS	95.00
08/03/2016	.0916-1	E 601-49440-233	Water Treatment Plant Maint	BALLASTS & LIGHTS	751.00
09/12/2016	.0916-2	E 101-42210-401	Repairs/Maint Buildings	101-42210-401	150.00
09/12/2016	.0916-2	E 602-49490-229	Project Repair & Maintenance	LIFT STATION MAINTENANCE	535.00
09/12/2016	.0916-3	E 601-49440-233	Water Treatment Plant Maint	BALLASTS & LAMPS	1,940.00
					<u>\$4,386.00</u>

TOTAL REGISTER SYSTEMS, INC

09/01/2016	54627	E 609-49750-210	Operating Supplies	OPERATING	221.49
					<u>\$221.49</u>

TRI-COUNTY LAW ENFORCEMENT

09/01/2016	.0916	E 101-42110-433	Dues and Subscriptions	2016 ANNUAL DUES	75.00
					<u>\$75.00</u>

VINOCOPIA, INC.

08/26/2016	0159515-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	16.00
08/26/2016	0159515-IN	E 609-49751-253	Wine For Resale	WINE	440.00
					<u>\$456.00</u>

WINE MERCHANTS

08/24/2016	7095779	E 609-49751-206	Freight and Fuel Charges	FREIGHT	16.72
08/24/2016	7095779	E 609-49751-253	Wine For Resale	WINE	1,200.00
					<u>\$1,216.72</u>

\$145,348.61

FUND SUMMARY

101 GENERAL FUND	\$33,340.01
208 POLICE FORFEITURE	\$293.00
410 WOODBURY PARK PROJECT	\$19.25
417 2015-PEDERSON DRIVE	\$291.55
601 WATER FUND	\$7,289.90
602 SEWER FUND	\$1,880.10
609 MUNICIPAL LIQUOR FUND	\$98,543.05
803 ESCROW	\$3,691.75
Total	<u>145,348.61</u>

**CITY OF ST. FRANCIS
ST. FRANCIS, MINNESOTA
ANOKA COUNTY**

RESOLUTION 2016-46

**DECLARING THE OFFICIAL INTENT OF THE CITY OF ST.
FRANCIS TO REIMBURSE CERTAIN EXPENDITURES FROM
THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY**

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the City of St. Francis, Minnesota (the “City”), expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of tax-exempt bonds;

WHEREAS, the City has determined to make this declaration of official intent (the “Declaration”) to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS, MINNESOTA, AS FOLLOWS:

1. The City proposes to finance additional costs related to the construction of the new wastewater treatment facility in the City (the “Project”).

2. The City reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of bonds in an estimated maximum principal amount of \$6,000,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of an issue; or (c) “preliminary expenditures” up to an amount not in excess of twenty percent (20%) of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described in paragraph 2 are consistent with the City’s budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City’s budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 19th DAY OF SEPTEMBER, 2016.

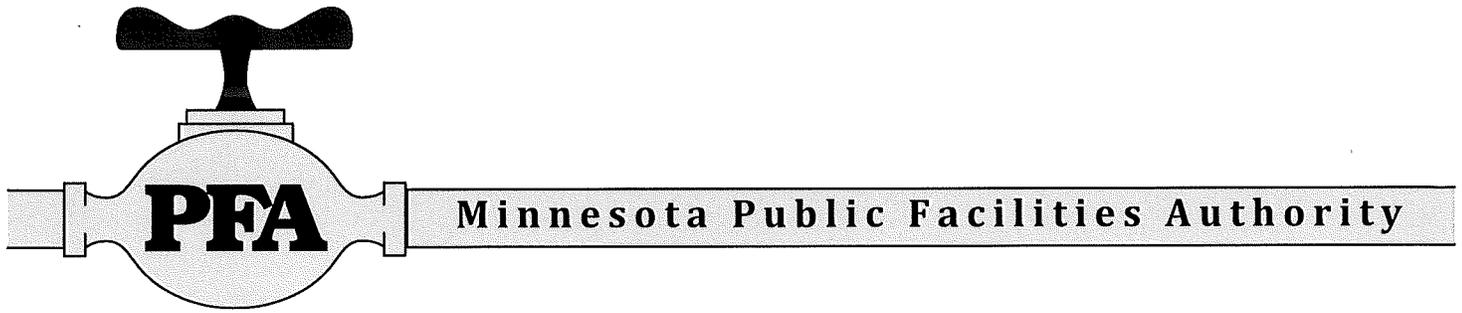
APPROVED:

Steve Kane, Mayor

ATTEST:

Barbara Held, City Clerk

ADD ROLL CALL VOTE Yeah or Nay



September 12, 2016

The Honorable Steve Kane
Mayor, City of Saint Francis
23340 Cree Street NW
Saint Francis, MN 55070

Dear Mayor Kane:

I am pleased to inform you that the City of Saint Francis' application for a Minnesota Public Facilities Authority (PFA) financing was approved on September 8, 2016 in the amount of \$24,982,915. The PFA's financing to the city will consist of a \$21,982,915 Clean Water Revolving Fund 30-year loan at 1.000 percent and a Point Source implementation Grant (PSIG) in the amount of \$3,000,000.

The City of Saint Francis will use the funds for the construction of an expanded, upgraded wastewater treatment facility consisting of activated sludge with tertiary filters. The improvements will address a MPCA permit phosphorus limit.

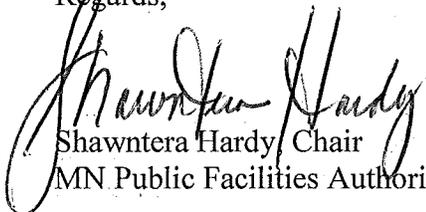
In addition to the grant award, we conservatively estimate that the PFA's Clean Water Revolving Fund loan will save local taxpayers approximately \$5,939,008 in interest costs compared to market rate financing for the project.

The loan award is contingent upon our receipt of the City of Saint Francis' general obligation bond and related certifications. The loan agreement for the project will be sent to you shortly.

The City of Saint Francis is to be congratulated for its successful application and its financial commitment to improve its wastewater infrastructure.

If you have any questions about this project or about the PFA's programs in general, please feel free to contact Jeff Freeman, Executive Director at 651/259-7465.

Regards,


Shawntera Hardy, Chair
MN Public Facilities Authority

C: Rep. Tim Miller
Sen. Lyle Koenen

Rep. Kurt Daudt
Sen. Michelle R. Benson

Minnesota Public Facilities Authority

1st National Bank Building • 332 Minnesota St., Suite W820 • Saint Paul, MN 55101-1378 • USA
651-259-7469 • 800-657-3858 • Fax: 651-296-8833 • TTY/TDD: 651-296-3900

mn.gov/deed/pfa

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Extract of Minutes of Meeting
of the City Council of the City of
St. Francis, Anoka County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of St. Francis, Minnesota, was duly held in the Central Services Office in said City on Monday, September 19, 2016, commencing at 6:00 P.M.

The following members were present:

and the following were absent:

Member _____ introduced the following written resolution, the reading of which was dispensed with by unanimous consent, and moved its adoption:

RESOLUTION 2016-47

ACCEPTING THE OFFER OF THE MINNESOTA PUBLIC FACILITIES AUTHORITY TO PURCHASE A TAXABLE GENERAL OBLIGATION SEWER REVENUE NOTE, SERIES 2016B, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$21,982,915; PROVIDING FOR ITS ISSUANCE; AND AUTHORIZING THE EXECUTION OF A PROJECT LOAN AGREEMENT AND OTHER RELATED DOCUMENTS

BE IT RESOLVED By the City Council of the City of St. Francis, Minnesota (the "City"), as follows:

Section 1. Recitals.

(a) The Minnesota Public Facilities Authority (the "PFA") is authorized pursuant to Minnesota Statutes, Chapter 446A, as amended, and Minnesota Rules, Chapter 7380, as amended, to issue its bonds (the "PFA Bonds") and to use the proceeds thereof, together with certain other funds of the agency available for such purpose in the Clean Water Revolving Fund, to provide loans to political subdivisions of the State of Minnesota (the "State") to fund eligible costs of construction of sanitary sewer collection systems (the "Program").

(b) The City determined a need to construct an expanded, upgraded wastewater treatment facility consisting of activated sludge with tertiary filters, which improvements with address an MPCA permit phosphorus limit (the "Project").

(c) In order to finance a portion of the costs of the Project on a temporary basis, the City issued its General Obligation Temporary Sewer Revenue Bonds, Series 2015B (the "Temporary Bonds"), in the original aggregate principal amount of \$16,215,000, dated November 2, 2015, pursuant to Minnesota Statutes, Chapters 444 and 475, as amended, specifically Section 475.61, subdivision 6. The Temporary Bonds mature on November 1, 2016.

(d) The City is authorized to issue its obligations pursuant to Minnesota Statutes, Chapters 444 and 475, as amended, and Minnesota Statutes, Section 115.46, as amended (collectively, the "Act"), for the purpose of providing permanent financing for the Project and financing for additional costs of the Project.

(e) The City has applied for a loan from the PFA pursuant to the Program, and the PFA has committed to make a loan to the City in the principal amount of \$21,982,915, to be disbursed and repaid in accordance with the terms of a Bond Purchase and Project Loan Agreement, dated September 6, 2016 (the "Project Loan Agreement"), to be executed by the City and the PFA, in substantially the form now on file with the City Council and attached hereto as EXHIBIT A. The Project Loan Agreement, as executed, is incorporated herein by reference. The execution of the Project Loan Agreement is in accordance with the terms hereof. In addition, PFA will be providing a Point Source Implementation Grant in the amount of \$3,000,000 (the "Grant") to help finance the Project, pursuant to a Point Source Implementation Grant Project Grant Agreement, dated September 6, 2016 (the "Grant Agreement"), to be executed by the City and the PFA, in substantially the form now on file with the City Council.

(f) In accordance with Section 475.60, subdivision 2(4) of the Act, the City is authorized to issue obligations to a board, department or agency of the State by negotiation and without advertisement for bids and the PFA is, and has represented that it is, a board, department or agency of the State.

(g) Contracts for the Project have been or will be made by the City with the approval of the PFA and all other State and federal agencies of whose approval is required.

Section 2. Acceptance of Offer; Payment.

(a) The City hereby accepts the offer of the PFA to purchase the Taxable General Obligation Sewer Revenue Note, Series 2016B (the "Note"), to be issued by the City in the original aggregate principal amount of \$21,982,915 at the rate of interest hereinafter set forth, and to pay therefor the par amount of the Note as provided below, and the sale of the Note is awarded to the PFA. The purpose of the Note is to provide permanent financing for the Project. Payment for the Note is to be disbursed in installments as eligible costs of the Project are reimbursed or paid, all as provided in the Project Loan Agreement. The terms set forth in this resolution relating to the Note are intended to be consistent with the provisions of the Project Loan Agreement, and to the extent that any provision in the Project Loan Agreement is in conflict with this resolution, the Project Loan Agreement shall control.

(b) The Note is to be issued in the aggregate principal amount of \$21,982,915, originally and nominally dated as of the date of delivery as a fully registered Note without coupons. The Note will be in the denomination of the entire principal amount thereof, numbered R-1, and will bear interest and mature in installment amounts as specified in EXHIBIT B attached hereto.

(c) The Note is subject to redemption and prior payment as provided in the Project Loan Agreement.

(d) Interest and principal in the installment amounts set out in the Note are payable by wire transfer, or if by check or draft of the City or its designated Registrar, mailed no later than five (5) business days prior to the payment date to the registered holder thereof at the holder's address as it appears on the bond register at the close of business on the fifteenth (15th) day (whether or not a business day) immediately preceding the interest payment date.

Section 3. Date; Denomination; Interest Rate. The Note will be a fully registered negotiable obligation, dated as of date of delivery and issued forthwith. The Note shall be issued in substantially the form attached hereto as EXHIBIT B.

Section 4. Execution. The Note is to be executed on behalf of the City by the manual or facsimile signatures of its Mayor and City Administrator, and is to be authenticated by the manual signature of the City Administrator, acting as authenticating agent of the City. In the event of disability or resignation or other absence of any of such officers, the Note may be signed by any officer who is authorized to act on behalf of such absent or disabled officer. If an officer whose signature will appear on the Note ceases to be such officer before the delivery of the Note, such officer's signature will nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

Section 5. Delivery; Application of Proceeds. The Note when so prepared and executed will be delivered by the City Administrator to the PFA prior to disbursements pursuant to the Project Loan Agreement and the purchaser is not obliged to see to the proper application thereof.

Section 6. Sewer Fund and Accounts. There shall be maintained a separate fund in the City treasury designated as the Sewer Fund (the "Sewer Fund"). The City Administrator and all municipal officials and employees concerned therewith will establish and maintain financial records of the receipts and disbursements of the municipal sanitary sewer system (the "Sanitary Sewer System") in accordance with this resolution. There will be maintained in the Sewer Fund, in addition to any accounts previously created, the following three (3) separate accounts:

(a) A Capital Account to which will be credited all proceeds from the sale of the Note. The Note is the only source of money to be credited to the Capital Account. It is recognized that the sale proceeds of the Note are received in reimbursement for costs expended on the Project or in direct payment of such costs, and that accordingly the money need not be placed in the Capital Account upon receipt but may be applied immediately to reimburse the source from which the expenditure was made. Money in the Capital Account is to be used solely for the purpose of paying for the cost of constructing the Project, including all costs enumerated in Section 475.65 of the Act, provided that such money may only be expended for costs and expenses which are permitted under the Project Loan Agreement. The PFA prohibits the use of proceeds of the Note to reimburse costs initially paid from proceeds of other obligations of the City unless otherwise specifically approved by the PFA. Upon completion of the Project and the payment of the costs thereof, any surplus is to be transferred to the Debt Service Account.

(b) An Operation and Maintenance Account into which are to be paid all gross revenues and earnings derived from the operation of the Sanitary Sewer System, including all charges for the service, use and availability of and connection to the Sanitary Sewer System, when collected, and all money received from the sale of any facilities or equipment of the Sanitary Sewer System or any by-products thereof. From this account there will be paid all the normal, reasonable and current costs of operating, maintaining, and insuring the Sanitary Sewer System, including salaries, wages, costs of materials and supplies, necessary legal, engineering and auditing services, and all other items that, by sound accounting practices, constitute normal, reasonable and current costs of operating and maintenance, but excluding any allowance for depreciation, extraordinary repairs and payments into any debt service account. All money remaining in the Operation and Maintenance Account after paying or providing for the foregoing items constitutes, and is referred to in this resolution as, "net revenues."

(c) A Debt Service Account into which are irrevocably pledged or credited (i) net revenues of the Sanitary Sewer System in an amount sufficient, with other money, to pay the principal of and interest on the Note when due; (ii) all collections of taxes which may hereafter be levied for the payment of the principal of and interest on the Note; (iii) all investment earnings on money held in the Debt Service Account; (iv) any amounts transferred from the Capital Account; and (v) any other money which is properly available and is appropriated by the City Council to the Debt Service Account. The money in this account may be used only to pay or prepay the principal of the Note and to pay interest on the Note and any other obligations hereafter issued and made payable from this account, and to pay any rebate due to the United States with respect to the PFA Bonds in connection with the Note.

(d) Excess net revenues not required for the purposes of the Sewer Fund may be used for any proper municipal purpose.

The City will observe the covenants of Article III of the Project Loan Agreement with regard to the Sewer Fund.

Section 7. Coverage Test; Pledge of Net Revenues; Excess Revenues. It is found, determined and declared that the net revenues of the Sanitary Sewer System are sufficient in amount to pay one hundred five percent (105%) of the principal of and interest on the Note when due, and the net revenues of the Sanitary Sewer System are pledged to the payment of the Note, but solely to the extent required to meet, with other pledged sources, one hundred five percent (105%) of the principal and interest requirements of the Note as the same become due.

Section 8. Pledge to Produce Revenues. In accordance with the Act the City hereby covenants and agrees with the holder of the Note that it will impose and collect charges for the service, use and availability of any connection to the Sanitary Sewer System at the times and in the amounts required to produce net revenues adequate to pay all principal and interest when due on the Note.

Section 9. General Obligation Pledge. The full faith and credit and taxing powers of the City will be and are irrevocably pledged for the prompt and full payment of the principal of and interest on the Note as the same respectively become due. If the net revenues of the Sanitary Sewer System appropriated and pledged to the payment of principal of and interest on the Note, together with other funds irrevocably appropriated to the Debt Service Account referred to in Section 6, are at any time insufficient to pay such principal and interest when due, the City covenants and agrees to levy, without limitation as to rate or amount, an ad valorem tax upon all taxable property in the City sufficient to pay such principal and interest as the same become due. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Note and any other obligations payable therefrom, the deficiency will be promptly paid out of any other funds of the City which are available for such purpose, and those other funds may be reimbursed, with or without interest, from the Debt Service Account when a sufficient balance is available in that account.

Section 10. Certificate of Registration. The City Administrator is authorized and directed to file a certified copy of this resolution with the Manager of Property Records and Taxation of Anoka County, Minnesota (the "Manager of Property Records and Taxation"), together with such other information as the Manager of Property Records and Taxation may require, and to obtain the certificate of the Manager of Property Records and Taxation that the Note has been entered in the Bond Register of the Manager of Property Records and Taxation.

Section 11. Project Loan Agreement. The Project Loan Agreement is approved in substantially the form presented to the City Council of the City, and in the form executed is incorporated by reference and made a part of this resolution. The provisions of this resolution relating to the Note are intended to be consistent with the provisions of the Project Loan Agreement, and to the extent that any provision in the Project Loan Agreement is in conflict with this resolution as it relates to the Note, that provision controls. The execution and delivery of the Project Loan Agreement by the Mayor and City Administrator are hereby authorized and ratified. The execution of the Project Loan Agreement by the appropriate officers is conclusive evidence of the approval of the Project Loan Agreement in accordance with the terms hereof. The Project Loan Agreement may be attached to the Note, and must be attached to the Note if the holder of the Note is any person other than the PFA.

Section 12. Grant Agreement. The Grant Agreement is approved in substantially the form presented to the City Council, and in the form executed is incorporated by reference and made part of this resolution. The execution and delivery of the Grant Agreement by the Mayor and City Administrator are hereby authorized and ratified. The execution of the Grant Agreement by the appropriate officers is conclusive evidence of the approval of the Grant Agreement in accordance with the terms hereof.

Section 13. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the PFA, and to the attorneys approving the legality of the issuance of the

Note, certified copies of all proceedings and records of the City relating to the Note and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Note as the same appear from the books and records under their custody and control, or as otherwise known to them, and all such certified copies, certificates and affidavits including any heretofore furnished, are to be deemed representations of the City as to the facts recited therein.

Section 14. Severability. If any section, paragraph or provision of this resolution is held to be invalid or unenforceable for any reason, the validity or unenforceability of such section, paragraph or provision will not affect any of the remaining provisions of this resolution.

Section 15. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and do not limit or define the meaning of any provision hereof.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon the following members voted in favor of the motion:

and the following voted against:

Whereupon the resolution was declared duly passed and adopted.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 19TH DAY OF SEPTEMBER, 2016.

APPROVED:

Steve Kane, Mayor

ATTEST:

Barbara Held, City Clerk

ADD ROLL CALL VOTE Yeah or Nay

EXHIBIT A
PROJECT LOAN AGREEMENT

**MINNESOTA PUBLIC FACILITIES AUTHORITY
BOND PURCHASE AND PROJECT LOAN AGREEMENT**

**CLEAN WATER REVOLVING FUND LOAN
(Taxable Note from Borrower)**

MPFA-CWRF-L-029-FY17

THIS BOND PURCHASE AND PROJECT LOAN AGREEMENT (the "Agreement"), is between the Minnesota Public Facilities Authority (the "Authority") and the City of Saint Francis (the "Borrower") and is dated September 6, 2016.

ARTICLE I - TERMS AND CONDITIONS

Section 1.1. Terms. The Authority hereby commits, subject to the availability of funds and the conditions hereinafter set forth, and pursuant to Minnesota Statutes, Section 446A.07 as amended, and Minnesota Rules Chapter 7380, as amended to provide **TWENTY ONE MILLION NINE HUNDRED EIGHTY TWO THOUSAND NINE HUNDRED FIFTEEN DOLLARS (\$21,982,915)** to the Borrower for the purpose of financing eligible project costs of the Clean Water Revolving Fund project described as follows: construction of an expanded, upgraded wastewater treatment facility consisting of activated sludge with tertiary filters. The improvements will address a MPCA permit phosphorus limit, all as detailed in the MN Pollution Control Agency project certification dated June 30, 2015 (the "Project"). The Project is further described in the Borrower's application which is incorporated herein.

The Project financing consists of a loan from the Clean Water Revolving Fund in the amount of **TWENTY ONE MILLION NINE HUNDRED EIGHTY TWO THOUSAND NINE HUNDRED FIFTEEN DOLLARS (\$21,982,915)** (the "Loan") which shall be evidenced by the Note described in Section 1.3 of this Agreement (the "Note"). The final maturity date of the Loan will be August 20, 2046. The aggregate principal amount of the Loan disbursed and outstanding will bear interest and servicing fees collectively at the rate of 1.000% per annum accruing from and after the date of the Note described in Section 1.3 through the date on which no principal of the Loan remains unpaid and all accrued interest and servicing fees thereon have been paid.

Section 1.2. Authority Sources of Funds. The Borrower acknowledges that the Loan provided by the Authority may be funded with the proceeds of one or more series of the Authority's revenue bonds (the "Bonds"), federal capitalization grants, proceeds of state general obligation bonds or other funds of the Authority, or a combination thereof, and that the Authority may, at any time, pledge the Loan as security for its Bonds. The Authority in its sole discretion may allocate the Loan to one or more such sources of funds and may from time to time reallocate the Loan to one or more different sources of funds, including one or more different series of Bonds (whether or not such series of Bonds refunded the series of Bonds to which the Loan was originally allocated), or may sell the Loan if permitted by the documents relating to its Bonds.

At the written request of the Borrower, the Authority will provide information with respect to the funding of the Loan, from time to time, in such detail as may be reasonably required for the purpose of assisting the Borrower in complying with any provision of Article III of this Agreement.

Section 1.3. Security. (a) The Borrower shall issue to the Authority its General Obligation Revenue Note (the "Note"), evidencing its obligation to repay the Loan. It is a condition of any disbursements hereunder that the Borrower deliver to the Authority the executed Note, a certified copy of resolutions or other authority by the appropriate governing body or bodies as shall legally authorize the execution and performance of this Agreement and the Note, and such opinions, certificates and documents as requested by and in a form acceptable to the Authority.

(b) The Borrower hereby represents and specifically agrees that the Note constitutes a general obligation debt of the Borrower and will be shown as such on its financial statements and be treated in all respects as a general obligation debt of the Borrower. For purposes of permitting sale of the Note to the Authority, the Authority represents that it is a "board, department or agency" of the State of Minnesota within the meaning of Minnesota Statutes, Section 475.60, subdivision 2, clause (4), as amended.

(c) The obligations of the Borrower under the Note evidence amounts payable under the Loan. Each payment made pursuant to the Note will be deemed to be a credit against the corresponding obligation of the Borrower under the Loan and any such payment will fulfill the Borrower's obligation to pay such amount hereunder.

Section 1.4. Disbursements. (a) No funds will be disbursed by the Authority to the Borrower until the Borrower has delivered its Note to the Authority as set forth in Section 1.3.

(b) All Borrower disbursement requests will be subject to Authority approval and will be disbursed on a cost reimbursement basis, consistent with the budget presented in the Borrower's application. The Authority may withhold or disallow all or part of the amount requested if the Authority determines the request is not in compliance with this Agreement, applicable federal and state laws, regulations or rules as then in effect.

(c) The Authority will disburse funds pursuant to approved disbursement requests complying with the provisions of this Agreement. Each disbursement request must be for eligible costs for completed work on the Project and must be submitted at such deadlines established by the Authority and on a form prescribed by the Authority. Each disbursement request must include supporting invoices and billing statements and be signed by an employee or elected official of the Borrower.

(d) The Authority will reimburse the Borrower for eligible Project costs incurred prior to the execution of this Agreement only to the extent approved in connection with the Authority's approval of the Borrower's application. The Authority reserves the right to reimburse the Borrower for approved costs incurred prior to the execution of this Agreement by making disbursements therefor over a two-year period in eight equal quarterly payments.

(e) Disbursements will be made by the Authority to the Borrower within 30 days of receipt of the Borrower's request, unless the Authority determines to withhold disbursement in accordance with the provisions of this Agreement. The Authority will endeavor to pay disbursement requests submitted by the Borrower not later than the 15th day of the month by the 25th day of the same month.

(f) If the entire amount specified in Section 1.1 is not fully disbursed by June 30, 2020, no further disbursements will be made. In such event or if final eligible Project costs are less than the total financing amount specified in Section 1.1, the undisbursed balance of the Loan amount not disbursed will be applied to the outstanding principal installments of the Loan on a pro rata basis or as otherwise determined by the Authority. The Authority will revise Exhibit A to this Agreement to reflect the reduction in principal amount and promptly deliver a copy to the Borrower.

Section 1.5. Mandatory Payments. (a) The principal amount of the Loan, together with accrued interest and servicing fees collectively, will be repaid in the amounts and on the dates set forth in Exhibit A attached hereto (notwithstanding the rate of disbursement of the proceeds of the Loan), subject to adjustment as set forth in Section 1.4 or 1.6. The interest payment shown on Exhibit A is for informational purposes only; the actual interest payment will be the amount of interest which has accrued to the date of payment. The Authority will be entitled to retain for its own purposes any interest earnings on Loan proceeds that are not disbursed and will not be obligated to credit against any required repayment of principal or payment of interest and servicing fees any such interest earnings. Any payment of principal or interest received by the Authority in excess of the amounts set forth in Exhibit A, as then in effect, which is not a mandatory payment as designated in paragraph (b), or not expressly designated by the Borrower to be treated as an optional prepayment may, in the sole discretion of the Authority, be (i) held without interest payable by the Authority and applied to a future payment

due on the Loan in a manner determined by the Authority, (ii) treated as a prepayment of principal on the Loan, or (iii) returned to the Borrower as an overpayment. Other than prepayments, the Authority will apply any payments received under the Note as follows: first, to the payment of any costs or expenses incurred by the Authority in enforcing any provision of the Note or this Agreement; second, to the payment of accrued and unpaid interest and servicing fees on the Note; and third, to the payment of principal of the Note then due.

(b) If the Borrower has pledged to the repayment of the Loan revenues subject to prepayment or lump-sum payment by a third party, such as special assessments or connection charges from another municipality, the Borrower agrees, to notify the Authority immediately upon receipt of any such payment. The Authority, in its sole discretion, may direct the Borrower to use the funds for the payment of eligible construction costs of the Project, or to transmit the funds to the Authority for payment on the Loan, immediately or at a later date. Any such payment received by the Authority may be applied to reduce each unpaid annual principal installment of the Loan in the proportion that such installment bears to the total of all unpaid principal installments, or, in the sole discretion of the Authority, may be applied to one or more future principal payments on the Loan in a manner determined by the Authority.

Section 1.6. Optional Prepayments. (a) The Loan may not be prepaid except upon written consent of the Authority. If the Authority has consented, then upon 45 days' prior written notice to the Authority (or such lesser period as the Authority may accept), the Borrower may prepay the Loan and the Note, in whole or in part, on any February 20 or August 20 at a price equal to 100% of the principal amount to be prepaid, together with accrued interest and servicing fees thereon to the redemption date and a premium equal to all fees and expenses of the Authority, if any, in connection with the prepayment, including any fees, expenses or other costs relating to the payment and redemption of its Bonds as determined by the Authority.

(b) The Authority may require that the Borrower, at its sole cost and expense, deliver to the Authority an opinion from a law firm, selected by the Authority, having a national reputation in the field of municipal law whose legal opinions are generally accepted by purchasers of municipal bonds ("Bond Counsel") to the effect that such prepayment will not cause the interest on the Note to be included in the gross income of the recipient thereof for federal income tax purposes.

(c) Any prepayment of the Note shall be applied as follows: first, to the payment of fees, expenses and other costs of the Authority as provided in subsection (a); second, to the payment of interest and servicing fees on the principal amount of the Note to be prepaid; and, third, to the principal of the Note. The principal amount of a partial prepayment will, in the sole discretion of the Authority, (i) be applied to one or more future principal payments of the Loan in a manner determined by the Authority, or (ii) be applied to reduce each unpaid annual principal installment of the Loan in the proportion that such installment bears to the total of all unpaid principal installments (i.e., the remaining principal payment schedule shall be re-amortized to provide proportionately reduced principal payments in each year).

ARTICLE II – BORROWER RESPONSIBILITIES AND PROJECT COMPLIANCE

Section 2.1. Borrower Responsibilities with Respect to the Project. (a) The Borrower shall meet all requirements in the loan application submitted to the Authority as to compliance with federal and state laws, rules and regulations and shall include in any contract or subcontract related to the Project, provisions requiring contractor and subcontractor compliance with applicable state and federal laws. The requirements, including compliance with the reporting requirements of Minnesota Statutes, Section 16A.633 subdivision 4, "Report on Jobs Created or Retained", in such loan application are hereby incorporated by reference.

(b) The Borrower agrees to commence construction and complete the Project with reasonable diligence, regardless of the sufficiency of loans or grants therefor from the Authority to pay eligible project costs.

(c) The Borrower will not enter into a sale, lease, transfer or other use agreement of any part of the Project, or change the use of the Project, without the prior written approval of the Authority if such sale, lease, transfer, agreement or change in use would (i) violate the covenants set forth in Article III or Article IV, or (ii) violate the conditions under which any capitalization grants were furnished by the United States Environmental Protection Agency (the "EPA"), or (iii) otherwise violate any terms or conditions of this Agreement.

(d) The Borrower must maintain adequate property insurance coverage for the Project in such amounts with such limits as it determines in good faith to be reasonable or in such amounts and with such limits as may be required by the Authority from time to time. The Borrower may substitute adequate, actuarially sound self-insurance or risk retention program(s) for property insurance coverage, so long as such program(s) are consistent with applicable laws and state and federal regulations.

(e) The Borrower must complete the Project in accordance with all applicable federal, state and local statutes, rules, regulations, ordinances, reporting requirements, approvals, and state agency certifications governing the design and construction of the Project, and will operate its clean water system in compliance with all applicable federal and state laws and regulations and permit requirements.

(f) The Borrower agrees to exert all reasonable efforts to investigate claims which the Borrower may have against third parties with respect to the construction of the Project and, in appropriate circumstances, take whatever action, including legal action, the Borrower reasonably determines to be appropriate.

Section 2.2. Construction Compliance. (a) The Borrower will comply with the provisions of prevailing wage requirements set forth in Minnesota Statutes, Sections 177.41 to 177.44, as then in effect.

(b) In addition to the prevailing wage requirements under subsection (a), the Borrower will comply and require that all laborers and mechanics employed by contractors and subcontractors on the Project be paid wages at rates not less than those prevailing on projects of a similar character in the locality as determined by the Secretary of Labor in accordance with the Davis-Bacon Act (40 U.S.C., sec. 276a through 276a-5), as amended.

(c) If requested, the Borrower will submit to the Authority, within 20 days of the end of the annual reporting period, EPA Form 5700-52A to report on the award of prime contracts or subcontracts to any certified Minority and Women Business Enterprise (MBE/WBE) firms until the Project is complete.

(d) The Borrower will comply with Minnesota Statutes, Section 290.9705, as then in effect, by withholding to the extent so required eight percent (8%) of payments made to all out-of-state contractors once cumulative payments made to the contractor for work done in Minnesota exceed \$50,000 in a calendar year, unless an exemption is granted by the Department of Revenue. Withheld amounts are required to be deposited with the Minnesota Department of Revenue.

(e) The Borrower will comply with the American Iron and Steel requirements of Section 608 of the Federal Water Pollution Control Act, unless the Project is granted a waiver from the federal EPA.

Section 2.3. Revenue Sufficiency Covenant. The Borrower shall impose and collect rates and charges in compliance with Minnesota Statutes and in accordance with the Borrower's approved service charge system, so that sufficient gross revenues are available for the payment of system costs, including operation and maintenance and, together with other sources as may be applicable, debt service. The Borrower shall annually review and assure the revenue stream is sufficient for the payment of system costs including debt service.

ARTICLE III – TAXABLE NOTE, NOT PRIVATE ACTIVITY

Section 3.1. Covenants. The Borrower acknowledges that the Authority has funded, or may fund, all or a portion of the Loan and the Note from the proceeds of tax-exempt Bonds of the Authority and therefore agrees to cooperate with the Authority as necessary to maintain the tax-exempt status of interest on the Bonds which may be issued by the Authority to fund the Loan and the Note, in whole or in part. The Borrower specifically agrees:

(a) Investments. Any sums from time to time held by or under the control of the Borrower which would constitute "gross proceeds" of Bonds ("Gross Proceeds"), as defined in the Internal Revenue Code of 1986, as amended, and the regulations in effect with respect thereto (the "Code"), shall not be invested at a yield in excess of the applicable yield on the Bonds. Disbursements of proceeds of the Loan and the Note shall not be reinvested by the Borrower. In addition, the Gross Proceeds shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

(b) Tax-Exempt Status of Interest on the Bonds; Rebate. With respect to any Gross Proceeds, the Borrower shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on any Bonds, including without limitation requirements relating to limitations on amounts invested at a yield greater than the yield on the Bonds and the rebate of excess investment earnings to the United States.

(c) The Borrower shall comply with such instructions as may be provided from time to time by the Authority with respect to gross proceeds of Bonds.

(d) Negative Covenant as to Use of Project. The Borrower hereby covenants not to use the proceeds of the Note or the Bonds or to use the Project financed with the proceeds of the Note or to cause or permit them or any of them to be used, or to enter into any deferred payment arrangements for the cost of the Project, or enter into any lease, use or other agreement with any non-governmental person relating to the use of the Project or security for the payment of the Note, in such a manner to cause the Note to be a "private activity bond" within the meaning of Sections 103 and 141 through 150 of the Code.

ARTICLE IV – COMPLIANCE WITH STATE BOND REQUIREMENTS

Section 4.1. State Bond Financed Property. The Borrower and the Authority acknowledge and agree that the Borrower's ownership interest in the Project consisting of real property, and, if applicable, all facilities located, or that will be constructed and located on such real property and all equipment that is a part thereof that was purchased with the proceeds of general obligation bond proceeds constitute "State Bond Financed Property", as such term is used in Minnesota Statutes, Section 16A.695 and the "Fourth Order Amending Order of the Commissioner of Finance Relating to Use and Sale of State Bond Financed Property" dated July 30, 2012 (the "Order") as such may be amended, modified, supplemented, or replaced from time to time and therefore, the provisions contained in such statute and order apply to the Borrower's ownership interest in the Project and any Use contracts relating thereto. The Borrower agrees that the proceeds of the Loan must be used and the Project must be operated in a manner that complies with Minnesota Statutes, Section 16A.695 and the Order. The Borrower must file the required state bond financed property declaration as provided in the Order and provide a copy of the filed declaration to the Authority, unless the filing requirement is waived in writing by the Commissioner of Minnesota Management and Budget.

Section 4.2. Lease or Management Contract. The Borrower agrees that: any lease or management or similar contract (each a "Use Agreement") entered into by the Borrower with respect to property constituting all or a part of the State Bond Financed Property must comply with the following requirements:

- (a) It must be for the express purpose of carrying out of a governmental program established or authorized by law and established by official action of the Borrower.
- (b) It must be approved, in writing, by the Commissioner of Minnesota Management and Budget.
- (c) It must be for a term, including any renewals that are solely at the option of the lessee or manager, that is substantially less than the useful life of the property subject to such lease or management contract, but may allow renewal beyond that term upon determination by the Borrower that the use continues to carry out the governmental program.
- (d) It must be terminable by the Borrower if the other contracting party defaults under the contract, or if the governmental program is terminated or changed.
- (e) It must provide for oversight by the Borrower of the operation of the property that is the subject of the Use Agreement.
- (f) It must specifically identify the statute that provides the Borrower authority to enter into the Use Agreement.
- (g) It must contain a provision stating that the Use Agreement is being entered into in order to carry out a governmental program and must specifically identify the governmental program.

Section 4.3. Sale. The Borrower must not sell any property constituting all or a part of the State Bond Financed Property unless the sale complies with the following requirements:

- (a) The Borrower determines by official action that such property is no longer usable or needed by the Borrower to carry out the governmental program for which it was acquired or constructed.
- (b) The sale must be made as authorized by law.
- (c) The sale must be for fair market value as defined in Minnesota Statutes, Sections 16A.695 as then in effect.
- (d) The Borrower must obtain the prior written consent of the Commissioner of Minnesota Management and Budget.

Section 4.4. Changes to Minnesota Statute 16A.695 or the Order. In the event that Minnesota Statutes Section 16A.695 or the Order is amended in a manner that reduces any requirement imposed upon the Borrower, or if the Borrower's interest in the State Bond Financed Property is exempt from Minnesota Statutes, Section 16A.695 or the Order, then upon written request by the Borrower, the Authority will enter into and execute an amendment to this Agreement to implement herein such amendment to or exempt the interest in the Project from Minnesota Statutes, Section 16A.695 and the Order or both.

Section 4.5. Waiver. The Authority may waive the requirements of Article IV at any time upon determination by the Authority, and after receiving approval by the Commissioner of Minnesota Management and Budget that the Loan has not been and will not be funded from the proceeds of state general obligation bonds.

ARTICLE V - DISCLOSURE

Section 5.1. Information for Disclosure Documents. (a) The Borrower agrees to provide to the Authority such information with respect to the Borrower, its duties, operations and functions as may be reasonably requested by the Authority, and hereby consents to its inclusion in the Authority's official statement(s) used in connection with issuance and sale or the re-marketing of its Bonds or continuing disclosure with respect to its Bonds (collectively, the "Disclosure Documents"), whether or not all or a portion of the proceeds of Bonds were or will be loaned to the Borrower.

(b) At the request of the Authority, the Borrower will certify and represent that such information with respect to the Borrower in any Disclosure Document does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which they were made, not misleading; provided, however, that in no event shall the Borrower be required to make any representation about any other information in the Disclosure Documents or as to any Disclosure Document in its entirety. If for any reason the Borrower determines that it shall not be able to make such certification and representation, it will provide such information to the Authority as is necessary for inclusion in the Disclosure Documents so as to enable it to make such certification and representation.

(c) If at any time during the period ending 90 days after the date the Borrower provides information to Authority for inclusion in a Disclosure Document any event occurs which the Borrower believes would cause the information with respect to the Borrower in the Disclosure Document to omit a material fact or make the statements therein misleading, the Borrower shall promptly notify the Authority in writing of such event and provide information for inclusion in the Disclosure Document or an amendment thereof or a supplement thereto. At the request of the Authority, the Borrower will also provide the certification and representation required in (b) above with respect to such information.

(d) The Borrower will provide such information as may be reasonably requested by any rating agency in connection with rating the Bonds of the Authority.

Section 5.2. Continuing Disclosure. If the Authority, in its sole discretion, determines, at any time prior to payment of the Loan in full, (i) that the Borrower is a material "obligated person," as the term "obligated person" is defined in Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended or supplemented, including any successor regulation or statute thereto ("Rule 15c2-12") or (ii) that an event has occurred with respect to the Borrower or the Loan that must be disclosed under Rule 15c2-12, or that any other action of the Borrower has occurred which the Authority determines in its sole discretion is material to an investor in Bonds of the Authority, with materiality under clause (i) being determined by the Authority pursuant to criteria established, from time to time, by the Authority in its sole discretion and set forth in a resolution or official statement of the Authority, the Borrower hereby covenants that it will authorize and provide to the Authority, for inclusion in a Disclosure Document, all statements and information relating to the Borrower deemed material by the Authority for the purpose of satisfying Rule 15c2-12 as well as Rule 10b-5 promulgated pursuant to the Securities Exchange Act of 1934, as amended or supplemented, including any successor regulation or statute thereto ("Rule 10b-5"), including certificates and written representations of the Borrower evidencing satisfaction of the requirements of Rule 15c2-12 and Rule 10b-5; and the Borrower hereby further covenants that the Borrower (if determined to be such a material obligated person) shall execute and deliver a continuing disclosure agreement, in such form as the Authority shall determine to be necessary, desirable or convenient, in its sole discretion, for the purpose of meeting the requirements of Rule 15c2-12, and pursuant to the terms and provisions of such continuing disclosure agreement, the Borrower shall thereafter provide ongoing disclosure with respect to all annual and event information and financial statements relating to the Borrower required by a continuing disclosure undertaking under Rule 15c-12 and pursuant to the terms and provisions of such continuing disclosure agreement, and the Borrower further agrees that the Authority shall have the right to disclose any information about the Borrower or the Loan, whether or not received from the Borrower, determined by the Authority in its sole discretion, to be material with respect to any of its Bonds.

ARTICLE VI - DEFAULT AND REMEDIES

Section 6.1. Events of Default. Any of the following are events of default under this Agreement:

(a) Failure of the Borrower to make a payment when due;

(b) Failure of the Borrower to comply with any other provision of this Agreement or the Note after written notice from the Authority and the Borrower fails for a three-month period to cure such default or provide a written plan acceptable to the Authority providing for such cure or, if the Authority accepts a plan for cure, the Borrower fails to cure any defaults within the time period specified therein.

Section 6.2. Remedies. (a) For an event of default under Section 6.1(a) of this Agreement, the Authority shall impose an interest penalty as provided in Minn. Rules Part 7380.0475, Subpart 1. The Authority may also exercise one or more of the following remedies: (1) withhold approval of any disbursement request, (2) reject any pending application by the Borrower for financial assistance, (3) to the extent permitted by law, demand immediate payment of the Loan and the Note in full and, upon such demand, the outstanding principal amount of the Loan and Note will be immediately due and payable, with interest accrued thereon to the date of payment, or (4) exercise any other remedy available to the Authority at law or in equity, including under Minnesota Rules, Chapter 7380, as amended.

(b) For an event of default under Section 6.1(b) of this Agreement, the Authority shall impose an immediate increase in the interest rate on the Loan by eliminating all interest rate discounts that were applied in determining the interest rate under Minnesota Rules, Part 7380.0442. The Authority may also exercise one or more of the following remedies: (1) withhold approval of any disbursement request, (2) reject any pending application by the Borrower for financial assistance, (3) to the extent permitted by law, demand immediate payment of the Loan and the Note in full and, upon such demand, the outstanding principal amount of the Loan and Note will be immediately due and payable, with interest accrued thereon to the date of payment, or (4) exercise any other remedy available to the Authority at law or in equity, including under Minnesota Rules, Chapter 7380, as amended. If the Authority subsequently determines that the Borrower has cured all events of default, the interest rate on any unpaid Loan principal will revert back to the original interest rate.

ARTICLE VII - FINANCIAL RECORDS AND AUDITS

Section 7.1. Financial Recordkeeping. For all expenditures of funds made pursuant to this Agreement, the Borrower must keep financial accounts and records in accordance with generally accepted accounting principles including invoices, contracts, receipts, vouchers and other documents sufficient to evidence in proper detail the nature and propriety of the expenditures and any investments made with proceeds of the Loan or other "gross proceeds" of the Note or the Tax-exempt Bonds of the Authority. Such accounts and records shall be accessible and available for a minimum of six years from the date of initiation of operation of the Project and for so long as the Note is outstanding for examination by authorized representatives of: the Authority, the Legislative Auditor, Office of the State Auditor and the EPA Office of Inspector General.

Section 7.2. Annual Audit Requirements. (a) The Borrower must annually provide to the Authority for the term of the Loan a copy of its independent annual audit. All audit reports must be submitted within 30 days after the completion of the audit but no later than one year after the end of the fiscal year to be audited. The audits must be conducted in accordance with generally accepted government auditing standards and in compliance with the single audit act requirements of the federal Office of Management and Budget, circular A-133, or as superseded by 2 CFR 200 Subpart F, effective for fiscal years beginning on or after December 26, 2014.

(b) The Borrower must list the Note as general obligation debt of the Borrower in its annual audits for the term of the Loan.

ARTICLE VIII - THIS ARTICLE INTENTIONALLY LEFT BLANK

ARTICLE IX – GOVERNMENT DATA PRACTICES

Section 9.1. General. The Borrower agrees with respect to any data that it possesses regarding the Project, to comply with all of the provisions and restrictions contained in the Minnesota Government Data Practices Act contained in Chapter 13 of the Minnesota Statutes that exists as of the date of this Agreement and as such may subsequently be amended, modified or replaced from time to time.

ARTICLE X - ADMINISTRATION

Section 10.1. Amendments. Any amendments to this Agreement must be in writing and be executed by the Borrower by the same officials who signed the Agreement, or their successors.

Section 10.2. Fee. The Borrower acknowledges that the Authority may apply up to 2% of any loan repayment to payment of administrative costs and that such application shall not increase the amount of any repayments or extend the period of repayment.

Section 10.3. Notices. In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing, and shall be sufficient if delivered by courier or overnight delivery service or sent by certified mail (return receipt requested), postage prepaid, to the address of the party to whom it is directed. Such address shall be that address specified below or such different address as may hereafter be specified, by either party by written notice to the other:

In the case of the Authority:

Minnesota Public Facilities Authority
Attention: Executive Director
332 Minnesota Street, Suite W820
St. Paul, MN 55101-1378

In the case of the Borrower:

Saint Francis
Attention: Mayor
23340 Cree Street NW
Saint Francis, MN 55070

Section 10.4. Termination of Loan. The obligations of the Borrower under this Agreement (except the obligations set forth in Section 2.1 (c), (d) and (e) and Article IV hereof) shall terminate when the Loan is fully paid and retired.

Project Number: MPFA-CWRF-L-029-FY17
Borrower Name: City of Saint Francis

The Authority and the Borrower have caused this Agreement to be duly executed by their duly authorized undersigned representatives. Statutory Cities must execute this Agreement as provided in Minnesota Statutes, Section 412.201, as amended. Home Rule Charter Cities must execute this Agreement as provided in Minnesota Statutes, Chapter 410, as amended.

BORROWER: We have read and we agree to all of the above provisions of this Agreement.

By _____
Steve Kane
Title Mayor
Date _____

By _____
Joe Kohlmann
Title City Administrator
Date _____

MINNESOTA PUBLIC FACILITIES AUTHORITY:

By _____
Shawntera Hardy, or delegate
Title Chair
Date _____

ENCUMBERED:
Minnesota Public Facilities Authority

By _____
Date Encumbered B2401 3-xxx xx/xx/xxxx
(Individual signing certified that funds have been encumbered as required by Minnesota Statute 16A)

Exhibit A
Loan Amortization Schedule

Saint Francis - cw01

MPFA-CWRF-L-029-FY17

funding dates:

21,982,915.00

Rate: 1.000%

Date:

Maturity: 08/20/46

private activity:

final loan amount: 21,982,915.00

Date	Effective	Source	Disbursement	Repayment	Interest	Principal	Loan Balance	Annl Debt Srv
projected	09/28/16	Op Res	21,982,915.00				21,982,915.00	
	02/20/17			86,710.40	86,710.40		21,982,915.00	
	08/20/17			409,914.58	109,914.58	300,000.00	21,682,915.00	496,624.98
	02/20/18			108,414.58	108,414.58		21,682,915.00	
	08/20/18			408,414.58	108,414.58	300,000.00	21,382,915.00	516,829.16
	02/20/19			106,914.58	106,914.58		21,382,915.00	
	08/20/19			656,914.58	106,914.58	550,000.00	20,832,915.00	763,829.16
	02/20/20			104,164.58	104,164.58		20,832,915.00	
	08/20/20			667,164.58	104,164.58	563,000.00	20,269,915.00	771,329.16
	02/20/21			101,349.58	101,349.58		20,269,915.00	
	08/20/21			682,349.58	101,349.58	581,000.00	19,688,915.00	783,699.16
	02/20/22			98,444.58	98,444.58		19,688,915.00	
	08/20/22			696,444.58	98,444.58	598,000.00	19,090,915.00	794,889.16
	02/20/23			95,454.58	95,454.58		19,090,915.00	
	08/20/23			712,454.58	95,454.58	617,000.00	18,473,915.00	807,909.16
	02/20/24			92,369.58	92,369.58		18,473,915.00	
	08/20/24			722,369.58	92,369.58	630,000.00	17,843,915.00	814,739.16
	02/20/25			89,219.58	89,219.58		17,843,915.00	
	08/20/25			740,219.58	89,219.58	651,000.00	17,192,915.00	829,439.16
	02/20/26			85,964.58	85,964.58		17,192,915.00	
	08/20/26			747,964.58	85,964.58	662,000.00	16,530,915.00	833,929.16
	02/20/27			82,654.58	82,654.58		16,530,915.00	
	08/20/27			759,654.58	82,654.58	677,000.00	15,853,915.00	842,309.16
	02/20/28			79,269.58	79,269.58		15,853,915.00	
	08/20/28			772,269.58	79,269.58	693,000.00	15,160,915.00	851,539.16
	02/20/29			75,804.58	75,804.58		15,160,915.00	
	08/20/29			783,804.58	75,804.58	708,000.00	14,452,915.00	859,609.16
	02/20/30			72,264.58	72,264.58		14,452,915.00	
	08/20/30			796,264.58	72,264.58	724,000.00	13,728,915.00	868,529.16
	02/20/31			68,644.58	68,644.58		13,728,915.00	
	08/20/31			808,644.58	68,644.58	740,000.00	12,988,915.00	877,289.16
	02/20/32			64,944.58	64,944.58		12,988,915.00	
	08/20/32			815,944.58	64,944.58	751,000.00	12,237,915.00	880,889.16
	02/20/33			61,189.58	61,189.58		12,237,915.00	
	08/20/33			824,189.58	61,189.58	763,000.00	11,474,915.00	885,379.16
	02/20/34			57,374.58	57,374.58		11,474,915.00	
	08/20/34			831,374.58	57,374.58	774,000.00	10,700,915.00	888,749.16
	02/20/35			53,504.58	53,504.58		10,700,915.00	
	08/20/35			839,504.58	53,504.58	786,000.00	9,914,915.00	893,009.16
	02/20/36			49,574.58	49,574.58		9,914,915.00	
	08/20/36			847,574.58	49,574.58	798,000.00	9,116,915.00	897,149.16
	02/20/37			45,584.58	45,584.58		9,116,915.00	
	08/20/37			864,584.58	45,584.58	819,000.00	8,297,915.00	910,169.16
	02/20/38			41,489.58	41,489.58		8,297,915.00	
	08/20/38			863,489.58	41,489.58	822,000.00	7,475,915.00	904,979.16
	02/20/39			37,379.58	37,379.58		7,475,915.00	
	08/20/39			872,379.58	37,379.58	835,000.00	6,640,915.00	909,759.16
	02/20/40			33,204.58	33,204.58		6,640,915.00	
	08/20/40			886,204.58	33,204.58	853,000.00	5,787,915.00	919,409.16

cw_SaintFrancis_01 (taxable)

08/29/16

page 1 of 4

Exhibit A
Loan Amortization Schedule

Date	Effective	Source	Disbursement	Repayment	Interest	Principal	Loan Balance	Ann'l Debt Srv
	02/20/41			28,939.58	28,939.58		5,787,915.00	
	08/20/41			982,939.58	28,939.58	954,000.00	4,833,915.00	1,011,879.16
	02/20/42			24,169.58	24,169.58		4,833,915.00	
	08/20/42			991,169.58	24,169.58	967,000.00	3,866,915.00	1,015,339.16
	02/20/43			19,334.58	19,334.58		3,866,915.00	
	08/20/43			998,334.58	19,334.58	979,000.00	2,887,915.00	1,017,669.16
	02/20/44			14,439.58	14,439.58		2,887,915.00	
	08/20/44			986,439.58	14,439.58	972,000.00	1,915,915.00	1,000,879.16
	02/20/45			9,579.58	9,579.58		1,915,915.00	
	08/20/45			985,579.58	9,579.58	976,000.00	939,915.00	995,159.16
	02/20/46			4,699.58	4,699.58		939,915.00	
	08/20/46			944,614.58	4,699.58	939,915.00	-	949,314.16
totals			21,982,915.00	25,792,225.62	3,809,310.62	21,982,915.00		25,792,225.62

Calculation of Loan Rate for Saint Francis - cw01
MPFA-CWRF-L-029-FY17

FINAL

Date	Principal	07/05/16 Rate Scales		Cash flow using principal schedule and these rate scales:		Present Value of Cash Flows and these rate scales *:	
		PFA Bonds	MMD AA	PFA Bonds	MMD AA	PFA Bonds	MMD AA
09/28/16	(21,982,915.00)			(21,982,915.00)	(21,982,915.00)	(21,982,915.00)	(21,982,915.00)
02/20/17	-			197,158.33	155,134.51	195,296.48	153,942.73
08/20/17	300,000.00	0.461%	0.58%	549,919.01	496,649.38	538,213.48	488,039.68
02/20/18	-			249,227.87	195,779.38	241,006.64	190,513.90
08/20/18	300,000.00	0.650%	0.68%	549,227.87	495,779.38	524,760.96	477,752.16
02/20/19	-			248,252.31	194,759.38	234,357.47	185,851.93
08/20/19	550,000.00	0.800%	0.78%	798,252.31	744,759.38	744,564.35	703,783.61
02/20/20	-			246,051.75	192,614.38	226,759.28	180,246.30
08/20/20	563,000.00	0.940%	0.89%	809,051.75	755,614.38	736,701.36	700,216.51
02/20/21	-			243,405.01	190,109.03	218,988.46	174,457.38
08/20/21	581,000.00	1.050%	1.02%	824,405.01	771,109.03	732,839.55	700,739.96
02/20/22	-			240,354.31	187,145.93	211,104.14	168,413.14
08/20/22	598,000.00	1.220%	1.14%	838,354.31	785,145.93	727,526.79	699,681.59
02/20/23	-			236,706.15	183,737.33	202,958.61	162,144.40
08/20/23	617,000.00	1.430%	1.23%	853,706.15	800,737.33	723,240.78	699,759.98
02/20/24	-			232,294.45	179,942.78	194,441.92	155,721.27
08/20/24	630,000.00	1.660%	1.34%	862,294.45	809,942.78	713,153.80	694,100.46
02/20/25	-			227,065.15	175,721.78	185,547.30	149,124.18
08/20/25	651,000.00	1.820%	1.43%	878,065.15	826,721.78	708,936.70	694,762.45
02/20/26	-			221,140.72	171,067.13	176,411.13	142,363.29
08/20/26	662,000.00	1.960%	1.53%	883,140.72	833,067.13	696,087.34	686,540.12
02/20/27	-			214,653.09	166,002.83	167,165.84	135,473.98
08/20/27	677,000.00	2.297%	1.65%	891,653.09	843,002.83	686,092.79	681,277.30
02/20/28	-			206,877.29	160,417.58	157,281.02	128,381.17
08/20/28	693,000.00	2.573%	1.69%	899,877.29	853,417.58	675,963.65	676,340.56
02/20/29	-			197,963.12	154,561.73	146,926.76	121,299.86
08/20/29	708,000.00	2.800%	1.74%	905,963.12	862,561.73	664,360.30	670,352.14
02/20/30	-			188,049.92	148,402.13	136,251.99	114,210.87
08/20/30	724,000.00	2.990%	1.79%	912,049.92	872,402.13	652,927.37	664,872.69
02/20/31	-			177,226.36	141,922.33	125,357.73	107,109.25
08/20/31	740,000.00	3.186%	1.83%	917,226.36	881,922.33	641,026.38	659,114.83
02/20/32	-			165,439.87	135,151.33	114,239.45	100,024.31
08/20/32	751,000.00	3.338%	1.88%	916,439.87	886,151.33	625,253.98	649,452.81
02/20/33	-			152,904.39	128,091.93	103,073.97	92,964.25
08/20/33	763,000.00	3.448%	1.93%	915,904.39	891,091.93	610,036.38	640,429.29
02/20/34	-			139,749.73	120,728.98	91,967.23	85,924.04
08/20/34	774,000.00	3.547%	1.98%	913,749.73	894,728.98	594,136.13	630,592.99
02/20/35	-			126,024.49	113,066.38	80,963.68	78,912.46
08/20/35	786,000.00	3.636%	2.02%	912,024.49	899,066.38	578,919.69	621,381.56
02/20/36	-			111,736.72	105,127.78	70,078.42	71,951.29
08/20/36	798,000.00	3.706%	2.05%	909,736.72	903,127.78	563,742.34	612,103.37
02/20/37	-			96,948.28	96,948.28	59,358.32	65,068.40
08/20/37	819,000.00	2.080%	2.08%	915,948.28	915,948.28	554,101.07	608,773.14
02/20/38	-			88,430.68	88,430.68	52,856.40	58,202.54
08/20/38	822,000.00	2.090%	2.09%	910,430.68	910,430.68	537,672.75	593,390.21
02/20/39	-			79,840.78	79,840.78	46,587.83	51,531.49
08/20/39	835,000.00	2.100%	2.10%	914,840.78	914,840.78	527,436.00	584,720.04
02/20/40	-			71,073.28	71,073.28	40,486.21	44,984.54
08/20/40	853,000.00	2.110%	2.11%	924,073.28	924,073.28	520,096.32	579,185.71
02/20/41	-			62,074.13	62,074.13	34,519.50	38,528.01
08/20/41	954,000.00	2.120%	2.12%	1,016,074.13	1,016,074.13	558,284.88	624,519.18

Exhibit A
Loan Amortization Schedule

Date	Principal	PFA Bonds	MMD AA	PFA Bonds	MMD AA	PFA Bonds	MMD AA
02/20/42	-			51,961.73	51,961.73	28,209.19	31,627.03
08/20/42	967,000.00	2.130%	2.13%	1,018,961.73	1,018,961.73	546,564.55	614,168.06
02/20/43	-			41,663.18	41,663.18	22,080.68	24,867.73
08/20/43	979,000.00	2.140%	2.14%	1,020,663.18	1,020,663.18	534,464.84	603,282.55
02/20/44	-			31,187.88	31,187.88	16,136.12	18,254.86
08/20/44	972,000.00	2.150%	2.15%	1,003,187.88	1,003,187.88	512,828.42	581,473.01
02/20/45	-			20,738.88	20,738.88	10,474.94	11,903.84
08/20/45	976,000.00	2.160%	2.16%	996,738.88	996,738.88	497,421.23	566,549.22
02/20/46	-			10,198.08	10,198.08	5,028.49	5,740.23
08/20/46	939,915.00	2.170%	2.17%	950,113.08	950,113.08	462,883.10	529,590.89
totals	-			9,205,556.52	9,202,319.05	3,237.47	3,769.74
				* yields that equates PV of cash flows to \$-0-		2.420%	1.965%

less discounts applied to the higher of the two yields:

base discount:

1.500%

MHI below average:

Avg residential cost:

resulting loan rate (min=1%):

1.000%

estimated savings: \$5,393,008	WAM: 17.3 years
---------------------------------------	----------------------------

EXHIBIT B

FORM OF NOTE

No. R-1

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF ANOKA
CITY OF ST. FRANCIS

\$21,982,915

TAXABLE GENERAL OBLIGATION SEWER REVENUE NOTE
SERIES 2016B

Date of Original Issue: _____, 2016

The City of St. Francis, a municipal corporation in Anoka County, Minnesota (the "City"), certifies that it is indebted for value received and promises to pay to the Minnesota Public Facilities Authority or registered assigns, the principal sum of \$21,982,915, or so much thereof as may have been disbursed on August 20 in the years and installments as follows:

<u>Year</u>	<u>Installment</u>	<u>Year</u>	<u>Installment</u>
2017	\$300,000	2032	\$751,000
2018	300,000	2033	763,000
2019	550,000	2034	774,000
2020	563,000	2035	786,000
2021	581,000	2036	798,000
2022	598,000	2037	819,000
2023	617,000	2038	822,000
2024	630,000	2039	835,000
2025	651,000	2040	853,000
2026	662,000	2041	954,000
2027	677,000	2042	967,000
2028	693,000	2043	979,000
2029	708,000	2044	972,000
2030	724,000	2045	976,000
2031	740,000	2046	939,915

and to pay interest on so much of the principal amount of the debt as may be disbursed from time to time as provided in the Project Loan Agreement (as defined below) and remains unpaid, from the date of this Note for disbursements made on or prior to that date or from the date of each later disbursement until the principal amount hereof is paid or has been provided for, at the rate of 1.000% per annum on each February 20 and August 20, commencing February 20, 2017.

Principal and Interest Payments. Interest accrues only on the aggregate amount of this Note that has been disbursed under the Bond Purchase and Project Loan Agreement dated September 6, 2016 (the "Project Loan Agreement"), by and between the City and the Minnesota Public Facilities Authority (the "PFA"). The principal installments will be paid in the amounts scheduled above even if at the time of payment the full principal amount of this Note has not been disbursed; provided that to the extent any principal amount of this Note is never disbursed, the amount of the principal not disbursed is to be applied to reduce each unpaid principal installment in the proportion that such installment bears to the total of all unpaid principal

installments (i.e., the remaining principal payment schedule is to be reamortized to provide similarly level annual installments of total debt service payments).

Interest on this Note includes amounts treated by the PFA as service fees. Principal, interest and any premium due under this Note will be paid on each payment date by wire transfer of immediately available funds, or by check or draft mailed at least five (5) business days prior to the payment date to the person in whose name this Note is registered in any coin or currency of the United States of America which at the time of payment is legal tender for public and private debts.

Redemption. This Note is subject to optional or mandatory redemption and prepayment in whole or in part as provided in the Project Loan Agreement. Any prepayments of this Note shall be applied pursuant to Section 1.6 of the Project Loan Agreement.

Purpose; General Obligation. This Note has been issued pursuant to and in full conformity with the home rule charter of the City and the Constitution and laws of the State of Minnesota, for the purpose of providing money to finance eligible project costs of the City's municipal sanitary sewer system, and is payable out of the Debt Service Account of the Sewer Fund of the City, to which account have been pledged net revenues of the City's municipal sanitary sewer system. This Note constitutes a general obligation of the City, and to provide money for the prompt and full payment of said principal installments and interest when the same become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

Registration: Transfer. This Note must be registered in the name of the payee on the books of the City by presenting this Note for registration to the City Administrator, who will endorse the City Administrator's name and note the date of registration opposite the name of the payee in the certificate of registration attached hereto. Thereafter this Note may be transferred to a bona fide purchaser only by delivery with an assignment duly executed by the registered owner or owner's legal representative, and the City may treat the registered owner as the person exclusively entitled to exercise all the rights and powers of an owner until this Note is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the City Administrator.

Fees Upon Transfer or Loss. The City Administrator may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer of this Note and any legal or unusual costs regarding transfers and lost notes.

Project Loan Agreement. The terms and conditions of the Project Loan Agreement are incorporated herein by reference and made a part hereof. The Project Loan Agreement may be attached to this Note and must be attached to this Note if the holder of this Note is any person other than the PFA.

Not a Tax-Exempt Obligation. The interest on this Note will be included in gross income for United States income tax purposes and both gross income and taxable net income for State of Minnesota income tax purposes.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the home rule charter of the City and the Constitution and laws of the State of Minnesota to be done, to happen and to be performed precedent to and in the issuance of this Note, have been done, have happened and have been performed in regular and due form, time and manner required by law; that the City has covenanted and agreed with the holder of this Note that it will impose and collect charges for the service, use and availability of and connection to its municipal sanitary sewer system at the times and in amounts necessary to produce net revenues adequate to pay all principal and interest when due on this Note; that the City will levy a direct,

annual, irrevocable ad valorem tax upon all of the taxable property in the City, without limitation as to rate or amount, if the net revenues from the municipal sanitary sewer system and any other revenues irrevocably appropriated to the Debt Service Account are insufficient therefor; and that this Note, together with all other debts of the City outstanding on the date hereof, being the date of its actual issuance and delivery, does not exceed any constitutional, charter, or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of St. Francis, Anoka County, Minnesota, has caused this Note to be executed with the manual signatures of its Mayor and City Administrator, both as of the nominal date of original issue specified above.

CITY OF ST. FRANCIS, MINNESOTA

By _____
Its Mayor

By _____
Its City Administrator

**CERTIFICATE OF AUTHENTICATION
AND REGISTRATION**

This is the Note described above and has been registered as to the principal and interest in the name of the Registered Owner identified below on the registration books of the City Administrator of the City. The transfer of ownership of the principal amount of this Note may be made only by the Registered Owner or by the Registered Owner's legal representative last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of City Administrator</u>
_____	Minnesota Public Facilities Authority Federal Employer I.D. No. 41-6007162	_____

STATE OF MINNESOTA)
)
COUNTY OF ANOKA)
)
CITY OF ST. FRANCIS)

I, the undersigned, being the duly qualified and acting City Clerk of the City of St. Francis, Minnesota (the "City"), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of said City held on September 19, 2016, with the original thereof on file in my office and the same is a full, true and correct copy thereof, insofar as the same relates to the issuance and sale of the City's Taxable General Obligation Sewer Revenue Note, Series 2016B, in the original aggregate principal amount of \$21,982,915.

WITNESS My hand as such City Clerk and the corporate seal of the City this ____ day of _____, 2016.

City Clerk
City of St. Francis, Minnesota

(SEAL)

Finance Plan

City of St. Francis, Minnesota

\$5,800,000

General Obligation Grant Anticipation Bonds,
Series 2016C

September 19, 2016



45 South 7th Street, Suite 2000

Minneapolis, MN 55402

612-851-5900 800-851-2920

www.northlandsecurities.com

Member FINRA and SIPC

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Executive Summary

The following is a summary of the recommended terms for the issuance of \$5,800,000 General Obligation Grant Anticipation Bonds, Series 2016C (the "Bonds" or "Series 2016C Bonds"). Additional information on the proposed finance plan and issuing process can be found after the Executive Summary, in the Issue Overview and Attachment 3 – Related Considerations.

Purpose	Proceeds from the Bonds will be used to finance construction of a wastewater treatment facility; and to pay the costs associated with the issuance of the Bonds.
Security	The Bonds will be a General Obligation of the City. The City will pledge funds from a grant through the State of Minnesota – Public Facilities Authority ("PFA") anticipated to be received in 2017 for payment of the Bonds.
Repayment Term	The Bonds will mature on November 1, 2018. Interest on the Bonds will be payable on May 1, 2017 and semiannually thereafter on each May 1 and November 1.
Estimated Interest Rate	Average coupon: 0.70% True interest cost (TIC): 1.00%
Prepayment Option	Bonds maturing on November 1, 2018 will be subject to redemption on May 1, 2017 and any day thereafter at a price of par plus accrued interest.
Rating	A rating will be requested from Standard and Poor's (S&P). The City's general obligation debt is currently rated "AA" by S&P. The City will also apply for an enhanced rating through the State of Minnesota Credit Enhancement program, which is currently rated "AA+" by S&P.
Tax Status	The Bonds will be tax-exempt, bank qualified obligations.
Risk Factors	There are certain risks associated with all debt. Risk factors related to the Bonds are discussed in Attachment 4.
Type of Bond Sale	Direct Sale with Northland Securities
Pricing	Monday, October 17, 2016
Council Consideration for Award	Monday, October 17, 2016

Issue Overview

Purpose

Proceeds from the Bonds will be used to finance construction of a wastewater treatment facility; and to pay the costs associated with the issuance of the Bonds. The Bonds have been sized based on the proceeds required to complete construction of the facility and the size of the grant, which has already been awarded by the Minnesota PFA. The sources and uses of funds and preliminary interest rates for the bond issue are provided in Attachment 1.

Authority

The Bonds will be issued pursuant to the authority of Minnesota Statutes, Chapter 475.61 subdivision 5.

Structure

The Bonds have been structured with all principal being paid two years after the dated date of the Bonds to allow up to two years to receive grant funds from the Public Facilities Authority. It is anticipated, however, that grant funds will become available in 2017 after approval of the State bonding bill.

The proposed structure for the bond issue and preliminary debt service projections are illustrated in Attachment 2.

Security and Source of Repayment

The Bonds will be general obligations of the City. The finance plan relies on the assumption that funds from the grant anticipated to be received from the Public Facilities Authority will provide the revenues used to pay debt service, as indicated by City staff. Capitalized interest will pay the first interest payment due on the Bonds on May 1, 2017. If any further interest payments are necessary before grant funds are available, sewer revenues will be used.

Plan Rationale

The Finance Plan recommended in this report is based on a variety of factors and information provided by the City related to financed projects and City objectives, Northland's knowledge of the City and our experience in working with similar cities and projects. The issuance of the Series 2016C Bonds provides the best means of achieving the City's objectives and cost effective financing. The City has successfully issued and managed general obligation debt for previous projects.

Issuing Process

The City has engaged Northland to act as underwriter for the Bonds pursuant to federal securities regulations. Northland will purchase the Bonds in an "arm's length" negotiated sale. The City has chosen this approach for a variety of reasons, including flexibility in timing, ability of the underwriter to explain the Bonds to investors and cultivate investor interest in the issue in advance of the sale, certainty of underwriting commitment and transparency of pricing process.

Bond Counsel: Kennedy and Graven, Chartered, Minneapolis

Paying Agent: Northland Trust Services, Inc.

Attachment 1 - Sources & Uses

Sources Of Funds

Par Amount of Bonds	\$5,800,000.00
Accrued Interest from 11/01/2016 to 11/09/2016	902.22
Total Sources	\$5,800,902.22

Uses Of Funds

Costs of Issuance and Underwriter's Discount	55,050.00
Deposit to Debt Service Fund	902.22
Deposit to Capitalized Interest (CIF) Fund	20,976.67
Deposit to Construction Fund	5,723,973.33
Total Uses	\$5,800,902.22

Attachment 2 - Preliminary Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/09/2016	-	-	-	-	-
05/01/2017	-	-	20,300.00	20,300.00	-
11/01/2017	-	-	20,300.00	20,300.00	40,600.00
05/01/2018	-	-	20,300.00	20,300.00	-
11/01/2018	5,800,000.00	0.700%	20,300.00	5,820,300.00	5,840,600.00
Total	\$5,800,000.00	-	\$81,200.00	\$5,881,200.00	-

Date And Term Structure

Dated	11/01/2016
Delivery Date	11/09/2016
First available call date	5/01/2017
Call Price	100.0000000%

Yield Statistics

Accrued Interest from 11/01/2016 to 11/09/2016	902.22
Bond Year Dollars	\$11,600.00
Average Life	2.000 Years
Average Coupon	0.7000000%
Net Interest Cost (NIC)	1.0000000%
True Interest Cost (TIC)	1.0071464%
All Inclusive Cost (AIC)	1.1869562%

Attachment 3 - Related Considerations

Bank Qualification

We understand the City (in combination with any subordinate taxing jurisdictions or debt issued in the City's name by 501(c)3 corporations) anticipates issuing \$10,000,000 or less in tax-exempt debt during this calendar year. Therefore the Bonds will be designated as "bank qualified" obligations pursuant to Federal Tax Law. The City expects to close on a \$16.2 million PFA loan in October 2016, but since the loan will be taxable, rather than tax exempt, that issuance is not included in the City's \$10 million bank qualified limit.

Arbitrage Compliance

The Bonds are expected to qualify for the "24 month spending exception" exemption related to arbitrage rebate.

Other aspects of arbitrage regulations will apply to the investment of bond proceeds and the debt service fund.

Project/Construction Fund. All tax-exempt issues are subject to federal rebate requirements which require all arbitrage earned to be rebated to the U.S. Treasury. A rebate exemption the City expects to qualify for is the "24 month spending exception" exemption because the City expects to spend the issue proceeds within 24 months.

Debt Service Fund. The City must maintain a bona fide debt service fund for the Bonds or be subject to yield restriction in the debt service fund. A bona fide debt service fund involves an equal matching of revenues to debt service expense with a balance forward permitted equal to the greater of the investment earnings in the fund during that year or 1/12 of the debt service of that year.

Continuing Disclosure

Type: Full

Dissemination Agent: Northland Securities

The requirements for continuing disclosure are governed by SEC Rule 15c2-12. The primary requirements of Rule 15c2-12 actually fall on underwriters. The Rule sets forth due diligence needed prior to the underwriter's purchase of municipal securities. Part of this requirement is obtaining commitment from the issuer to provide continuing disclosure. The document describing the continuing disclosure commitments (the "Undertaking") is contained in the Official Statement that will be prepared to offer the Bonds to investors.

The City has more than \$10,000,000 of outstanding debt and is required to undertake "full" continuing disclosure. Full disclosure requires annual posting of the audit and a separate continuing disclosure report, as well as the reporting of certain "material events." Material events set forth in the Rule, including, but not limited to, bond rating changes and call notices, must be reported within ten days of occurrence. The report contains annual financial information and operating data that "mirrors" material information presented in the Official Statement. The specific contents of the annual report will be described in the Undertaking that appears in the appendix of the Official Statement. Northland currently serves as dissemination agent for the City, assisting with the annual reporting. The information for the Bonds will be incorporated into our reporting.

Rating

A rating will be requested from Standard and Poor's (S&P). The City's long-term general obligation debt is currently rated "AA" by S&P, and this issue is expected to receive a S&P short-term rating of "SP-1+". The City will also apply for an enhanced rating through the State of Minnesota Credit Enhancement program, which is currently rated "AA+" by S&P. The rating process will include a conference call with the rating analyst. Northland will assist City staff in preparing for and conducting the rating call.

Attachment 4 - Risk Factors

Grant Funds: The Bonds are being issued in anticipation of the receipt of grant funds from the Minnesota PFA. The grant funds were expected to be received in a bonding bill approved during the 2016 legislative session; however a bonding bill was not successfully completed by the end of the session. The grant has been approved for the City in the amount of \$5,800,000 by the PFA, but in the event funds are not allocated for the PFA in a 2017 bonding bill, there is the potential that the PFA would not be able to provide the grant before the final maturity of the Bonds on November 1, 2018. If that occurs, the City would need to issue an additional temporary financing, which would result in additional issuance costs for the City.

General: In addition to the risks described above, there are certain general risks associated with the issuance of bonds. These risks include, but are not limited to:

- Failure to comply with covenants in bond resolution.
- Failure to comply with Undertaking for continuing disclosure.
- Failure to comply with IRS regulations, including regulation related to use of the proceeds and arbitrage/rebate. The IRS regulations govern the ability of the City to issue its bonds as tax-exempt securities and failure to comply with the IRS regulations may lead to loss of tax-exemption.

**CERTIFICATION OF MINUTES
RELATING TO GENERAL OBLIGATION GRANT ANTICIPATION BONDS, SERIES
2016C; COVENANTING AND OBLIGATING
THE CITY TO BE BOUND BY AND TO USE THE PROVISIONS OF
MINNESOTA STATUTES, SECTION 446A.086 TO GUARANTEE THE
PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS**

ISSUER: City of St. Francis, Minnesota

BODY: City Council

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held on Monday, September 19, 2016, at 6:00 p.m., in the City Offices

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

RESOLUTION 2016- 48

**RELATING TO THE ISSUANCE OF
GENERAL OBLIGATION GRANT ANTICIPATION BONDS, SERIES 2016C;
COVENANTING AND OBLIGATING THE CITY
TO BE BOUND BY AND TO USE THE
PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086
TO GUARANTEE THE PAYMENT OF THE PRINCIPAL
AND INTEREST ON THE BONDS**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer on September 19, 2016.

City Clerk

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL OF THE
CITY OF ST. FRANCIS,
STATE OF MINNESOTA

HELD: Monday, September 19, 2016

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of St. Francis, State of Minnesota, was duly held on Monday, September 19, 2016 at 6:00 p.m.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION 2016-48

**RELATING TO THE ISSUANCE OF
GENERAL OBLIGATION GRANT ANTICIPATION BONDS, SERIES 2016C;
COVENANTING AND OBLIGATING THE CITY
TO BE BOUND BY AND TO USE THE
PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086
TO GUARANTEE THE PAYMENT OF THE PRINCIPAL
AND INTEREST ON THE BONDS**

BE IT RESOLVED by the City Council of the City of St. Francis, State of Minnesota (herein, the "City"), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation bonds in the total aggregate principal amount of approximately \$5,900,000 (herein, the "Bonds"). The proceeds of the Bonds will be used, together with any additional funds of the City which might be required, to finance the construction of a wastewater treatment facility and (ii) to pay the costs associated with issuing the Series 2016C Bonds.
2. Minnesota Public Facilities Authority Credit Enhancement Program
The following documents have been submitted to the Council and are on file in the office of the City Clerk:
 - A. Form of Minnesota Public Facilities Authority (the "PFA") Credit Enhancement Program Agreement (the "Agreement"); and
 - B. Application for Participation in the PFA Credit Enhancement Program (the "Application").

The Agreement and the Application are authorized and approved in substantially the forms presented to the Council. Submission of the Application to the PFA and payment of related fees are approved. The Agreement shall be prepared for execution in accordance with the approved forms and shall be signed by the manual signature of the Mayor and attested by the manual signature of the City Clerk.

The City hereby covenants and obligates itself to be bound by the provisions of Minnesota Statutes, Section 446A.086, as it may be amended from time to time (the "Credit Enhancement Act"). The City understands that as a result of its covenant to be bound by the provisions of the Credit Enhancement Act, the provisions of the Credit Enhancement Act shall be binding as long as any Bonds of this issue remain outstanding.

The City further covenants to comply with all procedures now or hereafter established pursuant to the Credit Enhancement Act by the PFA and otherwise to take such actions as necessary to comply with the Credit Enhancement Act. The Mayor or City Administrator is authorized to execute any applicable PFA forms and to provide for the payment of the City's application fee of \$500.00 payable to the Authority, which fee is required to be submitted with the executed forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 19th DAY OF SEPTEMBER, 2016.

ATTEST:

Barbara I. Held, City Clerk

APPROVED:

Steve Kane, Mayor of St. Francis

**MINNESOTA PUBLIC FACILITIES AUTHORITY
CREDIT ENHANCEMENT PROGRAM AGREEMENT**

This Credit Enhancement Program Agreement, dated as of _____, ("the Agreement"), is made between the Minnesota Public Facilities Authority (the "Authority") and the City of St. Francis, Minnesota (the "Governmental Unit"), in order to comply with the requirements of Minnesota Statutes, Section 446A.086 (the "Act"). The Governmental Unit has passed a resolution dated September 19, 2016, (the "Resolution") authorizing the issuance of its \$5,900,000 General Obligation Grant Anticipation Bonds, Series 2016C (the "Bonds"), the proceeds of which will be used to provide funds for construction of a wastewater treatment facility. The Governmental Unit represents that the Resolution authorizes the Governmental Unit to enter into this Agreement and obligates the Governmental Unit to be bound by the provisions of the Act. The Governmental Unit and the Authority agree as follows:

Section 1. The Governmental Unit will deposit with Northland Trust Services, Inc. (and any subsequent paying agent) (the "Paying Agent") three business days before the date on which each payment is due on the Bonds an amount sufficient to make that payment.

Section 2. The Governmental Unit will notify the Authority not less than 15 business days prior to the date a payment is due on the Bonds if the Governmental Unit will be unable to make all or a portion of the payment. Notification shall be provided by faxing and mailing a completed and executed Notification of Potential Default form to the Authority.

Section 3. The Governmental Unit will include a provision in its agreement with the Paying Agent for the Bonds that requires the Paying Agent to immediately inform the Minnesota Commissioner of Management and Budget, with a copy to the Authority, if the Paying Agent becomes aware of a default or potential default in the payment of principal or interest on the Bonds or if, on the day two business days before the date a payment is due on the Bonds, there are insufficient funds on deposit with the Paying Agent to make the payment. For purposes of this paragraph and the Act, funds invested in a refunding escrow account established under Minnesota Statutes, Section. 475.67 that are to become available to the Paying Agent on a principal or interest payment date are deemed to be on deposit with the Paying Agent three business days before the payment date.

Section 4. The provisions of this Agreement are binding with respect to the Bonds as long as the Bonds remain outstanding.

Section 5. According to its terms, the Act is a contract with bondholders and may not be amended or repealed for the covered bonds so long as the covered bonds are outstanding.

Section 6. The Governmental Unit agrees to provide the Authority with a copy of the final debt service schedule for the Bonds within 30 days of the closing date and an estimate of the interest savings that will be achieved by participation in the program.

Section 7. The Authority has reviewed the application of the Governmental Unit dated September 19, 2016, and, based solely upon the application, the opinion of bond counsel and the provisions of this Agreement, verifies that the Bonds are participating in the Credit Enhancement Program established pursuant to the Act, and that if the Governmental Unit is unable to make any portion of the payment on the Bonds on or before the date due, the State of Minnesota, acting through the Authority, shall make such payment in its place pursuant to the Act, providing that funds are available in the State General Fund. **The obligation to make a payment under the Act is not a general obligation of the State of Minnesota. The Act does not obligate the legislature to provide for the availability of funds in the General Fund for this purpose.**

Section 8. The Authority will provide to the Governmental Unit upon request, or to its duly authorized agent, any information which the State of Minnesota files with the Nationally Recognized Municipal Securities Information Repositories pursuant to the State's obligations under rule 15c2-12.

Section 9. The Governmental Unit agrees to notify the Authority if the Paying Agent is replaced by a subsequent paying agent and to provide to the Authority a certification by the subsequent paying agent in the form set forth for the original paying agent below.

IN WITNESS WHEREOF, the Authority and the Governmental Unit acknowledge their assent to this Agreement and agree to be bound by its terms and the terms of the Act through their signatures entered below.

1. CITY OF ST. FRANCIS, MINNESOTA:

By: _____

Title: Mayor

Date: 9-19-16

By: _____

Title: City clerk

Date: 9-19-16

2. PUBLIC FACILITIES AUTHORITY:

By (auth. signature): _____

Title: _____

Date: _____

3. COMMISSIONER OF ADMINISTRATION:

As delegated to _____

By (auth. signature): _____

Date: _____

Section 7. The Authority has reviewed the application of the Governmental Unit dated September 19, 2016, and, based solely upon the application, the opinion of bond counsel and the provisions of this Agreement, verifies that the Bonds are participating in the Credit Enhancement Program established pursuant to the Act, and that if the Governmental Unit is unable to make any portion of the payment on the Bonds on or before the date due, the State of Minnesota, acting through the Authority, shall make such payment in its place pursuant to the Act, providing that funds are available in the State General Fund. **The obligation to make a payment under the Act is not a general obligation of the State of Minnesota. The Act does not obligate the legislature to provide for the availability of funds in the General Fund for this purpose.**

Section 8. The Authority will provide to the Governmental Unit upon request, or to its duly authorized agent, any information which the State of Minnesota files with the Nationally Recognized Municipal Securities Information Repositories pursuant to the State's obligations under rule 15c2-12.

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1. CITY OF ST. FRANCIS, MINNESOTA:

By: _____

Title: Mayor

Date: 9-19-16

By: _____

Title: City clerk

Date: 9-19-16

2. PUBLIC FACILITIES AUTHORITY:

By (auth. signature): _____

Title: _____

Date: _____

3. COMMISSIONER OF ADMINISTRATION:

As delegated to _____

By (auth. signature): _____

Date: _____

Section 7. The Authority has reviewed the application of the Governmental Unit dated September 19, 2016, and, based solely upon the application, the opinion of bond counsel and the provisions of this Agreement, verifies that the Bonds are participating in the Credit Enhancement Program established pursuant to the Act, and that if the Governmental Unit is unable to make any portion of the payment on the Bonds on or before the date due, the State of Minnesota, acting through the Authority, shall make such payment in its place pursuant to the Act, providing that funds are available in the State General Fund. **The obligation to make a payment under the Act is not a general obligation of the State of Minnesota. The Act does not obligate the legislature to provide for the availability of funds in the General Fund for this purpose.**

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1. CITY OF ST. FRANCIS, MINNESOTA:

By: _____

Title: Mayor

Date: 9-19-16

By: _____

Title: City clerk

Date: 9-19-16

2. PUBLIC FACILITIES AUTHORITY:

By (auth. signature): _____

Title: _____

Date: _____

3. COMMISSIONER OF ADMINISTRATION:

As delegated to _____

By (auth. signature): _____

Date: _____

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1. CITY OF ST. FRANCIS, MINNESOTA:

By: _____

Title: Mayor

Date: 9-19-16

By: _____

Title: City clerk

Date: 9-19-16

2. PUBLIC FACILITIES AUTHORITY:

By (auth. signature): _____

Title: _____

Date: _____

3. COMMISSIONER OF ADMINISTRATION:

As delegated to _____

By (auth. signature): _____

Date: _____

CREDIT ENHANCEMENT PROGRAM	APPLICATION FOR PARTICIPATION		MN Public Facilities Authority 1 st Natl Bank Bldg, Suite W820 332 Minnesota Street St. Paul, MN 55101-1378
---	--	--	---

GENERAL INFORMATION AND INSTRUCTIONS: Minnesota Statutes, Section 446A.086 provides a procedure for the State to preclude default on general obligation bonds issued by cities and counties for certain specified purposes. The governmental unit must enter into an agreement with the Public Facilities Authority under which it covenants and obligates itself to be bound by this statute prior to the issuance of debt obligations in order to participate in this program. The purpose of this application is to: (1) inform the Minnesota Public Facilities Authority ("PFA") that participation in the program is desired, (2) request that the PFA execute the Credit Enhancement Program Agreement.

TO BE COMPLETED BY THE GOVERNMENTAL UNIT			
Name of Governmental Unit City of St. Francis	Address 23340 Cree St. NW	City St. Francis	Zip Code 55070
Name of City/County Contact Person Darcy Mulvihill	Title Finance Director	Telephone Number 763-235-2306	Fax Number 763-753-9881

BOND ISSUE INFORMATION	Title/Description of Bonds General Obligation Grant Anticipation Bonds, Series 2016C		Total Amount to be Issued: \$ 5,900,000
	Purpose for which bonds are being issued: Construction of a wastewater treatment facility		
	Dated Date November 1, 2016	Expected Sale/Pricing Date October 17, 2016	Final Maturity Date November 1, 2018

BOND COUNSEL INFORMATION		
Bond Counsel Firm Kennedy & Graven, Chartered	Address 470 U.S. Bank Plaza, 200 South Sixth Street	
City Minneapolis	State MN	Zip Code 55402
Bond Counsel Contact Person Julie Eddington	Telephone Number 612-337-9213	Fax Number 612-337-9310

Application Submittal Date: September 19, 2016

** This date should be at least two weeks prior to expected sale/pricing date. If less time, please contact the PFA.*

THIS COMPLETED APPLICATION FORM MUST BE ACCOMPANIED BY:

1. A nonrefundable application fee of \$500 in the form of a check made payable to the Minnesota Public Facilities Authority.
2. Four copies of the fully completed Credit Enhancement Program Agreement, executed with original signatures by the Governmental Unit and the Paying Agent. The form of agreement provided by the Public Facilities Authority must not be altered.
3. An opinion of bond counsel in the form required.
4. Copy of resolution authorizing the governmental unit to enter into the Credit Enhancement Program Agreement and obligating the governmental unit to be bound by the provisions of Minnesota Statutes Section 446A.086.

PLEASE RETURN TO:

Minnesota Public Facilities Authority
1st National Bank Building, Suite W820
332 Minnesota Street
St. Paul, MN 55101-1378
Attn: Jennie Brown
Phone: 651-259-7469
Fax: 651-296-8833

MINNESOTA PUBLIC FACILITIES AUTHORITY
PROJECT GRANT AGREEMENT
POINT SOURCE IMPLEMENTATION GRANT

MPFA-PSIG-G-030-FY17

THIS PROJECT GRANT AGREEMENT (the "Agreement"), is between the Minnesota Public Facilities Authority (the "Authority") and the City of Saint Francis (the "Grantee") and is dated September 8, 2016.

ARTICLE I - GRANT TERMS AND CONDITIONS

Section 1.1. Terms. (a) Pursuant to MN Statutes Section 446A.073 (the "Law"), the Authority hereby commits, subject to the availability of funds and the conditions hereinafter set forth, to grant the sum of **THREE MILLION DOLLARS (\$3,000,000)** from the Point Source Implementation Grant program (the "Grant") to the Grantee for the purpose of funding eligible project costs as identified by the Minnesota Pollution Control Agency (the "MPCA") project certification dated June 30, 2015 and in the Grant Application which is incorporated herein (the "Project"). The Project is further described as follows: construction of an expanded, upgraded wastewater treatment facility consisting of activated sludge with tertiary filters. The improvements will address a MPCA permit phosphorus limit. The term of this agreement is from September 8, 2016 to June 30, 2020.

(b) The administrative fee pursuant to Minnesota Statutes Section 446A.04, subdivision 5, is waived by the Authority.

Section 1.2. Authority Source of Funds. The Project financing provided by the Authority includes funds from the Clean Water Legacy Fund.

Section 1.3. Disbursements. (a) All Grantee disbursement requests will be subject to Authority approval and will be disbursed on a cost reimbursement basis, consistent with the budget presented in the Grantee's application. The Authority may withhold or disallow all or part of the amount requested if the Authority determines the request is not in compliance with this Agreement, applicable federal and state laws, regulations or rules as then in effect.

(b) The Authority will disburse funds pursuant to approved disbursement requests complying with the provisions of this Agreement and MN Statute Section 446A.073. Each disbursement request must be for eligible costs for completed work on the Project and must be submitted at such deadlines established by the Authority and on a form prescribed by the Authority. Each disbursement request must include supporting invoices and billing statements and be signed by an employee or elected official of the Grantee.

(c) The Authority will reimburse the Grantee for eligible Project costs incurred prior to the execution of this Agreement only to the extent approved in connection with the Authority's approval of the Grantee's application.

(d) Disbursements will be made by the Authority to the Grantee within 30 days of receipt of the Grantee's request, unless the Authority determines to withhold disbursement in accordance with the provisions of this Agreement. The Authority will endeavor to pay disbursement requests submitted by the Grantee not later than the 15th day of the month by the 25th day of the same month.

(e) If, as a result of action by the Grantee or the Authority, the entire amount of the Grant specified in Section 1.1 is not disbursed for Project cost reimbursement, or if the entire Grant amount is not fully disbursed within the term of this Agreement, the amount of the Grant shall be reduced.

ARTICLE II - THE PROJECT

Section 2.1. Grantee Responsibilities. With respect to the Project, the Grantee agrees to the following:

(a) The Grantee acknowledges its responsibility to complete the Project regardless of the availability of additional loans or grants from the Authority.

(b) The Grantee shall not enter into a sale, lease or transfer of any part of the Project, or change the use of the Project, without the prior written approval of the Authority if such sale, lease, transfer, or change in use would violate any terms or conditions of the Agreement.

(c) The Grantee shall maintain adequate property insurance coverage for the Project in such amounts with such limits as it determines in good faith to be reasonable or in such amounts and with such limits as may be required by the Authority from time to time.

(d) The Grantee agrees that it shall complete the Project for which financial assistance has been awarded under this Agreement in accordance with all applicable MPCA statutes, rules, regulations, reporting requirements, approvals, and certifications governing the design and construction of the Project, and shall operate its wastewater treatment system in compliance with MPCA permit requirements.

(e) The Grantee agrees to exert all reasonable efforts to investigate claims which the Grantee may have against third parties with respect to the construction of the Project and, in appropriate circumstances, take whatever action, including legal action, the Grantee reasonably determines to be appropriate.

(f) The Borrower shall display a sign with the Clean Water Legacy logo at the project site or other public location identifying the project was built with assistance from the Clean Water, Land & Legacy Amendment.

Section 2.2. Construction Compliance. (a) The Grantee will comply with the provisions of State wage requirements given in Minnesota Statutes, Sections 177.41 to 177.44, as amended or supplemented from time to time; and

(b) The Grantee will comply with Minnesota Statutes, Section 290.9705, as amended or supplemented from time to time by withholding eight percent (8%) of payments made to all out-of-state contractors once cumulative payments made to the contractor for work done in Minnesota exceed \$50,000 in a calendar year, unless an exemption is granted by the Department of Revenue. Withheld amounts are required to be deposited with the Minnesota Department of Revenue.

ARTICLE III – FINANCIAL RECORDS, AUDITS AND REPORTS

Section 3.1. Financial Recordkeeping. For all expenditures of funds made pursuant to this Agreement, the Grantee shall keep financial accounts and records in accordance with generally accepted government accounting principles including invoices, contracts, receipts, vouchers and other documents sufficient to evidence in proper detail the nature and propriety of the expenditures. Such accounts and records shall be accessible and available for a minimum of six years for examination by authorized representatives of: the Authority, the Department of Employment and Economic Development, the Legislative Auditor, and the State Auditor's Office.

Section 3.2. Annual Financial Reports. The Grantee shall provide the Authority with an acceptable annual financial report conducted in accordance with Minnesota Statutes, Section 471.697 or 471.698, as appropriate, for the years in which the Grantee receives Grant funds from the Authority. All financial reports must be submitted within 30 days after completion of the financial report but no later than one year after the end of the financial report period.

ARTICLE IV – GOVERNMENT DATA PRACTICES

Section 4.1. General. The Grantee agrees with respect to any data that it possesses regarding the Grant or the Project, to comply with all of the provisions and restrictions contained in the Minnesota Government Data Practices Act contained in Chapter 13 of the Minnesota Statutes that exists as of the date of this Agreement and as such may subsequently be amended, modified or replaced from time to time.

ARTICLE V - COMPLIANCE

Section 5.1. General. Upon notification from the MPCA to the Authority that there has been a violation by the Grantee of MPCA statutes, rules, regulations, reporting requirement, approvals, certifications, or permit requirements, as amended or supplemented from time to time; or if the Authority determines that the Grantee is in default with any section of the Agreement, the Authority may exercise any remedies available at law or in equity.

ARTICLE VI – DEFAULT AND REMEDIES

Section 6.1. Defaults. The Grantee's failure to fully comply with all of the provisions contained in this Agreement shall be an event of default hereunder.

Section 6.2. Remedies. Upon an event of default, the Authority may exercise any one or more of the following remedies:

- (a) Refrain from disbursing the Grant;
- (b) Demand that all or any portion of the Grant already disbursed be repaid to it, and upon such demand the Grantee shall repay such amount to the Authority.
- (c) Enforce any additional remedies the Authority may have at law or in equity.

ARTICLE VII – ADMINISTRATION

Section 7.1. Amendments. Any amendments to this Agreement must be in writing and be executed by the Grantee by the same officials who signed the Agreement, or their successors.

Section 7.2. Notices. In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing, and shall be sufficient if personally served or sent by prepaid, registered, or certified mail (return receipt requested), to the address of the party to whom it is directed. Such address shall be that address specified below or such different address as may hereafter be specified, by either party by written notice to the other:

In the case of the Authority:

Minnesota Public Facilities Authority
Attention: Executive Director
332 Minnesota Street, Suite W820
St. Paul, MN 55101-1378

In the case of the Grantee:

City of Saint Francis
Attention: Mayor
23340 Cree Street NW
Saint Francis, MN 55070

Grant Number: **MPFA-PSIG-G-030-FY17**
Grantee Name: **City of Saint Francis**

The Authority and the Grantee acknowledge their assent to this agreement and agree to be bound by its terms through their signatures entered below. Statutory Cities must execute this Agreement as provided in Minnesota Statute 412.201, as amended or supplemented. Home Rule Charter Cities must execute this Agreement as provided in Minnesota Statute, Chapter 410, as amended or supplemented.

GRANTEE: We have read and we agree to all of the above provisions of this agreement.

By _____

Steve Kane

Title Mayor

Date _____

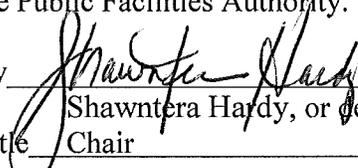
By _____

Joe Kohlmann

Title City Administrator

Date _____

STATE OF MINNESOTA: by and through the Public Facilities Authority.

By  _____

Shawntera Hardy, or delegate

Title Chair

Date 9.11.16

ENCUMBERED:

Minnesota Public Facilities Authority

By _____

Date Encumbered B2401 3-1785 09/09/2016

(Individual signing certified that funds have been encumbered as required by Minnesota Statute 16A)

AGENDA REPORT
CITY COUNCIL MEETING

TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
DATE: September 19, 2016
SUBJECT: Preserving the ability to use Tax Increment Finance for the Redevelopment of 4020 233rd Ave

ITEM FOR CONSIDERSATION

As the City moves forward with redevelopment efforts for the substandard site located at 4020 233rd, it must determine if we would like to have the ability to use Tax Increment Financing (TIF). In an effort to preserve the ability to use funds, the following Resolutions need to be considered.

BACKGROUND

The 4020 233rd property has been an inactive gas station and car wash site for greater than 10 years. To date the city has worked with the property to remove the petroleum tanks and awnings. We continue to work with the owners on issues related to Code Enforcement and Vacant property standards. Recently the owners have started to address interior issues and have initiated discussions about the demolition of the structures as a whole.

One option available to financially support redevelopment is the use of TIF funding. This is a financing tool used to capture incremental increases of taxes from the substandard condition to the new use. The first step of determining the 4020 233rd site eligibility occurred in November 2015. At that time a report was completed to determine the structural qualifications for redevelopment. To meet State Statutes a site must be identified as having 70% of the buildings structurally substandard. It was identified that 4020 233rd met the requirements of this State Statute.

PROPOSAL

The proposed action to pass a resolution to “preserve the right” to establish a district is necessary if the City wants to maintain the ability to establish a TIF district on this site. As the owners have discussed demolition of the structures, by taking this preservation step we are securing the ability to utilize TIF for the redevelopment of the site within three years of the demolition permit. If the City does not preserve this step, and the building is demolished, the site will no longer be eligible for TIF assistance.

The proposed action to “authorize an Interfund Loan” is to secure the ability to reimburse expenses that may occur prior to the establishment of a TIF district. If local funds are utilized for acquisition, demolition or planning costs prior to the establishment of the TIF district, the city would retain the ability to have costs reimbursed by the TIF district if established. The amount identified in the resolution is an amount not to exceed and any increase in this amount would require Council approval.

How timing could affect a TIF District project at 4020 233rd:

- Action to preserve the ability to establish a future TIF District, only available prior to demolition
- Demolition Permit for the structures
- 3 year deadline to establish the district or it becomes no longer eligible

There are two potential outcomes that can occur with the establishment of a TIF district. The City could use TIF to reimburse costs in the event it acquires, demolishes or addresses infrastructural needs for redevelopment. A private business could request TIF funds for financial assistance for the costs associated with redevelopment. A private business would be required to submit an application through the city's Business Subsidy policy to identify how they will increase property value, create jobs and the overall public benefit of those jobs. Once a TIF District is established, progress on the site must occur within five years.

Any actions towards the establishment of a TIF District or the approval of an application meeting the Business Subsidy policy would be brought before City Council for approval and appropriate actions at that time.

ACTION TO BE CONSIDERED

Before you are two resolutions for consideration.

1. Resolution 2016-49 to Preserve the ability to establish a TIF District at 4020 233rd Ave
2. Resolution 2016-50 authorizing an Interfund loan for costs associated with this site

These actions are not to formally establish a TIF district. This is a step that only preserves the future ability to establish a TIF District within 3 years of the demolition permit and allow the ability of funds expended on this site to be reimbursed from a potential TIF District.

BUDGET IMPLICATION

For the steps directly related to the resolutions proposed, there are no budget implications.

CITY OF ST. FRANCIS
ANOKA COUNT, MINNESOTA
RESOLUTION NO. 2016-49

**A RESOLUTION OF FINDING THAT PARCELS ARE OCCUPIED BY STRUCTURALLY
SUBSTANDARD BUILDINGS THEREFORE PRESERVING THE ABILITY OF THE CITY TO
ESTABLISH A REDEVELOPMENT TAX INCREMENT FINANCING DISTRICT**

BE IT RESOLVED by the City Council of the City of St. Francis, Minnesota (the "City"), as follows:

1. The City intends to include in a redevelopment tax increment financing district to be created under Minnesota Statutes, Sections 469.174 to 469.1794 (the "TIF District"), three (3) tax parcels located in the City of St. Francis (the "City") consisting of PID #s 31-34-24-14-0022, 31-34-24-14-0023 and 31-34-24-14-0024 (together, the "Parcels"), on which commercial structures are located. The City has engaged LHB, Inc. a consultant, to inspect the Parcels and the buildings located on Parcel 31-34-24-14-0022 and Parcel 31-34-24-14-0023 and to prepare a report as to the Parcels and the condition of the buildings. A copy of the report of structurally substandard buildings dated November 11, 2015 (the "Building Report"), has been received by the City. It is expected that the buildings located on Parcel 31-34-24-14-0022 and Parcel 31-34-24-14-0023 will be demolished and removed.
2. The St. Francis City Council hereby finds as follows:
 - a. That the building located on Parcel 31-34-24-14-0022 and the buildings located on Parcel 31-34-24-14-0023 met the coverage test under *Minnesota Statutes, Section 469.174, Subdivision 10 (e)*, which resulted in parcels consisting of 100 percent of the area of the proposed TIF District being occupied by buildings, streets, utilities, paved or gravel parking lots, or other similar structures. This exceeds the 70% area coverage requirement for the proposed TIF District under *Minnesota Statutes, Section 469.174, Subdivision (a) (1)*.
 - b. That the buildings located on Parcel 20-0289-100 and the buildings located on Parcel 20-1041-000 are structurally substandard within the meaning of Minnesota Statutes, Section 469.174, Subd. 10; (c), since they contain defects in structural elements or a combination of deficiencies in essential utilities and facilities, light and ventilation, fire protection including adequate egress, layout and condition of interior partitions, or similar factors, which defects or deficiencies are of sufficient total significance to justify substantial renovation or clearance;
 - c. That the buildings located on the Parcels are not in compliance with the building code applicable to new buildings and could not be modified to satisfy the building code at a cost of less than 15% of the cost of constructing a new structure of the same square footage and type on the Parcel;

- d. After the demolition and removal of the building on the Parcel the City intends to include the Parcel within the TIF District. In making the findings under (a), (b) and (c) above the City is relying on the Building Report.
 - e. It has been proposed that the City preserve the ability to create a redevelopment tax increment financing district that includes the Parcels
3. Upon filing the request for certification of the tax capacity of the Parcel as part of the TIF District, the City will notify the county auditor that the original net tax capacity of the Parcels must be adjusted as provided in *Minnesota Statutes, Section 469.177, Subdivision 1, paragraph (f)*.

Adopted by the City Council of the City of St. Francis, Minnesota, this _____ day of September, 2016.

Steve Kane, Mayor

ATTEST:

Barbara I. Held, City Clerk

**CITY OF ST. FRANCIS
ST. FRANCIS, MINNESOTA
ANOKA COUNTY**

RESOLUTION 2016-50

**AUTHORIZING INTERFUND LOAN FOR ADVANCE OF CERTAIN COSTS
IN CONNECTION WITH PROPOSED TAX INCREMENT
FINANCING (REDEVELOPMENT) DISTRICT**

BE IT RESOLVED By the City Council of the City of St. Francis (the "City") as follows:

Section 1. Background.

1.01. The City intends to establish a Tax Increment Financing District for property within the City of St. Francis inclusive of parcels Lots 1-3, Block 1 Degardner 3rd Addition, PID 31-34-24-14-0024, 31-34-24-14-0023 and 31-34-24-14-0022 and the adjacent roads and right-of-way (the "TIF District") to be established within the boundaries of a Municipal Development District (the "Development District") pursuant to Minnesota Statutes, Sections 469.174 to 469.1794, as amended (the "TIF Act") and Sections 469.124 to 469.133, as amended. In connection with establishment of the TIF District, the City will approve a Tax Increment Financing Plan for the TIF District (the "TIF Plan").

1.02. The City may incur certain costs related to the TIF District, which costs may be financed on a temporary basis from legally available City funds.

1.03. Under Section 469.178, Subdivision 7 of the TIF Act, the City is authorized to advance or loan money from any fund from which such advances may be legally made in order to finance expenditures that are eligible to be paid with tax increments under the TIF Act.

1.04. The City expects to finance up to \$285,000.00 in costs related to land acquisition and site preparation activities including without limitation environmental remediation, structural analysis, and demolition of substandard structures within the TIF District and Development District (the "Qualified Costs") using City funds legally authorized for such purpose, and to reimburse such funds from tax increments from the TIF District when received.

1.05. The City has also determined that it may be necessary to finance up to \$15,000.00 in administrative costs associated with the TIF District (the "Administrative Costs") using City funds legally authorized for such purpose, and to reimburse such funds from tax increments from the TIF District when received.

1.06. The City intends to designate such advances as an interfund loan in accordance with the terms of this resolution and the TIF Act.

**CITY OF ST. FRANCIS
ST FRANCIS, MINNESOTA
ANOKA COUNTY**

RESOLUTION 2016-50

Section 2. Repayment of Interfund Loan.

2.01. The City hereby authorizes the advance of up to \$285,000.00 in legally available City funds to pay the Qualified Costs, plus up to \$15,000.00 to pay the Administrative Costs, for a total aggregate principal amount of \$300,000.00, together with interest at the rate of 4% per annum (the "Interfund Loan"). Interest shall accrue on the principal amount of each advance from the date of such advance. The interest rate is no more than the greatest of the rate specified under Minnesota Statutes, Section 270C.40 and Section 549.09, both in effect for calendar year 2016, and will not be adjusted.

2.02. Principal and interest ("Payments") on the Interfund Loan shall be paid semi-annually on each August 1 and February 1 (each a "Payment Date"), commencing on the first Payment Date on which the City has Available Tax Increment (defined below), or on any other dates determined by the City Finance Director, through the date of last receipt of tax increment from the TIF District.

2.03. Payments on the Interfund Loan will be made solely from Available Tax Increment, defined as tax increment from the TIF District received by the City from Anoka County in the six-month period before any Payment Date. Payments shall be applied first to accrued interest, and then to unpaid principal. Payments on this Interfund Loan may be subordinated to any outstanding or future bonds, notes or contracts secured in whole or in part with Available Tax Increment, and are on a parity with any other outstanding or future interfund loans secured in whole or in part with Available Tax Increment.

2.04. The principal sum and all accrued interest payable under this resolution is pre-payable in whole or in part at any time by the City without premium or penalty.

2.05. This resolution is evidence of an internal borrowing by the City in accordance with Section 469.178, subdivision 7 of the TIF Act, and is a limited obligation payable solely from Available Tax Increment pledged to the payment hereof under this resolution. The Interfund Loan shall not be deemed to constitute a general obligation of the State of Minnesota or any political subdivision thereof, including, without limitation, the City. Neither the State of Minnesota, nor any political subdivision thereof shall be obligated to pay the principal of or interest on the Interfund Loan or other costs incident hereto except out of Available Tax Increment. The City shall have no obligation to pay any principal amount of the Interfund Loan or accrued interest thereon, which may remain unpaid after the final Payment Date.

2.06. The City may at any time make a determination to forgive the outstanding principal amount and accrued interest on the Interfund Loan to the extent permissible under law.

2.07. The City may from time to time amend the terms of this Resolution to the extent permitted by law, including without limitation amendment to the payment schedule and the interest rate; provided that the interest rate may not be increased above the maximum specified in Section 469.178. subd. 7 of the TIF Act.

Section 3. Effective Date. This resolution is effective upon approval.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 6th DAY OF SEPTEMBER, 2016.

Steve Kane, Mayor

ATTEST:

Barbara I. Held, City Clerk



Community Development Department Monthly Report –

Ending August 31, 2016

Building

Building Permit	Month End		Year to Date	
	Number	Value \$	Number	Value \$
Residential - new construction	6	17,380.53	25	65,310.34
Residential – Other: plumbing, septic, mechanical	38	4,287.25	182	36,047.76
Commercial – all types	0	0	3	6,597.71
Public Facilities – all types	2	1,625.19	7	11,149.34
Public facilities includes govt. and school district Value does not include WAC/SAC	46	23,292.97	217	119,321.55

	Month End	Year to Date
Water Connect, Water Meter, Sewer Connect Fees	37,640	150,560

	Month End	Year to Date
Zoning Permits Includes review for temporary signs, driveways/parking pads, fences, sheds/accessory structures under 200 sq ft.	5	31

Number of Registered Vacant Buildings: 19

Number of Registered Rental Units: 161

Code Enforcement

	Month End	Year to Date
Administrative Notices created by a complaint	4	69
Citations Issued	4	19
Citations Resolved	1	7

Highlights/Updates

- Working with other Anoka County and the cities of Blaine, Coon Rapids, East Bethel and Ramsey to host an event on October 18th to introduce the City to estimated 100 commercial brokers and developers
- First public workshop for the master plan identified as “St Francis Forward” is scheduled for 6-8pm, October 19th.



**Streets and Parks
Monthly Report - July
2016**

Public Works
4058 St. Francis Blvd. NW
St. Francis, MN 55070

TO Mayor & Council

JOB Streets and Parks Monthly Report

STREETS AND PARKS	TASK	DESCRIPTION	QUANTITY	
Parks	Park Inspections	Inspect equipment, buildings, and trees.	108	Inspections
Parks	Drag Ball Fields	Drag infield of baseball fields (2 ball fields).	26	Times Infield is Dragged.
Parks	Cleaned Water Fountain	Water fountain at Woodbury Park.	4	Fountain Cleaned
Parks	Mowing	16 City Parks were mowed 4 times each and weed whipped 2 times each.	182	Acres Mowed
Parks	Fertilizing	Round-Up	10,299	Feet of Fence Line
Parks	Trail Mowing	Mowing Alongside Trails	7.75	Miles
Parks	Events	Preparation and Inspection	37	30 Baseball/Soft ball, 1 Wedding, 5 Private Parties, and 1 Misc.
Storm	Catch Basins	Cleaned Catch Basins	22	Catch Basins
Streets/Parks	Vehicles	Vehicle Service	14	Number of Vehicles
Streets/Parks	Training	Mock OSHA Inspection	1	Training Session
Streets/Parks	Parking Lots	Re-Striping Parking Lots	10	Number of Parking Lots
Streets	Sign Replacement	Replacing Various Signs	1	Signs Replaced
Streets	Grading	Grade Gravel Roads	9.51	Miles of Road Graded
Streets/Parks	Callouts	Response for service requests outside of normal working hours.	3	1 Water Dept. 2 Raise Flags



**Streets and Parks
Monthly Report - August
2016**

Public Works
4058 St. Francis Blvd. NW
St. Francis, MN 55070

TO Mayor & Council

JOB Streets and Parks Monthly Report

STREETS AND PARKS	TASK	DESCRIPTION	QUANTITY	
Parks	Park Inspections	Inspect equipment, buildings, and trees.	111	Inspections
Parks	Drag Ball Fields	Drag infield of baseball fields (2 ball fields).	7	Times Infield is Dragged.
Parks	Cleaned Water Fountain	Water fountain at Woodbury Park.	5	Fountain Cleaned
Parks	Mowing	16 City Parks were mowed 5 times each and weed whipped 2 times each.	228	Acres Mowed
Parks	Fertilizing	Round-Up	4,680	Feet of Fence Line
Parks	Trail Mowing	Mowing Alongside Trails	10.2	Miles
Parks	Events	Preparation and Inspection	27	11 Baseball/Soft ball, 1 Wedding, 12 Private Parties, and 3 Misc.
Storm	Catch Basins	Cleaned Catch Basins	26	Catch Basins
Streets/Parks	Vehicles	Vehicle Service	10	Number of Vehicles
Streets/Parks	Training	What do if OSHA Shows Up, Harassment Training, and Pesticide Training.	3	Training Session
Streets/Parks	Mowing	Ditch mowing along the side of roadways.	81	Miles of Road
Streets	Sign Replacement	Replacing Various Signs	6	Signs Replaced
Streets	Grading	Grade Gravel Roads	5.75	Miles of Road Graded
Streets/Parks	Callouts	Response for service requests outside of normal working hours.	8	2 Water Dept., 1 Recycle Event, and 5 Park Events.



Water and Sewer Monthly Report - August 2016

Public Works
 4058 St. Francis Blvd. NW
 St. Francis, MN 55070

TO Mayor & Council

JOB Water and Sewer Monthly Report

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Water	Inspect Facility Daily	Facility Inspection	19	Inspections
Water	Calculate Influent and Effluent	Calculate gallons pumped for both influent and effluent.	Daily	
Water	Calculate Chemicals	Calculate treatment chemicals used daily.	Daily	
Water	Chemical Adjustment	Adjust chemicals based on lab testing results.	As Needed	
Water	Daily Labs	Perform lab on chlorine, fluoride, orthophosphate iron and manganese.	19	Labs
Water	Well House	Inspect daily, take readings, drawdowns, and pump runtimes.	19	Inspections
Water	Bacteria Samples	Take set of monthly bacteria samples.	5	Samples Per Set
Water	Water Treatment Report			
		Total Finished Water	18.28	Million Gallons
		Total Raw Water	17.77	Million Gallons
		Average Daily Flow	.590	Million Gallons
		Average Chlorine	.68	Mg / l
		Average Raw Iron	1.12	Mg / l
		Average Manganese	.082	Mg / l
		Average Fluoride	.72	Mg / l
		Iron Removal	99	%
		Manganese Removal		
Wastewater	Inspect Ponds	Daily inspection of WWTF ponds.	19	Inspections
Wastewater	Inspect Blower	Daily inspection of blower.	19	Inspections
Wastewater	Inspect control building	Daily inspection of control building.	19	Inspections

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Wastewater	pH readings	Take required pH readings.	2	pH Readings
Wastewater	Monthly sampling	2 Influent-(6 Constituents) 1 Effluent-(5 Constituents)	11	Constituents
Wastewater	Inspections	Inspect 10 lift stations daily and calculate pump runtimes.	190	Lift Station Inspections
Wastewater	Wastewater Treatment Report			
		Discharge Point	RIB	
		Total Influent	10.65	Million Gallons
		Total Effluent	9.68	Million Gallons
		Influent TSS	564	Mg / l
		Effluent TSS	43	Mg / l
		TSS Removal		
Water/Sewer	Locates	Process Locate Requests	90	Utility Locate Requests
Water/Sewer	Meter Readings	Monthly Meter Readings (city owned and large user meters)	53	Monthly Readings
Water/Sewer	Water/Sewer Connections	Inspect new water and sewer connections.	3	
Water/Sewer	Water misc.	Work orders: re-reads, high water usage, no read list, and meter installs.	27	
Water/Sewer	Monthly Projects			
Water	District 4 inventory	Inspect Gate Valves	196	
Sewer	District 4 inventory	Inspect Manholes	217	
Water	1 Call out for leaking water service.	Repair of Service Line	1	
Water	Assist with Water Main Shutdown on Bridge Street	Addition of New Gate Valve	1	
Sewer	Weekly Wastewater Treatment Plant Meeting	Progress Report	4	



Water and Sewer Monthly Report - July 2016

Public Works
 4058 St. Francis Blvd. NW
 St. Francis, MN 55070

TO Mayor & Council

JOB Water and Sewer Monthly Report

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Water	Inspect Facility Daily	Facility Inspection	15	Inspections
Water	Calculate Influent and Effluent	Calculate gallons pumped for both influent and effluent.	Daily	
Water	Calculate Chemicals	Calculate treatment chemicals used daily.	Daily	
Water	Chemical Adjustment	Adjust chemicals based on lab testing results.	As Needed	
Water	Daily Labs	Perform lab on chlorine, fluoride, orthophosphate, iron and manganese.	15	Labs
Water	Well House	Inspect daily, take readings, drawdowns, and pump runtimes.	15	Inspections
Water	Bacteria Samples	Take set of monthly bacteria samples.	5	Samples Per Set
Water	Water Treatment Report			
		Total Finished Water	22.24	Million Gallons
		Total Raw Water	23.3	Million Gallons
		Average Daily Flow	.720	Million Gallons
		Average Chlorine	.69	Mg / l
		Average Raw Iron	1.15	Mg / l
		Average Raw Manganese	.087	Mg / l
		Average Fluoride	.67	Mg / l
		Iron Removal	97 %	
		Manganese Removal	82.7%	
Wastewater	Wastewater Treatment Report			
Wastewater	Inspect Ponds	Daily inspection of WWTF ponds.	15	Inspections
Wastewater	Inspect Blower	Daily inspection of blowers.	15	Inspections

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Wastewater	Inspect control building	Daily inspection of control building.	15	Inspections
Wastewater	Monthly sampling	Perform required monthly sampling: 2 Influent (6 Constituents); 1 Effluent (6 Constituent) 3 Monitoring wells (18 Constituents)	30	Constituents
Wastewater	pH readings	Take required pH readings.	3	pH Readings
Wastewater	Inspections	Inspect 10 lift stations daily and calculate pump runtimes.	170	Lift Station Inspections
		Discharge Point	RIB	
		Total Influent	10.71	Million Gallons
		Total Effluent	10.11	Million Gallons
		Influent TSS	824	Mg / l
		Effluent TSS	10	Mg / l
		TSS Removal	98 %	
Water/Sewer	Locates	Process Locate Requests	97	Utility Locate Requests
Water/Sewer	Meter Readings	Monthly Meter Readings (city owned and large user meters)	53	Monthly Readings
Water/Sewer	Water/Sewer Connections	Inspect new water and sewer connections		
Water/Sewer	Water Misc.	Work orders: re-reads, high water usage, no read list, and meter installs.	21	Work Orders
Water/Sewer	Monthly Projects			
Water	Install New Conduit	Conduit Pipe for Chlorine	80 Feet of Pipe 3 Walls to Core	Maintenance
Sewer	Disking RIB'S	Disk RIB for Treatment	3	Maintenance
Water/Sewer	Weekly Bridge Street Meeting	Progress Meeting	4	
Water/Sewer	Weekly Pederson Drive Meeting	Progress Meeting	4	
Water/Sewer	District 3 Inventory	Asset inventory: inspect gate valves and manholes.	169 Gate Valves 193 Manholes	Infrastructure Inspections
Water/Sewer	Mock Osha	Inspection of Water/Wastewater facilities.	1	Safety
Sewer	Lift Station Maintenance	Wash, clean floats, check alarms, pull pumps and inspect.	5	Lift Stations
Water	Water Main Shutdowns	Assist with water main shutdowns.	5	Water Main Shutdowns

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Water	Hydrant Maintenance	Trim around Hydrants	35	
Water	Main Break	Assist with Closing Valves	3 Valves	Water Main ShutDown