

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES

MAY 16, 2016

1. **Call to Order:** The EDA Commission president Chris McClish called the EDA meeting to order at 5:30 pm.
2. **Roll Call:** Members present Chris McClish, Richard Orpen, and Brenda Pavelich-Beck. Troy Shook Excused. Also present City Administrator Joe Kohlmann, Community Development Director Kate Thunstrom, Assistant City Attorney David Schaps, and City Clerk Barb Held.
3. **Approve Minutes of January 4, 2016:** Motion by Orpen second Pavelich-Beck to approve the January 4, 2016 Economic Development Authority Minutes. Motion carried 3-0.
4. **Business Subsidy Policy:** Community Development Director Kate Thunstrom gave an overview of the Business Subsidy Policy; the purpose, goals of the policy, the business subsidy criteria, application process for business subsidies, and compliance and reporting requirements. Thunstrom also presented a Tax Increment Financing (TIF) Policy. These would be used for new and redeveloped properties. Thunstrom with these type policies you create a standard practice that is being used by other communities. Plus they would be reviewed in a fair practice. Motion by Orpen second Pavelich-Beck approving the Business Subsidy Policy as presented. Motion carried 3-0.

Thunstrom stated this would now be brought forward at a future council meeting for their consideration.
5. **Economic Development Plan – Informational:** Thunstrom stated this evening at the council meeting I will be giving a power point presentation on the Economic Development Plan that was completed by Northwest Associated Consultants. This plan was developed to provide consistency on what people received in regards to the development opportunities within the City and guide them through the process. Pavelich-Beck stated this is what we were asking for, nice to bring this together. Discussion was held on different potential sites. Thunstrom also stated staff has been sending out marketing packets. McClish stated maybe Bridge Street could be extended to Hwy 47 and the EDA could help relocate the bus garage.
6. **Other Discussion:** McClish stated we do have an opening on the EDA due to the resignation of Brian Beeman.

Orpen asked where the YMCA was at. City Administrator Joe Kohlmann stated the YMCA changed their marketing firm. The City has authorized \$10,000 for a study but have not used it yet. Orpen also questioned the detached townhomes by The Meadows of St. Francis and the assisted living. The City is waiting for them to ask that the townhome area be re-developed. In regard to the assisted living, it sounds like they are reviewing their plans to make it larger.

7. Adjournment: McClish adjourned the EDA meeting at 5:50 pm.

Barbara I. Held, City Clerk