

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA

OCTOBER 3, 2016

ISD #15 CENTRAL SERVICES CENTER
4115 Ambassador Blvd. NW

6:00 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. City Council Minutes –September 19, 2016
 - b. Pay Request No. 3 to Park Construction Co. of Minneapolis for the Pederson Drive Improvement
 - c. Payment of Claims
5. Meeting Open to the Public - *Open Forum is an opportunity for citizens to sign up before the Council meeting and present an issue or concern to City Council. Each presentation should be limited to no more than three minutes unless City Council grants more time.*
6. Petitions, Requests, Applications
 - a.
7. Ordinances & Resolution
 - a.
8. Reports of Consultants & Staff Members
 - a. Engineer:
 - b. Attorney:
 - c. Staff:
 - Community Economic Development: Property Abatement for 23545 Bridgestone Road
 - Public Works: 1. City Hall Door(s) Replacement
 - 2. Bottle Shop Light Fixture Replacement
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
13. Adjournment

Calendar of Events

- Oct 10: City Offices Closed for Columbus Day Holiday
Oct 15: Fire Prevention Open House @ Fire Station – French Toast Breakfast 8 am to Noon
Oct 17: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
Oct 18: Meet the Candidates Night @ ISD #15 Central Services Center (District Offices) 7-9 pm
Oct 19: St. Francis Forward Meeting @ SFHS 6-8 pm

MEMO

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

RE: Agenda Memorandum – October 3rd, 2016 Council Meeting

Agenda Items:

4. **Consent Agenda:**

- a. City Council Minutes – September 19th, 2016
- b. Pay Request No. 3 – Park Construction Co. – Pederson Drive
- c. Payment of Claims -

6. **Petitions, Requests, Applications:**

a.

7. **Ordinances & Resolutions:**

a.

8. **Reports:**

a. **Engineer:**

b. **Attorney:**

c. **Staff:**

Community Development: Abatement at 23545 Bridgestone Rd. Attached to The report is the history of citations. In addition, a notice of hearing to abate the Nuisance. Finally, pictures are attached for your review.

Fire:

Public Works:

- 1) City Hall Doors – replacement of inefficient doors at City Hall. Attempts have been made to seal the doors but the doors were designed for interior use. The low quote of \$22,136 is being recommended.
- 2) The Bottle Shop has been planning to replace fluorescent lights that are outdated with newer LED lights. The contractor will also work with Connexus to obtain rebates for this work. The low quote of \$12,857 is being recommended.

Liquor Store:

Police:

City Administrator:

11. **Old Business:**

12. **New Business:**

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

September 19, 2016

1. **Call to Order:** The regular City Council meeting was called to order by Mayor Pro Tem Tim Brown at 6:00 pm.

2. **Roll Call:** Present were Mayor Pro Tem Tim Brown, Council members Rich Skordahl and Chris McClish. Steve Kane and Richard Orpen excused. Also present were City Engineer Cody Holmes (Bolton & Menk, Inc.), City Attorney Scott Lepak (Barna, Guzy & Steffen), Fire Chief Matt Kohout, Public Works Director Paul Teicher, Liquor Store Manager John Schmidt, Police Sgt. Todd Schwieger, City Finance Director Darcy Mulvihill, Community Development Director Kate Thunstrom, City Administrator Joe Kohlmann, and City Clerk Barb Held.

3. **Adopt Agenda:** MOTION BY SKORDAHL SECOND McCLISH TO ADOPT THE SEPTEMBER 19, 2016 CITY COUNCIL AGENDA. Motion carried 3-0.

4. **Consent Agenda:** MOTION BY McCLISH SECOND SKORDAHL TO APPROVE THE SEPTEMBER 19, 2016 CITY COUNCIL CONSENT AGENDA A-F AS FOLLOWS:

- City Council Minutes – September 6, 2016
- Acknowledge the gift donation from Blaines's Blazin 4th Inc for Pioneer Days
- Pay Request No. 14 for \$531,201.21 to Gridor Construction, Inc. for the Wastewater Treatment Facility Improvements
- Enter into a MMUA Safety Management Program Contract: October 1, 2016 – September 30, 2017
- Authorizing the City Administrator to determine the Broker Agreement Effective Date, with Lake State Realty changed from September 6, 2016 to a later day in September with the term still being for six months from the effective date.
- Payment of Claims \$806,079.22 (ACH #164E-166E \$650,997.97 Check #71322-71389 \$155,081.25) Motion carried 3-0.

5. **Meeting Open to the Public:** Jerry Tveit, 4561 232nd Lane NW, I have four items I would like to bring up. Two are public safety concerns that I have heard and have seen while out talking to people. The lanes between the two roundabouts are too narrow for emergency vehicles and regular vehicles at the same time. How are the emergency vehicles handling this?

Also, since school started I have seen more cars not stopping for pedestrians in the crosswalk by the schools and along Pederson Drive. I would like the council to ask the police department to enforce the crossing in the areas more.

As I was out talking to people out by Tamarack Street, a person has a 19.8 parcel and is unable to split his property because the requirement is now ten acres. This was changed with the last comp plan amendment and I would like to see it addressed in the next comp plan amendment, at least let them split it into five acres lots.

About four years ago, the item of allowing four-wheelers on city streets were discuss and it was not moved on but I was wondering if the council might want to review that topic again. We do

allow golf carts on city streets. I know Oak Grove, Nowthen and I think Isanti allows four wheelers on city streets.

6. **Petitions, Requests, Applications:**

a. **Northland Securities: PFA Loan 2016B and Presentation of Finance Plan related to the Issuance of General Obligation Grant Anticipation Bonds, Series 2016C.** George Eilertson of Northland Securities gave a brief overview of the Public Financing Authority (PFA) Loan 2016B and the G.O. Grant Anticipation Bonds, Series 2016C. The funding is for the wastewater treatment facility. Brown said what is the worst case scenario if we don't get the grant. Eilertson I think it is unlikely that you would not get the grant. You would be able to bond for it. Joe Kohlmann said we have to maintain the 5.8 million dollar reserve until the grant money is received. Eilertson said you are not approving the bond itself tonight, I will be back at the October 17 City Council meeting.

1. **Resolution 2016-46: Declaring the Official intent of the City of St. Francis to reimburse certain expenditures from the Proceeds of Bonds to be issued by the City:** MOTION BY SKORDAHL SECOND McCLISH TO ADOPT RESOLUTION 2016-46 A RESOLUTION DECLARING THE OFFICIAL INTENT OF THE CITY OF ST. FRANCIS TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY. Motion carried 3-0.

2. **Resolution 2016-47: Accepting the Offer of the Minnesota Public Facilities Authority to purchase a Taxable General Obligation Sewer Revenue Note, Series 2016B, in the Original Aggregate principal amount of \$21,982,915; providing for its issuance and authorizing the execution of a project loan agreement and other related documents:** MOTION BY McCLISH SECOND SKORDAHL TO ADOPT RESOLUTION 2016-47 A RESOLUTION ACCEPTING THE OFFER OF THE MINNESOTA PUBLIC FACILITIES AUTHORITY TO PURCHASE A TAXABLE GENERAL OBLIGATION SEWER REVENUE NOTE, SERIES 2016b IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$21,982,915; PROVIDING FOR ITS ISSUANCE AND AUTHORIZING THE EXECUTION OF A PROJECT LOAN AGREEMENT AND OTHER RELATED DOCUMENTS. Motion carried 3-0.

3. **Resolution 2016-48: Relating to the Issuance of G.O. Grant Anticipation Bonds, Series 2016C; Covenanting & Obligating the City to be bound by and to use the provisions of MN Statutes, Section 446A.086 to Guarantee the payment of the principal & interest on the Bonds:** MOTION BY SKORDAHL SECOND McCLISH TO ADOPT RESOLUTION 2016-48 A RESOLUTION RELATING TO THE ISSUANCE OF GENERAL OBLIGATION GRANT ANTICIPATION BONDS, SERIES 2016C; CONVENANTING & OBLIGATING THE CITY TO BE BOUND BY AND TO USE THE PROVISIONS OF MN STATUTES, SECTION 446A.086 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS. Motion carried 3-0.

4. **Authorizing the City to enter into the State of Minnesota Credit Enhancement Program relating to the Issuance of General Obligation Grant Anticipation Bonds, Series 2016C :** Informational only.

5. **Authorizing the City to enter into the Minnesota Public Facilities Authority Project Grant Agreement Point Source Implementation Grant:** MOTION BY BROWN SECOND McCLISH AUTHORIZING THE CITY TO ENTER INTO THE MINNESOTA

PUBLIC FACILITIES AUTHORITY PROJECT GRANT AGREEMENT POINT SOURCE IMPLEMENTATION GRANT. Motion carried 3-0.

7. **Ordinances & Resolution:**

a. none

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney:**

c. **Staff:**

Community Economic Development: Tax Increment Finance for Redevelopment:

Community Development Director Kate Thunstrom reported as the City moves forward with redevelopment efforts for the substandard site located at 4020-233rd Avenue we must determine if we would like to have the ability to use Tax Increment Financing (TIF). This falls in the parameters of the Business Subsidy that was previously by the city council. In order for the City to have the ability to use these funds, the two resolutions presented this evening need to be considered. Thunstrom went on to explain the two different resolutions in more detail. No expenses have occurred to date. We have been working with the property owners of 4020-233rd Avenue. However, if we want to use TIF for this project we would need to preserve the right to establish a TIF District. This needs to be adopted before a demolition permit is pulled. Brown said I would rather have someone else be in the real estate business.

1. Resolution 2016-49: Finding that parcels are Occupied by Structurally Substandard Buildings Therefore Preserving the Ability of the City to Establish a Redevelop Tax Increment Financing District: MOTION BY SKORDAHL SECOND McCLISH TO ADOPT RESOLUTION 2016-49 A RESOLUTION OF FINDING THAT PARCELS ARE OCCUPIED BY STRUCTURALLY SUBSTANDARD BUILDINGS THEREFORE PRESERVING THE ABILITY OF THE CITY TO ESTABLISH A REDEVELOP TAX INCREMENT FINANCING DISTRICT. McClish said this building has been vacant for about thirteen years and would like to see this aggressively be taken of. Motion carried 3-0.

2. Resolution 2016-50: Authorizing Interfund Loan for Advance of Certain Costs in Connection with Proposed Tax Increment Financing (Re-Development) District: MOTION BY McCLISH SECOND SKORDAHL TO ADOPT RESOLUTION 2016-50 A RESOLUTION AUTHORIZING INTERFUND LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION WITH PROPOSED TAX INCREMENT FINANCING (REDEVELOPMENT) DISTRICT. Motion carried 3-0.

3. August Update Report: Thunstrom updated the City Council with the August monthly activity report for building, code enforcement, zoning permits, vacant/rental properties along with upcoming events. Brown said very good work and thank you.

Public Works: July/August Update Report: Public Works Director Paul Teicher presented the July and August month reports for the streets, parks, water and sewer departments. Park events continue to rise. With all the rain, grass is still very green so still mowing. Brown asked with the talk of a bad winter how long does it to convert. Vehicles are inspected and attachments are ready to go. Trucks about four hours, the grader does take longer maybe up to two days.

Police:

9. **Report from Councilmembers:** None.

10. **Report from Mayor:** None.

11. **Old Business:** McClish asked if we have any update on our camera and audio for the meetings. Mulvihill said we will no longer be able to use what we have been and will be contacting the school district on our options.

12. **New Business:** Brown said in regarding the roundabouts and emergency vehicles how are we going to address this concern. Acting Police Chief Todd Schwieger stated our department has agreed if we are going to an emergency we will be shutting off our lights and sirens when proceeding through the roundabouts. Fire Chief Matt Kohout said the fire department is doing the same. McClish said I thought there was going to be a shoulder between the roundabouts for vehicles to pull over. A little disappointed. I have been getting a lot of feedback from police/fire departments and residents regarding this concern.

Brown asked how are you supposed to handle the Hwy 47 pedestrian lights. Do I slow down when the lights are blinking and no one is there? Schwieger said the timing of the lights are set by the State. State Highway department will be contacted to review the timing.

Council asked for extra patrol at the pedestrian crossings.

Skordahl said I really like these department reports. Could we do some type of reporting like this to break down what is done for the storm water fees.

13. **Adjournment:** MOTION BY McCLISH SECOND SKORDAHL ADJOURN THE REGULAR CITY COUNCIL MEETING AT 6:33 PM. Motion carried 3-0.

Barbara I. Held, City Clerk



**BOLTON
& MENK**

Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

September 21, 2016

Mr. Paul Teicher, Public Works Director
City of St. Francis
23340 Cree Street NW
St. Francis, MN 55070

RE: Pederson Drive Improvements
St. Francis, Minnesota
BMI Project No: R18.109331

Dear Paul,

Enclosed please find three signed copies of Payment Estimate No. 3 for the above referenced project. The estimate includes all work completed through August 26, 2016. We have reviewed the estimate and recommend approval as submitted. Please review the estimate, and if acceptable, sign and date all copies of the pay estimate and forward one copy to Park Construction Company with payment, one copy to me, and keep one copy for your records.

If you have any questions, please call.

Sincerely,

Bolton & Menk, Inc.

Jared Voge, P.E.
City Engineer

JAV/kg

Enclosures

CONTRACTOR'S PAY REQUEST
PEDERSON DRIVE IMPROVEMENTS
ST. FRANCIS, MINNESOTA
BMI PROJECT NO. R18.109331
S.A.P. 235-127-001

CONTRACTOR
OWNER
ENGINEER

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS.....	\$	646,152.72
TOTAL, COMPLETED WORK TO DATE.....	\$	605,570.92
TOTAL, STORED MATERIALS TO DATE.....	\$	-
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$	-
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	605,570.92
RETAINED PERCENTAGE (5%).....	\$	30,278.55
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS).....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	575,292.37
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES.....	\$	381,282.56
PAY CONTRACTOR AS ESTIMATE NO. 3	\$	194,009.81

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Park Construction Company
1481 81st Avenue NE
Minneapolis, MN 55432

By Steve Brown Project Mgr. 9/21/2016
Name Title Date

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
BOLTON & MENK, INC., ENGINEERS, 7533 SUNWOOD DRIVE NW, SUITE 206, RAMSEY, MN 55303

By Jared Voge City Engineer 9/21/16
Name Title Date

APPROVED FOR PAYMENT:
Owner: ST. FRANCIS, MINNESOTA

By Joe Kohlmann City Administrator
Name Title Date

PARTIAL PAY ESTIMATE NO.

PEDERSON DRIVE IMPROVEMENTS
 ST. FRANCIS, MINNESOTA
 BMI PROJECT NO. R18.109331
 S.A.P. 235-127-001

WORK COMPLETED THROUGH AUGUST 26, 2016

ITEM NO.	MNDOT SPEC NO.	DESCRIPTION	UNIT PRICE	CONTRACT		PREVIOUS ESTIMATE		COMPLETED TO DATE	
				BID QUANTITY	BID AMOUNT	QUANT	AMOUNT	QUANT	AMOUNT
1		LUMP SUM							
2021.501		MOBILIZATION	\$ 29,000.00	1 \$	29,000.00	0.75 \$	21,750.00	1.00 \$	29,000.00
2101.501		CLEARING	\$ 12,500.00	0.2 \$	2,500.00	0.2 \$	2,500.00	0.2 \$	2,500.00
2101.506		GRUBBING	\$ 12,500.00	0.2 \$	2,500.00	0.2 \$	2,500.00	0.2 \$	2,500.00
2104.501		REMOVE SEWER PIPE (STORM)	\$ 12.80	143 \$	1,830.40	143 \$	1,830.40	143 \$	1,830.40
2104.505		REMOVE CONCRETE WALK	\$ 4.50	27 \$	121.50	27 \$	121.50	27 \$	121.50
2104.505		REMOVE BITUMINOUS PAVEMENT - STREET	\$ 1.75	6902 \$	12,078.50	6902 \$	12,078.50	6902 \$	12,078.50
2104.505		REMOVE BITUMINOUS PAVEMENT - DRIVEWAY OR PATH	\$ 1.75	521 \$	911.75	521 \$	911.75	521 \$	911.75
2104.509		REMOVE SIGN	\$ 50.00	2 \$	100.00	2 \$	100.00	2 \$	100.00
2104.511		SAWING CONCRETE PAVEMENT (FULL DEPTH)	\$ 6.35	5 \$	31.75	5 \$	31.75	5 \$	31.75
2104.513		SAWING BIT PAVEMENT (FULL DEPTH)	\$ 2.50	454 \$	1,135.00	454 \$	1,135.00	454 \$	1,135.00
2105.501		COMMON EXCAVATION (P)	\$ 14.00	4552 \$	63,728.00	4552 \$	63,728.00	4552 \$	63,728.00
2105.507		SUBGRADE EXCAVATION (EV)	\$ 16.30	300 \$	4,890.00				
2118.501		AGGREGATE SURFACING CLASS 5 (SHOULDERING)	\$ 16.30	190 \$	3,097.80				
2123.501		COMMON LABORER	\$ 74.40	16 \$	1,190.40				
2123.610		1.5 CU YD BACKHOE	\$ 113.00	16 \$	1,808.00				
2123.509		DOZER	\$ 107.00	16 \$	1,712.00				
2123.510		12 CU YD TRUCK	\$ 90.50	16 \$	1,448.00				
2123.514		3.0 CU YD FRONT END LOADER	\$ 84.80	16 \$	1,356.80	1 \$	84.80	1 \$	84.80
2123.610		SKID LOADER	\$ 84.80	20 \$	1,696.00	3 \$	254.40	3 \$	254.40
2123.610		TRUCK (1500 GALLON WATER TRUCK)	\$ 20.70	2946 \$	60,982.20	3090 \$	63,963.00	3090 \$	63,963.00
2211.503		AGGREGATE BASE (CV) CLASS 5	\$ 21.30	314 \$	6,688.20	388.2 \$	8,268.66	388.2 \$	8,268.66
2231.604		BITUMINOUS PATCH (DRIVEWAYS & PATH) (SPWEB230B)	\$ 22.70	33 \$	749.10				
2231.604		BITUMINOUS PATCH (STREET)	\$ 22.70	33 \$	749.10				
2232.501		MILL BITUMINOUS SURFACE (2.0")	\$ 1.00	12983 \$	12,983.00	12983 \$	12,983.00	12983 \$	12,983.00
2360.501		TYPE SP 9.5 WEARING COURSE (3.C) (SPWEA940C)	\$ 61.90	2492 \$	154,254.80				
2360.502		TYPE SP 12.5 NON WEARING COURSE MIXTURE (3.C) (SPNWB330C)	\$ 63.80	1116 \$	71,200.80				
2501.515		18" RC PIPE APRON	\$ 695.00	1 \$	695.00	1 \$	695.00	1 \$	695.00
2501.515		24" RC PIPE APRON	\$ 819.00	3 \$	2,457.00	3 \$	2,457.00	3 \$	2,457.00
2501.602		TRASH GUARD FOR 18" APRON	\$ 355.00	1 \$	355.00	1 \$	355.00	1 \$	355.00
2501.602		TRASH GUARD FOR 24" APRON	\$ 469.00	3 \$	1,407.00	3 \$	1,407.00	3 \$	1,407.00
2503.511		12" RC PIPE SEWER CLASS V	\$ 26.30	562 \$	15,117.80	551 \$	14,821.90	551 \$	14,821.90
2503.511		18" RC PIPE SEWER CLASS III	\$ 56.10	16 \$	897.60	14 \$	785.40	14 \$	785.40
2503.511		24" RC PIPE SEWER CLASS III	\$ 44.80	133 \$	5,956.40	108 \$	4,838.40	108 \$	4,838.40
2503.602		CONNECT TO EXISTING STORM SEWER (PIPE)	\$ 686.00	2 \$	1,372.00	2 \$	1,372.00	2 \$	1,372.00
2504.602		ADJUST VALVE BOX - WATER	\$ 369.00	3 \$	1,107.00				
2504.602		VALVE BOX REMOVE AND REPLACE	\$ 444.00	10 \$	5,070.00	8 \$	4,056.00	8 \$	4,056.00
2506.522		ADJUST FRAME & RING CASTING	\$ 338.00	3 \$	1,014.00				
2506.501		CONST DRAINAGE STRUCTURE DESIGN G	\$ 255.00	28.4 \$	9,599.20	28.4 \$	9,599.20	28.4 \$	9,599.20
2506.501		CONST DRAINAGE STRUCTURE DES 48-4020	\$ 706.00	13.6 \$	3,468.00	14 \$	3,468.00	14 \$	3,468.00
2506.516		CASTING ASSEMBLY	\$ 706.00	10 \$	7,060.00	10 \$	7,060.00	10 \$	7,060.00

ITEM NO.	MIN/DOT SPEC NO.	DESCRIPTION	UNIT PRICE	CONTRACT		PREVIOUS ESTIMATE		COMPLETED TO DATE	
				BID QUANTITY	BID AMOUNT	QUANT	AMOUNT	QUANT	AMOUNT
41	2521.501	5" CONCRETE WALK	\$ 4.60	944	\$ 4,342.40	800	\$ 2,760.00	800	\$ 2,760.00
42	2521.501	6" CONCRETE WALK	\$ 5.60	851	\$ 4,765.60	853	\$ 4,776.80	853	\$ 4,776.80
43	2531.501	CONCRETE CURB & GUTTER DESIGN B618	\$ 12.10	3989	\$ 48,266.90	4006	\$ 48,472.60	4006	\$ 48,472.60
44	2531.507	7" CONCRETE DRIVEWAY PAVEMENT	\$ 54.30	121	\$ 6,570.30	122	\$ 6,624.60	122	\$ 6,624.60
45	2531.618	TRUNCATED DOMES	\$ 40.00	162.8	\$ 6,512.00	164	\$ 6,560.00	164	\$ 6,560.00
46	2540.602	RELOCATE MAIL BOX SUPPORT	\$ 135.00	2	\$ 270.00	2	\$ 270.00	2	\$ 270.00
47	2563.601	TRAFFIC CONTROL	\$ 8,000.00	1	\$ 8,000.00	0.75	\$ 6,000.00	1.00	\$ 8,000.00
48	2564.531	SIGN PANELS TYPE C	\$ 40.00	51	\$ 2,040.00	51	\$ 2,040.00	51	\$ 2,040.00
49	2564.602	INTERNALLY LIT SIGN	\$ 2,250.00	4	\$ 9,000.00	4	\$ 9,000.00	4	\$ 9,000.00
50	2564.602	RELOCATE SIGN	\$ 150.00	4	\$ 600.00	2	\$ 300.00	4	\$ 600.00
51	2573.502	SILT FENCE TYPE MACHINE SLICED	\$ 1.10	525	\$ 577.50	488	\$ 536.80	488	\$ 536.80
52	2573.580	STORM DRAIN INLET PROTECTION	\$ 103.00	21	\$ 2,163.00	7	\$ 721.00	7	\$ 721.00
53	2573.583	SEDIMENT CONTROL LOG TYPE WOOD CHIP	\$ 7.65	160	\$ 1,224.00	160	\$ 1,224.00	160	\$ 1,224.00
54	2573.585	STABILIZED CONSTRUCTION EXIT	\$ 600.00	1	\$ 600.00	1	\$ 600.00	1	\$ 600.00
55	2574.525	COMMON TOPSOIL BORROW (LV)	\$ 25.50	1500	\$ 38,250.00	557	\$ 14,203.50	557	\$ 14,203.50
56	2575.523	EROSION CONTROL BLANKETS CATEGORY 3N	\$ 1.30	1086	\$ 1,424.80	1100	\$ 1,430.00	1100	\$ 1,430.00
57	2575.560	HYDRAULIC BONDED FIBER MATRIX	\$ 1.20	4127	\$ 4,952.40	4150	\$ 4,980.00	4150	\$ 4,980.00
58	2575.605	TURF ESTABLISHMENT (SEEDING, FERTILIZER)	\$ 546.00	1.37	\$ 748.02	1.37	\$ 748.02	1.37	\$ 748.02
59	2582.502	4" SOLID LINE WHITE - EPOXY	\$ 0.20	12284	\$ 2,456.80	12154	\$ 2,430.80	12154	\$ 2,430.80
60	2582.502	4" SOLID DOUBLE LINE YELLOW - EPOXY	\$ 0.40	5859	\$ 2,343.60	5672	\$ 2,268.80	5672	\$ 2,268.80
61	2582.502	24" SOLID LINE WHITE - EPOXY	\$ 10.60	17	\$ 180.20	13	\$ 137.80	13	\$ 137.80
62	2582.503	CROSSWALK EPOXY	\$ 3.80	1115	\$ 4,237.00	954	\$ 3,625.20	954	\$ 3,625.20

\$ 646,152.72 \$ 401,350.06 \$ 605,570.92



**CITY COUNCIL
AGENDA REPORT**
Agenda Item #: 4c

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: Bill List to be considered by Council
DATE: 09-27-2016

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are \$463,400.29 plus any additional bills that are handed out on Monday night.

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- Bill List 10-03-2016



PAYMENT BATCH AP 10-03-16

AA BEST PEST SERVICES, INC

09/19/2016	7236	E 601-49440-311	Contract	PEST CONTROL	149.00
					<u>\$149.00</u>

ALERT-ALL

09/17/2016	216090915	E 101-42210-209	Fire Prevention Supplies	FIRE AWARENESS ITEMS	1,787.00
					<u>\$1,787.00</u>

ANOKA COUNTY PROPERTY RECORDS

09/21/2016	.09160	E 601-49440-441	Miscellaneous	2016 TAXES 2ND HALF	272.58
09/21/2016	.09160	E 602-49490-441	Miscellaneous	2016 TAXES 2ND HALF	272.58
					<u>\$545.16</u>

ASPEN MILLS

09/15/2016	186765	E 101-42110-437	Uniform Allowance	UNIFORM - BULERA	1,147.95
					<u>\$1,147.95</u>

ASSURANT EMPLOYEE BENEFITS

09/21/2016	.1016	E 101-41400-130	Employer Paid Insurance	OCTOBER PREMIUM	252.32
09/21/2016	.1016	E 101-41500-130	Employer Paid Insurance	OCTOBER PREMIUM	75.67
09/21/2016	.1016	E 101-41910-130	Employer Paid Insurance	OCTOBER PREMIUM	69.49
09/21/2016	.1016	E 101-42110-130	Employer Paid Insurance	OCTOBER PREMIUM	674.63
09/21/2016	.1016	E 101-42400-130	Employer Paid Insurance	OCTOBER PREMIUM	116.44
09/21/2016	.1016	E 101-43100-130	Employer Paid Insurance	OCTOBER PREMIUM	179.84
09/21/2016	.1016	E 101-43210-130	Employer Paid Insurance	OCTOBER PREMIUM	39.96
09/21/2016	.1016	E 101-45200-130	Employer Paid Insurance	OCTOBER PREMIUM	179.84
09/21/2016	.1016	E 601-49440-130	Employer Paid Insurance	OCTOBER PREMIUM	58.87
09/21/2016	.1016	E 602-49490-130	Employer Paid Insurance	OCTOBER PREMIUM	58.86
09/21/2016	.1016	E 609-49750-130	Employer Paid Insurance	OCTOBER PREMIUM	124.65
					<u>\$1,830.57</u>

BARGEN INC.

08/30/2016	216455	E 225-45100-510	Land-Park Improvement	REPLAY SEALCOAT	57,940.50
					<u>\$57,940.50</u>

BAUER BUILT INC.

07/08/2016	940037942	E 101-42210-218	Equipment Repair & Maintenance	TIRES- FIRE TRUCK	1,460.10
					<u>\$1,460.10</u>

BELLBOY CORPORATION

09/20/2016	55449000	E 609-49751-206	Freight and Fuel Charges	FREIGHT	21.70
09/20/2016	55449000	E 609-49751-251	Liquor For Resale	LIQUOR	949.50
09/20/2016	55449000	E 609-49751-253	Wine For Resale	WINE	480.00
09/20/2016	94633900	E 609-49750-210	Operating Supplies	OPERATING	140.93
09/20/2016	94633900	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.66
					<u>\$1,596.79</u>

BOLTON & MENK, INC.

04/29/2016	0189804	G 602-16500	Construction in Progress	WWTP IMP	40,715.88
08/18/2016	0193743	G 602-16500	Construction in Progress	2015 BRIDGE ST IMP	1,995.50
08/18/2016	0193746	E 101-41910-303	Engineering Fees	2016 CROWN ADDITION	640.00
08/18/2016	0193747	G 803-22141	Emmerich-Tamarack subdivision	LGU	372.00
08/18/2016	0193747	G 803-22143	Lee Subdivision	LGU	372.00
08/18/2016	0193748	E 603-49490-303	Engineering Fees	MS4 PERMIT	1,241.00
08/18/2016	0193749	E 417-43100-303	Engineering Fees	PEDERSON DR. IMP	25,723.50
08/18/2016	0193750	G 803-22142	ESC-BL Holdings-Rum River 2	RUM RVR BLUFFS 2ND ADDITIO	2,484.00
08/18/2016	0193751	E 101-43100-303	Engineering Fees	2016 GENERAL ENGINEERING	1,115.00

08/18/2016	0193751	E 101-43100-303	Engineering Fees	2016 GENERAL ENGINEERING	438.00
08/18/2016	0193751	E 101-43100-303	Engineering Fees	2016 GENERAL ENGINEERING	135.00
08/18/2016	0193751	E 101-45200-303	Engineering Fees	2016 GENERAL ENGINEERING	315.00
08/31/2016	0194256	G 602-16500	Construction in Progress	WWP IMP	32,824.70
					\$108,371.58

BREAKTHRU BEVERAGE

09/01/2016	2080147534	E 609-49751-251	Liquor For Resale	LIQUOR	(3.37)
09/15/2016	1080526874	E 609-49751-206	Freight and Fuel Charges	FREIGHT	71.36
09/15/2016	1080526874	E 609-49751-251	Liquor For Resale	LIQUOR	2,970.12
09/15/2016	1080526874	E 609-49751-253	Wine For Resale	WINE	800.00
09/15/2016	1080526874	E 609-49751-254	Miscellaneous Merchandise	MISC	63.71
09/22/2016	1080530474	E 609-49751-206	Freight and Fuel Charges	FREIGHT	10.19
09/22/2016	1080530474	E 609-49751-251	Liquor For Resale	LIQUOR	660.81
09/22/2016	1080530474	E 609-49751-251	Liquor For Resale	MISC	37.50
					\$4,610.32

BROTHERS FIRE PROTECTION CO

09/15/2016	17869	E 101-42110-401	Repairs/Maint Buildings	2016 ANNUAL MONITORING	50.00
09/15/2016	17869	E 101-43100-401	Repairs/Maint Buildings	2016 ANNUAL MONITORING	50.00
09/15/2016	17869	E 101-45200-401	Repairs/Maint Buildings	2016 ANNUAL MONITORING	50.00
09/15/2016	17869	E 601-49440-401	Repairs/Maint Buildings	2016 ANNUAL MONITORING	50.00
09/15/2016	17869	E 602-49490-401	Repairs/Maint Buildings	2016 ANNUAL MONITORING	50.00
					\$250.00

CENTERPOINT ENERGY

09/15/2016	.09160	E 101-41940-383	Gas Utilities	CITY HALL #4	16.98
09/15/2016	.09160	E 101-41940-383	Gas Utilities	CITY HALL #1	15.85
09/15/2016	.09160	E 101-41940-383	Gas Utilities	CITY HALL #3	15.85
09/15/2016	.09160	E 101-41940-383	Gas Utilities	CITY HALL #2	15.85
09/15/2016	.09160	E 101-42110-383	Gas Utilities	POLICE/PW	127.03
09/15/2016	.09160	E 101-42210-383	Gas Utilities	FIRE GENERATOR	20.10
09/15/2016	.09160	E 101-42210-383	Gas Utilities	FIRE	54.90
09/15/2016	.09160	E 101-43100-383	Gas Utilities	POLICE/PW	31.76
09/15/2016	.09160	E 101-45200-383	Gas Utilities	POLICE/PW	31.76
09/15/2016	.09160	E 101-45200-383	Gas Utilities	WARMING HOUSE	22.19
09/15/2016	.09160	E 601-49440-383	Gas Utilities	WATER PLANT	63.24
09/15/2016	.09160	E 601-49440-383	Gas Utilities	PUBLIC WORKS (4020 ST FRAN	11.09
09/15/2016	.09160	E 601-49440-383	Gas Utilities	POLICE/PW	31.76
09/15/2016	.09160	E 602-49490-383	Gas Utilities	WWTP	22.19
09/15/2016	.09160	E 602-49490-383	Gas Utilities	POLICE/PW	31.75
09/15/2016	.09160	E 602-49490-383	Gas Utilities	LIFT (23699 AMBASSADOR)	19.94
09/15/2016	.09160	E 602-49490-383	Gas Utilities	PUBLIC WORKS (4020 ST FRAN	11.10
09/15/2016	.09160	E 609-49750-383	Gas Utilities	LIQUOR	23.78
					\$567.12

CITY EMPLOYEES UNION, LOCAL #3

09/21/2016	.1016	G 101-21707	Union Dues	OCT UNION DUES	197.40
					\$197.40

COLONIAL INSURANCE

09/24/2016	7129661-1005613	G 101-21712	Colonial Insurance	OCT PREMIUM	344.60
					\$344.60

CONNEXUS ENERGY

09/21/2016	.0916	E 101-41940-381	Electric Utilities	CITY HALL	365.32
09/21/2016	.0916	E 101-41940-381	Electric Utilities	SIGN	96.01
09/21/2016	.0916	E 101-42110-381	Electric Utilities	SIREN	5.00
09/21/2016	.0916	E 101-42110-381	Electric Utilities	POLICE/PW	1,077.90
09/21/2016	.0916	E 101-42110-381	Electric Utilities	SIREN	5.00
09/21/2016	.0916	E 101-42210-381	Electric Utilities	FIRE	588.25
09/21/2016	.0916	E 101-43100-381	Electric Utilities	POLICE/PW	269.48
09/21/2016	.0916	E 101-43100-386	Street Lighting	STREET LIGHTS	3,262.24
09/21/2016	.0916	E 101-45200-381	Electric Utilities	POLICE/PW	269.48
09/21/2016	.0916	E 101-45200-381	Electric Utilities	PARKS	339.75
09/21/2016	.0916	E 601-49440-380	Electric-System	WATER	4,886.64
09/21/2016	.0916	E 601-49440-381	Electric Utilities	POLICE/PW	269.48
09/21/2016	.0916	E 602-49490-381	Electric Utilities	LIFT STATIONS	6,411.31

09/21/2016	.0916	E 602-49490-381	Electric Utilities	POLICE/PW	269.48
09/21/2016	.0916	E 609-49750-381	Electric Utilities	LIQUOR STORE	1,335.63
					\$19,450.97

CRYSTAL SPRINGS ICE

09/13/2016	003.B001288	E 609-49751-254	Miscellaneous Merchandise	MISC	176.54
09/20/2016	003.B001405	E 609-49751-254	Miscellaneous Merchandise	MISC	149.72
					\$326.26

DAHLHEIMER DIST. CO. INC.

09/14/2016	1216260	E 609-49751-252	Beer For Resale	BEER	9,291.55
09/14/2016	1216260	E 609-49751-255	N/A Products	NA	24.30
09/15/2016	1216272	E 609-49751-252	Beer For Resale	BEER	82.00
09/21/2016	1216313	E 609-49751-252	Beer For Resale	BEER	12,975.75
09/21/2016	1216313	E 609-49751-254	Miscellaneous Merchandise	MISC	42.00
09/21/2016	1216313	E 609-49751-255	N/A Products	NA	25.10
09/21/2016	132529	E 609-49751-252	Beer For Resale	BEER	82.70
					\$22,523.40

DELTA DENTAL

09/15/2016	6638059	G 101-21711	Dental Insurance	OCT PREMIUM	560.65
					\$560.65

G&K SERVICES, INC

09/20/2016	1043578536	E 609-49750-219	Rug Maintenance	RUGS	11.23
09/20/2016	1043578538	E 101-42110-402	Janitorial Service	RUGS	9.00
09/20/2016	1043578538	E 101-43100-402	Janitorial Service	RUGS	9.00
09/20/2016	1043578538	E 101-45200-402	Janitorial Service	RUGS	9.00
09/20/2016	1043578538	E 601-49440-402	Janitorial Service	RUGS	9.00
09/20/2016	1043578538	E 602-49490-402	Janitorial Service	RUGS	9.00
09/20/2016	1043578539	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.90
09/20/2016	1043578539	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.90
					\$66.03

GRANITE CITY JOBBING CO.

09/13/2016	21662	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
09/13/2016	21662	E 609-49751-256	Tobacco Products For Resale	TOBACCO	779.31
09/20/2016	22539	E 609-49750-210	Operating Supplies	OPERATING	14.78
09/20/2016	22539	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
09/20/2016	22539	E 609-49751-254	Miscellaneous Merchandise	MISC	85.91
09/20/2016	22539	E 609-49751-256	Tobacco Products For Resale	TOBACCO	844.83
09/20/2016	22539	G 101-20810	Sales Tax Payable	USE TAX	(0.96)
					\$1,732.37

GREAT LAKES COCA-COLA

09/20/2016	3609200692	E 609-49751-254	Miscellaneous Merchandise	MISC	(8.58)
09/20/2016	3609200692	E 609-49751-254	Miscellaneous Merchandise	MISC	662.26
09/20/2016	3609200693	E 609-49751-254	Miscellaneous Merchandise	MISC	(2.15)
					\$651.53

HD SUPPLY WATERWORKS, LTD

09/09/2016	G102189	E 601-49440-229	Project Repair & Maintenance	SUPPLIES	71.50
					\$71.50

HILDI, INC

09/20/2016	7821	E 101-41540-301	Auditing and Acct g Services	ACTUARIAL SERVICES	1,000.00
					\$1,000.00

INNOVATIVE OFFICE SOLUTIONS, L

09/14/2016	IN1316707	E 101-42110-200	Office Supplies	OFFICE SUPPLIES- POLICE	38.69
09/15/2016	IN1318515	E 101-41400-200	Office Supplies	OFFICE SUPPLIES	49.38
					\$88.07

ISANTI COUNTY TREASURER

09/21/2016	.0916	E 602-49490-441	Miscellaneous	WWTP LAND TAXES	4,363.00
					\$4,363.00

ISD #15

09/22/2016	2715	E 101-42400-221	Vehicle Repair & Maintenance	2007 FORD CROWN VICTORIA	38.23
09/22/2016	2716	E 101-42400-221	Vehicle Repair & Maintenance	2013 FORD ESCAPE	38.36
09/22/2016	2717	E 101-45200-218	Equipment Repair & Maintenance	2014 HUSTLER MOWER	20.49
09/22/2016	2718	E 101-43100-221	Vehicle Repair & Maintenance	2007 FODGE CALIBER SXT	32.55
09/22/2016	2718	E 101-45200-221	Vehicle Repair & Maintenance	2007 FODGE CALIBER SXT	32.56
09/22/2016	2718	E 601-49440-221	Vehicle Repair & Maintenance	2007 FODGE CALIBER SXT	32.55
09/22/2016	2718	E 602-49490-221	Vehicle Repair & Maintenance	2007 FODGE CALIBER SXT	32.55
09/22/2016	2720	E 101-43100-221	Vehicle Repair & Maintenance	1990 CHEVROLET TANKER TRU	190.05
09/22/2016	2720	E 602-49490-221	Vehicle Repair & Maintenance	1990 CHEVROLET TANKER TRU	190.05
					\$607.39

JJ TAYLOR DISTRIBUTING

09/14/2016	2578650	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
09/14/2016	2578650	E 609-49751-252	Beer For Resale	BEER	1,433.70
09/21/2016	2578688	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
09/21/2016	2578688	E 609-49751-252	Beer For Resale	BEER	1,460.40
09/21/2016	2578688	E 609-49751-255	N/A Products	NA	24.60
					\$2,924.70

JOHNSON BROS WHLSE LIQUOR

09/14/2016	5539200	E 609-49751-206	Freight and Fuel Charges	FREIGHT	21.28
09/14/2016	5539200	E 609-49751-251	Liquor For Resale	LIQUOR	1,045.25
09/14/2016	5539201	E 609-49751-206	Freight and Fuel Charges	FREIGHT	41.04
09/14/2016	5539201	E 609-49751-253	Wine For Resale	WINE	1,592.70
09/16/2016	592395	E 609-49751-253	Wine For Resale	WINE	(118.12)
09/21/2016	5544601	E 609-49751-206	Freight and Fuel Charges	FREIGHT	12.42
09/21/2016	5544601	E 609-49751-251	Liquor For Resale	LIQUOR	848.05
09/21/2016	5544602	E 609-49751-206	Freight and Fuel Charges	FREIGHT	9.12
09/21/2016	5544602	E 609-49751-253	Wine For Resale	WINE	263.50
					\$3,715.24

KIMS KLEANING

09/24/2016	4081	E 101-43100-402	Janitorial Service	CONCRETE CLEANING	187.50
09/24/2016	4081	E 101-45200-402	Janitorial Service	CONCRETE CLEANING	187.50
09/24/2016	4081	E 601-49440-402	Janitorial Service	CONCRETE CLEANING	187.50
09/24/2016	4081	E 602-49490-402	Janitorial Service	CONCRETE CLEANING	187.50
					\$750.00

LAW ENFORCEMENT LABOR SVCS.

09/21/2016	.1016	G 101-21707	Union Dues	OCT UNION DUES	294.00
					\$294.00

LEPAGE & SONS

09/16/2016	31347	E 101-43210-439	Recycling Days	SUMMER RECYLCLE EVENTS	1,080.00
					\$1,080.00

MCDONALD DIST CO.

09/15/2016	305842	E 609-49751-252	Beer For Resale	BEER	4,896.25
09/15/2016	305842	E 609-49751-254	Miscellaneous Merchandise	MISC	36.00
09/15/2016	305842	E 609-49751-255	N/A Products	NA	20.45
09/22/2016	307907	E 609-49751-252	Beer For Resale	BEER	6,178.24
					\$11,130.94

MED-COMPASS, INC.

09/07/2016	29936	E 101-42210-305	Medical & Testing Fees	MED EXAMS - FIRE	1,190.00
09/07/2016	29937	E 101-41400-441	Miscellaneous	HEARING TESTS-CITY	80.00
09/07/2016	29937	E 101-42110-305	Medical & Testing Fees	HEARING TESTS - POLICE	96.00
09/07/2016	29937	E 101-43100-441	Miscellaneous	HEARING TESTS - PUB WKS	89.75
09/07/2016	29937	E 101-45200-441	Miscellaneous	HEARING TESTS - PUB WKS	89.75
09/07/2016	29937	E 601-49440-441	Miscellaneous	HEARING TESTS- PUBLIC WKS	89.75
09/07/2016	29937	E 602-49490-441	Miscellaneous	HEARING TESTS - PUB WOKS	89.75
					\$1,725.00

MY ALARM CENTER

10/01/2016	7806220	E 609-49750-445	Security	LIQUOR STORE ALARM	32.73
					\$32.73

NORTHERN AIR CORPORATION

09/22/2016	130521	E 609-49750-401	Repairs/Maint Buildings	REPAIRS	2,869.65
					<u>\$2,869.65</u>

PARK CONSTRUCTION

09/21/2016	.0916	E 417-43100-314	Construction	PAYMENT #3	194,009.81
					<u>\$194,009.81</u>

PAUL EMMERICH HOMES

09/21/2016	.0916	G 803-22000	Deposits	REFUND ESCROW	4,300.00
					<u>\$4,300.00</u>

PAUSTIS WINE COMPANY

09/19/2016	85622503-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	8.75
09/19/2016	85622503-IN	E 609-49751-253	Wine For Resale	WINE	275.00
					<u>\$283.75</u>

PHILLIPS WINE & SPIRITS CO.

09/14/2016	2041618	E 609-49751-206	Freight and Fuel Charges	FREIGHT	15.20
09/14/2016	2041618	E 609-49751-251	Liquor For Resale	LIQUOR	1,051.50
09/14/2016	2041619	E 609-49751-206	Freight and Fuel Charges	FREIGHT	28.88
09/14/2016	2041619	E 609-49751-253	Wine For Resale	WINE	1,349.50
09/15/2016	2042116	E 609-49751-251	Liquor For Resale	LIQUOR	230.00
09/21/2016	204573	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.68
09/21/2016	204573	E 609-49751-251	Liquor For Resale	LIQUOR	1,044.30
					<u>\$3,733.06</u>

QUILL CORPORATION

09/12/2016	9038868	E 101-41400-200	Office Supplies	NAME PLATES	14.98
09/14/2016	9156978	E 101-41400-200	Office Supplies	NAME PLATE	13.99
09/15/2016	9158251	E 101-41400-200	Office Supplies	NAME PLATES	33.97
					<u>\$62.94</u>

SAFETY SIGNS

09/20/2016	162591	E 101-43100-226	Sign Repair Materials	25 MPH SIGN	224.90
					<u>\$224.90</u>

SOUTHERN GLAZERS OF MN

09/15/2016	1453191	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.68
09/15/2016	1453191	E 609-49751-253	Wine For Resale	WINE	252.00
09/15/2016	1453192	E 609-49751-206	Freight and Fuel Charges	FREIGHT	5.12
09/15/2016	1453192	E 609-49751-251	Liquor For Resale	LIQUOR	594.25
09/22/2016	1455738	E 609-49751-206	Freight and Fuel Charges	FREIGHT	23.04
09/22/2016	1455738	E 609-49751-251	Liquor For Resale	LIQUOR	2,633.75
					<u>\$3,515.84</u>

ST. FRANCIS TRUE VALUE HARDWAR

07/06/2016	35186	E 101-42210-217	Other Operating Supplies	PARTS	7.59
					<u>\$7.59</u>

THE AMERICAN BOTTLING COMPANY

09/15/2016	7421251612	E 609-49751-254	Miscellaneous Merchandise	MISC	303.88
					<u>\$303.88</u>

THORPE DISTRIBUTING COMPANY

09/23/2016	1145819	E 609-49751-252	Beer For Resale	BEER	197.00
					<u>\$197.00</u>

\$463,400.29

FUND SUMMARY

101 GENERAL FUND	\$21,565.87
225 PARK FUND	\$57,940.50
417 2015-PEDERSON DRIVE	\$219,733.31
601 WATER FUND	\$6,187.86

602 SEWER FUND	\$87,560.04
603 STORM WATER	\$1,241.00
609 MUNICIPAL LIQUOR FUND	\$61,643.71
803 ESCROW	\$7,528.00
Total	<u>463,400.29</u>

TO: Joe Kohlmann, City Administrator
FROM: Kate Thunstrom, Community Development Director
SUBJECT: Abatement 23545 Bridgestone Road, St. Francis
DATE: 09/29/2016

OVERVIEW:

The property located at 23545 Bridgestone Rd, came to our attention in April with a high accumulation of exterior garbage, junk and debris. Through the city's Code Enforcement Administration process, the following has occurred:

Notices	Inspection with Pictures
04/22/2016 Notice	04-18-2016
06/01/2016 Citation	05-26-2016
06/15/2016 Citation	06-14-2016
07/13/2016 Citation	06-28-2016
08/12/2016 Citation	07-19-2016
08/31/2016 Citation	08-09-2016
09/15/2016 Notice of Hearing	08-29-2016
	09-16-2016
	09-28-2016

It was identified at the 9/28/2016 inspection that minor progress had been made in regards to the removal and clean-up of a significant pile of garbage bags. Several items still remain including, as identified in pictures; garbage, electronics, tires, building materials, tarps and other materials.

ACTION TO BE CONSIDERED:

Before us tonight is the process of a Finding of Fact to move forward with the abatement of the identified property to remove remaining junk and debris issues.

BUDGET IMPLICATION:

Abatement will occur and be assessed upon the subject property.

Attachments:

- Finding of Fact
- Notice of Hearing on Order to Abate Nuisance
- Pictures
- Administrative Notice and Citations

Before the St. Francis City Council
St. Francis, Minnesota,
Anoka County
October 3, 2016

In the Matter of Property Located at:
23545 Bridgestone Rd. NW,
St. Francis, Minnesota

City of St. Francis's Findings of Fact,
Conclusions and Order

Legally Described as: See Attached Exhibit A

PIN: 35-34-25-11-0001

This matter came before the St. Francis City Council during a regularly scheduled open Council Meeting on October 3, 2016. This issue was addressed beginning at approximately _____ p.m. The owner or owner's representative was/was not present.

Based on the record of the matter and discussion at the Council meeting, the City makes the following:

FINDINGS OF FACT

1. Ralph M. Harty III ("Harty" or "Owner") is the owner of property located at 23545 Bridgestone Rd. NW, St. Francis, Minnesota (the "Property").
2. HSBC Bank USA, National Association as Trustee for Mastr Reperforming Loan Trust 2006-1, ("HSBC") holds the mortgage on the Property via an assignment recorded on July 21, 2015 as Document Number 532100.001 in the Office of the County Registrar of Titles of Anoka County, Minnesota.
3. In April, 2016, the City of St. Francis (the "City") received a complaint regarding the condition of the Property relating specifically to the storage of refuse and junk on the Property.
4. On April 14, 2016, the Property was inspected and photographed. The photographs show refuse scattered throughout the exterior of the property including several large trash bags in a pile near an outbuilding. Also visible was miscellaneous junk scattered throughout the exterior of the Property including tires, a pickup bed, scrap vehicles, one or more inoperable and/or unregistered/unlicensed vehicles and other unidentifiable automotive parts and scrap materials. Vehicles were observed parked on unapproved surfaces.
5. An Administrative Notice was sent via U.S. mail to the Owner on April 22, 2016 notifying the Owner that the Property was in violation of St. Francis City Code for unlawful storage of junk, abandoned, unlicensed and/or inoperable vehicles, and parking

un approved surfaces. The Owner was given until May 9, 2016 to bring the Property into compliance.

6. On May 26, 2016 a follow up inspection revealed that the Owner had not remedied the conditions on the Property. An Administrative Citation was issued on June 1, 2016 fining the Owner \$300.00 and setting the compliance and re-inspection date for June 14, 2016.
7. On June 14, 2016 a follow up inspection revealed that the Owner had not remedied the conditions on the Property. An Administrative Citation was issued on June 15, 2016 fining the Owner \$600.00 and setting the compliance and re-inspection date for June 28, 2016.
8. On June 28, 2016 the City completed a follow-up inspection. Photographs show that the Owner had not remedied the conditions on the Property and that the conditions had worsened. The pile of trash bags remained and were breaking open allowing the refuse and trash to escape the confines of the trash bags. The same collection of miscellaneous junk was observed. An Administrative Citation was issued on July 13, 2016 fining the Owner \$1,500.00 and setting the compliance and re-inspection date for July 27, 2016.
9. On August 9, 2016 the City completed a follow up inspection which revealed that the Owner had not remedied the conditions on the Property. An Administrative Notice was sent to the Owner on August 12, 2016 notifying the Owner that the Property was in violation of St. Francis City Code 8-2-1-C - unlawful storage of refuse including bags of trash; 10-16-16-F - parking on an unapproved surface; and 8-2-1-B - unlawful storage of junk, including unlicensed/inoperable vehicles. The Owner was given until August 25, 2016 to bring the Property into compliance.
10. On August 29, 2016, a follow up inspection revealed that the Owner had not remedied the conditions on the Property. An Administrative Citation was issued on August 31, 2016 fining the Owner \$1,100.00 and setting the compliance and re-inspection date for September 9, 2016.
11. On September 12, 2016, a follow up inspection revealed that the same conditions existed on the Property. The Owner had not remedied any of conditions, had not paid any of the fines and had not been in contact with City regarding the non-compliant Property or provided any plan for bringing the Property into compliance.
12. A Notice of Hearing on Order to Abate Nuisance was mailed via certified mail on September 15, 2016 to the Owner and to HSBC, the only party with a recorded interest on the Property.
13. Photos taken on September 28, 2016 showing the current condition of the Property show that the Property remains in the same condition as documented in the Administrative Notices dated April 22, 2016 and August 12, 2016 and discussed in paragraphs 4 through 11 above. Said photographs are incorporated herein to the record.

14. Council members have had the opportunity to drive by the Property to make a determination for themselves of the current conditions existing on the Property.
15. The Owner has not taken steps to bring the Property into compliance with City Code.
16. City Code Section 8-2-2-B provides for the abatement of exterior public nuisances and City Code violations and applies to the abatement of refuse, junk, nuisances and other violations maintained exterior to a principal structure including Refuse as identified in Section 8-2-1-B-1 and Junk as identified in Section 8-2-1-B-2.
17. City Code Section 8-2-2-E provides that upon a determination by the City that a violation as identified in City Code Section 8-2-2-B exists on any public or private property within the City, the City shall order the exterior public nuisance or violation abated in accordance with City Code Section 8-2-2-F after notice to the property owner and an opportunity to be heard.
18. The Property remains non-complaint and in violation of City Code Sections 8-2-1-B (Junk Storage), 8-2-1-C (Refuse Storage) and 10-16-15-F (Parking on Unapproved Surface) as follows:
 - Refuse is scattered throughout the exterior of the property including, but not limited to, several large trash bags in a pile near an outbuilding. The trash bags are breaking open causing trash and refuse to escape the confines of the trash bags. Per City Code Section 8-2-1-B-1 refuse includes all organic and inorganic (1) material resulting from the manufacture, preparation or serving of food or food products; (2) spoiled, decayed or waste food from any source; (3) bottles, cans, glassware, paper or paper products, crockery, ashes, rags and discarded clothing; (4) tree, lawn or bush clippings and weeds; (5) furniture, household furnishings or appliances, or parts or components thereof; or (6) human or household waste of all kinds not included in any other portion of this definition. It is a violation of City Code Section 8-2-1-C for any person to store refuse on residential or commercial premises, type (2), for a continuous period in excess of seven (7) days. The pile of trash bags has been observed on the property continuously since April 14, 2016.
 - Automotive parts and miscellaneous junk scattered throughout the exterior of the property including tires, pickup bed, scrap vehicles, one or more inoperable and/or unregistered/unlicensed motor vehicles, and other unidentifiable automotive parts and scrap materials. Per City Code Section 8-2-1-B-2 junk includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or ,

(4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. It is a violation of City Code Section 8-2-1-E to part or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

- One or more vehicles parked in the front yard and on un-surfaced areas on the property. Per City Code Section 10-16-15-F (Parking in Residential Districts), it is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-194-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21.

19. Conditions exist on the Property that constitute City Code violations and/or exterior public nuisances.

CONCLUSIONS

1. Based on the record, and in particular reliance upon the August 12, 2016 Administrative Notice and photographs showing that the Property remains in the same condition, the property located at 23545 Bridgestone Road NW in St. Francis is in violation of City Code Sections 8-2-1-B (Junk Storage), 8-2-1-C (Refuse Storage) and 10-16-15-F (Parking on Unapproved Surface).
2. Based on the record, and in particular reliance upon the August 12, 2016 Administrative Notice and photographs showing that the Property remains in the same condition, conditions existing on the Property, including the existence of refuse pursuant to City Code Section 8-2-1-B-1 and junk pursuant to Section 8-2-1-B-2, constitute City Code violations and/or exterior public nuisances pursuant to City Code Section 8-2-2-B.

ORDER

THE CITY OF ST. FRANCIS THROUGH ITS CITY COUNCIL HEREBY ORDERS THE FOLLOWING:

1. The Owner of the property located at 23545 Bridgestone Road NW in St. Francis, Minnesota is hereby Ordered to bring the Property into compliance with all City of St. Francis Codes by removing all refuse and junk as identified in August 12, 2016 Administrative Notice and by correcting any and all parking violations identified in said notice within twenty (20) days following the October 3, 2016 council meeting.
2. If corrective action is not taken within twenty (20) days following the October 3, 2016 council meeting, the City shall abate the violations and/or exterior public nuisances and

shall assess the costs of abatement, as certified by the City Clerk or other appropriate officer, plus up to and additional twenty-five (25) percent to cover administrative costs, against the Property.

3. This Order shall be served upon the owner of record and all lien holders of record via certified mail.

IT IS SO ORDERED:

For the St. Francis City Council:

Mayor

Attest:

City Clerk

Dated: October 3, 2016

Exhibit A

That part of the Northeast Quarter of the Northeast Quarter, Section 35, Township 34, Range 25 described as follows: Commencing at the Northeast corner of said Northeast Quarter of the Northeast Quarter, thence on an assumed bearing of South 89 degrees, 53 minutes, 48 seconds West along the North line of said Northeast Quarter of the Northeast Quarter a distance of 844.98 feet to the intersection with the center line of County Road No. 71; thence South 32 degrees, 01 minutes, 42 sections East along said center line a distance of 1038.95 feet to the actual point of beginning of the tract to be described; thence continue South 32 degrees, 01 minutes 42 seconds, East along said center line a distance of 98.58 feet; thence Southeasterly along said center line on a tangential curve concave to the Northeast, radius 727.15 feet, Central angle 26 degrees, 14 minutes, 09 seconds, a distance of 332.96 feet, more or less, to the Intersection with the East line of said Northeast Quarter or the Northeast Quarter; thence Northerly along said East line a distance of 674 feet, more of less to the intersection with the Center line of Seelye Brook; thence Southwesterly and Westerly along the Center line of said Seelye Brook to the Intersection with a line bearing North 41 degrees, 33 minutes, 18 seconds East from the point of beginning; thence South 41 degrees, 33 minutes, 18 seconds West a distance of 225 feet, more or less, to the point of beginning.

REGISTERED PROPERTY

BEFORE THE ST. FRANCIS CITY COUNCIL
CITY OF ST. FRANCIS, COUNTY OF ANOKA
STATE OF MINNESOTA

In the Matter of the Property Located at:

23545 Bridgestone Rd. NW, St. Francis, MN 55070

Legal Description: See Attached Exhibit A

NOTICE OF HEARING
ON ORDER TO ABATE
NUISANCE

To:

To the Owner of Record: Ralph M. Harty, III, 23545 Bridgestone Rd. NW, St. Francis, MN 55070, upon personal service.

To the Mortgage Assignee: HSBC Bank USA, National Association as Trustee for Mastr Reperforming Loan Trust 2006-1, 636 Grand Regency Blvd, Brandon, FL 33510.

NOTICE

PLEASE BE ADVISED THAT on October 3, 2016, starting at 6:00 p.m. at the ISD #15 Central Services Office, 4115 Ambassador Blvd. NW, St. Francis, MN 55070, the St. Francis City Council will hold a hearing to consider evidence related to whether the above-name property violates St. Francis City Code Sections 8-2-1-C (Refuse Storage); 8-2-1-E (Junk Storage) and 10-16-15-F (Parking on Unapproved Surface). The violations consist of:

- Refuse is scattered throughout the exterior of the property including, but not limited to, several large trash bags in a pile near an outbuilding. The trash bags are breaking open causing trash and refuse to escape the confines of the trash bags. Per City Code Section 8-2-1-B-1 refuse includes all organic and inorganic (1) material resulting from the manufacture, preparation of serving of food or food products; (2) spoiled, decayed or waste food from any source; (3) bottles, cans, glassware, paper or paper products, crockery, ashes, rags and discarded clothing; (4) tree, lawn or bush clippings and weeds; (5) furniture, household furnishings or appliances, or parts or components thereof; or (6) human or household waste of all kinds not included in any other portion of this definition. It is a violation of City Code Section 8-2-1-C for any person to store refuse on residential or commercial premises, type (2), for a continuous period in excess of seven (7) days. The pile of trash bags has been observed on the property continuously since April 14, 2016.
- Automotive parts and miscellaneous junk scattered throughout the exterior of the property including tires, pickup bed, scrap vehicles, one or more inoperable and/or

unregistered/unlicensed motor vehicles, and other unidentifiable automotive parts and scrap materials. Per City Code Section 8-2-1-B-2 junk includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof; (2) inoperable (including, but not limited to, the lack of component parts) agricultural implements or parts or components thereof, machines and mechanical equipment of all kinds or parts of components thereof, and by-products or waste from manufacturing operations of all kinds; (3) used lumber or waste demolition; or , (4) felled trees and tree branches that are not immediately processed into lumber, wood for fuel, fence components, or other such ultimate use. It is a violation of City Code Section 8-2-1-E to part or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

- One or more vehicles parked in the front yard and on un-surfaced areas on the property. Per City Code Section 10-16-15-F (Parking in Residential Districts), it is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-194-B-14. Properties in the RR and ML-PUD Districts may receive a waiver form the surfacing requirements as stated in Section 10-19-4-B-21.

All persons desiring to be heard shall be afforded an opportunity to present evidence.

By:

The City of St. Francis



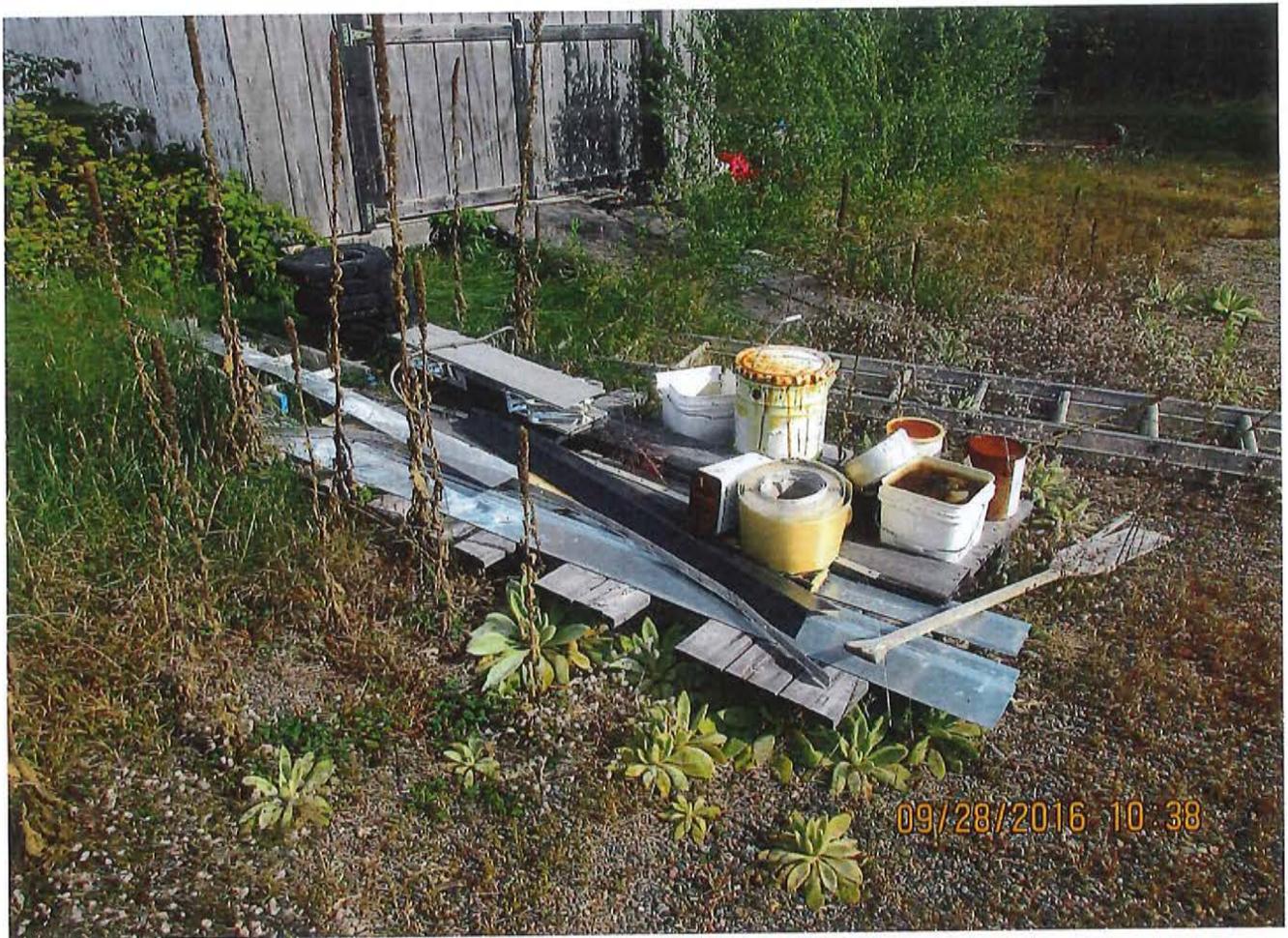
Date: September 15, 2016

Joe Kohlman
City Administrator

















ADMINISTRATIVE CITATION

Citation #16-6
1st Occurrence

OPEN IMMEDIATELY
HARTY RALPH M III
23545 BRIDGESTONE RD NW
ST. FRANCIS, MN 55070

Issue Date: 06/01/2016

Regarding Address: **23545 Bridgestone Road NW**
St. Francis, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 04/22/2016, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 05/26/2016 the following violations of St. Francis City Code were documented to continue to exist:

Violation: Parking on Unapproved Surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking off driveway surface and establish and maintain yard vegetation to reduce erosion into street, or pave with approved parking surface for continued use. See City Code Chapter 10-19-4-21 for current parking surface standards.

Fine Due: \$100.00

Compliance Re-inspection: 6/14/2016

Violation: Abandoned, Unlicensed, or Inoperable Vehicle

City Code/ Summary: 10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

Action Required: Store vehicle indoors or license and correct mechanical deficiencies.

Fine Due: \$100.00

Compliance Re-inspection: 6/14/2016

Violation: Junk & Debris

City Code/ Summary:

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.
2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless,

and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: Remove junk or store in enclosed building.

Fine Due: \$100.00

Compliance Re-inspection: 6/14/2016

<p>Total Fines: \$300.00 Payment Due by 6/13/2016 Payable to: City of St. Francis</p>
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Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1st Offense:	\$100
2nd Offense:	\$200
3rd Offense:	\$500
4th Offense:	\$1,000
5th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630



ADMINISTRATIVE CITATION

Citation #16-10
2nd Occurrence

OPEN IMMEDIATELY
HARTY RALPH M III
23545 BRIDGESTONE RD NW
ST. FRANCIS, MN 55070

Issue Date: 06/15/2016

Regarding Address: **23545 Bridgestone Road NW**
St. Francis, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 04/22/2016, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 06/14/2016 the following violations of St. Francis City Code were documented to continue to exist:

Violation: Parking on Unapproved Surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking off driveway surface and establish and maintain yard vegetation to reduce erosion into street, or pave with approved parking surface for continued use. See City Code Chapter 10-19-4-21 for current parking surface standards.

Fine Due: \$200.00

Compliance Re-inspection: 6/28/2016

Violation: Abandoned, Unlicensed, or Inoperable Vehicles

City Code/ Summary: 10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

Action Required: Store vehicles indoors or license and correct mechanical deficiencies.

Fine Due: \$200.00

Compliance Re-inspection: 6/28/2016

Violation: Junk & Debris

City Code/ Summary:

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.
2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless,

and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: Remove junk or store in enclosed building.

Fine Due: \$200.00

Compliance Re-inspection: 6/28/2016

Total Fines: \$600.00
Payment Due by 6/27/2016
Payable to: City of St. Francis

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1st Offense:	\$100
2nd Offense:	\$200
3rd Offense:	\$500
4th Offense:	\$1,000
5th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630



ADMINISTRATIVE CITATION

Citation #16-15
3rd Occurrence

Issue Date: 07/13/2016

OPEN IMMEDIATELY
HARTY RALPH M III
23545 BRIDGESTONE RD NW
ST. FRANCIS, MN 55070

Regarding Address: **23545 Bridgestone Road NW**
St. Francis, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 04/22/2016, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 06/28/2016 the following violations of St. Francis City Code were documented to continue to exist:

Violation: Parking on Unapproved Surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking off driveway surface and establish and maintain yard vegetation to reduce erosion into street, or pave with approved parking surface for continued use. See City Code Chapter 10-19-4-21 for current parking surface standards.

Fine Due: \$500.00

Compliance Re-inspection: 7/27/2016

Violation: Abandoned, Unlicensed, or Inoperable Vehicles

City Code/ Summary: 10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

Action Required: Store vehicles indoors or license and correct mechanical deficiencies.

Fine Due: \$500.00

Compliance Re-inspection: 7/27/2016

Violation: Junk & Debris

City Code/ Summary:

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.
2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless,

and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: Remove junk or store in enclosed building.

Fine Due: \$500.00

Compliance Re-inspection: 7/27/2016

<p style="text-align: center;">Total Fines: \$1500.00 Payment Due by 7/26/2016 Payable to: City of St. Francis</p>

Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that payment does not satisfy the above required actions. If your property is not brought into compliance, subsequent citations can be issued. The City may access your property to abate the conditions leading to the violation. If unpaid, penalties and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630



ADMINISTRATIVE CITATION

OPEN IMMEDIATELY

HARTY RALPH M III
23545 BRIDGESTONE RD NW
ST. FRANCIS, MN 55070

Issue Date: 08/31/2016

Regarding Address: **23545 Bridgestone Road NW**
St. Francis, MN 55070

This is an **Administrative Citation** issued under St. Francis City Code Chapter 2-11. On 08/12/2016, you were issued an **Administrative Notice** due to the violation(s) present on your property. This **Citation** is being given because you failed to remedy the conditions leading to the **Administrative Notice**.

On 8/29/2016 the following violations of St. Francis City Code were documented to continue to exist:

Citation #16-18
1st Occurrence

Violation: Refuse in yard, including bags of trash.

City Code/ Summary:

8-2-1-B-1: "Refuse" means and includes all organic and inorganic (1) material resulting from the manufacture, preparation of serving of food or food products; (2) spoiled, decayed or waste food from any source; (3) bottles, cans, glassware, paper or paper products, crockery, ashes, rags and discarded clothing; (4) tree, lawn or bush clippings and weeds; (5) furniture, household furnishings or appliances, or parts or components thereof; or (6) human or household waste of all kinds not included in any other portion of this definition.

8-2-1-C: Refuse Storage.

1. It is unlawful for any person to store refuse on residential or commercial premises, type (2), for a continuous period in excess of seven (7) days.

Action Required: Remove all refuse from property.

Fine Due: \$100.00

Compliance Re-inspection: 9/9/2016

Citation #16-19
3rd Occurrence

Violation: Parking on unapproved surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking off driveway surface and establish and maintain yard vegetation to reduce erosion into street, or pave with approved parking surface for continued use. See City Code Chapter 10-19-4-21 for current parking surface standards.

Fine Due: \$500.00

Compliance Re-inspection: 9/9/2016

Violation: Junk, including unlicensed/inoperable vehicles.

City Code/ Summary:

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.
2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: Remove all junk or store indoors.

Fine Due: \$500.00

Compliance Re-inspection: 9/9/2016

<p style="text-align: center;">Total Fines: \$1100.00 Payment Due by 9/8/2016 Payable to: City of St. Francis</p>
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Please refer to the enclosed Administrative Citation Program brochure for more information on how to appeal this citation. You can view the full city code online at: www.stfrancismn.org/City-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

The city has been working with legal counsel on the violations listed for this property. If the above violations are not corrected by 9/9/2016, the city will abate the conditions and charge the property taxes in the form of a Special Assessment. Please note that payment does not satisfy the above required actions.

Fee Schedule

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.
763-753-2630



ADMINISTRATIVE NOTICE

OPEN IMMEDIATELY
HARTY RALPH M III
23545 BRIDGESTONE RD NW
ST. FRANCIS, MN 55070

Issue Date: 04/22/2016

Regarding Address: 23545 BRIDGESTONE RD NW
St. Francis, MN 55070

This is an **Administrative Notice** issued under St. Francis City Code Chapter 2-11. If you correct the conditions leading to this **Notice** before the compliance date, there will be no further action. If the conditions are not corrected as of the compliance date, an **Administrative Citation** may be issued.

On 04/17/2016, the following violation of St. Francis City Code was documented:

Violation: Parking on Unapproved Surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking off driveway surface and establish and maintain yard vegetation to reduce erosion into street, or pave with approved parking surface for continued use. See City Code Chapter 10-19-4-21 for current parking surface standards.

Compliance Date: 5/9/2016

Potential Initial Fine: \$100.00

Violation: Abandoned, Unlicensed, or Inoperable Vehicle

City Code/ Summary: 10-16-14-D: Abandoned, Unlicensed, or Inoperable Vehicles: Passenger automobiles and trucks not currently licensed by the State, or which are because of mechanical deficiency incapable of movement under their own power, parked or stored outside for a period in exceed of thirty (30) days, and all materials stored outside in violation of City Code provisions are considered refuse or junk and shall be regulated in the manner provided for by the Chapter 8 of the City Code.

Action Required: Store vehicle indoors or license and correct mechanical deficiencies.

Compliance Date: 5/9/2016

Potential Initial Fine: \$100.00

Violation: Junk & Debris

City Code/ Summary:

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.
2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: Remove junk or store in enclosed building

Compliance Date: 5/9/2016

Potential Initial Fine: \$100.00

1st Offense:	\$100
2nd Offense:	\$200
3rd Offense:	\$500
4th Offense:	\$1,000
5th Offense and Beyond:	\$2,000

Please refer to the enclosed Administrative Citation Program brochure for more information regarding this notice. Also, refer to this brochure for instructions on applying for an extension of the compliance date if necessary. You can view the full city code online at stfrancismn.org/city-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that if your property is not brought into compliance by the date listed above, the City may issue an **Administrative Citation** and/or access your property to abate or remedy the situation. If the city abates the violation, the penalty and all additional costs are immediately due. If unpaid, the penalty and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Contact the Community Development department with questions.
763-753-2630



ADMINISTRATIVE NOTICE

OPEN IMMEDIATELY
HARTY RALPH M III
23545 BRIDGESTONE RD NW
ST. FRANCIS, MN 55070

Issue Date: 08/12/2016

Regarding Address: 23545 BRIDGESTONE RD NW
St. Francis, MN 55070

This is an **Administrative Notice** issued under St. Francis City Code Chapter 2-11. If you correct the conditions leading to this **Notice** before the compliance date, there will be no further action. If the conditions are not corrected as of the compliance date, an **Administrative Citation** may be issued.

On 08/09/2016, the following violations of St. Francis City Code were documented:

Violation: Refuse in yard, including bags of trash.

City Code/ Summary:

8-2-1-B-1: "Refuse" means and includes all organic and inorganic (1) material resulting from the manufacture, preparation or serving of food or food products; (2) spoiled, decayed or waste food from any source; (3) bottles, cans, glassware, paper or paper products, crockery, ashes, rags and discarded clothing; (4) tree, lawn or bush clippings and weeds; (5) furniture, household furnishings or appliances, or parts or components thereof; or (6) human or household waste of all kinds not included in any other portion of this definition.

8-2-1-C: Refuse Storage.

1. It is unlawful for any person to store refuse on residential or commercial premises, type (2), for a continuous period in excess of seven (7) days.

Action Required: Remove all refuse from property.

Compliance Date: 8/25/2016

Potential Initial Fine: \$100.00

Violation: Parking on Unapproved Surface

City Code/ Summary: Parking in Residential Districts: 10-16-15: Outdoor Storage:

F. It is unlawful to park a vehicle in the front yard of any property in the RR, ML-PUD, R1, R2, R3, and R4 Districts except on an approved parking surface adjacent to a driveway. The parking surface shall be constructed of bituminous, concrete, or pavers. Such parking pads shall be considered an expansion of a driveway and require the issuance of a driveway permit pursuant to Section 10-19-4-B-14. Properties in the RR and ML-PUD Districts may receive a waiver from the surfacing requirements as stated in Section 10-19-4-B-21. (Ord. 190, Effective 1/18/14)

Action Required: Discontinue parking off driveway surface and establish and maintain yard vegetation to reduce erosion into street, or pave with approved parking surface for continued use.

See City Code Chapter 10-19-4-21 for current parking surface standards.

Compliance Date: 8/25/2016

Potential Fine: \$500.00

Violation: Junk, including unlicensed/inoperable vehicles.

City Code/ Summary:

8-2-1-B-1 "Junk" means and includes all (1) unregistered, unlicensed or inoperable (including, but not limited to, the lack of component parts) motor vehicles, motorized vehicles or equipment, bicycles, boats, outboard motors, or trailers, or parts or components thereof.

8-2-1-E: Junk Storage.

1. It is unlawful to park or store junk on any premises unless it is housed within a completely enclosed building or on duly licensed junk dealer premises.

2. If any person fails or refuses to comply with Subparagraph A of this Subdivision, the City may, upon fifteen (15) days' notice in writing mailed to the owner of such premises at the address appearing on the tax rolls, and as an additional and not alternate to any other remedy provided herein, physically remove the junk, dispose of it as valueless, and certify all costs thereof to the County Auditor to be spread upon the tax rolls as a special assessment on the subject property.

Action Required: Remove all junk or store indoors.

Compliance Date: 8/25/2016

Potential Fine: \$500.00

Please refer to the enclosed Administrative Citation Program brochure for more information regarding this notice. Also, refer to this brochure for instructions on applying for an extension of the compliance date if necessary. You can view the full city code online at stfrancismn.org/city-code/ or you can obtain a copy of the City Code Chapter 2-11 at St. Francis City Hall located at 23340 Cree Street NW, St. Francis, MN 55070.

Please note that if your property is not brought into compliance by the date listed above, the City may issue an **Administrative Citation** and/or access your property to abate or remedy the situation. If the city abates the violation, the penalty and all additional costs are immediately due. If unpaid, the penalty and abatement costs will be charged to your property taxes in the form of a Special Assessment.

Fee Schedule

1 st Offense:	\$100
2 nd Offense:	\$200
3 rd Offense:	\$500
4 th Offense:	\$1,000
5 th Offense and Beyond:	\$2,000

Contact the Community Development Department with questions.

763-753-2630

TO: Joe Kohlmann, City Administrator
FROM: Paul Teicher, Public Works Director
SUBJECT: City Hall Doors
DATE: 10-03-2016

OVERVIEW: Replacement of inefficient, improper doors on City Hall. Room temperatures within City Hall fluctuate and change rapidly depending on outside weather conditions. This is due primarily to the fact the exterior doors on the east side of the building were designed and meant to be interior doors. Over the years, many attempts to seal these uninsulated, interior use designed, doors have been made with only minor success. Replacement of the hollow aluminum doors is expected to improve the overall energy efficiency of the building and improve the control of the interior climate of the office space. In addition, a handicap door operator would be added to the main City Hall door to improve access for those with disabilities.

ACTION TO BE CONSIDERED: Authorize Staff to replace inefficient doors, utilizing Door Service Company. They provided the low quote of \$22,136.00. Council may also consider adding this as a future project in the CIP or they may also consider doing nothing.

BUDGET IMPLICATION: In the 2016, budget we have \$5000.00 for these type of building improvements. Currently, there are reserve funds available to cover the remaining costs of this project in the Capital Equipment Fund.

Attachments:

- 2 quotes, 3 photos.

DOOR SERVICE COMPANY

Of The Twin Cities, Inc.

13419 Fenway Blvd. N. Suite 107
Hugo, MN 55038

PROPOSAL#13391

TEL: (651) 747-4248
FAX: (651) 762-9458

PROPOSAL DATE: 08/04/16

PROJECT: City Hall Entry Doors

To: City of St. Francis
Attn: Paul Teicher
CC: Jeremy Shook

Description: Replace four entry doors, frames and hardware.

Remove the existing aluminum doors, aluminum frames and all existing door hardware.

Furnish and install four (4) Special-Lite 2"x 4-1/2" thermally broken clear anodized aluminum 3'0"x 7'2" sidelight frames. The sidelights will have a horizontal mullion at the same elevation as the door mid-rail for added strength and to break up the glass size and will be glazed with 1" insulated clear tempered glass.

Furnish and install four (4) Special-Lite 3'0"x 7'2"x 1 3/4" SL-20 (FRP) fiberglass reinforced polyester face door with poured in place urethane core in on of the standard factory colors. Each door will have dual vision lights as per Special-Lite locations and will be glazed with 1" insulated clear tempered glass.

Furnish and install the following new door hardware:

- 4-Select SL-11HD heavy duty dark bronze aluminum mortised continuous hinges.
- 4-Schlage ND94LD RHO 626 heavy duty Vandlgard lever classroom function lock.
- 4-Schlage Primus 626 key-in-lever keyed cylinders.
- 4-Hiawatha 10" x 34" US32D stainless steel kick plates.
- 4-LCN 4111SCUSH heavy duty parallel arm closers with spring cush-n-stop.
- 4-Reese S207A 36"x 7"x 1/2" threshold.
- 4-Reese 323C 36" door sweep.

Reinstall any existing alarm contacts.

Clean up and remove all debris from the site related to this project.

Caulk the interior and exterior sides of the new frame to the masonry opening.

This proposal does not include any carpet, terrazzo, tile or drywall repairs if required.

TOTAL COST OF REPLACEMENTS AS PROPOSED-----\$19,995.00

Add the sum of \$2,141.00 to the base bid to furnish and install one (1) Record 6100 heavy duty low energy handicap operator with radio control activation to the City Hall entrance.

**PROJECT: St Francis City Hall Door Replacements
PROPOSAL #13391**

WARRANTY STATEMENT:

All materials are American made and of the highest quality for the application. This installation will comply with all federal, state and local codes for ADA and egress. Door Service Company will provide a one (1) year warranty on all newly installed materials and the installation labor from the date of installation to be free of defects in the materials and the installation workmanship. This warranty does not cover damage by abuse, vandalism or acts of nature. Materials that are damaged resulting from the failure of re-installed door hardware will not be covered under this warranty.

SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

- A) This proposal is made for immediate acceptance in writing and delivered and is void thirty (30) days after date of this quotation unless extended by us in writing
- B) Sales Tax included if applicable
- C) We shall make all reasonable efforts to make delivery to conform to job requirements. Due to material shortages, strikes, and other causes beyond
- D) our control, we will not enter into a contract involving liquidated damages for failure to deliver by a specified date, or in any way share responsibility
- E) for liquidated damages suffered if this is written into your contract with the owner.
- F) Terms of payment
 - * Net 30 days
 - * We will post-date invoices covering contract shipments made on the last 3 days of the month to the first day of the following month.
- G) Service charge of 1% per month (minimum service charge \$1.00 per invoice) will be applied to each invoice unpaid in accordance with terms listed
- H) in paragraph "e" above. We reserve the right to suspend additional deliveries if 90% payment is not received 60 days after date of invoice.
- I) All claims for damages against carriers must be made by consignee
- J) No claims for back charges will be allowed unless prior approval obtained from us in writing

A COPY OF THIS BID FORM SHALL BE ATTACHED AND MADE A BINDING PART OF ANY CONTRACT OR PURCHASE ORDER RECEIVED.

ACCEPTED BY: _____

Submitted By:

DATE: _____

Dave Baker
President







**CITY COUNCIL
AGENDA REPORT**
Agenda Item #:
8C – PW

TO: Joe Kohlmann, City Administrator
FROM: John Schmidt, Liquor Store Manager
SUBJECT: **Light Fixture Replacement**
DATE: 10-03-2016

OVERVIEW:

The Bottle Shop has budgeted for its light fixtures to be replaced. It was brought to our attention the interior store lights are obsolete and difficult to maintain. The Bottle Shop would be replacing the old fluorescent fixtures with new LED fixtures to help increase our energy efficiency. Along with replacing the interior store lights we would also replace the fluorescent cooler door lights with led lights. The Contractor will also work with Connexus Energy to acquire rebates for this work.

ACTION TO BE CONSIDERED:

1. Push back replacement, even though the funds are available.
2. Authorize staff to hire Lynch Electric INC. to purchase and install lighting for the price of \$12,857.00.
3. Do nothing.

BUDGET IMPLICATION:

In the CIP, \$10,000.00 per year is set aside for these type improvements. These funds have been unspent in 2015 and 2016, therefore, adequate funds are available to complete this project.

Attachments:

- Bids from Lynch Electric INC. and Electric Sign & Lighting INC

PROPOSAL

LYNCH ELECTRIC INC.
20247 ARROWHEAD ST. N.W.
CEDAR, MN 55011
(612) 753-2851

Proposal No.

Sheet No.

Date

Proposal Submitted To

Work To Be Performed At

Name ST. FRANCIS BOTTLE SHOP
Street 23307 ST. FRANCIS BLVD NW
City ST. FRANCIS
State MN
Telephone Number _____

Street 23307 ST FRANCIS BLVD
City ST FRANCIS State MN
Date of Plans _____
Architect _____

We hereby propose to furnish the materials and perform the labor necessary for the completion of

REMOVE & REPLACE FLUORESCENT LIGHTING AND 4 METAL HALIDES
35- LITHONIA 2BLT4 40LADP
6- LITHONIA LB4 LP835
COOLER
7- GELT4 E70 40 EPL-SY
8- GELT4 E70 40 EDB-SY
7- POWER DRIVERS
END CAPS & WIRE SCREENS

OUTSIDE
4- CROSSOVER MINI WALL PACKS

DISPOSE OLD FIXTURES
CALCULATE AND TURN IN PERMITS WITH CONNEXUS

TOTAL MATERIAL & LABOR \$12,857.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of

Dollars (\$ 12,857.⁰⁰).

with payments to be made as follows:

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by

Respectfully submitted

TOM LYNCH ELECTRIC

Per _____

Note — This proposal may be withdrawn by us if not accepted within _____ days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date _____ Signature _____

electric sign & lighting inc.

11328 Zane Avenue North Champlin MN 55316-3462

763-421-9623 / 763-421-9561(fax)

electricsignandlightinginc@q.com

Quote

September 12, 2016

St Francis Liquor Store
23307 St Francis Blvd NW
St Francis MN 55070
ATTN: John Schmidt
JSchmidt@stfrancismn.org

Dear Mr. Schmidt;

To replace the 35 ceiling fixtures with brand new fixtures, parts, material, and labor would be a grand total of \$9,835.00. Permits are extra, but at our cost. I would also help you secure the paperwork for any available rebates which would go from the power company to you.

To retrofit the cooler doors we talked about would be a grand total of \$3,361.00. Again a complete job, probably under the same permit to save money and also help with the paperwork for your rebate.

Both projects come with a five year warranty.

Thank you for the opportunity. Please let me know if this fits your outlook and I can get you the spec sheets on each type of fixture to help further with the rebates.

Thank you,

Jake Humphrey
electric sign and lighting inc