

CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY

CITY COUNCIL MINUTES

October 3, 2016

1. **Call to Order:** The regular City Council meeting was called to order by Mayor Steve Kane at 6:00 pm.
2. **Roll Call:** Present were Mayor Steve Kane, Council members Richard Orpen, Rich Skordahl, Chris McClish and Tim Brown. Also present were City Engineer Jared Voge (Bolton & Menk, Inc.), City Attorney Scott Lepak (Barna, Guzy & Steffen), Fire Chief Matt Kohout, Public Works Director Paul Teicher, Liquor Store Manager John Schmidt, Police Sgt. Todd Schwieger, City Finance Director Darcy Mulvihill, Community Development Director Kate Thunstrom, City Administrator Joe Kohlmann, and City Clerk Barb Held.
3. **Adopt Agenda:** MOTION BY McCLISH SECOND BROWN TO ADOPT THE OCTOBER 3, 2016 CITY COUNCIL AGENDA. Motion carried 5-0.
4. **Consent Agenda:** MOTION BY SKORDAHL SECOND ORPEN TO APPROVE THE OCTOBER 3, 2016, CITY COUNCIL CONSENT AGENDA A-C AS FOLLOWS:
  - a. City Council Minutes –September 19, 2016
  - b. Pay Request No. 3 for \$194,009.81 to Park Construction Co. of Minneapolis for the Pederson Drive Improvement
  - c. Payment of Claims \$ 486,390.67 (Check #71390-71451) Motion carried 5-0.
5. **Meeting Open to the Public:** Joseph Murrell, 24360 Yukon Street, a couple of different things. First is checking in on the funding's available for the drain water and where have we gone with that. The second, there was a petition that was submitted about the roundabouts and Matt Look never heard about. That was no doubt delivered and no one ever heard about it. Also about the funding of the wastewater plant, where is that and what is being pursued. And it has also come to light that...I am good, have a good night gentlemen. Kane said you can get tighter with staff and they can answer your questions for you.
6. **Petitions, Requests, Applications:**
  - a. none
7. **Ordinances & Resolution:**
  - a. none
8. **Reports of Consultants & Staff Members:**
  - a. **Engineer:**
  - b. **Attorney:**
  - c. **Staff:**  
**Community Economic Development: Property Abatement for 23545  
Bridgestone Road:** Community Development Director Kate Thunstrom stated

before you tonight is property at 23545 Bridgestone Road (owner Ralph M. Harty III) came to the City's attention in April with a high accumulation of exterior garbage, junk and debris. Thunstrom explained the Administrator process along with the notice and citations that have been sent. It was last inspected on September 28, 2016 that showed only minor progress had been made. Again, an inspection was done this morning. A Findings of Fact, Conclusions and order is before the council tonight. Council action is need in whether or not to move forward with the abatement of the property located at 23545 Bridgestone Road to remove the remaining junk and debris issues. Council asked an abatement would mean we would hire a company and assess the property? Thunstrom, that is correct. MOTION KANE SECOND APPROVE THE FINDINGS OF FACT CONCLUSIONS AND ORDER THAT IS IN THE PACKET FOR THE PROPERTY AT 23545 BRIDGESTONE ROAD. Motion carried 5-0.

**Public Works: 1. City Hall Door(s) Replacement:** City Hall exterior doors on the east side of the building were designed and meant to be interior doors causing city hall to fluctuate and change temperatures rapidly depending on the outside weather conditions, which is quite inefficient. Many attempts to seal these uninsulated doors have been made with only minor success. By replacing the hollow aluminum doors it is expected to improve the overall energy efficiency of the building. In addition, a handicap door would be added to the main City Hall door. In the 2016 budget, we have \$5,000 set aside and are reserve funds available for the remaining cost. Skordahl asked is this the last thing we need to do to this building? Teicher said we are putting a plan together for all buildings on repair and maintenance. Right now, I am unaware of any other major issue. Brown asked all the doors. Was this up to code when the building was built, and why was it not caught? Skordahl asked we own this building correct, but we did not build the building. McClish just for the record this building is paid off. Staff stated correct, the building is paid off and the city does own the building. Two quotes were received for this project, Door Service Company of the Twin Cities, Inc. \$22,136.00 and Kendell Doors & Hardware \$27,253.00. MOTION BY ORPEN SECOND AUTHORIZING STAFF TO REPLACE THE INEFFICIENT DOORS (EAST SIDE) FOR THE CITY HALL BUILDING WITH THE LOW QUOTE FROM DOORS SERVICE COMPANY FOR \$22,136. Motion carried 5-0.

**2. Bottle Shop Light Fixture Replacement:** The Bottle Shop has budgeted for the light fixtures to be replaced. The interior store lights are obsolete and difficult to maintain. The old fluorescent fixtures and the fluorescent cooler door lights would be replaced with new LED fixtures to help increase our energy efficiency. The contractor will also work with Connexus Energy to acquire rebates for this work. Two quotes were received for this project, Lynch Electric Inc. \$12,857.00 and Electric Sign & Lighting Inc. \$13,196.00. Funds have been set aside in the CIP for these types of improvements. Orpen asked if we know how much the new LED will save us? Teicher said I do not know right now. I am sure they could calculate it. Kane said you need to look at the long term. Brown said there are funds available and will help with the maintenance of the old lights. MOTION BY SKORDAHL SECOND McCLISH

AUTHORIZING STAFF TO HIRE LYNCH ELECTRIC INC. TO PURCHASE AND INSTALL LED LIGHTING FOR THE ST. FRANCIS BOTTLE AT A PRICE OF \$12,857. Motion carried 5-0.

**Police:**

9. **Report from Councilmembers:** Brown said I received something in my email about Veterans Resource Fair that will be held in Monticello on October 15<sup>th</sup>. Brown gave the information to staff.
10. **Report from Mayor:** None.
11. **Old Business:** Orpen is has come to my attention that ISD #15 bought the small parcel along 235<sup>th</sup> and Rum River Blvd for parking. I know with the recent approval of the development to the west and the installation of turn lanes in the spring. I was wondering if they could be done sooner. Staff stated they would be in contact with the developer and Anoka County.
12. **New Business:** None
13. **Adjournment:** Mayor Kane the Regular City Council Meeting at 6:16 pm.

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Barbara I. Held, City Clerk