

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA

OCTOBER 17, 2016

ISD #15 CENTRAL SERVICES CENTER
4115 Ambassador Blvd. NW
6:00 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Adopt Agenda
4. Consent Agenda
 - a. City Council Minutes –October 3, 2016
 - b. Ice Rink(s) Maintenance Agreement between the City and St. Francis Homerun Club
 - c. Pay Request No. 15 to Gridor Construction, Inc. for the Wastewater Treatment Facility Improvements
 - d. Pay Request No. 10 to LaTour Construction for the Bridge Street Utility Improvement
 - e. Accept the Resignation of Part Time Liquor Store Clerk Sandra Nelson
 - f. Acknowledge the Application from the St. Francis Lions for Bingo, 11/12/16 @ Am. Legion
 - g. Acknowledge Minutes of URRWMO: Unapproved 9/6/16; Approved 6/29/16 & 7/7/16
 - h. Payment of Claims
5. Meeting Open to the Public - *Open Forum is an opportunity for citizens to sign up before the Council meeting and present an issue or concern to City Council. Each presentation should be limited to no more than three minutes unless City Council grants more time.*
6. Petitions, Requests, Applications
 - a. Northland Securities: General Obligation Grant Anticipation Bond, Series 2016C
 1. Resolution 2016-51
7. Ordinances & Resolution
 - a. Resolution 2016-52 Tax Increment Financing (TIF) Decertification
 - b. Resolution 2016-53: Declaring Police Recovered Property and Misc. Public Works Surplus
 - c. Resolution 2016-54: Directing Certain Ordinance Violations as Payable Offenses
 - d. Ordinance 225, Second Series: Authorizing the Conveyance of City Surplus Property to State of Minnesota PID 32-34-24-22-0002
8. Reports of Consultants & Staff Members
 - a. Engineer:
 - b. Attorney:
 - c. Staff:
 - Community Economic Development:
 - Bottle Shop: Quarterly Report
 - Police: Quarterly Report
 - Public Works: Monthly Report
 - City Administrator:
9. Reports from Council Members
10. Report from Mayor
11. Old Business
12. New Business
13. Adjournment

Calendar of Events

Oct 15: Fire Prevention Open House @ Fire Station – French Toast Breakfast 8 am to Noon
Oct 17: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
Oct 18: Meet the Candidates Night @ ISD #15 Central Services Center (District Offices) 7-9 pm
Oct 19: St. Francis Forward Meeting @ SFHS 6-8 pm
Nov 5: (Sat) City Hall Open for Absentee Voting 10 am to 3 pm
Nov 7: City Council Meeting @ ISD #15 Central Services Center (District Offices) 6:00 pm
Nov 8: General Election – Polls are open from 7 am to 8 pm

MEMO

TO: Mayor & City Council

FROM: Joe Kohlmann, City Administrator

RE: Agenda Memorandum – October 17, 2016 Council Meeting

Agenda Items:

4. Consent Agenda:

a. City Council Minutes – October 3rd, 2016

b. Ice Rink Maintenance Agreement – Homerun Club agrees to provide maintenance to the rinks, manage the warming house, provide rink attendants, snow removal and snack vending. The proposed 51 day season (12/23 - 2/12, excluding some holidays) would be compensated at \$144.58 per day to approximately \$7,373.58. This allows for the best possible service, frees up staff time from daily maintenance and staffing of the facility, and allows the Public Works Staff to be available for snow removal within the City. Finally, this is a local nonprofit charitable organization, so proceeds stay within the community. This is a planned and budgeted expenditure. **Motion to enter into the Maintenance Agreement.**

c. Pay Request No. 15 to Gridor Construction - WWTF

d. Pay Request No. 10 to LaTour Construction - Bridge Street Utility

e. Accept Resignation of Part Time Liquor Store Clerk Sandra Nelson

f. Acknowledge Application from SF Lions for Bingo

g. Acknowledge Minutes of URRWMO - 9/6/16; 6/29/16; 7/7/16

h. Payment of Claims -

6. Petitions, Requests, Applications:

a. Northland Securities: General Obligation Grant Anticipation Bond, Series 2016C
Resolution 2016-51
This Bond is for \$5.8 million in anticipated WIF Grant Funds

7. Ordinances & Resolutions:

a. Tax Increment Financing Decertification -

Resolution 2016-52 Approving Decertification

In December of 1999, the City adopted a TIF plan for Turtle Ridge Townhomes. The last payment was made on 7/31/16. Totaling \$175,000.

b. Declaring Police recovered property and Pub. Works Misc. as surplus property
Resolution 2016-53 Declaring Surplus Property and Authorizing Disposal of property

The Police have 17 vehicles that have been seized and forfeited. Public Works has miscellaneous equipment identified as surplus. An Auction is scheduled for 10/22/16. Appropriate fees will be dispersed to Auction vendor, County and

State.

c. Directing Certain Ordinance Violations as Payable Offenses

Resolution 2016-54 Directing Certain Ordinance Offenses as Payable

Currently, all individuals cited for an ordinance offense are required to make an appearance in Court. The attached violation and fee schedule would allow for payment of the citation plus an \$88 filing fee. There have been many complaints from individuals who have been issued a parking ticket that were mandated to take time off work to make a court appearance. The process to pay a fine and plead guilty should allow for greater flexibility without prohibiting an individual from contesting the citation.

d. Ordinance 225, Second Series, Ordinance Authorizing Surplus Property to the State of Minnesota (**Motion to Approve Ordinance Conveying to State, as attached**)

In August, the City approved sale of real property to NSK Properties. Conveyance was to come through a quit claim deed after examination of the title. It was found that the property has a conditional use deed attached to the property, specifying use as a roadway. Since the City has not used it for a roadway and has no plans to do so, the City is required to convey the property to the State. NSK Properties can then purchase the property at auction from the State.

8. **Reports:**

a. **Engineer:**

b. **Attorney:**

c. **Staff:**

Community Development:

Fire:

Bottle Shop: Quarterly Report

Police: Quarterly Report

Public Works: Monthly Report

City Administrator:

11. **Old Business:**

12. **New Business:**

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

CITY COUNCIL MINUTES

October 3, 2016

1. **Call to Order:** The regular City Council meeting was called to order by Mayor Steve Kane at 6:00 pm.

2. **Roll Call:** Present were Mayo Steve Kane, Council members Richard Orpen, Rich Skordahl, Chris McClish and Tim Brown. Also present were City Engineer Jared Voge (Bolton & Menk, Inc.), City Attorney Scott Lepak (Barna, Guzy & Steffen), Fire Chief Matt Kohout, Public Works Director Paul Teicher, Liquor Store Manager John Schmidt, Police Sgt. Todd Schwieger, City Finance Director Darcy Mulvihill, Community Development Director Kate Thunstrom, City Administrator Joe Kohlmann, and City Clerk Barb Held.

3. **Adopt Agenda:** MOTION BY McCLISH SECOND BROWN TO ADOPT THE OCTOBER 3, 2016 CITY COUNCIL AGENDA. Motion carried 5-0.

4. **Consent Agenda:** MOTION BY SKORDAHL SECOND ORPEN TO APPROVE THE OCTOBER 3, 2016, CITY COUNCIL CONSENT AGENDA A-C AS FOLLOWS:

- a. City Council Minutes –September 19, 2016
- b. Pay Request No. 3 for \$194,009.81 to Park Construction Co. of Minneapolis for the Pederson Drive Improvement
- c. Payment of Claims \$ 486,390.67 (Check #71390-71451) Motion carried 5-0.

5. **Meeting Open to the Public:** Joseph Murrell, 24360 Yukon Street, a couple of different things. First is checking in on the funding's available for the drainwater and where have we gone with that. The second, there was a petition that was submitted about the roundabouts and Matt Look never heard about. That was no doubt delivered and no one ever heard about it. Also about the funding of the wastewater plant, where is that and what is being pursued. And it has also come to light that...I am good, have a good night gentlemen. Kane said you can get tighter with staff and they can answer your questions for you.

6. **Petitions, Requests, Applications:**

- a. none

7. **Ordinances & Resolution:**

- a. none

8. **Reports of Consultants & Staff Members:**

- a. **Engineer:**
- b. **Attorney:**
- c. **Staff:**

Community Economic Development: Property Abatement for 23545

Bridgestone Road: Community Development Director Kate Thunstrom stated before you tonight is property at 23545 Bridgestone Road (owner Ralph M. Harty III) came to the City's attention in April with a high accumulation of exterior garbage, junk and debris. Thunstrom explained the Administrator process along with the notice and citations that have been sent. It was last inspected on September 28, 2016 that showed only minor progress had been made. Again, an inspection was done this morning. A Findings of Fact, Conclusions and order is before the council tonight. Council action is need in whether or not to move forward with the abatement of the property located at 23545 Bridgestone Road to remove the remaining junk and debris issues. Council asked an abatement would mean we would hire a company and assess the property? Thunstrom, that is correct. MOTION KANE SECOND APPROVE THE FINDINGS OF FACT CONCLUSIONS AND ORDER THAT IS IN THE PACKET FOR THE PROPERTY AT 23545 BRIDGESTONE ROAD. Motion carried 5-0.

Public Works: 1. City Hall Door(s) Replacement: City Hall exterior doors on the east side of the building were designed and meant to be interior doors causing city hall to fluctuate and change temperatures rapidly depending on the outside weather conditions, which is quite inefficient. Many attempts to seal these uninsulated doors have been made with only minor success. By replacing the hollow aluminum doors it is expected to improve the overall energy efficiency of the building. In addition, a handicap door would be added to the main City Hall door. In the 2016 budget, we have \$5,000 set aside and are reserve funds available for the remaining cost. Skordahl asked is this the last thing we need to do to this building? Teicher said we are putting a plan together for all buildings on repair and maintenance. Right now, I am unaware of any other major issue. Brown asked all the doors. Was this up to code when the building was built, and why was it not caught? Skordahl asked we own this building correct, but we did not build the building. McClish just for the record this building is paid off. Staff stated correct, the building is paid off and the city does own the building. Two quotes were received for this project, Door Service Company of the Twin Cities, Inc. \$22,136.00 and Kendell Doors & Hardware \$27,253.00. MOTION BY ORPEN SECOND AUTHORIZING STAFF TO REPLACE THE INEFFICIENT DOORS (EAST SIDE) FOR THE CITY HALL BUILDING WITH THE LOW QUOTE FROM DOORS SERVICE COMPANY FOR \$22,136. Motion carried 5-0.

2. Bottle Shop Light Fixture Replacement: The Bottle Shop has budgeted for the light fixtures to be replaced. The interior store lights are obsolete and difficult to maintain. The old florescent fixtures and the florescent cooler door lights would be replaced with new LED fixtures to help increase our energy efficiency. The contractor will also work with Connexus Energy to acquire rebates for this work. Two quotes were received for this project, Lynch Electric Inc. \$12,857.00 and Electric Sign & Lighting Inc. \$13,196.00. Funds have been set aside in the CIP for these types of improvements. Orpen asked if we know how much the new LED will save us? Teicher said I do not know right now. I am sure they could calculate it. Kane said you

need to look at the long term. Brown said there are funds available and will help with the maintenance of the old lights. MOTION BY SKORDAHL SECOND McCLISH AUTHORIZING STAFF TO HIRE LYNCH ELECTRIC INC. TO PURCHASE AND INSTALL LED LIGHTING FOR THE ST. FRANCIS BOTTLE AT A PRICE OF \$12,857. Motion carried 5-0.

Police:

9. **Report from Councilmembers:** Brown said I received something in my email about Veterans Resource Fair that will be held in Monticello on October 15th. Brown gave the information to staff.

10. **Report from Mayor:** None.

11. **Old Business:** Orpen is has come to my attention that ISD #15 bought the small parcel along 235th and Rum River Blvd for parking. I know with the recent approval of the development to the west and the installation of turn lanes in the spring. I was wondering if they could be done sooner. Staff stated they would be in contact with the developer and Anoka County.

12. **New Business:**

13. **Adjournment:** Mayor Kane the Regular City Council Meeting at 6:16 pm.

Barbara J. Held, City Clerk

TO: Joe Kohlmann, City Administrator
FROM: Paul Teicher, Public Works Director
SUBJECT: Ice Rink Management
DATE: 10-17-2016

OVERVIEW: We would like to again partner with the St Francis Home Run Club to manage our ice skating facilities. Our goals continue to be: 1. Follow Council direction to stay within our operation and maintenance budget for our parks. 2. Continue to manage overtime while maintaining the highest quality standard for snow and ice removal on our City streets. Last year, we had a successful 53 day season. This season we again have The St Francis Home Run Club, a Insured Local Non Profit Charitable Organization that would like to manage the warming house, provide rink attendants, care for the rinks/facility and provide snow removal for the facility, all for a fee. They would also have the opportunity to provide snack vending with a small portion of the proceeds coming back to the City to cover any additional cost we may incur. Our Public Works Team will work with the organization to flood and maintain the ice. We are proposing a 51 day season (closed Christmas Day). This will run from 12-23-2016 thru 2-12-2017, weather permitting. The time selected for this season will allow ice making to happen during what should be the "optimum weather period", thus further reducing the amount of man hours it will take to make and maintain the ice. Of course, only if the weather permits.

ACTION TO BE CONSIDERED: Authorize the Mayor to sign Management Agreement entering the City into a contract with The St Francis Home Run Club to manage the outdoor Ice Skating Facility.

BUDGET IMPLICATION: The payment the Home Run Club would receive is approximately \$7,373.58 weather permitting. This is based on a 51 day season (12-23-2016 thru 2-12-2017). This is a budgeted item and would be paid out of our Parks operation and maintenance budget.

Attachments:

- Management Agreement

MANAGEMENT AGREEMENT

THIS MANAGEMENT AGREEMENT is made and entered into this ____ day of _____, 2016, by and between the City of St. Francis, a Minnesota municipal corporation (the "City"), and St Francis Homerun Club, a Minnesota Nonprofit 501 C3 Charitable Organization (the "Contractor").

WHEREAS, Contractor is in the business of providing management services at recreational facilities including ice arenas and outdoor skating rinks; and

WHEREAS, the City desires to retain the services of Contractor to manage its outdoor skating rinks.

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants and conditions set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. MANAGEMENT SERVICES. The City hereby retains Contractor to provide management services at the City's outdoor skating rinks. In connection with the foregoing, Contractor shall be responsible for the following:
 - (A) Contractor shall provide all operational staff and shall be exclusively responsible for the management of such personnel and the payment of all wages and withholdings in connection therewith. Contractor shall provide site-specific training to all staff members with a focus on providing excellent customer service.
 - (B) Contractor shall maintain all ice surfaces and keep the same free from snow and debris.
 - (C) Contractor shall keep all walkways free from ice and snow.
 - (D) Contractor shall clean and maintain the interior of the warming house and provide all supplies in connection therewith. Contractor's duties shall include, without limitation, vacuuming, cleaning bathrooms, cleaning windows, restocking toilet paper, hand soap, and hand towels, and providing basic first aid supplies.
 - (E) Contractor shall keep all outdoor areas free from trash and debris.
 - (F) Contractor shall ensure that all City ordinances, rules, and regulations are followed and enforced.
 - (G) Contractor shall ensure that the ice rinks are used only by members of the public and for no private purpose or event without the City's prior written consent.
 - (H) Contractor shall immediately notify the City in the event repairs are required to any building, equipment, or area.

- (I) Contractor shall secure all buildings and equipment when not in use and will be liable for any damages, thefts or other costs resulting from the failure to properly secure any building or equipment.
- (J) Contractor shall manage and take full responsibility for all concession activities, including obtaining all necessary licenses and permits and providing all concession merchandise and supplies. On a monthly basis, Contractor shall provide the City with a written report showing concession revenues, product costs, and the gross margin for each month. Along with such report, Contractor shall pay the City an amount equal to ten percent (10%) of the gross margin shown on such report. Contractor shall be entitled to retain the balance of concession proceeds, which amounts shall be in addition to the Management Fee paid hereunder.
- (K) Contractor shall ensure that any costs incurred in connection with the maintenance or operation of the ice rinks, above and beyond the Management Fee, are within budgeted amounts or otherwise approved in advance by the City.

2. CITY RESPONSIBILITIES. Notwithstanding any language in this Agreement to the Contrary, the City shall be responsible for the following:

- (A) The City shall perform all building and grounds repairs.
- (B) The City shall plow all parking areas.
- (C) The City shall provide basic utilities, including water, sewer, garbage, and local phone service (no long distance).
- (D) The City shall provide one (1) handicapped-accessible toilet (mini-biff) and shall be responsible for cleaning and maintaining the same.
- (E) The City shall provide blue hand towel service.
- (F) The City's Public Works Department shall work with the Contractor to make ice for the purpose of skating as weather and time permits. The Contractor must have all snow and debris removed from the ice surface before City Staff will attempt to make ice.

3. MANAGEMENT FEE.

- (A) For all services provided pursuant to this Agreement, the City shall pay Contractor the sum of One Hundred Forty Four and 58/100 Dollars (\$144.58) per day of open operation (the "Management Fee").
- (B) Contractor acknowledges and agrees that the Management Fee shall constitute Contractor's entire compensation hereunder. All expenses of every kind incurred by Contractor in its performance under this Agreement shall be the sole responsibility of and be promptly paid by Contractor.

- (C) All keys, property, and equipment must be returned by Contractor and a final inspection/inventory of the property must be performed by the City prior to the payment of the final installment of the Management Fee.

4. TERM. The term of this Agreement will be for the duration of the 2016-2017 ice skating season, which is anticipated to run approximately 51 days from December 23, 2016, through February 12, 2017, weather permitting (closed Christmas Day). Notwithstanding the foregoing, this Agreement may be terminated at any time:

- (A) Upon the mutual written agreement of the parties;
- (B) By the City in the event the Contractor fails to fully and satisfactorily perform in accordance with the terms and conditions of this Agreement; provided, the City must provide Contractor with written notice and ten (10) days to correct the failure prior to termination.
- (C) By the City, immediately and without prior notice, in the event Contractor (i) files bankruptcy or becomes insolvent, (ii) sells all or substantially all of its assets, or (iii) dissolves or files a notice of intent to dissolve.

5. CONTRACTOR'S REPRESENTATIONS. In order to induce the City to enter into this Agreement, Contractor makes the following representations to the City:

- (A) The Contractor has visited the City's outdoor ice skating rinks and has had the opportunity to become familiar with and is satisfied as to the conditions that may affect its ability to perform under this Agreement.
- (B) The Contractor is familiar with and is satisfied as to all federal, state, and local laws and regulations that may affect its ability to perform under this Agreement.

6. INDEPENDENT CONTRACTOR STATUS. Contractor shall perform under this Agreement as an independent contractor and nothing contained herein is intended or shall be construed to make or constitute Contractor as the agent, employee, partner, joint venturer, or representative of the City, but rather Contractor shall act and perform hereunder according to its own means and methods, which means and methods shall at all times be under its exclusive charge and control.

7. INSURANCE. During the term of this Agreement, Contractor will maintain the following insurance: (1) commercial general liability insurance with coverage in the minimum coverage amount of \$1,500,000 per occurrence and \$2,000,000 annual aggregate that shall cover liability arising from premises, operations, products completed operations, personal injury, advertising injury, and contractually assumed liability ; and (2) workers compensation insurance; and 3) if the Contractor utilizes an automobile to perform the duties under this Agreement, automobile insurance with liability limit of \$1,000,000, combined single limit. All policies of insurance shall name the City as an additional insured and shall require the insurance provider to provide the City with written notice at least thirty (30) days prior to any reduction or termination of such insurance coverage. Upon the execution of this Agreement, and any time thereafter upon

demand of the City, Contractor shall provide a certificate of insurance showing the required coverage.

8. INDEMNIFICATION. To the fullest extent permitted by law, the Contractor agrees to defend, indemnify and hold harmless the City, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the Contractor's negligence or the Contractor's performance or failure to perform its obligations under this Agreement. The Contractor's indemnification obligation shall apply to the Contractor's subcontractor(s), or anyone directly or indirectly employed or hired by the Contractor, or anyone for whose acts the Contractor may be liable. The Contractor agrees this indemnity obligation shall survive the completion or termination of this Agreement.

9. REMEDIES. In the event of the breach of this Agreement by Contractor, the City shall be entitled to seek all remedies available at law, in equity, or otherwise. Contractor shall pay the City's costs and expenses, including reasonable attorneys' fees, incurred by the City in order to enforce this Agreement. Contractor expressly agrees that any remedies available to the City are cumulative and in no way exclusive. The seeking or exercising by the City of a particular remedy does not constitute a waiver or relinquishment by the City of its right to seek or exercise any other remedy available to it at law, in equity, or otherwise.

10. MISCELLANEOUS.

- (A) Governing Law. This Agreement has been executed in the State of Minnesota and shall be governed by the laws of said state, without regard to the conflict of laws rules thereof.
- (B) Entire Agreement. This Agreement constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the parties. There are no warranties, representations or agreements among the parties in connection with the subject matter hereof, except as set forth or referred to herein.
- (C) Amendment. No amendment or modification of this Agreement shall be deemed effective unless made in writing and signed by both parties.
- (D) Waiver. No waiver of any of the provisions of this Agreement shall constitute a waiver of any other provision, nor shall such waiver constitute a continuing waiver unless otherwise expressly provided in writing.
- (E) Assignment. Except as otherwise provided for herein, no party may assign this Agreement without the consent of the other party. All of the terms and provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective transferees, successors and permitted assigns.
- (F) Severability. In the event any provision of this Agreement is found invalid or unenforceable by a court of competent jurisdiction, such provision will be deemed stricken. The remaining provisions of this Agreement will continue to be valid

and binding and the Agreement will be reformed to replace the stricken provision with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

- (G) Captions and Headings. The captions and paragraph headings used in this Agreement are for convenience of reference only, and shall not affect the construction or interpretation of this Agreement or any of the provisions thereof.
- (H) Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the undersigned, intending to be legally bound, have executed this Agreement as of the date first above written.

CITY:

CITY OF ST. FRANCIS

By: _____
Its: _____

CONTRACTOR:

ST FRANCIS HOMERUN CLUB

By: 
Its: President

514843_1



Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: [763] 433-2851
Fax: [763] 427-0833
Bolton-Menk.com

September 30, 2016

City of St. Francis
Attn: Joe Kohlmann
City Administrator
23340 Cree St. NW
St. Francis, MN 55070-9390

RE: Pay Request No. 15
Wastewater Treatment Improvements
St. Francis, Minnesota
BMI Project No.: R21.109015

Dear Mr. Kohlmann:

Please find enclosed three copies of Pay Request No. 15 for the above referenced project. This pay request is primarily for the site utilities, concrete, and HVAC work. The requested and certified amount is \$830,189.00.

If you have any questions do not hesitate to call me at 612-840-6068.

Sincerely,

Bolton & Menk, Inc.

A handwritten signature in black ink, appearing to read 'Paul Saffert', with a long horizontal flourish extending to the right.

Paul Saffert, P. E.
Project Manager

PS/jo

cc: Paul Teicher, City of St. Francis

Enclosures (3 copies, signed Pay Request No. 15)

APPLICATION AND CERTIFICATE FOR PAYMENT

O:\Gregg\Current Jobs\St. Francis, MN\Pay Estimates\Pay Estimate #15.xls\Summary Page

TO OWNER: City of St. Francis
4056 St. Francis Blvd. NW
St. Francis, MN 55070

PROJECT: Wastewater Treatment Facility Improvements APPLICATION NO.: 15

PERIOD TO: 8/26/16 TO 9/26/16

CONTRACTOR: Gridor Constr., Inc.
3990 27th Street SE
Buffalo, MN 55313

ENGINEER: Bolton & Menk, Inc.
7533 Sunwood Drive N.W.
Ramsey, MN 55303

PROJECT NO.: R21.109015

SUBSTANTIAL CONTRACT DATE: 03/20/17

FINAL CONTRACT DATE: 05/19/17

CONTACT: Gregg Schreiner

CONTACT: Paul Saffert

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM..... \$21,832,300.00

2. Net change by Change Orders..... \$0.00

3. CONTRACT SUM TO DATE (Line 1 + Line 2)..... \$21,832,300.00

4. TOTAL COMPLETED & STORED TO DATE..... \$18,676,922.00

5. RETAINAGE: Securities in Lieu of Retainage

A. 0% of Completed to Date \$0.00

B. 0% of Stored Materials \$0.00

Total Retainage \$0.00

6. TOTAL EARNED LESS RETAINAGE..... \$18,676,922.00

(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... \$17,848,733.00

(Line 6 from prior payment)

8. CURRENT PAYMENT DUE..... \$830,189.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE..... \$3,155,378.00

(Line 3 less Line 6)

CONTRACTOR:

By: 
State of Minnesota
Subscribed and sworn to before me this 29th day of Sept 2016

Notary Public:



1/31/2020
Commission Expiration

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner: COs		
Total approved this month:	\$0.00	\$0.00
TOTALS:	\$0.00	\$0.00
NET CHANGES by Change Order:		

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the quality of the Work in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$830,189.00
ENGINEER: Bolton & Menk, Inc.

By: 
Date: 9/30/16

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Item No.	Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period	Percent	Amount				
Division 1										
1000.000	Mobilization Insurance & Bonds	\$360,000	\$360,000				\$0	\$360,000	100.0%	\$0
1020.001	General Construction - Allowance	\$250,000	\$83,000		28%	\$70,000	\$0	\$163,000	61.2%	\$97,000
1020.002	Utility Service - Allowance	\$25,000	\$1,296		54%	\$13,591	\$0	\$14,887	59.5%	\$10,113
1020.003	Building Permit - Allowance	\$150,000	\$16,162				\$0	\$16,162	10.8%	\$133,838
Subtotal for	Division 1	\$785,000	\$460,458			\$83,591	\$0	\$544,049	69.3%	\$240,951
							check	\$544,049		

Division 2										
Item No.	Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period	Percent	Amount				
2020.000	Biosolids Site Reclamation	\$550,000	\$181,500				\$0	\$181,500	33.0%	\$368,500
2060.000	Demolition of Existing Wastewater Treatment Facilities	\$40,000	\$5,000		12.50%	\$5,000	\$0	\$10,000	25.0%	\$30,000
2100.000	Site Preparation	\$50,000	\$50,000				\$0	\$50,000	100.0%	\$0
2110.000	Column Foundation Systems - Allowance	\$2,450,000	\$1,975,000				\$0	\$1,975,000	80.6%	\$475,000
2120.000	Remmed Aggregate Pier Soils Reinforcement - Allowance						\$0	\$0	0.0%	\$0
2210.000	Finish Grading	\$30,000					\$0	\$0	0.0%	\$30,000
2220.000	Excavating & Backfill	\$1,100,000	\$1,044,500		2.32%	\$25,500	\$0	\$1,070,000	97.3%	\$30,000
2221.000	Removing Pavement & Miscellaneous Structures	\$20,000	\$0,500		50.00%	\$10,000	\$0	\$10,500	52.5%	\$9,500
2330.000	Excavation & Embankment - Roadway & Pavement	\$30,000	\$6,000		10.00%	\$3,000	\$0	\$9,000	30.0%	\$21,000
2370.000	Storm Water Pollution Prevention Plan (SWPP)	\$30,000	\$28,500				\$0	\$28,500	95.0%	\$1,500
2550.000	Site Utilities	\$1,000,000	\$765,000		12.00%	\$120,000	\$50,000	\$835,000	93.5%	\$165,000
2600.000	Roads, Walks & Curbs	\$150,000					\$0	\$0	0.0%	\$150,000
2813.000	Design Build Irrigation System - Allowance	\$150,000	\$8,000				\$0	\$8,000	5.3%	\$142,000
2830.000	Chain Link Fence & Gates	\$15,000					\$0	\$0	0.0%	\$15,000
2835.000	Modular Block Retaining Wall	\$10,000					\$0	\$0	0.0%	\$10,000
2920.000	Soil Preparation, Seeding & Sodding	\$40,000					\$0	\$0	0.0%	\$40,000
2921.000	Prairie Restoration	\$10,000					\$0	\$0	0.0%	\$10,000
Subtotal for	Division 2	\$5,675,000	\$4,064,000.00			\$163,500	\$50,000	\$4,277,500	75.37%	\$1,397,500
							check	\$4,277,500		

Division 3										
Item No.	Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period	Percent	Amount				
3200.000	Concrete Reinforcement - 750 ton	\$1,620,000	\$1,472,720		2.37%	\$36,000	\$4,000	\$1,512,720	99.5%	\$7,280
3300.000	Cast in Place Concrete - 8500 cy	\$3,440,000	\$3,387,040		1.07%	\$36,960	\$0	\$3,424,000	99.5%	\$16,000
3400.000	Precast/ Prestressed Concrete - Tees/ Plank/ Wall Panels	\$1,630,000	\$1,380,000		14.11%	\$230,000	\$0	\$1,610,000	98.8%	\$20,000
Subtotal for	Division 3	\$6,690,000	\$6,239,760.00			\$302,960	\$4,000	\$6,546,720	99.34%	\$43,280
							check	\$6,546,720		

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Percent					
Division 4									
4810.000	Unit Masonry Assemblies	\$0				\$0	\$0	0.0%	\$0
Subtotal for	Division 4	\$0	\$0.00			\$0	\$0	0.00%	\$0
check									
Division 5									
5100.000	Structural Metal	\$30,000	\$25,000	16.67%	\$5,000	\$0	\$30,000	100.0%	\$0
5500.000	Miscellaneous Metal Work	\$140,000	\$100,655			\$37,000	\$137,655	96.3%	\$2,345
5520.000	Handrails & Railings	\$50,000	\$30,000			\$20,000	\$50,000	100.0%	\$0
5521.000	Roof Hatches	\$5,000	\$5,000			\$0	\$5,000	100.0%	\$0
Subtotal for	Division 5	\$225,000	\$161,655.00		\$5,000	\$57,000	\$223,655	98.96%	\$2,345
check									
Division 6									
6100.000	Rough Carpentry	\$10,000	\$9,000			\$0	\$9,000	90.0%	\$1,000
6200.000	Finish Carpentry	\$1,000		100.00%	\$1,000	\$0	\$1,000	100.0%	\$0
6400.000	Interior Architectural Woodwork	\$1,000		100.00%	\$1,000	\$0	\$1,000	100.0%	\$0
6410.000	Soids Surface Sills & Thresholds	\$3,000		100.00%	\$3,000	\$0	\$3,000	100.0%	\$0
Subtotal for	Division 6	\$15,000	\$9,000.00		\$5,000	\$0	\$14,000	93.33%	\$1,000
check									
Division 7									
7150.000	Dampproofing	\$5,000	\$5,000			\$0	\$5,000	100.0%	\$0
7190.000	Vapor Barrier	\$5,000	\$5,000			\$0	\$5,000	100.0%	\$0
7210.000	Building Insulation	\$20,000	\$12,000	20.00%	\$4,000	\$0	\$16,000	80.0%	\$4,000
7535.000	Fully Adhered Membrane Roof System	\$170,000	\$150,000			\$0	\$150,000	88.2%	\$20,000
7600.000	Flashing & Sheet Metal Work	\$30,000	\$18,000			\$0	\$18,000	60.0%	\$12,000
7900.000	Caulking & Sealants	\$20,000	\$10,000	15.00%	\$3,000	\$0	\$13,000	65.0%	\$7,000
Subtotal for	Division 7	\$250,000	\$200,000.00		\$7,000	\$0	\$207,000	82.80%	\$43,000
check									
Division 8									
8110.000	Doors & Frames	\$50,000	\$12,000	24.00%	\$12,000	\$20,000	\$44,000	88.0%	\$6,000
8360.000	Upward Acting Sectional Doors	\$15,000	\$13,000			\$0	\$13,000	86.7%	\$2,000
8700.000	Hardware	\$30,000	\$10,000	40.00%	\$12,000	\$8,000	\$30,000	100.0%	\$0
8800.000	Glass & Glazing	\$5,000				\$0	\$0	0.0%	\$5,000
Subtotal for	Division 8	\$101,000	\$35,000.00		\$24,000	\$28,000	\$87,000	86.14%	\$14,000
check									

Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Amount	F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	This Period					
Division 9									
9111.000	Non-Load Bearing Steel Framing	\$15,000	\$15,000			\$0	\$15,000	100.0%	\$0
9250.000	Gypsum Drywall	\$25,000	\$25,000			\$0	\$25,000	100.0%	\$0
9310.000	Ceramic Tile	\$8,000		75.00%	\$6,000	\$0	\$6,000	75.0%	\$2,000
9500.000	Acoustical Ceiling System	\$6,000	\$4,000	25.00%	\$1,500	\$0	\$5,500	91.7%	\$500
9900.000	Wastewater Treatment Facility Painting	\$350,000	\$110,000	18.57%	\$65,000	\$0	\$175,000	50.0%	\$175,000
9930.000	Concrete Staining	\$15,000		100.00%	\$15,000	\$0	\$15,000	100.0%	\$0
Subtotal for	Division 9	\$419,000	\$154,000.00		\$87,500	\$0	\$241,500	57.64%	\$177,500
		check				Check	\$241,500		
Division 10									
10110.000	Marker Board	\$1,000				\$0	\$0	0.0%	\$1,000
10155.000	Toilet Compartment	\$2,300				\$1,329	\$1,329	57.8%	\$971
10250.000	Safety Devices	\$4,000				\$0	\$0	0.0%	\$4,000
10260.000	Wall Surface Protection	\$1,000				\$0	\$0	0.0%	\$1,000
10400.000	Identifying Devices	\$5,000				\$1,037	\$1,037	17.3%	\$4,963
10800.000	Toilet Accessories	\$2,000				\$0	\$0	0.0%	\$2,000
Subtotal for	Division 10	\$16,300	\$0.00		\$0	\$2,366	\$2,366	14.52%	\$13,934
		check				Check	\$2,366		

Item No.	Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period	Percent	Amount				
Division 11 & 12										
11274.000	Vertical Turbine Pumps	\$160,000	\$157,000				\$0	\$157,000	98.1%	\$3,000
11245.000	Polymer Mix/ Feed System - Allowance	\$235,000					\$235,000	\$235,000	100.0%	\$0
11246.000	Carbon Feed System - Allowance						\$0	\$0	0.0%	\$0
11248.000	Ferric Chloride Feed System - Allowance						\$0	\$0	0.0%	\$0
11266.000	Ultraviolet Disinfection - Allowance	\$632,052					\$632,052	\$632,052	99.5%	\$2,948
11280.000	Hydraulic Gates	\$30,000	\$30,000				\$0	\$30,000	100.0%	\$0
11310.000	Centrifugal Wastewater Pumps	\$120,000	\$118,000				\$0	\$118,000	98.3%	\$2,000
11311.000	Submersible Centrifugal Pumps	\$110,000					\$103,284	\$103,284	93.9%	\$6,716
11312.000	Recessed Impeller Vortex Pump	\$25,000					\$21,792	\$21,792	87.2%	\$3,208
11318.000	Screw Impeller Centrifugal Pumps	\$25,000	\$24,000				\$0	\$24,000	96.0%	\$1,000
11320.000	Grit Removal System	\$54,000					\$37,406	\$37,406	69.3%	\$16,594
11321.000	Grit Separation System	\$35,000					\$20,000	\$20,000	57.1%	\$15,000
11335.000	Fine Screen	\$90,000			97.78%		\$0	\$88,000	97.8%	\$2,000
11346.000	Chlorination/Dechlorination Equipment - Allowance						\$0	\$0	0.0%	\$0
11351.000	Clarifier Equipment - Suction Type Clarifier	\$200,000	\$198,000				\$0	\$198,000	99.0%	\$2,000
11373.000	Blower System (PD w/ Enclosure)	\$290,000					\$285,000	\$285,000	98.3%	\$5,000
11374.000	Fine Pore Membrane Aeration Equipment	\$85,000	\$83,000		100.00%		\$0	\$83,000	97.6%	\$2,000
11385.000	Coarse Bubble Aeration System	\$65,000					\$0	\$65,000	100.0%	\$0
11395.000	Rapid Mixers	\$13,000					\$12,000	\$12,000	92.3%	\$1,000
11387.000	Submersible Mixers	\$55,000	\$63,000				\$0	\$63,000	96.4%	\$2,000
11600.001	Laboratory Equipment	\$46,000					\$0	\$0	0.0%	\$46,000
11600.002	Laboratory Equipment - Allowance	\$25,000					\$0	\$0	0.0%	\$25,000
11630.000	Automatic Sampler	\$39,000					\$23,701	\$23,701	60.8%	\$15,299
12300.000	Furnishings - Allowance	\$25,000					\$0	\$0	0.0%	\$25,000
12346.000	Casework	\$30,000	\$28,000		6.67%		\$0	\$30,000	100.0%	\$0
Subtotal for	Division 11 & 12	\$2,412,000	\$891,000.00				\$1,370,235	\$2,236,235	92.71%	\$175,765
check										
Division 13										
13126.000	Circular Tank Covers	\$290,000	\$230,000		20.69%		\$0	\$290,000	100.0%	\$0
13211.000	Water Storage Tank Disinfection	\$1,000					\$0	\$0	0.0%	\$1,000
13222.000	Filter Underdrain System	\$90,000	\$7,000		92.22%		\$0	\$90,000	100.0%	\$0
13226.000	Filter Media & Gravel	\$30,000					\$0	\$0	0.0%	\$30,000
13228.000	Filter Wastewater Troughs	\$90,000	\$30,000				\$0	\$30,000	100.0%	\$0
13652.000	Grating	\$30,000	\$20,000				\$0	\$20,000	66.7%	\$10,000
Subtotal for	Division 13	\$471,000	\$287,000.00				\$0	\$430,000	91.30%	\$41,000
check										

Item No.	Description of Work	C Scheduled Value	D From Previous Application		E Work Completed		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			Amount	Percent	This Period	Amount				
Division 14										
14300.000	Hoisting Equipment	\$12,000					\$0	\$0	0.0%	\$12,000
14620.000	Portable Hoist	\$4,000					\$0	\$0	0.0%	\$4,000
Subtotal for	Division 14	\$16,000	\$0.00				\$0	\$0	0.00%	\$16,000
check										
Division 15										
15050.000	Industrial Hose & Fittings	\$6,000					\$0	\$0	0.0%	\$6,000
15060.000	Process Pipe & Pipe Fittings	\$855,000	\$840,000		11.70%		\$100,000	\$815,000	95.3%	\$40,000
15100.000	Valves	\$400,000	\$297,000		23.25%		\$93,000	\$400,000	100.0%	\$0
15101.000	Electric Valve Actuators						\$0	\$0	0.0%	\$0
15102.000	Pneumatic Valve Actuators						\$0	\$0	0.0%	\$0
15130.000	Gauges	\$20,000					\$0	\$0	0.0%	\$20,000
15140.000	Supports & Anchors	\$90,000	\$68,582		3.33%		\$4,000	\$75,582	84.0%	\$14,418
15260.000	Mechanical Insulation	\$40,000					\$0	\$0	0.0%	\$40,000
15400.000	Plumbing	\$440,000	\$235,600		2.27%		\$15,000	\$348,600	79.2%	\$91,400
15500.000	Heating/ Ventilating & Air Conditioning	\$530,000	\$109,700		41.51%		\$0	\$329,700	62.2%	\$200,300
15510.000	Hydronic Heating Systems	\$300,000	\$124,000		36.67%		\$0	\$234,000	78.0%	\$66,000
15950.000	HVAC Controls	\$60,000			50.00%		\$0	\$25,000	50.0%	\$25,000
15990.000	TAB	\$5,000					\$0	\$0	0.0%	\$5,000
Subtotal for	Division 15	\$2,735,000	\$1,562,882.00				\$104,000	\$2,227,882	81.43%	\$508,118
check										
Division 16										
16010.000	Electrical General Provisions	\$50,000	\$45,000		6.40%		\$3,200	\$46,200	96.4%	\$1,800
16100.000	Basic Materials & Methods	\$220,000	\$72,300		8.41%		\$18,500	\$90,800	41.3%	\$129,200
16200.000	Power Generation System	\$200,000	\$185,000				\$0	\$185,000	92.5%	\$15,000
16400.000	Electrical Distribution	\$250,000	\$114,600				\$0	\$114,600	45.8%	\$135,400
16500.000	Lighting	\$80,000	\$8,500				\$70,715	\$79,215	99.0%	\$785
16700.000	Special Systems	\$20,000	\$6,200				\$0	\$6,200	31.0%	\$13,800
16900.000	Starters & Motor Control	\$250,000	\$198,000				\$0	\$198,000	79.2%	\$52,000
16950.001	Instrumentation & Control	\$1,000,000	\$754,000				\$60,000	\$917,000	91.7%	\$83,000
16950.002	Computer - Allowance	\$50,000					\$0	\$0	0.0%	\$50,000
Subtotal for	Division 16	\$2,120,000	\$1,383,600.00				\$130,715	\$1,639,015	77.31%	\$480,985
check										
Grand Total		\$21,832,300	\$15,246,355				\$1,682,251	\$16,676,922	85.55%	\$5,155,378

W.T.F.I. - St. Francis, MN
Stored Materials & Equipment Summary



Older Constr., Inc.
 3992 27th Street SE
 Buffalo, MN 55213

Pay Req. No. 15
 Period Ending: 9/26/2016

Pay Item No.	Pay Application Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Vendor Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed this Month	Total Installed to Date	Amount Remaining in Budget
Grand Totals										
1000.000	Mobilization Insurance & Bonds	\$21,832,300								
1020.001	General Construction - Allowance	\$350,000	\$39,427					\$29,427	\$39,427	
1020.002	Utility Service - Allowance	\$25,000								
1020.003	Building Permit - Allowance	\$159,030				\$159,030			\$159,030	
Subtotal for Division 1		\$785,000	\$39,427	\$0		\$39,427		\$29,427	\$39,427	\$0
Division 2										
2020.000	Basin/Site Reclamation	\$550,000								
2060.000	Demolition of Existing Wastewater Treatment Facilities	\$40,000								
2100.000	Site Preparation	\$50,000								
2110.000	Column Foundation Systems - Allowance	\$2,450,000	\$159,030			\$159,030			\$159,030	
2120.000	Rammed Aggregate Pier Soils Reinforcement - Allowance									
2210.000	Finish Grading	\$30,000								
2220.000	Excavating & Backfill	\$1,100,000								
2230.000	Removing Pavement & Miscellaneous Structures	\$20,000								
2300.000	Excavation & Embankment - Roadway & Pavement	\$30,000								
2370.000	Storm Water Pollution Prevention Plan (SWPPP)	\$30,000								
2550.000	Site Utilities	\$1,000,000	\$550,675			\$550,675		\$100,000	\$550,675	\$50,000
2600.000	Roads, Walks & Curbs	\$150,000								
2810.000	Design Build Irrigation System - Allowance	\$15,000	\$280			\$280			\$280	
2830.000	Chain Link Fence & Gates	\$15,000								
2835.000	Medial Bar Retaining Wall	\$10,000								
2920.000	Soil Preparation, Seeding & Sodding	\$40,000								
2921.000	Priming Resealment	\$10,000								
Subtotal for Division 2		\$5,675,000	\$719,985	\$0		\$719,985		\$100,000	\$669,985	\$50,000
Division 3										
3200.000	Concrete Reinforcement - 760 lb	\$1,520,000	\$636,494			\$636,494		\$16,000	\$652,494	\$4,000
3300.000	Cast in Place Concrete - 8000 cy	\$3,440,000								
3400.000	Precast/Prestressed Concrete - Teak Plank/Wall Panels	\$1,630,000	\$1,299,056			\$1,299,056		\$100,000	\$1,299,056	
Subtotal for Division 3		\$6,590,000	\$2,135,550	\$0		\$2,135,550		\$116,000	\$7,131,550	\$4,000
Division 4										
4810.000	Unit Masonry Assemblies	\$0	\$0			\$0		\$0	\$0	\$0
Subtotal for Division 4		\$0	\$0	\$0		\$0		\$0	\$0	\$0
Division 5										
5100.000	Structural Metal	\$30,000	\$5,000			\$5,000		\$5,000	\$5,000	
5500.000	Miscellaneous Metal Work	\$140,000	\$117,655			\$117,655		\$60,655	\$80,655	\$37,000
5520.000	Handrails & Railings	\$50,000	\$49,828			\$49,828		\$29,828	\$29,828	\$20,000
5521.000	Roof Hatches	\$6,000	\$5,140			\$5,140		\$5,140	\$5,140	
Subtotal for Division 5		\$226,000	\$177,623	\$0		\$177,623		\$5,000	\$120,623	\$57,000
Division 6										
6100.000	Rough Carpentry	\$10,000								
6200.000	Finish Carpentry	\$1,000	\$500			\$500		\$500	\$500	
6400.000	Interior Architectural Woodwork	\$1,000								
6410.000	Solid Surface Slits & Thresholds	\$3,000	\$2,500			\$2,500		\$2,500	\$2,500	
Subtotal for Division 6		\$15,000	\$3,000	\$0		\$3,000		\$3,000	\$3,000	\$0

W.T.F.I. - St. Francis, MN
Stored Materials & Equipment Summary

Older Counts, Inc.
3886 25th Street SE
Burke, MN 56515



Pay Req. No. 15
Period Ending: 9/26/2016

Pay Item No.	Pay Application/Work Item	Scheduled Value	Previous Storage To Date	New Storage This Month	Vendor/Description for New Storage	Total Stored to Date	Previous Installed to date	Installed this month	Total Installed to date	Amount Remaining in Storage
Division 7										
7150.000	Dampproofing	\$5,000								
7190.000	Vapor Barrier	\$5,000								
7210.000	Building Insulation	\$20,000								
7355.000	Fully Adhered Membrane Roof System	\$170,000								
7600.000	Flashing & Sheet Metal Work	\$30,000								
7900.000	Caulking & Sealants	\$20,000								
	Subtotal for Division 7	\$250,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Division 8										
8110.000	Doors & Frames	\$50,000	\$41,000			\$41,000	\$6,000	\$15,000	\$21,000	\$20,000
8360.000	Upward Acting Sectional Doors	\$15,000				\$15,000		\$8,900	\$8,900	\$8,000
8700.000	Hardware	\$30,000	\$16,900			\$16,900				
8900.000	Glass & Glazing	\$6,000				\$6,000				
	Subtotal for Division 8	\$101,000	\$57,900	\$0		\$57,900	\$6,000	\$23,900	\$29,900	\$28,000
Division 9										
9111.000	Non-Load Bearing Steel Framing	\$16,000								
9250.000	Gypsum Drywall	\$25,000								
9310.000	Ceramic Tile	\$8,000								
9500.000	Acoustical Ceiling System	\$6,000								
9900.000	Wastewater Treatment Facility Painting	\$350,000								
9930.000	Concrete Staining	\$15,000								
	Subtotal for Division 9	\$441,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Division 10										
10110.000	Marker Board	\$1,000								
10155.000	Toilet Commitment	\$2,300	\$1,329			\$1,329				\$1,329
10260.000	Safety Devices	\$4,000								
10260.000	Wall Surface Protection	\$1,000								
10400.000	Identifying Devices	\$6,000		\$1,037		\$1,037				\$1,037
10800.000	Tool Accessories	\$2,000								
	Subtotal for Division 10	\$16,300	\$1,329	\$1,037		\$2,366	\$0	\$0	\$0	\$2,366
Division 11 & 12										
11214.000	Vertical Turbine Pumps	\$160,000	\$149,975			\$149,975	\$149,975		\$149,975	\$1,025
11245.000	Polymer Mix/ Feed System - Allowance	\$235,000	\$235,000			\$235,000				\$235,000
11246.000	Carbon Feed System - Allowance	\$235,000	\$235,000			\$235,000				\$235,000
11249.000	Fabric Chloride Feed System - Allowance	\$685,000	\$685,082			\$682,052				\$682,052
11280.000	Hydraulic Gates	\$30,000	\$21,457			\$21,457				\$21,457
11310.000	Centrifugal Wastewater Pumps	\$120,000	\$103,284			\$103,284				\$103,284
11311.000	Submersible Centrifugal Pumps	\$110,000	\$21,792			\$21,792				\$21,792
11312.000	Recessed Impeller Vortex Pump	\$25,000	\$37,406			\$37,406				\$37,406
11318.000	Screw Impeller Centrifugal Pumps	\$54,000	\$20,000			\$20,000				\$20,000
11320.000	Grill Removal System	\$55,000	\$78,469			\$78,469				\$78,469
11345.000	Fine Screen	\$90,000	\$167,535			\$167,535				\$167,535
11345.000	Chlorination/Dechlorination Equipment - Allowance	\$200,000	\$265,000			\$265,000				\$265,000
11351.000	Clarifier Equipment - Suction Type Clarifier	\$290,000	\$66,407			\$66,407				\$66,407
11373.000	Blower System (P) w/ Enclosure	\$65,000	\$61,407			\$61,407				\$61,407
11374.000	Fine Pore Membrane Aeration Equipment	\$85,000	\$12,000			\$12,000				\$12,000
11385.000	Coarse Bubble Aeration System	\$35,000	\$48,591			\$48,591				\$48,591
11386.000	Rapid Mixers	\$55,000	\$23,701			\$23,701				\$23,701
11387.000	Submersible Mixers	\$46,000								
11600.001	Laboratory Equipment	\$25,000								
11600.002	Laboratory Equipment - Allowance	\$39,000								
11630.000	Automatic Sampler	\$25,000								
12300.000	Furnishings - Allowance	\$30,000								
12346.000	Casework	\$2,412,000	\$1,964,068			\$1,964,068	\$453,955	\$139,876	\$593,831	\$1,370,235
	Subtotal for Division 11 & 12	\$2,412,000	\$1,964,068	\$23,701		\$1,987,771	\$453,955	\$139,876	\$593,831	\$1,370,235

W.T.F.J. - St. Francis, MN

Stored Materials & Equipment Summary



Older Constr., Inc.
3902 27th Street SE
Burke, MN 56013

Pay Req. No. 15
Period Ending: 9/26/2016

Pay Item No.	Pay Application/Work Item	Scheduled Value	Previous Stored To Date	New Storage This Month	Value Description for New Storage	Total Stored to Date	Previous Installed to Date	Installed This Month	Total Installed to Date	Amount Remaining in Storage
Division 13										
13126.000	Circular Tank Covers	\$290,000	\$178,516			\$178,516	\$140,000	\$38,516	\$178,516	
13211.000	Water Storage Tank Disinfection	\$1,000	\$80,000			\$80,000	\$80,000	\$0,000	\$80,000	
13222.000	Filter Underdrain System	\$80,000	\$27,359			\$27,359	\$27,359	\$0,000	\$27,359	
13226.000	Filter Media & Gravel	\$30,000	\$285,875			\$285,875	\$167,359	\$118,516	\$285,875	\$0
13228.000	Filter Washwater Troughs	\$30,000								
13652.000	Grating	\$30,000								
	Subtotal for Division 13	\$471,000	\$285,875	\$0		\$285,875	\$167,359	\$118,516	\$285,875	\$0
Division 14										
14300.000	Hoisting Equipment	\$12,000								
14620.000	Portable Hoist	\$4,000								
	Subtotal for Division 14	\$16,000	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Division 15										
15050.000	Industrial Hose & Fittings	\$6,000								
15060.000	Process Pipe & Pipe Fittings	\$855,000	\$600,072			\$600,072	\$450,072	\$150,000	\$650,072	\$75,000
15100.000	Valves	\$400,000	\$339,180			\$339,180	\$239,180	\$90,000	\$329,180	\$10,000
15101.000	Electrical Valve Actuators									
15102.000	Pneumatic Valve Actuators									
15130.000	Gauges	\$20,000								
15140.000	Supports & Anchors	\$80,000	\$11,771			\$11,771	\$3,353	\$4,418	\$7,771	\$4,000
15250.000	Mechanical Insulation	\$440,000	\$15,000			\$15,000	\$15,000	\$0,000	\$15,000	\$15,000
15400.000	Plumbing	\$500,000	\$171,663			\$171,663	\$171,663	\$0,000	\$171,663	\$0,000
15500.000	Heating/Ventilating & Air Conditioning	\$300,000								
15510.000	Hydronic Heating Systems	\$90,000								
15550.000	HVAC Controls	\$5,000								
15950.000	TAB	\$2,735,000	\$1,137,686			\$1,137,686	\$692,605	\$341,081	\$1,033,666	\$104,000
	Subtotal for Division 15	\$2,735,000	\$1,137,686	\$0		\$1,137,686	\$692,605	\$341,081	\$1,033,666	\$104,000
Division 16										
16010.000	Electrical General Provisions	\$50,000								
16100.000	Basic Materials & Methods	\$200,000								
16200.000	Power Generation System	\$200,000								
16400.000	Electrical Distribution	\$250,000								
16500.000	Lighting	\$90,000	\$70,715			\$70,715			\$70,715	
16600.000	Special Systems	\$250,000								
16700.000	Starters & Motor Control	\$250,000								
16950.001	Instrumentation & Control	\$1,000,000	\$60,000			\$60,000			\$60,000	\$60,000
16950.002	Computer - Allowance	\$50,000								
	Subtotal for Division 16	\$2,120,000	\$60,000	\$0		\$60,000	\$0	\$0	\$60,000	\$130,715
Grand Totals		\$21,832,300	\$6,558,740	\$24,738		\$6,583,478	\$4,031,077	\$876,800	\$4,907,877	\$1,746,316



**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

October 11, 2016

Mr. Paul Teicher, Public Works Director
City of St. Francis
4058 St. Francis Blvd NW
St. Francis, MN 55070

RE: 2015 – Bridge Street Utility Improvements
St. Francis, Minnesota
BMI Project No: R18.107257

Dear Paul,

Enclosed please find three signed copies of Payment Estimate No. 10 for the above referenced project. The estimate includes all work completed through September 30, 2016. We have reviewed the estimate and recommend approval as submitted. Please review the estimate, and if acceptable, sign and date all copies of the pay estimate and forward one copy to LaTour Construction, Inc. with payment, one copy to me, and keep one copy for your records.

If you have any questions, please call.

Sincerely,

Bolton & Menk, Inc.

Jared Voge, P.E.
City Engineer

JAV/kg

Enclosures

CONTRACTOR'S PAY REQUEST
2015 BRIDGE STREET UTILITY IMPROVEMENTS
ST. FRANCIS, MINNESOTA
BMI PROJECT NO. R18.107257

CONTRACTOR
OWNER
ENGINEER

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS.....	\$ 1,314,073.97
TOTAL, COMPLETED WORK TO DATE.....	\$ 1,338,233.49
TOTAL, STORED MATERIALS TO DATE.....	\$ 20,507.95
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$ 20,507.95
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$ 1,338,233.49
RETAINED PERCENTAGE (5%).....	\$ 66,911.67
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS).....	\$ -
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$ 1,271,321.82
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES.....	\$ 1,144,209.09
PAY CONTRACTOR AS ESTIMATE NO. 10	\$ 127,112.73

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: LaTour Construction, Inc.
2134 County Road 8 NW
Maple Lake, MN 55358

By  ESTIMATOR / PROJECT MANAGER 10/11/16
Name Title Date

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
BOLTON & MENK, INC., ENGINEERS, 7533 SUNWOOD DRIVE NW, SUITE 206, RAMSEY, MN 55303

By  City Engineer 10/11/16
Jared Vogge, P.E. Title Date

APPROVED FOR PAYMENT:
Owner: ST. FRANCIS, MINNESOTA

By _____ City Administrator _____
Joe Kohlmann Title Date

PARTIAL PAY ESTIMATE NO. 10

2015 BRIDGE STREET UTILITY IMPROVEMENTS
ST. FRANCIS, MINNESOTA
BMI PROJECT NO. R18.107257

WORK COMPLETED THROUGH SEPTEMBER 30, 2016

ITEM NO.	DESCRIPTION	UNIT PRICE	CONTRACT BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
1	MOBILIZATION	\$ 172,000.00	1	\$ 172,000.00	1.00	\$ 172,000.00	1.00	\$ 172,000.00
2	CLEARING AND GRUBBING	\$ 16,000.00	1	\$ 16,000.00	1.00	\$ 16,000.00	1.00	\$ 16,000.00
3	REMOVE CONCRETE CURB & GUTTER	\$ 4.00	580	\$ 2,320.00	638	\$ 2,552.00	638	\$ 2,552.00
4	REMOVE BITUMINOUS PAVEMENT	\$ 3.25	4001	\$ 13,003.25	4704	\$ 15,288.00	4968	\$ 16,146.00
5	REMOVE CONCRETE PAVEMENT	\$ 6.40	200	\$ 1,280.00	288	\$ 1,843.20	288	\$ 1,843.20
6	REMOVE SANITARY SEWER PIPE	\$ 4.50	2025	\$ 9,112.50	1903	\$ 8,563.50	1903	\$ 8,563.50
7	REMOVE SANITARY SEWER STRUCTURE	\$ 420.00	13	\$ 5,460.00	4	\$ 1,680.00	14	\$ 5,880.00
8	ABANDON SANITARY SEWER PIPE	\$ 3.45	706	\$ 2,435.70	534	\$ 1,842.30	534	\$ 1,842.30
9	REMOVE LIFT STATION	\$ 8,600.00	1	\$ 8,600.00	1	\$ 8,600.00	1	\$ 8,600.00
10	COMMON EXCAVATION (P) (EV)	\$ 9.75	2675	\$ 26,081.25	2300	\$ 22,425.00	2675	\$ 26,081.25
11	SELECT GRANULAR BORROW	\$ 16.45	1735	\$ 28,540.75	739	\$ 12,149.97	2100	\$ 34,545.00
12	AGGREGATE SURFACING CLASS 5	\$ 20.00	50	\$ 1,000.00			40	\$ 800.00
13	AGGREGATE BASE CLASS 5 (CV)	\$ 29.65	875	\$ 25,943.75	865.35	\$ 25,657.63	1478	\$ 43,822.70
14	TYPE SP 12.5 WEARING COURSE (3.C) (SPWEB340C) (2360)	\$ 97.15	645	\$ 62,661.75	576	\$ 55,958.40	779.0	\$ 75,679.85
15	TYPE SP 12.5 NON-WEARING COURSE (3.B) (SPNWB330B) (2360)	\$ 86.35	670	\$ 57,854.50	545	\$ 47,060.75	674	\$ 58,199.90
16	8" X 6" PVC SDR 26 WYE	\$ 725.00	7	\$ 5,075.00	3	\$ 2,175.00	7	\$ 5,075.00
17	CONNECT TO EXISTING SANITARY SEWER SERVICE	\$ 140.00	7	\$ 980.00	5	\$ 700.00	4	\$ 560.00
18	AIR RELIEF MANHOLE	\$ 3,830.00	4	\$ 15,320.00	4	\$ 15,320.00	4	\$ 15,320.00
19	AIR RELIEF VALVE ASSEMBLY	\$ 2,945.00	4	\$ 11,380.00	4	\$ 11,380.00	4	\$ 11,380.00
20	CONNECT TO EXISTING FORCEMAIN	\$ 1,630.00	4	\$ 6,520.00	4	\$ 6,520.00	4	\$ 6,520.00
21	20" STEEL CASING PIPE (JACKED)	\$ 754.00	38	\$ 28,652.00	42	\$ 31,668.00	42	\$ 31,668.00
22	30" STEEL CASING PIPE (JACKED)	\$ 709.00	65	\$ 46,085.00	65	\$ 46,085.00	65	\$ 46,085.00
23	8" PVC SANITARY SEWER PIPE SDR 35	\$ 42.60	784	\$ 33,398.40	774	\$ 32,972.40	774	\$ 32,972.40
24	12" PVC SANITARY SEWER PIPE SDR 26	\$ 57.00	29	\$ 1,653.00	4	\$ 228.00	8	\$ 456.00
25	18" PVC SANITARY SEWER PIPE SDR 26	\$ 82.65	2303	\$ 190,342.95	2124	\$ 175,548.60	2124	\$ 175,548.60
26	10" ID FORCEMAIN TRENCHLESS INSTALLATION	\$ 65.00	2512	\$ 163,280.00	2340	\$ 152,100.00	2340	\$ 152,100.00
27	10" ID HDPE DR T1 FORCEMAIN TRENCHLESS INSTALLATION	\$ 79.00	700	\$ 55,300.00	577	\$ 45,583.00	577	\$ 45,583.00
28	6" PVC SANITARY SEWER PIPE SDR 26	\$ 28.75	110	\$ 3,162.50	78	\$ 2,220.50	78	\$ 2,220.50
29	CASTING ASSEMBLY (SANITARY)	\$ 761.00	11	\$ 8,371.00	11	\$ 8,371.00	12	\$ 9,132.00
30	CONNECT TO EXISTING WATERMAIN	\$ 1,300.00	1	\$ 1,300.00	1	\$ 1,300.00	1	\$ 1,300.00
31	6" GATE VALVE & BOX	\$ 1,525.00	2	\$ 3,050.00	1	\$ 1,525.00	2	\$ 3,050.00
32	8" GATE VALVE & BOX	\$ 2,020.00	1	\$ 2,020.00				
33	10" GATE VALVE & BOX	\$ 2,700.00	1	\$ 2,700.00	1	\$ 2,700.00	1	\$ 2,700.00
34	HYDRANT	\$ 3,950.00	1	\$ 3,950.00	1	\$ 3,950.00	1	\$ 3,950.00
35	6" PVC C-900 DR 18 WATERMAIN	\$ 37.00	5	\$ 185.00	8	\$ 296.00	8	\$ 296.00
36	8" PVC C-900 DR 18 WATERMAIN	\$ 24.50	240	\$ 5,880.00	208	\$ 5,096.00	208	\$ 5,096.00
37	CONNECT TO EXISTING SANITARY SEWER	\$ 2,700.00	5	\$ 13,500.00	6	\$ 16,200.00	7	\$ 18,900.00
38	CONSTRUCT TO EXISTING MANHOLE, DES. 4007	\$ 178.00	154	\$ 27,412.00	154.64	\$ 27,525.92	154.64	\$ 27,525.92
39	SANITARY SEWER BYPASS	\$ 13,900.00	1	\$ 13,900.00	1	\$ 13,900.00	1	\$ 13,900.00
40	PIPE FITTINGS	\$ 7.25	367	\$ 2,660.75	946	\$ 6,858.50	946	\$ 6,858.50

ITEM NO.	DESCRIPTION	UNIT PRICE	CONTRACT		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			BID QUANTITY	BID AMOUNT	QUANT	AMOUNT	QUANT	AMOUNT
41	5" CONCRETE SIDEWALK	\$ 7.00	755	\$ 5,285.00	300	\$ 2,100.00	420	\$ 2,940.00
42	B618 CONCRETE CURB & GUTTER	\$ 24.55	580	\$ 14,239.00	553	\$ 13,576.15	660	\$ 16,203.00
43	7" CONCRETE DRIVEWAY PAVEMENT	\$ 72.25	165	\$ 11,921.25	146.6	\$ 10,591.85	239.6	\$ 17,311.10
44	TRAFFIC CONTROL	\$ 11,700.00	1	\$ 11,700.00	1.00	\$ 11,700.00	1.00	\$ 11,700.00
45	SILT FENCE, TYPE MACHINE SLICED	\$ 1.95	2630	\$ 5,128.50	196	\$ 382.20	1876	\$ 3,658.20
46	STORM DRAIN INLET PROTECTION	\$ 100.00	13	\$ 1,300.00	8	\$ 800.00	10	\$ 1,000.00
47	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$ 4.50	850	\$ 3,825.00	852	\$ 3,834.00	852	\$ 3,834.00
48	STABILIZED CONSTRUCTION ENTRANCE	\$ 850.00	1	\$ 850.00	1	\$ 850.00	1	\$ 850.00
49	EROSION CONTROL BLANKET CATEGORY 3, SEED MIX 25-131, FERTILIZER TYPE 3 (22-5-10)	\$ 2.65	760	\$ 2,014.00	552	\$ 1,462.80	3093	\$ 8,196.45
50	HYDRAULIC MATRIX TYPE BONDED FIBER, SEED MIX 25-131, FERTILIZER TYPE 3 (22-5-10)	\$ 1.05	8180	\$ 8,589.00	9240	\$ 9,702.00	12289	\$ 12,903.45
51	4" SOLID LINE WHITE - EPOXY	\$ 0.70	2175	\$ 1,522.50	1120	\$ 784.00	1120	\$ 784.00
52	4" SOLID DOUBLE LINE YELLOW - EPOXY	\$ 1.40	2540	\$ 3,556.00	1670	\$ 2,338.00	1670	\$ 2,338.00
53	FLOW METER REPLACEMENT	\$ 27,600.00	2	\$ 55,200.00	2	\$ 55,200.00	2	\$ 55,200.00
			SUBTOTAL = \$ 1,203,611.30		\$ 1,115,264.67		\$ 1,227,770.82	

CHANGE ORDER NO. 1		SUBTOTAL = \$ 60,935.43		SUBTOTAL = \$ 60,935.43		SUBTOTAL = \$ 60,935.43		
1	RIVERS EDGE LIFT STATION CONNECTION/RUM RIVER FORCEMAIN CROSSING	\$ 60,935.43	1	\$ 60,935.43	1	\$ 60,935.43	1	\$ 60,935.43

CHANGE ORDER NO. 2		SUBTOTAL = \$ 49,527.24		SUBTOTAL = \$ 49,527.24		SUBTOTAL = \$ 49,527.24		
1	WATERMAIN SYSTEM MAINTENANCE	\$ 49,527.24	1	\$ 49,527.24	0.57	\$ 28,230.53	1	\$ 49,527.24

TOTAL = \$ 1,314,073.97 \$ 1,204,430.62 \$ 1,336,233.49

TO: Joe Kohlmann, City Administrator
FROM: Barb Held, City Clerk
SUBJECT: Acknowledgement to Conduct Excluded Bingo
DATE: October 17, 2016

OVERVIEW:

The St. Francis Lions Club has applied for an exempt permit with the MN Gambling Control Board. The Lions Club would like to hold a bingo event at the St. Francis American Legion, Post 622 on November 12, 2016. In order for the nonprofit to conduct a lawful bingo activity they must apply through the State, receive City acknowledgment of the event and then send the signed application to the Gambling Control Board for official approval.

ACTION TO BE CONSIDERED:

A motion would be in order to acknowledge the Application to Conduct Excluded Bingo from the St. Francis Lions Club for a bingo event to be held on November 12, 2016 at the St. Francis American Legion with no waiting period.

BUDGET IMPLICATION:

None

Attachments:

- Application from Minnesota Lawful Gambling

ORGANIZATION INFORMATION

Organization Name: St. Francis Lions Previous Gambling Permit Number: x3 02688

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 41-1622197

Mailing Address: PO Box 173

City: St. Francis State: MN Zip: 55070 County: Anoka

Name of Chief Executive Officer (CEO): Dan Gering

Daytime Phone: 612 323 4600 Email: daniel.gering@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

Current calendar year Certificate of Good Standing
 Don't have a copy? This certificate must be obtained each year from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767

Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name
 Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? Yes No

If yes, list the dates when bingo was conducted: 3-12-16

The proposed bingo event will be:

one of four or fewer bingo events held this year. Dates: 3-12-16 & 11-12-16

-OR-
 conducted on up to 12 consecutive days in connection with a:

county fair Dates: _____

civic celebration Dates: _____

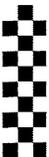
Minnesota State Fair Dates: _____

Person in charge of bingo event: Tim Hden Daytime Phone: 763 753 1265

Name of premises where bingo will be conducted: St. Francis Am Legion # 622

Premises street address: PO Box 236 55070

City: St. Francis If township, township name: _____ County: Anoka

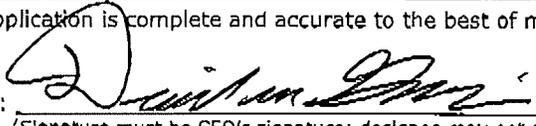


LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p>On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p>On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p>
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	
<p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>	

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature:  Date: 10/11/16

(Signature must be CEO's signature; designee may not sign)

Print Name: Daniel Gering

MAIL OR FAX APPLICATION & ATTACHMENTS

<p>Mail or fax application and a copy of your proof of nonprofit status to:</p> <p style="padding-left: 20px;">Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113 Fax: 651-639-4032</p> <p>An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.</p> <p>Questions? Call a Licensing Specialist at 651-539-1900.</p>	<p>Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to www.mn.gov/gcb and click on Distributors under the LIST OF LICENSEES, or call 651-539-1900.</p> <p style="text-align: center;">This form will be made available in alternative format (i.e. large print, braille) upon request.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Upper Rum River Watershed Management Organization
Regular Meeting Minutes of September 6, 2016

Present: Chair Dan Denno Malcolm Vinger, II Brian Mundle Lan Tornes
 Todd Miller Ann Arcand Randy Bettinger Scott Heaton
 John West

Absent: Kevin Armstrong Calvin Bahr Richard Orpen

Audience: Chuck Schwartz, MSA

3. Adopt **Mr. Tornes moved and Mr. West seconded to approve the agenda as**
Agenda **presented.**

4. Approve **Mr. Tornes moved and Mr. Miller seconded to approve the 7/7/16 regular**
7/7/16 **meeting minutes and the 10-year Water Management Plan (Plan) meeting**
Regular and **minutes as written. Motion carried.**
Plan Mtg.
Minutes

5. Treasurer's No report.
Report

6. Unfinished A. Market Values update – no report.
Business B. Solicitation for 2017 bids update – no report.
 C. 10-year Water Management Plan update

MSA is hoping to have a draft Plan by October; the next WMO meeting is scheduled for November 1st when a public hearing on the draft Plan is scheduled. Mr. Schwartz reviewed the following items: Memo regarding Plan issues and priorities, Executive Summary, and estimated program costs and projected annual budget.

Mr. Schwartz reviewed the current water resource issues in detail. Based on the feedback MSA has received at the April, May, June, and July meeting from watershed stakeholders, WMO Board members, and MSA's own observations, MSA developed a revised draft list of issues. MSA suggested the WMO budget \$2,000 annually for grant applications. Mr. Tornes suggested the Corp of Engineers as another possible agency to work with for identifying water quality issues. Board members would like to see item (3) Local Surface Water Management Planning rewritten in a positive form, as it currently is written with a negative spin. Does the WMO want to have a set of protocols for all member communities to follow when implementing the Plan? MSA believes there is high benefit and value for having set protocols. Chair Denno asked that any protocol wording be written to apply to only those who qualify for Plan implementations, i.e. culverts, illicit discharges, etc.

(4) Water Resources Inventory – It was suggested to start documenting information since this is a developing area. The documentation could be done through GIS desktop. The Board was not in favor of this as could be a financial hardship to member communities.

(5) Shoreline Protection – It was asked why this is pushed up on the priority list. Feedback from agencies moved this item up. Mr. Vinger stated that a meandering river is natural, as is erosion. Plan expectations will be coming out of the WRAP. The Board would like to use the word usage of concerns in lieu of issues. Because baselines will continually need to be re-established over time, MSA recommends establishing protocols for future benefit and for financial sense to all communities. It was suggested that more focus be put on shoreline assessments than erosion and sedimentation issues.

Mr. Vinger supports applying for grants if the need is evident and is identified by agencies.

DRAFT BUDGET - It was noted that the 2017 budget has already been set, so this draft budget will need to be pushed out to start in 2018. The draft budget provided by MSA reflects costs associated with establishing protocols. The Board reviewed the draft.

Annual programs – Two line items were asked to be removed, Lake George Aquatic Invasive Species Management and Road Salt Application Training. MSA recommended that the Grant Applications line item be kicked out to 2019.

Studies – East Twin Lak, and Seelye Brook can be revised after the WRAP is done. Dollar amounts will be left in there for now and reviewed after the WRAP is finalized. Pickeral Lake should be removed from needing a study.

Mr. Schwartz said the Board may need to ask member communities for a modest budget increase from \$20,000 to \$22,000 on average, with the first year increase being more. Chair Denno and Mr. Tornes will look at the extended years of the revised budget to provide an agreeable budget for member communities that follows items addressed in the Plan. This revision will be put in the Executive Summary via a Google doc for all Board members review.

7. New
Business

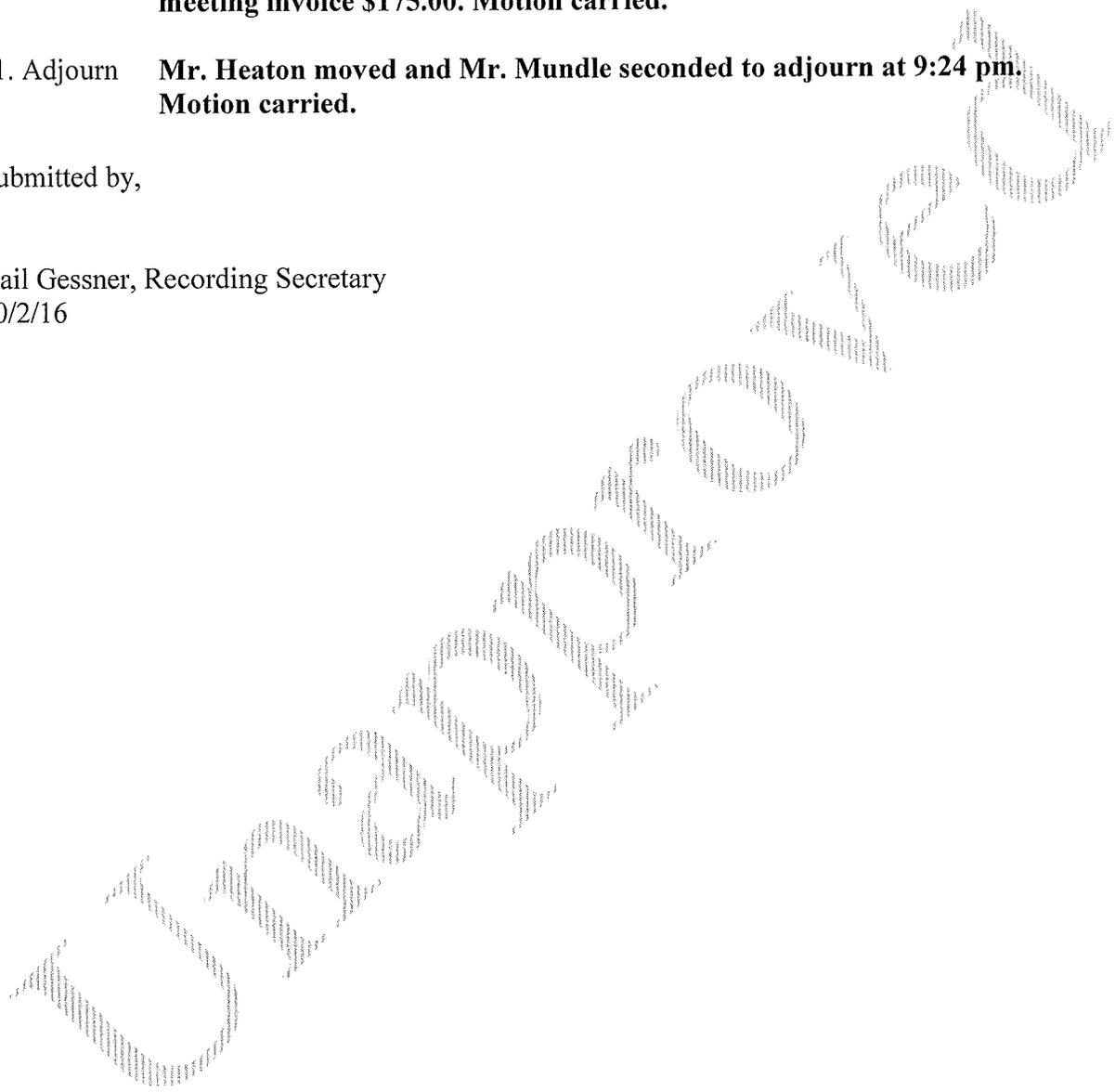
A. Anoka County 2017 Pictometry Flight – This will be a one-time fee of \$1,500. Consensus of the Board was to pass on the 2017 Pictometry Flight.

B. ISD 15 request for certificate of liability insurance – For the URRWMO to continue to meet at the Sandhill Center, a certificate of liability insurance is needed. It was discussed holding all future meetings at Oak Grove City Hall and to discontinue meeting at the Sandhill center. Mr. Miller stated he will be meeting with ISD 15 Superintendent Troy Ferguson and will send an update from the meeting to Board members. **Mr. Vinger moved and Mr. Miller second to move all future URRWMO meetings to Oak Grove City Hall effective November 1, 2016. Motion carried.**

- 8. Mail Invoice from MSA that has been paid.
- 9. Other None.
- 10. Invoice Approval **Mr. Vinger moved and Mr. Miller seconded to pay the following invoices Anoka Conservation District 2016 Monitoring and Management Work Plan Invoice #2016029 3 of 3 for \$3,252.66, and Recording Secretary September meeting invoice \$175.00. Motion carried.**
- 11. Adjourn **Mr. Heaton moved and Mr. Mundle seconded to adjourn at 9:24 pm. Motion carried.**

Submitted by,

Gail Gessner, Recording Secretary
10/2/16



Upper Rum River Watershed Management Organization
Regular Meeting Minutes of June 29, 2016

Present: Chair Dan Denno Malcolm Vinger, II Brian Mundle Kevin Armstrong
Lan Tornes

Absent: Todd Miller Ann Arcand Randy Bettinger Scott Heaton
John West Calvin Bahr Richard Orpen

Audience: Chuck Schwartz, MSA

3. Adopt **Chair Denno moved and Mr. Armstrong seconded to approve the agenda as
Agenda presented.**

4. Approve **Mr. Vinger moved and Mr. Tornes seconded to approve the 5/3/16 and
5/3/16, 6/6/16 minutes as written. Motion carried.**

6/6/16, **Mr. Vinger moved and Mr. Mundle seconded to approve the 6/29/16
6/29/16 minutes as written. Motion carried.**
Minutes

5. Treasurer's Chair Denno reminded those present that Mr. Armstrong is standing in as the
Report Acting Treasurer and that a Treasurer still needs to be appointed. Mr. Armstrong
reported all 2nd half budget billing invoices have been received. It is his
understanding that Ham Lake's 1st half payment has been mailed and is most
likely at Bethel City Hall. Current bank statement balance is \$23,885.33. **Mr.
Tornes moved and Mr. Mundle seconded to approve the Treasurer's Report
as presented. Motion carried.**

6. Unfinished A. Market Values update – no report.
Business B. Solicitation for 2017 bids update – Mr. Armstrong is working on this.
**Mr. Mundle moved and Mr. Tornes seconded to table Unfinished Business
Items A & B to the next meeting. Motion carried.**

7. New No new business.
Business

8. Mail MSA invoice #5 for \$7,735.00.

9. Other No other business.

10. Invoice **Mr. Vinger moved and Mr. Armstrong seconded to pay the following
Approval invoices Anoka Conservation District 2016 Monitoring and Management
Work Plan Invoice #2016029 2 of 3 for \$3,252.67, Recording secretary May
and June meetings invoice \$550.00, and MSA 10-year Water Management
Plan Invoices #3 for \$2,730.00, #4 for \$3,412.50, and #5 for \$7,735.00 - Total:
\$13,877.50. Motion carried.**

11. Adjourn **Mr. Mundle moved and Mr. Armstrong seconded to adjourn at 7:11 pm.
Motion carried.**

Submitted by,

Gail Gessner, Recording Secretary
7/8/16

Upper Rum River Watershed Management Organization
10-year Watershed Plan Minutes of July 7, 2016

Present: Chair Dan Denno Malcolm Vinger, II Brian Mundle Kevin Armstrong
Lan Tornes

Absent: Todd Miller Ann Arcand Randy Bettinger Scott Heaton
John West Calvin Bahr Richard Orpen

Audience: Chuck Schwartz, MSA
Eric Thompson, MSA via teleconference

1. Survey Results from Open House attendees

Mr. Schwartz shared the BWSR survey results of what the Open House attendees thought was a reasonable amount to be spent by the WMO based on a \$100,000 average value. Based on the 18 responses, the average value was \$22 and the median value was \$15. According to recent tax records, the current estimated tax capacity of properties within the WMO boundary is approximately \$2.167 billion. The historic assessment rate of the WMO has been approximately \$0.60. If the WMO were to increase the assessment rate to \$15/\$100,000 assessed value the WMO's annual budget would be approximately \$325,000. At \$22/\$100,000 the annual budget would be approximately \$477,000.

It was made clear that many Board members are not in favor of increasing costs to their cities and that even doubling the budget may not pass. Mr. Thompson stated that BWSR may view the survey results as a message from the public to spend more money. Board members did not agree that 18 responses speak for the majority of residents within the WMO boundary.

MSA will send the survey results to member cities for review. Chair Denno said he plans to attend member cities' council meetings to clarify what budgeting costs could be if BWSR has what it wants put into the Plan and that he would encourage council members to send letters of opposition to Dan Fabian of BWSR.

The survey results of the top three water resources priorities will be reviewed at a later date.

2. Draft Sections of the Plan

Mr. Thompson noted that in the draft sections of the Plan, the black text is from the current Plan, red text is suggested items to be added to the Plan, blue text is from comments received, and green text is the estimated cost of the potential project cost. Board members were asked to provide feedback on these sections if they haven't done so already.

3. Estimated Program Costs broken out over 10 years

Mr. Thompson reviewed the draft costs breakout in detail.

Studies section – Mr. Thompson noted that he arbitrarily placed the dollar amounts in non-specific years, and that the amounts could be moved to different years. For line item Detailed Floodplain Studies, he thought that it could be done on a municipal basis. The Municipal Water Quality Modeling and Municipal Hydrologic Modeling could be done between the area WMOs and could possibly be pushed off for a few more years. Barnyard Feedlot Study and Cropland Management Practices Study are more rural items that could be done after urban items are completed.

Inventories/Assessments section – There are certain items, i.e. illicit discharge inspection that can be listed in the Plan, even though they are performed by individual cities. Stormwater BMP assessments should be done on a routine basis. Discussed whether it would be more cost effective to have individual cities perform certain listed items or have the WMO budget for the cost and hire someone to do the job for all the member cities.

Project Reserves – In previous years, member cities were not in favor of the WMO having large reserves of money. Chances are they would not be in favor of an annual reserve of \$45,000. Mr. Thompson thought that if the WMO does start having project reserves, maybe those reserves could be used in future years to lower the budget.

If all items listed are included in the 2017 budget, the total would be \$163,000, which is approximately \$7.50/\$100,000. This draft 10-year budgeting plan is recommended by MSA.

The first Technical Advisory Committee (TAC) meeting is scheduled for July 20 at 2:00 pm at Oak Grove City Hall. Mr. Thompson expects specific goals and objectives to be addressed.

It was suggested that these major items be included in the Plan: Water quality monitoring, grant applications, river bank erosion, municipal water quality modeling, watershed culvert inventory, municipal regulatory review, municipal ordinance review, stormwater BMP assessments, and some type of reserve(s).

Mr. Thompson asked that the Board members prioritize the goals of the draft Plan and to email that information back to either himself or Mr. Schwartz by July 14th. When doing so, Mr. Armstrong suggested everyone consider fiscal responsibility, no duplication of work/redundancy, focus on what can be done cross-cities and cross-watersheds, and include those items required per the MN Rule Chapter 8410: Watershed Management Organization Plans Establishment of Goals (8410.0080): Water quantity, water quality, public drainage systems, groundwater and wetlands. Each goal needs to have a measurable feature.

MSA was asked to revise the Program Costs & Projected Annual Budget showing only those items designated as necessary per discussion. MSA will send the revised budget to Board members.

Plan meeting adjourned at 9:17 pm.

Submitted by,

Gail Gessner, Recording Secretary
7/12/16

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: **Bill List to be considered by Council**
DATE: 10/17/2016

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are \$344,914.87 plus any additional bills that are handed out on Monday night. ACH transfers for September total \$122,833.99 and there are 3 transfers to be made. One for \$16,296,075.00 to Northland Trust for the payment of the 2015 Temporary Bond, one for Gridor for payment #15 of \$830,189.00 and one for Anoka County for city costs associated with Bridge Street of \$792,420.52

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- 10-17-2016 Packet List
- 10-17-2016 Other Checks



PAYMENT BATCH AP 10-17-16

22904 WOODBINE LLC				
	E 601-49440-444	Refund & Reimbursement	REFUND ACCT #3757	41.04
				<u>\$41.04</u>

AIRGAS NORTH CENTRAL					
09/30/2016	9939276375	E 101-43100-217	Other Operating Supplies	CYLINDER RENT	11.16
09/30/2016	9939276375	E 101-43210-217	Other Operating Supplies	CYLINDER RENT	11.16
09/30/2016	9939276375	E 101-45200-217	Other Operating Supplies	CYLINDER RENT	11.16
09/30/2016	9939276375	E 601-49440-217	Other Operating Supplies	CYLINDER RENT	11.16
09/30/2016	9939276375	E 602-49490-217	Other Operating Supplies	CYLINDER RENT	11.16
				<u>\$55.80</u>	

ANDERSON, ANNA				
	E 601-49440-444	Refund & Reimbursement	REFUND ACCT #3581	63.33
				<u>\$63.33</u>

ANOKA COUNTY TREASURY DEPT.					
10/03/2016	B161003P	E 101-42110-321	Telephone	BROADBAND	37.50
10/03/2016	B161003P	E 101-42210-321	Telephone	BROADBAND	37.50
10/03/2016	B161003P	E 101-43100-321	Telephone	BROADBAND	37.50
10/03/2016	B161003P	E 101-45200-321	Telephone	BROADBAND	37.50
10/03/2016	B161003P	E 601-49440-321	Telephone	BROADBAND	37.50
10/03/2016	B161003P	E 602-49490-321	Telephone	BROADBAND	37.50
				<u>\$225.00</u>	

ARTISAN BEER COMPANY					
09/28/2016	3128927	E 609-49751-252	Beer For Resale	BEER	200.00
				<u>\$200.00</u>	

ASPEN MILLS					
10/06/2016	187852	E 101-42110-437	Uniform Allowance	UNIFORM - BULERA	226.15
10/06/2016	187853	E 101-42110-448	Reserve Officers	UNIFORM- SIEBER	111.55
				<u>\$337.70</u>	

BELLBOY CORPORATION					
10/04/2016	55664300	E 609-49751-206	Freight and Fuel Charges	FREIGHT	15.50
10/04/2016	55664300	E 609-49751-251	Liquor For Resale	LIQUOR	1,580.85
10/04/2016	94705900	E 609-49750-210	Operating Supplies	OPERATING SUPPLIES	26.77
10/04/2016	94705900	E 609-49751-206	Freight and Fuel Charges	FREIGHT	2.13
				<u>\$1,625.25</u>	

BERNICK COMPANIES, THE					
10/07/2016	183875	E 609-49751-252	Beer For Resale	BEER	343.80
				<u>\$343.80</u>	

BGS (BARNA GUZY)					
09/30/2016	163431	E 101-41600-312	Criminal Legal Fees	PROSECUTION	5,000.00
09/30/2016	163540	E 101-41600-304	Civil Legal Fees	PROFESSIONAL FEES	5,059.00
09/30/2016	163541	E 101-41600-304	Civil Legal Fees	MEADOWS OF ST. FRANCIS	1,967.26
09/30/2016	163706	E 101-41600-304	Civil Legal Fees	MISC FORFEITURES	689.00
09/30/2016	163751	G 803-22139	Esc-Rum River Terrace	RUM RIVER TERRACE	98.00
09/30/2016	163752	E 101-41600-304	Civil Legal Fees	TRAIL EASEMENTS	826.00
09/30/2016	163867	E 101-41600-304	Civil Legal Fees	SALE OF REMNANT PARCEL	586.00
				<u>\$14,225.26</u>	

BIRCHWOOD CONSTRUCTION					
10/06/2016	356	E 101-45200-229	Project Repair & Maintenance	HOCKEY RINK PAINTING	4,875.00

10/06/2016	357	E 101-41940-401	Repairs/Maint Buildings	CITY HALL DOORS	600.00
					<u>600.00</u>
					\$5,475.00

BJORKLUND COMPANIES

10/04/2016	24759	E 101-43100-407	Gravel Repair & Maint	GRAVEL	15,272.08
					<u>15,272.08</u>

BOLTON & MENK, INC.

09/13/2016	0194557	E 101-41910-303	Engineering Fees	2016 CROWN ADDITION	893.81
09/13/2016	0194559	G 803-22141	Emmerich-Tamarack subdivision	EMMERICH SUBDIVISION	93.00
09/13/2016	0194559	G 803-22143	Lee Subdivision	LEE SUBDIVISION	93.00
09/13/2016	0194561	E 603-49490-303	Engineering Fees	MS4 PERMIT	1,393.50
09/13/2016	0194562	E 417-43100-303	Engineering Fees	PEDERSON DRIVE	8,827.00
09/13/2016	0194563	G 803-22142	ESC-BL Holdings-Rum River 2	RUM RIVER BLUFFS 2ND	9,214.00
09/13/2016	0194564	E 603-49490-303	Engineering Fees	STORMWATER RETROFIT	219.00
09/13/2016	0194565	E 101-41910-303	Engineering Fees	GENERAL ENGINEERING	235.00
09/13/2016	0194565	E 101-43100-303	Engineering Fees	GENERAL ENGINEERING	1,656.00
09/13/2016	0194565	E 101-45200-303	Engineering Fees	GENERAL ENGINEERING	350.00
09/27/2016	0195194	G 602-16500	Construction in Progress	WASTEWATER FAC IMP	36,186.45
					<u>\$59,160.76</u>

BRAUN INTERTEC CORPORATION

07/25/2016	B065355	G 602-16500	Construction in Progress	TESTING-BRIDGE ST	1,339.75
08/15/2016	B067620	G 602-16500	Construction in Progress	TESTING-BRIDGE ST	2,663.25
09/22/2016	B071887	G 602-16500	Construction in Progress	TESTING-BRIDGE ST	2,737.00
					<u>\$6,740.00</u>

BRAWTHEN, STEPHEN

E 601-49440-444	Refund & Reimbursement	REFUND ACCT #2327	38.91
			<u>38.91</u>

BREAKTHRU BEVERAGE

09/29/2016	1080533771	E 609-49751-206	Freight and Fuel Charges	FREIGHT	170.58
09/29/2016	1080533771	E 609-49751-251	Liquor For Resale	LIQUOR	8,592.51
09/29/2016	1080533771	E 609-49751-253	Wine For Resale	WINE	708.70
10/06/2016	1080537092	E 609-49751-206	Freight and Fuel Charges	FREIGHT	31.36
10/06/2016	1080537092	E 609-49751-251	Liquor For Resale	LIQUOR	2,227.49
					<u>\$11,730.64</u>

BUREAU OF CRIM APPREHENSION

09/30/2016	00000370006	E 101-42110-311	Contract	CJDN UNIT	270.00
					<u>270.00</u>

CARROLL, JOHN

E 601-49440-444	Refund & Reimbursement	REFUND ACCT #2083	750.98
			<u>750.98</u>

CLARK EQUIPMENT

09/15/2016	425111	E 402-43100-580	C-O-L Other Equipment	BOBCAT	1,500.00
					<u>1,500.00</u>

COPELAND, JUDI

E 601-49440-444	Refund & Reimbursement	REFUND ACCT #4618	42.66
			<u>42.66</u>

COUNTRY SIDE SERVICES

04/08/2016	4515	E 101-43100-237	Small Equipment	PARTS	2,189.50
04/08/2016	4515	E 101-45200-237	Small Equipment	PARTS	2,189.50
					<u>\$4,379.00</u>

COUNTY MARKET - CITY ACCOUNT

10/01/2016	.1016	E 101-42210-212	Motor Fuels	FUEL	119.61
					<u>119.61</u>

COURIER, THE

10/05/2016	87477	E 101-42210-441	Miscellaneous	STANDARD AD- OCT	45.00
10/05/2016	87477	E 101-43210-439	Recycling Days	RECYCLING AD- OCT	118.00
					<u>\$163.00</u>

CRAWFORD EQUIPMENT

09/22/2016	50246	E 101-42110-448	Reserve Officers	REAR MIRROR	24.09
					<u>\$24.09</u>

CRYSTAL SPRINGS ICE

09/27/2016	003.B001511	E 609-49751-254	Miscellaneous Merchandise	MISC	83.64
10/04/2016	003.B001619	E 609-49751-254	Miscellaneous Merchandise	MISC	146.14
					<u>\$229.78</u>

CURIE, AL & MART

E 601-49440-444	Refund & Reimbursement	REFUND ACCT #1362	69.99
			<u>\$69.99</u>

DAHLHEIMER DIST. CO. INC.

09/28/2016	1216356	E 609-49751-252	Beer For Resale	BEER	5,143.60
10/05/2016	133015	E 609-49751-252	Beer For Resale	BEER	4,442.95
10/05/2016	133015	E 609-49751-255	N/A Products	N/A	25.10
					<u>\$9,611.65</u>

DAVIS, STEVE

E 601-49440-444	Refund & Reimbursement	REFUND ACCT #2000	69.17
			<u>\$69.17</u>

DUBOIS, EUGENE

E 601-49440-444	Refund & Reimbursement	REFUND ACCT #2443	1.18
			<u>\$1.18</u>

ELITE SANITATION

09/29/2016	23504	E 101-45200-402	Janitorial Service	PORTABLE TOILET RENTAL	742.00
					<u>\$742.00</u>

FAIRVIEW

09/30/2016	14001782159	E 101-43100-441	Miscellaneous	SHOTS	32.25
09/30/2016	14001782159	E 101-45200-441	Miscellaneous	SHOTS	32.25
09/30/2016	14001782159	E 601-49440-441	Miscellaneous	SHOTS	32.25
09/30/2016	14001782159	E 602-49490-441	Miscellaneous	SHOTS	32.25
					<u>\$129.00</u>

G&K SERVICES, INC

10/04/2016	1043589624	E 609-49750-219	Rug Maintenance	RUGS	11.23
10/04/2016	1043589625	E 101-41940-219	Rug Maintenance	RUGS	16.16
10/04/2016	1043589626	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.90
10/04/2016	1043589626	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.90
10/11/2016	1043595184	E 601-49440-417	Uniform Clothing & PPE	UNIFORMS	4.90
10/11/2016	1043595184	E 602-49490-417	Uniform Clothing & PPE	UNIFORMS	4.90
					<u>\$46.99</u>

GAVIT, AMY & DAVID

E 601-49440-444	Refund & Reimbursement	REFUND ACCT #3702	156.22
			<u>\$156.22</u>

GOPHER STATE ONE-CALL

09/30/2016	6090732	E 601-49440-442	Gopher State	BILLABLE TICKETS	89.10
09/30/2016	6090732	E 602-49490-442	Gopher State	BILLABLE TICKETS	89.10
					<u>\$178.20</u>

GRANITE CITY JOBBING CO.

09/27/2016	23288	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
09/27/2016	23288	E 609-49751-254	Miscellaneous Merchandise	MISC	8.61
09/27/2016	23288	E 609-49751-256	Tobacco Products For Resale	TOBACCO	958.09
10/04/2016	24057	E 609-49750-210	Operating Supplies	OPERATING	14.77
10/04/2016	24057	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.25
10/04/2016	24057	E 609-49751-256	Tobacco Products For Resale	TOBACCO	644.70
10/04/2016	24057	G 101-20810	Sales Tax Payable	SALES TAX	(0.95)
					<u>\$1,633.72</u>

GREAT LAKES COCA-COLA

10/04/2016	3609200874	E 609-49751-254	Miscellaneous Merchandise	MISC	443.66
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					\$443.66
GUENTHER, FRED					
		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #1852	136.50
					\$136.50
HEGSTAD, TIMOTHY					
		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #2406	160.85
					\$160.85
HICKERSON, VIRGINIA					
		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #4073	38.13
					\$38.13
HOISINGTON KOEGLER GROUP, INC					
10/09/2016	016-043-3	E 101-41910-318	Economic Development	DOWNTOWN PLANNING	1,460.00
					\$1,460.00
HOLLAND, JULIE					
		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #2653	332.35
					\$332.35
INNOVATIVE OFFICE SOLUTIONS, L					
10/04/2016	IN1343164	E 101-41400-200	Office Supplies	SUPPLIES	60.29
10/06/2016	IN1344503	E 101-41400-200	Office Supplies	SUPPLIES	7.24
					\$67.53
JJ TAYLOR DISTRIBUTING					
09/28/2016	2578727	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
09/28/2016	2578727	E 609-49751-252	Beer For Resale	BEER	1,891.88
10/05/2016	2578762	E 609-49751-206	Freight and Fuel Charges	FREIGHT	3.00
10/05/2016	2578762	E 609-49751-252	Beer For Resale	BEER	1,058.65
					\$2,956.53
JOHNSON BROS WHLSE LIQUOR					
09/22/2016	5545440	E 609-49751-206	Freight and Fuel Charges	FREIGHT	92.00
09/22/2016	5545440	E 609-49751-251	Liquor For Resale	LIQUOR	14,438.00
09/22/2016	5545441	E 609-49751-206	Freight and Fuel Charges	FREIGHT	4.50
09/22/2016	5545441	E 609-49751-253	Wine For Resale	WINE	728.00
09/28/2016	5550193	E 609-49751-206	Freight and Fuel Charges	FREIGHT	13.68
09/28/2016	5550193	E 609-49751-251	Liquor For Resale	LIQUOR	1,017.48
09/28/2016	5550194	E 609-49751-206	Freight and Fuel Charges	FREIGHT	30.40
09/28/2016	5550194	E 609-49751-253	Wine For Resale	WINE	1,381.05
10/05/2016	5556132	E 609-49751-206	Freight and Fuel Charges	FREIGHT	22.80
10/05/2016	5556132	E 609-49751-251	Liquor For Resale	LIQUOR	1,135.75
10/05/2016	5556133	E 609-49751-206	Freight and Fuel Charges	FREIGHT	6.08
10/05/2016	5556133	E 609-49751-253	Wine For Resale	WINE	298.60
					\$19,168.34
JOHNSON, TODD					
		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #1527	93.45
					\$93.45
JORGENSON, DAVID					
		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #1045	233.27
					\$233.27
LATOUR CONSTRUCTION, INC					
10/11/2016	10	G 602-16500	Construction in Progress	PAYMENT #10	127,112.73
					\$127,112.73
LMC INSURANCE TRUST					
09/30/2016	1474	E 101-41400-360	Insurance	CLAIM C0024075	500.00
					\$500.00
MCDONALD DIST CO.					
09/29/2016	309997	E 609-49751-252	Beer For Resale	BEER	1,886.65
09/29/2016	309997	E 609-49751-254	Miscellaneous Merchandise	MISC	36.00

10/06/2016	311933	E 609-49751-252	Beer For Resale	BEER	2,748.68
10/06/2016	311933	E 609-49751-255	N/A Products	N/A	95.10
					<hr/>
					\$4,766.43

MIDCONTINENT COMMUNICATIONS

10/02/2016	.1016	E 101-41940-321	Telephone	CITY HALL	36.22
10/02/2016	.1016	E 101-42110-321	Telephone	Police	53.04
10/02/2016	.1016	E 101-43100-321	Telephone	Public Works	53.05
10/02/2016	.1016	E 601-49440-321	Telephone	WATER	300.00
10/02/2016	.1016	E 609-49750-321	Telephone	LIQUOR STORE	150.00
					<hr/>
					\$592.31

MINNESOTA EQUIPMENT

07/28/2016	P14629	E 101-45200-218	Equipment Repair & Maintenance	FILTERS	511.02
					<hr/>
					\$511.02

MN DEPT OF LABOR & INDUSTRY

10/02/2016	ABR01503931	E 601-49440-434	Permit Fees	PRESSURE VESSEL	10.00
					<hr/>
					\$10.00

MOORE, BONNIE & TERRY

		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #2302	135.56
					<hr/>
					\$135.56

NELSON ELECTRIC MOTOR REPAIR

09/23/2016	7827	E 602-49490-228	Equipment Maintenance	PARTS	190.00
					<hr/>
					\$190.00

NIX, SHEILA

		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #2062	18.07
					<hr/>
					\$18.07

NORMAN, SHANE

		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #3793	164.06
					<hr/>
					\$164.06

NORTH ANOKA PLUMBING

09/30/2016	95	E 101-41940-401	Repairs/Maint Buildings	BOTTLE FILLER	210.50
10/06/2016	96	E 101-45200-311	Contract	WINTERIZE CONCESSION STAN	157.46
					<hr/>
					\$367.96

NORTHERN AIR CORPORATION

10/03/2016	130932	E 101-41940-401	Repairs/Maint Buildings	OCT BI-ANNUAL PM INVOICES	174.10
10/03/2016	130932	E 101-42210-401	Repairs/Maint Buildings	OCT BI-ANNUAL PM INVOICES	174.10
10/03/2016	130932	E 101-45200-401	Repairs/Maint Buildings	OCT BI-ANNUAL PM INVOICES	174.10
10/03/2016	130932	E 601-49440-401	Repairs/Maint Buildings	OCT BI-ANNUAL PM INVOICES	174.10
10/03/2016	130932	E 609-49750-401	Repairs/Maint Buildings	OCT BI-ANNUAL PM INVOICES	174.10
					<hr/>
					\$870.50

NORTHWEST ASSOC. CONSULTANTS

10/04/2016	22577	E 101-41910-311	Contract	SEPT 2016 TECH ASSISTANCE-MEETINGS	2,935.58
10/04/2016	22578	E 101-41910-311	Contract	MEETINGS	200.00
10/04/2016	22579	G 803-22137	Esc-TCO-Assited Living Facility	ST.FRANCIS TRANSITIONAL CAI	146.25
10/04/2016	22579	G 803-22139	Esc-Rum River Terrace	RUM RIVER TERRACE PUD	838.50
10/04/2016	22579	G 803-22142	ESC-BL Holdings-Rum River 2	RUM RIVER BLUFFS	1,014.00
10/04/2016	22579	G 803-22143	Lee Subdivision	LEE MINOR SUBDIVISION	29.25
					<hr/>
					\$5,163.58

OLSON, DEREK

		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #4475	71.14
					<hr/>
					\$71.14

OLSON, NEIL & MONA

		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #4175	200.00
					<hr/>
					\$200.00

OPUS 21

09/25/2016	160814	E 601-49440-382	Utility Billing	UTILITY BILLING	1,511.27
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09/25/2016	160814	E 602-49490-382	Utility Billing	UTILITY BILLING	1,511.27
10/06/2016	160944	E 601-49440-382	Utility Billing	UTILITY BILLING	1,720.95
10/06/2016	160944	E 602-49490-382	Utility Billing	UTILITY BILLING	1,720.94
					<hr/>
					\$6,464.43

PACE ANALYTICAL SERVICES

10/03/2016	16121251	E 602-49490-313	Sample Testing	TESTING	45.00
10/06/2016	161271409	E 601-49440-313	Sample Testing	TESTING	120.00
					<hr/>
					\$165.00

PAUSTIS WINE COMPANY

10/03/2016	8564163-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	11.25
10/03/2016	8564163-IN	E 609-49751-253	Wine For Resale	WINE	929.01
					<hr/>
					\$940.26

PHILLIPS WINE & SPIRITS CO.

09/22/2016	2045821	E 609-49751-206	Freight and Fuel Charges	FREIGHT	28.50
09/22/2016	2045821	E 609-49751-253	Wine For Resale	WINE	2,600.00
09/28/2016	2049118	E 609-49751-206	Freight and Fuel Charges	FREIGHT	30.40
09/28/2016	2049118	E 609-49751-251	Liquor For Resale	LIQUOR	1,918.10
09/28/2016	2049119	E 609-49751-206	Freight and Fuel Charges	FREIGHT	9.12
09/28/2016	2049119	E 609-49751-253	Wine For Resale	WINE	366.70
10/05/2016	2053125	E 609-49751-206	Freight and Fuel Charges	FREIGHT	33.59
10/05/2016	2053125	E 609-49751-251	Liquor For Resale	LIQUOR	1,842.15
10/05/2016	2053126	E 609-49751-206	Freight and Fuel Charges	FREIGHT	52.44
10/05/2016	2053126	E 609-49751-253	Wine For Resale	WINE	1,343.00
					<hr/>
					\$8,224.00

PLAYPOWER LT FARMINGTON, INC.

09/29/2016	1400204705	E 101-45200-229	Project Repair & Maintenance	PARTS	798.00
					<hr/>
					\$798.00

PRINTING UNLIMITED

09/28/2016	00007142	E 101-42110-441	Miscellaneous	BUSINESS CARDS	252.00
09/28/2016	0007143	E 101-41110-344	Newsletter	FALL NEWSLETTER	297.37
09/28/2016	0007143	E 101-41400-200	Office Supplies	ENVELOPES	66.60
09/28/2016	0007143	E 101-41400-441	Miscellaneous	FALL NEWSLETTER	371.71
09/28/2016	0007143	E 101-41500-441	Miscellaneous	FALL NEWSLETTER	74.34
09/28/2016	0007143	E 101-41910-200	Office Supplies	FOLDERS	228.75
09/28/2016	0007143	E 101-42110-200	Office Supplies	BUSINESS CARDS-URBANO	39.00
09/28/2016	0007143	E 101-42110-441	Miscellaneous	FALL NEWSLETTER	148.68
09/28/2016	0007143	E 101-42210-200	Office Supplies	BUSINESS CARDS- BMCDOUGH	24.00
09/28/2016	0007143	E 101-42210-441	Miscellaneous	FALL NEWSLETTER	74.35
09/28/2016	0007143	E 101-42400-200	Office Supplies	PERMIT APPLICATIONS	77.15
09/28/2016	0007143	E 101-42400-200	Office Supplies	BLUE PERMIT CARDS	35.50
09/28/2016	0007143	E 101-43100-441	Miscellaneous	FALL NEWSLETTER	297.37
09/28/2016	0007143	E 601-49440-441	Miscellaneous	FALL NEWSLETTER	148.68
09/28/2016	0007143	E 603-49490-418	Storm Water Management	STORMWATER POST CARDS	97.36
09/28/2016	0007143	E 609-49750-441	Miscellaneous	FALL NEWSLETTER	74.34
					<hr/>
					\$2,307.20

RICHARDSON, JARED

		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #2201	11.75
					<hr/>
					\$11.75

ROYAL SUPPLY

10/07/2016	19705	E 101-41940-210	Operating Supplies	SUPPLIES	29.35
10/07/2016	19705	E 101-42110-217	Other Operating Supplies	SUPPLIES	58.71
10/07/2016	19705	E 101-43100-217	Other Operating Supplies	SUPPLIES	29.35
10/07/2016	19705	E 101-45200-217	Other Operating Supplies	SUPPLIES	29.35
10/07/2016	19705	E 601-49440-217	Other Operating Supplies	SUPPLIES	29.35
10/07/2016	19705	E 602-49490-217	Other Operating Supplies	SUPPLIES	29.39
					<hr/>
					\$205.50

RUSSELL SECURITY RESOURCE INC.

10/03/2016	A28421	E 602-49490-229	Project Repair & Maintenance	KEYS	86.50
					<hr/>
					\$86.50

SLATTERY, MIKE

		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #4285	326.01
					<u>\$326.01</u>
SMITH, HUBERT					
		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #1351	21.05
					<u>\$21.05</u>
SOUTHERN GLAZERS OF MN					
10/06/2016	1460942	E 609-49751-206	Freight and Fuel Charges	FREIGHT	7.79
10/06/2016	1460942	E 609-49751-251	Liquor For Resale	LIQUOR	841.59
10/29/2016	1458250	E 609-49751-206	Freight and Fuel Charges	FREIGHT	19.20
10/29/2016	1458250	E 609-49751-251	Liquor For Resale	LIQUOR	1,628.78
					<u>\$2,497.36</u>
SPAUTZ, PAULA					
		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #2100	236.40
					<u>\$236.40</u>
ST. FRANCIS AREA CHAMBER OF					
		E 101-45230-217	Other Operating Supplies	BLAINE BLAZIN DONATION	2,000.00
					<u>\$2,000.00</u>
STANDARD & POORS					
10/10/2016	11317093	E 602-47000-630	Cost of Issuance	RATING-2016 TEMP BONDS	12,597.00
					<u>\$12,597.00</u>
STERICYCLE, INC					
10/01/2016	4006604641	E 101-42110-311	Contract	MEDICAL WASTE	43.33
					<u>\$43.33</u>
Stoffel, Michael					
		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #4703	13.60
					<u>\$13.60</u>
STREICHER S					
10/04/2016	11229673	E 101-42110-437	Uniform Allowance	BADGE	120.98
					<u>\$120.98</u>
STREZELECKI, SHARON					
		E 601-49440-444	Refund & Reimbursement	REFUND ACCT #1384	220.75
					<u>\$220.75</u>
THE AMERICAN BOTTLING COMPANY					
09/29/2016	7421254424	E 609-49751-254	Miscellaneous Merchandise	MISC	94.50
					<u>\$94.50</u>
THIEL, JON					
10/07/2016	1	E 101-41940-223	Building Repair Supplies	BUILDING INFRASTRUCTURE	713.52
10/07/2016	1	E 101-42110-311	Contract	BUILDING INFRASTRUCTURE	713.58
10/07/2016	1	E 101-42210-311	Contract	BUILDING INFRASTRUCTURE	713.58
10/07/2016	1	E 101-43100-311	Contract	BUILDING INFRASTRUCTURE	713.58
10/07/2016	1	E 101-43210-441	Miscellaneous	BUILDING INFRASTRUCTURE	713.58
10/07/2016	1	E 101-45200-311	Contract	BUILDING INFRASTRUCTURE	713.58
10/07/2016	1	E 609-49750-311	Contract	BUILDING INFRASTRUCTURE	713.58
					<u>\$4,995.00</u>
TOTAL REGISTER SYSTEMS, INC					
10/03/2016	54707	E 609-49750-240	Office Equip	USED EQUIPMENT	316.02
					<u>\$316.02</u>
U S BANK EQUIPMENT FINANCE					
		E 101-42110-311	Contract	COPIER LEASE	235.00
					<u>\$235.00</u>
VINOCOPIA, INC.					
10/07/2016	0162889-IN	E 609-49751-206	Freight and Fuel Charges	FREIGHT	14.00
10/07/2016	0162889-IN	E 609-49751-251	Liquor For Resale	LIQUOR	318.75
10/07/2016	0162889-IN	E 609-49751-253	Wine For Resale	WINE	160.00

				<u>\$492.75</u>
WHITE, JOHN				
	E 601-49440-444	Refund & Reimbursement	REFUND ACCT #1688	24.95
				<u>\$24.95</u>
WIGANT, JEANNE				
	E 601-49440-444	Refund & Reimbursement	REFUND ACCT #2580	61.75
				<u>\$61.75</u>
				<u><u>\$344,914.87</u></u>

FUND SUMMARY

101 GENERAL FUND	\$60,626.75
402 CAPITAL EQUIPMENT	\$1,500.00
417 2015-PEDERSON DRIVE	\$8,827.00
601 WATER FUND	\$7,927.28
602 SEWER FUND	\$186,399.09
603 STORM WATER	\$1,709.86
609 MUNICIPAL LIQUOR FUND	\$66,398.89
803 ESCROW	\$11,526.00
Total	<u><u>344,914.87</u></u>

**CITY OF ST. FRANCIS
10/17/2016**

Checks cut since last Council Meeting

Check Number	Check Date	Payee	Description	Amount
TOTAL				<u>0.00</u>

Disbursements via Debits to 4M Account

Payee	Description	Amount
10/27/2016 Northland Trust	2015 Temporary Bonds	16,296,075.00
10/18/2016 Anoka County	Bridge Street Costs	795,420.52
10/18/2016 Gridor	Pay Request #15	830,189.00
TOTAL		<u>17,921,684.52</u>

Disbursements via Debits to Checking Account

Payee	Description	Amount
09/02/16 First Data	Liquor CC Fees	2,384.76
09/08/16 Federal Tax	Payroll	21,720.35
09/08/16 PERA	Payroll	15,516.41
09/08/16 VOYA	Payroll	1,435.00
09/08/16 ICMA	Payroll	547.47
09/08/16 State Tax	Payroll	4,305.85
09/08/16 MSRS	Payroll	703.59
09/08/16 Wage Levy	Payroll	548.11
09/08/16 Federal Tax	Payroll	701.33
09/08/16 State Tax	Payroll	229.50
09/08/16 MSRS	Payroll	1,766.54
09/12/16 VISA	Payroll	8,029.20
09/13/16 Cayan	Liquor CC Fees	39.90
09/19/16 MN Dept of Revenue	Payroll	16,795.00
09/20/16 Federal Tax	Payroll	1,313.48
09/20/16 PERA	Payroll	540.00
09/20/16 State Tax	Payroll	127.57
09/20/16 Child support	Payroll	99.74
09/22/16 Federal Tax	Payroll	22,252.59
09/22/16 PERA	Payroll	15,774.46
09/22/16 VOYA	Payroll	1,435.00
09/22/16 ICMA	Payroll	460.00
09/22/16 State Tax	Payroll	4,442.77
09/22/16 MSRS	Payroll	731.50
09/22/16 Wage Levy State	Payroll	597.07
09/30/16 PSN	CC Fees	257.45
09/30/16 Village Bank	Bank Fees	79.35
TOTAL		<u>122,833.99</u>

Extract of Minutes of Meeting
of the City Council of the City of
St. Francis, Anoka County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of St. Francis, Minnesota, was duly held in the Central Services Office in said City on Monday, October 17, 2016, commencing at 6:00 P.M.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of a proposal which had been received for the purchase of the City's General Obligation Grant Anticipation Bonds, Series 2016C, to be issued in the original aggregate principal amount of \$5,800,000.

The City Administrator presented a proposal by Northland Securities, Inc. that had been received in the manner specified by the City Council.

After due consideration of the proposal, Member _____ then introduced the following written resolution, the reading of which was dispensed with by unanimous consent, and moved its adoption:

RESOLUTION NO. 2016-51

A RESOLUTION AWARDING THE SALE OF GENERAL OBLIGATION GRANT ANTICIPATION BONDS, SERIES 2016C, IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$5,800,000; FIXING THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR PAYMENT

BE IT RESOLVED By the City Council of the City of St. Francis, Anoka County, Minnesota (the "City") as follows:

Section 1. Sale of Bond.

1.01. Background; Authorization.

(a) The City is undertaking the construction of a new wastewater treatment facility in the City (the "Project"), pursuant to Minnesota Statutes, Chapters 444 and 475, as amended (collectively, the "Act").

(b) Pursuant to Section 475.61, subdivisions 5 and 6 of the Act, in anticipation of a grant expected to be received from the Minnesota Public Facilities Authority (the "Grant"), the City is authorized to issue and sell temporary obligations maturing within not more than three years from their date of issue to pay any part of or all of the cost of the Project.

(c) The City Council finds it necessary and expedient to the sound financial management of the affairs of the City to issue the City's General Obligation Grant Anticipation Bonds, Series 2016C (the "Bond"), in the original aggregate principal amount of \$5,800,000, pursuant to the Act, to provide temporary financing for additional costs of the Project.

(d) The City desires to proceed with the sale of the Bond by direct negotiation with Northland Securities, Inc. (the "Purchaser"). The Purchaser will purchase the Bond in an arm's-length commercial transaction with the City. The City hereby retains PMA Securities, Inc. ("PMA") to act as an independent municipal advisor for the purpose of reviewing the pricing fairness associated with the purchase and subsequent reoffering of the Bond. The Mayor and City Administrator of the City are hereby authorized to execute an agreement with PMA for an amount not to exceed \$2,000. It being thus determined that the City has retained an independent financial advisor in connection with such sale, the City is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bond.

1.02. Award to the Purchaser and Interest Rate. The proposal of Northland Securities, Inc., Minneapolis, Minnesota (the "Purchaser"), to purchase the Bond is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bond at a price of \$_____ (par amount of \$5,800,000, [plus original issue premium of \$_____,] [less original issue discount of \$_____,] less underwriter's discount of \$_____), plus accrued interest to date of delivery, if any, for the Bond bearing interest at the rate of _____% per annum.

1.03. Purchase Contract. The Mayor and City Administrator are directed to execute a contract with the Purchaser on behalf of the City.

1.04. Terms and Principal Amount of the Bond. The City will forthwith issue and sell the Bond, pursuant to the Act, including Section 475.61, subdivision 6, in the total principal amount of \$5,800,000, originally dated as of November 1, 2016, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, bearing interest as above set forth, and maturing on November 1, 2018.

1.05. Optional Redemption. The City may elect on May 1, 2017, and on any day thereafter to prepay the Bond. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all the Bond is called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

Section 2. Registration and Payment.

2.01. Registered Form. The Bond will be issued only in fully registered form. The interest thereon and, upon surrender of the Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. The Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bond is payable on May 1 and November 1 of each year, commencing May 1, 2017, to the registered owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day.

2.03. Registration. The City will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of the Bond and the registration of transfers and exchanges of the Bond entitled to be registered, transferred or exchanged.

(b) Transfer of the Bond. Upon surrender for transfer of the Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bond. If the Bond is surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate

principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. The Bond surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. If the Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name the Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bond. If the Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for the Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of the Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. The Bond so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event the Bond is called for redemption, notice thereof identifying the Bond to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of the Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of the Bond. The Bond so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints Northland Trust Services, Inc., Minneapolis, Minnesota, as the initial Registrar. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City

agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and the Bond in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this City Council, the Finance Director must transmit to the Registrar moneys sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bond will be prepared under the direction of the City Administrator and executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that those signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bond ceases to be such officer before the delivery of the Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, the Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. The executed certificate of authentication on the Bond is conclusive evidence that it has been authenticated and delivered under this resolution. When the Bond has been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

Section 3. Form of Bond.

3.01. Execution of the Bond. The Bond will be printed or typewritten in substantially the form set forth in EXHIBIT A.

3.02. Approving Legal Opinion. The City Administrator is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which is to be complete except as to dating thereof and cause the opinion to be printed on or accompany the Bond.

Section 4. Payment; Security; Pledges and Covenants.

4.01. Debt Service Fund. The Bond will be payable from the General Obligation Grant Anticipation Bonds, Series 2016C Debt Service Fund (the "Debt Service Fund") hereby created. The Debt Service Fund shall be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. Proceeds of the Grant are hereby pledged to the Debt Service Fund. There is also appropriated to the Debt Service Fund (i) capitalized interest financed from the proceeds of the Bond, if any; and (ii) accrued interest paid by the Purchaser upon issuance of the Bonds.

4.02. Construction Fund. The City hereby creates the General Obligation Grant Anticipation Bonds, Series 2016C Construction Fund (the "Construction Fund"). Proceeds of the Bond, less the appropriations made in Section 4.01 hereof, will be deposited in the Construction Fund to be used solely to defray expenses of the Project. When the Project is completed and the cost thereof paid, the Construction Fund is to be closed and any funds remaining may be deposited in the Debt Service Fund.

4.03. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bond, as the same respectively become due, the full faith, credit and taxing powers of the City will be

and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bond and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the City which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

Furthermore, in accordance with its statutory duties under Section 475.61, subdivisions 5 and 6 of the Act, the City covenants and agrees with the holder of the Bond that if the Bond cannot be paid at maturity from the proceeds of the Grant or from other funds appropriated by the City Council, the Bond will be paid from the proceeds of definitive or additional temporary bonds that will be issued and sold prior to the maturity date of the Bond.

4.04. Debt Service Coverage. It is hereby determined that the estimated collection of proceeds of the Grant for the payment of principal and interest on the Bond will produce at least one hundred percent (100%) of the amount needed to meet, when due, the principal and interest payments on the Bond and that, pursuant to Section 475.61, subdivision 5 of the Act, no tax levy is needed at this time.

4.05. State Credit Enhancement.

(a) Pursuant to a resolution adopted by the City Council on September 19, 2016, the City Council authorized and directed City staff to enter the City into a Credit Enhancement Program Agreement (the "Credit Agreement") with the Minnesota Public Facilities Authority (the "Authority"). Pursuant to Minnesota Statutes, Section 446A.086, as amended (the "Credit Enhancement Act"), the State of Minnesota, acting through the Authority, may provide a guarantee of any deficiency of debt service payments on the Bond. Pursuant to the Credit Enhancement Act, the City makes the following representations and covenants:

(i) the City will notify the Authority of any default or potential default in the payment of principal or interest due on the Bond;

(ii) the City will deposit with the Registrar all payments of principal and interest due on the Bond at least three business days prior to the payment due date;

(iii) the agreement the City enters into with the Registrar will include all provisions required by the Credit Enhancement Act; and

(iv) the City will comply with all provisions of the Credit Agreement and with the Credit Enhancement Act.

(b) Pursuant to subdivision 3 of the Credit Enhancement Act, the City acknowledges and agrees that the Registrar is required to inform the Minnesota Commissioner of Management and Budget and the Authority if the Registrar becomes aware of a default or potential default in the payment of principal or interest on the Bond or if, on the day two business days before the date a payment is due on the Bond, there are insufficient funds to make the payment on deposit with the Registrar.

4.06. Registration of Resolution. The City Administrator is authorized and directed to file a certified copy of this resolution with the Manager of Property Records and Taxation of Anoka County, Minnesota and to obtain the certificate required by Section 475.63 of the Act.

Section 5. Authentication of Transcript.

5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bond, certified copies of proceedings and records of the City relating to the Bond and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bond, and such instruments, including any heretofore furnished, will be deemed representations of the City as to the facts stated therein.

5.02. Certification as to Official Statement. The Mayor, the City Administrator, and the Finance Director are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bond and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

5.03. Other Certificates. The Mayor, the City Administrator, and the Finance Director are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bond or the organization of the City or incumbency of its officers, at the closing the Mayor, the City Administrator, and the Finance Director shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Finance Director shall also execute and deliver a certificate as to payment for and delivery of the Bond.

Section 6. Tax Covenant.

6.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bond that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bond to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bond.

6.02. Rebate. The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bond under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bond, and the rebate of excess investment earnings to the United States.

6.03. Not Private Activity Bond. The City further covenants not to use the proceeds of the Bond or to cause or permit them or any of them to be used, in such a manner as to cause the Bond to be a "private activity bond" within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

- (a) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;

(b) the City hereby designates the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than any private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during calendar year 2016 will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the City during calendar year 2016 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. DTC. The Bond will be initially issued in the form of a separate single typewritten or printed fully registered Bond for the maturity set forth in Section 1.04 hereof. Upon initial issuance, the ownership of the Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to the Bond registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds the Bond as a securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bond, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bond, (ii) the delivery to any Participant or any other person (other than a registered owner of the Bond, as shown by the registration books kept by the Registrar), of any notice with respect to the Bond, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of the Bond, of any amount with respect to principal of, premium, if any, or interest on the Bond. The City, the Registrar and the Paying Agent may treat and consider the person in whose name the Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of the Bond for the purpose of payment of principal, premium and interest with respect to the Bond, for the purpose of registering transfers with respect to the Bond, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bond only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City’s obligations with respect to payment of principal of, premium, if any, or interest on the Bond to the extent of the sum or sums so paid. No person other than a registered owner of Bond, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which will govern payment of principal of, premium, if any, and interest on the Bond and notices with respect to the Bond. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bond will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bond that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this resolution. DTC may determine to discontinue providing its services with respect to the Bond at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this resolution to the contrary, so long as the Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond will be made and given, respectively in the manner provided in DTC’s Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. Execution of Continuing Disclosure Certificate. “Continuing Disclosure Certificate” means that certain Continuing Disclosure Certificate executed by the Mayor and City Administrator and dated the date of issuance of the Bond, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.02. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the City to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bond; however, the Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

Section 9. Defeasance. When the Bond and all interest thereon has been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holder of the Bond will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bond will remain in full force and effect. The City may discharge the Bond which is due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If the Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 17th DAY OF OCTOBER, 2016.

APPROVED:

Steve Kane, Mayor

ATTEST:

Barbara Held, City Clerk

ADD ROLL CALL VOTE Yeah or Nay

and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to issue and sell definitive or additional temporary bonds to redeem the Bond and to levy ad valorem taxes on all taxable property in the City in the event of any deficiency in the anticipated grant pledged, which taxes may be levied without limitation as to rate or amount. This Bond is issued only as a fully registered Bond in denominations of \$5,000 or any integral multiple thereof of single maturities.

The City Council has designated the issue of Bonds of which this Bond forms a part as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”) relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Bond Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Bond Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Bond Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Bond Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the home rule charter and the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional, charter, or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Bond Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of St. Francis, Anoka County, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: November 1, 2016

CITY OF ST. FRANCIS, MINNESOTA

(Facsimile)
Mayor

(Facsimile)
City Administrator

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

NORTHLAND TRUST SERVICES, INC.

By _____
Authorized Representative

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT
_____ Custodian _____
(Cust) (Minor)

TEN ENT -- as tenants by entireties

under Uniform Gifts or Transfers to Minors
Act, State of _____

JT TEN -- as joint tenants with right of
survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program (“STAMP”), the Stock Exchange Medallion Program (“SEMP”), the New York Stock Exchange, Inc. Medallion Signatures Program (“MSP”) or other such “signature guarantee program” as may be determined by the Registrar in addition to, or in substitution for, STEMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address:

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

Date of Registration

Registered Owner

Signature of
Officer of Registrar

Cede & Co.
Federal ID #13-2555119

STATE OF MINNESOTA)
)
COUNTY OF ANOKA) SS.
)
CITY OF ST. FRANCIS)

I, being the duly qualified and acting City Clerk of the City of St. Francis, Anoka County, Minnesota (the "City"), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on October 17, 2016, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of the City's General Obligation Grant Anticipation Bonds, Series 2016C, in the original aggregate principal amount of \$5,800,000.

WITNESS My hand officially as such City Clerk and the corporate seal of the City this _____ day of _____, 2016.

(SEAL)

City Clerk
City of St. Francis, Minnesota

STATE OF MINNESOTA
COUNTY OF ANOKA

CERTIFICATE OF MANAGER OF
PROPERTY RECORDS AND TAXATION
AS TO REGISTRATION WHERE
NO AD VALOREM TAX LEVY

I, the undersigned Manager of Property Records and Taxation of Anoka County, Minnesota, hereby certify that a certified copy of a resolution adopted by the governing body of the City of St. Francis, Minnesota (the "City"), on October 17, 2016, relating to the City's General Obligation Grant Anticipation Bonds, Series 2016C (the "Bond"), in the original aggregate principal amount of \$5,800,000, dated as of November 1, 2016, has been filed in my office and said Bond has been entered on the register of obligations in my office.

WITNESS My hand and official seal this ____ day of _____, 2016.

**MANAGER OF PROPERTY RECORDS
AND TAXATION,
ANOKA COUNTY, MINNESOTA**

By _____

Its _____

(SEAL)

TO: Joe Kohlmann, City Administrator
FROM: Darcy Mulvihill, Finance Director
SUBJECT: TIF District Decertification
DATE: October 17, 2016

OVERVIEW:

On December 20, 1999, the city adopted a Tax Increment Financing Plan for the Turtle Ridge Townhouse development. This plan was a pay as you go finance plan meaning that the developer had to document costs to us to be reimbursed and these costs were repaid with the tax increment received each year. The documented costs were \$175,000.00. Payments to the developer occurred twice a year starting 10/10/2002 and continued until the last one that was paid out on 7/31/16. This paid off the note.

ACTION TO BE CONSIDERED:

Council needs to approve the attached resolution decertifying the district. This will put the full value of the development back on the tax rolls.

BUDGET IMPLICATION:

Small difference in the market value to use for calculating property taxes.

Attachments:

- Resolution 2016-52 approving decertification

**CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY**

RESOLUTION 2016-52

**A RESOLUTION RELATING TO THE DECERTIFICATION OF
TAX INCREMENT FINANCING DISTRICT NO. 1**

WHEREAS, the City of St. Francis ("City") established its Redevelopment Project No. 1 ("Project Area") and adopted a Redevelopment Plan relating thereto, pursuant to Minnesota Statutes, Sections 469.124 to 469.134, inclusive, as amended and supplemented from time to time.

WHEREAS, on October 20, 1999 the creation of Tax Increment Financing District No. 1 ("District No. 1) and the adoption of a Tax Increment Financing Plan relating thereto was approved, pursuant to Minnesota Statutes, Sections 469.174 to 469.1799, inclusive, as amended and supplemented from time to time;

WHEREAS, District No. 1 is located within the Project Area;

WHEREAS, it has been determined that 2016 is the last year to receive tax increment and therefore it is time to decertify as of October 17, 2016 District No. 1;

NOW, THEREFORE, BE IT RESOLVED that effective October 17, 2016 the Decertification of District No. 1 described above, is hereby approved by the City Council of the City of St. Francis.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 17th DAY OF OCTOBER, 2016.

APPROVED:

ATTEST:

Steve Kane, Mayor

Barbara I. Held, City Clerk

TO: Joe Kohlmann, City Administrator
FROM: Todd Schwieger, Acting Police Chief
SUBJECT: **Seized Vehicle/Forfeiture Auction**
DATE: 10/11/2016

OVERVIEW:

The Police Department has 17 vehicles that have been seized and forfeited in relation to criminal offenses. The vehicles are ready to be sold and a public auction has been scheduled for October 22, 2016. The Public Works also has some miscellaneous items they are including in the auction.

ACTION TO BE CONSIDERED:

That the forfeited vehicles be declared surplus property in order to sell them at public auction. Also allow the miscellaneous public works surplus property to be sold at the same time. The department cannot utilize any of the forfeited vehicles at this time for official use and proceeds raised from the sale of the vehicles will be placed into the police department forfeiture fund minus fees for Brown Auction Service and proceeds to the Anoka County Attorney's Office and State of Minnesota.

BUDGET IMPLICATION:

No impact to the department budget is anticipated. St Francis Police Reserve Officers are expected to work at the event on a volunteer basis.

Attachments:

- Resolution 2016-53

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

RESOLUTION 2016-53

A RESOLUTION DECLARING POLICE RECOVERED PROPERTY
SURPLUS PROPERTY AND AUTHORIZING THE DISPOSAL
OF SAID PROPERTY

WHEREAS, Section 8-7-3 of the St. Francis City Code entitled "Disposal of Excess Property" outlines the procedure for disposal of City owned property; and

WHEREAS, pursuant to Section 8-7-3, the City has identified property owned by the City that is no longer needed for municipal service; and

WHEREAS, by the City Council of the City of St. Francis that the following property is hereby classified as surplus property, with the approximate value said property assigned as follows:

Police Recovered Property	Value
	Items to be Auctioned off on October 22, 2016 at 4058 St. Francis Blvd. at 9:00 am – Includes vehicle and miscellaneous contents in vehicle plus all other items listed
Chevrolet-Blazer 1997	"
Chevrolet-Silverado 2004	"
Honda –Civic 2000	"
Chevrolet-Cavalier 2003	"
Chevrolet-Silverado 2004	"
Saturn-SC2 1998	"
Volkswagen-Jetta 1997	"
Ford-Contour 1996	"
Honda-Civic 1998	"
Saturn-SC2 1994	"
Chevrolet-Aveo 2008	"
Chevrolet-Impala 2001	"
Ford-Expedition 2009	"
Chevrolet-Malibu 2002	"
Chevrolet-Cavalier 2004	"
GMC-Van 2002	"
Portable Basketball Stand	0-\$200
Agri-Fab Slit Seeder	\$25.00
2 Sthil Backpack Blowers	\$30.00 each
Sthil Straight Shaft Weed Whip	\$30.00
Table Saw	\$75.00

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 17th DAY
OF OCTOBER, 2016.

APPROVED:

ATTEST:

Steve Kane, Mayor of St. Francis

Barbara I. Held, City Clerk

JEFFREY S. JOHNSON
RUSSELL H. CROWDER
MICHAEL F. HURLEY
DOUGLAS G. SAUTER
HERMAN L. TALLE
CHARLES M. SEYKORA
DANIEL D. GANTER, JR.
BEVERLY K. DODGE
JAMES D. HOEFT
*JOAN M. QUADE
*JOHN T. BUCHMAN
SCOTT M. LEPAK
STEVEN G. THORSON

*Also Licensed in Wisconsin

BGS

Barna, Guzy & Steffen, Ltd.

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KAREN K. KURTH
ADRIEL B. VILLARREAL
TAMMY J. SCHEMME
JENNIFER C. MOREAU
DAVID R. SCHAPS
THOMAS R. WENTZELL

OF COUNSEL
JON P. ERICKSON
W. JAMES VOGL, JR.

MEMORANDUM

TO: Honorable Mayor and City Councilmember, City Administrator Joe Kohlmann

FROM: David Schaps, Assistant City Attorney

THROUGH: Scott Lepak, City Attorney

RE: Converting Ordinance Offense Violations to Payables

DATED: October 12, 2016

Background:

Currently, all individuals that are cited for criminal ordinance violations are all required to make an appearance at the courthouse at Anoka County. This includes all misdemeanor violations, and also includes petty misdemeanors such as parking tickets. This process is often time consuming and requires the individual to take time off from work or school in order to make an appearance during the day. After speaking with the City Prosecutor at the courthouse, many individuals agree to pay a fine, which disposes of the matter.

As this process is often time consuming for the individual, the police department, the City Attorney's office, and the resources of court, it has been requested that the City Attorney's office find a way to reduce the time spent on pursuing some of the more minor ordinance violations in a court setting, and instead offer individuals the opportunity to either mail or electronically pay the offense online. Individuals who choose to do so are admitting guilt for the violation, but the process ends at that time. Individuals still have the right to contest the violation in court if they wish to do so.

The process to convert some ordinance violations to payable offenses requires the City Attorney's office to request an order from the District Court granting a petition to turn some city ordinance violations into payable offenses. Attached is the draft petition and order to the District Court, along with a list of the offenses. If granted by the Court, individuals would be allowed to choose to pay a fine without an appearance at the courthouse. This type of system is widely used in Hennepin County. The list includes the amount of the City fine, but does not include an \$88 surcharge and law library fee that is attached to all fines in Anoka County.

Council Action Request: Motion to approve Resolution 2016-54 directing the City Attorney's office to petition the District Court to convert certain city ordinance violations to payable offenses as attached.

City of St. Francis
St. Francis, MN
Anoka County
State of Minnesota

RESOLUTION 2016 -54

**A RESOLUTION DIRECTING CERTAIN ORDINANCE
VIOLATIONS AS PAYABLE OFFENSES**

WHEREAS, Currently all city criminal ordinance violations require a mandatory appearance in Anoka County court; and

WHEREAS, in the interest of both efficiency to individuals, city staff, the City's Attorney's office, and the District Court, it would provide greater judicial economy to allow individuals to choose whether to pay a fine either by mail or electronically rather than to make the mandatory court appearance; and

WHEREAS, Minnesota State Judicial policy requires the City Attorney's office to petition the District Court for an order granting the conversion of certain city ordinance violations into payable offenses.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The City Council hereby directs the City Attorney's office to petition the District Court to allow individuals the opportunity for to pay a fine instead of making a mandatory court appearance for the attached misdemeanor and petty misdemeanor ordinance violations with the stated city fine amounts.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 17th DAY OF OCTOBER, 2016.

APPROVED:

Steve Kane
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk

STATE OF MINNESOTA

DISTRICT COURT

COUNTY OF ANOKA

TENTH JUDICIAL DISTRICT

CRIMINAL DIVISION

In re:

Court File No. _____

The City of St. Francis,
Petitioner.

ORDER PERMITTING PAYMENT OF FINES
IN LIEU OF COURT APPEARANCE
FOR CERTAIN CITY CODE VIOLATIONS

The above entitled matter was presented to the Court through a petition filed by Scott Lepak, of the law firm of Barna, Guzy & Steffen, Ltd. in his capacity as St. Francis City Attorney. Petitioner City of St. Francis seeks to allow defendants to plead guilty to a petty misdemeanor and pay a fine to the district courts in an amount established by a fine schedule for certain designated City Code violations. This would replace the current practice of requiring a court appearance for said City Code violations.

The City of St. Francis (hereinafter referred to as the City) is a political subdivision of the State of Minnesota, located in Anoka County. It enforces applicable state laws and City Code provisions.

Currently, the City's criminal city code enforcement process requires a mandatory court appearance to address the charges. In the interests of judicial economy and the wise use of City resources, it is beneficial to permit individuals charged with certain designated violations of City Code to choose to plead guilty to a petty misdemeanor and pay a fine utilizing an established fee schedule rather than requiring a court appearance related to such violations.

The Court, having been presented with the petition and proposed designated City Code violations that would be covered by this proposal, being fully advised in the premises and based on the proposed order presented hereby makes the following:

ORDER

1. The City's Petition to permit an individual to choose to plead guilty to a City Code violation as a petty misdemeanor and pay the listed fine to satisfy the designated City Code violations attached to this Order as Exhibit A is hereby GRANTED.
2. Individuals who wish to appear in court to address the designated City Code violations may do so by not submitting the forms and payment required to forego the court appearance.
3. Payment of the fines listed in Exhibit A must be directed to the Anoka County Court Administrator and are subject to the same requirements, including fees and payment to various entities, as all other petty misdemeanor fines in Anoka County.
4. Claimed violations of state statute are not covered by this Order.

THERE BEING NO JUST REASON FOR DELAY, LET JUDGMENT BE ENTERED ACCORDINGLY.

Dated: _____, 2016

BY THE COURT

By: _____
The Honorable Judge of District Court

City of St Francis

Exhibit: A

St. Francis City Code	Description of Violation+B3	St. Francis Severity Designation: Misdemeanor ("MSD") or Petty Misdemeanor ("Petty")	City Fine Recommendation: Note: Fine amount only. Does not include surcharge and law library fee.
6-1-7	Carrying or Posting- Solicitors must carry or post license and display it upon request	MSD	MSD: \$70
7-1-5 B	Orders of an Officer - Control Traffic	MSD	MSD: \$50
7-1-6 E	General Parking and Traffic Control - Damaging or Moving Markings	MSD	MSD: \$50
7-2-1	Ice and Snow a Nuisance	Petty (not designated MSD)	Petty: \$30
7-2-2-A	Obstructions - of street	MSD	MSD: \$50
7-2-2 B	Fires - on Street	MSD	MSD: \$50
7-2-2 C	Dumping in Streets	MSD	MSD: \$50
7-2-2 D	Signs and other Structures -in Street	MSD	MSD: \$50
7-2-2 E	Placing Snow or Ice in a Roadway or on a Sidewalk	MSD	MSD: \$50
7-2-3	Street Openings or Excavations	MSD	MSD: \$50
7-2-4	Load Limits	MSD	MSD: \$200
7-2-8	Vehicle Repair on Street	Petty (not designated MSD)	Petty: \$30
7-2-9	Excessive Vehicle Noise	Petty	Petty: \$50
7-3-2	Motorized Vehicles Prohibited on Sidewalk	Petty (not designated MSD)	Petty: \$50
7-3-3	U-turns	Petty (not designated MSD)	Petty: \$30
7-3-4	Exhibition Driving	MSD	MSD: \$70
7-3-5	Avoid Traffic Control Device -Driving Through Private Property	Petty (not designated MSD)	Petty: \$50
7-4-2 A	General Parking Prohibitions - On Sidewalk	Petty (not designated MSD)	Petty: \$50
7-4-2 B	General Parking Prohibitions - On Public/Private Driveway Impeding Access	Petty (not designated MSD)	Petty: \$30
7-4-2 C	General Parking Prohibitions - Within Intersection	Petty (not designated MSD)	Petty: \$30
7-4-2 D	General Parking Prohibitions - Within Ten Feet of Fire Hydrant	Petty (not designated MSD)	Petty: \$30
7-4-2 E	General Parking Prohibitions -On a Crosswalk	Petty (not designated MSD)	Petty: \$30
7-4-2 F	General Parking Prohibitions - Twenty Feet of Crosswalk/Intersection or Mid-Block Crosswalk	Petty (not designated MSD)	Petty: \$30

7-4-2 G	General Parking Prohibitions - In Posted Fire Lane	Petty (not designated MSD)	Petty: \$30
7-4-2 H	General Parking Prohibitions - Thirty Feet of Stop Sign/Traffic Control Sign	Petty (not designated MSD)	Petty: \$30
7-4-2 I	General Parking Prohibitions - Safety Zone or Within Thirty Feet of End of Safety Zone	Petty (not designated MSD)	Petty: \$30
7-4-2 J	General Parking Prohibitions - Twenty feet of Driveway of Fire Station or Seventy Five Feet of Fire Station Entrance When Posted	Petty (not designated MSD)	Petty: \$30
7-4-2 K	General Parking Prohibitions - Alongside Street Excavation Obstructing Traffic	Petty (not designated MSD)	Petty: \$30
7-4-2 L	General Parking Prohibitions - Double Parking	Petty (not designated MSD)	Petty: \$30
7-4-2 M	General Parking Prohibitions - On Bridge	Petty (not designated MSD)	Petty: \$30
7-4-2 N	General Parking Prohibitions - Where Official Signs Prohibit	Petty (not designated MSD)	Petty: \$30
7-4-2 O	General Parking Prohibitions - In Any Alley Unless Load Or Unloading	Petty (not designated MSD)	Petty: \$30
7-4-2 P	General Parking Prohibitions - Blocking Fire Truck During Fire Alarm	Petty (not designated MSD)	Petty: \$30
7-4-2 Q	General Parking Prohibitions - Parking On Public Property When Posted	Petty (not designated MSD)	Petty: \$30
7-4-3	Winter Parking	Petty (not designated MSD)	Petty: \$30
7-4-4	Emergency	Petty (not designated MSD)	Petty: \$30
7-4-5	On-Street Recreational Vehicle Parking	Petty (not designated MSD)	Petty: \$30
7-4-8	Parallel Parking	Petty (not designated MSD)	Petty: \$30
7-4-9	Angle Parking	Petty (not designated MSD)	Petty: \$30
7-4-10	Streets Without Curb	Petty (not designated MSD)	Petty: \$30
7-4-11	Parking Hours	Petty (not designated MSD)	Petty: \$30
7-4-12	Truck Parking	Petty (not designated MSD)	Petty: \$30
8-2-1 E	Junk Storage - Vehicles	MSD	MSD: \$50
8-2-6 A.9	Public Nuisance - Odors	MSD	MSD: \$50
8-2-6 A.10	Public Nuisance - Noxious Weeds	MSD	MSD: \$50
8-2-6 C.4	Public Nuisance - Vibrations	MSD	MSD: \$50
8-2-6 C.7	Public Nuisance - Crowds Obstruct traffic	MSD	MSD: \$50
8-2-6 C.13	Public Nuisance - Accumulation of disused machinery or household appliances	MSD	MSD: \$50

8-2-6 C.19	Public Nuisance - Permitting existence of uninhabitable dwelling or building	MSD	MSD: \$50
8-2-7	Noise violations	MSD	MSD: \$50
8-4-7 C.6	Solicitors- Peddler, Transient Merchant, Canvasser must be licensed	MSD	MSD: \$70
8-4-8	Abandoning a Motor Vehicle	MSD	MSD: \$300
8-4-9 A	Loitering	Petty	Petty: \$30

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RUSSELL H. CROWDER
MICHAEL F. HURLEY
DOUGLAS G. SAUTER
HERMAN L. TALLE
CHARLES M. SEYKORA
DANIEL D. GANTER, JR.
BEVERLY K. DODGE
JAMES D. HOEFT
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*JOHN T. BUCHMAN
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STEVEN G. THORSON

*Also Licensed in Wisconsin

BGS

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OF COUNSEL
JON P. ERICKSON
W. JAMES VOGL, JR.

MEMORANDUM

TO: Honorable Mayor and City Councilmember, City Administrator Joe Kohlmann

FROM: David Schaps, Assistant City Attorney

THROUGH: Scott Lepak, City Attorney

RE: Reconveyance of Property to the State of Minnesota

DATED: October 12, 2016

Background:

Please allow this memorandum to provide information regarding a surplus remnant property owned by the City of St. Francis.

In August, the City Council approved an ordinance providing the sale for real property identified as PID 32-34-24-22-0002 to NSK Properties, LLC as purchaser and adjoining land owner. The conveyance was to be achieved through a quit claim deed to the purchaser after a review of the title on the property.

Subsequent to the approval, the City was informed by the State of Minnesota via Anoka County that there was an unrecorded conditional use deed attached to the property. This conditional use deed specified that the property was to be used as a public use for future roadway purposes.

Since the City has not put the property to use as a road and does not have any plans to do so, the City is required to reconvey the property back to the State of Minnesota. The adjoining property owner can then request and potentially purchase the property from the State at public auction.

Recommendation: The City Attorney's office recommends the City Council reconvey the property back to the State of Minnesota in accordance with the terms of the conditional use deed.

Council Action Requested: Motion to approve the ordinance reconveying the property to the State of Minnesota as attached.

City of St. Francis
St. Francis, MN
Anoka County
State of Minnesota

Ordinance 225, Second Series

**AN ORDINANCE AUTHORIZING THE CONVEYANCE OF CITY SURPLUS
PROPERTY TO STATE OF MINNESOTA.
PID 32-34-24-22-0002**

WHEREAS, Section 8-7-3 of the St. Francis City Code entitled “Disposal of Property” outlines the procedure for the disposal of City owned property ; and

WHEREAS, pursuant to Section 8-7-3, the City has identified property legally described as follows as surplus property and is no longer needed for municipal service;

That part of the Northwest Quarter (NW 1/4) of Section 32, Township 34, Range 24, Anoka County, Minnesota, described as follows: commencing at a point on the West line of said Section 32, which point is 891 feet South of the Northwest corner of said Section, thence proceeding Easterly a distance of 300 feet on a line parallel with the North line of said Northwest Quarter (NW 1/4), thence South and parallel with the West line of said Northwest Quarter (NW 1/4) a distance of 150 feet to the actual point of beginning, thence continuing South on said parallel line a distance of 38.4 feet, thence Westerly and parallel with the North line of said Northwest Quarter (NW 1/4) a distance of 300 feet to the Westerly line of said Northwest Quarter (NW 1/4), thence North on the West line of said Northwest Quarter (NW 1/4) a distance of 38.4 feet, thence Easterly and parallel with the North line of said Northwest Quarter (NW 1/4) a distance of 300 feet to the pint of beginning. Subject to easements of record.

And;

WHEREAS, The State of Minnesota has notified the City that a conditional use deed is applicable to the property for a public use for roadway purposes; and

WHEREAS, Currently, no public roadway has been constructed on the property, nor is there any public improvement plan to do so; and

WHEREAS, The State of Minnesota requires any property not put into use for public purposes be reconveyed back to the State in accordance with the conditional use deed restriction.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The Mayor and City Clerk are authorized to execute the attached documents and transfer the property to the State of Minnesota upon the approval as to form by the City Attorney.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS __ DAY OF NOVEMBER, 2016.

APPROVED:

Steve Kane
Mayor of St. Francis

ATTEST:

Barbara I. Held
City Clerk

695040-v1

APPLICATION BY GOVERNMENTAL SUBDIVISION FOR CONVEYANCE OF TAX-FORFEITED LANDS

Minnesota Statutes 1929, Section 282.01

0168484

SL

In the Matter of the Application of City of St. Francis, a Governmental Subdivision, for a Conveyance of Certain Lands.

Comes now City of St. Francis and alleges: (name of subdivision)

1. That applicant is a (a) municipality

2. That (b)

3. That there is situated within applicant's boundaries in the County of Anoka, certain tax-forfeited land described as follows: F32-34-24-22-0002

That part of the NW 1/4 of Section 32, Township 34, Range 24 Anoka County, Minnesota described as follows: Commencing at a point on the west line of said Section 32 which point is 891 feet South of the NW corner of said Section, thence proceeding Easterly a distance of 300 feet on a line parallel with the North line of said NW 1/4; thence South and parallel with the West Line of said NW 1/4 a distance of 150 feet to the actual point of beginning; thence continuing South on said parallel line a distance of 38.4 feet; thence Westerly and parallel with the North line of said NW 1/4 a distance of 300 feet to the West line of said NW 1/4; thence North on the West line of said NW 1/4 a distance of 38.4 feet; thence Easterly and parallel with the North line of said NW 1/4 a distance of 300 feet to the point of beginning.

4. That said lands are (c) Tax-forfeit

5. That applicant desires to obtain said land for the following purposes: (d) Public Use For future roadway purposes.

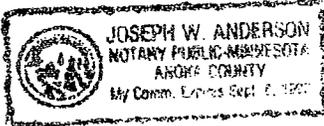
6. That there is need for such land for the following reasons: FOR FUTURE ROADWAY PURPOSES.

Wherefore applicant prays that said lands be conveyed to it for the use stated herein.

City of St. Francis By James Lucas Its Mayor and Sharon Fulkerson Its Clerk-Treasurer

State of Minnesota, } ss. County of Anoka

James Lucas & Sharon Fulkerson each being first duly sworn, depose and say, each for himself, that they are respectively the Mayor and Clerk-Treasurer of the City of St. Francis; that they have read the foregoing application and know the contents thereof; and that the matters stated therein are true.



James Lucas Sharon Fulkerson Subscribed and sworn to before me this 22nd day of June, 1937. Joseph W. Anderson Notary Public, Anoka County, Minn. My commission expires 9-6-92

(a) State facts relative to legal organization. (b) State facts showing authorization of acquisition of land hereinafter described by resolution of governing body or by voters, etc., as the case may require, attaching copies of resolutions, if any. (c) Describe nature of lands, use of surrounding property and other similar facts. (d) Give statement of facts as to the use to be made of such lands.

RESOLUTION OF COUNTY BOARD UPON APPLICATION

WHEREAS, the County Board of ANOKA County, Minnesota, has examined into the allegations of the application of City of St. Francis dated June 22 19 87, for the conveyance of certain lands therein described;

note, Therefore, be it resolved by the County Board of ANOKA County, Minnesota, that it hereby approves said application and recommends that the same be granted.

James G. Kardach
Michael...
Natalie Haas Steffen
County Board of said County

State of Minnesota, } ss.
County of ANOKA

I, Charles R. Lefebvre, county auditor and clerk of the County Board of Anoka County, Minnesota, hereby certify that I have compared the foregoing copy of resolution of the County Board of said county with the original record thereof in the minutes of the proceedings of said board at a meeting duly held July 28, 19 87, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly adopted by said board at said meeting. I further certify that the application referred to in said resolution is hereto attached.

Witness my hand and seal this July day of 19 87

Charles R. Lefebvre
County Auditor and Clerk of the County Board
ANOKA County, Minnesota

OFFICE OF THE COMMISSIONER OF TAXATION
St. Paul, Minn., 19

Upon due consideration of the within application it is ordered that the same be and it is hereby rejected granted.

Commissioner of Taxation
By Dennis J. Ems Deputy

APPLICATION BY GOVERNMENTAL SUBDIVISION
For Conveyance of Tax-Forfeited Lands
Application filed, 19
Res. Co. Bd. Dated, 19
(Granted) or (Rejected) by Commissioner of Taxation
County Auditor

STATE OF MINNESOTA
DEPARTMENT OF REVENUE

CONVEYANCE OF FORFEITED LANDS

(Issued pursuant to Minnesota Statutes, Section 282.01, Subdivision 1)

THIS INDENTURE, made this 2nd day of October, 1987, between the State of Minnesota, as party of the first part, and The City of St. Francis, a Governmental Subdivision, as party of the second part, WITNESSETH:

WHEREAS, the land hereinafter described, was duly forfeited to the State of Minnesota for the nonpayment of taxes, and,

WHEREAS, pursuant to Minnesota Statutes Section 282.01, Subdivision 1, the party of the second part has applied to the Commissioner of Revenue for the conveyance of lands hereinafter described to be used by it exclusively for roadway purposes, and,

WHEREAS, the Board of County Commissioners of the County of Anoka, State of Minnesota, has recommended to the Commissioner of Revenue by resolution adopted on the 28th day of July, 1987, that such conveyance be made,

NOW, THEREFORE, The State of Minnesota, pursuant to said laws and in consideration of the premises, does hereby grant, bargain, sell and convey unto the party of the second part, forever, all the tracts or parcels of land lying and being in the County of Anoka, State of Minnesota, described as follows, to-wit: P37-34-21-22-0000

That part of the NW 1/4 of Section 32, Township 14, Range 24 Anoka County, Minnesota described as follows: Commencing at a point on the west line of said Section 32 which point is 891 feet South of the NW corner of said Section, thence proceeding Easterly a distance of 50 feet on a line parallel with the North line of said NW 1/4; thence South and parallel with the West line of said NW 1/4 a distance of 150 feet to actual point of beginning; thence continuing South on said parallel line a distance of 306 feet; thence Westerly and parallel with the North line of said NW 1/4 a distance of 306 feet to the West line of said NW 1/4; thence North on the West line of said NW 1/4 a distance of 306 feet; thence Easterly and parallel with the North line of said NW 1/4 a distance of 150 feet to the point of beginning.

TO HAVE AND TO HOLD THE SAME, together with all the hereditaments and appurtenances thereunto belonging or in anywise appertaining, to the said party of the second part so long as it shall continue to use said land for the purpose aforesaid, and upon condition that if such use shall cease said land shall revert to the party of the first part as provided by law. ~~No deed tax will be payable on this conveyance.~~

IN TESTIMONY WHEREOF, the State of Minnesota, party of the first part, has caused this deed to be executed in its name in the City of St. Paul, Ramsey County, Minnesota, the day and year first above written.

In presence of:

STATE OF MINNESOTA

T. J. TRIFLETTO
Commissioner of Revenue

By: _____

STATE OF MINNESOTA)

) ss.

County of Ramsey)

On this 2nd day of October, 1987, before me personally appeared DENNIS J. ERNO, Assistant Commissioner of Revenue of the State of Minnesota, to me known to be the person who executed the foregoing conveyance in behalf of the State of Minnesota, and acknowledged that he executed the same as the free act and deed of said state pursuant to the statutes in such case made and provided.

This instrument was Drafted by
The Commissioner of Revenue
State of Minnesota
Department of Revenue
St. Paul, Minnesota 55145

PATRICIA ZINTZIS
NOTARY PUBLIC-MINNESOTA
RAMSEY COUNTY
MY COMMISSION EXPIRES APRIL 17, 1988

Reconveyance of Forfeited Lands to the State of Minnesota
By a Governmental Subdivision
Under Minnesota Statutes, Section 282.01, Subdivision 1d

State Deed Tax Due: \$1.65
Date:

WHEREAS, pursuant to the statute now codified as Minnesota Statutes, Section 282.01, Subdivision 1a(e), the State of Minnesota, on the 22nd day of June, 1987, conveyed to the City of St. Francis, a governmental subdivision of the State of Minnesota (hereinafter "Governmental Subdivision"), by state deed numbered 0168484, the real property described below (hereinafter "Property") to be used for an authorized public use, and

WHEREAS, the Governmental Subdivision has either failed to put the Property to the public use for which it was conveyed, or has abandoned the public use for which it was conveyed, and now desires to reconvey the Property under Minnesota Statutes, Section 282.01, Subdivision 1d to the State of Minnesota, to be held in trust according to Minnesota Statutes, Section 281.25,

NOW THEREFORE, the Governmental Subdivision, pursuant to said laws, and pursuant to the duly adopted resolution of its governing body number Ordinance No. _____, dated November 7, 2016, does hereby convey and quitclaim the property in the County of Anoka, described as follows, together with all appurtenances thereunto belonging:

That part of the Northwest Quarter (NW 1/4) of Section 32, Township 34, Range 24, Anoka County, Minnesota, described as follows: commencing at a point on the West line of said Section 32, which point is 891 feet South of the Northwest corner of said Section, thence proceeding Easterly a distance of 300 feet on a line parallel with the North line of said Northwest Quarter (NW 1/4), thence South and parallel with the West line of said Northwest Quarter (NW 1/4) a distance of 150 feet to the actual point of beginning, thence continuing South on said parallel line a distance of 38.4 feet, thence Westerly and parallel with the North line of said Northwest Quarter (NW 1/4) a distance of 300 feet to the Westerly line of said Northwest Quarter (NW 1/4), thence North on the West line of said Northwest Quarter (NW 1/4) a distance of 38.4 feet, thence Easterly and parallel with the North line of said Northwest Quarter (NW 1/4) a distance of 300 feet to the point of beginning. Subject to easements of record.

to the State of Minnesota, to be held in trust as provided by Minnesota Statutes, Section 281.25, upon like conditions and with like effect as if the Property had not been conveyed to the Governmental Subdivision for a public use.

Check here if all or part of the described real property is Registered (Torrens) []

City of St. Francis
(Name of Governmental Subdivision)

By: Signature Title Date

By: Signature Title Date

STATE OF MINNESOTA)
) ss.
County of _____)

The foregoing instrument was acknowledged before me this _____ day of _____, by _____ and _____, respectively the _____ and the _____ of _____, a _____ under the laws of the State of Minnesota, on behalf of the _____.

Notary Date

Form approved by the Attorney General's Office.

THIS INSTRUMENT WAS DRAFTED BY:
Minnesota Department of Revenue
600 N. Robert St.
St. Paul, MN 55101
(651) 556-3000

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN
THIS INSTRUMENT SHOULD BE SENT TO:

County Auditor
_____ County

Approval

The undersigned, acting for the Commissioner of Revenue of the State of Minnesota, under delegation of authority duly filed with the Secretary of State, does hereby approve the foregoing conveyance to the State of Minnesota.

Dated: _____

STATE OF MINNESOTA

Commissioner of Revenue

By: _____
The duly appointed delegate of the Commissioner of
Revenue, for these purposes.

STATE OF MINNESOTA)
)ss.
COUNTY OF RAMSEY)

This Approval was acknowledged before me on _____ by _____,
the duly appointed delegate of the commissioner of revenue for these purposes.

Notary

Date



2016 Liquor Department Quarterly Report

	<i>1st Quarter</i>	<i>2nd Quarter</i>	<i>3rd Quarter</i>
Sales	\$454,696.22	\$559,861.77	\$567,773.14
Expenditures	\$367,299.11	\$411,016.21	\$413,401.17
Gross Profit	\$122,674.19 27%	\$149,332.18 27%	\$142,919.07 25%
Net Profit	\$76,429.53	\$44,956.39	(\$4,591.05)

To: City Council/City Administrator

From: Chief Schwieger

Date: 10/17/16

RE: 3rd Quarter Report

It was an interesting 3rd quarter at the police department. Our Field Training Officers stayed busy with the training of 3 new officers two of which are still in training. Other officers stayed busy by taking calls for service, enforcing traffic laws, performing special details, attending numerous training courses and making appearances in court. Court appearances can be scheduled on work days or days off. Below, I have provided some 3rd quarter statistics which break down and illustrate a portion of what the police officers have been doing from July through September of 2016. The 2nd quarter statistics are also shown for comparison.

July through September training: Officers are required to complete a certain amount of continuing education training hours to maintain their peace officer license. Some trainings are made mandatory by the MN Peace Officer Standards and Training Board and the department head. Other trainings are suggested but not mandatory and there are many other training courses officers request to attend to increase their knowledge and understanding in certain areas. All officers completed a combined 276 hours of continuing education from July through September of 2016.

Courses attended by the officers included:

Firearms Training/Night Shoot
Use of Force Training
Active Shooter Training
Child Safety Seat Certified Technician Training
FTO School
Sovereign Citizen Training

Quarterly Stats Report (attached):

The types of calls officers respond to are broken down into Part 1 and 2 offenses and Part 3, 4, 5 offenses. Examples of the offenses are shown as well as how many offenses officers responded to and completed incident reports on from July through September of 2016. The total amount of calls for service dropped from 932 in the 2nd quarter to 801 in the 3rd quarter. Types of calls for service that declined were vandalism, medicals and alarms. Calls for service that increased were domestic situations, assaults, thefts and mental health type incidents. Several St Francis Police Officers have had mental health response training where techniques learned have been shown to increase communication and improve de-escalation in mental health situations. Also listed in the 3rd quarter statistics are the amount of civil disputes officers responded to which include landlord-tenant disputes, child custody

disputes and other civil disputes where the officers provide mediation. A majority of St Francis Officers have formal training in how to respond to these types of civil disputes. New officers are now required to attend this type of training as civil disputes are very common and officers are called to mediate these types of situations on a daily basis.

Investigations:

In the 3rd quarter there were 62 cases that were assigned to the department investigator which included financial exploitation of a vulnerable adult, check fraud, burglary and motor vehicle theft, among others. The investigator has submitted many cases to the city attorney and Anoka County Attorney’s Office for charges ranging from misdemeanor level to felony level crimes.

3RD QUARTER STATISTICS

Offense Type	Description	Number of Calls
Part 1 and 2	Theft, Fraud, Damage to Property, Burglary, DWI, Assaults	117
Part 3,4,5	Suspicious persons/activity, Vehicle lock outs, Animal complaints, Check welfare, Accidents, Alarms, Medical, Parking complaints, MV Complaints, Warrant arrests, Neighborhood Disputes, Extra Patrol requests.	684
<u>Total Calls For Service</u>		<u>801</u>

Calls for service breakdown: Part 1 & 2 offenses

Thefts	32
Burglaries	5
Assaults	9
DWIs	7
Citations	76
Fraud	10
Vandalism	14

Calls for service breakdown: Part 3, 4, 5 offenses

Suspicious Activity	72
Vehicle lockouts	24
Medicals	54
Alarms	35
Vehicle Accidents	30
Agency Assists	39
Domestic situations	53
Juvenile Activity	5
Civil disputes/Landlord- tenant/Child Custody	32

2nd QUARTER STATISTICS FOR COMPARISON

Offense Type	Description	Number of Calls
Part 1 and 2	Theft, Fraud, Damage to Property, Burglary, DWI, Assaults	131
Part 3,4,5	Suspicious persons/activity, Vehicle lock outs, Animal complaints, Check welfare, Accidents, Alarms, Medical, Parking complaints, MV Complaints, Warrant arrests, Neighborhood Disputes, Extra Patrol requests.	801
<u>Total Calls For Service</u>		<u>932</u>

Calls for service breakdown: Part 1 & 2 offenses

Thefts	28
Burglaries	5
Assaults	5
DWIs	8
Citations	98

Fraud	10
Vandalism	20

Calls for service breakdown: Part 3, 4, 5 offenses

Suspicious Activity	72
Vehicle lockouts	37
Medicals	84
Alarms	40
Vehicle Accidents	38
Agency Assists	52
Domestic situations	48
Juvenile Activity	12



Streets and Parks Monthly Report - September 2016

Public Works
 4058 St. Francis Blvd. NW
 St. Francis, MN 55070

TO Mayor & Council

JOB Streets and Parks Monthly Report

STREETS AND PARKS	TASK	DESCRIPTION	QUANTITY	
Parks	Park Inspections	Inspect equipment, buildings, and trees.	111	Inspections
Parks	Park Vandalism	Park Damage, Graffiti, etc.	6	Hours
Parks	Cleaned Water Fountain	Water fountain at Woodbury Park.	4	Fountain Cleaned
Parks	Mowing	16 City Parks were mowed 4 times each and weed whipped 2 times each.	182	Acres Mowed
Parks	Trail Mowing	Mowing Alongside Trails	9.3	Miles
Parks	Events	Preparation and Inspection	15	7 Soccer Games, 1 Wedding, 4 Private Parties, and 3 Misc.
Storm	Catch basins	Cleaned Catch Basins	31	Catch Basins
Streets/Parks	Training	First Aid, CPR, and AED	3	Training Session
Streets	Mowing	Ditch mowing along the side of roadways.	54	Miles of Road
Streets	Sign Replacement	Replacing Various Signs	21	Signs Replaced
Streets	Grading	Grade Gravel Roads	9.2	Miles of Road Graded
Streets/Parks	Callouts	Response for service requests outside of normal working hours.	8	2 Sewer Dept., 1 Recycle Event, 1 Park Event, 2 Flags, and 2 Streets.



Water and Sewer Monthly Report - September 2016

Public Works
 4058 St. Francis Blvd. NW
 St. Francis, MN 55070

TO Mayor & Council

JOB Water and Sewer Monthly Report

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Water	Inspect Facility Daily	Facility Inspection	21	Inspections
Water	Calculate Influent and Effluent	Calculate gallons pumped for both influent and effluent.	Daily	
Water	Calculate Chemicals	Calculate treatment chemicals used daily.	Daily	
Water	Chemical Adjustment	Adjust chemicals based on lab testing results.	As Needed	
Water	Daily Labs	Perform lab on chlorine, fluoride, orthophosphate, iron and manganese.	21	Labs
Water	Well House	Inspect daily, take readings, drawdowns, and pump runtimes.	21	Inspections
Water	Bacteria Samples	Take set of monthly bacteria samples.	5	Samples Per Set
Water	Water Treatment Report			
		Total Finished Water	14.744	Million Gallons
		Total Raw Water	15.248	Million Gallons
		Average Daily Flow	.491	Million Gallons
		Average Chlorine	.52	Mg / l
		Average Raw Iron	1.12	Mg / l
		Average Raw Manganese	.096	Mg / l
		Average Fluoride	.70	Mg / l
		Iron Removal	99 %	
		Manganese Removal	75%	
Wastewater	Wastewater Treatment Report			
Wastewater	Inspect Ponds	Daily inspection of WWTF ponds.	21	Inspections
Wastewater	Inspect Blower	Daily inspection of blowers.	21	Inspections

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Wastewater	Inspect control building	Daily inspection of control building.	21	Inspections
Wastewater	Monthly sampling	Perform required monthly sampling: 2 Influent (6 Constituents); 1 Effluent (6 Constituent) 3 Monitoring wells (18 Constituents)	12	Constituents
Wastewater	pH readings	Take required pH readings.	3	pH Readings
Wastewater	Inspections	Inspect 10 lift stations daily and calculate pump runtimes.	210	Lift Station Inspections
		Discharge Point	RIB	
		Total Influent	10.678	Million Gallons
		Total Effluent	8.965	Million Gallons
		Influent TSS	604	Mg / l
		Effluent TSS	33	Mg / l
		TSS Removal	94 %	
Water/Sewer	Locates	Process Locate Requests	116	Utility Locate Requests
Water/Sewer	Meter Readings	Monthly Meter Readings (city owned and large user meters)	53	Monthly Readings
Water/Sewer	Water/Sewer Connections	Inspect new water and sewer connections	2	
Water/Sewer	Water Misc.	Work orders: re-reads, high water usage, no read list, and meter installs.	23	Work Orders
Water/Sewer	Monthly Projects			
Water	Hydrant flushing-east side	Preventative maintenance due to water main shut downs this summer	5	Hydrants
Sewer	Weekly wastewater treatment plant meeting	Construction Progress	4	
Water/Sewer	Finish district 4 inventory	Inspect manholes and gate valves	217 manholes and 196 gate valves	
Sewer	Lift station maintenance	Inspect lift stations	Change pump oil, wear rings on 20 pumps	
Sewer	Lift station maintenance	Paint ballads around electrical boxes	18	
Water	Water Service leak	Assist with repair/ water main shut down	1	
Water	Hydrant maintenance	Add 6" extension	1	
Water	Gate valve maintenance	Replace gate valve extensions	12	

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Sewer	Lift station panel maintenance	Electrician tightened all connections	10 lift stations	