

CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY

CITY COUNCIL MINUTES

September 19, 2016

1. **Call to Order:** The regular City Council meeting was called to order by Mayor Pro Tem Tim Brown at 6:00 pm.
2. **Roll Call:** Present were Mayor Pro Tem Tim Brown, Council members Rich Skordahl, and Chris McClish. Steve Kane and Richard Orpen excused. Also present were City Engineer Cody Holmes (Bolton & Menk, Inc.), City Attorney Scott Lepak (Barna, Guzy & Steffen), Fire Chief Matt Kohout, Public Works Director Paul Teicher, Liquor Store Manager John Schmidt, Police Sgt. Todd Schwieger, City Finance Director Darcy Mulvihill, Community Development Director Kate Thunstrom, City Administrator Joe Kohlmann, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY SKORDAHL SECOND McCLISH TO ADOPT THE SEPTEMBER 19, 2016 CITY COUNCIL AGENDA. Motion carried 3-0.
4. **Consent Agenda:** MOTION BY McCLISH SECOND SKORDAHL TO APPROVE THE SEPTEMBER 19, 2016, CITY COUNCIL CONSENT AGENDA A-F AS FOLLOWS:
  - a. City Council Minutes –September 6, 2016
  - b. Acknowledge the gift donation from Blaines’s Blazin 4th Inc for Pioneer Days
  - c. Pay Request No. 14 for \$531,201.21 to Gridor Construction, Inc. for the Wastewater Treatment Facility Improvements
  - d. Enter into a MMUA Safety Management Program Contract: October 1, 2016 – September 30, 2017
  - e. Authorizing the City Administrator to determine the Broker Agreement Effective Date, with Lake State Realty changed from September 6, 2016 to a later day in September with the term still being for six months from the effective date.
  - f. Payment of Claims \$806,079.22 (ACH #164E-166E \$650,997.97 Check #71322-71389 \$155,081.25) Motion carried 3-0.
5. **Meeting Open to the Public:** Jerry Tveit, 4561 232<sup>nd</sup> Lane NW, I have four items I would like to bring up. Two are public safety concerns that I have heard and have seen while out talking to people. The lanes between the two roundabouts are too narrow for emergency vehicles and regular vehicles at the same time. How are the emergency vehicles handling this?

Also, since school started I have seen more cars not stopping for pedestrians in the crosswalk by the schools and along Pederson Drive. I would like the council to ask the police department to enforce the crossing in the areas more.

As I was out talking to people out by Tamarack Street, a person has a 19.8 parcel and is unable to split his property because the requirement is now ten acres. This was

changed with the last comp plan amendment and I would like to see it addressed in the next comp plan amendment, at least let them split it into five acres lots.

About four years ago, the item of allowing four-wheelers on city streets were discuss and it was not moved on but I was wondering if the council might want to review that topic again. We do allow golf carts on city streets. I know Oak Grove, Nowthen and I think Isanti allows four wheelers on city streets.

6. **Petitions, Requests, Applications:**

a. **Northland Securities: PFA Loan 2016B and Presentation of Finance Plan related to the Issuance of General Obligation Grant Anticipation Bonds, Series 2016C.** George Eilertson of Northland Securities gave a brief overview of the Public Financing Authority (PFA) Loan 2016B and the G.O. Grant Anticipation Bonds, Series 2016C. The funding is for the wastewater treatment facility. Brown said what is the worst case scenario if we don't get the grant. Eilertson I think it is unlikely that you would not get the grant. You would be able to bond for it. Joe Kohlmann said we have to maintain the 5.8 million dollar reserve until the grant money is received. Eilertson said you are not approving the bond itself tonight, I will be back at the October 17 City Council meeting.

1. **Resolution 2016-46: Declaring the Official intent of the City of St. Francis to reimburse certain expenditures from the Proceeds of Bonds to be issued by the City:** MOTION BY SKORDAHL SECOND McCLISH TO ADOPT RESOLUTION 2016-46 A RESOLUTION DECLARING THE OFFICIAL INTENT OF THE CITY OF ST. FRANCIS TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY. Motion carried 3-0.

2. **Resolution 2016-47: Accepting the Offer of the Minnesota Public Facilities Authority to purchase a Taxable General Obligation Sewer Revenue Note, Series 2016B, in the Original Aggregate principal amount of \$21,982,915; providing for its issuance and authorizing the execution of a project loan agreement and other related documents:** MOTION BY McCLISH SECOND SKORDAHL TO ADOPT RESOLUTION 2016-47 A RESOLUTION ACCEPTING THE OFFER OF THE MINNESOTA PUBLIC FACILITIES AUTHORITY TO PURCHASE A TAXABLE GENERAL OBLIGATION SEWER REVENUE NOTE, SERIES 2016b IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$21,982,915; PROVIDING FOR ITS ISSUANCE AND AUTHORIZING THE EXECUTION OF A PROJECT LOAN AGREEMENT AND OTHER RELATED DOCUMENTS. Motion carried 3-0.

3. **Resolution 2016-48: Relating to the Issuance of G.O. Grant Anticipation Bonds, Series 2016C; Covenanting & Obligating the City to be bound by and to use the provisions of MN Statutes, Section 446A.086 to Guarantee the payment of the principal & interest on the Bonds:** MOTION BY SKORDAHL SECOND McCLISH TO ADOPT RESOLUTION 2016-48 A RESOLUTION RELATING TO THE ISSUANCE OF GENERAL OBLIGATION GRANT ANTICIPATION BONDS, SERIES 2016C; CONVENANTING & OBLIGATING THE CITY TO BE BOUND BY AND TO USE THE PROVISIONS OF MN STATUTES, SECTION 446A.086 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS. Motion carried 3-0.

**4. Authorizing the City to enter into the State of Minnesota Credit Enhancement Program relating to the Issuance of General Obligation Grant Anticipation Bonds, Series 2016C :** Informational only.

**5. Authorizing the City to enter into the Minnesota Public Facilities Authority Project Grant Agreement Point Source Implementation Grant:** MOTION BY BROWN SECOND McCLISH AUTHORIZING THE CITY TO ENTER INTO THE MINNESOTA PUBLIC FACILITIES AUTHORITY PROJECT GRANT AGREEMENT POINT SOURCE IMPLEMENTATION GRANT. Motion carried 3-0.

7. **Ordinances & Resolution:**

a. none

8. **Reports of Consultants & Staff Members:**

a. **Engineer:**

b. **Attorney:**

c. **Staff:**

**Community Economic Development: Tax Increment Finance for Redevelopment:**

Community Development Director Kate Thunstrom reported as the City moves forward with redevelopment efforts for the substandard site located at 4020-233<sup>rd</sup> Avenue we must determine if we would like to have the ability to use Tax Increment Financing (TIF). This falls in the parameters of the Business Subsidy that was previously by the city council. In order for the City to have the ability to use these funds, the two resolutions presented this evening need to be considered. Thunstrom went on to explain the two different resolutions in more detail. No expenses have occurred to date. We have been working with the property owners of 4020-233<sup>rd</sup> Avenue. However, if we want to use TIF for this project we would need to preserve the right to establish a TIF District. This needs to be adopted before a demolition permit is pulled. Brown said I would rather have someone else be in the real estate business.

**1. Resolution 2016-49: Finding that parcels are Occupied by Structurally Substandard Buildings Therefore Preserving the Ability of the City to Establish a Redevelop Tax Increment Financing District:** MOTION BY SKORDAHL SECOND McCLISH TO ADOPT RESOLUTION 2016-49 A RESOLUTION OF FINDING THAT PARCELS ARE OCCUPIED BY STRUCTURALLY SUBSTANDARD BUILDINGS THEREFORE PRESERVING THE ABILITY OF THE CITY TO ESTABLISH A REDEVELOP TAX INCREMENT FINANCING DISTRICT. McClish said this building has been vacant for about thirteen years and would like to see this aggressively be taken of. Motion carried 3-0.

**2. Resolution 2016-50: Authorizing Interfund Loan for Advance of Certain Costs in Connection with Proposed Tax Increment Financing (Re-Development) District:** MOTION BY McCLISH SECOND SKORDAHL TO ADOPT RESOLUTION 2016-50 A RESOLUTION AUTHORIZING INTERFUND LOAN FOR ADVANCE OF CERTAIN COSTS IN CONNECTION WITH PROPOSED TAX INCREMENT FINANCING (REDEVELOPMENT) DISTRICT. Motion carried 3-0.

**3. August Update Report:** Thunstrom updated the City Council with the August monthly activity report for building, code enforcement, zoning permits,

vacant/rental properties along with upcoming events. Brown said very good work and thank you.

**Public Works: July/August Update Report:** Public Works Director Paul Teicher presented the July and August month reports for the streets, parks, water and sewer departments. Park events continue to rise. With all the rain, grass is still very green so still mowing. Brown asked with the talk of a bad winter how long does it to convert.

Vehicles are inspected and attachments are ready to go. Trucks about four hours, the grader does take longer maybe up to two days.

**Police:**

9. **Report from Councilmembers:** None.

10. **Report from Mayor:** None.

11. **Old Business:** McClish asked if we have any update on our camera and audio for the meetings. Mulvihill said we will no longer be able to use what we have been and will be contacting the school district on our options.

12. **New Business:** Brown said in regarding the roundabouts and emergency vehicles how are we going to address this concern. Acting Police Chief Todd Schwieger stated our department has agreed if we are going to an emergency we will be shutting off our lights and sirens when proceeding through the roundabouts. Fire Chief Matt Kohout said the fire department is doing the same. McClish said I thought there was going to be a shoulder between the roundabouts for vehicles to pull over. A little disappointed. I have been getting a lot of feedback from police/fire departments and residents regarding this concern.

Brown asked how are you supposed to handle the Hwy 47 pedestrian lights. Do I slow down when the lights are blinking and no one is there? Schwieger stated the timing of the lights are set by the State. State Highway department will be contacted to review the timing.

Council asked for extra patrol at the pedestrian crossings.

Skordahl said I really like these department reports. Could we do some type of reporting like this to break down what is being done for the storm water fees.

13. **Adjournment:** MOTION BY McCLISH SECOND SKORDAHL ADJOURN THE REGULAR CITY COUNCIL MEETING AT 6:33 PM. Motion carried 3-0.